

GENERAL GOVERNMENT SUMMARY

The General Government Operational Budget represents the funding for the overall management component of the entire Town's operation. All Town legal services, including Town Counsel, is funded in this budget component.

Finance Departments

The primary objective of the Finance Department is to provide the management and citizens of Chatham with accurate financial information by fully integrating the Accounting, Assessing, Collection, Treasury and Information System Divisions. Most of our annual budgetary requests are simply to provide the routine services necessary to meet our primary objective.

FY01 is a property revaluation year. This will be a major undertaking for the Assessing Division over the next twelve to eighteen months. Funds have been budgeted on an annual basis to allow for a continuous revaluation of the Town. We are committed to a five year cycle of inspection of all real estate parcels which we budget at 1,500 parcels per year, including approximately 550 building permits per year. A new Windows operating system and software for real estate has been installed and we are in the final stages of bringing the system on line in preparation of the revaluation.

In addition to the real estate and personal property tax assessments and bill creation, the Assessors also assess motor vehicle and boat excise and track all Town betterments. The revenue generated by these functions accounts for approximately 80% to 85% of the revenues generated by the Town.

Quite obviously, the Collectors major function is the routine collection of all real estate tax, personal property tax, motor vehicle excise, boat excise, water and sewer rates, and water betterments. Much of our effort is spent chasing the limited number of delinquent accounts in each of these categories. Tax liens and foreclosure proceedings remain a primary focus and continue to require time and budgetary resources for special counsel. The Collectors Division receives approximately 85% to 90% of all revenue collected by the Town.

The Treasury Division receives all the funds collected by all Town Departments and invests those funds to insure the safety of the principal, allow for liquidity to properly allocate and invest, and finally to generate investment income to help fund the operations of the Town. Monthly cash reconciliations remain a primary objective of the Department to ensure the accuracy of all underlying financial data.

The Treasury Division also handles all payroll and benefits administration issues for all Town employees. Over the past few years, we have made major improvements in the processing of payroll and benefits and continue to view this as a function vital to the long term improvement of Town government.

The Accounting Division provides the very necessary function of compiling all the data generated by the collection of revenues and the expenditure of funds into the Town's general ledger. This function is the cornerstone to sound financial oversight of the Town.

The Information Systems Division is the newest Division to Town government and has helped to raise us out of the old main frame environment to the networked environments that we now function under. Personal computers have been installed in essentially all departments over the last four years. The primary focus now is on maintaining those computers and related software while continuing to have a controlled expansion of our computerization. We continue to work on publishing a Web page for the Town and installing a network at the Annex.

Town Clerk - Operations

The Town Clerk's office will continue to provide optimum service in FY01. Once again, our goal is to respond to every request for information, certification, licenses, recordings, filings, passport applications, notarization and/or justice of the peace services, meeting postings, etc. as quickly as possible.

Funding to provide sufficient office supplies, maintain office machines in good working order, continue the program to properly restore and conserve Town records, maintain up-to-date volumes of Massachusetts General Law and continue professional development helps to ensure the Clerk's office will be equipped to serve Chatham residents in FY01.

Town Clerk - Elections/Town Meetings

In addition to serving as Clerk of the corporation of the Town of Chatham, the Clerk is responsible for administering all elections and seeing to it that Town Meetings run smoothly. The election budget for FY01 has been designed for five anticipated events: the Annual Town Meeting, a Fall Special Town Meeting, a second Town Meeting night, the annual election, the September State primary election, and the November Presidential election.

Many of the Clerk's responsibilities are not visible to the public and therefore are not known. Duties such as advertising events; voter registration sessions; overseeing posting of Warrants calling such events; receiving petitions and/or nomination papers and certifying same; designing local election ballots and contracting for their timely printing and delivery; overseeing the absentee ballot process; reserving the site of the event; arranging for police protection and janitorial service; provisions of voting booths and equipment or the setting up of the meeting place with sufficient seating capacity; complying with the American Disabilities Act and the State Office of Disability requirements; overseeing the continued maintenance of electronic audio equipment or voting machines; arranging for a sufficient number of poll workers or Town Meeting workers and an audio equipment operator; working with a caterer to provide palatable, yet affordable, menus for poll workers in hopes of continuing to attract serious "volunteers" for future election events; transcribing and distributing Town Meeting minutes and certification of Articles or election results to those national, state, and/or local agencies requiring them are some of the myriad of details that must be attended to by the Clerk and are financially supported by the Clerk's election budget.

