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IN MEMORIAM ~ 2009

Herbert Bernard
Philip H. (Bud) Bush
Robert D.B. Carlisle
Norman A. Clarke
Jacqueline Murray Hennie Corb
Joan Kent Dillon
Jean E. Guyon
Frank E. Hawley
Lois A. Mastalerz
James C. Patterson
Nancy B. Ryll
Donald "Jack" Stacy
Francesca Stone
Douglas Bateman Wells
Parker C. Wiseman
Walter C. Young

ELECTIVE OFFICES

Moderator

William G. Litchfield	Term Expires 2012

Selectmen

Sean Summers, Chairman	Term Expires 2012
Ronald J. Bergstrom, Vice Chairman	Term Expires 2010
Leonard M. Sussman, Clerk	Term Expires 2011
David R. Whitcomb	Term Expires 2010
Florence Seldin	Term Expires 2012

Chatham Housing Authority

Valerie Foster, Director	
Whitney H. Burr	Term Expires 2013
John J. Kelleher	Term Expires 2011
Shirley L. Smith	Term Expires 2010
Joanne M. Taylor	Term Expires 2014
Maureen E. Auterio (State Appointee)	Term Expires 2012

School Committee

Jeffrey S. Dykens, Chairman	Term Expires 2011
Stephen Davol	Term Expires 2010
Susan Ann Linnell	Term Expires 2011
William J. McClellan, Jr.	Term Expires 2010
Eric T. Whiteley	Term Expires 2012
Michael A. Harry (resigned 2009)	

Barnstable County Assembly of Delegates - Representative

Ronald J. Bergstrom	Term Expires 2010

APPOINTED OFFICES

Town Manager's Office

William G. Hinchey	Town Manager
Linda Smulligan	Executive Assistant
Ramona M. McDonald	Administrative Assistant

Finance Department

Jennifer Petit	Director of Finance/Town Accountant
Nancy E. Geiger	Assistant Town Accountant
Shanna Nealy	Accounting Clerk

Treasurer/Collector

Louise A. Redfield	Treasurer/Collector
Amanda Love Monahan	Assistant Tax Collector
Anita A. Beebe	Collections Assistant

Assessing

Andrew R. Machado	Deputy Assessor
Holly Cabot	Assistant Assessor
Candace Griffin	Assistant Assessor
Cathy M. Schaeffer	Assistant Assessor

Human Resources, Human Services and Channel 18

Gerry Panuczak	Personnel Administrator
Danni Krash	Media Coordinator
William Darmon	Technical Coordinator

Permit Department

Judith B. Kent	Administrator
Mary Jane O'Leary	Permit Clerk
Bette Hahner	Permit Clerk
Evelyn Ambriscoe	Permit Clerk

Council on Aging

Ellen D. Ford	Director
Rosemary Farley	Outreach Worker
Pauline G. Hoerner	Secretary
Katherine Dalton	Secretary/Clerical
Penny Forsman	Receptionist
Patricia A. Schapira	Outreach Worker & Volunteer Coordinator
Laird Anthony	Driver
Whitney Burr	Driver
Christopher Johnson	Driver
Francis Marchessault	Driver
Peter Norcross	Driver
George Parsons	Driver
James Rooney	Driver

Information Technology Department

Raymond J. Medeiros	Director
James A. Cuddy	Manager

Town Counsel

Bruce P. Gilmore

Town Clerk Department

Julie S. Smith	Town Clerk
Paula A. Ferron	Assistant Town Clerk

Registrars of Voters

Virginia Laporte
Frank H. Tobin
Henry W. Welch, Jr.

Election Personnel/Inspectors

Joan Bagnell	Term Expires 9/30/10
Carol Barry	Term Expires 9/30/10
G. Valerie Buck	Term Expires 9/30/10
Theodora Casey	Term Expires 9/30/10
Scott Daniels	Term Expires 9/30/10
Priscilla Ford	Term Expires 9/30/10
Megan Geiger	Term Expires 9/30/10
Nancy Geiger	Term Expires 9/30/10
John Geiger	Term Expires 9/30/10
Mary Griffin	Term Expires 9/30/10
Elizabeth Hines	Term Expires 9/30/10
Judith Kent	Term Expires 9/30/10
Sandra Koski	Term Expires 9/30/10
Mary McDermott	Term Expires 9/30/10
Lillian McNulty	Term Expires 9/30/10
Gail Nickerson	Term Expires 9/30/10
Reginald Nickerson	Term Expires 9/30/10
Sandra Porter	Term Expires 9/30/10
David Porter	Term Expires 9/30/10
Louise Redfield	Term Expires 9/30/10
Nancy Swetland	Term Expires 9/30/10
Carol Tautkus	Term Expires 9/30/10
Thomas White	Term Expires 9/30/10

Constables

Benjamin J. Nickerson	Term Expires 2011
Thomas R. Pennypacker, II	Term Expires 2012
John Proudfoot	Term Expires 2010

Veterans' Services Director/Burial Agent

Sidney L. Chase

Health & Environment

Robert A. Duncanson	Director

Conservation

Kristin M. Andres	Conservation Agent
Mary M. Fougere	Secretary
Lara Slifka	Assistant Conservation Agent/ Environmental Technician

Health

Judith H. Giorgio	Health Agent
Roberta B. Gough	Health Inspector
Dianne E. Langlois	Secretary

Coastal Resources

Theodore L. Keon	Director
Stuart F. Moore	Shellfish Constable

Deputy Shellfish Constables

Malcolm Buchanan	Term Expires 2011
David DeSaulnier	Term Expires 2012
Patricia Duvall	Term Expires 2011
Bruce H. Edson	Term Expires 2012
Allyson Felix	Term Expires 2010
Jeffrey Hahner	Term Expires 2009
John Higgins	Term Expires 2012
Peter Kolb	Term Expires 2012
Wilfred Lavoie	Term Expires 2009
Connell Macken	Term Expires 2012
Donna Macken	Term Expires 2012
John MacMullan	Term Expires 2011
Suzanne Phillips	Term Expires 2011
Constance Reid	Term Expires 2012
Mary L. Russell	Term Expires 2009
Robert Ryder	Term Expires 2011
Paul Taborg	Term Expires 2012
John Trupchak	Term Expires 2009
Craig Whitcomb	Term Expires 2011

Herring Warden

Donald St. Pierre	Term Expires 2010

Community Development

Kevin S. McDonald	Director/ Building Commissioner and Chief Zoning Officer
Terence M. Whalen	Principal Planner
Lynn Thatcher	Assistant Planner
Susan L. Ricci	Local Building Inspector/Part-time
Jeffrey R. McCarty	Local Building Inspector/Part-time
Paula M. Liska	Central Permitting Coordinator
Patricia Buck	Secretary, Inspections Division
Paul Lagg	GIS Coordinator
Michele Clarke	Office Manager
Alexandria B. Porter	Secretary
Sarah Clark	Secretary

Field Drivers and Fence Viewers

George W. Goodspeed, Jr.
Kevin S. McDonald

American Disabilities Act Coordinator

Kevin S. McDonald

Gas and Plumbing Inspection

Eric Olkkola	Inspector
Tom David	Deputy Inspector

Sealer of Weights and Measures

Jeffrey R. McCarty	Inspector
Kevin S. McDonald	Assistant Inspector

Surveyor of Wood, Bark and Lumber

Robert J. Liska	Term Expires 2007

Transient Vendor Inspection

Jeffrey R. McCarty	Inspector
Kevin S. McDonald	Assistant Inspector

Wiring Inspection

George McManus	Inspector
Peter Winkler	Deputy Inspector

Harbormaster

Stuart F.X. Smith	Harbormaster
Susan K. Rocanello	Office Manager/Asst. Harbormaster
Wayne Julin	Mooring Officer
John Rendon	Assistant Harbormaster
Bradford L. Tallman	Wharfinger/Assistant Harbormaster

Assistant Harbormasters

Chatham

Leo Concannon	Term Expires 2010
Anthony Dalmon	Term Expires 2010
David M. Davis	Term Expires 2009
Leo Dunn	Term Expires 2009
John Farrell	Term Expires 2009
Paul Finn	Term Expires 2010
Christopher Flavell	Term Expires 2010
Robert Griffin	Term Expires 2010
Vince Gulotta	Term Expires 2009
James Horne	Term Expires 2010
James Hughes	Term Expires 2010
John Koski	Term Expires 2009
Don Labonte	Term Expires 2010
Katie McClellan	Term Expires 2010
Colin Politi	Term Expires 2009
Kirk Rounseville	Term Expires 2010
Peter Rubel	Term Expires 2010
Michael Silvia	Term Expires 2009
John Summers	Term Expires 2010
Jeffrey Sturtevant	Term Expires 2010
Hunter Twombly	Term Expires 2009
Kevin Varley	Term Expires 2010

Harwich

Timothy Adams	Term Expires 2010
James Coyle	Term Expires 2010
Frank Kunz	Term Expires 2010
Thomas Leach	Term Expires 2010
Heinz Proft	Term Expires 2010
Peter Sawyer	Term Expires 2010

Orleans

Matthew Cadman	Term Expires 2010
Dawson Farber	Term Expires 2010
Gardner Jamieson	Term Expires 2010
John Mellin	Term Expires 2010
Greg Normandy	Term Expires 2010

Police Department

Mark R. Pawlina	Chief
John Cauble	Captain
Michael Anderson	Lieutenant
Margaret McDonough	Animal Control Officer
Kim Clemons	Secretary
Jean-Marie Our	Records Clerk
Cathy Schaeffer	Parking Clerk/Hearing Officer Term Expires June 30, 2010

Fire Department

Michael Ambriscoe	Chief
Richard E. Hunter	Deputy Chief
John Proudfoot	Fire Inspector
Suzanne A. Martin	Secretary

Forest Warden

Michael Ambriscoe

Hazardous Materials Coordinator

Michael Ambriscoe

Chatham Emergency Management Agency

William G. Hinchey	Emergency Management Director
Richard E. Hunter	Emergency Management Deputy Director
John Cauble	Emergency Management Deputy Director
Stuart F.X. Smith	Emergency Management Deputy Director

Oil Pollution and Spill Coordinators

Stuart F.X. Smith - (All Coastal and Marine Activities)
Michael Ambriscoe - (All Inland Activities)

Cemetery

Linda Goodspeed	Secretary

Parks and Recreation

Daniel L. Tobin	Director
Georgia A. Farrell	Recreation Program Supervisor
Suzanne Winkfield	Recreation Coordinator
Sharon Powell	Youth Services Coordinator
Helene E. Borges	Secretary
George Gatzogiannis	Community Building Supervisor
Tim Sylvia	Community Building Supervisor

Department of Public Works

Jeffrey S. Colby	Superintendent
Daniel L. Marsh	Highway/Transfer Station Administrator

Tree Warden & Superintendent of Insect and Pest Control

Daniel L. Tobin

Landfill

Jeffrey A. Bremner	Foreman

Public Weighers

Jeffrey A. Bremner
John Martin
Daniel L. Marsh
Steven T. Leavenworth
Robert P. Malatesta
Kevin J. O'Brien
Nicholas Logan
David Laurie

Water and Sewer Departments

William G. Redfield	Director
Joanne Harrison	Secretary
Pamela J. Curry	Secretary

Municipal Buildings and Grounds

Stephen Vitello	Facilities Superintendent
Norman E. Whelan	Building and Grounds
Gary J. Kaser	Building and Grounds

Schools

Dr. Mary Ann Lanzo	Superintendent
Paul Mangelinkx	Principal, High School
Lisa Sjostrom	Principal, Middle School
Gaylene Heppe	Principal, Elementary School

COMMITTEES

Affordable Housing Committee

Bruce Beane	Term Expires 2012
William P. Bystrom	Term Expires 2010
Charles S. Christie	Term Expires 2012
Betty Eldredge	Term Expires 2011
John (Jack) Kelleher	Term Expires 2010
Barbara L. Matteson	Term Expires 2010
Mary Stevens McDermott, Co-Chairman	Term Expires 2011
Cynthia Small, Co-Chairman	Term Expires 2012
Shirley L. Smith	Term Expires 2011
Florence Seldin (resigned 2009)	

Affordable Housing Trust Fund – Board of Trustees

Ronald Bergstrom	Term Expires 2010
Florence Seldin	Term Expires 2012
Sean Summers	Term Expires 2012
Leonard Sussman	Term Expires 2011
David Whitcomb	Term Expires 2010
Robert F. Denn	Term Expires 2011
John Kelleher	Term Expires 2011
William Bystrom (resigned 2009)	

Airport Commission

Richard E. Hunter, Chairman	Term Expires 2012
Nancy A. Patterson	Term Expires 2011
Craig H. Pennypacker	Term Expires 2010
David S. Rauscher	Term Expires 2012
W. Thomas Whiteley	Term Expires 2010

Board of Assessors

Thomas Nickerson "Nick" Brown	Term Expires 2010
Robert B. Franz, Chairman	Term Expires 2011
R. Theodore Vreeland	Term Expires 2012

Aunt Lydia's Cove Committee

Gregory J. Connors	Term Expires 2012
H. Nicholas Hyora	Term Expires 2010
Mark Liska	Term Expires 2012
James F. Nash	Term Expires 2012
Peter W. Taylor	Term Expires 2012
Samuel J. Lucarelli (resigned 2009)	

Barnstable County Coastal Resources Committee

Robert A. Duncanson, Representative
Vacancy, Alternate

Barnstable County HOME Consortium Advisory Council

Barbara L. Matteson	Term Expires 2/28/10

Barnstable County Technical Advisory Committee on Dredging

Theodore L. Keon	Until Work Completed
Stuart F.X. Smith, Alternate	Until Work Completed

Bikeways Committee

Herman G. Eldering	Until Work Completed
Wayne Gould	Until Work Completed
Ronald B. Holmes, Chairman	Until Work Completed
Karen McPherson	Until Work Completed
William Morrison	Until Work Completed
Douglas J. Nichols	Until Work Completed
Deborah M. Swenson	Until Work Completed

Cable Advisory Committee

Robert Bourke	Term Expires 2011
William J. McClellan	Term Expires 2010

Cape Cod Commission - Town Representative

Lynne Pleffner	Term Expires 4/24/12
Florence Seldin (term expired 4/24/09)	

Cape Cod Commission Joint Transportation Committee

Vacancy, Representative

Cape Cod Municipal Health Group Board

Vacancy, Representative	Until Work Completed
William G. Hinchey, Alternate	Until Work Completed

Cape Cod National Seashore Advisory Committee

William R. Hammatt

Cape Cod Regional Technical High School District Committee

Patricia Siewert	Term Expires 6/30/10
Virginia H. Doane (resigned 2009)	

Cape Cod Regional Transit Authority

Ronald J. Bergstrom, Representative	Until Work Completed

Cape Light Compact - Town Delegate

Cameron F. Koblish	Until Work Completed

Capital Projects Review Committee

(formerly PD/Annex Design Review Task Force)

David Oppenheim	Until Work Completed
Donald Poyant, Chairman	Until Work Completed
Robert Stello	Until Work Completed
Theodore Streibert	Until Work Completed
Eric Whiteley	Until Work Completed

Cemetery Commissioners

George W. Goodspeed, Jr., Chairman	Term Expires 2012
Gail K. Nickerson	Term Expires 2011
Hilda S. Remer	Term Expires 2010

Charter Review Committee
(Disbanded by the Board of Selectmen on 11/3/09)

Deborah Aikman, Chairman	Until Work Completed
Raymond Braz	Until Work Completed
Robert Hamblet	Until Work Completed
William G. Litchfield	Until Work Completed
Charles M. Rader	Until Work Completed
Andrew R. Sifflard	Until Work Completed
Robert Walsh	Until Work Completed

Community Preservation Committee

Robert F. Denn, At Large	Term Expires 2010
Victor Di Cristina, Rep, Land Bank Open Space	Term Expires 2011
John F. Kaar, Rep, Planning Board, Chairman	Term Expires 2010
Robert D. Oliver, Rep, Historical Commission	Term Expires 2010
Jordan Popkin, At Large	Term Expires 2012
Carol Scott, Rep, Conservation Commission	Term Expires 2011
Ira Seldin, Rep, Park & Recreation Commission	Term Expires 2010
Cynthia Small, Rep, Affordable Housing Committee	Term Expires 2011
Joanne Taylor, Rep, Housing Authority	Term Expires 2012
Florence Seldin (resigned 2009)	
Corinne B. Johnson (resigned 2009)	

Comprehensive Wastewater Management Plan
Advisory Committee

Charles Bartlett	Until Work Completed
(Rep of Friends of Chatham Waterways)	
Philip A. Christophe (West)	Until Work Completed
Christopher Diego (Rep of Chamber of Commerce)	Until Work Completed
Alfred Haven	Until Work Completed
(Rep of Water & Sewer Advisory Committee)	
Fred O. Jensen, Chairman (Central)	Until Work Completed
Didi Lovett (Sears Point)	Until Work Completed
David P. MacAdam (Old Village)	Until Work Completed
John V. Payson, At Large	Until Work Completed
Charles F. Pollard (Sewered)	Until Work Completed
John Randall (North)	Until Work Completed
John R. Raye, At Large	Until Work Completed
William Schweizer (Rep of Conservation Foundation)	Until Work Completed
Burton A. Segall (South)	Until Work Completed
Scott Tappan (Stage Neck)	Until Work Completed

Conservation Commission

Billie C. Bates	Term Expires 2011
Paul T. Chamberlin	Term Expires 2010
John W. Geiger, II	Term Expires 2012
Diane L. Holt	Term Expires 2011
Robert Lear	Term Expires 2012
Jay W. Putnam, Chairman	Term Expires 2012
Carol Scott	Term Expires 2010
Peter Donovan (resigned 2009)	
Keith Hutchings (term expired 2009)	
Corinne B. Johnson (resigned 2009)	
Barbara A. Waters (resigned 2009)	

Council on Aging Board

Whitney H. Burr	Term Expires 2012
Carole DeChristopher	Term Expires 2011
Agnes D. Galop	Term Expires 2011
Audrey E. Gray, Chairman	Term Expires 2012
Francis J. Hynes	Term Expires 2011
Betty Brewin Magnusson	Term Expires 2010
Joan Maloney	Term Expires 2011
Clara Slockbower	Term Expires 2010
Alvin L. Stern	Term Expires 2010
Stuart Tuchinsky	Term Expires 2010

Cultural Council

Kathryn DeFord	Term Expires 2012
Sally T. Duplaix	Term Expires 2010
Henry Lynn Herbst	Term Expires 2010
Elizabeth Hessler, Co-Chairman	Term Expires 2011
Wendy Johnson	Term Expires 2012
Consuelo Ann Loomis	Term Expires 2012
Sheila Marx	Term Expires 2012
Joan-Ellen Messina, Co-Chairman	Term Expires 2011
Gay Murdoch	Term Expires 2012
Virginia Plexico	Term Expires 2010
Christopher Seufert	Term Expires 2012
Berjouhi Spencer	Term Expires 2011
Deborah M. Swenson	Term Expires 2011
Barbara S. Waters	Term Expires 2010
John Whelan	Term Expires 2010
Ann B. O'Connell (term expired)	

Committee for the Disabled

John D. Cotnam	Term Expires 2011
Jacqueline Fickett	Term Expires 2010
Pat L. Ford	Term Expires 2010
Robert Hughes	Term Expires 2011
Donald McCorkindale	Term Expires 2010
Mary U. Mikita, Chairman	Term Expires 2012
Cynthia Roderick	Term Expires 2012
Patricia Weber	Term Expires 2011
Lois A. Mastalerz (resigned 2009)	

Energy Committee

Cameron F. Koblish (Cape Light Compact Rep.), Chairman	Until Work Completed
Peter K. Cocolis	Term Expires 2010
Robert E. Crupi	Term Expires 2011
Charles M. Rader	Term Expires 2012
John H. Scott	Term Expires 2012

Finance Committee

Norma B. Avellar	Term Expires 2010
Alice A. Clack	Term Expires 2010
Roslyn B. Coleman	Term Expires 2012
W. Blake Foster	Term Expires 2010
Daniel J. McPhee	Term Expires 2011
Alan T. Sachtleben, Chairman	Term Expires 2011
Jo Ann Sprague	Term Expires 2012
Coleman C. Yeaw	Term Expires 2011
Catherine Laurent (resigned 2009)	

Golf Advisory Committee

Myron F. Burdick	Term Expires 2012
Thomas Hartnett, Chairman	Term Expires 2011
Beverly McCullough	Term Expires 2010
Margaret M. McLaughlin	Term Expires 2012
Frank E. Hawley (deceased 2009)	

Board of Health

Ronald C. Broman, Chairman	Term Expires 2012
Mary Ann Gray	Term Expires 2010
Edward W. Sheehan	Term Expires 2011
Allen Ward	Term Expires 2012
Edwin Kidder Whittaker	Term Expires 2011
Dr. Justin C. Rivers (resigned 2009)	

Historic Business District Commission

Darci Sequin	Term Expires 2010
Rebecca Speight	Term Expires 2012
Theodore P. Streibert	Term Expires 2011
Daniel A. Sylver, Chairman	Term Expires 2011
Ali van der Burg	Term Expires 2012
Jackson Smith, Alternate	Term Expires 2010
Guenther Weinkopf, Alternate	Term Expires 2010
Eric. T. Whiteley (resigned 2009)	

Historical Commission

Donald Aikman, Chairman	Term Expires 2010
William E. Manley	Term Expires 2011
Frank A. Messina	Term Expires 2012
Jane M. Moffett	Term Expires 2011
Robert D. Oliver	Term Expires 2010
Stuart G. Stearns	Term Expires 2012
Nancy B. Yeaw	Term Expires 2010

Human Services Committee

Primrose Craven	Term Expires 2011
Scott Daniels	Term Expires 2012
Karen L. McPherson	Term Expires 2010
Kathleen A. Motz	Term Expires 2012
David Ready	Term Expires 2011
Marilyn Sneden	Term Expires 2010
Richard S. Stenberg, Chairman	Term Expires 2011
William P. Browne, Jr. (resigned 2009)	
Joan S. Howe (resigned 2009)	
Terry Russo (resigned 2009)	

Land Bank Open Space Committee

Richard D. Batchelder	Term Expires 2010
George W. Cooper	Term Expires 2010
Victor Di Cristina, Chairman	Term Expires 2010
John Farrell	Term Expires 2012
William Plumer	Term Expires 2011
Laurel Sorenson	Term Expires 2012
Ali van der Burg	Term Expires 2011
Emilie H. Kimball (resigned 2009)	
David Oppenheim (resigned 2009)	

Local State Building Code Board of Appeals

Frederick Bearse	Term Expires 2012
David A. Clark	Term Expires 2010
David A. Crockett	Term Expires 2011
Robert J. Liska	Term Expires 2010
Peter Polhemus	Term Expires 2012

Main Street Design Advisory Committee to the Board of Selectmen

Scott Hamilton	Until Work Completed
John B. Hynes, Jr.	Until Work Completed
Carol Pacun	Until Work Completed
David Veach, Chairman	Until Work Completed

Main Street Underground Utilities Study Committee (Underground Wiring Review Committee)

Deborah Aikman	Until Work Completed
Richard Batchelder, Chairman	Until Work Completed
Richard Gulick	Until Work Completed
John B. Hynes, Jr.	Until Work Completed
Walter Meier	Until Work Completed
Richard Siewert	Until Work Completed

North Beach Advisory Committee

Roger Carroll	Until Work Completed
J. Thaddeus Eldredge	Until Work Completed
Kurt E. Hellfach	Until Work Completed
Ted Keon *	Until Work Completed
Robert N. Long, Chairman	Until Work Completed
Donna G. Lumpkin	Until Work Completed
Thomas A. Olson	Until Work Completed
John Perry	Until Work Completed

*Advisory Member
Nancy Fulcher (resigned 2009)
Richard F. Woodward (resigned 2009)
Donald St. Pierre (resigned 2009)
Peter W. Schluter (resigned 2009)

Park and Recreation Commission

Robert G. Dow	Term Expires 2011
Meredith Fry	Term Expires 2010
Joyce M. Reynolds	Term Expires 2010
Michael Seidewand, Chairman	Term Expires 2012
Ira L. Seldin	Term Expires 2012
W. Gary Anderson (resigned 2009)	
Michael S. Brady (resigned 2009)	
J. Christopher Cannon (resigned 2009)	

Personnel Advisory Committee

William F. Riley	Term Expires 2011
Susan K. Rocanello	Term Expires 2010

Planning Board

Thomas L. Doane	Term Expires 2011
Robert W. Dubis	Term Expires 2012
John F. Kaar	Term Expires 2012
Cory J. Metters	Term Expires 2012
Hrant H. Russian	Term Expires 2011
John F. Storey	Term Expires 2010
Mark R. Zibrat, Chairman	Term Expires 2010

Pleasant Bay Resource Management Alliance Steering Committee

Jane Harris, Town Representative	Until Work Completed
Charles J. Bartlett, Alternate	Until Work Completed

Public Ceremonies Committee

Douglas Ann Bohman	Until Work Completed
Donald Edge	Until Work Completed
Robert B. Franz	Until Work Completed
Thomas L. Hatch, Chairman	Until Work Completed
Zoe Sawka	Until Work Completed
Sarah Summers	Until Work Completed
Benjamin T. Nickerson (resigned 2009)	
Jane L. Patterson (resigned 2009)	
Nancy Ryder Petrus (resigned 2009)	
Robert Ryder (resigned 2009)	

Chatham Railroad Museum Group

Winslow H. Adams, Jr.	Until Work Completed
Donald Aikman	Until Work Completed
Edward C. Everett	Until Work Completed
Paul L. Fougere	Until Work Completed
John E. Gulow	Until Work Completed
Stephen Hart	Until Work Completed
Larry Larned, Chairman	Until Work Completed
Ryder Martin	Until Work Completed
John W. Mastalerz	Until Work Completed
Ralph E. Pape	Until Work Completed
James C. Spence	Until Work Completed
William F. vonBrauchitsch	Until Work Completed
Malcolm L. Ward	Until Work Completed
Howard C. Woolaver	Until Work Completed
Franklin R. Yeager	Until Work Completed

Members Emeritus
Alden P. Abbot
Michael Doyle
James R. Morgan

Shellfish Advisory Committee

James E. Blanchfield	Term Expires 2010
Renee D. Gagne, Chairman	Term Expires 2011
Barry Greco	Term Expires 2010
David C. Likos	Term Expires 2010
Theodore T. Lucas	Term Expires 2011
Domenic Santoro	Term Expires 2011
Stephen A. Wright	Term Expires 2010
Stuart F. Moore, Shellfish Constable	

South Coastal Harbor Plan Committee

Ernest Eldredge	Until Work Completed
Dean W. Ervin, Chairman	Until Work Completed
Kurt E. Hellfach	Until Work Completed
Thomas G. King	Until Work Completed
Theodore T. Lucas	Until Work Completed
Charles A. Murphy	Until Work Completed
George Olmsted	Until Work Completed
Patricia Siewert	Until Work Completed
Martha Stone	Until Work Completed

Summer Residents Advisory Committee

Kathy Abib	Term Expires 2011
Bob Champlin	Term Expires 2011
Donald Edge	Term Expires 2012
Katherine D. Flynn	Term Expires 2012
Harold C. Kraus	Term Expires 2010
Jill N. MacDonald, Chairman	Term Expires 2012
Katherine Malfa	Term Expires 2011
Hugh G. Moulton	Term Expires 2010
Philip A. Richardson	Term Expires 2011
Peter J. Tarrant	Term Expires 2012
Arnold Trebach	Term Expires 2010
William McGagh, Associate	Term Expires 2010
Nell Pinckert (resigned 2009)	
Robert C. Young (resigned 2009)	

Traffic Study Committee

James E. DeVoe, Chairman	Until Work Completed
J. Thomas Fox	Until Work Completed
Ronald C. Meservey	Until Work Completed
Janet C. Newton	Until Work Completed
Richard J. Stacey	Until Work Completed

Water & Sewer Advisory Committee

Charles J. Bartlett, Chairman	Term Expires 2012
Alfred C. Haven	Term Expires 2010
Charles M. Rader	Term Expires 2011

Waterways Advisory Committee

Edward D. Conway, Chairman	Term Expires 2010
David G. Davis	Term Expires 2011
Robert O. Hamblet	Term Expires 2011
Thomas G. King	Term Expires 2010
Timothy Linnell	Term Expires 2012
Donald St. Pierre	Term Expires 2010
Peter W. Taylor	Term Expires 2012
Stephen B. King (resigned 2009)	

Zoning Board of Appeals

Peter M. Acton	Term Expires 2012
Donald M. Freeman, Chairman	Term Expires 2012
Sal N. Gionfriddo	Term Expires 2010
David S. Nixon	Term Expires 2010
Mary Ellen Wynn Sussman	Term Expires 2010
Sabine Dow, Associate	Term Expires 2010
Edward M. Fouhy, Associate	Term Expires 2010
Carol C. Rader, Associate	Term Expires 2010
Christopher Cannon (resigned 2009)	

300th Anniversary Planning Committee

Donald Aikman	Until Work Completed
Shareen Davis	Until Work Completed
Spencer Grey	Until Work Completed

Report of the
Board of Selectmen

In 2008 and 2009 Chatham could not avoid being affected by the severe downturn in the National and State economy. However, despite reduced revenues from permits and fees and a reduction in State Aid to Cities and Towns, Chatham's fiscal picture remained relatively good. After extensive negotiations between the Board of Selectmen and the School Committee, necessary reductions were made to bring the FY10 budget in line with Proposition 2 1/2 and at the Annual Town Meeting in May, voters approved a budget of $32,111,554. This represented a 2.2% increase over the $31,418,512 approved for FY 2009. A $59 million appropriation to implement much of the first phase of Chatham's Comprehensive Wastewater Management Plan was also approved by a wide margin.

At the annual town election Sean Summers and Florence Seldin were re-elected to the Board of Selectmen. The Board then reorganized and Ronald Bergstrom was elected Chairman, Leonard Sussman Vice-Chairman and Florence Seldin Clerk.

Major issues the Board of Selectmen faced in 2009 were the continued progress of the Wastewater Management Plan, finalizing an agreement with the Marconi Center for the use of the former MCI property, and a continuing review of the management of Lighthouse Beach following several fatalities due in part to the strong current and increasing popularity of that area. A fee for parking on Bridge Street was instituted in hopes of raising revenues to pay for more patrols but met with limited success due to unfavorable weather in the spring and early summer.

Two Special Town Meetings were held in the early fall. Articles passed included a bylaw regulating formula businesses, a CPA request for 180K to renovate the Captain Harding House in West Chatham, and an expansion of the GB district at the corner of Main and Oyster Pond Furlong, the latter in response to a 17,000 signature petition to accommodate the Chatham Public Market at that site.

Regionalization became a rallying cry in order to defer operating expenses and the Board of Selectmen formed a committee to look at possible savings by combining the Harwich and Chatham School systems and other cost saving efforts.

Though many of our residents faced a significant drop in their income, especially retirees, Chatham still remained a desirable place to live, work and visit.

Respectfully submitted,

Ron Bergstrom, Chairman

Report of the
Town Manager

The Town of Chatham continued to feel the effects of the national economic decline in 2009. The Town responded accordingly, finding economies in its operational budget which provided taxpayers with fiscal relief. Longstanding fiscal policies were drawn upon limiting expenditure increases to a level which only marginally increased the Town's property tax levy. The result was tax relief which meant lower tax bills for the year for nearly 70% of property owners in Town.

During the summer of 2009 the Board of Selectmen, School Committee and Finance Committee met to continue its fiscal planning for the future. The goals of these meetings were to continue to explore avenues which could lead to the continuation of taxpayer relief while maintaining the high level of services the public expects and to which it has become accustomed. The results of these summer efforts culminated in a yearend proposed budget which will remain within the limits of Proposition 2 ½.

At the Annual Town Meeting in May of 2009, the voters overwhelmingly passed the funding authorization for the first phase of the Town's wastewater plan. The plan has been ten years in the making and with its implementation over the next 20-30 years will resolve the Town's primary environmental challenge of excess nitrogen in its ground water. Although the plan's economic impact on the Chatham taxpayer has been projected and demonstrated to be affordable primarily due to the decision to assess the plan's fiscal impact through the tax base rather than through betterments, the project's fiscal impact was even further mitigated through the receipt near year's end of significant federal funding beyond that anticipated.

During 2009, the design for the new Police Station and Annex was completed and construction finally started. Temporary quarters were found for Annex staff and Town services continue unabated with an expectation of project completion at the end of next year. With the beginning of the implementation of the wastewater plan and the construction of the new PD/Annex the Town has either secured funding or has begun construction of all projects on its Capital Facility Replacement Plan with the exception of the Fire Station and a newly proposed Adult Day Care Facility. The completion of the Capital Facility Replacement Plan thus far has been accomplished while still maintaining a AAA bond rating and the lowest tax rate on Cape Cod.

I encourage our citizens to read the reports contained in this publication. They clearly illustrate the diligence and foresight of the hundreds of dedicated volunteers and staff who work on the Town's behalf. I wish, once again, to commend these extraordinary individuals and to thank the citizens of Chatham for the opportunity to serve.

Respectfully submitted,

William G. Hinchey
Town Manager

Finance Department
Annual Financial Reports

In compliance with the provisions of Chapter 41, Section 61 of the Massachusetts General Laws, I hereby submit a report for the receipts and expenditures for the Town of Chatham for the fiscal year ending June 30, 2009. Also included is a balance sheet and miscellaneous financial reports.

Respectfully submitted,

Jennifer Petit
Director of Finance

TOWN OF CHATHAM, MASSACHUSETTS
COMBINED BALANCE SHEET: ALL FUND TYPES AND ACCOUNT GROUPS
JUNE 30, 2009

ASSETS	General Fund	Governmental Fund Types Special Revenue Funds	Governmental Fund Types Capital Project Funds	Enterprise Funds	Fiduciary Fund Types Trust and Agency Funds	Account Group Long-Term Obligation Accounts	Totals (Memorandum) Only)
Cash and cash equivalents	$ 6,901,518	$ 6,965,759	$ 4,866,417	$ 69,190	$ 3,297,810		$ 22,100,694
Investments					9,991		9,991
Property taxes receivable	137,087	18,703					155,790
Other receivables:							
Motor vehicle and boat excise	232,582						232,582
Water rates and special assessments	356,359	216,627					572,986
Tax liens	489,526						489,526
Intergovernmental							0
Tax foreclosures	36,543						36,543
Deferred property taxes	20,082						20,082
Apportioned leases		1,139,255					1,139,255
Departmental and other receivables	427,245				8,115		435,361
							0
Due from other governments in future years:							
School building assistance							0
Principal and interest subsidies	40,067						40,067
To be provided in future years for:							
Retirement of lease payable						42,307,672	42,307,672
Retirement of bonds						77,075,051	77,075,051
Total Assets	$ 8,641,010	$ 8,340,344	$ 4,866,417	$ 69,190	$ 3,315,916	$ 119,382,723	$ 144,615,600
LIABILITIES AND FUND EQUITIES							
Liabilities:							
Warrants payable	$ 299,733	$ 59,327	$ 558,480		$ 1,493		$ 919,032
Amounts withheld from employees	95,106						95,106
Other agency payables					643,423		643,423
Provision for tax refunds	15,973						15,973
Due to general fund							0
Lease payable							0
Bonds and notes payable			5,413,000			42,307,672	47,720,672
Loans authorized and unissued						77,075,051	77,075,051
Deferred revenue	1,702,949	1,374,585					3,077,534
Total liabilities	2,113,760	1,433,912	5,971,480	0	644,915	119,382,723	129,546,790
Fund balances:							
Non-expendable trust funds							0
Reserve for Debt Exclusion Premium	267,619						267,619
Reserved for encumbrances and	3,181,734	998,431					4,180,166
continued appropriations		3,084,431					3,084,431
Reserved for expenditure	1,606,285		-1,105,063				501,222
Unreserved	1,471,611	2,823,570		69,190	2,671,001		7,035,371
Total fund balance	6,527,249	6,906,432	-1,105,063	69,190	2,671,001	0	15,068,809
Total liabilities and fund balance	$ 8,641,010	$ 8,340,344	$ 4,866,417	$ 69,190	$ 3,315,916	$ 119,382,723	$ 144,615,600

TOWN OF CHATHAM, MASSACHUSETTS
BALANCE SHEET - JUNE 30, 2009
GENERAL FUND

ASSETS

Cash		6,901,518.29
2000 & Prior Personal Property	89,787.92	
2001 Personal Property	5,222.95	
2002 Personal Property	2,593.69	
2003 Personal Property	2,724.48	
2004 Personal Property	3,105.40	
2005 Personal Property	2,044.51	
2006 Personal Property	3,669.75	
2007 Personal Property	1,504.02	
2008 Personal Property	(1,438.20)	
2009 Personal Property	2,573.08	
		111,787.60
2000 & Prior Real Estate Taxes Receivable	25,582.17	
2003 Real Estate Taxes Receivable	13.32	
2004 Real Estate Taxes Receivable	718.30	
2005 Real Estate Taxes Receivable	453.23	
2006 Real Estate Taxes Receivable	791.54	
2007 Real Estate Taxes Receivable	(341.80)	
2008 Real Estate Taxes Receivable	7,249.31	
2009 Real Estate Taxes Receivable	372,555.79	
		407,021.86
Deferred Real Estate Taxes Receivable	20,082.31	20,082.31
Tax Liens	427,018.46	
Septic Betterment Liens Receivable	1,285.32	
Sewer Bill Lien Receivable	911.84	
Water Betterment Liens Receivable	31,079.31	
Land Bank Tax Liens Receivable	12,170.06	
Water Bill Liens Receivable	10,181.68	
CPA Liens Receivable	6,879.68	
		489,526.35
2000 & Prior Motor Vehicle Taxes Receivable	57,418.33	
2001 Motor Vehicle Taxes Receivable	4,042.03	
2002 Motor Vehicle Taxes Receivable	4,426.19	
2003 Motor Vehicle Taxes Receivable	5,119.53	
2004 Motor Vehicle Taxes Receivable	4,779.16	
2005 Motor Vehicle Taxes Receivable	6,134.70	
2006 Motor Vehicle Taxes Receivable	6,295.97	
2007 Motor Vehicle Taxes Receivable	7,569.04	
2008 Motor Vehicle Taxes Receivable	17,897.12	
2009 Motor Vehicle Taxes Receivable	44,618.28	
		158,300.35
2000 & Prior Boat Excise Taxes Receivable	44,088.92	

2001 Boat Excise Taxes Receivable	3,011.67	
2002 Boat Excise Taxes Receivable	4,370.03	
2003 Boat Excise Taxes Receivable	2,290.23	
2004 Boat Excise Taxes Receivable	2,015.34	
2005 Boat Excise Taxes Receivable	1,338.82	
2006 Boat Excise Taxes Receivable	2,363.74	
2007 Boat Excise Taxes Receivable	4,215.54	
2008 Boat Excise Taxes Receivable	4,196.60	
2009 Boat Excise Taxes Receivable	6,390.87	
		74,281.76
2000 & Prior Provisions for Abatements	(82,522.64)	
2001 Provisions for Abatements	(7,749.72)	
2002 Provisions for Abatements	(14,591.01)	
2003 Provisions for Abatements	(8,218.69)	
2004 Provisions for Abatements	(22,610.61)	
2005 Provisions for Abatements	(13,202.05)	
2006 Provisions for Abatements	(32,034.69)	
2007 Provisions for Abatements	(38,190.45)	
2008 Provisions for Abatements	(95,459.42)	
2009 Provisions for Abatements	(67,143.44)	
		(381,722.72)
Due from State	40,067.20	40,067.20
		-
Septage Accounts Receivable	12,773.60	
2007 Sewer Receivable	817.72	
2007 Sewer Miscellaneous Receivable	100.00	
2008 Sewer Miscellaneous Receivable	525.00	
2008 Sewer Rates Receivable	14,485.79	
2009 Sewer Receivable	33,941.66	
2009 Sewer Miscellaenous Receivable	1,351.25	
		63,995.02
Landfill Accounts Receivable	34,678.10	
Airport Accounts Receivable	5,032.00	
Ambulance Receivable	323,540.03	
		363,250.13
Tax Possessions	36,542.59	36,542.59
Apportioned Street Assessments 2010	12,466.15	
Apportioned Street Assessments 2011	11,299.49	
Apportioned Street Assessments 2012	8,232.94	
Apportioned Street Assessments 2013	8,232.94	
Apportioned Street Assessments 2014	8,232.94	
Apportioned Street Assessments 2015	8,232.98	
Apportioned Street Assessments 2016	7,066.27	
Apportioned Street Assessments 2017	6,725.73	
Apportioned Street Assessments 2018	6,725.73	
Apportioned Street Assessments 2019	6,725.73	
Apportioned Street Assessments 2020	6,724.74	