Line #	Description	99 Actual	00 Appro	01 Dept Req	Proposed Budget FY01
130	General Government				
131					
132	Legislative				
133	Moderator/Town Meeting				
134	Salaries	300	300	300	300
135	Expenses	50	50	50	50
136	Total	350	350	350	350
137	Finance Committee				
138	Salaries	1,520	1,400	1,400	1,400
139	Expenses	665	1,200	1,200	1,200
140	Total	2,185	2,600	2,600	2,600
141	Executive				
142	Board of Selectmen				
143	Salaries	5,250	5,250	5,250	5,250
144	Expenses	22,326	25,200	25,200	25,200
145	Total	27,576	30,450	30,450	30,450
146	Town Manager				
147	Salaries	179,236	181,636	216,694	216,694
148	Expenses	55,756	63,800	63,800	63,800
149	Total	234,992	245,436	280,494	280,494
150	Engineering/Consulting				
151	Expenses	26,000	10,000	20,000	20,000
152	Total	26,000	10,000	20,000	20,000
153	Staff				
154	Personnel Advisory Committee				
155	Salaries	0	500	500	500
156	Expenses	0	500	500	500
157	Total	0	1,000	1,000	1,000
158	Personnel Services				
159	Salaries/Expenses	25,237	25,000	23,000	23,000
160	Total	25,237	25,000	23,000	23,000
161	Legal Services				
162	Expenses	112,134	113,000	100,000	100,000
163	Total	112,134	113,000	100,000	100,000
164	Audit Services				
165	Expenses	24,000	25,000	20,000	20,000
166	Total	24,000	25,000	20,000	20,000
167	Finance Department				
168	Salaries	433,413	451,926	459,434	459,434
169	Expenses	147,477	155,062	157,250	157,250
170	Total	580,890	606,988	616,684	616,684
171	Town Clerk				
172	Salaries	73,229	75,532	77,534	77,534
173	Expenses	8,363	10,550	10,450	10,450
174	Total	81,592	86,082	87,984	87,984
175	Elections				
176	Salaries	0	1,275	1,275	1,275
177	Expenses	19,837	16,675	22,150	22,150
178	Total	19,837	17,950	23,425	23,425
179	Non-Voting Taxpayer Adv. Comm				
180	Expenses	0	2,000	1,600	1,600
181	Total	0	2,000	1,600	1,600
182	Parking Clerk				

183	Salaries	1,044	1,200	1,200	1,200
184	Expenses	3,642	5,300	5,300	5,300
185	Total	4,686	6,500	6,500	6,500
186					
187	General Government Totals				
188	Salaries	693,992	719,019	763,587	763,587
189	Expenses	445,487	453,337	450,500	450,500
190	Sub-Total General Gov't	1,139,479	1,172,356	1,214,087	1,214,087

PUBLIC SAFETY SUMMARY

Police Department

The prime utilization of the Police Department budget is to provide services in a variety of specific areas and programs. Protection of life and property; enforcement of all laws and ordinances; to preserve public order and peace; prevention and repression of crime; detection and investigation of crime; apprehension of violators and the prosecution of those who are in fact apprehended are the department's primary functions.

The enhancement of the department, in training and management, improvements(s) in the operational functions and equipment will be an ongoing process. Professional development of personnel as well as the administration are coupled with normal operational functions that are the goals of the staff and department in general.

Fire Department

The Chatham Fire-Rescue Department plays a vital role in insuring a continuation of the quality of life enjoyed by the citizens of this community. That statement may seem to some as boisterous, however, it is true. Medical care, the pre-hospital emergency medical intervention followed by the rapid transport to an appropriate medical facility is an important factor in a person's reason for living in a given community. Particularly, as we grow older and with the state of health care reform, emergency medical care becomes that much more important in the minds of our citizens. If we then add all of the other services provided by this department including fire suppression, search and rescue, mitigating hazardous conditions, code enforcement; fire prevention inspections; public education; assisting and lending expertise to other agencies, i.e., Harbormaster, Police, Coast Guard, as they provide their services to the community, etc., then I believe we are truly justified in making such a statement.

Providing this level of service requires funding. The budget as requested for FY01 will allow us to continue, as we have in the past, as well as meeting the ever increasing demand for service as we move into the new Millennium.

Line #	Description	99 Actual	00 Appro	01 Dept Req	Proposed Budget FY01
192					
193	Public Safety				
194					
195	Police				
196	Salaries	1,175,931	1,190,282	1,199,882	1,199,882
197	Expenses	105,718	114,537	126,937	124,937
198	Total	1,281,649	1,304,819	1,326,819	1,324,819
199	Breakthrough				
200	Salaries	0	500	0	0
201	Expenses	0	500	0	0
202	Total	0	1,000	0	0
203	Emergency Management				
204	Salaries	0	1,500	2,500	2,500
205	Expenses	4,847	4,000	11,575	9,075
206	Total	4,847	5,500	14,075	11,575
207	Animal Control				
208	Salaries	30,095	35,062	36,440	36,440
209	Expenses	2,538	2,700	2,700	2,700
210	Total	32,633	37,762	39,140	39,140
211	North Beach				
212	Salaries	36,432	41,047	45,215	45,215
213	Expenses	7,936	3,900	5,100	5,100
214	Total	44,368	44,947	50,315	50,315
215	Fire				
216	Salaries	1,048,127	1,044,724	1,161,556	1,097,050
217	Expenses	110,346	126,727	143,573	141,123
218	Total	1,158,473	1,173,451	1,305,129	1,238,173
219	Cape & Islands EMS				
220	Expenses	3,756	3,857	3,960	3,960
221	Total	3,756	3,857	3,960	3,960
222	Oil Pollution Control				
223	Expenses	775	1,530	1,030	1,030
224	Total	775	1,530	1,030	1,030
225	Public Safety Totals				
226	Salaries	2,290,585	2,313,115	2,445,593	2,381,087
227	Expenses	235,916	259,751	294,875	287,925
228	Sub-Total Public Safety	2,526,501	2,572,866	2,740,468	2,669,012

COMMUNITY DEVELOPMENT SUMMARY

Regulations of land use and development is the charge of the Community Development Department. This entails administration and enforcement of Bylaws and regulations as well as advising the Town on growth management. The Department encompasses several entities: Building and Inspections, Health, Planning, Zoning, and Conservation.

Department staff provide technical assistance and support to a number of Boards and Committees, including the Zoning Board of Appeals, Planning Board, Conservation Commission, Historic Business

District Commission, Board of Health, Long Range Planning Committee, Committee for the Disabled, Bikeways Committee, and Traffic Study Committee. Staff also plays key roles in growth management and environmental protection. Ongoing efforts include preparation of the Comprehensive Plan, development of a Town-wide Wastewater Management Plan, and implementation of the Stage Harbor and Pleasant Bay Management Plans.

Technical assistance is also provided by staff in the management of Town facilities. Currently, staff is engaged in the Main Street School reuse study, the Main Street reconstruction project, conservation land management, and Town lands management and regulation.

Guiding and managing development and public projects in accordance with the Bylaws and plans ratified by Town Meeting is the focus of departmental activities.

Line #	Description	99 Actual	00 Appro	01 Dept Req	Proposed Budget FY01
229					
230	Community Development				
231					
232	Community Development				
233	Salaries	440,240	488,660	501,513	496,592
234	Expenses	61,179	58,025	79,725	69,725
235	Total	501,419	546,685	581,238	566,317
236	Planning Board				
237	Expenses	1,637	1,800	1,800	1,800
238	Total	1,637	1,800	1,800	1,800
239	Board of Health				
240	Expenses	241	500	500	500
241	Total	241	500	500	500
242	Conservation Commission				
243	Expenses	1,353	1,500	1,500	1,500
244	Total	1,353	1,500	1,500	1,500
245	Historic Business District Comm.				
246	Expenses	659	400	400	400
247	Total	659	400	400	400
248	Zoning Board of Appeals				
249	Expenses	2,027	1,800	1,800	1,800
250	Total	2,027	1,800	1,800	1,800
251	Economic Development				
252	Expenses	51,400	55,000	61,200	56,500
253	Total	51,400	55,000	61,200	56,500
254	Green Head Fly Control				
255	Expenses	1,404	1,550	1,550	1,550
256	Total	1,404	1,550	1,550	1,550
257					
258	Community Development				
259	Salaries	440,240	488,660	501,513	496,592
260	Expenses	119,900	120,575	148,475	133,775
261	Sub-Total Community Devel'mt	560,140	609,235	649,988	630,367

COASTAL RESOURCES SUMMARY

The Coastal Resources Department includes the Harbormaster, Shellfish, and Permit Departments, and also provides oversight of the Fish Pier, Town Landings, Town Floats, and the operation and maintenance of the Mitchell River Drawbridge. The operating budget for FY01 will enable this Department to continue to provide the services which this community has come to expect.

Coastal Resources Director

The Coastal Resources Director will continue to focus on overall policy and goal setting as well as the daily administrative aspects of the Department. One of the primary responsibilities of this position is to ensure the proper planning and implementation of dredging and other coastal resources related capital projects. Goals for FY01 will be to implement those projects which had already received funds from past appropriations and to initiate projects funded in FY01.

Harbormaster Department

The Harbormaster's Department is committed to providing assistance to mariners in distress, enforcement of applicable maritime law, search and rescue, and an environmentally safe boating environment. Some of the goals for FY01 include the following: The Harbormaster's Department has embarked on a mooring management reform effort in recent years which far exceeds the time and effort spent in previous years. This work will continue in FY01 and future years. Mooring permits will now be administered and issued by the Harbormaster Department to improve efficiencies of processing and control of issuance. New emphasis into the Town's marine pump-out program will help to ensure good water quality for the Town's harbors and waterways. The "southway" Flag buoys are being replaced with standard buoys to improve navigation and comply with U.S. navigation rules. This is a major effort which will include replacing numerous Flag buoys in the "southway", Morris Island cut-through and Bassing Harbor.