Apportioned Street Assessments 2021	6,336.74	
Apportioned Street Assessments 2022	1,733.31	
Apportioned Street Assessments 2023	1,733.30	
Apportioned Street Assessments 2024	1,733.30	
Apportioned Street Assessments 2025	1,733.30	
		103,935.59
Water Betterments 2009	2,965.79	
Water Committed Interest 2009	994.68	
		3,960.47
Street Betterments 2009	462.28	462.28
Apportioned Water Betterments 2010	65,222.68	
Apportioned Water Betterments 2011	55,666.84	
Apportioned Water Betterments 2012	41,971.90	
Apportioned Water Betterments 2013	13,028.42	
Apportioned Water Betterments 2014	2,907.37	
Apportioned Water Betterments 2015	128.59	
Apportioned Water Betterments 2016	128.59	
Apportioned Water Betterments 2017	128.59	
		179,182.98
Septic Assessments 2009	12,608.68	
Septic Committed Interest 2009	199.65	
		12,808.33
Apportioned Septic Assessment 2010	5,461.98	
Apportioned Septic Assessment 2011	5,461.98	
Apportioned Septic Assessment 2012	3,866.03	
Apportioned Septic Assessment 2013	3,866.03	
Apportioned Septic Assessment 2014	3,866.03	
Apportioned Septic Assessment 2015	3,866.03	
Apportioned Septic Assessment 2016	3,866.03	
Apportioned Septic Assessment 2017	3,866.03	
Apportioned Septic Assessment 2018	3,866.03	
Apportioned Septic Assessment 2019	3,866.03	
Apportioned Septic Assessment 2020	3,866.03	
Apportioned Septic Assessment 2021	3,866.03	
Apportioned Septic Assessment 2022	2,911.53	
Apportioned Septic Assessment 2023	2,383.67	
Apportioned Septic Assessment 2024	564.93	
Apportioned Septic Assessment 2025	564.93	
		56,009.32
Total Assets		8,641,009.71

LIABILITIES & FUND EQUITIES

Liabilities:		
Warrants Payable	299,732.68	
Group Insurance Payable	95,106.12	
Abandoned & Unclaimed Property	15,972.72	
Deferred Revenue:		410,811.52
Deferred Revenue Real & Personal Property Tax	137,086.74	
Deferred Revenue Tax Liens	427,018.46	
Deferred Revenue Land Bank Tax Liens	12,170.06	
Deferred Revenue Water Betterment Liens	31,079.31	
Deferred Revenue Street Betterment Liens	462.28	
Deferred Revenue Water Bill Liens	10,181.68	
Deferred Revenue CPA Liens	6,879.68	
Deferred Revenue Motor Vehicle Excise	158,300.35	
Deferred Revenue Boats,Ships & Vessels Excise	74,281.76	
Deferred Revenue Sewer Usage	63,995.02	
Deferred Revenue Sewer Betterment Liens	1,285.32	
Deferred Revenue Sewer Bill Liens	911.84	
Deferred Revenue Departmental	363,250.13	
Deferred Revenue Federal & State Grant	40,067.20	
Deferred Revenue Water Betterments	3,960.47	
Deferred Revenue Deferred Real Estate Taxes	20,082.31	
Deferred Revenue Apportioned Street Betterments	103,935.59	
Deferred Revenue Apportioned Water Betterments	179,182.98	
Deferred Revenue Apportioned Septic Betterments	56,009.32	
Deferred Revenue Septic Assessments	12,808.33	
		1,702,948.83
Total Liabilities		2,113,760.35
General Fund Equities:		
Reserve for Encumbrances		3,181,734.26
Reserve for Expenditures		1,606,285.00
Reserve for Year End Adjustment		65,578.90
Reserve for Debt Exclusion Premium		202,040.29
Unreserved Fund Equity		1,471,610.91
Total Fund Equity		6,527,249.36
Total Liabilities & Fund Equities		8,641,009.71
		(0.00)

2009 General Fund Appropriations and Expenditure Ledger

Account	Encumb Carried Forward	Raise & Appropnate	Free Cash	Transfer From Stabilization	Interfund Transfers	Other Available Funds	Total ATM and encumbered	Reserve Fund	Salary Adjustments	Budget Adjustments	Final Appropriation Balance	Expenditures	Interfund Transfers	Budget Variance	Closed to Revenue	Balance Encumbered
Moderator:																
Salaries		600.00					600.00				600.00	600.00		-		-
Expenses		50.00					50.00				50.00	20.00		30.00	30.00	-
Prior Year Encumbrances																
Selectmen:																
Salaries		10,500.00					10,500.00			(500.14)	9,999.86	9,999.86		-		-
Expenses		1,000.00					1,000.00			2,103.25	3,103.25	3,103.25		-		-
Prior Year Encumbrances																
Art 9/96 - Lighthouse Overlook	5,232.68						5,232.68				5,232.68	-		5,232.68		5,232.68
Art 4, STM 11/00 - I-Net Construction	9,283.00						9,283.00				9,283.00	-		9,283.00		9,283.00
Art 14, STM 10/97 - Cable Franchise Legal Exp	5,011.76						5,011.76				5,011.76	550.35		4,461.41		4,461.41
Town Manager:																
Salaries		266,637.00					266,637.00			8,389.08	275,026.08	275,026.08		-		-
Expenses		119,250.00					119,250.00			(11,559.37)	107,690.63	107,690.63		-		-
Prior Year Encumbrances	2,543.68						2,543.68				2,543.68	2,543.68		-		-
Art 14, ATM 5/02 - Bike Path	23,423.70						23,423.70				23,423.70	-		23,423.70		23,423.70
Art 11 5/98 Cable Studio	6,640.69						6,640.69				6,640.69	748.25		5,892.44		5,892.44
Art 6, ATM 5/05 - Land Bank Appraisal Costs	5,334.81						5,334.81				5,334.81	2,000.00		3,334.81		3,334.81
Art 2, STM-2 11/99 - Consulting Funds School/Dredge	13,853.89						13,853.89				13,853.89	-		13,853.89		13,853.89
Annual Property Maintenance	11,278.88		150,000.00				161,278.88				161,278.88	81,575.83		79,703.05		79,703.05
Art 1, STM 1/02 - Preservation of Shellfish Rights	39,304.44						39,304.44				39,304.44	6,789.50		32,514.94		32,514.94
Art 6, 5/02 - Capital Budget - Annual Restroom Const	4,459.76						4,459.76				4,459.76	-		4,459.76		4,459.76
Art 6 ATM 5/04 Forest Assessment & Management	3,900.00						3,900.00				3,900.00	-		3,900.00		3,900.00
Art 6 ATM 5/04 ADA Compliance	17,133.00		5,000.00				22,133.00				22,133.00	-		22,133.00		22,133.00
Art ATM 5/06 Wastewater Facility	4,197.00						4,197.00				4,197.00			4,197.00		4,197.00
Art 9 ATM 5/07 Main St Municipal Parking Lot	491,700.00						491,700.00				491,700.00	59,630.80		432,069.20		432,069.20
Art 9 AtM 05/08 PD/Annex Relocation			100,000.00				100,000.00				100,000.00	5,540.00		94,460.00		94,460.00
Art 8 Stabilization Transfer Article				275,000.00			275,000.00				275,000.00	155,647.55		119,352.45		119,352.45
Art 11 Stabilization Transfer-Trailers				280,000.00			280,000.00				280,000.00	-		280,000.00		280,000.00
Art 11 Stabilization Transfer Beach Cleaner				45,835.00			45,835.00				45,835.00	45,154.98		680.02		680.02
Parking Clerk:																
Salaries		3,500.00					3,500.00				3,500.00	3,500.00		-		-
Expenses		3,000.00					3,000.00			(1,376.94)	1,623.06	1,623.06		-		-
Prior Year Encumbrances																
Personnel Services:																
Salaries & Wages		168,056.00					168,056.00			7,497.88	175,553.88	175,553.88		-		-
Expenses		18,945.00					18,945.00			(3,183.69)	15,761.31	14,471.26		1,290.05		1,290.05
Prior Year Encumbrances																
Salary Adjustment Account	163,020.22	250,000.00					413,020.22		(301,354.33)		111,665.89	-		111,665.89		111,665.89
Finance Committee:																
Salaries		2,000.00					2,000.00				2,000.00	1,785.33		214.67	214.67	-
Expenses		600.00					600.00			(54.78)	545.22	545.22		-		-
Finance Department:																
Salaries		627,062.00					627,062.00				627,062.00	591,754.74		35,307.26	35,307.26	-
Expenses		84,250.00					84,250.00			(8,869.23)	75,380.77	46,216.77		29,164.00		29,164.00
Prior Year Encumbrances	41,400.00						41,400.00				41,400.00	41,400.00		-		-
Art 7, ATM 5/01 - Capital Budget - GASB 34	4,550.00						4,550.00				4,550.00	4,200.00		350.00		350.00
Art 6, ATM 5/03 - Capital Budget-Ergonomic Workstations	33,521.91						33,521.91				33,521.91	372.60		33,149.31		33,149.31
Art 7, ATM 5/03 - Administration of Septic Betterment	10,000.00						10,000.00				10,000.00	-		10,000.00		10,000.00
Art 6 ATM 5/04 Business Machines	21,954.35						21,954.35				21,954.35	15,556.68		6,397.67		6,397.67
Art 6 ATM 5/04 Microfilm/CD Rom	10,000.00						10,000.00				10,000.00	-		10,000.00		10,000.00
Information Systems:																
Salaries		154,308.00					154,308.00			5,511.92	159,819.92	159,819.92		-		-
Expenses		109,200.00					109,200.00			(3,436.04)	105,763.96	105,763.96		-		-
Prior year encumbrances	5,000.00						5,000.00				5,000.00	5,000.00		-		-
Art 7, ATM 5/01 - Capital Budget - Land Mgmt Software	30,892.90		50,000.00				80,892.90				80,892.90	44,953.48		35,939.42		35,939.42
Art 7, ATM 5/03 - MIS Training; CH18; Website	8,811.93		30,000.00				38,811.93				38,811.93	29,207.65		9,604.28		9,604.28
Art 6 ATM 5/05 VOIP Phone system	5,210.38						5,210.38				5,210.38	-		5,210.38		5,210.38
Art 6, ATM 5/05 Hardware Replacement & upgrade	9,221.00		10,000.00				19,221.00				19,221.00	-		19,221.00		19,221.00
Audit:																
Expenses		23,000.00					23,000.00			4,400.00	27,400.00	27,400.00		-		-
Law Department:																
Expenses		95,000.00					95,000.00			(11,373.32)	83,626.68	69,333.39		14,293.29	14,293.29	-
Prior Year Encumbrances																
Town Clerk:																
Salaries		111,893.00					111,893.00			6,249.53	118,142.53	118,142.53		-		-
Expenses		14,065.00					14,065.00			(2,685.73)	11,379.27	11,267.27		112.00		112.00
Prior year Encumbrance																
Art 9 ATM 05/08 New Voting Machines			13,000.00				13,000.00				13,000.00			13,000.00		13,000.00
Elections & Registrations:																
Salaries		1,275.00					1,275.00			(67.00)	1,208.00	950.00		258.00	258.00	-
Expenses		20,700.00					20,700.00			8,826.74	29,526.74	29,526.74		(0.00)		(0.00)
Prior Year Encumbrances																

2009 General Fund Appropriations and Expenditure Ledger

Account	Carried Forward	Raise & Appropriate	Free Cash	From Stabilization	Interfund Transfers	Available Funds	ATM and encumbered	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Variance	Closed to Revenue	Balance Encumbered
Permit Office																
Salaries		64,333.00					64,333.00			127.84	64,460.84	64,460.84		-		-
Expenses		5,100.00					5,100.00				5,100.00	5,046.68		53.32	53.32	(0.00)
Prior year Encumbrances														-		-
														-		-
Non-Voting Taxpayer Advisory Committee:														-		-
Expenses		2,800.00					2,800.00				2,800.00	1,655.90		1,144.10	1,144.10	-
Engineering							-			65,586.52	65,586.52			65,586.52		65,586.52
Expenses							50,000.00				50,000.00			50,000.00		50,000.00
Annual C&E			50,000.00				110,099.77			(65,586.52)	44,513.25	44,513.25		(0.00)		(0.00)
Prior Year Encumbrances	110,099.77															
Total General Government	*1,096,979.75*	*2,157,124.00*	*408,000.00*	*600,835.00*	-	-	*4,262,938.75*	-	*(301,354.33)*	-	*3,961,584.42*	*2,370,641.91*	-	*1,590,942.51*		
Insurance:																
Watercraft Insurance		18,533.00					18,533.00				18,533.00	16,992.00		1,541.00	1,541.00	-
Fleet - Motor Vehicle Insurance		55,000.00					55,000.00				55,000.00	44,900.00		10,100.00	10,100.00	-
Mooring Insurance		1,688.00					1,688.00			13.00	1,701.00	1,701.00		-		-
Flood Insurance		8,681.00					8,681.00				8,681.00	6,730.00		1,951.00	1,951.00	-
Public Officials Liability Insurance		10,000.00					10,000.00			421.00	10,421.00	10,421.00		-		-
General Liability & Building Insurance		125,000.00					125,000.00			(5,560.31)	119,439.69	109,160.00		10,279.69	10,279.69	-
Uninsured Damages		15,000.00					15,000.00			5,126.31	20,126.31	20,126.31		-		-
Prior Year Encumbrances							-									
Reserve Fund:							-									
Expenses		100,000.00					100,000.00	(97,091.38)			2,908.62			2,908.62	2,908.62	(0.00)
Total Undistributed Insurance and Reserve	-	*333,902.00*	-	-	-	-	*333,902.00*	*(97,091.38)*	-	-	*236,810.62*	*210,030.31*		*26,780.31*		
											-					
Police Department:											-					
Salaries		1,767,303.00					1,767,303.00		94,839.70		1,862,142.70	1,862,142.70		-		-
Expenses		127,162.00					127,162.00			(4,687.92)	122,474.08	122,341.36		132.72		132.72
Prior Year Encumbrances	261.52						261.52				261.52	261.52		-		-
Art 8 5/07 Computer system & video updates	884.59						884.59				884.59	-		884.59		884.59
Art 8, 5/98 - Public Safety Complex Study	10,000.00				(10,000.00)											
Art 7, 5/01 - Capital Budget - Annual Cruiser Replacement			58,000.00				58,000.00				58,000.00	52,569.34		5,430.66		5,430.66
Art 6, 5/02 - Capital Budget Ammunition Storage Shed	3,106.53						3,106.53				3,106.53	-		3,106.53		3,106.53
Art 9 5/08 ATM Photo ID Camera System			6,000.00				6,000.00				6,000.00	5,957.80		42.20		42.20
Art 6 5/04 Replace flat roof Police Station	1,500.00						1,500.00				1,500.00	-		1,500.00		1,500.00
Art 6 5/05 Computer/terminal updates	398.11						398.11				398.11	-		398.11		398.11
Animal Control																
Salaries		48,565.00					48,565.00			5,668.68	54,233.68	54,233.68		-		-
Expenses		2,700.00					2,700.00			(1,187.88)	1,512.12	1,512.12		-		-
Art 7, 5/01 - Capital Budget - Animal Control Cat Cages																
Emergency Management:																
Salaries		2,500.00					2,500.00			(2,500.00)	-	-		-		-
Expenses		9,075.00					9,075.00			-	9,075.00	4,446.29		4,628.71		4,628.71
Prior Year Encumbrances											-					
Annual - Emergency Management brochures	5,583.49						5,583.49				5,583.49	-		5,583.49		5,583.49
Fire Department:																
Salaries		2,079,782.00					2,079,782.00		144,623.01	27,459.19	2,251,864.20	2,251,864.20		(0.00)		(0.00)
Expenses		191,065.00					191,065.00			5,280.29	196,345.29	196,345.29		-		-
Prior Year Encumbrances																
Annual - Protective Clothing/Forestry Clothing			30,000.00				30,000.00				30,000.00	23,978.90		6,021.10		6,021.10
Art 8 5/00 Equipment Fire Eng #186 Repair	3,419.14						3,419.14				3,419.14	-		3,419.14		3,419.14
Art 8 5/00 Equipment Fire Diesel Exhaust Addition	1,742.21						1,742.21				1,742.21	1,690.47		51.74		51.74
Annual- Hose Replacement	13,329.00						13,329.00				13,329.00	-		13,329.00		13,329.00
Art 6, ATM 5/05 Replace Ambulance/Rescue	1,252.10						1,252.10				1,252.10	-		1,252.10		1,252.10
Annual - Capital Budget - Radio Equipment	55,402.16		5,000.00				60,402.16				60,402.16	60,402.16		-		-
Art 6 5/04 Heavy duty washer/dryer	2,000.00						2,000.00				2,000.00	1,759.96		240.04		240.04
Art 6 5/05 Upgrade self contained breathing apparatus	54.30						54.30				54.30	-		54.30		54.30
Art 9 5/08 replace staff vehicle			30,000.00				30,000.00				30,000.00	30,000.00		-		-
Art 8 5/06 Replace Forestry Unit	599.00						599.00				599.00	599.00		-		-
Cape & Islands EMS:																
Expenses		5,255.00					5,255.00			129.46	5,384.46	5,384.46		-		-
Oil Pollution Control:																
Expenses		1,030.00					1,030.00			(760.20)	269.80	269.80		(0.00)		(0.00)
North Beach:																
Salaries		57,660.00					57,660.00			(41,303.50)	16,356.50	16,356.50		-		-
Expenses		5,100.00					5,100.00			11,800.05	16,900.05	16,900.05		-		-
Prior Year Encumbrances																
Harbormaster:																
Salaries		134,318.00				220,000.00	354,318.00			(6,190.10)	348,127.90	348,127.90		-		-
Expenses		120,538.00					120,538.00			6,291.93	126,829.93	120,299.35		6,530.58		6,530.58
Prior Year Encumbrances																
Art 6, 5/02 - Capital Budget - Mooring & Buoy Tackle	2,733.04						2,733.04				2,733.04	2,733.04		-		-
Art 7, 5/03 - Mooring Management	3,096.21					8,000.00	11,096.21				11,096.21	2,561.43		8,534.78		8,534.78
Annual Town Landing						8,000.00	8,000.00				8,000.00	2,485.29		5,514.71		5,514.71
Annual- Aids to Navigation			6,000.00			4,000.00	10,000.00				10,000.00	10,000.00		-		-
Art 7, 5/03 - Boat Maintenance & Equipment	16,624.63						16,624.63				16,624.63	6,373.60		10,251.03		10,251.03
Art 9 5/08 Fish Pier North Jog Dinghy Float			75,000.00				75,000.00				75,000.00	300.00		74,700.00		74,700.00

2009 General Fund Appropriations and Expenditure Ledger

Account	Carried Forward	Raise & Appropriate	Free Cash	From Stabilization	Interfund Transfers	Available Funds	ATM and encumbered	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Variance	Closed to Revenue	Balance Encumbered
Art 9 5/08 Barn Hill Piling Replacement			20,500.00				20,500.00				20,500.00	-		20,500.00		20,500.00
Art 9 5/08 Fish Pier North Jog Finger Pier Fender Boards			3,000.00				3,000.00				3,000.00	-		3,000.00		3,000.00
Art 9 5/08 Float Replacement OMBY			25,000.00				25,000.00				25,000.00	-		25,000.00		25,000.00
Public Safety Total	*121,986.03*	*4,552,053.00*	*258,500.00*	-	*(10,000.00)*	*240,000.00*	*5,162,539.03*	-	*239,462.71*	-	*5,402,001.74*	*5,201,896.21*		*200,105.53*		
Community Development:																
Salaries		658,786.00					658,786.00		14,155.40	10,475.37	683,416.77	683,416.77		-		-
Expenses		56,875.00					56,875.00			(10,475.37)	46,399.63	42,884.60		3,515.03		3,515.03
Prior Year Encumbrances	221.85						221.85				221.85	221.85		-		-
Art 8, 5/98 - Trail/Bike Improvements	1,228.75						1,228.75				1,228.75	-		1,228.75		1,228.75
Art 8, 5/00 - Ryder's Cove Parking Facility	3,510.07						3,510.07				3,510.07	-		3,510.07		3,510.07
Art 8, 5/98 Develop Design Guidelines	7,000.00						7,000.00				7,000.00	-		7,000.00		7,000.00
Art 8, 5/99 Restroom Construct Main St & Beaches	1,670.06						1,670.06				1,670.06	-		1,670.06		1,670.06
Art 7, 5/01 - Capital Budget - White Pond Landing Improve	99.75						99.75				99.75	99.75		-		-
Art 7, 5/01 - Capital Budget - Comp Zoning Bylaw Rewrite	28,278.20						28,278.20				28,278.20	1,234.20		27,044.00		27,044.00
Art 6, 5/02 - Capital Budget - Comprehensive Plan	4,738.02						4,738.02				4,738.02	-		4,738.02		4,738.02
Art 6, 5/02 - Capital Budget - Historcal Properties Survey	3,828.50						3,828.50				3,828.50	-		3,828.50		3,828.50
Art 12, 5/02 Comprehensive Wastewater Mgmt Plan	18,562.08						18,562.08				18,562.08	450.54		18,111.54		18,111.54
Art 7, 5/03 - Inspections Vehicle	5,062.65		5,000.00				10,062.65				10,062.65	3,309.32		6,753.33		6,753.33
Art 7, 5/03 - Annex Sound System	3,225.00						3,225.00				3,225.00	-		3,225.00		3,225.00
Art 9 5/08 GIS Software/Equipment			10,000.00				10,000.00				10,000.00	10,000.00		-		-
Economic Development:																
Expenses		64,000.00					64,000.00				64,000.00	64,000.00		-		-
Prior Year Encumbrances																
Total Community Development	*77,424.93*	*779,661.00*	*15,000.00*	-	-	-	*872,085.93*	-	*14,155.40*	-	*886,241.33*	*805,617.03*		*80,624.30*		
Health Department:																
Salaries		173,349.00					173,349.00			1,279.54	174,628.54	174,628.54		-		-
Expenses		15,600.00					15,600.00			214.35	15,814.35	15,814.35		-		-
Prior Year Encumbrances	797.15						797.15				797.15	797.15		-		-
Conservation Commission:																
Salaries & Wages		132,064.00				10,000.00	142,064.00			(911.85)	141,152.15	108,078.57		33,073.58	33,073.58	-
Expenses		6,300.00					6,300.00			118.94	6,418.94	6,418.94		-		-
ATM 05/08 Conservation Land Mgmt/Forest Mgt			20,000.00				20,000.00				20,000.00	517.57		19,482.43		19,482.43
Green Head Fly Control:																
Assessment		1,550.00					1,550.00				1,550.00	1,550.00		-		-
Laboratory:																
Salaries		146,788.00					146,788.00			(3,751.56)	143,036.44	126,313.92		16,722.52	16,722.52	-
Expenses		77,300.00					77,300.00			(66.50)	77,233.50	77,219.41		14.09		14.09
Prior Year Encumbrances	32.48						32.48				32.48	32.48		-		-
Art 68, 5/98 Flow Monitoring System	4,000.00						4,000.00				4,000.00	-		4,000.00		4,000.00
Art 8 5/00 Equipment Water Quality Monitoring Instr.	14,299.50						14,299.50				14,299.50	-		14,299.50		14,299.50
Art 7, 5/01 - Capital Budget - GPS Receiver																
Pleasant Bay Management Plan:																
Expenses		33,980.00					33,980.00				33,980.00	33,682.00		298.00	298.00	-
Stormwater Management:																
Expenses																
Art 27/90 - Runoff Oyster Pond																
Annual Drainage/Stormwater Management	24,502.47		20,000.00				44,502.47				44,502.47	5,957.27		38,545.20		38,545.20
Art 98, 5/98 Little Mill Pond Remediation																
Art 8, 5/99 Queen Anne Rd/Oyster Pond Parking	20,600.00						20,600.00				20,600.00	-		20,600.00		20,600.00
Art 7, 5/01 - Capital Budget - Mill Creek Rd Surface Runoff	29,123.75						29,123.75				29,123.75	6,679.55		22,444.20		22,444.20
Art 6 ATM 5/04 Mass Estuaries Project	22,331.15						22,331.15				22,331.15	19,758.01		2,573.14		2,573.14
Art 6 5/05 ATM Forest Management Plan	9,982.82						9,982.82				9,982.82	225.00		9,757.82		9,757.82
Annual Lovers Lake/Stillwater Pond Restor	11,265.58					180,000.00	191,265.58				191,265.58	12,661.75		178,603.83		178,603.83
Art 9 5/08 Sylvan Gardens Restoration/Mgmt						55,000.00	55,000.00				55,000.00	-		55,000.00		55,000.00
Waterways Advisory Committee:																
Salaries		200.00					200.00				200.00	165.48		34.52	34.52	-
Expenses		1,000.00					1,000.00			(634.48)	365.52	165.52		200.00		200.00
Art 36/1E/94 - Harbor Management Plan	2,182.86						2,182.86				2,182.86	-		2,182.86		2,182.86
Coastal Resources:																
Salaries		244,365.00					244,365.00			3,751.56	248,116.56	248,116.56		-		-
Expenses		17,280.00					17,280.00				17,280.00	14,491.24		2,788.76	2,788.76	-
Prior Year Encumbrances																
Art 8/97 North Beach Management	4,594.80						4,594.80				4,594.80	-		4,594.80		4,594.80
ATM Article - Annual Dredging Program	36,036.33		75,000.00				111,036.33				111,036.33	(47,987.10)		159,023.43		159,023.43
ATM Article - Aerial Shoreline Photo Survey	5,086.64		221.00			7,779.00	13,086.64				13,086.64	9,230.00		3,856.64		3,856.64
ATM Article - Annual Mitchell River Bridge	23,256.92						23,256.92				23,256.92	14,620.00		8,636.92		8,636.92
Art 8, 5/00 - Barn Hill Landing Renovations	30,531.11						30,531.11				30,531.11	-		30,531.11		30,531.11
Art 8, 5/00 - Cockle Cove Beach Renounshment	2,280.30						2,280.30				2,280.30	-		2,280.30		2,280.30
Art 4, STM-2 - OMBY Building Repairs	41,778.82	0.18			(41,779.00)		-				-	-		-		-
Art 7, 5/01 - Capital Budget - Boat Equp and Bouys	5,400.00						5,400.00				5,400.00	2,925.00		2,475.00		2,475.00
Art 7, 5/01 - Capital Budget - Ryder's Cove Pier/Pump Out	25,000.00				(25,000.00)		-				-	-		-		-
Art 7, 5/03 - Fish Pier Dinghy Floats	7,921.00						7,921.00				7,921.00	7,421.00		500.00		500.00
Art 7, 5/03 - OMBY Bulkhead Repairs	3,149.85						3,149.85				3,149.85	-		3,149.85		3,149.85
Art 7, 5/03 - OMBY Bathrooms	10,861.75						10,861.75				10,861.75	-		10,861.75		10,861.75
Art 6 5/04 Town Landing Maintenance	15,687.98					10,000.00	25,687.98				25,687.98	6,628.80		19,059.18		19,059.18

2009 General Fund Appropriations and Expenditure Ledger

Account	Carried Forward	Raise & Appropriate	Free Cash	From Stabilization	Interfund Transfers	Available Funds	ATM and encumbered	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Variance	Closed to Revenue	Balance Encumbered
Art 6 5/04 Site Parking Improv/Town Landings	28,365.57						28,365.57				28,365.57	22,694.16		5,671.41		5,671.41
Art 6 5/05 Stage Harbor Pier Removal	150,000.00				(150,000.00)		-					-				
Art 6 5/05 OMBY Pier Renovation Design	10,000.00				(10,000.00)		-					-				
Art 11 5/08 Mill Creek Dredging		125,000.00					125,000.00				125,000.00	26,009.34		98,990.66		98,990.66
South Coastal Implementation Committee:							-									
Salaries		1,000.00					1,000.00				1,000.00	540.10		459.90	459.90	-
Expenses		500.00					500.00				500.00			500.00	500.00	-
Art 7, 5/01 - Capital Budget - South Coastal Addition Update	5,191.88						5,191.88				5,191.88	-		5,191.88		5,191.88
Total Health & Environment w/Coastal Resources	544,260.71	976,276.18	115,221.00	-	(226,779.00)	262,779.00	1,671,757.89	-	-	-	1,671,757.89	895,354.61	-	776,403.28		
Education:																
Salaries & Expenses		8,929,983.00					8,929,983.00				*8,929,983.00*	*8,808,681.96*		*121,301.04*	*74,272.68*	47,028.36
Cape Cod Tech Assessment		197,000.00					197,000.00				197,000.00	196,424.00		576.00	576.00	-
Prior Year Encumbrances	19,517.07						19,517.07				19,517.07	19,517.07		-		-
Art 9 5/08 ATM Capital			239,468.00				239,468.00				239,468.00	239,468.00		-		-
Total Education	*19,517.07*	*9,126,983.00*	239,468.00	-	-	-	9,385,968.07	-	-	-	9,385,968.07	9,264,091.03		*121,877.04*		
Highway Department:																
Salaries		476,806.00					476,806.00		47,736.22	(30,870.92)	493,671.30	493,671.30		-		-
Expenses		86,930.00					86,930.00			5,134.70	92,064.70	92,049.75		14.95		14.95
Prior Year Encumbrances							-				-					
ATM Article - Annual Paving	70,518.77		160,000.00				230,518.77				230,518.77	228,826.73		1,692.04		1,692.04
ATM Article - Annual Catch Basins	25,077.57		40,000.00				65,077.57				65,077.57	57,039.18		8,038.39		8,038.39
ATM Article - Annual Crack Repair	4,908.43		12,000.00				16,908.43				16,908.43	16,908.43		-		-
ATM Article - Annual Emergency Road Repair	25.56		10,000.00				10,025.56				10,025.56	10,018.95		6.61		6.61
ATM Article - Annual Road Taking Engineering	6,083.00						6,083.00				6,083.00	6,083.00		-		-
Art 8/97 Road Takings Engineering	2,503.75						2,503.75				2,503.75	2,503.75		-		-
Art 8, 5/00 - Parking Lot - Former Water Department																
Art 8 5/99 Equipment Roadside Mower												-				
Art 7, 5/01 - Capital Budget - Parking Lot Former Water Dept																
Art 7, 5/01 - Capital Budget - Parking Lot Former Water Dept																
Art 7, 5/03 - Street Signs	653.61		5,000.00				5,653.61				5,653.61	5,547.71		105.90		105.90
Art 7, 5/03 - Sidewalk Extensions - various locations																
Art 6 5/04 - Sidewalk Construction	28,815.42						28,815.42				28,815.42	28,599.03		216.39		216.39
Art 6 ATM 5/04 Large Dump truck w/Plow	243.57						243.57				243.57	243.57		-		-
Art 6 ATM 5/04 New DPW Building Equip	56,524.05						56,524.05				56,524.05	36,450.13		20,073.92		20,073.92
Art 6 ATM 5/04 Small Dump Truck with Plow	85.10						85.10				85.10	85.10		(0.00)		(0.00)
Art 6 ATM 5/05 DPW Building Add'l features																
Art 6 ATM 5/05 Bike Trail Maintenance	5,489.38						5,489.38				5,489.38	2,380.51		3,108.87		3,108.87
Art 8 ATM Portable Air Compressor	50.00						50.00				50.00	-		50.00		50.00
Art 8 ATM 05/07 Catch Basin Cleaning Truck	1,118.31						1,118.31				1,118.31	1,077.03		41.28		41.28
Art 9 ATM 05/08 Large Dump w/ plow			35,000.00				35,000.00				35,000.00	34,902.00		98.00		98.00
Art 9 ATM 5/08 Street Sweeper			185,000.00				185,000.00				185,000.00	185,000.00		-		-
Snow & Ice:																
Salaries		16,000.00					16,000.00			14,872.84	30,872.84	30,872.84		-		-
Expenses		55,000.00					55,000.00	97,091.38		10,246.58	162,337.96	162,337.96		-		-
Street Lighting:																
Expenses		43,000.00					43,000.00			4,311.27	47,311.27	47,311.27		0.00		0.00
Prior Year Encumbrances																
Central Fuel Depot:																
Expenses		178,000.00					178,000.00			91,211.70	269,211.70	269,211.70		-		-
Prior Year Encumbrances																
Solid Waste Management:																
Salaries		315,026.00					315,026.00			16,240.74	331,266.74	331,266.74		-		-
Expenses		539,500.00					539,500.00			(72,424.96)	467,075.04	467,075.04		-		-
Prior Year Encumbrances	125.47						125.47				125.47	125.47		-		-
Art 8 5/07 Ten wheel Roll off truck																
Art 6 5/05 Trailer Spotting Truck	31,849.56						31,849.56				31,849.56	12,337.00		19,512.56		19,512.56
Art 8 05/06 Rolloff Container Units	5,723.82						5,723.82				5,723.82	-		5,723.82		5,723.82
Art 8 5/07 Replace Dump Truck	31,296.44						31,296.44				31,296.44	8,539.00		22,757.44		22,757.44
Sewer Department:																
Salaries		38,259.00					38,259.00			(8,951.26)	29,307.74	29,307.74		(0.00)		(0.00)
Expenses		527,267.00					527,267.00			(1,483.52)	525,783.48	524,091.06		1,692.42		1,692.42
Prior Year Encumbrances																
Art 9/96 Wastewater Discharge	3,235.74						3,235.74				3,235.74	-		3,235.74		3,235.74
Art 1, STM 6/00 Wastewater Management Plan																
Art 4, STM 1/02 - Sewer Capital	12,447.45						12,447.45				12,447.45	-		12,447.45		12,447.45
Art 6, STM 1/02 - Wastewater Management Plan	2,258.15						2,258.15				2,258.15	67.98		2,190.17		2,190.17
Art 6, ATM 5/02 - Capital Budget - Rep Main Fac Influent Sc	3,822.00						3,822.00				3,822.00	-		3,822.00		3,822.00
Art 7, 5/03 - Replace Stage Harbor Pump Station Controls																
Airport Commission:																
Art 8, 5/97 - Airport Improvements																
Art 8 5/98 Hangar Drains Cleanup & Closure	12,408.23						12,408.23				12,408.23	12,408.23		-		-
Art 12 5/08 Airport Runway Construction		180,000.00					180,000.00				180,000.00	-		180,000.00		180,000.00
Annual - Continuing Modernization	48,977.43						48,977.43				48,977.43	25,563.95		23,413.48		23,413.48
Cemetery Commission:																
Salaries		10,294.00				10,000.00	20,294.00			(8,602.08)	11,691.92	11,691.92		-		-

2009 General Fund Appropriations and Expenditure Ledger

ccount	Carried Forward	Raise & Appropriate	Free Cash	From Stabilization	Interfund Transfers	Available Funds	ATM and encumbered	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Variance	Closed to Revenue	Balance Encumbered
Expenses		61,250.00					61,250.00			(960.99)	60,289.01	60,206.51		82.50		82.50
Prior Year Encumbrances							-				-			-		-
Annual - Cemetery Road Resurface & Ext	4,049.34						4,049.34				4,049.34	-		4,049.34		4,049.34
Annual - Clean & Repair Head Stones	2,845.00		1,000.00				3,845.00				3,845.00	2,000.00		1,845.00		1,845.00
Art 8, 5/00 - Complete Expansion of Union Cemetery	15,659.20						15,659.20				15,659.20	1,620.00		14,039.20		14,039.20
Art 6, 5/02 - Capital Budget - Replace Old Water Lines	25,250.00		5,000.00			5,000.00	35,250.00				35,250.00	4,800.00		30,450.00		30,450.00
lunicipal Buildings & Grounds:							-				-			-		-
Salaries		280,227.00					280,227.00			(42,805.40)	237,421.60	237,421.60		-		-
Expenses		109,635.00					109,635.00			3,210.21	112,845.21	112,828.71		16.50		16.50
Prior Year Encumbrances							-				-			-		-
ATM Annual - ADA Compliance	664.88						664.88				664.88	-		664.88		664.88
Art 8, 5/98 - Doc Keene Scout Hall							-				-			-		-
Art 2, STM 5/02 - Doc Keene Scout Hall							-				-			-		-
Art 8, 5/00 - Replace Roof Highway Barn Annex	336.20						336.20				336.20	-		336.20		336.20
Art 8, 5/99 - Fire Station Roof Repair	3,000.00						3,000.00				3,000.00	-		3,000.00		3,000.00
Art 6, STM-2 - Repaint Bassett House	4,574.54						4,574.54				4,574.54	126.87		4,447.67		4,447.67
Art 6, 5/02 - Capital Budget - Replace Carpet - 549 Main							-				-			-		-
Art 6, 5/02 - Capital Budget - Replace AC & Wind							-				-			-		-
ark & Recreation:							-				-			-		-
Salaries		839,436.00					839,436.00			8,100.24	847,536.24	847,536.24		-		-
Expenses		225,578.00					225,578.00			12,770.85	238,348.85	238,267.64		81.21		81.21
Prior Year Encumbrances	92.79						92.79				92.79	92.79		-		-
Art 6, ATM 5/02 - Capital Budget - S Chatham Playground							-				-			-		-
Art 7, ATM 5/03 - Replace Beach Tractor	2,215.43						2,215.43				2,215.43	-		2,215.43		2,215.43
Art 6 ATM 5/04 Irrigation System Volunteer Park	3,981.00						3,981.00				3,981.00	-		3,981.00		3,981.00
Art 6 ATM 5/05 Skateboard Park Ramps	45,200.00						45,200.00				45,200.00	-		45,200.00		45,200.00
Art 6 ATM 5/05 Golf Course Stairs	197.78						197.78				197.78	197.78		-		-
Art 8 ATM 5/07 Comm Center Outfitting	69,585.34				(25,000.00)		44,585.34				44,585.34	-		44,585.34		44,585.34
Art 8 ATM 5/07 Renovation of Park & Rec building	65,000.00						65,000.00				65,000.00	3,625.00		61,375.00		61,375.00
Art 9 5/08 Repaint Depot Rd Tennis Courts			10,000.00				10,000.00				10,000.00	-		10,000.00		10,000.00
Art 9 5/08 P&R Dump truck with plow			40,000.00				40,000.00				40,000.00	23,523.05		16,476.95		16,476.95
Art 9 5/08 Comm Center Program Consultant						25,000.00	25,000.00				25,000.00	18,235.26		6,764.74		6,764.74
Total Public Works	596,892.31	3,982,208.00	503,000.00	-	(25,000.00)	40,000.00	5,097,100.31	97,091.38	47,736.22	-	5,241,927.91	4,684,075.52	-	557,852.39	-	
Council on Aging:							-				-			-		-
Salaries		238,204.00					238,204.00			(30,307.52)	207,896.48	194,420.86		13,475.62	13,475.62	0.00
Expenses		32,900.00					32,900.00			114.89	33,014.89	32,938.04		76.85		76.85
Prior Year Encumbrances	76.85						76.85				76.85	76.85		-		-
Art 7, 5/01 - Annual Buildings & Grounds Maintenance	3,378.93						3,378.93				3,378.93	-		3,378.93		3,378.93
Veterans District:							-				-			-		-
Expenses		46,679.00					46,679.00			23,992.63	70,671.63	70,671.63		-		-
Prior Year Encumbrances							-				-			-		-
Contract Public Assistance:							-				-			-		-
Prior year encumbrances	2,062.50						2,062.50				2,062.50	2,062.50		-		
Chatham/Orleans VNA		28,000.00					28,000.00				28,000.00	28,000.00				
Monomoy Community Service		111,000.00					111,000.00				111,000.00	111,000.00		-		-
Nauset Workshop		6,425.00					6,425.00				6,425.00	6,425.00		-		-
CC Child Development		5,500.00					5,500.00				5,500.00	5,500.00		-		-
Independence House		4,200.00					4,200.00				4,200.00	4,200.00		-		-
Legal Services of Cape Cod		5,100.00					5,100.00				5,100.00	5,100.00		-		-
Sight Loss Service		900.00					900.00				900.00	900.00		-		-
Big Brother/Big Sister		6,000.00					6,000.00				6,000.00	6,000.00		-		-
Lower Cape Outreach		8,500.00					8,500.00				8,500.00	8,500.00		-		-
Eldredge Public Library		385,000.00					385,000.00				385,000.00	385,000.00		-		-
South Chatham Library		5,100.00					5,100.00				5,100.00	5,100.00		-		-
Interfaith Council for the Homeless		5,300.00					5,300.00				5,300.00	5,300.00		-		-
Aids Council (CARES)		2,000.00					2,000.00				2,000.00	1,500.00		500.00		500.00
Elder Services of Cape Cod		8,243.00					8,243.00				8,243.00	8,243.00		-		-
Consumer Assistance		250.00					250.00				250.00	250.00		-		-
Chatham Booster Club		2,500.00					2,500.00				2,500.00	2,500.00		-		-
Operation in from the cold	2,000.00	2,000.00					4,000.00				4,000.00	1,000.00		3,000.00		3,000.00
Forsyth Tooth Tutoring		2,000.00					2,000.00				2,000.00	-		2,000.00		2,000.00
Gosnold		8,000.00					8,000.00				8,000.00	8,000.00		-		-
Cultural Council		4,000.00					4,000.00				4,000.00	4,000.00		-		-
Railroad Museum:							-				-			-		-
Expenses						3,000.00	3,000.00				3,000.00	3,000.00		-		-
Prior Year Encumbrances							-				-			-		-
Public Ceremonies:							-				-			-		-
Expenses		15,000.00					15,000.00			6,200.00	21,200.00	21,200.00		-		-
Maritime Festival		10,000.00					10,000.00				10,000.00	10,000.00		-		-
Prior Year Encumbrances							-				-			-		-
Other Public Events:							-				-			-		-
Chatham A's		7,500.00					7,500.00				7,500.00	7,500.00		-		-
Chatham Band		4,500.00					4,500.00				4,500.00	4,500.00		-		-
Total Community and Social Services	*7,518.28*	*954,801.00*	-	-	-	3,000.00	965,319.28	-	-	-	965,319.28	*942,887.88*	-	*22,431.40*		
Debt Service:							-				-			-		-
Principal		2,939,410.00					2,939,410.00				2,939,410.00	2,939,410.00		-		-