Shellfish Department

Appropriations for the Shellfish Department are directed mainly to the enforcement of shellfish regulations and the maintenance of related equipment. Salaries and mileage account for the largest percentage of the Shellfish Department budget. Printing costs associated with the permitting process, vehicle and boat maintenance account for most of the remainder of the budgetary requests. These costs remain relatively stable from year to year.

Costs associated with the propagation are funded by the Shellfish Revolving Fund which is under the jurisdiction of the Shellfish Advisory Committee and the Shellfish Constable. These costs are not included in the annual Town budget request since these funds are not subject to Town Meeting approval.

Permit Department

Similar to past years, the Permit Office will continue to sell and distribute many of the permits issued by the Town such as beach, landfill, and shellfish permits. As noted above, the exception for FY01

will be that mooring permits will now be administered and issued by the Harbormaster.

Specific goals for FY01 will be to continue to streamline and improve efficiencies in permit distribution and record keeping. Increased use of computerized data management will be a particular focus for FY01.

Fish Pier

The Fish Pier continues to be the largest (by volume landed) fish off-loading facility on the Cape. The Wharfinger/Assistant Harbormaster serves as facility superintendent, enforces the rules and regulations, and ensures that the facility is operated in an orderly manner. Initiatives which began in FY00 and which will continue into FY01 are to update and renew all outstanding lease agreements at the facility, revise the Fish Pier rules and regulations, and to improve the general operating condition and appearance of the facility, where possible. It should also be noted that the Fish Pier building is in need of substantial restoration and we will be developing design and reconstruction alternatives.

Town Laboratory

The funds provided to the Water Quality Laboratory (WQL) support all of the WQL wide-ranging activities. The WQL provides support to almost all Town departments and agencies as well as substantial interaction with the local schools and public.

The WQL provides scientific services, including in-house laboratory capabilities, technical background and understanding for Town departments. These services range from routine monitoring to emergency response to identified threats to environmental or human health. The WQL also responds to public inquiries through on-site visits, testing, education, and recommendations for remediation of identified problems. The WQL also provides testing support for outside funding requests for remediation projects, both to support grant applications and to determine the efficiency of implemented projects.

The WQL serves as a clearinghouse for disseminating scientific and technical material on almost any topic that becomes an issue in the governmental process. The WQL receives inquiries, researches issues, provides documentation, and provides understandable guidance to interested parties involved in managing the issue. The WQL has significant interaction with and represents Chatham with officials and agencies at the local, regional, state, and federal levels on environmental and public health issues affecting Chatham and citizens.

The WQL provides direct guidance and technical support to a number of initiatives aimed at understanding and ensuring the long-term viability of the Town's important environmental resources. The Chatham High School's Frost Fish Creek monitoring project has evolved into a multi-year program that involves 20-30 students per year. The Chatham Water Watchers is a community based volunteer water quality monitoring program that expands the abilities of the WQL and builds community involvement and support in protecting our resources.

Line #	Description	99 Actual	00 Appro	01 Dept Req	Proposed Budget FY01
262					
263	Coastal Resources				
264					
265	Coastal Resources - Harbormaster/Pier/Harbor Patrol				
266	Salaries	164,560	187,476	194,750	194,750
267	Expenses	72,796	73,200	80,200	79,200
268	Total	237,356	260,676	274,950	273,950
269	Shellfish Constable				
270	Salaries	60,247	60,095	60,119	60,119
271	Expenses	5,604	5,550	6,030	6,030
272	Total	65,851	65,645	66,149	66,149
273	Permit Office				
274	Salaries	43,706	42,257	37,060	37,060
275	Expenses	8,954	11,225	11,350	11,350
276	Total	52,660	53,482	48,410	48,410
277	Town Floats				
278	Expenses	10,000	11,200	11,200	11,200
279	Total	10,000	11,200	11,200	11,200
280	Town Landings				
281	Expenses	14,299	15,000	11,000	11,000
282	Total	14,299	15,000	11,000	11,000
283	Mitchell River Bridge				
284	Expenses	4,607	2,000	2,000	2,000
285	Total	4,607	2,000	2,000	2,000
286	Mitchell River Landing Lease				
287	Expenses	750	750	750	750
288	Total	750	750	750	750
289	Laboratory				
290	Salaries	40,735	46,292	46,231	46,231
291	Expenses	24,358	24,350	33,350	33,350
292	Total	65,093	70,642	79,581	79,581
293	Pleasant Bay Management Plan				
294	Expenses	8,000	24,000	24,000	24,000
295	Total	8,000	24,000	24,000	24,000
296	Waterways Committee				
297	Salaries	953	1,000	1,000	1,000
298	Expenses	47	200	200	200
299	Total	1,000	1,200	1,200	1,200
300	Coastal Resources				
301	Salaries	310,201	337,120	339,160	339,160
302	Expenses	149,415	167,475	180,080	179,080
303	Sub-Total Coastal Resources	459,616	504,595	519,240	518,240

PUBLIC WORKS SUMMARY

Highway Department

The Chatham Highway Department's budget for FY01 will be spent in the most appropriate way possible to achieve the highest level of service, repairs, and maintenance to the Town.