2009 General Fund Appropriations and Expenditure Ledger

Account	Carried Forward	Raise & Appropriate	Free Cash	From Stabilization	Interfund Transfers	Available Funds	ATM and encumbered	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Variance	Closed to Revenue	Balance Encumbered
							955,025.30				955,025.30	955,025.29		0.01	0.01	0.00
Interest - Long-term	-	955,025.30														
Interest - Short-term	-	119,691.00				1,360,493.00	1,480,184.00				1,480,184.00	966,003.00	394,487.50	119,693.50	54,114.60	*65,578.90*
Art 17, 5/01 - Debt Prepayment	-													-		-
Total Debt Service	-	*4,014,126.30*		-	-	1,360,493.00	5,374,619.30				5,374,619.30	*4,860,436.29*	*394,487.50*	*119,693.51*		
														-		-
														-		-
Employee Benefits:																
Workers Compensation		55,000.00					55,000.00				55,000.00	35,316.00		19,684.00	19,684.00	-
Medicare/Social Security		94,500.00					94,500.00			26,067.73	120,567.73	120,567.73		-		-
Unemployment		13,000.00					13,000.00			18,203.74	31,203.74	31,203.74		-		-
Public Safety Employee Injury Insurance		26,190.00					26,190.00				26,190.00	14,559.00		11,631.00	11,631.00	-
Barnstable County Retirement		1,266,636.00					1,266,636.00			8,043.57	1,274,679.57	1,274,679.57		-		-
Group Health Insurance		2,037,559.00					2,037,559.00			(52,315.04)	1,985,243.96	1,863,317.53		121,926.43	96,926.43	25,000.00
Prior year encumbrances	6,470.30						6,470.30				6,470.30	6,469.90		0.40	0.40	0.00
Total Employee Benefits	*6,470.30*	*3,492,885.00*	-	-	-	-	3,499,355.30	-	-	-	3,499,355.30	3,346,113.47		153,241.83		
											-			-		-
	2,471,049.38	30,370,019.48	1,539,189.00	600,835.00	(261,779.00)	1,906,272.00	36,625,585.86	-	-	-	36,625,585.86	32,581,146.26	394,487.50	3,649,952.10	402,638.97	3,247,313.13
							805,855.00	assessments		assessments	805,855.00	861,008.00		(75,153.00)		$65,578.90 res
					Articles Closed							(33,682.00)	transfer PB			year end adjusti
					Out							(106.76)	transfer to RR museum			3,181,734.23
												33,428,365.50	ties out to actual exp			
							37,431,440.86					400,000.00	to water	(400,000.00)	to water	
**Ann'l Dredging											37,431,440.86	275,000.00	to stabilization	(275,000.00)	to stablization	
got receipt from state												394,487.50	to srf land bank			190,666.49
for dredge spoils paid												3,979.05	to agency func	(3,979.05)	to agency fund	encumbered
in previous fiscal year												34,535,620.81	ties out to expenditure ledger			
reimb from FEMA for														2,895,820.05		
storm																

TOWN OF CHATHAM, MASSACHUSETTS
BALANCE SHEET - JUNE 30, 2009
SPECIAL REVENUE FUND - TOWN

ASSETS

Cash		2,714,295.52
Land Bank Receivables 2009		9,905.85
Land Bank Receivables 2008		246.01
Land Bank Receivables 2007		-11.10
Land Bank Receivables 2006		23.72
Land Bank Receivables 2005		139.70
Total Assets		2,724,599.70

LIABILITIES & FUND EQUITIES

Liabilities:		
Warrants Payable	29,660.40	
Deferred Revenue-Land Bank	10,304.18	
Total Liabilities		39,964.58
Fund Equities		
Federal Grants:		
Cops Fast	1,367.00	
Cops More	47.46	
Police Vests Grant	3,574.09	
Micro Loan	92.60	
Haz Mitigation EIR Grant	280.68	
Business Bldrs Progr	47.11	
Airport Commission	18,937.02	
Anti-terrorism	1,062.29	
		25,408.25
State & County Grants:		
County CAT Grant	10,080.00	
Community Policing	1,259.37	
Underage Drinking	1,012.86	
S.A.F.E. Fire	4,468.06	
Firefighter Safety Equipment	1,878.72	
Haz/Mat Fire	2,662.85	
Firefighter Training	750.00	
Ambulance Task Force	1,900.00	
Coastal Adv Retrofit	2,982.45	
Cape Cod Comm Pathways	4,495.09	
TAP Grant Affordable Housing	258.50	
Strong Isle Stairway	2,700.00	
Shellfish - County	5,000.00	
Pump Out Grant	-7,971.95	
Fish Pier North Jog Float Grant	50,000.00	
Stage Harbor Dredging	9,578.50	
St Aid to Highways	-329,199.32	
DEP Paint Shed	2,540.91	
MRIP recycling	1,313.68	

Lab Volunteer Monitoring	528.47	
Beach Monitoring	93.82	
COA State Grant	6,576.95	
Eldredge Public Library	64.78	
So, Chatham Library	189.96	
Arts Lottery	0.00	
Cultural Council State Operating	96.52	
Click it or Ticket	4,340.44	
Vest Grant	269.05	
Railroad Museum Project	-21,045.14	
County Funds Bike Path	831.19	
		-242,344.24
Revolving:		
Commercial Shellfish	146,555.45	
Airport Revolving	11,778.02	
Park & Recreation	23,978.96	
Inspectional Services	79,008.10	
Bassett House	13,748.64	
Recycling Revolving	550.13	
		275,619.30
Receipts Reserved for Appropriation:		
Land Bank	1,746,004.80	
Sale of Town Land	1,500.00	
Wetlands Protection	151,802.09	
Waterways Improvement	311,998.32	
Sale of Cemetery Lots	24,025.00	
Railroad Museum	4,908.35	
		2,240,238.56
Other:		
Premium on Bonds	4,716.87	
Public Ceremonies	576.83	
Peg Access	5,658.29	
Youth Outreach	5,592.42	
Conservation Fund Donation	13,038.46	
Eastward Ho Conservation Project	5,000.00	
Damages to Municipal Property	4,301.56	
Damages to Police Property	1,629.20	
Police Restitution	200.00	
Police Donations	3,101.35	
Damages to Town Property	39.71	
Disabilities Gifts	281.21	
Volunteer Park Donation	5,314.94	
Pleasant Bay Alliance	136,493.97	
Sudbury Donation	12,500.00	
Kelley Foundation	8,000.00	
Fertilizer Study	10,050.00	
Freshwater Fund	10,800.00	
Coastal Resources Donation	207.91	
Mill Creek Road	10,000.00	
COA Enrichment	108,613.76	
Park & Rec Donations	0.00	

Park Damages to Town Property	1,415.00	
Railroad Donations	2,885.81	
Bikeways Donations	30.03	
Samuel Hawes Park	400.00	
Underground Utility Comm	6,049.83	
Historical Commission	1,002.71	
Cultural Council	21,992.54	
Bassett House Gifts	250.00	
Public Ceremonies Donations	5,570.85	
		385,713.25
Total Fund Equities		2,684,635.12
Total Liabilities & Fund Equities		2,724,599.70
		0.00

TOWN OF CHATHAM
BALANCE SHEET JUNE 30, 2009
COMMUNITY PRESERVATION FUND

ASSETS

Cash	2,070,175.82
Community Preservation FY 2005	122.01
Community Preservation FY 2006	18.15
Community Preservation FY 2007	-5.34
Community Preservation FY 2008	192.32
Community Preservation FY 2009	8,072.12
Total Assets	2,078,575.08

LIABILITIES

Warrants Payable	14,044.64
Deferred Revenue CPA Receivables	8,399.26
Total Liabilities	22,443.90

FUND EQUITIES

Unreserved Fund Equity	1,081,017.79
Reserve for Historic Preservation	
Reserve for Open Space	68,500.00
Reserve for Expenditure	-
Reserve for Encumbrances	906,613.39
	2,056,131.18
Total Liabilities & Fund Equities	2,078,575.08
	0.00

TOWN OF CHATHAM, MASSACHUSETTS
BALANCE SHEET JUNE 30,2009
SPECIAL REVENUE FUNDS - SCHOOL

ASSETS

Cash	408,351.16
	408,351.16

LIABILITIES & FUND EQUITIES

Liabilities:	
Warrants Payable	8,555.33
Fund Equities:	
School Lunch	5,988.44
Federal Grants:	
Chapter/Title I	5,415.63
94-142	57,654.36
Sped Improvement	2,200.00
Safe and Drug Free	1,032.47
Early Childhood	30.58
Bullying Prevention	1,645.08
Improving Education	1,798.95
Eisenhower Grant	20.92
Class Reduction	75.30
	69,873.29
State & County Grants:	
Health Grant	71.92
Ed Reform Grant	800.00
Tech Prep County Grant	595.00
School Choice	183,989.36
Children's Place	51.03
Media One (AT&T) Education Tech	25,436.90
Academic Support	490.56
Full Day Kindergarten	-
Circuit Breaker	-
	211,434.77
Revolving:	
Preschool Program	8,913.03
Adult Education	1,544.60
School Building Use	23,832.82
Lost Text Book	748.79
Athletic Fund	3,839.63
	38,878.87
Other Purposes:	
Peg Access	26,439.14
Friends of P.B. M/S	1,775.73
Under Chatham Blue	890.14
School Arts Grant	1,132.99
Friends of Pleasant Bay Elem	9.56

Friends of Pleasant Bay High School	817.10
Together We Can	608.59
Skate Board Park	1,679.83
Damage to School Property	1,787.25
We the People	-
Friends of Trees	12,100.00
School to Career	153.55
Educational Access	11,586.32
Environmental Education Grant	11,312.30
Before/After School	2,618.48
Outreach School Education Grant	709.48
	73,620.46
Total Fund Equities	399,795.83
Total Liabilities & Fund Equities	408,351.16

Town of Chatham, Massachusetts
Combining WTB - SRF's
Fiscal 2009

	Total SRF	Unassigned B/S Items	Perry Beach Purchase	Land Bank	Public Ceremonies	Sale of Town Land	County CAT Grant	Doc Keene Donations	Government Acc (CH 18)
Revenue									
Property taxes	1,342,994.84			710,338.77					
Motor vehicle excise	-								
Vessel and other excise	254,923.45								
Penalties and interest	-								
Licenses and permits	53,683.23								
Charges for services	2,895,076.86								
Fines and forfeitures	-								
Investment income	158,177.83			39,847.37					
Contributions and donations	92,077.15			-					
PILOT	100.00								
Departmental and other	48,246.87								
Intergovernmental-federal	576,643.83								
Intergovernmental-other	2,475,417.06		-	-	-	-	-	-	-
Total revenue	7,897,341.12	-	-	750,186.14	-	-	-	-	-
Expenditures									
General government	649,323.95			-					4,299.67
Public safety	38,642.68								
Education	2,363,736.96								
Public works	3,153,023.91								
Comm & econ. Development	39,963.15								
Health and human services	29,167.78								
Culture and recreation	58,917.01								
Coastal Resources (Wtr.Ways)	482,676.07								
	-								
	-								
State and county assessments	-	-	-	-	-	-	-	-	-
Total expenditures	6,815,451.51	-	-	-	-	-	-	-	4,299.67
OFS/(U)									
Transfers in	828,169.50			394,487.50					
Transfers out	(1,904,363.00)			(1,091,493.00)					
Bond proceeds	-								
Sale of capital assets	-								
Total ofs/(u)	(1,076,193.50)	-	-	(697,005.50)	-	-	-	-	-
Net change	(805,973.89)	-	-	53,180.64	-	-	-	-	(4,299.67)
Fund balance - b.o.y.	9,363,984.91	-	-	1,692,824.16	6,147.68	1,500.00	10,080.00	-	4,299.67
Fund balance - e.o.y.	8,558,011.02	-	-	1,746,004.80	6,147.68	1,500.00	10,080.00	-	-
Fund balance proof	(1,350.72)	-	-	-	-	-	-	-	-

Town of Chatham, Massachusetts
Combining WTB - SRF's
Fiscal 2009

	I Net	Peg Acc (CH 18)	County Surp Bike Path	Bassett House Revolving	Bassett House Gifts	Bikeways Donations	Undgrnd Util Committee	Youth OR Donation	Elections	Premium on Bonds
Revenue										
Property taxes										
Motor vehicle excise										
Vessel and other excise										
Penalties and interest										
Licenses and permits										
Charges for services				3,250.00						
Fines and forfeitures										
Investment income										
Contributions and donations						-		17,876.00		
PILOT										
Departmental and other										4,716.87
Intergovernmental-federal										
Intergovernmental-other	-	-	-	-	-	-	-	-	922.00	-
Total revenue	-	-	-	3,250.00	-	-	-	17,876.00	922.00	4,716.87
Expenditures										
General government	37.14	1,378.19		864.41				15,448.76	1,047.00	
Public safety										
Education										
Public works										
Comm & econ. Development										
Health and human services										
Culture and recreation										
Coastal Resources (Wtr.Ways)										
State and county assessments	-	-	-	-	-	-	-	-	-	-
Total expenditures	37.14	1,378.19	-	864.41	-	-	-	15,448.76	1,047.00	-
OFS/(U)										
Transfers in										
Transfers out										
Bond proceeds										
Sale of capital assets										
Total ofs/(u)	-	-	-	-	-			-	-	-
Net change	(37.14)	(1,378.19)	-	2,385.59	-	-	-	2,427.24	(125.00)	4,716.87
Fund balance - b.o.y.	37.14	7,036.48	831.19	11,363.05	250.00	30.03	6,049.83	3,165.18	125.00	-
Fund balance - e.o.y.	-	5,658.29	831.19	13,748.64	250.00	30.03	6,049.83	5,592.42	-	4,716.87
Fund balance proof	-	-	-	-	-	-	-	-	-	-

Town of Chatham, Massachusetts
Combining WTB - SRF's
Fiscal 2009

	Wetlands Protect F	Cons gifts and donati	Damages to town prop CR	Eastward Ho Cons Project	Damages to Bldg Town Property	Waterways Improv Fund	Damages to Bldg PD	FEMA Storm
Revenue								
Property taxes								
Motor vehicle excise								
Vessel and other excise						254,923.45		
Penalties and interest								
Licenses and permits								
Charges for services	34,053.28							
Fines and forfeitures								
Investment income								
Contributions and donations								
PILOT								
Departmental and other								
Intergovernmental-federal								-
Intergovernmental-other	-	-	-			-	-	
Total revenue	34,053.28	-	-	-	-	254,923.45	-	-
Expenditures								
General government	-					612.50		
Public safety								
Education								
Public works								
Comm & econ. Development								
Health and human services								
Culture and recreation								
Coastal Resources (Wtr.Ways)						-		47,779.84
State and county assessments	-	-	-	-	-	-	-	-
Total expenditures	-	-	-	-	-	612.50	-	47,779.84
OFS/(U)								
Transfers in								
Transfers out	(10,000.00)					(271,000.00)		
Bond proceeds								
Sale of capital assets								
Total ofs/(u)	(10,000.00)	-				(271,000.00)		-
Net change	24,053.28	-	-	-	-	(16,689.05)	-	(47,779.84)
Fund balance - b.o.y.	127,748.81	13,038.46	39.71	5,000.00	867.85	328,687.37	1,629.20	47,779.84
Fund balance - e.o.y.	151,802.09	13,038.46	39.71	5,000.00	867.85	311,998.32	1,629.20	-
Fund balance proof	-	-	-	-	(0.85)	-	-	-

Town of Chatham, Massachusetts
Combining WTB - SRF's
Fiscal 2009

	Dam T Prop Selectman	Comm Police Grant	COPS FAST Grant	COPS More Grant	Vests Grant	State Vests Grant	Anti-Terrorism Grant	Click It or Ticket	Underage Drinking	Police Restitution
Revenue										
Property taxes										
Motor vehicle excise										
Vessel and other excise										
Penalties and interest										
Licenses and permits										
Charges for services										
Fines and forfeitures										
Investment income										
Contributions and donations										
PILOT										
Departmental and other										
Intergovernmental-federal										
Intergovernmental-other	-	8,609.84	-	-	-	-	-	1,203.70	-	-
Total revenue	-	8,609.84	-	-	-	-	-	1,203.70	-	-
Expenditures										
General government										
Public safety		17,825.48						1,203.70	-	
Education										
Public works										
Comm & econ. Development										
Health and human services										
Culture and recreation										
Coastal Resources (Wtr.Ways)										
State and county assessments	-	-	-	-	-	-	-	-	-	-
Total expenditures	-	17,825.48	-	-	-	-	-	1,203.70	-	-
OFS/(U)										
Transfers in										
Transfers out										
Bond proceeds										
Sale of capital assets										
Total ofs/(u)	-	-	-	-	-	-	-	-	-	-
Net change	-	(9,215.64)	-	-	-	-	-	-	-	-
Fund balance - b.o.y.	3,433.71	10,475.01	1,367.00	47.46	3,574.09	269.05	1,062.29	4,340.44	1,012.86	200.00
Fund balance - e.o.y.	3,433.71	1,259.37	1,367.00	47.46	3,574.09	269.05	1,062.29	4,340.44	1,012.86	200.00
Fund balance proof	-	0.00	-	-	-	-	-	-	-	-

Town of Chatham, Massachusetts
Combining WTB - SRF's
Fiscal 2009

	Gifts & Donations	Dam to T Prop FD	S.A.F.E. Grant	HAZ/MAT Grant	Damages Prop FD	Firefighter Safety Equip	Firefighting Training	Ambulance Task Force	Federal Police Vests	Gifts & Donations
Revenue										
Property taxes										
Motor vehicle excise										
Vessel and other excise										
Penalties and interest										
Licenses and permits										
Charges for services										
Fines and forfeitures										
Investment income										
Contributions and donations	-									
PILOT	100.00									
Departmental and other									-	
Intergovernmental-federal										
Intergovernmental-other	-	-	3,664.62	662.30		5,296.00	750.00	7,250.00	-	-
Total revenue	100.00	-	3,664.62	662.30	-	5,296.00	750.00	7,250.00	-	-
Expenditures										
General government										
Public safety			2,759.82	356.02	1,854.66	5296	-	5,350.00	-	
Education										
Public works										
Comm & econ. Development										
Health and human services										
Culture and recreation										
Coastal Resources (Wtr.Ways)										
State and county assessments	-	-	-	-		-	-	-	-	-
Total expenditures	-	-	2,759.82	356.02	1,854.66	5,296.00	-	5,350.00	-	-
OFS/(U)										
Transfers in										
Transfers out										
Bond proceeds										
Sale of capital assets										
Total ofs/(u)	-	-	-		-	-			-	-
Net change	100.00	-	904.80	306.28	(1,854.66)	-	750.00	1,900.00	-	-
Fund balance - b.o.y.	3,001.35	-	3,563.26	2,356.57	1,854.66	1,878.72	-	-	3,574.09	-
Fund balance - e.o.y.	3,101.35	-	4,468.06	2,662.85	-	1,878.72	750.00	1,900.00	3,574.09	-
Fund balance proof	-	-	-	-	-	-	-	(1,900.00)	-	-

Town of Chatham, Massachusetts
Combining WTB - SRF's
Fiscal 2009

	Micro Loan - HUD Grant	Inspectional Services	Tap Gr Afford Hsng	Comp Bin Rev CH44 Sec53E	Fed EIR Haz Mit Grant	Coastal Ad Retrofit	Railroad Museum Grant	Disabilities Don Fund	CC Comm Pathways	Strong Island Stairway
Revenue										
Property taxes										
Motor vehicle excise										
Vessel and other excise										
Penalties and interest										
Licenses and permits										
Charges for services		38,067.38								
Fines and forfeitures										
Investment income										
Contributions and donations										
PILOT										
Departmental and other										
Intergovernmental-federal										
Intergovernmental-other	-	-	-	-	-	-	-	-	-	-
Total revenue	-	38,067.38	-	-	-	-	-	-	-	-
Expenditures										
General government										
Public safety										
Education										
Public works										
Comm & econ. Development		14,176.51	4,741.50				21,045.14			
Health and human services								-		
Culture and recreation						-				
Coastal Resources (Wtr.Ways)										
State and county assessments	-	-	-	-	-	-	-	-	-	-
Total expenditures	-	14,176.51	4,741.50	-	-	-	21,045.14	-	-	-
OFS/(U)										
Transfers in										
Transfers out										
Bond proceeds										
Sale of capital assets										
Total ofs/(u)	-	-	-	-	-	-	-	-	-	-
Net change	-	23,890.87	(4,741.50)	-	-	-	(21,045.14)	-	-	-
Fund balance - b.o.y.	92.60	55,117.23	5,000.00	-	280.68	2,982.45	-	281.21	4,495.09	2,700.00
Fund balance - e.o.y.	92.60	79,008.10	258.50	-	280.68	2,982.45	(21,045.14)	281.21	4,495.09	2,700.00
Fund balance proof	-	-	-	-	-	-	-	-	-	-

Town of Chatham, Massachusetts
Combining WTB - SRF's
Fiscal 2009

	Muddy Creek Study	Bus Build Program	Gifts & Don Volunteer Pk	Shellfish Revolve Park	Shellfish County Grant	Alliance Account	Sudbury Found Grant	Kelly Found Grant	Fertilizer Study
Revenue									
Property taxes									
Motor vehicle excise									
Vessel and other excise									
Penalties and interest									
Licenses and permits				49,365.50					
Charges for services									
Fines and forfeitures									
Investment income				3,987.87					
Contributions and donations						100.00			
PILOT									
Departmental and other									
Intergovernmental-federal									
Intergovernmental-other	33,812.00	-	-	-	-	62,553.00	-	-	15,000.00
Total revenue	33,812.00	-	-	53,353.37	-	62,653.00	-	-	15,000.00
Expenditures									
General government									
Public safety									
Education									
Public works									
Comm & econ. Development									
Health and human services									
Culture and recreation									
Coastal Resources (Wtr.Ways)	33,812.00			94,707.33		78,787.90			4,950.00
State and county assessments	-	-	-	-	-	-	-	-	-
Total expenditures	33,812.00	-	-	94,707.33	-	78,787.90	-	-	4,950.00
OFS/(U)									
Transfers in						33,682.00			
Transfers out									
Bond proceeds									
Sale of capital assets									
Total ofs/(u)	-	-	-	-	-	33,682.00	-	-	-
Net change	-	-	-	(41,353.96)	-	17,547.10	-	-	10,050.00
Fund balance - b.o.y.	-	47.11	5,314.94	187,909.41	5,000.00	118,946.87	12,500.00	8,000.00	.
Fund balance - e.o.y.	-	47.11	5,314.94	146,555.45	5,000.00	136,493.97	12,500.00	8,000.00	10,050.00
Fund balance proof	-	-	-	-	-	-	-	-	-

Town of Chatham, Massachusetts
Combining WTB - SRF's
Fiscal 2009

	Freshwater Fund	CoastGifts & Donations	Pump Out Grant	Stage Harbor Dredging	Fish Pier North Jog Float Grant	USDA Water Grant	State Aid Highways	Mill Creek Road	DEP Paint Shed
Revenue									
Property taxes									
Motor vehicle excise									
Vessel and other excise									
Penalties and interest									
Licenses and permits									
Charges for services									
Fines and forfeitures									
Investment income									
Contributions and donations									
PILOT									
Departmental and other									
Intergovernmental-federal									
Intergovernmental-other	-	-			50,000.00	213,000.00			-
Total revenue	-	-	-	-	50,000.00	213,000.00	-	-	-
Expenditures									
General government									
Public safety									
Education									
Public works						213,000.00	329,274.21		
Comm & econ. Development									
Health and human services									
Culture and recreation									
Coastal Resources (Wtr.Ways)			9,204.04	213,434.96					
State and county assessments	-	-	-	-	-	-	-	-	-
Total expenditures	-	-	9,204.04	213,434.96	-	213,000.00	329,274.21	-	-
OFS/(U)									
Transfers in									
Transfers out									
Bond proceeds									
Sale of capital assets									
Total ofs/(u)	-	-	-	-		-	-	-	-
Net change	-	-	(9,204.04)	(213,434.96)	50,000.00	-	(329,274.21)	-	-
Fund balance - b.o.y.	10,800.00	207.91	1,232.09	223,013.46	-	-	74.89	10,000.00	2,540.91
Fund balance - e.o.y.	10,800.00	207.91	(7,971.95)	9,578.50	50,000.00	-	(329,199.32)	10,000.00	2,540.91
Fund balance proof	-	-	-	-		-	-	-	-

Town of Chatham, Massachusetts
Combining WTB - SRF's
Fiscal 2009

	MRIP Recycle Grant	Airport Rev F Ch44 Sec53E	FAA & MAC Grants	Sale of Lots	T Hanger Lease	Beach Monitoring	Volunteer Monitoring	Recycling Revolving	Samuel Hawes Park	COA Grant
Revenue										
Property taxes										
Motor vehicle excise										
Vessel and other excise										
Penalties and interest										
Licenses and permits								4,317.73		
Charges for services		28,127.82								
Fines and forfeitures										
Investment income										
Contributions and donations									400.00	
PILOT										
Departmental and other				4,975.00						
Intergovernmental-federal			139,202.00							
Intergovernmental-other	-	-	3,663.22	-	-	3,457.44	-		-	17,888.00
Total revenue	-	28,127.82	142,865.22	4,975.00	-	3,457.44	-	4,317.73	400.00	17,888.00
Expenditures										
General government										
Public safety										
Education										
Public works	-	22,411.27	127,836.68		55,000.00					
Comm & econ. Development										
Health and human services				-		3,541.76	337.97	3,767.60		12,625.61
Culture and recreation										
Coastal Resources (Wtr.Ways)										
State and county assessments	-	-	-	-	-	-	-	-	-	-
Total expenditures	-	22,411.27	127,836.68	-	55,000.00	3,541.76	337.97	3,767.60	-	12,625.61
OFS/(U)										
Transfers in									-	
Transfers out				(5,000.00)						
Bond proceeds										
Sale of capital assets										
Total ofs/(u)	-	-	-	(5,000.00)		-	-		-	-
Net change	-	5,716.55	15,028.54	(25.00)	(55,000.00)	(84.32)	(337.97)	550.13	400.00	5,262.39
Fund balance - b.o.y.	1,313.68	6,061.47	3,908.48	24,050.00	55,000.00	178.14	866.44	-	-	1,314.56
Fund balance - e.o.y.	1,313.68	11,778.02	18,937.02	24,025.00	-	93.82	528.47	550.13	400.00	6,576.95
Fund balance proof	-	-	-	-	550.13	0.00	-	-	-	-

Town of Chatham, Massachusetts
Combining WTB - SRF's
Fiscal 2009

	Enrichment - Don Fund	Congregate - Housing Grant	State Aid to Lib Eldredge	State Aid to Lib S Chatham	Library Microfilm	Library Teen Grant	Park/Rec Rev Fund	Park/Rec Donations	Dam to T Prop Ins Proceeds
Revenue									
Property taxes									
Motor vehicle excise									
Vessel and other excise									
Penalties and interest									
Licenses and permits									
Charges for services									
Fines and forfeitures									
Investment income									
Contributions and donations	1,919.70								
PILOT									
Departmental and other							38,555.00		
Intergovernmental-federal									
Intergovernmental-other	-		7,684.62	700.00			-	-	-
Total revenue	1,919.70	-	7,684.62	700.00	-	-	38,555.00	-	-
Expenditures									
General government									
Public safety									
Education									
Public works									
Comm & econ. Development									
Health and human services			7,619.84	1,275.00					
Culture and recreation					222.00	10,029.29	37,693.64		
Coastal Resources (Wtr.Ways)									
State and county assessments	-	-	-	-	-	-	-	-	-
Total expenditures	-	-	7,619.84	1,275.00	222.00	10,029.29	37,693.64	-	-
OFS/(U)									
Transfers in									
Transfers out									
Bond proceeds									
Sale of capital assets									
Total ofs/(u)	-	-	-	-			-	-	-
Net change	1,919.70	-	64.78	(575.00)	(222.00)	(10,029.29)	861.36	-	-
Fund balance - b.o.y.	106,694.06	-	-	764.96	222.00	10,029.29	23,117.60	-	1,415.00
Fund balance - e.o.y.	108,613.76	-	64.78	189.96	-	-	23,978.96	-	1,415.00
Fund balance proof	-	-	0.00	-	-	-	-	-	-

Town of Chatham, Massachusetts
Combining WTB - SRF's
Fiscal 2009

	Railrd Museum Rec Res Fund	Railroad Donations	Historical Comm Don	Arts Lottery State Grant	Chatham Cult Council Don	Sch Lunch Rev Fund	ARRA Chap 70	Improving Educator	Title 1 P.L. 97-35
Revenue									
Property taxes									
Motor vehicle excise									
Vessel and other excise									
Penalties and interest									
Licenses and permits									
Charges for services						123,921.77			
Fines and forfeitures									
Investment income					385.82				
Contributions and donations	3,268.47	300.00			5,700.00				
PILOT									
Departmental and other									
Intergovernmental-federal						58,949.83	73,521.00	21,820.00	68,934.00
Intergovernmental-other	-	-	-	4,300.00	-	4,025.35	-	-	-
Total revenue	3,268.47	300.00	-	4,300.00	6,085.82	186,896.95	73,521.00	21,820.00	68,934.00
Expenditures									
General government									
Public safety									
Education						191,481.89	73,521.00	21,837.13	68,428.01
Public works									
Comm & econ. Development									
Health and human services									
Culture and recreation		-		4,359.08	6,613.00				
Coastal Resources (Wtr.Ways)									
State and county assessments	-	-	-	-	-	-	-	-	-
Total expenditures	-	-	-	4,359.08	6,613.00	191,481.89	73,521.00	21,837.13	68,428.01
OFS/(U)									
Transfers in									
Transfers out	(3,000.00)								
Bond proceeds									
Sale of capital assets									
Total ofs/(u)	(3,000.00)	-	-	-	-	-	-	-	-
Net change	268.47	300.00	-	(59.08)	(527.18)	(4,584.94)	-	(17.13)	505.99
Fund balance - b.o.y.	4,639.88	2,585.81	1,002.71	155.60	22,519.72	10,573.38	-	1,816.08	4,909.64
Fund balance - e.o.y.	4,908.35	2,885.81	1,002.71	96.52	21,992.54	5,988.44	-	1,798.95	5,415.63
Fund balance proof	-	-	-	-	-	-	-	-	-

Town of Chatham, Massachusetts
Combining WTB - SRF's
Fiscal 2009

	Title VI B P.L. 94-142	SPED Curric. Improve	Drug Free Schools	Early Childhood	Eisenhower Grant	Class Reduct Grant	Health Grant	Bullying Prevention	Ed Reform Grant	Friends of PB High School
Revenue										
Property taxes										
Motor vehicle excise										
Vessel and other excise										
Penalties and interest										
Licenses and permits										
Charges for services										
Fines and forfeitures										
Investment income										
Contributions and donations										
PILOT										
Departmental and other										
Intergovernmental-federal	205,406.00	2,700.00	2,248.00	3,063.00			-		800.00	
Intergovernmental-other	-	-	-	-	-	-	-	-	-	
Total revenue	205,406.00	2,700.00	2,248.00	3,063.00	-	-	-	-	800.00	-
Expenditures										
General government										
Public safety										
Education	151,587.31	500.00	1,215.53	3,063.00		-	-			982.90
Public works										
Comm & econ. Development										
Health and human services										
Culture and recreation										
Coastal Resources (Wtr.Ways)										
State and county assessments	-	-	-	-	-	-	-	-	-	-
Total expenditures	151,587.31	500.00	1,215.53	3,063.00	-	-	-	-	-	982.90
OFS/(U)										
Transfers in										-
Transfers out										
Bond proceeds										
Sale of capital assets										
Total ofs/(u)	-	-	-	-	-	-	-	-	-	-
Net change	53,818.69	2,200.00	1,032.47	-	-	-	-	-	800.00	(982.90)
Fund balance - b.o.y.	3,835.67	-		30.58	20.92	75.30	71.92	1,645.08	-	1,800.00
Fund balance - e.o.y.	57,654.36	2,200.00	1,032.47	30.58	20.92	75.30	71.92	1,645.08	800.00	817.10
Fund balance proof	-	-	-	-	-	-	-	-	-	-

Town of Chatham, Massachusetts
Combining WTB - SRF's
Fiscal 2009

		Tech Prep Grant	School Choice Fund	Friends of PB Middle School	Children's Place	Media One (AT&T) Ed Te	Academic Support	Lost Text Book	Full Day K	Circuit Breaker
Revenue										
Property taxes										
Motor vehicle excise										
Vessel and other excise										
Penalties and interest										
Licenses and permits										
Charges for services										
Fines and forfeitures										
Investment income										
Contributions and donations								124.00		
PILOT										
Departmental and other										
Intergovernmental-federal										
Intergovernmental-other	-	-	1,335,142.00	-	-	15,098.97	3,000.00	-	44,700.00	146,676.00
Total revenue	-	-	1,335,142.00	-	-	15,098.97	3,000.00	124.00	44,700.00	146,676.00
Expenditures										
General government										
Public safety										
Education			1,478,316.16	700.00		1,127.00	2,999.44	30.00	44,700.00	142,700.65
Public works										
Comm & econ. Development										
Health and human services										
Culture and recreation										
Coastal Resources (Wtr.Ways)										
State and county assessments	-	-	-	-	-	-	-	-	-	-
Total expenditures	-	-	1,478,316.16	700.00	-	1,127.00	2,999.44	30.00	44,700.00	142,700.65
OFS/(U)										
Transfers in										
Transfers out										
Bond proceeds										
Sale of capital assets										
Total ofs/(u)	-	-	-	-	-	-	-	-	-	-
Net change	-	-	(143,174.16)	(700.00)	-	13,971.97	0.56	94.00	-	3,975.35
Fund balance - b.o.y.		595.00	327,163.52	2,475.73	51.03	11,464.93	490.00	654.79	-	(3,975.35)
Fund balance - e.o.y.	-	595.00	183,989.36	1,775.73	51.03	25,436.90	490.56	748.79	-	0.00
Fund balance proof	-	-	-	-	-	-	-	-	-	(0.00)

Town of Chatham, Massachusetts
Combining WTB - SRF's
Fiscal 2009

	Adult Education	School Building Use	Athletic Rev Fund	Preschool Program	PEG Access	Under Chatham Blue	School Arts	Friends of PB Elementary	Project Invention	Together We Can
Revenue										
Property taxes										
Motor vehicle excise										
Vessel and other excise										
Penalties and interest										
Licenses and permits										
Charges for services	3,079.00	10,671.93	4,077.00	10,000.00	6,562.50	-	-			
Fines and forfeitures										
Investment income										
Contributions and donations								-		
PILOT										
Departmental and other										
Intergovernmental-federal										
Intergovernmental-other	-	-	-	-	-	-	-	-	-	-
Total revenue	3,079.00	10,671.93	4,077.00	10,000.00	6,562.50	-	-	-	-	-
Expenditures										
General government										
Public safety										
Education	3,400.30	15,724.23	2,278.18	6,262.64	1,596.00	1,129.85	-	858.96		
Public works										
Comm & econ. Development										
Health and human services										
Culture and recreation										
Coastal Resources (Wtr.Ways)										
State and county assessments	-	-	-	-	-	-	-	-	-	-
Total expenditures	3,400.30	15,724.23	2,278.18	6,262.64	1,596.00	1,129.85	-	858.96	-	-
OFS/(U)										
Transfers in										
Transfers out										
Bond proceeds										
Sale of capital assets										
Total ofs/(u)	-	-	-		-	-	-	-	-	-
Net change	(321.30)	(5,052.30)	1,798.82	3,737.36	4,966.50	(1,129.85)	-	(858.96)	-	-
Fund balance - b.o.y.	1,865.90	28,885.12	2,040.81	5,175.67	21,472.64	2,019.99	1,132.99	868.52	-	608.59
Fund balance - e.o.y.	1,544.60	23,832.82	3,839.63	8,913.03	26,439.14	890.14	1,132.99	9.56	-	608.59
Fund balance proof	-	-	-	-	-	-	-	0.00	-	-

Town of Chatham, Massachusetts
Combining WTB - SRF's
Fiscal 2009

	Skateboard Park Don	Dam to Prop Ins Proceeds	We the People	Friends of Trees	School to Career	Playground Donations	Ed Acc Prog AT&T	Environment Education	Before/After School Grant	Outreach School Ed Grant
Revenue										
Property taxes										
Motor vehicle excise										
Vessel and other excise										
Penalties and interest										
Licenses and permits										
Charges for services										
Fines and forfeitures										
Investment income										
Contributions and donations	-		5,846.96				38,789.52	4,831.00	12,921.50	
PILOT										
Departmental and other										
Intergovernmental-federal										
Intergovernmental-other	-	-	-	-	-	-	-	-	-	-
Total revenue	-	-	5,846.96	-	-	-	38,789.52	4,831.00	12,921.50	-
Expenditures										
General government										
Public safety										
Education	-		13467.9		-		115,507.50	3,989.37	16,332.01	
Public works										
Comm & econ. Development										
Health and human services										
Culture and recreation										
Coastal Resources (Wtr.Ways)										
State and county assessments	-	-	-	-	-	-	-	-	-	-
Total expenditures	-	-	13,467.90	-	-	-	115,507.50	3,989.37	16,332.01	-
OFS/(U)										
Transfers in										
Transfers out										
Bond proceeds										
Sale of capital assets										
Total ofs/(u)	-	-	-	-	-	-	-	-	-	-
Net change	-	-	(7,620.94)	-	-	-	(76,717.98)	841.63	(3,410.51)	-
Fund balance - b.o.y.	1,679.83	1,787.25	7,620.94	12,100.00	153.55	-	88,304.30	10,470.67	6,028.99	709.48
Fund balance - e.o.y.	1,679.83	1,787.25	-	12,100.00	153.55	-	11,586.32	11,312.30	2,618.48	709.48
Fund balance proof	-	-	-	-	-	-	-	-	-	-

Town of Chatham, Massachusetts
Combining WTB - SRF's
Fiscal 2009

	Stabilization Fund	Retirement Fund	Law Enforce. Trust	Fed. Forfeit. Property	Police - Weir Bequest	Fire Weir Bequest	Jean Gardner	Luce Union Cemetery	Chase Seaside Cemetery	Pearl Nickerson
Revenue										
Property taxes										
Motor vehicle excise										
Vessel and other excise										
Penalties and interest										
Licenses and permits										
Charges for services										
Fines and forfeitures										
Investment income	66,091.30			45.79		900.00	53.48	12.49	261.36	28.98
Contributions and donations										
PILOT										
Departmental and other										
Intergovernmental-federal										
Intergovernmental-other	-	-	-	-	-	-	-	-	-	-
Total revenue	66,091.30	-	-	45.79	-	900.00	53.48	12.49	261.36	28.98
Expenditures										
General government				-						
Public safety				500.00		3,497.00				
Education										
Public works										
Comm & econ. Development										
Health and human services										
Culture and recreation										
Coastal Resources (Wtr.Ways)										
State and county assessments	-	-	-	-	-	-	-	-	-	-
Total expenditures	-	-	-	500.00	-	3,497.00	-	-	-	-
OFS/(U)										
Transfers in										
Transfers out	405,835.00									
Bond proceeds										
Sale of capital assets										
Total ofs/(u)	405,835.00	-	-	-	-	-	-	-	-	-
Net change	(339,743.70)	-	-	(454.21)	-	(2,597.00)	53.48	12.49	261.36	28.98
Fund balance - b.o.y.	1,947,703.09	0.45	7.68	1,579.85	15,506.30	9,067.53	1,576.91	368.31	7,702.33	853.97
Fund balance - e.o.y.	1,607,959.39	0.45	7.68	1,125.64	15,506.30	6,470.53	1,630.39	380.80	7,963.69	882.95
Fund balance proof	-	-	-	-	-	-	-	-	-	-

Town of Chatham, Massachusetts
Combining WTB - SRF's
Fiscal 2009

	Mack Memorial	Community Preservation	Water Fund
Revenue			
Property taxes		632,656.07	
Motor vehicle excise			
Vessel and other excise			
Penalties and interest			
Licenses and permits			
Charges for services			2,633,266.18
Fines and forfeitures			
Investment income	199.47	46,363.90	
Contributions and donations			
PILOT			
Departmental and other			
Intergovernmental-federal			
Intergovernmental-other	-	486,358.00	-
Total revenue	199.47	1,165,377.97	2,633,266.18
Expenditures			
General government		625,636.28	
Public safety			
Education			
Public works			2,405,501.75
Comm & econ. Development			
Health and human services			
Culture and recreation			
Coastal Resources (Wtr.Ways)			
State and county assessments	-	-	-
Total expenditures	-	625,636.28	2,405,501.75
OFS/(U)			
Transfers in			400,000.00
Transfers out		(574,000.00)	(355,705.00)
Bond proceeds			
Sale of capital assets			
Total ofs/(u)	-	(574,000.00)	44,295.00
Net change	199.47	(34,258.31)	272,059.43
Fund balance - b.o.y.	5,877.40	2,090,389.49	1,493,810.68
Fund balance - e.o.y.	6,076.87	2,056,131.18	1,765,870.11
Fund balance proof	-	-	-

BALANCE SHEET - JUNE 30, 2009
CAPITAL PROJECTS - GENERAL

ASSETS

Cash	3,723,246.41
Total Assets	3,723,246.41

FUND EQUITIES

Warrants Payable	557,284.68
BANS Payable	4,350,000.00
Fund Equities:	
Land Acquisition Kolb Property	331.12
Community Center	115,212.34
DPW	0.00
PD Annex	-184,951.66
Mill Hill Road	0.00
Main Street Reconstruction	65,867.82
School Building Project Art9 STM 11/95	191.75
McCoy Property	0.00
Parliament & Northgate Road Acceptance	0.00
Road Projects	-492,725.11
Wastewater	-687,964.53
Total Fund Equities	-1,184,038.27
Total Liabilities & Fund Equities	3,723,246.41
	0.00