We will try to resolve taxpayer's problems in a timely manner and assist other Town departments when needed. We will also strive to maintain the Town's appealing appearance for residents and tourists alike; maintain and upgrade the Town infrastructure; and get underway on the Main Street reconstruction project.

Utilities, office supplies, parts for repairing all equipment, material for maintaining our building complex, roads, signs, line painting, guard post, etc. are all items supported by the budget.

Transfer Station

We will work with the State and the residents to upgrade and increase our recycling program to achieve the State's recycling goal. We will also work to improve the facility and bring on one more item to be recycled.

Utilities, office supplies, parts for repairing all equipment, material for maintaining our building complex and upgrading the area are all supported by the budget.

Municipal Buildings and Grounds

A large portion of the budget will be expended on monthly expenses such as electricity, gas, and the cleaning contract.

Painting of the South Station Fire House, Annex, and touch-up at 549 Main Street are planned for the summer of 2000.

Sewer Department

The FY01 Sewer Department budget was focused on continuing to improve customer relations; the water quality of the treated wastewater; the level of reliability of the wastewater collection and treatment system's equipment to ensure the protection of the environment and the quality of life in Chatham. Some of the projects that will accomplish these goals are:

- * Updating the computerized operation and maintenance programs for standard and emergency operation procedures;
- * Calibration of all meters;
- * Rehabilitation of the sand filter beds;
- * Replacement of antiquated equipment and systems;
- * Perform semi-annual collection system pressure washing of the sewer mains; and
- * Perform monthly grease trap inspection to ensure restaurants are maintaining their grease traps

Even though the Town is now in the process of studying its wastewater needs and the alternatives for wastewater disposal, the FY01 budget was directed toward maintaining optimum efficiency until the system is upgraded and expanded. Wastewater collection and treatment upgrades and expansions will be addressed in the Comprehensive Wastewater Management Plan and will improve on our understanding of the impacts that the wastewater effluent has on the local environment.

Line #	Description	99 Actual	00 Appro	01 Dept Req	Proposed Budget FY01
304					
305	Public Works & Facilities				
306					
307	Highway				
308	Salaries	280,089	315,387	320,257	320,257
309	Expenses	48,587	56,250	61,250	61,250
310	Total	328,676	371,637	381,507	381,507
311	Snow & Ice				
312	Salaries	21,578	15,000	16,000	16,000
313	Expenses	80,310	54,000	55,000	55,000
314	Total	101,888	69,000	71,000	71,000
315	Street Lights				
316	Expenses	46,536	59,596	59,596	50,000
317	Total	46,536	59,596	59,596	50,000
318	Landfill				
319	Salaries	207,392	208,934	214,661	214,661
320	Expenses	121,776	147,000	152,000	152,000
321	Expenses - Hauling & Disposal	258,000	277,000	400,700	400,700
322	Total	587,168	632,934	767,361	767,361
323	Central Fuel Depot				
324	Expenses	64,758	78,000	81,000	78,000
325	Total	64,758	78,000	81,000	78,000
326	Buildings				
327	Salaries	94,721	88,392	88,543	88,543
328	Expenses	43,263	80,878	109,657	109,657
329	Total	137,984	169,270	198,200	198,200
330	Sewer				
331	Salaries	66,655	69,421	64,812	64,812
332	Expenses (w/o Debt)	404,580	455,200	470,413	460,413
333	Total	471,235	524,621	535,225	525,225
334	Informational Only:				
335	Sewer Debt (Principal)		193,496	138,676	138,676
336	Sewer Debt (Interest)		51,270	43,393	43,393
337	Sewer Debt (Short term interest)		0	0	0
338	Sewer Debt Total	0	244,766	182,069	182,069
339	Total Sewer Costs	471,235	769,387	717,294	707,294
340	Cemetery				
341	Salaries	9,315	15,457	15,832	15,832
342	Expenses	50,483	48,000	55,400	51,900
343	Total	59,798	63,457	71,232	67,732
344	Stormwater Management Comm.				
345	Expenses	2,250	2,250	2,250	2,250
346	Total	2,250	2,250	2,250	2,250
347	Public Works & Facilities				
348	Salaries	679,750	712,591	720,105	720,105
349	Expenses	1,120,542	1,258,174	1,447,266	1,421,170
350	Sub-Total Public Works	1,800,292	1,970,765	2,167,371	2,141,275

PARK, RECREATION AND PUBLIC EVENTS SUMMARY

The FY01 budget as submitted would allow the Department to continue to provide the same level of service as in the previous year. There are no new significant changes or additions in the level of service planned for either maintenance operations or recreational programming.