TOWN OF CHATHAM, MASSACHUSETTS
BALANCE SHEET - JUNE 30, 2009
CAPITAL PROJECTS - WATER

ASSETS

Cash	1,143,170.70
Total Assets	1,143,170.70

LIABILITIES & FUND EQUITIES

Liabilities:	
Warrants Payable	1,195.00
BANS Payable	1,063,000.00
Total Liabilities	1,064,195.00
Fund Equities:	
Indian Hill Blending System	1,347.25
Small Standpipe	33,234.07
Mains & Service	0.00
Town Forest Pump House	23,332.44
Supply Well	21,045.69
Water Mains	16.25
Total Fund Equities	78,975.70
Total Liabilities & Fund Equities	1,143,170.70
	0.00

TOWN OF CHATHAM, MASSACHUSETTS
BALANCE SHEET - JUNE 30, 2009
WATER FUND

ASSETS

Cash		1,772,936.41
Water Rate Liens	393.50	
Water Rate Liens Committed Interest	93.94	
2006 Water Rates Receivable	400.99	
2007 Water Rates Receivable	3,619.82	
2008 Water Rates Receivable	43,984.41	
2009 Water Rates Receivable	162,936.49	
2007 Miscellaneous Water	125.00	
2008 Miscellaneous Water	305.49	
2009 Miscellaneous Water	4,767.34	
		216,626.98
Apportioned Leases Receivable		1,139,254.74
Total Assets		3,128,818.13

LIABILITIES & FUND EQUITIES

Liabilities:	
Warrants Payable	7,066.30
Deferred Revenue Water Receivables	216,626.98
Deferred Revenue Apportioned Leases	1,139,254.74
Total Liabilities	1,362,948.02
Fund Equities:	
Reserve for Encumbrances	551,450.34
Reserve for expenditure	515,000.00
Unreserved Fund Equity	699,419.77
Total Fund Equities	1,765,870.11
Total Liabilities & Fund Equities	3,128,818.13

0.00

Town of Chatham, Massachusetts
Water Fund
Appropriations and Expenditures
Year Ended June 30,2009

Description	Balance July 1, 2008	Water & Tax Rates	Water Surplus	Original Budget	Final Budget	Expenditures and encumbrances	Budget Variance	Closed to Revenue	Balance 30-Jun-09
Salaries	0.00	189,343.00		189,343.00	189,343.00	189,343.00	0.00		0.00
Expenses		1,189,935.00		1,000,592.00	1,000,592.00	976,753.38	23,838.62	520.77	23,317.85
Prior encumbrances	1,097.38			1,097.38	1,097.38	1,097.38	0.00		0.00
To General Fund							0.00	0.00	0.00
Debt Service:									
Principal	0.00	854,701.00		854,700.48	854,700.48	854,700.48	0.00	0.00	0.00
Interest - Long-term	0.00	268,886.00		268,885.17	268,885.17	268,885.17	0.00	0.00	0.00
Interest - Short-term	0.00	150,000.00		150,000.00	150,000.00	46,504.74	103,495.26	103,495.26	0.00
Special Revenue Fund:									
Articles:									
Art 10 5/09 Water Storage Tank			560,000.00	560,000.00	560,000.00	68,217.60	491,782.40		491,782.40
Art 8, 5/00 - Replace/Upgrade Telemetry	0.00			0.00	0.00	0.00	0.00	0.00	0.00
Art 8, 5/96 - Monitor Groundwater	6.49			6.49	6.49	0.00	6.49	0.00	6.49
Art 8, ATM 5/99 - Training Field Well Grndwtr Mon	3,846.71			3,846.71	3,846.71	0.00	3,846.71	0.00	3,846.71
Art 8, ATM 5/99 - Town Forest Pump Test	0.00			0.00	0.00		0.00	0.00	0.00
Art 7, ATM 5/01 - Town Forest Pump Test	0.00			0.00	0.00		0.00	0.00	0.00
Art 3, STM 1/02 - Water Capital Supplement	28,678.20			28,678.20	28,678.20		28,678.20	0.00	28,678.20
Art 6, ATM Vulnerability Assessment	3,818.69		0.00	3,818.69	3,818.69	0.00	3,818.69	0.00	3,818.69
	37,447.47	2,652,865.00	560,000.00	3,060,968.12	3,060,968.12	2,405,501.75	655,466.37	104,016.03	551,450.34

TOWN OF CHATHAM, MASSACHUSETTS
BALANCE SHEET - JUNE 30, 2009
TRUST FUNDS

ASSETS

Restricted Cash	522,525.94	
Reynard Stocks	9,990.75	
Westgate Stocks		
Expendable Cash	2,138,483.98	
Total Assets		2,671,000.67

LIABILITIES & FUND EQUITIES

Liabilities:		
Warrants Payable	0.00	
Total Liabilities		
Fund Equities:		
Non-Expendable Trust Funds:		
Reynard Principal	9,990.75	
South Branch Poetry Principal	3,000.00	
Westgate Principal	125,344.73	
Perpetual Care Principal	358,630.00	
Spurling Principal	1,000.00	
Arey Principal	200.00	
Lincoln Principal	2,000.00	
Bearse Principal	250.00	
Briggs Principal	2,000.00	
Cox Railroad Principal	5,087.00	
Chase Park Principal	22,514.21	
Wm. Nickerson Principal	2,500.00	
Total Non-Expendable Fund Equities		532,516.69
Expendable Trust Funds:		
Stabilization	1,737,959.39	
Affordable Housing Trust	250,000.00	
Retirement	0.45	
Law Enforcement	7.68	
Federally Forfeited Property	1,125.64	
Police Bequest	15,506.30	
Fire Bequest	6,470.53	
Reynard	39,622.25	
South Branch Poetry	1,489.63	
Westgate	5,883.06	
Scholarship	2,868.91	
Perpetual Care	33,961.14	
Spurling	1,449.63	
Arey	797.91	
Lincoln	4,908.24	
Bearse	644.73	
Briggs	2,146.52	

Gardner	1,630.39	
Luce Union	380.80	
Chase Seaside	7,963.69	
Pearl Nickerson	882.95	
Chase Park	12,912.37	
Mack Memorial	6,076.87	
Wm Nickerson	1,268.53	
Cox Railroad Museum	2,526.37	
Total Expendable Fund Equities		2,138,483.98
Total Liabilities & Fund Equities		2,671,000.67

Town of Chatham, Massachusetts
Combining WTB - PF's
Fiscal 2009

	Total PF	Reynard Book Fund	South Branch Poetry	Westgate	Cemetery Perpetual Care	Spurling	Bertha Arey	Lincoln	Bearse	Briggs	Chase Park	William Nickerson	Cox Railroad
Revenue													
Property taxes	-												
Motor vehicle excise	-												
Vessel and other excise	-												
Penalties and interest	-												
Licenses and permits	-												
Charges for services	-												
Fines and forfeitures	-												
Investment income	31,034.75	5,491.25	198.49	4,960.45	17,253.39	108.67	44.43	305.78	39.55	183.86	1,945.65	166.61	336.62
Contributions and donations	29,119.73			23,719.73	5,400.00								
PILOT	-												
Departmental and other	-												
Intergovernmental-federal	-												
Intergovernmental-other	-	-	-	-	-	-	-	-	-	-	-	-	-
Total revenue	60,154.48	5,491.25	198.49	28,680.18	22,653.39	108.67	44.43	305.78	39.55	183.86	1,945.65	166.61	336.62
Expenditures													
General government	-												
Public safety	-												
Education	3,915.00			3,915.00									
Public works	-					-	-	-		-			
Comm & econ. Development	-												
Health and human services	-												
Culture and recreation	8,610.79										8,610.79		
Coastal Resources(Wtr.Ways)	-												
	-												
	-												
	-												
	-												
State and county assessments	-	-	-	-	-	-	-	-	-	-	-	-	-
Total expenditures	12,525.79	-	-	3,915.00	-	-	-	-	-	-	8,610.79	-	-
OFS/(U)													
Transfers in	-												
Transfers out	(10,000.00)				(10,000.00)								
Bond proceeds	-												
Sale of capital assets	-												
Total ofs/(u)	(10,000.00)	-	-	-	(10,000.00)	-	-	-	-	-	-	-	-
Net change	37,628.69	5,491.25	198.49	24,765.18	12,653.39	108.67	44.43	305.78	39.55	183.86	(6,665.14)	166.61	336.62
Fund Bal - b.o.y. (PY 521,810.91)	580,157.81	38,424.50	4,143.80	100,648.20	371,301.53	2,260.56	920.73	6,375.73	825.82	3,826.59	40,925.22	3,478.25	7,026.88
Fund balance - e.o.y.	617,786.50	43,915.75	4,342.29	125,413.38	383,954.92	2,369.23	965.16	6,681.51	865.37	4,010.45	34,260.08	3,644.86	7,363.50

TOWN OF CHATHAM, MASSACHUSETTS
BALANCE SHEET - JUNE 30, 2009
AGENCY FUND

ASSETS

Cash	636,800.02
Police Special Details	8,115.44
	644,915.46

LIABILITIES

Warrants Payable	1,492.58	
High School Treasury Student Activities	14,435.57	
Middle School Treasury Student Activities	6,597.28	
Elementary Treasury - Student Activities	4,942.22	
Medical Insurance Refunds	1,669.02	
MA Firearms Permits	18,812.50	
Meals tax	1.35	
Sales tax	140.72	
Police Detail	0.00	
Fire Detail	3,426.08	
Custodial Detail	8,317.82	
Main St School Special Details	1,585.73	
Agency Interest	10,113.60	
Guarantee Deposits - Planning Board	195,871.26	
Guarantee Deposits - Signs	440.00	
Guarantee Deposits - Water	12,412.03	
Guarantee Deposits - Miscellaneous	10,250.00	
Guarantee Deposits - Roads	6,500.00	
Guarantee Deposits - COA	1,528.39	
Watershed Land Eminent Domain	3,228.90	
Peoples Cemetery	8,661.04	
Conservation Land	67,285.97	
Goose Pond Land	39,856.34	
Wordell Land Escrow	2,390.02	
Eldredge Lot 11	139,567.07	
Eldredge Lot 23	55,827.16	
Eldredge Lot 19	21,345.70	
Chatham Fish & Lobster	3,341.55	
Finast Seafood	172.56	
Nantucket Fish & Lobster	3,000.00	
Deputy Collector Fees	1,703.00	
Total Liabilities		644,915.46
		0.00

TOWN OF CHATHAM, MASSACHUSETTS
BALANCE SHEET - JUNE 30, 2009
DEBT - GENERAL

ASSETS

Amounts to be Provided for Payment of Bonds	35,337,329.02	
Loans Authorized	75,215,051.00	
Total Assets		110,552,380.02

LIABILITIES

Bonds Payable:		
Library Addition (5, 11/87	230,187.00	
COA Building (30,5/94)	80,607.00	
School Construction (9, 11/95)	10,024,440.00	
Middle Road Land Acquisition (23, 5/93)	19,113.00	
Town Forest Nickerson Land (21, 5/92)	105,537.00	
Solonche Land (77/89)	75,621.00	
Refunding Issue - Land	850,113.00	
Road Betterments 18=6 03	75,000.00	
Community Center 11-03	700,000.00	
Land Acquisition- Abreu	3,340,000.00	
Community Center-CPA	600,000.00	
OMBY Ramp (25, 5/94)	13,296.00	
MWPAT Bond Sewer Betterments	172,475.51	
Gravel Packed Well (72, 5/87)	141,270.00	
Water Mains Queen Anne (67, 5/89)	30,747.00	
Water Mains (29, 5/90)	56,508.00	
Refunding Issue - Water	413,838.00	
Sludge Dewatering 8, 5/88)	151,242.00	
Sewer Filtration Beds	49,196.51	
Refunding Issue - Sewer	8,310.00	
Landfill Closure	620,000.00	
Refunding Issue 2002	1,285,000.00	
Golf Course Acquisition	1,393,587.00	
Refunding Issue - Other O/L	92,241.00	
Community Center	6,944,000.00	
DPW Facility	2,903,000.00	
PD/Annex Town Offices	100,000.00	
McCoy Land Acquisition	2,377,000.00	
Mill Hill Road Land Acquisition	1,625,000.00	
Road Betterments (Northgate)	560,000.00	
Wastewater Treatment Facility	300,000.00	
Total Bonds Payable		35,337,329.02
Loans Authorized & Unissued		75,215,051.00
Total Liabilities		110,552,380.02
		0.00

TOWN OF CHATHAM, MASSACHUSETTS
BALANCE SHEET - JUNE 30, 2009
DEBT - WATER

ASSETS

Amounts to be Provided for Payment of Bonds	6,910,343.00	
Loans Authorized	1,860,000.00	
		8,770,343.00

LIABILITIES

Bonds Payable:		
WaterMains (11, 01)	1,125,000.00	
Town Forest Pump House	795,000.00	
Water Standpipe	775,000.00	
Pumping Station (79, 5/88)	85,593.00	
Well Exploration	185,000.00	
Alarm System (25, 5/91)	32,409.00	
Water Mains (31, 5/92)	45,705.00	
Well & Pump (27, 5/91)	68,142.00	
Water Mains Art 29 5/90	540,000.00	
Water Bonds Refunding	1,715,000.00	
Water Standpipe	195,000.00	
Water 11 5.94	61,494.00	
Water Mains	45,000.00	
Water Nickerson Land	120,000.00	
Water Mains	287,000.00	
Water Standpipe	95,000.00	
Well & Pump Station	240,000.00	
Water Mains-USDA	500,000.00	
Total Bonds Payable		6,910,343.00
Loans Authorized & Unissued		1,860,000.00
Total Liabilities		8,770,343.00
		0.00

Town of Chatham, Massachusetts
General Fund
Revenues, Expenditures, and Changes in Fund Equity
Year ended June 30, 2009

Revenues	
Real Estate Taxes	23,567,263.69
Personal Property Taxes	109,958.39
Tax Liens-Redeemed	65,600.01
Deferred Real Estate Receipts	11,965.83
Local Receipts (see budget/actual)	6,423,664.65
State Receipts (see budget/actual)	2,010,413.59
Total Revenues	32,188,866.16
Expenditures:	
See Appropriation & Expenditure schedule	32,547,357.50
State and County Expenditures	881,008.00
Total Expenditures	33,428,365.50
Revenues over (under) Expenditures	(1,239,499.34)
Other Financing Sources and Uses:	
Transfer in from Special Revenue Funds	1,704,493.00
Transfer in from Capital Projects Fund	-
Transfer in from Water Fund	355,705.00
Transfer in from Trust Funds	560,835.00
Transfer out to Trust Funds	(275,000.00)
Transfer out to Agency Fund	(3,979.05)
Transfer out to Special Revenue Fund	(428,276.26)
Transfer out to Water Fund	(400,000.00)
Total Other Financing Sources and Uses	1,513,777.69
Revenues and Other Financing Sources over (under) Expenditures and Other Financing Uses	274,278.35
Fund Equity Beginning of Year	6,252,971.01
Fund Equity End of Year	6,527,249.36
	6,527,249.36

TOWN OF CHATHAM
State Local Receipts-Budget vs Actual
Fiscal 2009

	Budget	Actual	Budget Savings (Deficiency)
Local Receipts:			
Motor Vehicle Excise	935,000.00	1,001,664.70	66,664.70
Hotel/Motel Excise	810,000.00	1,165,217.00	355,217.00
Boat Excise	20,000.00	37,406.89	17,406.89
Penalties & Interest	80,000.00	124,062.45	44,062.45
Rollback Taxes			-
P.I.L.O.T.S.	30,000.00	31,017.00	1,017.00
Charges for service-sewer	332,000.00	345,541.07	13,541.07
Charges for service-trash	945,000.00	954,529.44	9,529.44
Park & Rec Charges	390,000.00	411,957.66	21,957.66
Other Revenue	520,000.00	615,278.50	95,278.50
Fees	150,000.00	159,610.73	9,610.73
Rentals	90,000.00	90,405.04	405.04
Other Dept. Revenue	50,000.00	60,713.75	10,713.75
Licenses & Permits	620,000.00	630,624.38	10,624.38
Special Assessments	150,000.00	136,846.81	(13,153.19)
Fines & Forfeits	50,000.00	51,282.00	1,282.00
Investment Income	195,000.00	151,904.10	(43,095.90)
Miscellaneous Revenue	6,200.00	53,825.30	47,625.30
Non Miscellaneous Rev.	35,833.00	143,004.48	107,171.48
Medicaid Reimbursement		19,006.24	19,006.24
Total Local	**$ 5,409,033.00**	**$ 6,183,897.54**	**$ 774,864.54**
State Receipts:			
School aid CH 70	699,107.00	625,586.00	(73,521.00)
School transportation			-
Charter School Assess. Reir	19,786.00	61,125.00	41,339.00
Charter School Capital Facil	-		-
Quinn bill	61,368.00	69,688.59	8,320.59
Lottery,beano, etc.	187,306.00	169,054.00	(18,252.00)
Veterans Benefits	15,380.00	27,269.00	11,889.00
Exemptions-Vets, Blind	23,087.00	16,535.00	(6,552.00)
Exemptions-Elderly	3,556.00	3,564.00	8.00
			-
Total State	**$1,009,590.00**	**$ 972,821.59**	**$ (36,768.41)**
Total Local & State	**$ 6,418,623.00**	**$ 7,156,719.13**	**$ 738,096.13**

Town of Chatham
Transfer Schedule
Year Ended June 30, 2009

Source	General Fund	SRF Town	SRF School	CPA	CPF General	CPF Water	Water Fund	Agency	Trust Funds
Transfer In									
Waterways Improvement	271,000.00	-271,000.00							
Land Bank	1,091,493.00	-1,091,493.00							
Wetlands Protection Fund	10,000.00	-10,000.00							
Cemetery Sale of Lots	5,000.00	-5,000.00							
Railroad Museum	3,000.00	-3,000.00							
Community Preservation Act	324,000.00			-324,000.00					250,000.00
Perpetual Care	10,000.00								-10,000.00
Water Overhead	355,705.00						-355,705.00		
Stabilization	550,835.00								-550,835.00
Subtotal	2,621,033.00	-1,380,493.00	0.00	-324,000.00	0.00	0.00	-355,705.00	0.00	-310,835.00
Transfers out of GF									
CPA to trust for Affordable Hsg Trust				-250,000.00					
Land Bank	-394,487.50	-394,487.50							
Pleasant Bay	-33,682.00	-33,682.00							
SRF Railroad Museum	-106.76	-106.76							
Water Tax Rate Subsidy	-400,000.00						400,000.00		
Stabilization	-275,000.00								-275,000.00
Agency Fund	-3979.05							3979.05	
CPA & Land Bank Transfer Out	-1,107,255.31	-428,276.26	0.00		0.00	0.00	400,000.00	3979.05	-275,000.00
Transfer In									
Subtotal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

3/2/2010

Town of Chatham, Massachusetts
2009 Annual Wages

Employee	Regular Wages	Overtime, Details & Other Pay	Total
Moderator			
Litchfield, William G	$600.00		$600.00
Selectmen			
Bergstrom, Ronald J	$2,375.00		$2,375.00
Seldin, Florence	$1,923.00		$1,923.00
Summers, Sean D	$2,125.00		$2,125.00
Sussman, Leonard M	$2,000.00		$2,000.00
Whitcomb, David R	$2,000.00		$2,000.00
Town Manager			
Hinchey, William G	$167,517.55		$167,517.55
McDonald, Ramona M	$57,929.60	$1,700.00	$59,629.60
Smulligan, Linda F	$50,053.14		$50,053.14
Human Resources & Channel 18			
Darmon, William C	$37,575.68	$320.76	$37,896.44
Krash, Danni	$67,836.80		$67,836.80
Panuczak, Gerald P	$70,581.44		$70,581.44
Finance & Accounting			
Geiger, Nancy E.	$60,051.95	$350.00	$60,401.95
Nealy, Shanna E	$36,357.30		$36,357.30
Petit, Jennifer P	$136,462.50		$136,462.50
Silva, Diane L	$10,560.46		$10,560.46
Assessors			
Brown, Thomas	$1,500.00		$1,500.00
Cabot, Holly	$41,754.72	$425.00	$42,179.72
Cook, Candace	$37,235.35	$20.54	$37,255.89
Franz, Robert B	$1,750.00		$1,750.00
Machado, Andrew R	$77,809.28		$77,809.28
Schaeffer, Cathy M	$40,740.82		$40,740.82
Vreeland, R Theodore	$1,500.00		$1,500.00
Treasurer & Tax Collector			
Beebe, Anita A	$43,118.32	$800.00	$43,918.32
Monahan, Amanda V	$56,327.78	$1,572.98	$57,900.76
Redfield, Louise A	$68,193.14	$900.00	$69,093.14
Information Technology			
Cuddy, James	$68,191.52	$900.00	$69,091.52
Medeiros, Raymond J	$93,066.08		$93,066.08

Town of Chatham, Massachusetts
2009 Annual Wages

Employee	Regular Wages	Overtime, Details & Other Pay	Total
Town Clerk & Registrars			
Ferron, Paula A	$48,265.70	$1,219.65	$49,485.35
Smith, Julie S	$68,241.52	$1,000.00	$69,241.52
Tobin, Frank	$300.00		$300.00
Welch Jr., Henry W	$300.00		$300.00
Permit Department			
Ambriscoe, Evelyn M	$4,544.75		$4,544.75
Hahner, Bette A	$4,334.63		$4,334.63
Kent, Judith B	$61,406.59	$1,075.82	$62,482.41
O'Leary, Mary Jane	$3,864.38		$3,864.38
Conservation			
Andres, Kristin M	$64,314.24	$500.00	$64,814.24
Fougere, Mary M	$39,753.00	$5,343.70	$45,096.70
Murphy, William F.	$324.00		$324.00
Slifka, Lara E	$24,630.24		$24,630.24
Facilities			
Custer, William J	$6,336.00		$6,336.00
Custodie, John	$37,482.24	$1,700.00	$39,182.24
Johnson, Christopher B	$35,062.07	$656.21	$35,718.28
Kaser, Gary	$51,383.44	$4,482.52	$55,865.96
Powell, Lori	$39,032.88	$231.04	$39,263.92
Rogers, Mary J	$40,486.80		$40,486.80
Vitello, Stephen R	$30,013.20		$30,013.20
Whelan, Norman	$56,652.34	$1,100.00	$57,752.34
Police			
Anderson, Michael D	$90,787.00	$7,455.52	$98,242.52
Bayer, Craig N	$26,608.57	$19,988.42	$46,596.99
Boutin, Melanie A	$41,663.12	$557.80	$42,220.92
Brown, Katie L	$48,391.60	$11,497.26	$59,888.86
Cauble, John D	$98,167.76	$2,152.00	$100,319.76
Clemons, Kimberly	$49,278.08	$300.00	$49,578.08
Coholan, Ryan D	$50,149.56	$17,519.32	$67,668.88
Davis, Jill E	$6,690.24		$6,690.24
Fennell, Joseph D	$67,990.56	$25,674.17	$93,664.73
Glover III, William R	$63,803.86	$48,085.46	$111,889.32
Goddard, Andrew B	$73,267.46	$28,139.15	$101,406.61
Harris, Sarah A	$66,113.14	$8,219.45	$74,332.59
Hemeon, Erin C	$7,417.44	$559.04	$7,976.48
Hutton, Andrew P	$50,062.99	$12,097.42	$62,160.41
Leahy, Laurie J	$9,729.71	$1,330.35	$11,060.06
Little, William S. J	$66,059.93	$26,478.26	$92,538.19
Lochiatto, Deborah A	$54,290.55		$54,290.55
Lynch, Rodney M	$10,329.96	$5,811.44	$16,141.40
Malzone, Louis F	$60,231.91	$14,458.78	$74,690.69

Town of Chatham, Massachusetts
2009 Annual Wages

Employee	Regular Wages	Overtime, Details & Other Pay	Total
Massey, William G	$59,575.25	$12,992.43	$72,567.68
Meehan, Jeanine M	$38,432.80	$7,483.47	$45,916.27
Murphy, Michael A	$59,931.75	$26,553.24	$86,484.99
Our, Jean Marie	$22,273.44	$900.00	$23,173.44
Patterson, James C	$62.00		$62.00
Pawlina, Mark R	$144,595.73		$144,595.73
Phillips, Geoffrey E	$53,551.16	$26,160.70	$79,711.86
Powers, Thomas J	$57,594.77	$16,690.34	$74,285.11
Riley, Meghan E.	$15,298.47	$2,285.42	$17,583.89
Ryder, Sean P	$32,252.26	$12,250.13	$44,502.39
Skinner, Brian J	$66,673.44	$15,357.02	$82,030.46
Whittle, John R	$57,157.56	$26,244.42	$83,401.98
Wisniewski, Joshua S	$50,719.43	$10,911.08	$61,630.51
Animal Control			
McDonough, Margaret	$49,796.80	$4,407.87	$54,204.67
Fire			
Ambriscoe, Michael	$123,071.00		$123,071.00
Bates, Vance	$59,968.10	$14,510.06	$74,478.16
Beltis, Gerald C	$29,024.21	$2,078.90	$31,103.11
Clarke, Ryan	$51,762.18	$20,560.84	$72,323.02
Connick, Peter E	$72,669.21	$42,007.55	$114,676.76
Delande, William A	$63,189.60	$43,144.42	$106,334.02
Depasquale, David M	$67,719.21	$24,010.08	$91,729.29
Eldredge Jr., Roy H	$67,719.21	$19,166.75	$86,885.96
Fellman, Violet A	$67,069.20	$6,447.61	$73,516.81
Flynn, Matthew R	$70,669.21	$36,155.41	$106,824.62
Gingras, Aaron J	$208.00		$208.00
Hansen, Katrina	$66,569.20	$27,950.18	$94,519.38
Heller, Mark R	$62,099.20	$8,270.59	$70,369.79
Henderson, Stacey A	$62,469.60	$28,397.50	$90,867.10
Higgins, Mark A	$61,644.60	$31,206.92	$92,851.52
Holmes, Ryan C	$57,676.02	$14,247.32	$71,923.34
Hunter, Richard E	$108,449.00	$2,000.00	$110,449.00
Hunter, Timothy J	$59,069.60	$34,321.81	$93,391.41
Long, Scott A	$60,768.10	$20,923.69	$81,691.79
Lyman, Constance L	$8,655.00	$32.00	$8,687.00
Martin, Suzanne A	$43,118.32	$900.00	$44,018.32
Moore, Kevin J	$57,719.60	$7,664.46	$65,384.06
Pennypacker, Craig H	$5,795.50	$205.68	$6,001.18
Proudfoot, John	$66,101.44	$11,669.93	$77,771.37
Ready, David	$65,994.20	$23,053.92	$89,048.12
Sargent, Shane R	$84.50		$84.50
Shevory, Richard	$56,528.26	$15,821.26	$72,349.52
Silvester, Ralph	$61,176.54	$29,421.22	$90,597.76
Smith, Gerard C	$59,388.16	$42,899.16	$102,287.32
Tavano, Justin T	$55,247.78	$26,378.02	$81,625.80
Wirtz, Wallace F. N	$65,769.20	$19,245.22	$85,014.42

Town of Chatham, Massachusetts
2009 Annual Wages

Employee	Regular Wages	Overtime, Details & Other Pay	Total
Community Development			
Buck, Patricia E	$35,854.87	$191.82	$36,046.69
Clark, Sarah B	$32,755.16	$377.83	$33,132.99
Clarke, Michele A	$48,407.54	$1,239.01	$49,646.55
Griffin, Genie H	$895.41		$895.41
Lagg, Paul J	$64,468.16	$250.00	$64,718.16
Liska, Paula M	$61,652.26	$1,400.00	$63,052.26
McCarty, Jeffrey R	$41,122.13	$800.00	$41,922.13
McDonald, Kevin S	$109,150.56	$800.00	$109,950.56
McManus, George F	$25,324.08	$802.67	$26,126.75
Olkkola, Eric R	$24,779.80		$24,779.80
Porter, Alexandra B	$28,805.33	$524.71	$29,330.04
Ricci, Susan L	$49,059.84	$425.00	$49,484.84
Thatcher, Lynn T	$62,216.00	$800.00	$63,016.00
Whalen, Terence M	$78,916.64		$78,916.64
Harbormaster			
Concannon, Leo V	$10,939.50	$74.25	$11,013.75
Dalmau, Anthony J	$1,715.94		$1,715.94
Davis, David M	$12,840.00	$1,914.00	$14,754.00
Dunn, Leo G	$4,760.00		$4,760.00
Farrell, John B	$5,440.00	$726.00	$6,166.00
Finn, Paul	$2,943.13		$2,943.13
Flavell, Christopher H	$1,275.00		$1,275.00
Griffin, Robert E	$5,720.00	$384.00	$6,104.00
Gulotta, Vincent E	$10,053.00	$2,551.50	$12,604.50
Horne, James M	$16,773.50	$2,061.28	$18,834.78
Hughes, James	$1,101.39		$1,101.39
Julin, Wayne D	$47,970.56	$4,303.21	$52,273.77
Labonte, Donald E	$1,062.50		$1,062.50
McClellan, Katherine M	$10,768.00	$1,386.00	$12,154.00
Politi, Colin J	$6,496.00	$660.00	$7,156.00
Rendon, John C	$24,131.77	$404.32	$24,536.09
Rocanello, Susan K	$60,065.60	$914.92	$60,980.52
Rounseville, Kirk J	$2,932.50		$2,932.50
Rubel, Peter J	$1,572.50		$1,572.50
Silvia, Michael	$9,196.50	$1,217.25	$10,413.75
Smith, Stuart F	$90,053.52	$1,900.00	$91,953.52
Sturtevant, Jeffrey J	$648.13		$648.13
Summers, John B	$8,398.50	$1,596.38	$9,994.88
Tallman, Bradford	$47,979.84	$2,934.02	$50,913.86
Twombly, Hunter J	$5,888.00	$480.00	$6,368.00
Varley, Kevin J	$972.19		$972.19
Coastal Resources			
Desaulnier, David P	$6,228.00		$6,228.00
DuVall, Patricia M	$1,523.75		$1,523.75
Edson, Bruce	$1,422.00		$1,422.00

Town of Chatham, Massachusetts
2009 Annual Wages

Employee	Regular Wages	Overtime, Details & Other Pay	Total
Felix, Allyson K	$493.50		$493.50
Graham, Howard R	$11,130.00		$11,130.00
Higgins, John T	$3,186.00		$3,186.00
Keon, Theodore L	$78,969.36	$600.00	$79,569.36
Kolb, Peter C	$840.00		$840.00
Lublin, Stephen	$12,284.00		$12,284.00
MacMullan, John J	$1,740.00		$1,740.00
Macken, Andrew C	$1,698.00		$1,698.00
Macken, Donna	$1,338.00		$1,338.00
Moore, Stuart F	$67,828.08	$1,500.00	$69,328.08
Phillips, Suzanne	$10,879.50		$10,879.50
Reid, Constance	$792.00		$792.00
Russell, Mary L	$3,984.00		$3,984.00
Ryder, Robert S	$1,679.00		$1,679.00
St. Pierre, Donald	$750.00		$750.00
Tabory, Paul L	$866.26		$866.26
Walsh, Robert L	$1,090.63		$1,090.63
Whitcomb, Craig	$57,929.60	$600.00	$58,529.60
Teachers			
Alexander, David	$71,779.78		$71,779.78
Allen, Penelope J	$47,593.62		$47,593.62
Ambrose, Jonathan T	$14,160.15		$14,160.15
Andrews, Kathryn M	$64,073.71		$64,073.71
Angelone, Luann	$39,341.40		$39,341.40
Armstrong, Cherian	$62,837.93		$62,837.93
Aschettino, Elaine M	$80,879.06		$80,879.06
Aucoin, Joan E	$38,819.86		$38,819.86
Baker, Brian	$74,017.18	$3,333.33	$77,350.51
Barnard, Ann M	$50,505.51		$50,505.51
Barnes, Matthew A	$45,667.22		$45,667.22
Barnes, Rachel M	$74,353.63	$600.00	$74,953.63
Bassett-Haven, Annie E	$54,524.49		$54,524.49
Beattie, Janice M	$79,007.19	$3,333.33	$82,340.52
Bourke, Robert M	$72,830.57	$600.00	$73,430.57
Bresnahan, Donna M	$72,674.69	$3,333.33	$76,008.02
Brown, Matthew R	$19,766.43		$19,766.43
CampbellSchofield, Janice	$72,551.69	$800.00	$73,351.69
Caolo, Wilhelmina E	$67,272.92		$67,272.92
Chapman, E. Wesley	$72,071.75		$72,071.75
Cole, Michelle M	$14,443.29		$14,443.29
Condelli, Nancy L	$57,260.95		$57,260.95
Coy, Darlene M	$60,282.01		$60,282.01
DiGiacomo, Susan R	$69,394.86		$69,394.86
Ferullo, Paula A	$57,504.55		$57,504.55
Fichtel, Dagmar	$71,051.78		$71,051.78
Finn, Helen	$63,294.68		$63,294.68
Flaherty, Thomas	$61,717.26	$2,222.22	$63,939.48

Town of Chatham, Massachusetts
2009 Annual Wages

Employee	Regular Wages	Overtime, Details & Other Pay	Total
Flynn, Christene T.	$56,454.72		$56,454.72
Forte Doyle, Lisa	$74,375.69	$600.00	$74,975.69
Fratus, Judith G	$76,915.38	$1,111.11	$78,026.49
Frostholm, Margaret F	$34,626.34		$34,626.34
Gifford, Richard E	$65,703.77		$65,703.77
Gill, Brandi E	$53,141.07		$53,141.07
Gleason, Janice E	$74,682.83	$1,111.11	$75,793.94
Gula, Barbara H	$27,509.07		$27,509.07
Hanson, Sandra Waters	$70,726.99	$800.00	$71,526.99
Harrison, Huntley R	$74,965.92		$74,965.92
Hoffman-Terry, Ian T	$15,159.73		$15,159.73
Horne, Suzanne F		$3,333.33	$3,333.33
Howe, Elizabeth	$61,167.67		$61,167.67
Jones, Paulette	$81,012.83	$3,333.33	$84,346.16
Julin, Amanda E	$44,643.56		$44,643.56
Kelly, Gina	$57,677.21	$600.00	$58,277.21
Kelly, Gregory P	$68,143.30		$68,143.30
Klonel, Marjorie R	$65,646.20	$2,222.22	$67,868.42
Kloumann, Cassandra M	$78,531.47	$3,333.33	$81,864.80
Koch, Nancy Jean	$65,022.48	$800.00	$65,822.48
Lariviere, Janice E	$77,914.28	$3,333.33	$81,247.61
Lynn, Margaret	$49,994.17		$49,994.17
Mackin, Allison T	$42,175.17		$42,175.17
Macomber, Cindy Hay	$65,922.48	$600.00	$66,522.48
Majka, Amy	$59,263.21		$59,263.21
Malinowski, Jill A	$77,405.21		$77,405.21
Manning, Karen	$66,377.37		$66,377.37
McCarthy, Christine	$25,656.20		$25,656.20
McGuire, Barbara S	$67,324.98	$1,111.11	$68,436.09
McMahon, Paula K	$74,194.98	$1,111.11	$75,306.09
McVickar, Glenn A	$65,022.48	$3,333.33	$68,355.81
Mohr, Joan Bart	$51,729.84		$51,729.84
Morgan, Ann R	$49,384.70		$49,384.70
Moye, Catherine L	$27,204.61		$27,204.61
Mulholland, Sean J	$78,971.01		$78,971.01
Quinn, Richard	$72,329.06	$600.00	$72,929.06
Rae, Stephanie M	$45,389.06		$45,389.06
Reed, AnnMarie	$75,175.42		$75,175.42
Roberts, Christopher J	$72,875.78		$72,875.78
Roberts, Joan	$63,747.21		$63,747.21
Roy, Mary A	$76,998.69	$1,111.11	$78,109.80
Sheehan, Tracie E	$67,510.77		$67,510.77
Simpson, Luke E	$54,684.54		$54,684.54
Sims, Christin R	$14,457.65		$14,457.65
Slagle, Russell A	$56,515.56	$2,222.22	$58,737.78
Smoller, Donna	$65,022.48		$65,022.48
Terrenzi, Kelly	$66,643.48		$66,643.48
Thibeault, Jennifer	$74,765.42		$74,765.42

Town of Chatham, Massachusetts
2009 Annual Wages

Employee	Regular Wages	Overtime, Details & Other Pay	Total
Thomas, Scott R	$84,064.14		$84,064.14
Travis, Leslie Ann	$73,539.24		$73,539.24
Trull, Carol D	$65,975.03		$65,975.03
Turco, Margaret	$53,321.07		$53,321.07
Valine, Bethany	$60,968.00		$60,968.00
Van der Burg, Willemina	$37,142.00		$37,142.00
Vreeland, Patricia S	$76,921.74	$3,333.33	$80,255.07
Wallace, Jennie L	$48,250.92	$3,333.33	$51,584.25
Webster, Joseph	$67,383.42		$67,383.42
Welburn, Karol A	$68,430.36		$68,430.36
Widegren, Karen L	$60,971.92		$60,971.92
Cafeteria			
Bicknell, Melodye L	$9,152.39	$625.00	$9,777.39
Jordan, Linda L	$13,869.20	$750.00	$14,619.20
Kalinowski, Victoria J	$737.94		$737.94
Karras, Bonnie L	$4,356.82		$4,356.82
Murray, Janeen G	$18,451.95	$900.00	$19,351.95
Nickerson, Joan	$6,578.98	$125.00	$6,703.98
Proudfoot, Jill M	$28,120.55	$250.00	$28,370.55
Zayatz, Mary Jo	$7,193.45		$7,193.45
Coaches			
Andrews, Helen	$5,658.00		$5,658.00
Bates, Adrian D	$8,994.53		$8,994.53
Fraser, Susan H	$2,639.00		$2,639.00
Kenney, David L	$4,396.00		$4,396.00
Masaschi, Shane K	$3,774.00		$3,774.00
Nickerson, Joseph A. II	$4,716.00		$4,716.00
Rebello, Joseph	$2,829.00		$2,829.00
Rondeau, James	$4,716.00		$4,716.00
School Administration			
Coughlan, John J	$2,197.50		$2,197.50
Crowell, Elizabeth A	$51,472.97		$51,472.97
DiVittorio, Linda	$12,000.00		$12,000.00
Goggin, Joan M	$101,499.39		$101,499.39
Hegg, Tanya	$24,035.54		$24,035.54
Heppe, Gaylene D	$89,174.93		$89,174.93
Jackle, Peggy A	$48,793.77		$48,793.77
Lanzo, Mary Ann	$156,981.26		$156,981.26
Mangelinkx, Paul R	$108,910.51		$108,910.51
Morgan, Debora R	$71,424.36		$71,424.36
Sawyer, Mary Frances	$11,903.42		$11,903.42
Sjostrom, Lisa A	$89,175.37		$89,175.37
Wade, Ann C	$48,290.97		$48,290.97

Town of Chatham, Massachusetts
2009 Annual Wages

Employee	Regular Wages	Overtime, Details & Other Pay	Total
Secretaries			
Caswell, Faith E	$33,333.56		$33,333.56
Curt, Katherine R	$42,251.21	$1,200.00	$43,451.21
Drucker, Avis P	$11,404.24		$11,404.24
Halpern, Katherine D	$2,630.74		$2,630.74
Harry, Deborah J	$7,630.28		$7,630.28
Holland, Louise A	$11,650.30		$11,650.30
Long, Nancy M	$31,986.70		$31,986.70
Proctor, Shelby A	$4,299.22		$4,299.22
Tripp, Dorothy E	$44,602.21	$1,600.00	$46,202.21
Walsh, Sheila M	$4,548.31		$4,548.31
Young, Jean	$8,339.82		$8,339.82
Custodians			
Caivano, Ryanna G	$6,427.14	$175.68	$6,602.82
Catron, Rebecca S	$11,260.82	$112.70	$11,373.52
Catron, Robert P	$19,322.16	$171.60	$19,493.76
Crowell, Clarence A III	$34,758.87	$2,380.19	$37,139.06
Devlin, David A	$23,883.36	$1,550.56	$25,433.92
Eckman, Erik J	$35,859.36	$4,702.73	$40,562.09
Ferreira, Edward J	$5,460.39		$5,460.39
Forgeron, Richard E	$10,101.60	$422.73	$10,524.33
Fortin, Roland R	$36,380.84	$3,420.50	$39,801.34
Hall, Alan J	$7,772.28	$678.53	$8,450.81
Litwinowich, Stephen J	$49,037.95	$4,976.75	$54,014.70
Matheson, Robert S	$36,305.76	$2,555.47	$38,861.23
Substitutes			
Adams, Carroll S	$105.00		$105.00
Arvidson, Deirdre O	$1,540.00		$1,540.00
Avellar, Norma B	$3,535.00		$3,535.00
Bessette, Bonnie A	$35.00		$35.00
Bicknell, Jaclyn M	$1,155.00		$1,155.00
Blackie, Dana J	$140.00		$140.00
Boucher, Kathleen S	$35.00		$35.00
Carter, Donna L	$455.00		$455.00
Chase, Bonnie	$1,260.00		$1,260.00
Clifford, Judith A	$350.00		$350.00
Craig, Joseph F	$2,835.00		$2,835.00
Cronin, Mary A	$1,120.00		$1,120.00
Croteau, Audrey E	$2,065.00		$2,065.00
Cunniff, Margaret A	$805.00		$805.00
Dillon, Juliane C	$210.00		$210.00
Duggan, Helen B	$6,510.00		$6,510.00
Dzialo, Edward J	$280.00		$280.00
Farnham, Katherine A	$70.00		$70.00
Fish, Deborah A	$70.00		$70.00
Fisher, Burton E	$350.00		$350.00

Town of Chatham, Massachusetts
2009 Annual Wages

Employee	Regular Wages	Overtime, Details & Other Pay	Total
Foley, Charles F	$315.00		$315.00
Forget, Ann J	$70.00		$70.00
Frankel, David S	$280.00		$280.00
Frazier-Chasse, Tonnya A	$910.00		$910.00
Giasullo, Frank M	$3,360.00		$3,360.00
Gulick, Laura L	$280.00		$280.00
Kalbach, Barbara G	$385.00		$385.00
Leanues, Susan K	$105.00		$105.00
Linnell, Kathryn G	$245.00		$245.00
Lombardi, Margaret H	$280.00		$280.00
Lupton, Laurette M	$70.00		$70.00
Mackay, Michelle J	$980.00		$980.00
Mancini, Margaret M	$245.00		$245.00
Marx, Sheila	$11,341.96		$11,341.96
McCarthy, Pamela J	$140.00		$140.00
McPherson, Karen	$5,338.00		$5,338.00
Middleton, Linda V	$4,130.00		$4,130.00
Moore, Robert L	$595.00		$595.00
Motta-Wurst, Christopher A	$700.00		$700.00
Murdoch, Kate	$560.00		$560.00
Nabywaniec, Mary Jo	$210.00		$210.00
Needel, Andrew M	$140.00		$140.00
Newton, Janet C	$1,400.00		$1,400.00
Nicolai, Sara M	$70.00		$70.00
Owens, Mary Alice	$1,830.00		$1,830.00
Paine, Janice A. O.	$4,095.00		$4,095.00
Pawlina, Pamela L	$70.00		$70.00
PeLuso-Farris, Elaine	$35.00		$35.00
Peterson, Brett	$2,829.00		$2,829.00
Potus, Geraldine E	$70.00		$70.00
Redmond, Thomas	$70.00		$70.00
Roberts, Crystal L	$1,808.00		$1,808.00
Romano, Anne M	$70.00		$70.00
Rose, Glenn A	$6,746.00		$6,746.00
Seem, Geraldine H	$1,750.00		$1,750.00
Seidewand, Karen	$5,844.20		$5,844.20
Sidoli, Christopher J	$1,050.00		$1,050.00
Stantial, Michelle L	$5,019.00		$5,019.00
Summers, June M	$140.00		$140.00
Travaglino, Louis J	$735.00		$735.00
Tuxbury, Edith W	$105.00		$105.00
Van Vleck, Anne B	$70.00		$70.00
Von der Heyde, Nancy F	$1,820.00		$1,820.00
Wogisch, Laura M	$140.00		$140.00
Wyeth, Dorothy A	$665.00		$665.00
Zilliox, Genovaite	$210.00		$210.00

Town of Chatham, Massachusetts
2009 Annual Wages

Employee	Regular Wages	Overtime, Details & Other Pay	Total
Adult Education			
Chatham, Sharon B	$5,000.00		$5,000.00
Harned, E. Robert	$6,000.00		$6,000.00
Papenfahs, Wendy M	$245.00		$245.00
Teaching Assistants			
Benoit, Marylou Michelle	$9,480.00		$9,480.00
Bessette, Jane	$13,145.20		$13,145.20
Blakeney, Corinne L	$19,486.11	$1,000.00	$20,486.11
Butcher, Laureen J	$20,126.20		$20,126.20
Christo, Pira F	$20,533.82		$20,533.82
Clark, Katherine A	$20,476.44		$20,476.44
Clark, Rita	$37,485.25	$800.00	$38,285.25
Deck, JoEllen	$5,255.66		$5,255.66
Dennehy, Jennifer	$18,257.89		$18,257.89
Dyer, Marie	$25,741.59	$1,600.00	$27,341.59
Galloway-Sandoval, Grace	$19,148.98		$19,148.98
Gleason, Sharon E	$29,095.43	$900.00	$29,995.43
Grenier, Kathleen	$3,450.00		$3,450.00
Harrison, Martha D	$7,093.96		$7,093.96
Hart, Jennifer S	$2,492.52		$2,492.52
Jenkins, Dianne L	$8,530.00		$8,530.00
Johnson, Marybeth	$12,235.00		$12,235.00
Johnston, Faith A	$9,720.00		$9,720.00
Knowles, Shirley M	$8,765.00		$8,765.00
Locantore, Lynn A	$25,289.25		$25,289.25
Lucas, Linda	$22,846.63	$350.00	$23,196.63
McArthur, Leslie T	$19,901.24		$19,901.24
McIntire, Margaret	$21,500.91		$21,500.91
McLeavey, Judy	$24,236.59	$600.00	$24,836.59
Messersmith, Mary	$25,097.93	$700.00	$25,797.93
Moody, Mary	$15,166.25		$15,166.25
Moore, Ashley F	$3,342.64		$3,342.64
Myrbeck, Donna	$25,126.78	$700.00	$25,826.78
O'Leary, Melissa G	$17,489.13		$17,489.13
Peninger, Beverly Ann	$9,176.60		$9,176.60
Poignand, Mary Lou	$23,572.16		$23,572.16
Robinson, Kerri J	$22,455.01		$22,455.01
Rushnak, Faith A	$5,942.64		$5,942.64
Silvester, Jilanne	$2,150.00		$2,150.00
Snook, Justin S	$20,873.95		$20,873.95
Souve, Lori	$10,400.00		$10,400.00
Stewart, Morgan	$3,440.00		$3,440.00
Sylver, Karen M	$26,344.52	$800.00	$27,144.52
Trainor, Susan G	$31,704.23	$350.00	$32,054.23
Trucchi, Hailey A	$3,985.15		$3,985.15
Van Ness, Chelsea J	$3,638.92		$3,638.92
Whittle, Elizabeth H	$14,345.36		$14,345.36

Town of Chatham, Massachusetts
2009 Annual Wages

Employee	Regular Wages	Overtime, Details & Other Pay	Total
School Miscellaneous			
Kelsey, Lori M	$750.00		$750.00
Whitcomb, Susan	$3,600.00		$3,600.00
Highway			
Borthwick, Gilbert R	$10,280.00		$10,280.00
Colby, Jeffrey S	$94,426.00		$94,426.00
Friend Jr, Gerald N	$45,984.37	$4,863.36	$50,847.73
Friend, Kenneth M	$54,575.48	$4,160.66	$58,736.14
Gates, Brian G	$51,400.07	$6,210.16	$57,610.23
Marsh, Daniel Lee	$49,278.09	$1,600.00	$50,878.09
Nickerson Jr, Crayton S	$51,400.07	$7,385.54	$58,785.61
Powers, Brian L	$41,746.87	$3,755.72	$45,502.59
Whalen, Jay K	$4,320.00		$4,320.00
White Jr, Paul L	$60,062.12	$6,100.40	$66,162.52
Snow & Ice			
Bogue, Forrest O		$870.00	$870.00
Leonard, John K		$300.00	$300.00
Nickerson, Ralph V		$480.00	$480.00
Transfer Station			
Bremner, Jeffrey A	$63,072.64	$4,074.96	$67,147.60
Eldredge, Joseph A	$7,644.00	$312.00	$7,956.00
Koski, John J	$1,675.00		$1,675.00
Laurie, David	$49,434.80	$4,550.74	$53,985.54
Leavenworth, Steven T	$53,237.44	$5,641.54	$58,878.98
Logan, Nicholas K	$5,448.00		$5,448.00
Malatesta, Robert P	$13,710.24		$13,710.24
Martin, John C	$41,374.32	$3,663.65	$45,037.97
O'Brien, Kevin	$47,463.04	$6,210.43	$53,673.47
White, Thomas B	$165.00		$165.00
Water & Sewer			
Redfield, William G	$95,018.16	$1,100.00	$96,118.16
Bartlett, Charles	$1,000.00		$1,000.00
Curry, Pamela J	$35,411.18		$35,411.18
Harrison, Joanne	$43,660.18	$1,000.00	$44,660.18
Haven, Alfred	$600.00		$600.00
Rader, Charles M	$600.00		$600.00
Airport Commissioners			
Patterson, Nancy	$200.00		$200.00
Rauscher, David S	$200.00		$200.00
Whiteley, W. Thomas	$200.00		$200.00

Town of Chatham, Massachusetts
2009 Annual Wages

Employee	Regular Wages	Overtime, Details & Other Pay	Total
Cemetery			
Goodspeed, George W	$1,000.00		$1,000.00
Goodspeed, Linda M	$10,179.66		$10,179.66
Nickerson, Gail K	$500.00		$500.00
Remer, Hilda S	$500.00		$500.00
Board of Health			
Broman, Ronald	$600.00		$600.00
Giorgio, Judith	$66,622.72		$66,622.72
Gough, Roberta B	$57,929.60	$1,500.00	$59,429.60
Gray, Mary A	$500.00		$500.00
Langlois, Dianne E	$43,118.32	$2,537.03	$45,655.35
Rivers, Justin C	$250.00		$250.00
Sheehan, Edward W	$500.00		$500.00
Ward, Allen D	$250.00		$250.00
Whittaker, Edwin K	$4,335.25		$4,335.25
Environment & Health			
Cook, Shannon D	$3,933.74		$3,933.74
Duncanson, Robert A	$99,868.00	$1,700.00	$101,568.00
Council on Aging			
Anthony, Laird P	$6,177.38		$6,177.38
Burr, Whitney H	$2,193.04		$2,193.04
Dalton, Katherine	$6,860.00		$6,860.00
Farley, Rosemary A	$26,347.75	$850.00	$27,197.75
Ford, Ellen D	$65,968.00	$1,700.00	$67,668.00
Forsman, Penny G	$6,946.00		$6,946.00
Hoerner, Pauline G	$37,122.40	$1,000.00	$38,122.40
Hosmer, Richard	$134.75		$134.75
Marchessault, Francis	$4,079.40		$4,079.40
Norcross, Peter A	$3,566.85		$3,566.85
Parsons, George W	$5,662.50		$5,662.50
Quintans, Alfonso M	$478.14		$478.14
Rooney, James E	$1,899.83		$1,899.83
Schapira, Patricia A	$31,373.16	$210.00	$31,583.16
Parks & Recreation			
Avery, Colby R	$5,138.25		$5,138.25
Avery, Ryan E	$6,547.50		$6,547.50
Bernert, Sarah E	$1,559.25		$1,559.25
Boggi, Anthony J	$1,859.63		$1,859.63
Borde, Paul C	$3,266.50		$3,266.50
Borges, Helene	$44,056.51	$425.00	$44,481.51
Briody, Caitlin C	$1,053.50		$1,053.50
Callaghan, Lila E	$6,008.63		$6,008.63
Callery, Leah A	$1,214.63		$1,214.63
Casady, Maggie A	$1,425.00		$1,425.00

Town of Chatham, Massachusetts
2009 Annual Wages

Employee	Regular Wages	Overtime, Details & Other Pay	Total
Colby, Robert W	$2,563.00		$2,563.00
Cole, Margaret A	$1,580.25		$1,580.25
Constant, David J	$46,070.05	$2,112.59	$48,182.64
Corb, Edsall J	$2,094.75		$2,094.75
Cormier, Michael C	$6,048.00		$6,048.00
Coy, Daniel J	$1,463.00		$1,463.00
Cunningham, Brandon E	$8,511.50		$8,511.50
Despres, Cameron R	$1,415.50		$1,415.50
Deveau, Brian J	$7,701.05		$7,701.05
Dodge, Joseph M	$192.00		$192.00
Duggan, Christine M	$1,485.00		$1,485.00
Eldredge, Kevin J	$19,681.25		$19,681.25
Farrell, Georgia A	$57,929.60	$600.00	$58,529.60
Farrenkopf, Carroll R	$2,623.50		$2,623.50
Fougere, Paul L	$42,778.15	$6,065.07	$48,843.22
Fraser, Hope	$1,448.75		$1,448.75
Frederick, Thomas H	$2,125.00		$2,125.00
Friend, Colin A	$7,498.00	$172.50	$7,670.50
Friend, Ronald A	$40,876.63	$4,842.50	$45,719.13
Gatzogiannis, George E	$35,050.43	$2,842.93	$37,893.36
Geddes, Patrick D	$2,620.25		$2,620.25
Geiger, John W	$1,330.00		$1,330.00
Gilley, Karl W	$5,393.75		$5,393.75
Hayward, Jillian M	$1,622.25		$1,622.25
Hendrix, Justin G	$1,338.38		$1,338.38
Hendrix, Philip A	$1,273.88		$1,273.88
Hopkins, John J	$6,247.50		$6,247.50
Howell, Jeffrey S	$2,153.75		$2,153.75
Hull, Michael J	$5,064.25		$5,064.25
Jones, Diana Beatrice	$2,986.50		$2,986.50
Kelley, Gregory J	$3,834.25		$3,834.25
Kelley, Rachel D	$1,659.00		$1,659.00
Kender, Mallory L	$1,695.00		$1,695.00
Kendrick, Rebecca J	$3,564.75		$3,564.75
Kettle, Madeline B	$3,442.75		$3,442.75
Lanctot, Jeffrey P	$8,322.20		$8,322.20
Lanctot, Mary M	$24,107.70	$171.25	$24,278.95
Langlois, Brittany E	$1,466.00		$1,466.00
Laurell, Paul A	$1,601.25		$1,601.25
Lockyer, Brynn A	$247.00		$247.00
Long, Casey R	$384.75		$384.75
Long, Leon E	$60,096.46	$2,000.00	$62,096.46
Mack, Christopher P	$2,200.00		$2,200.00
Masaschi, Taylor M	$1,659.00		$1,659.00
Mather, John P	$2,056.25		$2,056.25
McCowen, Kristina L	$860.00		$860.00
Meldon, Hope A	$5,214.75		$5,214.75
Metcalfe, Maisie C	$4,488.00		$4,488.00

Town of Chatham, Massachusetts
2009 Annual Wages

Employee	Regular Wages	Overtime, Details & Other Pay	Total
Moran, Shawn P	$6,132.50		$6,132.50
Newton, Rebecca J	$2,335.00		$2,335.00
Niezgoda, Dean A	$4,429.75		$4,429.75
Powell, Sharon E	$52,826.56		$52,826.56
Provenzano, Carl R	$777.00		$777.00
Roach, James P	$1,530.00		$1,530.00
Schott, Taryn E	$5,684.25		$5,684.25
Sousa, Julia M	$1,559.25		$1,559.25
Staake, Kevin S	$1,299.38		$1,299.38
Straub, Megan E	$5,127.75		$5,127.75
Sylvia, Timothy M	$32,413.76	$52.02	$32,465.78
Thomson, Jeffrey B	$6,764.25		$6,764.25
Tobin, Daniel L	$112,327.62	$2,000.00	$114,327.62
Todd, Anna E	$1,535.00		$1,535.00
Vaughan, Kevin M	$3,701.25		$3,701.25
White, Joseph C	$24,432.65		$24,432.65
Williams, Benjamin K	$661.50		$661.50
Williamson, Evan G	$1,376.00		$1,376.00
Wilson, Jacquelyn E	$3,671.25		$3,671.25
Wilsterman, Elizabeth G	$4,446.75		$4,446.75
Wilsterman, Eric J	$6,006.00		$6,006.00
Winkfield, Suzanne F	$42,802.21		$42,802.21
	$16,187,565.46	$1,182,379.85	$17,369,945.31

Report of the
Affordable Housing Committee

The Affordable Housing Committee (AHC) meetings are held on the third Wednesday of each month at 4 p.m., held primarily at the Chatham Community Center, unless otherwise posted. Additional meetings are called and posted when necessary. Meetings are open to the public.

The Friends of Chatham Affordable Housing, the non-profit organization started by the AHC, worked with the Chatham Housing Authority and the Homeless Prevention Council this year on a pilot program to assist low income Chatham families by helping to protect their housing. FOCAH issued grants totaling approximately $5,000 to assist three families about to lose their housing because of loss of income related to the current recession. The Homeless Prevention Council in addition is providing ongoing counseling to these families to help with budgeting, financial education etc. As new threats to family's housing appears, FOCAH will consider expansion of this program in 2010.

The Affordable Housing Newsletter was published in the first quarter of 2009 and is available on the Town's website. It provides information on existing affordable housing, who is eligible and who to contact for more information.

In the coming year, the Chatham Housing Authority (CHA) will apply for Community Preservation Funds for two different programs. The first is a First Time Homebuyer Buy-Down Program and the second is a Rental Buy-Down Program to help families having difficulty meeting their housing needs. We hope the voters in Town will continue to support our efforts at the Annual Town Meeting in May, 2010. The Affordable Housing Committee has voted to support these applications.

Several local developers discussed affordable housing projects with the AHC to build market/affordable developments on land they own. At this time these projects are still pending.

Thanks to the voters for adding an additional $100,000 to the Affordable Housing Trust Fund bringing the total available for affordable housing projects such as those mentioned above to $350,000.

This past year Bill Bystrom resigned as Chairman of the AHC. Mary McDermott and Cynthia Small were elected as Co-Chairs and Charles Christie was elected Vice-Chair. Shirley Smith was appointed as a member in September.

One area of focus for 2010 will be on preserving Chapter 40B law. Without this law Chatham would be limited in being able to create new affordable housing units. Additional action will be aimed at getting Town Meeting approval of a donation of a lot of land to build additional Habitat for Humanity units.

Respectfully submitted,

Mary McDermott, Co-Chair	Jack Kelleher	Bruce Beane
Cynthia Small, Co-Chair	Barbara Matteson	Betty Eldredge
Charles Christie, Vice-Chairman	Bill Bystrom	Shirley Smith

Report of the
Airport Commission

The Airport Commission oversees the operation of the Chatham Municipal Airport (CQX) located on George Ryder Road. The commission, along with the Fixed Base Operator (FBO), the Cape Cod Flying Circus have kept our facility as one of the best maintained general aviation airports in the Commonwealth of Massachusetts. This statement comes from the staff of the regional Federal Aviation Administration (FAA) and the Massachusetts Department of Transportation Aeronautics Division (MassDOT) formerly the Massachusetts Aeronautics Commission (MAC) both of whom administer the grant funding for the airport. All federal grant projects are currently funded as follows; FAA 95%, MassDOT 2.5% and the Town of Chatham 2.5%. All state grant projects remain funded at MassDOT 80% and the Town of Chatham 20%.

This year we started the largest project in airport history, the replacement of the runway with new safety areas at each end. Also included in this project are new runway lights, two new landing systems and a new electrical vault with backup generator. This project had an estimated price tag of $3.6 million, with construction costs being approximately $2.9 million. With the favorable bidding climate the bids came in $400,000 under estimate for additional savings. At this time the runway and lighting are complete. This overall project will not be completed until sometime in 2010. Future projects that are in our master plan will include new snow removal equipment with building and a new administration building.

The FBO through leased operations provides services that include refueling, flight school and sightseeing (Cape Aerial Tours) along with aircraft maintenance and repair (Stick & Rudder). Also the year round and independently owned restaurant is a favorite with pilots and locals alike.

The Airport Commission would again like to thank the Chatham Police Department for their security patrols of the airport and the Chatham Highway Department for the plowing of our runway.

The Commission would like to thank our secretary Amanda Monahan for her dedication to her position.

Respectfully submitted,

Richard E. Hunter, Chairman
W. Thomas Whiteley, Vice-Chairman
David S. Rauscher, Commissioner
Nancy A. Patterson, Commissioner
Craig H. Pennypacker, Commissioner

Report of the
Animal Control Officer

The year 2009 was a super year for the Animal Control Department. The numbers of sick and rabid wildlife were down allowing me to put more emphasis on issues that needed my attention. The state did place rabies bait stations throughout the town this year and reported that they were very successful in regards to how many baits were consumed by our wildlife.

I would like to take a moment to thank Paula McMahon and the Chatham Middle School and High School students who formulate the Chatham Animal Welfare Club. This year through money they raised and many wonderful foster homes we were able to place 35-40 cats and kittens into new homes from a hoarding situation in Chatham.

A big thank you to Paula McMahon, Debbie Bean, Tara Owens, Jean Young and Sue Ricci for opening up their homes and fostering kittens over the summer.

The new police kennel/holding facility was finally finished and usable in December 2009. It is an outstanding facility and I am completely humbled by the quality of the building and the thoughtfulness that went into its creation. Thanks to all that made it a reality.

Lastly, I give my sincere thanks as always to the residents of Chatham who enrich my life on a daily basis. Chatham Health Department, Chatham Department of Public Works and the Officers of the Chatham Police Department for their continued support and assistance.

Respectfully Submitted,

Margaret McDonough
Animal Control Officer

Total Calls	452
Dog & Cats Licensed	718
Citations issued	16
Selectman's hearings	0
Dog/Cat bites	7
Quarantines' issued	7
Dogs & Cats quarantined for bites unknown	6
Barking complaints	10
Animals submitted for rabies testing	
Bats	5
Raccoons	2
Humans treated for rabies exposure	9
Fines levied	$975.00

Acting as Animal Inspector this unit made the following inspections:

Stable Inspections	10
Horses	21
Ponies	9
Chickens	44
Rabbits	23
Waterfowl	22
Gamebirds	0
Goats	8
Sheep	4
Turkeys	0

Wildlife picked up	
Bats	5
Raccoons	6
Rabbits	2
Osprey	1
Seagulls	2

Other Calls	
Reported lost cats	18
Found/surrendered	34
Cats adopted	38
Dogs adopted	0
Dogs hit by cars	3
Cats hit by cars	5
Deer hit by cars	4
Complaints against dogs locked in vehicles	6
Cruelty investigations	1
Loose horse complaints	3
Loose monkey	1
Coyotes	8
Rabbits	2
Seagulls	2

Report of the
Board of Assessors

The Assessors Department successfully completed the Fiscal Year 2010 State mandated triennial revaluation of all real and personal property in the Town of Chatham. Fiscal Year 2010 values and tax rate were approved by the Massachusetts Department of Revenue in November 2009. The total assessed value for all taxable classes of real and personal property for fiscal 2010 was $6,364,049,234 with a tax rate of $3.82 per thousand. Tax amounts were committed to the Tax Collector and bills were then issued in December of 2009.

The Vision Appraisal Technology software, installed five years ago, has continued to provide easy access to information for the office staff as well as provide on-line web access to the general public. The Assessors' information can be accessed by logging onto the Town of Chatham website at **www.chatham-ma.gov** by going to either "E-Gov" select the "Assessors Online Database" or to "Departments" and then "Assessing". New this year is the integration of MapsOnline with the taxpayer database. This offers users more selection of options and details. The Town Accounting functions continue higher efficiency with periodic updates of the Vadar Systems software that was implemented September 2007.

The office staff continues to be a strong resource for both public and interdepartmental support. Holly Cabot has completed 9 years with the Assessors Office; Candace Griffin 3 years and Cathy Schaeffer 2 years. Andy Machado remains active with the Massachusetts Association of Assessing Officers through Barnstable County.

The Board wishes to express their strong appreciation to the entire Assessing staff. Their diligent work and attention to detail are to be commended.

Respectfully submitted,

Robert B. Franz, Chairman
R. Theodore Vreeland
Nick Brown
Board of Assessors

Report of the
Bikeways Committee

The Bikeways Committee was formed in the fall of 2003 to serve as an advisory committee to the Board of Selectmen and was given the following charge by the Selectmen:

1. To advise, in concert with the Town's public safety officials, on the creation of rules and regulations governing the use of the Town's Bike Paths with emphasis on safety and security.
2. To advise on the physical implementation of those rules and regulations via signage, markings, bike racks and security both on the Trail and within the Town.
3. To advise and recommend on additional local Trail connections via dedicated trails or share the road access.
4. To advise and recommend on connections to other towns.
5. To maintain bicycle safety and education programs in both the community and the schools.
6. To represent Chatham at meetings with other regional Bike Path groups.

The Committee meets monthly and worked diligently during 2009 on many aspects of bicycling in Chatham including monitoring conditions on the Old Colony Rail Trail (OCRT) through regular use by Committee members.

With no funding for bikeways provided in the town budget the Committee was limited in what it could do. The following are specific accomplishments of the Committee in 2009:

- Distributed a tri-fold version of the "Bicycling in Chatham" map in OCRT trail boxes and various other locations around town.
- Conducted a Bicycle Safety Rodeo in May in conjunction with the police department.
- Continued the work with the Highway Department on opening the OCRT spur to Volunteer Park, now near completion.
- Began work on a long range plan for enhancing bicycling opportunities in Chatham, both recreationally and as a means of transportation.

The Committee wishes to thank all Town personnel who aided our efforts in 2009, particularly Paul Lagg, Jeff Colby, Ray Medeiros and Ron Bergstrom, our Selectmen Liaison.

Respectfully submitted January 2010,

Ronald Holmes, Chairman
Wayne Gould, Vice-Chairman
Karen McPherson, Secretary
Deborah Swenson
Douglas Nichols
William Morrison

Report of the
Buildings and Grounds Department

The Buildings and Grounds Department has been modified through the addition of a Facilities Supervisor. The Department is charged with maintaining Town buildings in good working order, while additional responsibilities include longer term capital planning and project implementation. The following represents completed projects and initiatives undertaken in 2009.

The public restrooms at Kate Gould Park, Veterans' Field, and behind CVS were upgraded through the installation of seamless epoxy flooring.

Repaired chimney masonry and flashing at the Eldredge Library. A new basement bulkhead was installed.

In-house staff constructed handrails at the exterior stairs going to the sculpture area at the Fish Pier. They also upgraded the deck support framing and decking at the Harbormaster's Stage Harbor office.

The Water Quality Lab was temporarily relocated to a trailer and the Buildings and Grounds Department performed the fit up and weatherization of the interior and exterior. Additionally, the staff performed various renovations at leased locations to facilitate the relocation of Town departments.

In conjunction with the Energy Committee and Cape Light Compact, the Department coordinated free energy audits of Town buildings. These will result in lighting enhancements at the Community Center gymnasium, the Fire Department, and the Harbormaster's Department. Installation is scheduled for January 2010.

Applied for $11,000 in grant funding from The Massachusetts Renewable Energy Trust.

Produced a formalized specification for building cleaning and upgraded cleaning equipment.

Initiated a work order system for repairs and other maintenance work.

Initiated a preventive maintenance system which includes regular maintenance and inspections at all properties.

Created an inventory of standard building repair materials.

Relocated maintenance shop and performed associated building renovations at new location.

Respectfully submitted,

Stephen Vitello, Facilities Superintendent

Report of the
Cape Cod Commission – Town Representative
Fiscal Year 2009
(July 1, 2008 through June 30, 2009)

The Cape Cod Commission is the regional land use planning and regulatory agency created in 1990 to serve the citizens and the 15 towns of Barnstable County. Its mission is to manage growth, to protect Cape Cod's unique environment and character, and to foster a healthy community for present and future generations.

The state legislation that established the Cape Cod Commission in 1989 charges the agency's 19-member appointed board with reviewing and regulating Developments of Regional Impact (DRIs), recommending designation of Districts of Critical Planning Concern (DCPCs), and preparing and overseeing the implementation of the Regional Policy Plan (RPP), the set of planning policies and objectives that guide development on Cape Cod.

With a professional staff organized into three main working groups (Planning and Community Development, Technical Services, and Legal/Regulatory), the Cape Cod Commission provides regional services and coordinates many projects and activities that affect all of Barnstable County and each Cape town. Activities relate to land use and growth management; coastal, water, and natural resources; community design; economic development; energy; geographic data and maps; historic resources; transportation analyses and planning; affordable housing; and more.

Details about the Cape Cod Commission's work and the projects and programs highlighted in this report are available on the web site: www.capecodcommission.org

CAPE-WIDE ACTIVITIES IN FY2009

PLANNING AND COMMUNITY DEVELOPMENT

Major planning and community development accomplishments this year included the completion of the 2009 Cape Cod Regional Policy Plan, continued development and adoption of the Regional Land Use Vision Map, and the preparation of a five-year Comprehensive Economic Development Strategy for Barnstable County, all of which enjoyed an unprecedented level of public participation.

TECHNICAL SERVICES

Major accomplishments in technical services for Cape communities included projects pursued under the state-funded District Local Technical Assistance Program, long-range transportation planning, continued work on regional wastewater management issues, and enhancements to the agency's Geographic Information System (GIS) capacity.

LEGAL/REGULATORY

In the Legal/Regulatory program this year, the Commission revised three major regulations and developed or revised four technical bulletins that relate to the new Regional Policy Plan. In

addition, the Cape Cod Commission issued decisions on 11 Developments of Regional Impact (DRIs), reviewed more than 35 other DRI proposals, and issued certificates of compliance for 12 previously approved DRIs.

SERVICES AND ACTIVITIES IN CHATHAM, FY2009

The Cape Cod Commission's staff directly assisted the Town of Chatham during Fiscal Year 2009 as follows:

PLANNING AND COMMUNITY DEVELOPMENT

The Cape Cod Commission's planning and Geographic Information System staff supported the town's efforts to develop the Chatham portion of the Regional Land Use Vision Map.

The Commission's staff historic preservation specialist helped the Chatham Historical Commission with regulatory options for protecting archaeological resources. The staff also advised the historical commission on proposals to alter National Register Historic properties in town.

The preservation specialist gave a lecture on Cape Cod architecture and historic preservation at the Chatham Women's Club in November 2008 and made a presentation at a Preservation Week program sponsored by the Chatham Historical Society in May 2009.

The Commission's housing specialist reviewed and made technical comments on proposed changes to the affordable housing accessory apartment zoning bylaw.

TECHNICAL SERVICES

Transportation

The Cape Cod Commission's transportation staff obtained funding and began work with the US Fish and Wildlife Service Monomoy Refuge on an access study that will explore remote parking and shuttles as well as connections and improvements to public transportation to/from the refuge.

Commission staff conducted 20 automatic traffic recorder (ATR) counts at road segments and two turning movement counts (TMC) at intersections in Chatham.

Commission transportation staff analyzed results and made presentation materials for the previously completed Route 28/West Chatham study, which included the Route 28 intersections with George Ryder Road, Barn Hill Road, and Crowell Road/Queen Anne Road.

Water Resources

As part of the annual water-quality monitoring program of the Commission's ongoing Pond and Lake Stewardship (PALS) Project, volunteers collected 47 samples at 15 ponds in Chatham.

The Commission water staff reviewed proposed alum treatment for Stillwater Pond and Lovers Lake.

Water staff organized an educational festival for students and teachers of the Chatham Middle School.

Commission water staff reviewed the Draft and Final Environmental Impact Reports and Development of Regional Impact application for Chatham's Comprehensive Wastewater Management Plan.

LEGAL/REGULATORY

The Cape Cod Commission received a Development of Regional Impact (DRI) referral in April 2008 for proposed alteration of an historic house (Calico Cat/Hirsch Residence); the applicant withdrew the proposal in September 2008.

The Commission's Regulatory Committee approved modifications to two previously approved DRIs: Chatham Municipal Airport (December 2008) and Habib Residence Historic House (April 2009).

At year end, the Commission was reviewing the proposed Chatham Wastewater Management Plan.

The Commission submitted technical comment letters to the Massachusetts Environmental Policy Act (MEPA) Office on the Environmental Notification Forms (ENFs) for the proposed municipal water supply at the Mill Pond Well Site, the proposed Lovers Lake/Stillwater Ponds Phosphorus Treatment, and the proposed Mill Creek Resource Improvements.

Lynne Pleffner

Report of the
Barnstable County Assembly of Delegates

On the first Wednesday of 2009 the Barnstable County Assembly of Delegates convened and as the first order of business elected a new slate of officers. In addition to my duties as the Chatham delegate, I was named Speaker, and as such I preside over the bi-monthly meetings of the Assembly held on the first and third Wednesdays of every month. Tom Keys of Sandwich was elected Deputy Speaker. Diane Thompson continues to serve as Clerk

As speaker I appointed delegates to five Standing Committees: Finance Chair John Ohman of Dennis, Health and Human Services Chair George Bryant, Public Services Chair Richard Anderson, Natural Resources Chair Fred Schilpp and Economic Affairs Chair Charlotte Striebel. A sixth Committee, Government Regulations, is comprised of the Chairs of these Committees.

The Barnstable County Regional Government was hit hard by the downturn in the economy in 2008-2009 with revenues from the Registry of Deeds off dramatically. Deep cuts had to be made in the FY 2010 budget submitted to the Assembly by the County Commissioners and the Assembly voted further reductions, resulting in a level of expenditures below FY08. The delegates voted to reduce their annual stipend from $1000 to $500. A plan to spend 350K for a regionalization effort aimed at saving towns money was cut, but this effort continues thanks to a grant by the Economic Development Council to the Cape Cod Commission. The effort to help reduce the operating budgets of the fifteen member towns remained at the core of the Commissioners' and the Assembly's missions.

The County budget passed by the Assembly for FY 2009 was $24,898,619 a 5.5% decrease from $26,338,170 for FY 2008.

Despite this loss of income, the County continued to provide other important services to Cape communities such as the AmeriCorps, Cape Light Compact, the Fire Training Academy, the Health and Human Services Departments, the Economic Development Council, the Cape Cod Commission, the County Laboratory and the Cape Cod Wastewater Collaborative. Centralized dispatch services were made available to Cape towns to help in reducing their public safety expenses.

Also in 2009 the Assembly of Delegates approved the recommendations of the 20th Century Task Force which reformed many of the regulatory and planning functions of the Cape Cod Commission.

Respectfully submitted,

Ronald J. Bergstrom
Chatham Representative to the Barnstable County Assembly of Delegates

Report of the
Cape Cod Regional Technical High School District

Cape Cod Regional Technical High School was established in 1973 as a public technical high school and provides an opportunity to acquire high quality technical, academic and social skills preparing students for success in our changing world. For our school year 2008-2009, we had 703 students enrolled in 18 different technical programs from our sending school district that comprises 12 towns from Mashpee to Provincetown with an operating budget of $11,903,693.

- Cape Cod Regional Technical High School graduated 158 students in June of 2009.
- In addition to our renewable energy program, our tri-generation system has saved the district over $160,000 this past year. This new concept demonstrates Cape Cod Tech's commitment to reducing annual energy consumption and that we are doing everything we can to reduce our energy costs.
- Capital improvements for FY'09 included repaving of Cape Cod Tech's roadways and parking lots phase 1 and the installation of a security and camera surveillance system with the help of a $50,000 Department of Justice grant through the Harwich Police Department.
- Due to a lack of enrollment over the last 5 years, the Masonry Program was closed.
- This was quite a year for two of our Science Instructors, Charlie Bresnahan and Lynn Fleischer. Mr. Bresnahan was recognized for Outstanding Leadership in Energy Education by three prestigious organizations: Cape Light Compact, the Barnstable County Commission and the Commonwealth of Massachusetts, House of Representatives. Both Science teachers and Cape Cod Tech were recognized by the Commonwealth and received the 2009 Secretary's Award for Excellence in Energy and Environmental Education. The House of Representatives further recognized Cape Cod Tech's Environmental Studies/Tech Prep Program and the Renewable Energy Education and Awareness Program. Two of our Administrators were asked to present our energy initiatives at a national conference in Arizona last fall.
- SkillsUSA is a national organization serving students enrolled in technical programs. This year our students brought home 3 gold, 5 silver and 11 bronze medals in the district competition (all 3 gold medal winners are from the Town of Barnstable); 2 gold, 3 silver and 3 bronze in the state competition; and in the national competition, we brought home a bronze medal in Marine Service Technology and first place in the 2009 National Sustainability Solutions Competition. In addition, 6 students received a first place in the Agri-Science Fair at the Future Farmers of America (FFA) State Convention.
- Cape Cod Tech provides money saving projects for our district and community and these projects not only save thousands of dollars, but also provide our students with real life work experience in a supervised setting. For the 2008-2009 school year, the total estimated value of the savings to our sending towns from work completed by Cape Tech's technical shops was in excess of $900,000.
- Please visit our website: www.capetech.us for more information.

Respectfully submitted,
Patricia Siewert
Cape Cod Regional Technical High School District School Committee Representative
for the Town of Chatham

Report of the
Cape Cod Water Protection Collaborative

During 2009, the Cape Cod Water Protection Collaborative continued its work to protect and restore the water resources so valuable to the Cape. The Board of the Collaborative is comprised of 1 representative appointed by each town and two members appointed by the County Commissioners. The ordinance governing the Collaborative was amended in 2009 to include, as non-voting ex-officio members, the Executive Director of the Cape Cod Commission and the Director of the County Health and Environment Department.

The Collaborative continued to focus its work on making water protection more affordable and less daunting for the communities on Cape Cod. The major highlights for 2009 are as follows:

1. Ensuring appropriate implementation by the state of the provisions of the Environmental Bond Bill, passed in 2008, which relate to the provision of 0% interest loans under the State Revolving Loan Fund. The Collaborative invested significant time working with the two relevant state agencies to ensure that the intent of the law was preserved as the governing regulations were developed.
2. Monitoring state regulations to ensure that the interests of the Cape are taken into account as regulations are developed. The Collaborative successfully intervened to ensure that draft groundwater discharge regulations that would have raised the cost of wastewater disposal were amended to meet the Cape's needs at a much lower cost.
3. Initiating a groundbreaking review of the state and federal wetlands regulations to determine if wetlands can be altered to minimize the need for sewering the watersheds of impaired bays. The outcome of this project will determine if towns will have the ability to pursue wetlands alteration projects to lower the cost and scope of wastewater treatment.
4. Began, through a contract with the Cape Cod Commission, the finalization of a regional wastewater management plan that will serve as a blueprint for the Counties' vision for wastewater management.
5. Worked with individual towns on advancing their wastewater management agenda through the provision of technical assistance and guidance on an as needed basis.
6. Oversaw completion of the Shared Watershed grants meant to advance the development and feasibility of regional wastewater management solutions.
7. Continued outreach and education of the public through the media, the Collaborative's website, www.capekeepers.org and through personal contact at public meetings and forums.

The Collaborative has had a productive year but much remains to be done to help communities continue progress already underway.

Respectfully submitted,

Robert A. Duncanson, Ph.D., Chatham Representative
Andrew Gottlieb, Executive Director CCWPC

Report of the
Capital Project Review Committee

During 2009 the Capital Project Review Committee continued its work with the Town staff, architects, engineers and consultants in finalizing plans for the construction of a new Police Department and a new Town Hall Annex on George Ryder Road. As of the end of 2009, the general contractor had been selected, the site had been cleared of the old buildings, and the construction process was underway.

The Capital Project Review Committee also made the following recommendations to the Board of Selectmen on the following projects:

1. **Seaside Cemetery Expansion:** The CPRC unanimously voted to recommend that the Board of Selectmen refer the matter to Town staff to determine the suitability of the parcel for multiple uses including, but not limited to, a combination of cemetery and bike path use; the suitability of the parcel for construction of residential units; and/or identification of other town owned parcels with potential for cemetery uses.

2. **Council on Aging Adult Day Care Facility**: the CPRC unanimously voted to recommend that the Board of Selectmen move forward with an independent study to determine the feasibility of, and develop a program for, the use of the existing COA facility, including the construction of an addition, for use as a Non-Medical Adult Day Care facility.Based on the available information it does not appear that the program would be self sustaining and would likely require a tax subsidy in order to operate. This ongoing cost should be considered along with any request for capital funding for this project.

The CPRC is currently working on the following project reviews and expects to report to the Board of Selectmen on these in 2010:

1. New Fire Station
2. Disposition of the Water Department property on Old Harbor Road
3. Review of the Wastewater Facility Design

The Committee members appreciate the opportunity to serve the Town of Chatham.

Capital Project Review Committee
Donald Poyant, Chairman
Eric Whiteley, Vice Chairman
David Oppenheim
Robert Stello
Sam Streibert

Report of the
Cemetery Commission

There were 66 burials in Chatham in 2009.

In 2009, 12 cemetery plots and 17 individual burial lots were sold. These sales returned to the Town Lot Fund $3,900 and to the Perpetual Care Fund $7,800.

The appearance of the entrance of Seaside Cemetery has been enhanced by the removal of the overgrowth and repair of the brick work at the tomb. The development of lots in this section is nearing completion.

The expansion in Union Cemetery continues slowly.

The expansion of the east front section of the South Chatham Cemetery has been completed with the help of the Highway Department. These lots will be used for the burial of cremains only. Negotiating is ongoing to access the Hart property to the rear of the Cemetery, which was given to the Town for Cemetery use.

Headstones at Seaside from First Avenue to Crowell Road and at Union, the east and west sides of the first sections have been repaired. This process will continue as funds permit.

The Cemetery Commission Office at 221 Crowell Road is open Wednesday and Friday from 9:00 a.m. to 12:00 Noon, except on holidays. The Commission meets on the second Friday of the month at 8:00 a.m., except on holidays. The services of the Department are available at all times by calling (508-945-5117) or contacting a Commission member.

Respectfully submitted,

George W. Goodspeed, Jr., Chairman
Gail Nickerson
Hilda Remer
Cemetery Commissioners

Report of the
Charter Review Committee

The Charter Review Committee, appointed by the Board of Selectmen, was formed November 7, 2007. We met twice a month thereafter up until the printing of the May 2009 Annual Town Meeting Warrant.