The Park and Recreation Department would continue to provide the following to residents and visitors of Chatham:

- * Lawns will be mowed, fertilized, watered, and limited weed control at present schedules
- * Grounds will be edged, mulched, pruned, weeded, flowers planted, benches maintained
- * Trash will be collected at parks, beaches, ballfields, downtown and at Town Landings
- * Portable toilets will be provided at various locations
- * Athletic fields will be marked and prepared for school, recreational, and adult sports team
- * Beaches will be raked of trash and seaweed
- * Five beaches will be staffed with lifeguards and parking fees will be collected at three
- * Youth programs: soccer, basketball, baseball, softball, tennis, summer recreation and swimming lessons
- * Community Building used and available as it is presently
- * Street trees will be cared for at a current level by the Tree Warden
- * Golf course will receive the same level of Town oversight
- * Signs will be posted allowing people and frogs to live in peace and harmony
- * The figure skating program will be largely funded through Olympic Skater Todd Eldredge's donation
- * Lower Cape youth sports teams with Chatham players will be funded at the same level
- * Telephones will be provided for office and emergency beach use

Line #	Description	99 Actual	00 Appro	01 Dept Req	Proposed Budget FY01
351					
352	Parks, Rec. & Public Events				
353					
354	Park & Recreation				
355	Salaries	378,896	403,385	411,779	411,779
356	Expenses	116,867	132,500	134,232	134,232
357	Total	495,763	535,885	546,011	546,011
358	Public Ceremonies Committee				
359	Expenses	12,000	12,000	20,000	14,000
360	Total	12,000	12,000	20,000	14,000
361	Other Public Events				
362	Chatham Band	5,000	5,500	6,000	6,000
363	Chatham A Baseball	4,500	4,500	4,500	4,500
364	Total	9,500	10,000	10,500	10,500
365	Railroad Museum				
366	Expenses	3,500	3,500	3,500	3,500
367	Total	3,500	3,500	3,500	3,500
368					
369	Parks, Rec. & Public Events				
370	Salaries	378,896	403,385	411,779	411,779
371	Expenses	141,867	158,000	168,232	162,232
372	Sub-Total Pks., Rec. & Events	520,763	561,385	580,011	574,011

COMMUNITY AND SOCIAL SERVICES SUMMARY

Council on Aging

The Chatham Council on Aging provides programs and services that encourage dignity, self choice, education, and advocacy throughout the aging process for residents in the Chatham area.

Areas of primary concern continue to be helping to 1) provide services and referral to individuals living alone, 2) provide support to the caregivers and families caring for an elder and 3) assist with the transportation needs of elders no longer able to drive, yet able to continue independently.

Referrals to appropriate programs and agencies serving the elders are readily available and given to families on a "as needed" basis.

Chatham Human Services Committee

Working with the Town Manager, the Chatham Human Services Committee oversees the expenditure of funds for contract services with private sector social service vendors. This budget also represents the Town's partial funding for the Eldredge Public Library.

Line #	Description	99 Actual	00 Appro	01 Dept Req	Proposed Budget FY01
373					
374	Community & Social Services				
375					
376	Council on Aging				
377	Salaries	110,363	126,176	128,637	128,637
378	Expenses	27,196	32,900	32,900	32,900
379	Total	137,559	159,076	161,537	161,537
380	Veterans' Services District				
381	Expenses	23,052	32,000	32,420	32,420
382	Total	23,052	32,000	32,420	32,420

383	Contractual Services				
384	Expenses				
385	Chatham/Orleans VNA	26,000	26,000	26,000	26,000
386	Monomoy Community Services	86,000	86,000	96,500	91,250
387	Eldredge Public Library, Inc.	213,116	214,856	220,228	220,228
388	So. Chatham Public Library, Inc.	3,600	3,600	3,600	3,600
389	C.C. Council on Alcoholism	3,500	3,500	3,500	3,500
390	Nauset Workshop	6,000	6,000	6,180	6,180
391	C.C. Child Development	3,826	3,941	4,000	4,000
392	Independence House	3,819	3,363	3,552	3,552
393	Legal Services of CC & Islands	4,200	4,200	4,400	4,400
394	Sight Loss Services	700	750	750	750
395	Big Brothers/Big Sisters	2,000	2,000	2,000	2,000
396	Lower Cape Outreach	3,250	3,500	3,750	3,750
397	Interfaith Council for the Homeless	2,000	2,000	2,500	2,500
398	Aids Council (CARES)	0	0	1,000	1,000
399	Sub-Total: Contract Services	358,011	359,710	377,960	372,710
400					
401	Community & Social Services				
402	Salaries	110,363	126,176	128,637	128,637
403	Expenses	408,259	424,610	443,280	438,030
404	Total Comm. & Social Services	518,622	550,786	571,917	566,667

EDUCATION SUMMARY

The mission of the Chatham public schools, in partnership with parents and community, is to provide a challenging academic and supportive social-emotional environment that enables students to develop their fullest potential and that prepares students to meet the demands and opportunities of a rapidly changing world.

The Chatham school district is a Pre K-12 co-educational public school serving the children of Chatham as well as 97 students from surrounding communities who elect to enroll via the School Choice Program. Chatham schools strive to maintain a strong academic curriculum in the traditional subjects of English, mathematics, social studies, and science. The schools have programs in foreign languages, classical studies, physical education, and the fine arts. There is a wide variety of co-curricular activities, including interscholastic and intramural sports.

The School Committee's FY01 budget priorities are:

- * Level fund budget, except for negotiated increases
- * Ensure adequate funding to accelerate curriculum development and alignment with State frameworks
- * Ensure adequate funding for MCAS improvement initiatives, including a summer program/tutoring component
- * Ensure adequate funding for professional development
- * Ensure adequate funding for maintenance and service plans to support our maintenance plan
- * Support technology as a separate capital line item

Line #	Description	99 Actual	00 Appro	01 Dept Req	Proposed Budget FY01
405					
406	Education				
407					
408	Chatham Public Schools				
409	Salaries & Expenses	5,235,529	5,408,485	5,650,084	5,650,084
410					
411	Total	5,235,529	5,408,485	5,650,084	5,650,084
412	Adult Education				
413	Salaries	5,515	5,515	5,515	5,515
414	Expenses	1,603	1,603	1,603	1,603
415	Total	7,118	7,118	7,118	7,118
416					
417	Chatham Public Schools				
418	Salaries	5,241,044	5,414,000	5,655,599	5,655,599
419	Expenses	1,603	1,603	1,603	1,603
420	Sub-Total Chatham Schools	5,242,647	5,415,603	5,657,202	5,657,202
421					
422	CC Tech. Regional High School				
423	Expenses	133,161	177,700	214,590	214,590
424	Total	133,161	177,700	214,590	214,590
425					
426	Education				
427	Salaries	5,241,044	5,414,000	5,655,599	5,655,599
428	Expenses	134,764	179,303	216,193	216,193
429	Total Education	5,375,808	5,593,303	5,871,792	5,871,792

EMPLOYEE BENEFITS SUMMARY

This Operating Budget includes the Town's costs of its employee benefits, including health insurance, workers compensation and unemployment costs. Additionally, the assessment for our coverage from the Barnstable County Retirement Group is funded in this cost center. Unfortunately, these relatively volatile "fixed" personnel costs represent the single largest increase for the entire Operating Budget proposed for FY01.

Line #	Description	99 Actual	00 Appro	01 Dept Req	Proposed Budget FY01
430					
431	Employee Benefits				
432	Barn's County Retirement	541,136	654,375	717,713	717,713
433	Group Health Insurance	958,466	1,198,800	1,378,620	1,378,620
434	Workers Compensation Insurance	71,258	80,000	80,000	75,000
435	Police Employ. Injury Ins.(Career)	9,456	10,000	10,000	10,000
436	Fire Employee Injury Ins.(Career)	3,728	3,000	4,000	4,000
437	Call Firefighter Injury Insurance	5,475	5,650	5,650	5,650
438	Unemployment Insurance	29,540	20,000	20,000	15,000
439	Medicare/Social Security	96,189	100,000	120,000	115,000
440	Total Employee Benefits	1,715,248	2,071,825	2,335,983	2,320,983

UNDISTRIBUTED INSURANCE AND RESERVE FUND SUMMARY

This cost center funds all non-personnel related insurance costs such as vehicle fleet, building and miscellaneous liability coverage.

The Finance Committee reserve fund of \$100,000 provides a budget from which emergency or unforeseen expenses may be funded without the necessity of scheduling a Special Town Meeting to appropriate funds.

Line #	Description	99 Actual	00 Appro	01 Dept Req	Proposed Budget FY01
442					
443	Undistributed Costs				
444					
445	Insurance				
446	Watercraft	6,167	6,165	6,500	6,500
447	Fleet Motor Vehicle	34,796	34,951	36,000	36,000
448	Moorings	1,000	1,000	1,000	1,000
449	Boiler & Machinery	0	5,400	0	0
450	Flood	4,172	4,200	4,200	4,200
451	Public Officials' Liability	8,955	8,981	9,000	9,000
452	General Liability & Bldg. Ins.	79,953	56,800	75,000	75,000
453	Main Street School		40,000	40,000	40,000
454	Umbrella	2,625	2,625	2,650	2,650
455	Uninsured Damages	11,856	15,000	15,000	15,000
456	Total Insurance	149,524	175,122	189,350	189,350
457					
458	Reserve Fund (99 Distributed)	0	100,000	100,000	100,000
459					
460	Total Undistributed Costs	149,524	275,122	289,350	289,350

DEBT SERVICE SUMMARY

As difficult as it may be to believe, the Town's overall debt picture has improved over the last several years. First, the Town has not had a bond issue since July 15, 1998. We will not be issuing our next bond issue until March of 2001. This gap between bond issues has allowed us to pay off a considerable amount of the Town's outstanding indebtedness before we will be adding to this level again. Currently, our total outstanding gross principal and interest stands at \$69.2 million. We say "gross" because FY01 represents the first year we will receive the 57% reimbursement on the school construction project. Over the next twenty years, the Town will receive approximately \$20.7 million in reimbursements from the State. This means the Town's total outstanding principal and interest stands at \$48.5 million net of the State reimbursements.