The Committee reviewed the Home Rule Charter in depth and deliberated on numerous proposals for changes. We had input from past and present selectmen and town managers, numerous town boards and officials, Town Counsel and the public. Eight revisions, all of which were designed to complement the progress and improvements made since the Charter was first adopted, were recommended to the Board of Selectmen as follows:

*Periodic Charter review changed from 7 years to 5 years
*A change in scheduling for the budget process to allow for earlier participation by the Finance Committee
*A new Ethical Standards section
*The addition of a phrase which would give Selectmen the flexibility of appointing a Water and Sewer Commission, if they so chose
*Added language stating the presumption that Town Meeting votes would be carried out
*Added language stating that only Town Meeting would have the authority to dissolve Town Meeting committees
*Written evaluations for all full time Town employees
*Deletion of reference to a Personnel Advisory Committee.

These changes represented clarifications and minor adjustments, designed to allow continued flexibility, responsiveness, and prudence to continue in the operation of Town government.

Recommendations were incorporated into Article 31 for a single Town Meeting vote and placed on the Warrant by the Board of Selectmen. The Article, amended to keep reference to a Personnel Advisory Committee in the Charter, was unanimously approved by Town Meeting. It was then sent to the Attorney General's office and, within the required four weeks, notification was received stating that no conflict existed between the proposed amendments and the laws and Constitution of the Commonwealth. As required by State Statute, the Charter amendments will next be ratified at the May 2010 Annual Town Election.

During the course of our deliberations, several proposals were introduced which were thought to be outside our charge but, nevertheless, worthy of bringing to the attention of the Board of Selectmen. In October, the following list was presented to the Board for discussion:

*A suggested General By-law change that would bring the operating budget schedule into conformance with the revised schedule in the Charter
*Possible increase in the size of the Water and Sewer Advisory Committee *Establishment of a permanent building committee with rotating terms
*Possible establishment of a process for review of the Town's various By-Laws for current applicability, with special attention given to by-laws that are older than 5 years since revision

*A need for ensuring that explanatory material in future Warrant Articles be simply informative rather than persuasive
*Possible development of a process to track Selectmen's action/policy votes in order to verify that policy decisions are not mislaid or forgotten

The Charter Review Committee wishes to thank Town staff and citizens who participated in the work of our committee.

Respectfully submitted,

Deborah Aikman, Chairman
Andrew Sifflard, Vice Chairman
Raymond Braz
Robert Hamblet
William Litchfield
Charles Rader
Robert Walsh

Report of the
Coastal Resources Department

New Inlet

As anticipated, the new inlet opposite Minister's Point continued to mature this past year further effecting tides, waves, shorelines and sediment movement within the harbor. The National Ocean Service (NOS) installed an "official" tide gauge at the Fish Pier this past spring in order to collect data and develop updated predictions based on the new conditions. This data is also available on the NOS website. Their analysis has confirmed that the tide range at the Fish Pier has increased approximately 1.1 feet (based on mean low water) with the high tides approximately 0.25 feet higher and the low tides approximately 0.81 feet lower than pre-breach conditions. We have also seen an increase in higher storm tides inside Pleasant Bay and Chatham Harbor because the second inlet enables water to flow more easily into the harbors from the ocean. This situation has begun to cause flooding and heightened erosion along various portions of the shoreline particularly during storms events.

North Beach experienced progressive loss of beach along the east and south-east facing beaches to the north of the inlet whereas continued erosion and overtopping of the beach and dunes occurred along the northeast facing beaches on North Beach Island. Unfortunately, the five remaining North Village camps were lost this past year; four of which were removed following a strong late season nor'easter in June. The final camp owned by Bill Hammatt was ultimately destroyed and then removed after a storm in October. While it was widely accepted that the demise of these camps was "just a matter of time", it nonetheless represents further loss of a portion of the traditional "old Cape Cod" landscape and way of life. My condolences are extended to all camp owners who lost their properties on North Beach. At this stage the North Beach Island camps are still holding their own although the northern end of the island is beginning to get quite low and narrow. The island will likely go through significant changes in the months and years ahead and this situation should be monitored closely and issues dealt with proactively as they develop

As indicated above, impacts along the mainland and harbor are also beginning to manifest themselves as the inlet has developed. Considerable volumes of sediment are entering Chatham Harbor which will likely begin to impact the orientation and depth of some of the traditional navigation channels in the vicinity of the new inlet. We are also seeing larger waves beginning to propagate through the inlet which, when coupled with the higher water levels, is causing increased erosion along the mainland opposite the inlet. This situation will need to be closely monitored as well.

Landings/Infrastructure

Ryder's Cove: The new float system for Ryder's Cove was installed this past year and was very favorably received by the boating public. Minor dredging along the bulkhead was completed in December and a new dinghy tie-up rail and storage rack is scheduled for installation in the spring.

Barn Hill: The long awaited drainage and re-paving project at Barn Hill Landing was initiated last spring with the installation of the drainage structures in the parking lot. Paving of the area is

the next step and the timing will be contingent upon further drainage work along Barn Hill Road. New fender piles along the bulkhead are scheduled to be installed this upcoming spring.

Old Mill Boat Yard
Replacement of the finger float system adjacent to the ramp was permitted this past year and is scheduled to take place in the spring prior to the boating season. In addition, staff is continuing to work with the Waterways Advisory Committee to review options for a more extensive re-design of the OMBY pier facility.

Fish Pier
The town is moving forward with the project for a new float system along the North Jog funded through a $300,000 grant from the Seaport Bond Bill. We have obtained a necessary property easement from an abutter and are completing the final design and bid documents. Bids will be sought in the winter of 2010 with construction to follow in the spring. This project will provide for improved dinghy storage, fishing vessel temporary berthing, harbormaster berthing and shore lateral access.

Battlefield
This past spring we addressed ongoing erosion issues at Battlefield Landing through bank stabilization at the end of the landing as well as some additional sand nourishment. Two of the abutting neighbors to the south also participated in placing nourishment at the same time. The dinghy congestion at Battlefield has been an issue for a number of years and a dinghy tie-up post was installed on both the town property as well as along a significant portion of the abutter's property to the south.

Strong Island, Scatteree, and Cotchpinicut
These landings continue to be particularly hard hit by increased erosion due to the new inlet. Additional nourishment was placed along these landings this past year on varying occasions with limited effectiveness, particularly at Scatteree and Cotchpinicut. The town has submitted a grant to the Massachusetts Emergency Management Agency for a potential project to replace the paved parking area at Cotchpinicut with an alternative material which would be less vulnerable to flooding and underming of the roadbed at this location. Scatteree is directly across for the new inlet and it is unclear what, if any, options other than retreat is viable at this time.

Landing Officer
Bob Walsh, Chatham Town Landing Officer, was only able to provide onsite management of our town landings through the end of June 2009. Due to severe budget restrictions throughout town government, his position was not funded for FY 2010. Bob provided many years of valuable oversight at our busy landings and his efforts to keep activities flowing efficiently were widely appreciated. His presence will be missed and we thank him for his service and wish him well.

Dredging
The US Army Corps of Engineers (USACE) dredge "Currituck" returned in late June to dredge approximately 11,500 cubic yards from the entrance channel to Aunt Lydia's Cove. The

Currituck then relocated to Stage Harbor and removed approximately 28,000 cubic yards from the federal channel at the entrance to the harbor.

The final permits for dredging the entrance to Mill Creek were approved in December and the project is scheduled to begin in February. This project will clear the large shoal at the mouth of Mill Creek in order to re-establish the historical tidal flow into Mill Creek and Taylor's Pond. A portion of the dredged sand will be placed along the beach immediately adjacent to the east jetty while the majority of the sand will be used to nourish the heavily depleted beaches at Cockle Cove.

Near the end of the calendar year, the town awarded a $40,000 contract to the consulting firm of Applied Coastal Research and Engineering, Inc. to study Chatham's Nantucket Sound shoreline. The purpose of the study is to provide an overall assessment of current and future shoreline conditions as well as to propose various mitigation actions to address the ongoing erosion. The study should provide Chatham with an objective analysis upon which the Board of Selectmen, with input from the community, can develop sound management guidance on how these ongoing erosion issues should be addressed.

Herring Run

The Ryder's Cove Herring Run remained closed due to a state-mandated closure of all Commonwealth herring runs. This closure is to continue at least trough 2012. Our herring warden, Don St. Pierre, reported improved numbers of herring this past year which is encouraging. The MA Division of Marine Fisheries also confirmed that they wish to rehabilitate the "fish ladder" structures of the run at both the Lovers Lake and Still Water Pond locations. This effort will be funded and constructed by the state and should take place in the fall of 2010.

Shellfishing on Monomoy

The US Fish and Wildlife Service (USFWS) is in the final stages of developing their draft Comprehensive Conservation Plan (CCP) for the Monomoy National Wildlife Refuge. We have been closely monitoring this effort for almost 10 years and will be continuing to work closely with the USFWS to ensure Chatham's interests, particularly as they relate to our traditional fishing rights, are preserved.

Respectfully Submitted,

Theodore L. Keon
Director of Coastal Resources

Report of the
Community Development Department

The Community Development Department is comprised of the following four entities: Inspection Services, Zoning, Planning and Weights and Measures Divisions. The department continues to provide staff support to the following boards, committees and entities: Zoning Board of Appeals, Planning Board, Historic Business District Commission, Historical Commission, Bikeways Committee, Land Bank Open Space Committee, Cape Cod Regional Transportation Committee, Committee for the Disabled, Airport Commission, Railroad Museum Group, Housing Authority and Affordable Housing Committee and the Local State Building Code Appeals Board (LSBCA).

The following information summarizes this department's activity for the past year:
The number of new dwelling units dipped to (24) compared to (30) in 2008 and (53) in 2007. There were (10) house demolitions, (441) residential additions and renovations, (11) non residential additions/renovations. There were no new commercial structures. The total cost of construction was $38,256,424. Residential construction and renovations accounted for the majority of the total value. There were (486) building permits issued. (483) electrical permits, (295) gas permits, (420) plumbing permits, (111) certification inspections and (84) sign permits.

Summary of revenue from permits and inspections

Building Permits:	241,712.50
Gas Permits:	12,501.00
Plumbing Permits:	24,561.00
Wiring Permits:	37,456.00
Sign Permits:	2,730.00
Certifications:	4,649.00
Photocopies:	938.00
Sealer Fees:	2,125.00
Zoning Board Fees:	17,301.00
LSBCA (Building Code Appeals):	0.00
Historical Commission Fees:	2,400.00
Historic Business District Commission Fees:	1,525.00
Development Bond:	0.00
Planning Board Fees:	5,372.00
Total Departmental Revenue:	**353,270.50**

Weights & Measures Summary:

Devices Tested
Scales over 10,000 lbs.: (2)
Scales Under 100 lbs.: (28)
Gasoline Pumps: 160

Town Project Support

Even, with the dissolution of the Project Oversight Group (POG) in the spring of 2009, the Community Development Department continued to provide planning, mapping and technical assistance to different project management teams including the following Town projects:

- New Police Department Town Hall Annex Buildings and Site
- Volunteer Park Rail Trail Spur
- Marconi Station Exterior Historic Rehabilitation
- Railroad Museum Exterior Historic Rehabilitation
- Marconi Station Site Plan Development
- West Chatham Intersections and Corridor Planning
- Crowell Road / Main Street Intersection Planning

In addition to the above projects the Department also provided support to the Capital Projects Review Committee (CPRC) on the exploration of an Adult Day Care facility at the Council on Aging building and the planning for a new Fire Station Headquarters.

GIS Summary

The Geographic Information System (GIS) continues to be updated. The Town has converted its GIS data to an online format called MapsOnline. This web based software allows staff to access land management data and perform basic data queries. A public version of MapsOnline is now available on the Town's homepage. Throughout the past year, staff has begun to use the PeopleForms software to create and track various databases. This form building software is also web based and may work separately or in tandem with MapsOnline. The GIS Coordinator worked with Fire Department staff to link their incident tracking software to MapsOnline in order to improve data analysis and dispatch tracking. Similar data links are currently in the planning stages for other town departments. GIS software has been used extensively to perform analyses in a variety of projects including the Zoning Bylaw Rewrite, Pleasant Bay Resource Management Plan Update, affordable housing initiatives, coastal resources and planning.

I would like to express my thanks to the entire staff of the Community Development Department for their meritorious work during 2009. My thanks also, to all other Town departments that have aided this department in our endeavors during this past year.

Respectfully submitted,

Kevin McDonald, Director of Community Development
Terry Whalen, Principal Planner
Paula Liska, Central Permitting Coordinator/Assistant Zoning Officer
Paul Lagg, GIS Coordinator/CRS Coordinator
Lynn Thatcher, Assistant Town Planner
Michele Clarke, Office Manager/Planning Board Secretary
Sue Ricci, Local Building Inspector
Jeffrey McCarty, Local Building Inspector/Sealer of Weights and Measures
Eric Olkkola, Plumbing and Gas Inspector
George McManus, Wiring Inspector
Patti Buck, Building Department Secretary
Sandi Porter, Historical Commission/HBDC Secretary
Sarah Clarke, Community Development Secretary

Report of the
Community Preservation Committee

The Community Preservation Act (CPA) was signed into Massachusetts law in 2000 and adopted in Chatham in 2002. The CPA created a special tax (the CPA surcharge on real estate taxes) which produces a local Community Preservation Fund. Money in this fund can only be spent by Town Meeting vote for specific types of projects:

- acquisition, creation or preservation of open space;
- acquisition, preservation, rehabilitation or restoration of historic resources;
- acquisition, creation, preservation or support of affordable housing;
- acquisition, creation or preservation of land for recreational purposes.

Local receipts are matched by the State with funds raised through fees from the Registry of Deeds. In October, 2009 Chatham received a State match equal to 42.4% of the amount raised locally.

The Act requires that at least 10% of the funds raised in each fiscal year be spent or reserved for each of open space, historic preservation and affordable housing. The remaining 70% of CPA funds each year are available to be appropriated or reserved for any of the four CPA purposes.

Any individual, non-profit group, Town Board, Committee or Commission may apply for funds. All applicants meet with the CPC to discuss their requests. After reviewing applications, the Committee makes recommendations to Town Meeting, which votes to appropriate or reserve specific funds.

In 2009 six applications were recommended by the CPC and approved by Town Meeting. The Annual Town Meeting in May approved: $50,000 to pay an archivist to preserve papers relating to Chatham Sea Captains; $34,000 to restore the front steps at the Eldridge Public Library; $100,000 to be added to the Affordable Housing Trust Fund; $190,000 to be reserved for future appropriation for Open Space; and $150,000 to be reserved for unspecified future appropriation. In addition, $15,000 was appropriated for administrative expense. A Special Town Meeting in September approved $185,136 for the preservation of the exterior of the Captain Nathan Harding house in West Chatham.

The make up of the Community Preservation Committee is determined by State statute and local authorization. There are nine members on the Chatham CPC. Seven are drawn from existing Town bodies (Conservation Commission, Historical Commission, Housing Authority, Planning Board, Affordable Housing Committee, Land Bank/Open Space Committee and Parks & Recreation Commission.) The final two members are appointed from the citizenry at-large. All appointments are made by the Board of Selectmen.

The Committee meets monthly year-round, and more frequently when reviewing and voting on applications to recommend to Town Meeting. The CPC met fourteen times in 2009.

Respectfully submitted,

John Kaar, Chair Planning Board	
Victor DiCristina, Vice-Chair	Land Bank/Open Space Committee
Robert Denn, Clerk	At-large
Robert Oliver	Historical Commission
Jordan Popkin	At-Large
Carol Scott	Conservation Commission
Ira Seldin	Parks and Recreation Commission
Cynthia Small	Affordable Housing Committee
Joanne Taylor	Chatham Housing Authority

Report of the
Comprehensive Wastewater Management Plan Citizens Advisory Committee

Much to the delight of the Citizens Advisory Committee (CAC), Chatham's Final Comprehensive Wastewater Management Plan (FCWMP) was approved in 2009 by both the MA Secretary of Energy and Environmental Affairs, Ian Bowles, and the Cape Cod Commission (CCC). The state's approval was received on July 17, 2009 in the form of a MA Environmental Policy Act (MEPA) certificate signed by Secretary Bowles. The CCC, with 11 members present on October 29, 2009, voted unanimously to approve, with conditions, the Development of Regional Impact application of Chatham for the FCWMP.

Briefly, the FCWMP is a two-phase 30-year plan. Phase I calls for upgrading and expanding the capacity of Chatham's wastewater treatment plant and, over a 20-year period, extending the sewer collection system to connect about two-thirds of Chatham's properties to the treatment plant. Phase I will enable the Town to meet the state mandated "Total Maximum Daily Load" (TMDL) limits for nitrogen entering Chatham's watersheds from septic systems and other sources. Phase II will provide additional capacity to the treatment plant and extend the collection system to the rest of Chatham's properties.

The estimated capital cost of Phase I is $210 million and that of Phase II is $90 million. As decided by Chatham's Board of Selectmen, all project costs will be paid for through property taxes. For a property valued at $600,000, the property tax is expected to increase by about $250 per year as a result of this project. (A more detailed description of the FCWMP and its development is given in the November 19, 2009 issue of the "Cape Cod Commission Reporter".)

To help inform all Chatham residents and property owners of the progress of the wastewater management plan, the project's Technical Advisory Group (TAG) and the Town's consultants Stearns & Wheler (S&W), with input from the CAC, prepared an updated four-page pamphlet describing the key elements of the final CWMP as of March 2009. This pamphlet, which was mailed to every household in Chatham during the first week of May, pointed out that the full cost of implementing the wastewater management plan was estimated to be $300 million based on June 2007 costs. Sources of funds to pay for this expense, including possible federal stimulus funds, were also described. (A previous four-page pamphlet summarizing the main findings and recommendations of the draft CWMP was distributed to every household in Chatham during April 2008.)

The approvals of Chatham's FCWMP by the state and the CCC were obtained months sooner than originally planned by the project study team. The key reason for this is that, in February, the Town learned that the implementation of the wastewater management plan might be eligible for $15 to $20 million of newly available federal stimulus funds. To be eligible, however, the Town's wastewater management plan would have to be completed and approved by the state by August 1, 2009. In addition, the implementation of the plan, e.g., construction, would have to begin no later than February 17, 2010. With these funding requirements in mind, the Town decided to accelerate the project's schedule by some 12 months and to request funds at the May Town meeting to begin the implementation of the plan.

As part of this accelerated project schedule, the CWMP study team, at the May 11, 2009 Town meeting, presented Warrant Article 14 requesting Chatham voters to approve an appropriation of $59.5 million to begin the implementation of Phase I of the wastewater management plan. This appropriation was approved by the voters. It should be noted that the CAC and the Chatham Water and Sewer Advisory Committee, in their meetings prior to Town meeting, had both voted to support the accelerated schedule and the funding request of Article 14.

The decision to accelerate the project schedule proved to be an excellent one. On Tuesday, December 29, 2009, Congressman Delahunt's office announced that Chatham will receive nearly $40 million in stimulus funds to help cover the cost of expanding the Town's treatment facility. This award, in the form of loans ($21.6 million) and grants ($17.8 million), is the largest from the U.S Dept. of Agriculture's Rural Development Program to a single community in the country!

In spite of the Town's success in quickly gaining plan approval from the state and the CCC and receiving $40 million of stimulus funds, there are some Chatham residents who believe the FCWMP is unnecessarily too expensive. In particular, the Chatham Concerned Taxpayers (CCT) believe there are alternative solutions for nitrogen removal which would cost far less than $300 million. As of this time, it appears that the CCT is still looking for flaws in the analysis upon which the FCWMP is based.

At its meeting on April 16, 2009, the CAC discussed the draft CWMP and provided comments on the draft to the study team. In addition, the CAC reviewed the comments received from the MEPA unit of the Executive Office of Energy and Environmental Affairs on the draft CWMP. As a result of this review, the CAC voted to support the inclusion, in the Final CWMP, of the study team's responses to the MEPA unit's comments. The CAC also met on June 25, 2009 to discuss the upcoming public hearings on the FCWMP. Several CAC members attended these hearings which were held in Chatham by the CCC on June 30 and September 24, 2009. At these hearings, the chairman of the CAC made a statement, to the panel of commissioners, recommending that the state and the CCC approve Chatham's FCWMP as quickly as possible.

With the state's approval of the FCWMP in hand and the CCC's approval virtually assured, the Board of Selectmen held a Town meeting on October 26, 2009. At this meeting, the voters approved the Town's entering into easements with private property owners, to facilitate the installation of pumping stations. This request was supported by 85 percent of the persons voting.

In addition to the plan for removing nitrogen from Chatham's salt water embayments, the TAG retained a new firm, Loon Environmental, Inc., to develop and implement a plan for removing phosphorus from Lovers Lake and Stillwater Pond. Unfortunately, the condition of the water in these ponds in October was not suitable for treating them with alum as planned. As a result, this treatment was postponed until fall 2010.

Now that the Final Comprehensive Wastewater Management Plan has been approved by the state and the Cape Cod Commission, the task of the Citizens Advisory Committee has been successfully completed. Many members of the CAC have been on this committee since 1997, a

period of 13 years! The members of the CAC hope their work on this most important project has served the Town well. And, as in the past, the CAC truly appreciates the interest expressed by so many Chatham residents in this study.

Respectfully submitted,

Fred O. Jensen, Chairman
Philip A. Christophe, Vice-Chairman
Didi Lovett
David P. Mac Adam
John Payson
Charles F. Pollard
John Randall
Dr. John Raye
Burton A. Segall
Scott Tappan

Report of the
Conservation Commission

All of Chatham's coastal and inland water bodies, its coastal flood plain, and the land within 100 feet of these resources are subject to protection under the Massachusetts Wetlands Protection Act (MGL Ch 131, s. 40) and the Chatham Wetlands Protection By-Law (Chapter 272). The primary responsibility of the Conservation Commission is to assist individuals toward compliance with these state and local wetlands laws and their regulations as they seek to improve their properties.

The Commission meets on the first and third Wednesdays of each month to hold public hearings on projects proposed within or near wetland resources. Prior to hearing applications the Commissioners attempt to visit each property that comes before them so they are completely familiar with each site. At its working sessions on the second and fourth Wednesdays, the Commission prepares Orders of Conditions which outline how approved projects may go forward in compliance with the appropriate wetland regulations. During 2009, 274 project applications were submitted and processed by the Commission and 99% of the applications were approved with an Order of Conditions. Though the actual number of filings was approximately 6% less than in 2008, several of the applications were complex and required the Commission to hold several special meetings and onsite reviews, adding to the Commission's workload.

As a regulatory body, the Commission must also occasionally deal with violations of the wetlands regulations. The Commission dealt with fewer violations in 2009 and of less severity than in previous years. The Commission is aware that there are often valid reasons for the removal of trees and other vegetation and may well grant its approval—often through a simple Administrative Review—of such requests. However, unauthorized alteration or destruction of vegetation within 100 feet of a wetland resource area can result in expensive restoration and monetary fines for the property owner. The Commission is grateful to the many landscapers working in the town who advise their clients of the regulations and against doing un-permitted work.

The fulltime position of Assistant Agent remained vacant through the FY09 fiscal year due to the hiring freeze. Through reorganization by the Town Manager, the fulltime position of Assistant Conservation Agent was combined with the Water Quality Lab Technician into one position . The position was filled in July with the hiring of Lara Slifka.

An additional responsibility of the Conservation Commission is the management of the conservation lands owned by the Town. The Commission publicly reviewed and adopted management plans for the Forest Beach and Capt Harding Conservation areas. Implementation of the plans is underway. AmeriCorps Cape Cod volunteers assisted the Town on several invasive species / habitat improvement and trail maintenance projects on conservation properties by providing labor. With the aid of the Assistant Agent once the water testing for the season was over, several land management projects were accomplished with the assistance of AmeriCorps and other volunteers. This year the Commissioners familiarized themselves with almost all of the conservation lands under their oversight by walking a property each week.

As an outreach tool, the Commission provides a semi-monthly column in the Cape Cod Chronicle entitled Conservation Conversations dealing with various topics and issues pertinent to the protection of Chatham's natural resources.

Reviewing and permitting projects to address coastal erosion on private and town-owned property continues to be a major agenda item for the Commission during 2009. Removal of sand from coastal banks by wave and storm activity is a natural process which maintains our coastal beaches. While the Commission continues to permit beach nourishment and minor bank stabilization projects, the use of engineered structures (such as rock revetments) is reserved by state and local regulations to protect threatened buildings constructed prior to 1978. Many shorefront property owners have already committed to a minimum annual bank, dune and beach nourishment programs to combat erosion issues on their properties.

During 2009, there were some changes in Commission membership. Commissioner Corinne Johnson elected not to be reappointed at the end of her term after over 10 years of service on the Commission. Peter Donovan resigned as Associate Member. DeeDee Holt and Bob Lear were appointed as voting Commissioners. The Associate positions remain open. All new appointees have attended an in-house training/orientation class and some have begun a series of courses offered by the Massachusetts Association of Conservation Commissioners.

Finally, the work of any regulatory body does not begin and end with its weekly public sessions and requires the full time support of dedicated office staff. In this regard the Commission is fortunate to have the outstanding services of Conservation Agent Kristin Andres, Assistant Agent Lara Slifka and Secretary Mary Fougere. They are the day to day public face of the Conservation Office, and we are grateful for the patience and professionalism they bring to their work.

Submitted by:

Jay Putnam, Chair
Dee Dee Holt, Vice Chair
John Geiger, Clerk
Billie Bates
Carol Scott
Paul Chamberlin
Bob Lear

Report of the
Council on Aging

The mission of the Council on Aging is to work to identify and to respond to the needs of the senior community in Chatham. Through the combined efforts of the ten council board members, the twelve members of the FRIENDS of the Council on Aging, the 144 volunteers and the council's staff, program activities and service offerings continue to work to promote a healthy aging support system for our residents. Great thanks and deep appreciation is felt this year to our volunteers who have collectively given over 3,756 hours of service to their community in roles that vary from library services, exercise instruction, to meal deliveries and the classes offered in the Colin Campbell Computer Lab. It is through this volunteer effort and the feedback given by such a diverse and committed group of individuals that the pulse of the community's needs is recognized and programs are planned.

Services offered at the Chatham Senior Center include Meals on Wheels and a two day per week Nutrition Site run by Elder Services of Cape Cod and the Islands. Other services such as Hearing Tests and Legal Services, SHINE Health Insurance Counseling, Medical Equipment Loans, Social Gatherings and Exercise Classes are offered on an on- going bases.

Other services such as Outreach Visits, Transportation Services, Health & Wellness Classes and Computer classes are provided by funds from the Town of Chatham, the FRIENDS of the Council on Aging and the Massachusetts Executive Office of Elder Affairs.

Outreach Services are provided by two part-time Coordinators who visit with and assist seniors and family members both in their homes as well as in the offices at the Chatham Senior Center. The Outreach Workers provide information on available resources, health services, referrals to community agencies, as well as program and recreational activities to community members. During 2009, 471 individuals were seen through outreach services in Chatham.

Transportation Services are offered by the Council on a daily basis Monday through Fridays by our vans and by calling the Senior Center within 24 hours of the requested ride time. Part-time van drivers assist passengers by transporting them on week days for local errands, grocery shopping, local medical appointments and trips to the Orleans Supportive Day Program. Weather permitting, monthly transportation is also offered for local church services and to Hyannis for shopping opportunities. We encourage senior drivers to experience the reliability of our vans while being healthy and able to learn the conveniences of this fine service. This year, 2,548 units of service, *(or 1,274 round trip rides)* were provided to more that 83 residents.

Health & Wellness Classes including several exercise classes were offered to encourage individual participation in a comfortably structured environment. Participants are asked to consult with their physicians before starting an exercise class and are monitored by experienced instructors while classes are conducted. Choices of Dance, Stretching, Aerobics, Weight Training and Chair Exercise are several of the classes offered. Medical Clinics such as Blood Pressure, Diabetic Classes, Foot care, Hearing Screenings are also a vital part of our wellness focus.

Computer Classes given throughout the year, (with the exception of the summer and holiday months), offer classes in a supportive environment in which seniors may begin their technological adventure at reasonable prices. The combination of experienced volunteer instructors working with trained computer teaching assistants create a positive and approachable environment to even the most reluctant student. New courses are continually being offered and information is available by calling the Computer Lab or the Senior Center.

During 2009, the Chatham Senior Center's programs and activities serviced 612 individuals. Outreach coordinators records indicate that over 471 visits were made.

While a great deal of our services fall into the categories of outreach, transportation and programming, this year our Council was able to continue its work and focus on the need for Supportive Day Care services for the town. The Council on Aging board members and concerned citizens have met with the town representatives from the C.P.R.C. advisory group and have requested the receipt of town funds in order that a further study and assessment of costs can be done. Today, with the aging population's growth and national focus on the concerns for elders who wish to continue to live within their homes, programs that offer a dignified alternative to institutional settings or postpone nursing home placements, must be explored. In its mission of advocating for senior needs, the council recommends Supportive Day programming for Chatham.

Respectfully submitted,

Ellen D. Ford, MS.
COA Director

Report of the
Cultural Council

The Chatham Cultural Council 2009-10 grant cycle began in September with its community workshop, providing organizations or individuals with assistance in writing successful grant applications. In December, for FY10, the council awarded grants totaling $8,227. Of thirty grant applications received, eighteen qualified for either full or partial funding.

The Massachusetts Cultural Council annual appropriation to Chatham is the minimum allocated. To support a cross section of community-based projects in the arts, sciences and humanities, the Chatham Cultural Council relies on supplemental funds from the Town of Chatham, and the generosity of Chatham's citizens. Our fund-raising efforts in 2009 added $5,055 to our donations account.

Grants benefitting the Chatham schools included: field trips to *Woods Hole Aquarium, The Heritage Museum,* the *Harwich Junior Theater*, and the *Boston Symphony - Open Rehearsal.* Grants were also given for the *Cape Cod Opera - High School Outreach.* Grants were also given to *The Writing Box*, for students to create, write and edit their own fiction on an ongoing basis; *Bringing the Museum to the Classroom,* integrating art, science and expository writing; the *Harwich Junior Theatre School Outreach*, *Poetry and the Art of Listening.* The council provided funding for the *Cape Cod Museum of Art*, Intern Program for high school juniors and seniors.

Making Music, a preschool outreach program hosted by the *Eldredge Public Library,* and the *Mass Audubon/Wellfleet Bay Wildlife Sanctuary*, free family nature walks and nature programs were also funded.

Partial grants were given to: the *Cape Cod Commercial Hook Fishermen*, Fish Pier Display; *Chatham Music Club* Concert; *Friends of Monomoy Theater*, curtain replacement; *Chatham Marconi Maritime Center,* production of CD/ DVD on wireless transmitting, for the museum archives. The episodic documentary, *Hit and Run: The Columbia Expedition, Episode 2* was also funded.

The *Gold Star Award*, given by the Massachusetts Cultural Council, spotlights local councils' work in funding outstanding projects. For 2009, the *Chatham Blue Pages*, published by the *Friends of Chatham Waterways*, has been nominated. Projects nominated for this award feature exemplary works in the arts, humanities and/or sciences, and highlight a unique quality/characteristic of the community. In addition, Barbara Waters has been nominated for a *Leadership Circle Award* for her excellent work. Award-winning projects will be recognized at the 2010 Statewide Assembly on February 10, 2010.

The Council membership is currently 15, as five new members began their terms in June.

Chatham Cultural Council activities and information, and grant applications forms and guidelines are kept up to date on our website http://www.chathamculturalcouncil.org.

Respectfully submitted,

Joan-Ellen Messina, Co-Chair

Members of the Chatham Cultural Council 2009-2010

Co-Chairs: Joan-Ellen Messina, Bonnie Hessler

Secretary: Lynn Herbst

Treasurer: Kay DeFord

Other Members: Deborah Swenson, Berjouhi Spencer, Sally Duplaix, Barbara Waters, Christopher Seufert, Ginger Plexico, Shelia Marx, John Whelan, Wendy Johnson, Gay Murdoch, Consuelo Ann Loomis

Report of the
Committee for the Disabled

The Chatham Committee for the Disabled is comprised of members with disabilities and others who have current or deceased family members with disabilities our goal is to increase community awareness and provide assistance to individuals with disabilities.

Each year we recognize and present a Certificate of Merit to someone who has enabled individuals with a disability to maintain or improve their independence. The 2008 recipient was our Police Chief, Mark Pawlina.

Past accomplishments of the Committee have included the addition of a handicap accessible entrance ramp to the Chamber of Commerce information booth, The Committee also worked with the Community Development Department to adjust on street parking setbacks near crosswalks in order to improve safety. Currently, we are working on a brochure to be available next summer that will provide a listing of handicap accessible businesses and facilities around Chatham. Committee members have also undergone training and are now participating in the Community Access Monitor Program. Through this program, Committee members are working with local businesses to improve accessibility to their establishments as part of their annual liquor license renewals. The Committee is working on a report of its findings which we plan on presenting to the Selectmen upon completion in 2010.

The Committee now has a web page on the Town's website. Meeting minutes are now posted as well as links to ADA related information and services. The website may be viewed at the following web address:
http://www.town.chatham.ma.us/Public_Documents/ChathamMA_BComm/Disabilities

The Committee wishes to thank all Town personnel who aided our efforts in 2009, particularly Paul Lagg our staff liaison and ADA Coordinator.

Respectfully submitted

Mary Mikita, Chairman
John Cotnam, Vice Chairman
Jacqueline Fickett, Secretary
Pat Ford
Robert Hughes
Don McCorkindale
Cynthia Roderick
Patricia Weber

Report of the
Eldredge Public Library
July 1, 2008—June 30, 2009

Fiscal Year 2009: it was the best of times; it was the worst of times at Eldredge Public Library.

Circulation of our Library materials rose 10% (to 163,277 items), 809 programs were presented for people of all ages (a 16% increase), our Reference Department fielded 25% more questions than last year, and the number of visits to the Library rose 3%. And a *Library Journal* study chose to honor the Eldredge as one of the 256 best libraries (out of 7,115) in the country.

While the call for the Library's services grew by leaps and bounds, the reverse was true for the Library's financial resources. The Library's endowments that support our general operating costs, technology needs, and Genealogy Department suffered grave losses in value due to the rapid and pervasive stock market decline in the autumn of 2008. By reducing the hours worked by Library staff, as well as the amount spent for new materials, and by relying on the Friends of Eldredge Public Library to provide money for the technology and computer support needed to keep us up and running, we were able to avoid reducing the Library's hours and services.

During this unprecedented financial emergency we were most grateful to the citizens of the Town of Chatham, who voted at the May 2009 Annual Town Meeting to provide additional funding from the Town's Stabilization Fund for Fiscal Year 2010. This relief will allow our endowments a chance to grow and recover over the next year, while allowing the Library to maintain its present services.

Some major achievements during FY2009:

- The much-anticipated digital database of our historic newspaper backfiles became available to the public, both on-site and via the Internet, to the delight of researchers, historians, and other enquiring minds. Kudos to Reference Librarian Amy Andreasson for an exceptional job!
- The library's Annual Fund Drive was able to meet its goal for the fiscal year despite the dismal economic circumstances, preventing further cuts to an already slashed operations budget. This remarkable show of support from our Library users in Chatham and around the country is truly inspirational to all of us at the Eldredge.
- The Youth Services Department continued to promote lifelong literacy by providing hundreds of high quality programs and activities in the past year, with financial support from the Friends of the Library, grants, and individual gifts. Librarian Tamara DePasquale brings to life her vision of excellence in library services to the infants, children, and teens in Chatham

The Friends of Eldredge Public Library have continued to present Learning Series classes, lectures, author visits, and special events like the popular Spelling Bee and the

"We the People" sendoff party, and to provide lovely flowers, seasonal decorations, and delectable refreshments for Library events. Their fund-raising efforts, including a membership drive, year-round book sale, and the beginning of ticket sales for the 2009 summer raffle, have made it possible for the Library to present interesting programs for people of all ages, to maintain its computer systems, to purchase much needed equipment, to add new items to the collections, and to improve the appearance of the Library grounds. We are most grateful to the Friends' volunteers for their efforts to assist the Library staff at a time when the staff is stretched thin due to budget constraints.

The Eldredge Public Library Board welcomed new Trustees Stephanie Bartlett and Mary Olmsted, and thanked departing members Patricia Vreeland and Linda Nixon for their years of service. Change occurred in the Library's staff as well. Staff member Dana Arel left the Library to pursue an advanced degree, and was replaced as library technician by Susan Hunter.

All of us at the Eldredge Public Library look forward to meeting the challenge of providing quality library service to the residents and visitors in Chatham as our financial situation slowly improves in fiscal Year 2010.

Respectfully submitted,
Irene B. Gillies, Director

Library Trustees for Fiscal Year 2010:

President:
Alice Popkin
Vice President:
Richard Evans
Treasurer:
Peter Saunders
Clerk:
Phyllis Freeman
Assistant Treasurer:
David Wister
Stephanie Bartlett
George Dillon
Susan Eldredge
Mary Olmsted
William Plumer
Richard Siewert
Mary Ellen Sussman
David Wadleigh

CIRCULATION

Books		83,486	
Magazines		922	
Audio: Tapes, CDs, Playaways		16,236	
Video Cassettes & DVDs		41,574	
Audio Downloads		487	
Miscellaneous		339	
Total onsite loans:		143,044	
Inter-Library Loans:	Received	(18,584*)	* included above
	Loaned	20,233	
TOTAL CIRCULATION:		163,277	
Circulation Breakdown			
To Chatham Residents		121,003	
To Other Massachusetts Residents		24,415	
To Out-of-State Residents		17,859	
Number of **Registered Borrowers**:		9,717	
Additions			
New Books		4,195	
New Compact Discs		587	
New DVDs		652	
New Playaways		48	

Report of the
Chatham Emergency Management Agency

The Town of Chatham Emergency Management Agency (CEMA) had an uneventful year despite winter storms and coastal events. The agency management team made up of municipal and public safety employees is ready for any type of emergency. The management group has continued their mandated FEMA, National Incident Management System (NIMS) and Incident Command System (ICS) training. This continued training allows the Town of Chatham to be eligible for Federal Homeland Security grants.

Representatives of CEMA regularly attend the meetings of the Barnstable County Regional Emergency Planning Committee to stay abreast of planning that is being considered and implemented county wide. We updated the Town's Comprehensive Emergency Management Plan this year and have also tried to maintain what equipment we have with our meager amount of funding.

As a reminder to all residents of Chatham, our local and regional shelters only have so much space. CEMA urges if possible in place sheltering should be considered during an emergency. This requires however some advanced planning on the part of individuals to obtain the supplies needed, not the day before an event. Also when an evacuation notice is given for your section of town you should act immediately. If we are faced with a significant event and you want to leave Cape Cod, plan on exiting at least 24 hours in advance, because of the fact that roads may be clogged and the bridges at the canal may be closed.

We would like to thank all department heads of Town of Chatham and their staffs for their assistance and cooperation.

Respectfully submitted,

William Hinchey, Director
Richard Hunter, Deputy Director
John Cauble, Deputy Director
Stuart Smith, Deputy Director

Report of the
Energy Committee

Action Plan
2009-2010
Charter
The main responsibility associated with the role of the Chatham Energy Committee is to evaluate the economic and practical feasibility of all energy related uses and upgrades of systems on all town properties. Projects on school property shall be reviewed only at the request of said department.
The Committee shall include but is not limited to the following activities:

1. Evaluate and recommend procedures and equipment based on energy demand and financial analysis based on current and projected operational costs and maintenance.
2. Identify and recommend equipment and appropriate energy efficiency and conservation methods.
3. Investigate, evaluate and recommend non-conventional sources of energy as a means of reducing operating costs and community demands for electricity and fossil fuels.
4. Provide regular updates to the Board and Administration and the general public regarding the Committee's findings and recommendations.
5. The Committee shall include as many individuals and organizations as it deems necessary to aid it in its deliberations and review.
6. The Town Manager or his/her designees shall aid the Committee with information gathering, scheduling etc.
7. Other energy related studies as defined by the Board of Selectmen in the future.

The role of the EC has two primary aspects. The first relates to conservation and application of technology to energy usage associated with Town properties. The second relates to investigation and evaluation of other sources of energy such as renewables.

Conservation requires that we do the following:

1. Track energy usage in all existing town properties
    a. Assure that the electric/gas rates being charged are correct
    b. Implement energy audits where they have not been previously conducted
        i. Follow up to ensure that energy conservation measures as recommended by the audit(s) have been implemented
    c. Identify opportunities to reduce energy costs by acquisition and implementation of cost effective technologies such as energy management systems
2. For new facilities planned or being constructed ensure that energy conservation measures and equipment are fully considered and economically evaluated through methods such as life cycle costing and analysis
    a. Enlist the resources of the Cape Light Compact to provide technical design assistance and economic incentives for energy conserving systems

Investigation of alternative sources of energy requires that we do the following:

1. Identify technologically practical sources of energy such as solar, geothermal and wind
    a. Explore feasibility of implementing these technologies
        i. Perform economic analysis

ii. Identify applicable sites
iii. Identify and evaluate companies offering technical and financial assistance

2. Evaluate the feasibility of Chatham joining the Cape and Vineyard Electric Cooperative
    a. Understand incentives and potential benefits
    b. Identify risks
    c. Obtain legal advise
    d. Recommend course of action to Board and the Town

Coordination with energy committees in other towns

1. Attendance at quarterly energy committee meetings sponsored by CLC
    a. Take advantage of the opportunity to share experiences and learn from initiatives of other towns
    b. Address issues of common interest

Attendance at seminars and other forums designed to provide information about energy conservation and alternative sources

1. During the year there are many local and state sponsored forums that can be helpful in identifying energy efficiency opportunities

* * * * *

There are five members of the Energy Committee. Each member has primary responsibility for an area of focus associated with the above stated objectives. Since Committee members have broad experience, while one member has lead responsibility other members contribute to multiple areas.

Priorities are set by the Committee according to opportunity for immediate savings as well as long term benefit. Short term priorities include energy audits, construction design reviews and application for Cape Light Compact (CLC) funding.

Respectfully submitted,

Cam Koblish, Chairman

Report of the
Finance Committee

The Moderator appoints the nine-member Finance Committee for three year terms. Annual Town Meeting in May 2009 approved changes to the Charter that will help the committee discharge their duty by providing a minimum of 30 days between receipt of the budget from the Town Manager and the Selectmen voting on it. Previously the Charter called for the committee to review the budget after the Selectmen had approved it. The committee reviews in detail the annual budget, including the detailed expenditures for each town department. Its recommendations are included in the Town Meeting Warrant, both for the annual operating and capital budgets. The Town's Bylaw says it is the duty of the committee to report to voters at the Annual and Special Town Meeting its advisory recommendations on all articles in the warrant for Town Meetings.

For the first time in many years the Finance Committee did not recommend approval of the operating budget at Annual Town Meeting by a narrow vote of 4 to 5. The majority were concerned about the use of stabilization funds for recurring expenses and use of debt drop off to limit tax increases rather than fund capital expenses.

Chatham continues to enjoy one of the lowest tax rates in the Commonwealth and enjoys an AAA bond rating from *Standard & Poor's*. This rating will be very important as we embark on solving our wastewater issues.

The school budget continues to concern us. The student population on Cape Cod is declining; the number in Chatham is declining. With over 150 students from other towns choosing to come to Chatham we have maintained a stable K-12 population of about 700. Chatham receives $5,000 per choice student (more for those with special needs). By comparison, the average cost per pupil for all students is over $15,000.

Town and school health care and pension costs continue to increase at rates greater than the remainder of the budget and are very difficult to control at the local level.

Looking ahead, waste water management (sewers) is the largest capital expenditure the town has contemplated. It will be spread out over many years. At year end we learned that the federal government has approved grants and low interest loans that will mitigate the impact on the taxpayers. After the police move into the new station the remaining fire station will need renovation. These initiatives require substantial study and fiscal planning by the Board of Selectmen, town staff, the Finance Committee and concerned citizens.

The Committee appreciates the assistance and cooperation of William Hinchey, the Town Manager, Jennifer Petit, the Finance Director and our secretary Amanda Monahan.

Respectfully Submitted,

Alan Sachtleben, Chairman
Norma B. Avellar
Alice A. Clack
Roslyn Coleman
W. Blake Foster
Coleman Yeaw, Vice Chairman
Catherine Laurent (resigned 11/1/2009)
Daniel J. McPhee
Jo Ann Sprague

Report of the
Chatham Fire Rescue Department

The fire department provides fire suppression, fire prevention, code enforcement, emergency medical service, technical rescue, and public safety education to the community. It was a challenging year for the fire department to maintain its usual level of service due to staff reductions in the midst of difficult financial times.

The department's ambulance transported 1,055 patients to the hospital and received $629,259.40 in revenue. A total of 694 code enforcement inspections were conducted. Inspection fees and permits issued generated $16,609.06 in revenue. The total department revenue collected in 2009 was $645,868.46. This is a $72,567.64 (12.5%) increase over last year.

The department continues to conduct public fire and safety education programs in the schools and at the station. The program which was funded by a state grant, reached several students. The department also trained high school students in first aid, CPR, and in the use of an automated external defibrillator (AED).

A Fire Service Staffing Grant in the amount of $68,469 was awarded the fire department under the American Reinvestment and Recovery Act to assist with overtime cost created by vacant firefighter positions in 2010.

The department is committed to providing a variety of services to the community. The Chatham Firefighters are trained to handle any type of emergency from a fire or medical incident, water or ice rescue incident to extrication, as well as other technical rescues.

The department has personnel certified to install infant and child car seats. Forty-six car seats were installed this year at the fire station, plus the firefighters participated in several regional car seat check points.

The firefighters and I want to thank the community for its continued support and look forward to serving the community in 2010.

Respectfully submitted,

Michael Ambriscoe
Fire Chief

- **EMERGENCY RESPONSE**

FIRE INCIDENTS

Fire	42
Hazardous Conditions	103
Public Assistance	215
Fire Alarm Activations	286
Investigate fire/smoke/CO	162
Other	4
TOTAL FIRE INCIDENTS	812

MEDICAL INCIDENTS

Emergency Medical Service Incidents	1,677
TOTAL EMERGENCY RESPONSE INCIDENTS	**2,489**

- **STATION WALK-INS** **1,092**

- **INJURIES**

Firefighters: 5 Civilian: 1

- **INCIDENTS WITH RESPONSE TIMES < 6 MINUTES** **67%**

- **TOTAL INCIDENTS BY MONTH**

Jan	Feb	Mar	Apr	May	June
204	150	158	180	205	243
July	**Aug**	**Sep**	**Oct**	**Nov**	**Dec**
316	263	202	199	168	201

- **INCIDENTS BY DAY OF WEEK**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
383	368	322	321	392	354	349

- **MUTUAL AID**

	MUTUAL AID GIVEN	MUTUAL AID RECEIVED
Brewster	2	1
Dennis	1	0
Eastham	1	1
Harwich	17	6
Orleans	2	1
Yarmouth	1	0
TOTAL	**24**	**9**

- **FIRE PREVENTION/CODE ENFORCEMENT**

New Construction Inspections	102
Resale Inspections	175
Tents	11
Permit to Install (FP6)	26
Commercial Inspections	138
Sprinkler Disconnects	3
Marine Fueling Facility Inspections	8
Trench Inspections	194
Nursing Home Inspections	8
School Inspections	8
School Fire Exit Drills	8
Other	13
TOTAL INSPECTIONS	**694**

- **REVENUE**

Ambulance Service/Transport	$629,259.40
Permit and Inspection Fees	$ 16,609.06
TOTAL REVENUE COLLECTED	**$645,868.46**

Report of the
Golf Advisory Committee

Approximately 17,000 rounds of golf were played this past year. Although a tumultuous year for the Town of Chatham Seaside Links Golf Course, the course was kept in good shape and enjoyed by members and non-members.

The Golf Advisory Committee has worked diligently with Town personnel to write a Request for Proposal for the management of Seaside Links that is beneficial to the members and to the Town. We are hoping a management team will be in place by March 1, 2010 and look forward to another successful year at the golf course.

A bright, sunny day awaited the 64 participants playing in the Chatham branch of the Cape Cod Hospital Auxiliary making it a profitable day for the Hospital. The Myron/Byron Tournament was once again well attended and a great time was had by all.

George Robertson won the Seniors' Championship this year; Bobby Matheson won the Men's Championship and Beverly McCullough won the Women's Championship.

Respectfully submitted,

Tom Hartnett, Chairman
Myron Burdick
Beverly McCullough
Margaret McLaughlin

Report of the Harbormaster

2009 was another very busy year for this department. This department is responsible for installing all of our seasonal and year-round aids to navigation, maintaining and providing oversight for the management of the Municipal Fish Pier, assisting mariners and people in distress, responding to pollution events and providing for prevention measures. We are responsible for the active enforcement of maritime law throughout Chatham's waterways, the issuance and renewal of all mooring, docking and waiting lists permits. The department operates and maintains the Mitchell River Drawbridge, management of the Town Landings and water safety coverage for Lighthouse and all other beaches.

2009 Calendar Receipts

Packing House Rent	30,000.00
Independent Buyer/ Packer Permits	500.00
Fuel Fees	17,465.83
Mooring Permits	238,379.00
Wait Lists	9,127.50
Late Fees	12,875.00
Airport Storage Rent	5,000.00
Docking Permits	38,836.00
Town Owned Transient Mooring Rentals	7,290.00
USCG Slip Rental	8,000.00
Bridge St. Parking	4,595.00
	$372,068.33

3rd Party Permits – Moorings used by someone other than the mooring owner

- 2001 56
- 2002 78
- 2003 97
- 2004 142
- 2005 123
- 2006 114
- 2007 123
- 2008 116
- 2009 99

Private Mooring Permit Totals

Private Moorings	2280
Private Docks / Slips	84
Floats/t-docks (2nd boat) Swim Floats including Freshwater Ponds	83
TOTAL	2447

Mooring Permit Non-renewals – includes all permit types

Pre 2000	Unknown
2001	95
2002	92
2003	79
2004	88
2005	101
2006	86
2007	101
2008	110
2009	139

Mooring Assignments

Pre 2000	3-5 a year
2001	108
2002	98
2003	53
2004	65
2005	110
2006	116
2007	89
2008	98
2009	145

Boat Yard/Marina Permits

The following is a breakdown of the 2009 permits issued to local boatyards/marinas & boat service co. within the Town of Chatham waters.

	Avellar / Salt Water Services	Cahoon Marine Svcs.	Chatham Marine	Chatham Boat	Chatham Yacht Basin	Outermost Harbor Marine	Oyster River Boatyard	Pease Boatworks	Ryders Cove Boatyard	Stage Harbor Marine
Moorings	6	8	2	1	24	9	25 + 1 barge	13	73 + 1 barge	46 + 1 svc, 1 strm
Floats		0	0	1	13	1	22	0	2	11
Slips		0	0	0	76	89	28	0	31	30

The total number of fish landings at the Municipal Fish pier for 2009 are as follows:

Nantucket Fish Co., Inc. 4,006,000 pounds of fish

Chatham Fish & Lobster Co. 1,542,513 pounds of fish

CHATHAM HARBORMASTER DEPARTMENT

2009 SEASONAL PATROL BOAT REPORT AND RECOMMENDATIONS

1. OVERVIEW – The Chatham Harbormaster Department is responsible for all the navigable waterways of the Town of Chatham, which includes 66 miles of coastline, as well as other areas as required including waters from the baseline out to 3 nautical miles offshore. In addition to assisting mariners and swimmers in distress, the Harbormaster Department is responsible for maintaining all Town owned Aids to Navigation, pollution prevention and response, enforcement of state and local waterway regulations and bylaws, and management of mooring permits and regulations. In accordance with department Standard Operating Procedures, Patrol Boat operators conducted safe and effective boat operations throughout the unique and challenging waterways of Chatham. The following report highlights their efforts and results for the seasonal period of May thru September 2009.

2. SUMMARY OF OPERATIONS: Approximately 1915 underway hours were expended by Chatham Harbormaster Patrol Boats during the 2009 boating season. With only a few exceptions the **H-24** Patrol Boat was dedicated to patrolling the waters of Chatham Harbor, which includes

Chatham Inlet, North Beach, Pleasant Bay channel, Aunt Lydias Cove, Bassing Harbor, Ryders Cove, Crows Pond, Pleasant Bay, the east side of North and South Monomoy Islands, and offshore waters. The **H-21** Patrol Boat was dedicated to patrolling the waters of Stage Harbor to include the entrance channel, the Southway, Oyster River & Pond, Mitchell River & Mill Pond, waters along Hardings, Ridgevale and Cockle Cove Beaches, the west side of North and South Monomoy Islands, and offshore waters in Nantucket Sound. The **H-16** Patrol Boat was dedicated primarily to Lighthouse Beach, patrolling daily from 9:30 am to 5:30 pm from Memorial Day thru Labor Day. A separate report on Lighthouse Beach operations, including the patrol efforts of the H-16 has been prepared. The **H-25** and **H-23** Patrol Boats were utilized in both Chatham Harbor and Stage Harbor mainly for the purpose of mooring and buoy work, yet both are capable and at times were used for other missions. While it is very difficult to capture in totality the multi-mission work that the patrol boat operators have executed over the season, the following summary by mission area captures a significant level of effort:

a. **MARITIME ASSISTANCE** – Outline below is a list of maritime assistance cases that have been accurately captured in Incident Reports and patrol boat daily logs. The 141 cases successfully executed by the department's patrol boat operators have resulted in at least 9 lives saved, over 300 people assisted and millions of dollars in property saved or assisted. Approximately 13 of cases were conducted jointly with the support of CG Station Chatham, Chatham Fire or Chatham Police.

- **Persons In Water (PIW)**: 6 cases resulting in 9 persons recovered from the water.
- **Boats Taking on Water / Sinking**: 15 cases involving dewatering and/or righting boat.
- **Vessel Grounding**: 23 cases involving pulling boats off a shoal and/or transporting personnel from grounded boats.
- **Tow of Disabled Boats**: 44 cases of towing disabled recreational and commercial boats.
- **Boat Assists**: 31 cases; assisted in providing fuel, charging dead batteries, escort of boats lost in fog, escort of boats across the bar, recovery of boats adrift, mooring assists, etc.
- **Boat Fires**: 2 cases; extinguished outboard engine fires and transported personnel from boat.
- **Missing Persons / Overdue Boats**: 5 cases involving joint searches with CG, CFD, CPD.
- **Medical Assist**: 7 cases; care provided by EMT/Paramedic Patrol Boat crewmember, with 4 of the cases also supported by CFD Paramedics.
- **Pollution Prevention**: 2 cases involving deployment of oil containment boom.
- **Miscellaneous**: 6 cases involving flare sightings, report of possible aircraft crash, report of potential human remains finding.

b. **LAW ENFORCEMENT** - The primary objective of all law enforcement actions by the Chatham Harbormaster Department was to promote public safety and welfare by encouraging voluntary compliance, and addressing noncompliance. One of the most effective means to compel compliance from the boating public is through deterrence. Presence through active patrolling of Chatham waterways by patrol boat operators served to significantly deter negligent or unlawful operations. Patrol boat operators remained well versed on state and local boating and waterway regulations outlined in Mass General Law Chapter 90B, Code of Mass Regulations (CMR) Chapter 323 and Town of Chatham

Waterways Bylaws Chapter 265, and professionally enforced the same primarily through education, to include issuance of verbal and written warnings. When necessary a violation notice was issued.

Verbal and written warnings were issued by patrol boat operators for a variety of boating and waterway violations. The most prevalent areas of concern are listed below:

- Insufficient lifejackets on board
- Children under the age of 12 without a lifejacket on
- Excess speed
- Disregard for No-Wake Zones
- Overloaded boats (many directed back to the dock)
- Water skiing/tubing in prohibited areas
- Operation of PWC in prohibited areas
- Bow riding without a required boat rail
- Boat registration numbers not properly displayed / registration not on board
- Illegally anchored in mooring area
- Violation of time limits for mooring at town float

In only one case was a violation issued for non-compliance with boating safety regulations due to the combative and uncooperative manner of the boat operator when approached by the departments patrol boat operator. No arrests were made during this past year.

c. **MOORINGS** - Significant progress was made in 2009 towards the full implementation of a Mooring Management Plan for the 2,445 moorings within Chatham waterways. A great deal of patrol boat time was dedicated in the verification of ownership and compliance with state regulations and local mooring bylaws, and logging of latitude and longitude positions of approximately 320 moorings. Issuance of red warning tags was used to facilitate compliance. In addition, all commercial boat yard moorings were verified and logged. The Department's Mooring Officer continued efforts to populate the Geographic Information System (GIS) mapping program with verified positions of all moorings within Chatham waterways.

- In addition, Patrol Boat operators conducted daily/weekly mooring work that included:

- Inspection of tackle & hawser
- Repositioning of moorings as required
- Removal of abandoned or illegal moorings
- Maintained 35 Town/Public moorings

* A more detailed update and review of the departments ongoing Mooring Management Plan will be provided to the Board of Selectman during the winter of 2010.

d. **SUPPORT OPERATIONS** - In addition to executing the department's primary missions, patrol boat operators provided support to the following agencies and organizations:

- International Fund for Animal Welfare (IFAW) – Previously known as the Cape Cod Stranding Network, patrol boat operators reported the sightings of injured and/or stranded seals and dolphins within Chatham waterways, and were often called upon to transport

IFAW staff to the scene to test and/or retrieve if necessary. This became a significant effort during period in September 09 when a large number of great white sharks were observed in the area and obvious bite marks were seen on many seals.

- Army Corps of Engineers (ACOE) – As in years past patrol boat operators provided daily support to the crew of CURRITUCK during dredging operations in both Chatham Harbor and Stage Harbor. Patrol Boats were called upon to assist the crew with all mooring and unmooring operations and to transport the crew to and from the boat each day. Supplies were also transported to the boat when necessary.
- Local and National Media: On numerous occasions throughout the season patrol boat operators would take reporters and photographers out on the waterway to cover a story. During Tropical Storm Bill and Tropical Storm Danny there was media interest in the state of the North Beach camps and change in the new North Beach Cut. In addition, there was significant media interest surrounding great white shark sightings within Chatham waters (Good Morning America, Boston Globe, Boston Herald, Cape Cod Times, local news channels, etc)
- Water Quality Testing – Patrol Boat support the Town of Chatham water quality testing program each year by transport the technician to testing sites throughout the season.
- Training – Throughout the season patrol boats supported towing drills by CG Station Chatham boat coxswains, as well as other internal training.

3. LESSONS LEARNED:

EMT/Paramedic – Throughout the 2009 boating season the H-21 Patrol Boat was crewed by the boat operated from the Harbormaster Department and an EMT/Paramedic from the Brewster Fire Department. Having an EMT on board the H-21 every day throughout the season was a huge benefit. In addition to the several medical cases that the EMTs responded to, including a serious head injury and a serious back injury, they also provided superb support with other maritime assistance cases. Having a second person on the patrol, particularly a trained EMT/Paramedic, significantly enhanced the overall safety and effectiveness of the H-21 Patrol Boat operations.

North Beach Cut – With the expansion of the new North Beach Cut, a much higher volume of boating traffic is operating in the area; more and more boats are transiting the unmarked Cut. There is also an increase in the number of people that are going to North Beach for a day of sunning and swimming. We currently have no dedicated resources to patrol the hazardous waterway that has extremely strong currents and surf condition at the mouth of the cut. In addition, we have no resources on North Beach to respond to an emergency from the shore. These are public safety gap that need to be resolved.

4. RECOMMENDATIONS:

a. Continue the employment of EMT/Paramedics on the H-21 Patrol Boat.

b. It is recommended that an EMT/Paramedic by employed on the H-24 and H-16 as well to enhance the overall safety of operations.

c. Procure a suitable shallow draft Rigid Hull Inflatable (RHI) Boat whose configuration is better equipped to operate in surf conditions that exist in the new North Beach Cut.

d. Replace the H-16 Patrol Boat with a more suitable Rigid-Hull Inflatable (RHI) Boat whose configuration is better equipped to operate in surf conditions. Major deficiencies with the H-16 Boston Whaler are the lack of a dive door to retrieve persons in the water, flat boat hull design and excess age of boat (40 plus years). This recommendation has also been included in the 2009 Lighthouse Beach Report.

* Estimated costs associated with recommendations will be included in the 2011 budget request.

SUMMER 2009

LIGHTHOUSE BEACH REPORT AND RECOMMENDATIONS

1. OVERVIEW:

In accordance with the Town approved Lighthouse Beach Operational Plan, the 2009 Seasonal Period for patrol operations started on Friday, June 26 and continued daily thru Monday, September 7 (Labor Day). The daily operational hours within the seasonal period were from 9:30 am to 5:30 pm. Beach patrol operations were extended to the two weekends after Labor Day as well. Lighthouse Beach was closed to swimming on Friday September 4 at 1:20 p.m. and remains closed to date due to well documented shark activity within adjacent Chatham waters.

All seven Lighthouse Beach Patrol staff members were properly trained to the challenging National Lifeguard Standard for open-water/swift current conditions by the National Seashore Surf School at Herring Cove in Provincetown, MA on June 19-21. The Lighthouse Beach Patrol staff also had an orientation and additional departmental training at Lighthouse Beach prior to the start of the season from June 22-25. In addition, weekly training with the rescue surf boards, rescue tubes and jet-ski was conducted among the patrol staff on-site either before or after the daily operational period throughout the season. These training sessions provided the core skills and procedures to improve public safety at Lighthouse Beach through Prevention, Preparedness and Coordinated Response as outlined in the Operational Plan.

The daily Beach Patrol staff consisted of 4 trained personnel positioned to provide a form of triangular coverage of Lighthouse Beach. The H-16 patrol boat patrolled off the waters off Lighthouse Beach ensuring the safety of swimmers, as well as keeping boats at least 150 feet away from the beach shoreline. An ATV with a patrol member was positioned by the stairs, near the water. An ATV with a patrol member was constantly positioned at the south tip in the "no swim zone." The fourth beach patrol member would do a foot patrol from the stairs to the south tip, always carrying with him a rescue tube and a radio. The fourth patrol member would often go into the water on the rescue board to do a swim patrol. The patrol would rotate every 3 hours or so to keep everyone alert. Each patrol member would rotate off the beach for one half hour to have lunch back at the FEMA trailer located on the grounds near the Stage Harbor Harbormaster office.

The unsettled weather patterns of early summer kept the beach population numbers relatively low. Nonetheless, patrons who did come to the beach were often in the water. In all weather conditions, patrons consistently walked to the "south tip" of Lighthouse Beach, which was closed to swimming, to view the seals and high surf conditions. Although there was clear

signage to prohibit swimming at the south tip and warn patrons of the dangerous surf and swift current conditions, there were many who attempted to disregard the closure regulations. As such, it was imperative that a Beach Patrol member was stationed at the point during all hours of operation.

As the summer entered August beach population numbers averaged approximately 800 people per day. Interestingly, the Labor Day weekend population averaged 1000 plus people, though the beach was closed to swimming due to shark activity. The very issue that closed the beach brought large numbers of people to the beach hoping to see a shark. The beach was closed on two other occasions for extended periods: Tropical Storm Bill, August 22-23, and Tropical Storm Danny, August 29-30. Throughout the season there were times when the beach was temporarily closed due to dense fog conditions, strong winds and high surf conditions as required by the Operational Plan.

2. SUMMARY OF OPERATIONS:

Fortunately, there were no deaths or serious injuries that occurred at Lighthouse Beach during the 2009 summer season. In fact there were no situations where water rescue of a drowning victim was required. The Beach Patrol did execute approximately 9 "assist" cases of patrons from the water due to a variety of situations, including attempting to swim out too far from shore, small children and elderly persons having some trouble negotiating the incoming waves/swells, and children on inflatable floats getting set further away from the shore. The "assist" cases by the Beach Patrol staff were actions of early prevention vice rescue, an important distinction that demonstrates the vigilance and effectiveness of the Beach Patrol. The patrol administered first aid to several youngsters injured while skim boarding in areas of the beach where swimming was allowed, including one case of a broken arm. The patrol did not allow this activity in the no swim zone. A sign prohibiting skim boarding in the no swim zone was posted; however, a change to the Parks & Recreation Department Beach regulations needs to be made to reflect the same.

Maintaining proficiency in water rescue techniques and sustaining a high level of physical fitness were key functions to the preparedness and effectiveness of the Beach Patrol staff, however, what proved to be the most important attribute was the use of prudence and diplomacy in dealings with the public. This proved to be the fundamental issue. With the first year of new regulations for Lighthouse Beach, it was imperative the patrol engaged the patrons in a very positive way. Though some patrons had a difference of opinion with the new regulations (particularly with the "no swim zone" at the point), their interactions were respectful for the most part. The Beach Patrol staff did a terrific job in maintaining their professionalism, always respectful and educational in their response to public inquiries and challenges.

Communications between the Marine Operations Supervisor and Beach Supervisor were effective. All potential beach closures were discussed and evaluated collectively which ensured prudent action by the Beach Patrol staff. In addition, this relationship facilitated the timely notification of the Harbormaster and other partnering departments and agencies of public safety incidents on the beach.

The increased seal population at the south tip of Lighthouse Beach brought many sightseers to the area, along with associated challenges from those patrons wanting to approach too close to

the seals when they were beached on the outer sand bar. This created a safety issue. Seals are known to have a vicious bite and also carry a variety of diseases. Many patrons were unaware of this. Also, some patrons would attempt to swim out to the seals but were intercepted by the Beach Patrol prior to entering the water. Often patrons would walk out to the outer bar to see the seals when the tide was incoming. It was this situation that required a great deal of prudence and judgment by the Beach Patrol to limit the distance at the point that the public could walk out to based upon the rate of the incoming tide. While swimming was prohibited at the point, walking out to the point and entering the water no deeper than calf deep was allowed according to the approved Operational Plan for Lighthouse Beach. Utilizing orange cones to mark the outer limit that patrons could walk out to, the Beach Patrol very effectively engaged patrons about the incoming tide and restricted foot traffic to the outer bar when required. There is a federal law (Marine Mammal Protection Act) that requires the public to maintain a safe distance of 150 feet from the seals.

The recent shark activity which forced the closure of Lighthouse Beach created a surge of people on the beach, particularly over the Labor Day weekend. Maintaining closure of the beach was challenging; with favorable weather and, to the layman, no immediate sign of shark activity near the beach, people challenged the closure. Even with the red flag system in place and active engagement by the Beach Patrol crew, some people chose to disregard the closure or claimed to be unclear of what the red flags meant. For example there was a couple from Denmark found swimming 10 feet off the beach near the "no swim zone". When told to get out of the water by the Beach Patrol, they stated that they saw the red flags but didn't know what they meant. Fifteen minutes later a spotter plane reported a shark about 20 feet from where they were swimming. About 100 patrons got a good view of a great white shark dorsal fin. During this period an increase in Beach Patrol staff was needed to effectively address the surge of people on the beach, yet there was no additional staff available.

Overall, Beach Patrol operations at Lighthouse Beach were very successful. Clearly the additional resources and regulations that were put in place to improve the public safety posture at Lighthouse Beach paid dividends. The fact that the Beach Patrol successfully executed a relatively small number of assist cases throughout the summer, with no major rescues required demonstrates that the Operational Plan aimed at Prevention, Preparedness and Coordinated Response was effectively carried out, with Prevention through education and early action being the key ingredient.

3. LESSONS LEARNED:

The use of orange cones at the south tip of Lighthouse Beach to mark the outer limit that patrons could walk out to during an incoming tide was very helpful. The Beach Patrol would adjust the position of the cones as the tide approached to keep people out of the water. The cones, which served as a visible boundary, combined with consistent presence and engagement by the Beach Patrol helped keep activity at the point safe, yet not too restrictive. During the ebb or out-going tide, the Beach Patrol would patrol the point utilizing the ATV. As the water receded, the Beach Patrol would drive the ATV out on the sand bar, keeping patrons from walking no further out on the tip than the position of the ATV. This procedure worked very well.

The policy of allowing "calf-deep" water activities in the "no swim zone" needs to be evaluated. The difficulty in the enforcement of this policy arose mainly with patrons looking/digging for

sand dollars at the point. One minute the patrons are calf-deep in the water and then a wave comes and they are waist-deep in the water. The Beach Patrol at the point used their judgment and discretion in allowing people to enter the water calf-deep. During periods of high winds and surf conditions, the Beach Patrol would prohibit patrons from even getting their feet wet, yet alone enter the water calf-deep. The patrol tended to be very conservative in the enforcement of this policy to limit unsafe situations from occurring.

Clear delineation between the terms "wading" and "calf-deep" is needed. The approved Operational Plan allows patrons to enter the water in the no swim zone to a depth no deeper than a person's calf, yet the educational handouts that were distributed throughout the summer stated that wading in the no swim zone was prohibited – this caused confusion among the public and Beach Patrol staff.

Lunch Rotation – As stated earlier each patrol member would rotate off the beach for one half hour to have lunch back at the FEMA trailer located on the grounds near the Stage Harbor Harbormaster office. This proved to be a prudent and needed procedure as it gave each Beach Patrol member a break from the sun, wind and rain, etc, and relief from the constant stress of maintaining surveillance of people in the water. This half hour break is absolutely necessary! However, during the lunch rotation period there were only two Beach Patrol members on the beach and one on the H-16. This bare-minimum coverage met the mandated manning requirements outlined in the Operational Plan, yet proved to be inadequate during periods of high people volume. The daily Beach Patrol crew for Lighthouse Beach needs to be increased to a minimum of six to allow for the lunch rotation and to ensure solid coverage of the beach during all periods of operation.

Coverage – The large amount of shoreline on Lighthouse Beach that was open to swimming definitely challenged the effectiveness of the 3 person Beach Patrol crew that were on the beach (only 2 persons during the hours of lunch rotation). With one patrol member on the ATV that was always at the south tip of the beach to enforce the no-swim area, and the other patrol member on the ATV positioned on the beach in the vicinity of the stairs, the expansive area in between was not covered as effectively as it should be. This area was patrolled by the third Beach Patrol member on foot, carrying with him a rescue tube and radio. Recognizing that if an incident occurred within this area, either of the ATV's could be diverted to the scene in a relatively short period of time, however, based on the constant activity that occurs out on the point there is a strong argument that that area should never be left unattended. Therefore to more effectively patrol the large area that is open to swimming an additional ATV is needed for that third Beach Patrol member who patrolled on foot.

Jet-Ski Operation – Fortunately there were no rescue cases that occurred on Lighthouse Beach during the season that required the use of the jet-ski. While the jet-ski is a resource that should remain part of the beach patrol operation, some type of public safety exemption from the Cape Cod National Seashore regulations that prohibits the operation of a Personal Water Craft in the waters off Lighthouse Beach needs to be granted. The Beach Patrol crew must be able to train regularly on the jet-ski in the environment that they are responsible for patrolling. The Beach Patrol staff was hamstrung by this regulation and conducted "illegally" only a minimum amount of training on the jet-ski in the vicinity of the south point. Requiring the Beach Patrol crew to maintain a sufficient level of readiness on the jet-ski to respond and affect a water rescue in the

surf and swift current conditions that exist off the point, yet not providing them the legal avenue to achieve that readiness is simply wrong. This needs to be addressed.

Brochures - The brochures that were printed regarding the new regulations on Lighthouse Beach were extremely helpful. They helped educate the patrons about the dynamic and often dangerous water conditions off Lighthouse Beach, as well as some history and reasoning behind the new regulations. The Beach Patrol handed out these brochures to interested patrons and received very positive feedback. Continued production of the brochures is recommended.

Inflatable's - The present signage at Lighthouse Beach states "Inflatable's Not Recommended". With the strong current and wind conditions that exist at Lighthouse Beach, the Beach Patrol crew had several cases where kids and adults on inflatable rafts or floats would quickly drift away from shore. If not for the vigilance of the Beach Patrol crew, any one of those instances could have resulted in a serious incident. All inflatable devices should be prohibited at Lighthouse Beach and a change to the Parks and Recreation Department Beach regulations should be made to reflect the same.

4. RECOMMENDATIONS:

Based upon the lessons learned from the 2009 Lighthouse Beach operational season, the following recommendations are outlined below to further enhance the public safety posture at Lighthouse Beach:

a. Increase the minimum manning requirement for the Lighthouse Beach Patrol crew from 4 to 6 persons. This will allow for the continued practice of lunch reliefs while maintaining a minimum of 3 patrol members on the beach and 2 patrol members in the Patrol Boat at all times. A second patrol member is needed on the Patrol Boat at all times to elevate the overall readiness of the boat crew to safely and effectively retrieve persons in distress from the water and provide immediate medical care on scene, such as first aid and/or CPR. Outside of lunch reliefs, there will be 4 patrol members on the beach which not only further improve the overall coverage of the beach, but will also provide a second person to help launch and operate the jet-ski when needed. **Estimated cost: $24,640 ($16 per hour x 10 hours per day x 7 days per week x 11 week season x 2 positions)**

b. Employ a third ATV as part of the Lighthouse Beach Patrol package. The ATV shall be equipped with the required rescue and first aid equipment as outlined in the Operational Plan. **Estimated costs: $12,000 (ATV), $4000 (Equipment)**

c. Mandate in the Operational Plan the use of orange cones at the south tip of Lighthouse Beach to provide a visible boundary for the public during periods of incoming tides.

d. Prohibit the use of all inflatable devices at Lighthouse Beach and post clear signage indicating the same. Change the Parks and Recreation Department Beach regulations to reflect the same.

e. Prohibit skim boarding in the no swim area at the south tip of Lighthouse Beach. Change the Parks and Recreation Department Beach regulations to reflect the same.

f. Obtain a public safety exemption from the Cape Cod National Seashore regulations that prohibit the operation of a Personal Water Craft in the waters off Lighthouse Beach. Approval

for the Beach Patrol crew to train and operate a Personal Water Craft legally in the waters off Lighthouse Beach is needed.

g. Add a foam sponson collar system produced by Wing Manufacture to the jet-ski to improve overall stability of the craft when operating in the surf. In addition the sponson collar system will make it much easier to retrieve a person in the water. **Estimated cost: $11,000**

i. Replace the H-16 Patrol Boat with a more suitable Rigid-Hull Inflatable (RHI) Boat whose configuration is better equipped to operate in surf conditions. Major deficiencies with the H-16 Boston Whaler are the lack of a dive door to retrieve persons in the water, flat boat hull design and excess age of boat (40 plus years). **Estimated cost: $40,000**

j. Obtain signage from the National Marine Fisheries Service to educate and warn the public to not approach seals closer than 150 feet.

k. Continue the production of educational brochures on the regulations and risks of Lighthouse Beach. Include in the brochure information on Lighthouse Beach parking regulations and availability; Beach Patrol members were inundated with question regarding parking. **Estimated cost: $6,000**

l. Set regulatory spar swim buoys to mark the outer limit of where swimmers are allowed from the shoreline. With the Chatham Harbor entrance channel proceeding parallel to the shoreline of Lighthouse Beach, keeping swimmers well clear of the channel and keeping boats well clear of swimmers is needed. A minimum of 8 buoys should be used to clearly mark the outer limit of where swimmers can safely proceed. **Estimated cost: $2,400 (8 x $300)**

m. The Porta Potties that were placed near the parking lot of Lighthouse Beach were not maintained properly and were often found in an unsanitary condition. Patrons of Lighthouse Beach often complained to the Beach Patrol crew about the deplorable condition of the Porta Potties. Mid-way through the season the Beach Patrol crew was tasked with checking the condition of the toilets on a daily basis. While the crew complied, this clearly should not be the responsibility of the Beach Patrol crew and some other mechanism needs to be employed to monitor and improve the condition of the portable toilets. At a minimum it is recommended that from Memorial Day to Columbus Day each year there is 4 Porta Potties available at Lighthouse Beach that are pumped at least once daily and cleaned 2-3 times per day. From Columbus Day to Thanksgiving there should be 2 Porta Potties at Lighthouse Beach that are pumped daily and cleaned at least twice daily. **Estimated Cost: $10,000**

5. OTHER ASSOCIATED MARITIME CONCERNS WITHIN THE AREA:

While the above recommendations will further improve the public safety posture of Lighthouse Beach, there are similar water safety issues associated with the new North Beach Cut that require beach patrol resources. The water at the mouth of the new North Beach Cut can be treacherous, with inconsistent and unpredictable surf conditions and extremely strong currents. The North Beach Island, particularly the north end, remains a very popular location for boaters to anchor off or beach up to. In addition, hundreds of people are shuttled to North Beach on a daily basis by Chatham Bars Inn, Wequassett Inn, and the Beachcomber.

It is recommended that a patrolling ATV equipped with the required rescue and first aid equipment as outlined in the Operational Plan and operated by a two person Beach Patrol detail be positioned on North Beach during the same operational season and daily period as is required of the Lighthouse Beach Patrol. **Estimated Cost: $12,000 (ATV), $4,000 (Equipment), $24,640 (Personnel)**

Summary

In conclusion, looking at the assist/rescues that have occurred at Lighthouse Beach over the past eight years you can tell that depending on the land structure determines how many assist and rescues may occur at Lighthouse Beach in a season. As in 2003 and 2004 there were many sand bars that people were intrigued to try and swim to not understanding how dangerous it can be. With the tide changing and so much water running through the cut in a matter of seconds, the currents could change and swimmers become distressed or cannot swim against the current. In 2006 and 2007, most of the sand bars had closed over with the mainland of Lighthouse Beach. There were two swimming pools that had formed and people weren't swimming out very deep. In 2008, you can see the numbers have begun to go up again. Again Lighthouse Beach has sand bars forming that can be as long as 100 ft. away from land and the tide, current and wind can change conditions very fast. In the beginning of the season there was an island that intrigued swimmers and they didn't realize how strong the current went through the little channel you had to swim across. As the season went on the channel closed over so there was less rescue and assist at the beach until new sand bars formed. Again, people would walk out not knowing the tide and end up getting stuck or playing in the surf and were knocked off the sand bar ending up in seven feet of water. So in conclusion, Lighthouse Beach can change its landscape very quickly which can either have swimmers in danger or make it safer for them all depending on the day.

Respectfully,

Stuart F.X. Smith, Harbormaster

Report of the
Board of Health

The Chatham Board of Health each year submits the annual report to the Town of Chatham. This report informs the Board of Selectmen and the residences of Chatham what the Board of Health has accomplished during this past year, and what the board is continuing to work on.

The Board of Selectmen each year appoints a board member to serve for a three year term. This year the Board of Health was very fortunate to have Dr. Allan Ward appointed to fill the position vacated upon the resignation of Justin Rivers D.D.S. who decided not to seek reappointment. The Board is very pleased to have Dr. Ward as a member. He brings with him a vast knowledge of medical issues that will help the BOH make many of their decisions in the future.

This past year the Board of Health spent many meetings continuing to work on revising the Real Estate Transfer Regulations. This past December a public meeting to vote on the new Real Estate Transfer regulations was held. The revised regulations can be viewed on the Town of Chatham's web site. The Board of Health would like to thank those town members who faithfully attended our meetings and added much assistance in drafting these revised regulations.

The Board of Health along with Parks and Recreation put together a very successful plan that allowed the Lighthouse Beach to be open to swimming in some areas. The BOH was very pleased with the reports they received this past summer and consequently agreed to keep the beach open for the 2010 season. The board did, however, vote to close the new "cut through" to all swimming.

The appointment of Jean Roma to serve as Director of the Barnstable County Medical Reserve Corps was well welcomed by the Board of Health. Jean Roma brings her expertise and knowledge of what needs to be done to protect the residents of Chatham in case of a disaster. A sub-committee consisting of BOH members Mary Ann Gray and Dr. Allan Ward has been established to organize emergency volunteers.

The Board of Health has continued to work on the nitrogen loading problem in Chatham. We support the plans to sewer the town, and our continued requirements for certain requests for the instillation of nitrogen reducing IA systems.

The Board of Health is concerned about the elimination of the full time Assistant Health Agent's position and the problems that may result from this.

We wish to thank Judith Giorgio, Health Agent, Roberta Gough Assistant Health Agent, Dianne Langlois, Secretary, Robert Duncanson, PH.D., Director of Health and Environment.

Respectfully submitted,

Ronald C Broman, Chairman
Mary Ann Gray, Vice Chairwoman
Dr. Alan Ward
Edwin (Ted) Whittaker
Edward W. Sheehan

Report of the
Department of Health and Environment

The Department of Health and Environment (DHE) brings together those town functions having a significant role in the protection of public and environmental health, and natural resource protection and management. The DHE is comprised of the Health Division, Conservation Division, and Water Quality Laboratory (WQL). As part of a prior town department re-organization the Coastal Resources and Shellfish Departments were brought under the umbrella of the Dept. of Health & Environment. This further enhances the coordinated approach to protecting and enhancing Chatham's natural resources. A close working relationship is maintained with the Department of Community Development as most projects include permitting that involves both departments.

The DHE underwent a significant change in 2009 when department offices were moved into temporary space in June to allow for the construction of a new Town Annex on George Ryder Road. Staff made the move with dispatch, professionalism and little impact to the public. Staff's in DHE and Community Development have dealt with the additional logistics of being in different locations. Coastal Resources and Shellfish staff moved into temporary offices in the DPW Building on Crowell Road. The new Annex is expected to be ready for occupancy in 2011. The Water Quality Laboratory was moved to a temporary trailer at the wastewater treatment plant in anticipation of new laboratory facilities to be constructed in the new wastewater operations building.

Department staff continues to provide support to numerous town committees and boards. Judith Giorgio (Health Agent) and Roberta Gough (Health Inspector) support the Board of Health. Roberta Gough also serves on the Cape Cod Regional Tobacco Control Program. Kristin Andres (Conservation Agent) supports the Conservation Commission and Land Bank Open Space Committee. Judith Giorgio and Robert Duncanson serve on the Technical Advisory Group for the Comprehensive Wastewater Management Plan (CWMP). Robert Duncanson serves as liaison to the CWMP Citizens Advisory Committee (CAC). Kristin Andres, Robert Duncanson, Ted Keon (Coastal Resources) and Stuart Moore (Shellfish Constable) serve on the Technical Advisory Committee for the Pleasant Bay Resource Management Plan as well as several special topic work groups. Ted Keon supports the North Beach Advisory Committee, South Coastal Harbor Management Plan Implementation Committee and Waterways Advisory Committee. Stuart Moore supports the Shellfish Advisory Committee. The Department Director continued to represent the Town on numerous local, regional, and state committees, including as Chatham's representative to the Cape Cod Water Protection Collaborative, dealing with wastewater, water quality, and other environmental issues. See separate reports by a number of these Committees.