As indicated in the Explanations to Articles 6, 7, 8, 14, and 15, Town government continues to take a very active and aggressive approach to managing the Town's debt. Article 15 proposes to pay down two water betterment FHA loans. We will continue to look at the most cost effective ways to manage the Town's debt while still funding future capital facilities.

Please refer to Appendix E for an amortization schedule of all the Town's outstanding debt.

Line #	Description	99 Actual	00 Appro	01 Dept Req	Proposed Budget FY01
461					
462	Debt Service (non-water)				
463					
464	Principal	2,495,968	2,893,929	2,727,460	2,727,460
465	Interest - Long-term	1,477,931	1,828,761	1,660,462	1,660,462
466	Interest - Short-term & Bond Costs	489,993	75,000	75,000	75,000
467	Water Betterment - Principal	Moved from Water Budget		512,352	443,568
468	Water Betterment - Interest	Moved from Water Budget		334,144	280,577
469	Total Debt Service Costs	4,463,892	4,797,690	5,309,418	5,187,067

WATER DEPARTMENT SUMMARY

The FY01 Water Department budget was directed towards continuing to improve: the water quality we provide to our customers; customer relations; and providing a high level of reliability to the water supplies and distribution system. In past years this has been demonstrated by the Department receiving the Commonwealth of Massachusetts and the Massachusetts Water Works Association's award for "Outstanding Performance and Achievement." The Water Department is proud of the service and water quality we provide and feel the requested FY01 budget will allow us to continue to have the best water and service in the Commonwealth.

The Water Department is planning to continue to improve on its performance by performing the following projects:

- * Dissemination of information on the Department's water quality and services by preparing and mailing the "Chatham Water Department 1999 Water Quality Report" and the "Chatham Water News" to all water customers;
- * Perform a valve exercising program with the spring water system disinfecting and flushing program;
- * Maintain all public fire hydrants and perform fire flow tests on them;
- * Optimizing the corrosion control system to ensure the water system meets the lead and copper regulations;
- * Cleaning, painting, and keeping organized all well pumping stations;
- * Update water main and service records; and
- * Maintain and replace water meters and optimize the accuracy of all existing and new accounts on the Town's centralized computer system.

Line #	Description	99 Actual	00 Budget	01 Dept Req	Proposed Water Budget FY01
4					
5	WATER FUND				
6					
7					
8	Water Costs				
9	Operating				
10	Salaries	87,752	97,215	92,953	92,953
11	Expenses	624,208	692,100	692,100	717,100
12	Subtotal Operating	711,960	789,315	785,053	810,053
13					
14	Debt				
15	Principal	782,354	1,221,247	696,544	696,544
16	Interest - Long-term	902,793	853,286	453,014	453,014
17	Interest - Short-term	16,438	12,500	12,500	12,500
18	Subtotal Debt	1,701,585	2,087,033	1,162,058	1,162,058
19					
20	Total Water Direct Costs	2,413,545	2,876,348	1,947,111	1,972,111
21					
22	Overhead - Indirect Costs	66,105	77,821	96,390	96,390
23	Overhead - GF Loan Repayment			64,150	64,150
24	Overhead - Rate payback for Bett			192,993	192,993
25	Subtotal Overhead			353,533	353,533
26					
27	Water Operating Budget	2,479,650	2,954,169	2,300,644	2,325,644
28					
29	Water Capital - Cash Basis				
30	Training Field Well	0			
31	Various Projects - See Capital		235,000	4,640,000	175,000
32	Total Water Costs (no bonds)	2,479,650	3,189,169	6,940,644	2,500,644
33	Water Capital - Bonding Basis				
34	Water Service Repl - Main St		0	0	0
35	Total Water Costs (with bonds)	2,479,650	3,189,169	6,940,644	2,500,644
36					
37	Water Revenue				
38					
39	Rate Charges	1,692,092	1,665,811	1,806,305	1,806,305
40	Betterments	0	600,000	0	0
41	Total Water Revenue	1,692,092	2,265,811	1,806,305	1,806,305
42	Water Surplus		225,000	137,000	137,000
43	Water Bonds			0	
44					
45	Variance:				
46	Revenues over(under) Costs	(787,558)	(698,358)	(4,997,339)	(557,339)
47	Town Subsidy-Fire Protection	(449,659)	(400,000)	(400,000)	(400,000)
48	Town Subsidy-Debt Prepay	(337,190)	(295,593)	(157,339)	(157,339)
49	Town Subsidy-Additional	0		0	
50	Transfer from Gen.Fund	786,849	695,593	557,339	557,339
51					
52	Surplus (Shortfall)			(4,440,000)	0