The town-wide Comprehensive Wastewater Management Plan (CWMP) was completed in 2009 after 13 years of effort by staff, consultants and the public. The CAC and technical staff (town staff and our Consultant) spent the latter part of 2008 and early 2009 responding to comments on the Draft CWMP/Draft Environmental Impact (EIR) Report which had been released in April 2008 and reviewed by State (MEPA) and regional (Cape Cod Commission) agencies. The Final CWMP/Final EIR was completed and submitted to MEPA and the CCC with a joint MEPA/CCC Public Hearing held in June. In July the Secretary of the Executive Office of Energy and

Environmental Affairs issued a Certificate that *"...Final Environmental Impact Report (FEIR)...**adequately and properly complies** with the Massachusetts Environmental Policy Act..."* thus completing State review. The completion of State review allowed the CCC to undertake final review of the CWMP as a Development of Regional Impact. The CCC held three (3) Public Hearings in September and October with the full Commission voting unanimously to approve the DRI with conditions in October thus completing the regulatory approval process.

In March the Board of Selectmen was reviewing a proposed article for the May Annual Town Meeting that would have provided funding for the first steps of implementing the CWMP. Within days of this initial review the Town was notified that the project could be eligible for federal Stimulus funding that could offset a portion of the cost to taxpayers. Town Staff, working with our Consultants, prepared a proposal that would accelerate implementation by a year to take maximum advantage of the potential Stimulus funding which was presented to the Selectmen and ultimately the Town Meeting/Town Election where $59.5M was approved. Working under very tight time constraints plans and specifications were prepared for submittal to MA DEP for construction of the Phase 1 expansion of the wastewater treatment facility and the extension of sewers along Route 28, from Beacon Hill to Crowell Rd., as well as portions of George Ryder Road, Barn Hill Rd., Vineyard Ave., Meadow View Rd. Meadow View Rd. South and other side streets. In September the USDA Rural Utilities Program, which had provided a low interest loan/grant package for engineering costs in 2008, notified the Town of the availability of a significant amount of funding (low interest loan and up to 45% grant) through the USDA Stimulus program. Upon notification of the USDA program the town switched funding for the wastewater treatment plant upgrade from MA DEP to the USDA.

At the end of 2009 the town had completed the bidding process for the wastewater treatment plant upgrade and sewer extension and, as a result of the overall economy, bids were approximately $8.2M less than estimated representing direct saving to taxpayers. MA DEP indicated that the collection/pump stations would receive about 11% principle forgiveness. The USDA announced that the wastewater treatment plant would receive a low interest loan and a grant of $17.8M dollars. The combination of DEP and USDA Stimulus funding received resulted in direct savings of approximately $19.8M for Chatham taxpayers.

The public is encouraged to review the Final CWMP/Final EIR, and other CWMP reports and documents, which are available on the town's website (http://www.chatham-ma.gov/public_documents/ChathamMa_CWMPlan/CWMP) and at the Eldredge Public Library. Further information on the CWMP is available in the Annual Reports of the CWMP Citizens Advisory Committee and Water & Sewer Department.

Permitting for the treatment of Lovers Lake and Stillwater Pond with alum to mitigate the high phosphorus levels was completed in early 2009 and a consultant was selected to oversee the treatment and monitoring required by the State and Conservation approvals. Unfortunately the cool, wet spring and early summer meant that conditions in the fall were not suitable for treatment to take place. Treatment has been postponed to fall 2010 after the restrictions placed on the timing of treatment to protect the herring that use both ponds.

The Pleasant Bay Alliance (PBA) (see separate report) had another busy year as it continued implementation of the Resource Management Plan (RMP) for the Pleasant Bay Area of Critical Environmental Concern (ACEC). The DHE Director remained heavily involved as chairman of the RMP Technical Advisory Committee. The WQL continues to coordinate the Pleasant Bay Alliance Citizen Water Quality Monitoring Program with the *Chatham Water Watchers* program to maximize data collection and effectively utilize limited resources. The PBA continued work on 2 grants received from the Cape Cod Water Protection Collaborative. For the Muddy Creek grant a hydrodynamic analysis of various alternative culvert sizes under Route 28 was completed. This study indicated that a 24-foot wide culvert would provide optimal flushing. This culvert size will be evaluated for water quality impacts in 2010. The fertilizer study continued with the issuance of a request for proposals to evaluate methodologies to manage fertilizer inputs within the Pleasant Bay watershed, the results will be available in mid-2010. The Pleasant Bay Alliance continued efforts at coordinating the wastewater management planning efforts of the 4 Pleasant Bay watershed communities in order to address the total nitrogen TMDL.

Stormwater management efforts continued in 2009 with engineering work to correct a stormwater discharge from Old Queen Anne Road into Muddy Creek. Engineering was also started for correcting stormwater discharged into Chatham Harbor at the Fish Pier. The re-design of the Main St. parking lot (behind the Colonial Building) to address stormwater runoff issues, as well as safety and maximizing parking spaces, was presented to the Selectmen who authorized the project moving forward. Permitting the project through the Conservation Commission is expected in early 2010 with construction possible in fall 2010. All drainage easements for the Barn Hill Rd stormwater project were completed in 2009 with some construction taking place in the parking lot at the landing. The rest of the project is expected to be begin in 2010 working around the heavy use periods at the landing. The re-construction of Mill Creek Rd., including substantial drainage improvements began in 2009; final paving will be completed in 2010. Work continued with GIS staff on the detailed, town-wide mapping of drainage infrastructure. This mapping is a required component of the town's Phase II Stormwater Permit.

Health Division

Report from the Health Agent 2009:

2009 proved to be a very busy year for the Health Department. With the appearance of Swine Flu (H1N1 Influenza) in the spring the department, in conjunction with the Board of Health, the School Department, the Barnstable County Health Department, and the Massachusetts Department of Public Health, began extensive planning for the vaccination of Chatham residents. Flu vaccine was made available, as soon as possible, to all school age children. Clinics held at the High School and Elementary School proved successful. Approximately 400 students, pregnant women and at risk adults were vaccinated. Clinics continued into the New Year as more vaccine became available. I would like to thank School Superintendant Mary Ann Lanzo, and School Nurses Pat Vreeland, Joan Mohr, and Margie Klonel for all their support and hard work planning and implementing these clinics. The VNA of Cape Cod must also be commended and thanked for their part in the receiving, and distribution of the H1N1 vaccine. The hard work and commitment of their staff to make the clinics run smooth was invaluable. Thanks also to all Chatham MRC volunteers who helped here in Chatham, or in any other Cape Communities, during this important public health event.

In addition to offering H1N1 Vaccine to the citizens of Chatham we were able to hold a Seasonal Flu Clinics, vaccinating 400 school age children, school employees, and town employees. At a second seasonal flu clinic held in December approximately 300 more town residents were vaccinated. The Health Division continued planning for another seasonal flu clinic to be held in January, 2010. The Health Division hopes to be able to continue to offer seasonal flu vaccine to the School community each year to help control the spread of influenza.

After much review the Board of Health successfully completed the revisions to the Real Estate Transfer Regulation. This regulation governs the transfer of property between parties for any property that has a subsurface sewage disposal system. Thank you to all the interested citizens who added comments and suggestions for strengthening this regulation.

This year, with the expectation of a renewed bay scallop season, Health Inspector Roberta Gough, with the assistance of Shellfish Constable Stuart Moore, updated the regulation for the opening of bay scallops. This regulation was enacted by the Board of Health in the fall to ensure a safe and sanitary supply of bay scallops to the public. It was well received and implemented by the Department of Health and Environment staff, as well as the fishing community.

The Health Division staff continued its routine inspectional work including food service, septic systems, housing and nuisance complaint investigations, swimming pools, and motel/hotels inspections. All building permits, Zoning Board of Appeals applications, and Planning Board applications were reviewed as well as Real Estate Inspection reports.

In keeping with Board of Health's goal of public health education, the Health Division held two work shops this year. One on basic food sanitation, held in the spring, and a second on H1N1 influenza held in December. Both were successful and well attended.

Animal Control Officer Meg McDonough has been very supportive to the Health Staff in enforcing the Board of Health's Animal Regulations. She also conducts animal and stable inspections in her role as the Board of Health's Animal Inspector. She continued her participation in the Rabies Task force of Barnstable County which again conducted wildlife baiting to stop the spread of rabies on Cape Cod. The Health Division appreciates all her fine work.

I thank all the Health Division Staff for their hard work this year, including Secretary Dianne Langlois, and Health Inspector Roberta Gough. Thank you to the Board of Health members for their continued dedication and hard work throughout the year. This year member Richard Roy left the Board, and I would like to thank him for his hard work over his term(s) on the Board. We have welcomed aboard Dr. Allen Ward, M.D.

I am sad to note that Health Inspector Roberta Gough, RS, after 21 years of service to the town, completed her last full year in 2009, and because of staff reductions, will not be with us into 2010. We thank her for all her hard work and service to the Town and wish her all the best as she transitions into retirement!

Disposal Works Construction Permits	116	$ 14,525.00
Food Handler's Permits	115	$ 16,530.00
Motel/Cottage Permits	12	$ 1,325.00
Installer's Licenses	47	$ 5,775.00
Septage Hauler's Licenses	18	$ 2,225.00
Test Hole Fees	57	$ 5,600.00
Swimming Pool/Hot Tub Permits	17	$ 1,900.00
Well Construction Permits	28	$ 1,950.00
Tobacco Sale Permits	16	$ 780.00
Real Estate Inspection Review Fees	181	$ 5,049.00
Rubbish Hauler Licenses	4	$ 500.00
Stable Permits	5	$ 200.00
Scallop Facility Opening Facility Permits	14	$ 700.00
Room Inspection Fees	17	$ 2,625.00
Board of Health Variance Review Fees	24	$ 1,775.00
Total	671	$ 61,459.00

Respectfully submitted, Judith Giorgio, RS
Health Agent

Conservation Division

Report from the Conservation Agent for 2009

The primary responsibility of the Conservation Division staff is to provide support to the Conservation Commission who is responsible for administering the Wetlands Protection Act (MGL Ch 131, s. 40) and the Chatham Wetlands Protection Bylaw (Chapter 272). A majority of staff time is dedicated to facilitating the permit process under the wetlands protection laws by:

- Serving as liaison between professionals, applicants, and the Commission;
- Educating the public on wetland values, natural resource protection, the application process;
- Maintaining the conservation related records and resource materials;
- Reviewing proposed projects and applications;
- Conducting site inspections for preliminary review of projects and for compliance with permits;
- Preparing permits and issuing documents; and
- Investigating reported violations and taking necessary enforcement actions, including the issuance of tickets and court appearances.

In 2009 there were a total of 274 applications submitted to the Commission for work within areas protected by state and/or local wetlands protection regulations, representing a 6% decrease over 2008 applications. The slight reduction in the numbers of applications does not reflect the fact that the scope and degree of complexity of some of the applications were such that additional special meetings had to be held by the Conservation Commission to deal with them properly. Given the state of the country's economy in 2009, the number of filings for projects near wetlands was not significantly reduced.

Applications were made up of 129 Administrative Reviews, 30 Requests for Determination of Applicability, 94 Notices of Intent, and 21 Requests to Amend Orders of Conditions. 15 Extensions of Orders of Conditions were issued.

- Total Wetland Application Fees Collected: $35,603.68

The total wetland application fees collected include a portion of the state application fee as well as a separate local filing fee. The town's share of the State fees collected totaled $15,028 and the fees collected under the local bylaw totaled $20,510.50. By statute, wetland fees obtained in the administration of the MA Wetlands Protection Act can only be used to carry out the Commission's duties under the Act, not for other Commission activities.

Only a few violations required enforcement. (Penalties collected under the local bylaw are deposited to the general fund.)

- Penalties (tickets) Collected: $600.00

In addition, other duties and responsibilities of the conservation staff include: staff support to related committees such as the Land Bank Open Space Committee, South Coastal Harbor Management Plan Committee, North Beach Advisory Committee; participation in regional workgroups and committees such as the Pleasant Bay Alliance; providing public education through workshops, the town website, and dissemination of informational brochures and handouts; providing presentations to local organizations; actively pursuing continuing education by attending seminars and conferences; drafting and implementation of Commission policies and regulations; assistance to the Commission in the oversight of town-owned conservation lands through monitoring and implementation of land management projects.

The position of Assistant Conservation Agent was combined with the Water Quality Lab Environmental Technician position. The position remained vacant until the hiring of Lara Slifka in July. Due to the responsibility of the water sampling from May through August, the work of the Assistant Conservation Agent is largely relegated to the off season. The Assistant Agent's role is assisting the Conservation Agent with conservation related matters, in particular the management of the town-owned conservation properties under the oversight of the Conservation Commission.

The implementation of the *Conservation Land Management Plan*, completed in 2007, is an ongoing process. Some of the land management projects completed over the past year include:

- Forest Beach Conservation Area- invasive species removal and restoration with natives
- Capt George N Harding Conservation Area - continued invasive species removal and weeding; semi-annual mowing
- Training Field Triangle - trail repair
- Old Comers Woodland - creation of trail, posting of signage
- Sylvan Gardens - invasive species removal; storm damage removal
- Property inspections and gathering of GPS points at property bounds

All of this work could not have been done without the assistance and cooperation of AmeriCorps volunteers, neighbors, landscape contractors and other Town Departments.

Early in the year, the Commission held a public meeting to review meadow management plans for the Forest Beach Conservation Area and the Captain George N. Harding Conservation Area.

The Commission adopted the plans. Implementation began with the semi-annual mowing of the property .

Land management projects and public access improvement projects on conservation lands continue to be largely funded through grants. For example, professional property line surveys are being conducted on many of the conservation properties to determine boundaries to aid in protection and prevent encroachment of neighbors using CPA funds granted in 2007. Barnstable County Land Management Grant Program awarded the Conservation Division $1,500 to be used in FY10 toward signage and invasive species management at Old Comers Woodland.

The conservation land management work of this division and the Conservation Commission is greatly enhanced by the assistance of **AmeriCorps Cape Cod**. AmeriCorps volunteers provide an extremely valuable service to the Conservation Commission and the Town in assisting with trail maintenance, invasive plant species control and other land management activities organized as *group projects*, projects that might otherwise not be accomplished due to limitations of town staff and funding. AmeriCorps volunteers are in demand for projects around the Cape and the application process for obtaining their services continues to get more competitive each year. We are grateful for each time AmeriCorps is able to provide their valuable assistance.

The Conservation Division has also been fortunate to have an AmeriCorps member serve as *individual placement* over the years. Member Samantha Miller's service from October 2008 - July 2009 included assistance with conservation projects as well as recycling efforts within the Town. The Conservation Division was fortunate to again be selected to receive an individual member's service beginning October of this year through July 2010. AmeriCorps member Margaret Kane is serving in a similar capacity, working two days per week on conservation projects and recycling issues.

The **ChathamRecycles** workgroup continues to meet once a month with the help of the AmeriCorps member who serves with the Town through the Conservation Division. The ChathamRecycles group organized an awareness event at the Transfer Station for the second year in a row - *RecycleFest '09*, held in May. In addition, the second annual *Drop & Swap* event was successfully held November 7th. The ChathamRecycles website continues to provide the public information on recycling in Chatham: www.chathamrecycles.org Another exciting accomplishment for the workgroup was participating in the Chatham Fourth of July parade with a ChathamRecycles float.

Through a MA DEP Municipal Sustainability Grant, compost bins and kitchen scrap buckets are available to the public at a discounted price. In 2009, 77 compost bins ($38 each) and 61 kitchen scrap buckets ($7 each) have been sold and continue to be available to the public through the coming year. The blue custom ChathamRecycles totes made their debut and over 360 toes were sold at $6 each. Proceeds from all of these sales are deposited into a revolving fund which is specifically earmarked for the purchase of more bins, buckets, and totes.

The tasks accomplished by this division are due to the very much appreciated support and diligent efforts of Secretary Mary Fougere and Assistant Conservation Agent Lara Slifka, as well as the extraordinary cooperative efforts of other town department staff.

Respectfully submitted, Kristin Andres
Conservation Agent

Water Quality Laboratory

The position of WQL Environmental Technician was combined with Assistant Conservation Agent in response to town budget considerations. The Department welcomed Lara Slifka to the new position in July and she immediately took charge of the laboratory's operations and the Coastal Water Nutrient Monitoring Program during the busiest time of the year.

The assessment and protection of the Town's shellfish growing areas remained a primary area of activity for the Water Quality Laboratory (WQL). There were no unanticipated shellfish closures due to poor bacteriological water quality in 2009. The seasonal closure program, which affects Mill Creek, Taylors Pond, Bucks Creek, Muddy Creek, and Oyster Pond, continues to function well allowing these areas to open in the winter and spring when water quality criteria for harvest are met.

The WQL analyzed 482 water samples for coliform bacteria from the Town's municipal water system in 2009. A number of samples tested positive for total coliform bacteria (for more information see the Water & Sewer Department report).

In compliance with the Massachusetts Beaches Bill, public and semi-public beaches were tested weekly during the swimming season (June to Labor Day). A total of 280 water samples were collected and tested for *Enterococci* bacteria from 21 locations (10 saltwater beaches, 3 freshwater ponds, and 4 semi-public beaches). Based on the test results, overall the beaches met the required water quality standards for recreational use.

Cockle Cove Creek remains closed to swimming due to naturally occurring elevated bacterial counts. White Pond Landing was posted closed for several days in early July; the source of this transient closure was not identified. One semi-public beach was posted closed for 24 hours; again no source was definitively determined. In a somewhat unusual occurrence a number of east-facing beaches were closed in response to high surf conditions from a Tropical Storm and Hurricane in late August. A number of east-facing beaches were also closed in response to the presence of great white sharks in close proximity, again in late August. No other closers (swimming bans) occurred in 2009.

Beach testing results and closure notices continued to be posted at the Town Offices, Annex, Permit Dept., on the town's website (www.chatham-ma.gov, go to DHE home page) and the Commonwealth of Massachusetts web site (www.mass.gov, go to beach testing). The WQL also received a seventh year of funding from the MA Department of Public Health to help partially cover the costs related to beach testing.

The Coastal Water Quality Nutrient Monitoring Program had another very successful season in 2009 thanks to the *Chatham Water Watchers*, a cooperative effort of the Town and the Friends of Chatham Waterways. The programs has 15 stations located throughout the estuarine waters of Chatham which were sampled twice monthly July through August and once in September yielding 130+ samples for nutrient analysis. In addition, a comparable number of field measurements for parameters such as temperature, dissolved oxygen, transparency, etc. were collected.

Due to staffing limitations and the impending relocation of the WQL the town did not participate in the cape-wide *Ponds in Peril Program* in 2009. Participation is expected to resume in 2010.

Separate Annual Reports for Coastal Resources and Shellfish are elsewhere in the Annual Town Report.

The DHE is grateful to all Town Departments and the public for their support, assistance, and cooperation during 2009. The Director would like to offer thanks to the many volunteers of the *Chatham Water Watchers*.

Special thanks are due the staff of the Department of Health & Environment as they continue to serve the citizens of Chatham with diligence and professionalism in addition to dealing with the added complications of the move to temporary offices.

Respectfully submitted,

Robert A. Duncanson, Ph.D.
Director of Health & Environment
Director, Water Quality Laboratory

Judith Giorgio, R.S., Health Agent
Roberta Gough, R.S., Health Inspector
Dianne Langlois, Health Secretary
Stuart Moore, Shellfish Constable
Theodore Keon, Coastal Resources

Kristin Andres, Conservation Agent
Mary Fougre, Conservation Secretary
Lara Slifka, Assistant Conservation Agent/
Environmental Technician

Report of the
Chatham Herring Warden

The Ryder's Cove Herring Run remained closed in response to the mandated closure of all Commonwealth herring runs by the Massachusetts Division of Marine Fisheries (DMF). This closure is scheduled to continue through 2012 at which time they will re-evaluate conditions to determine whether the closure should be lifted. On a more positive note, there were substantially more herring numbers last year when compared to the previous few years so we can hope that this trend will continue. DMF inspected the runs this past winter and are developing plans for rehabilitating the structural fish ladders. These ladders have been in disrepair for several years and the work will greatly improve the ability for the herring to migrate into, and out of, the lakes. The project is being funded by the state and should be completed in the fall of 2010.

My thanks are extended to Ted Keon, Director of Coastal Resources, Assistant Warden Joe Fitzback, as well as the Chatham Police Department for their help and assistance.

Respectfully submitted,

Donald St. Pierre
Herring Warden

Report of the
Historic Business District Commission

The HBDC held scheduled bi-monthly meetings. In addition to the regular meetings, one special meeting was called for the purpose of reviewing the PD/Annex and one work session was held.

At regularly scheduled meetings the Commission reviewed a total of 106 applications. Of these 84 were for signs (11 fees waived), 10 for major renovations/construction (2 fees waived), 15 for minor renovation, hardscaping/landscaping (3 fees waived) and 3 were for demolition (2 fees waived). A total of $1,470.00 was generated.

The Commission held its annual election in July. Eric Whitely resigned from the Commission to serve on the School Committee. Daniel Sylver was elected Chairman, Darci Sequin, Vice Chair, and Ali Van Der Burg as Clerk. Sam Streibert and Rebecca Speight continue as regular members and Guenther Weinkopf became an Alternate.

The HBDC was also assigned a Planning Board Liaison, Lynn Thatcher.

Major reviews of 2009 included; 1563 Main St. (Dunkin' Donuts), 1566 Main St., (CCCHFA), 678 Main St. (Christy's), 400 Main St., 2022 Main St. (Pie Shop), Town Of Chatham's request for demolition of 3 buildings on George Ryder Road, 2 Town Pumping Stations and the PD/Annex & Storage Shed.

At a meeting requested by the HBDC attended by the CPC, CHC Chairman and owners of 1566 Main St., a protocol was implemented for the oversight of CPA funds granted for that property.

HBDC participated with the Historical Commission and Historic Society in celebration of Preservation Month.

Besides its regular duties, the Commission is presently working on strengthening its rules and regulations, considering adding to and deleting areas from the District, reviewing the Sign Code for possible modification and working with the Planning Board on by-law rewrites.

Respectfully submitted,

Daniel A Sylver, Chairman
Darci Sequin, Vice Chair
Ali Van Der Burg, Clerk
Sam Streibert
Rebecca Speight
Guenther Weinkopf, Alternate

Report of the
Historical Commission

The Chatham Historical Commission continues to meet on the first and third Tuesday of each month at 9 AM in the Selectmen's meeting room in Town Hall.

In 2009, the slowdown in the National economy seemed to have caught up to some degree here in Chatham, as the Historical Commission received 18 applications for partial or full demolition of historic properties, compared with 29 in 2008. Five of the 18 were in the National Register District (Old Village). Of the rest, 5 were for partial demolition and 8 were for full demolition. No demolition delays were issued because all applicants were willing to modify their plans to a degree that allowed the Commission to approve them. Revenue for the Town from these applications totaled $2400.

Although there were fewer applications, the Commission was kept busy with other endeavors. There was discussion regarding how to best implement the Archaeological Survey Report, we worked on plans to save the U.S. Coast Guard boathouse, and we helped with the reviewing of preservation work on both the Railroad Museum and the buildings on the Marconi campus.

We continue our involvement in the decision making process for the replacement of the Mitchell River Bridge, and also in the on-going planning for Chatham's Tercentennial. The Commission has embraced several programs which are being planned for a 300 day anniversary celebration in 2012. These include the restoration of the Benjamin Godfrey Gristmill in Chase Park, along with planning for a self-directed tour of Town properties which are listed in the National Register of Historic Places. A printed guide for each would be included. We're also hoping to have an identification plaque for each of these special properties.

In the continuing effort to promote awareness of the preservation of historic properties, the Historical Commission, along with the Historic Business District Commission, the Historical Society and the Garden Club, held a festive Preservation Awards ceremony in May, hosted by Wayside Inn owners and staff. Planning has begun for the May 2010 ceremony, and the Commission is pleased to have received numerous applications for this prestigious award.

The Historical Commission looks forward to continuing its role in the preservation of historic assets in Chatham.

Respectfully submitted,

Donald Aikman, Chairman
Nancy Yeaw, Vice Chairman
William Manley
Frank Messina
Jane Moffett
Robert Oliver
Stuart Stearns

Report of the
Chatham Housing Authority

The Chatham Housing Authority, organized and existing pursuant to Massachusetts General Laws, Chapter 121B, Section 3, is composed of a five-member Board of Commissioners responsible for policy making and general administration of the Authority. The Authority is a quasi-state agency under the direction of the Massachusetts Department of Housing and Community Development.

Four members are elected by Town voters and the fifth is appointed by the Commonwealth. The Authority's administrative staff consists of an executive director, administrative assistant, a full-time maintenance employee and a part-time maintenance employee.

Board meetings are held on the third Tuesday of each month at 4 p.m. in the Authority's offices, 240 Crowell Road, Chatham. Additional meetings are called and posted when necessary. Meetings are open to the public. The annual meeting and election of officers is held at the regular meeting in September.

Major 2009 Efforts

In March 2009, the CHA conducted its second Annual Compliance Report on the Lake Street Terrace Apartments. The Compliance Report is part of the Monitoring Agreement we have the Town via the Comprehensive Permit and the Lake Street Affordable Housing Limited Partnership. We reported that Lake Street Affordable Housing Limited Partnership, Lake Street Terrace Apartments was in compliance with the Comprehensive Permit.

Core Authority Programs

Currently, these are the housing programs of the Authority:

The Anchorage, built in 1972, encompassing forty (40) one-bedroom units for senior citizens and disabled persons.

Captain Bearse Congregate House, opened in 1988, with nineteen (19) studio units designed for the elderly who require supportive living services. The Authority receives a grant from the Executive Office of Elder Affairs to deliver these services. **Family on Site Housing,** completed in 1988, which includes eight (8) three-bedroom and two (2) two-bedroom townhouse units. Also in the program are one (1) three-bedroom barrier free unit and one (1) two-bedroom barrier free unit for the disabled.

Group Home/Latham School consists of a residence for six disabled adults with live-in caretakers for teaching and supervision. The Latham School of Brewster developed and administers the program.

Group Home for the Disabled/Kennedy-Donovan: consists of a residence for eight (8) disabled adults. The program was developed and is administered by the Department of Mental Retardation and operated under contract by Kennedy-Donovan Center.

CHOP Houses, The Authority is the Resale Agency for the CHOP (Chatham Home Ownership Program) houses located off Stony Hill Road.

MCI Rent Escrow Program: The Authority is the Management Agency for the four single family homes on Old Comers Road. This program has successfully housed four families

in their own homes and we are looking forward to doing this again in the coming year. The May 2007 Annual Meeting voted to add an Affordable Housing Use Restriction to these four homes, this will take effect when the current occupants are housed in their own homes.

Chatham Rental Voucher Program: Currently there are six participates in this program. To date we have successfully assisted eight families and individuals become homeowners and/or self-sufficient which were the objectives of the programs.

Harwich Housing Authority: The Authority's Executive Director also runs our neighbor Town's housing authority in concert with its board. This arrangement between the two Authorities started in 2006 with a one-year trial contract. Both boards have signed an additional three - year contract. The HHA has 12 family units, a group home and several Massachusetts Rental Vouchers. Currently, the HHA has successfully secured land for additional rental units and through an RFP process awarded the Lower Cape Community Development Corporation as the developer of this site. The Harwich Housing Authority also has funds through the Community Preservation Fund, to help renters in the Town of Harwich with first, last and security deposits through a loan program. In addition the HHA has funds available to potential developers of affordable rental housing to assist with gap financing, feasibility studies, etc.

The Authority administers the following state and federal programs:

Massachusetts Rental Voucher Program (MRVP), begun in 1991, is a program for a limited number of low income families to remain in scattered-site, privately-owned rental housing throughout the community. The family contributes what the Commonwealth determines to be a fair share of allowable rent with a voucher subsidy paid directly to the landlord to make up the difference.

HUD Section 8 Vouchers: Although the Chatham Housing Authority has no Section 8 vouchers of its own, it administers vouchers for other housing authorities. The program is similar to the state program described above.

Maintaining and Creating Affordable Housing

Key elements in the Chatham Housing Authority's mission are to "provide affordable, decent, safe, and sanitary housing through the maintenance of our existing units and the development of new units" and "to support residents in their effort to achieve self-sufficiency." We have used the Town's Comprehensive Plan to accomplish its goals which mesh closely with our mission.

In the coming year, the Chatham Housing Authority will be again applying for Community Preservation Funds for two different programs. The first is a First Time Homebuyer Buy Down Program and the second is a Rental Buy-Down Program to help families having difficulty meeting their housing needs. We hope the voters in town will once again support our efforts at the Annual Town Meeting in May 2010.

During this past year, the Commissioners believe the Authority's mission has been advanced thanks to devoted service by its board, administrative staff, and the valuable cooperation of Town officials, Friends of Chatham Affordable Housing and Chatham's Affordable Housing Committee. In addition, regional and state agencies and organizations with affordable housing goals have been most supportive.

The Board also wishes to applaud the extraordinary Authority personnel, who not only are experienced professionals, but caring individuals. We are proud to serve with Executive Director Valerie Foster, Administrative Assistant Debra Joudrey; Maintenance Supervisor John Stewart and Matthew Stone, part-time maintenance staff.

Respectfully submitted,
Joanne Taylor, Chairperson
Maureen Auterio, State Appointee/Treasurer
Shirley Smith, Vice Chair
Whitney Burr, Assistant Treasurer
Jack Kelleher, Member

Report of the
Human Services Committee

Currently the Human Services Committee consists of seven (7) members, all residents of Chatham. Our membership is down four (4) from our desired membership of eleven (11). The Committee has lost three members during 2009. The current members are:

Richard Sternberg (Chairman)
David Ready (Vice Chairman)
Karen McPherson (Secretary)
Cece Motz
Primrose Craven
Marilyn Sneden
Scott Daniels

Members leaving the Committee during the past year were:

Joan Howe
Theresa Russo
William Browne

Our primary role in the past has been to evaluate funding requests from various agencies that provide services to Chatham and Cape Cod residents. We also intend to be proactive in trying to identify and remedy the unmet needs of our citizens.

This past year we evaluated and approved funding requests from sixteen (16) current agencies, implemented an internal committee recommendation for a Chatham Community Child Care Scholarship Program administered by the Child Care Network and recommended continuing the program, and added a funding request for ARC of Cape Cod, amounting to a total funding request of $205,475 for the fiscal year 2011.

In the fiscal year 2010, the funding of seventeen (17) programs totaled $203,375 which represented 0.63% of the Town budget.

2009 Activities

1. The Committee reviewed the RFP's of 17 agencies along with continuing our internal Committee recommendation for the Chatham Community Child Care Scholarship Program. The funding requests represent an increase of $2,100 over the approved fiscal 2010 budget or 1.03%. The increase is due to a $100 increase for the Homeless Prevention Council, a $1,000 increase for Operation in from the Streets, and a new request for $1,000 for ARC of Cape Cod. Given the difficult economic climate, the Committee feels that this modest increase is warranted for those most in need in our community.
2. The Committee worked with the Child Care Network in Hyannis to implement the Chatham Community Child Care Scholarship Program in September. To date, four (4) families representing five (5) children have accessed the program and have been

approved for scholarships. Due to the initial success of the program in providing scholarship funding for child care to needy Chatham residents, the Committee evaluated and recommended continuing the program for fiscal 2011 at the current funding level ($5,000).

2010 Activities

Going forward, our Committee continues to look at unmet needs in the community and recommending funding for agencies and programs that address those needs. We feel that one of the most important roles of government is to provide for the basic needs of our citizens who need help.

1. Continue to monitor the effectiveness of the Child Care Network Voucher Scholarship program including any additional funding required in subsequent budgets.
2. Add additional members to increase our membership to the normal complement of eleven.
3. Work with the Council on Aging and Capital Projects Review Committee to evaluate and implement a supportive day care program in Chatham for elders.
4. Continue our mission of evaluating the proposals of the human service agencies who currently serve Chatham and look for new agencies that would address unmet needs.

Respectfully submitted,

Richard Stenberg, Chairman
David Ready, Vice Chairman
Karen McPherson, Secretary
Members:
Richard Stenberg
David Ready
Karen McPherson
Cece Motz
Primrose Craven
Marilyn Sneden
Scott Daniels

Report of the
Land Bank & Open Space Committee

The Land Bank Committee was formed in 1999 for the purpose of acquiring property for open space preservation and passive recreation. The Committee continued to seek out properties that score high on its evaluation criteria list. Properties are ranked high that preserve scenic views, protect drinking water recharge and watershed areas, protect wildlife habitat, extend contiguous town owned properties, and provide opportunities for passive recreational benefits.

Since its inception, the Committee has purchased more than 107 acres of open space property. The servicing of our bonded debt for a few of these larger properties limits the availability of funds for significant Land Bank purchases. The Committee continues to seek opportunities to leverage its funds with land purchases in partnership with common interest parties such as the Community Preservation Committee, the Chatham Conservation Foundation, Inc. and private neighborhood initiatives. Additionally, the Town's updated Open Space and Recreation Plan enables the opportunity to apply for State grant funds for land purchases.

The Committee continues to investigate the possible acquisition of a large land parcel but no purchase article was presented to voters this year.

An appropriation in the amount of $30,000 from Land Bank maintenance and improvement funds was approved for the implementation of an architectural landscape plan to upgrade and improve the Sylvan Gardens property. The transfer of title to the Town of a 1.14-acre parcel of land contiguous to the Gardens, has been approved. This property provides public access to Sylvan Gardens and allows the Town to proceed with its restoration project.

The composition of the Committee changed with the resignation of Emilie Kimball and David Oppenheim who were replaced by Associate Members Laurel Sorenson and Ali van der Burg. Kristin Andres, Conservation Agent and Terry Whalen, Principal Town Planner assist the Committee. Dr. Florence Seldin is liaison to the Board of Selectmen and Mary Fougere replaced Genie Griffen as Secretary.

Respectfully submitted,

Victor Di Cristina, Chairman
Jack Farrell, Vice-Chairman
Richard Batchelder
Dr. George Cooper, Clerk
William Plumer
Laurel Sorenson
Ali van der Burg

Report of
Monomoy Community Services, Inc.

Annual Statistical Data Comparison

Youth Programs	FY04	FY05	FY06	FY07	FY08	FY09
Total participants	274	254	288	294	341	325
Average daily Attendance	32	37	39	38	40	44
Total Programming Hours	2226	2137	2101	2152	2232	2187
COUNSELING						
Sessions Provided	920	791	648	540	401	311
Individual Chatham Clients	72	68	92	58	25	28

Usage Notes

- Monomoy is continuing to experience maximum enrollments in all areas of early childhood and school-age programming. Loss of regional grant funding and last year's conversion of some of grant funded early childhood programs to fee-based services has staved off closure of some of the available programming.
- With the Town Recreation's expanded middle school age recreational programming, Monomoy continues to concentrate on the age 5 -10 population that constitutes the bulk of childcare requests. Again this year, local children whose parents were working, had access to sailing, kayaking, fishing, fine arts and other lesson quality activities during their summer and after school childcare. This year, despite significant reduction in grant funding and private contribution, Monomoy was able to keep childcare services available to Chatham families, school choice families and children of town and community business employees.
- Waitlists remain a significant issue for all areas of Monomoy childcare programming. The waitlists continue, primarily due to the large local childcare need and the lack of available space to expand to meet that need. Again this year, as many as 8-10 families were unable to secure sufficient childcare for each day of programming, both during the school year and the much longer day coverage needed during the summer months. The town's determination this year that the old Rec. facility had deteriorated to the point that it was not safe for public use, was a setback for Monomoy's efforts to secure additional space expanded childcare services.
- Total clinical counseling sessions and YTD clients continued to decline this year. Monomoy and South Shore's study of this decline in use sites closing of the South Shore Mental Health satellite office in Brewster and the cost prohibitive nature of even the nominal insured co-pay for families and individuals experiencing financial challenges, as primary factors in usage decreases. Restructuring and elimination of some Dept of Mental Health programs may also be contributing to the decline. As a preventative investment for the community, the contract will be renegotiated for the FY10 year, to include alternative use of the funding, including a move to offer more educational and group programs where, regionally, there has been an increase in attendance. Residents requiring long-term medication and supervision will continue to receive service, new patients will continue to have access to all South Shore's clinical services and Monomoy will maintain counseling space for those local residents with transportation issues and/or in need of counseling services close to home.

- FY09 financial aid requests from families in both Monomoy programs and other Chatham based childcare programs exceeded $61,000. Monomoy used available town funds and private contribution to cover the deficit in financial assistance left by the loss of state education funds and the loss of a significant annual contribution from the St Vincent DePaul Society. Again this year, a combination of town funding, private contribution, and referral to available scholarship programs helped local families secure 10-85% of their childcare expenses, based on income, emergency need and determined risk.
- As a result of town support, local families and individuals had access to the following Monomoy sponsored programs in FY09:

Cape-wide Family Resource Information & Referral
Clinical Counseling
Clinical Counseling Home Visits
Psychiatric Evaluation
Licensed School Age Child Care
Full Time Summer Childcare
School Vacation Care
Toddler Occasional Care
Early Childhood Recreation Activities
Middle School Summer Intern Positions
Middle School Evening and Weekend Activities
High School Senior Internship Placements
Family Special Events
Compassionate Friends Referral Info
Alzheimer's Care Givers Support/Counseling
Student and Family Outings
Community Welcome Baby Baskets
Year Rounder's Annual Beach Party
C. Roger Pollock Early Childhood Scholarship
Advocacy for Families with Children with Special Needs

Affiliations/Collaborations

Monomoy remained actively engaged in cooperative planning, programming and collaboration with many State and local organizations including: South Shore Mental Health, Chatham Recreation, Eldredge Public Library, Lower Cape Community Partnership Council, Cape Cod Children's Place, MA Association of Humans Service Providers, Chatham Schools, Chatham Scouts, WIC, Lower Cape Outreach, WOFF, Homeless Prevention Council, MA EEC.

Goals Realized

- ***Maintained existing scope and levels of service.*** Despite a continued decrease in charitable contributions, Monomoy managed to maintain or surpass its levels of service available to local residents in all areas of programming.

- ***Increased and diversified fundraising efforts.*** Despite restructuring, and significant event cost cutting, Monomoy's primary fund raiser, Taste of Chatham netted nearly $10,000 less than the already decreased revenues from the previous year. In the face of fundraising adversity, Monomoy Board, Staff and Volunteers organized a new, very successful, mid-winter fund-raising event, "Tools of the Trade," to help offset the lost "Taste" revenue. This year, Monomoy will again run the **Taste** and the **Tools of the Trade**. In addition, Monomoy will also attempt to add two new mid-size fund raising events to the spring and summer months.

Works in Progress

Given the record service levels needs, particularly in the area of childcare resources, the challenging economy and the discouraging decrease in charitable contributions, Monomoy has been forced to place a physical building expansion on hold. Funds originally planned for construction are currently needed to simply exist.

Instead of the building expansion, our new initiatives will include further development of community events that offer local residents and visitors opportunities to enjoy Chatham combined with opportunities for local groups and service providers to secure funds to keep their organizations viable.

Closing Comments

By all indications, our economy, country and our community are certainly far from out of the woods yet. Local families struggle every day just to get by. As Monomoy approaches 40 years of service to the Chatham community, our Board, Staff and Volunteers remain committed to hard work, innovative problem solving and strong advocacy to combat the crises and support the daily lives of local families and individuals.

Respectfully Submitted,

Theresa Malone, Director
Monomoy Community Services, Inc.

Monomoy Community Services
Board of Directors
Heather and Peter Higgins
Carole Maloof
Tim McGill
Jamie and Warren Nash
Dave & Karen Ready
Patricia Siewert

Report of the
North Beach Advisory Committee

The newly resurrected North Beach Advisory Committee (NBAC) started the year by working with town staff in the development of the management plan for the resumption of vehicle use on South Beach. While the approval process for the seasonal use is on hold due to the recent property ownership issues in the access area to the beach, the committee continues to support and encourage the approval of off-season vehicle access to South Beach.

Early in March the NBAC met with town staff and representatives from Mass Audubon to finalize a nesting shorebird monitoring program for North Beach and North Beach Island. Our committee strongly encouraged the town to secure funding for a bird monitoring program for the island which resulted in the hiring of a seasonal bird monitor for that area.

As a result of many requests by property owners and lessees, a clean up of North Beach Island was organized by the NBAC and town staff and was successfully completed in the early fall.

Accelerated erosion rates continued to plague the town's remaining portion of North Beach throughout the year. The middle trail became exposed to the outside beach as a result of the westward migration of the beach and was closed due to safety concerns. The NBAC worked with town staff, the Conservation Commission, and the Cape Cod National Seashore to relocate the trail so safe passage to and from the end of the beach could resume regardless of conditions on the outside/front beach.

Throughout the year, individual members of the NBAC have provided timely and comprehensive updates of conditions on both North Beach and North Beach Island. These reports have been used by town staff, various town boards and committees, and state and federal entities to assist with the management of these dynamic areas.

Respectfully Submitted
Robert N. Long, Chairman

Members:
Roger Carroll
Thadd Eldredge
Kurt Helfach
Donna Lumpkin
Tom Olson
Jack Perry

Report of the
Park and Recreation Commission

2009 was another busy year for the Parks and Recreation Commission and the Department. Beach issues were the focus of much of the time and attention. Throughout the winter months the Commission worked with the Board of Selectmen, Board of Health and town staff on revising an operational plan for the Lighthouse Beach area. Discussion and decisions on staffing levels, equipment, costs and funding consumed many hours of meeting time. We are happy to report that the summer beach season ran very smoothly with no serious incidents. We thank the public for their understanding and support and cooperation with the new rules that are in place.

On Labor Day weekend we learned of the significant presence of large great white sharks swimming off our eastern beaches through research being conducted by the State Division of Marine Fisheries. This prompted closing all beaches on this side of town to swimming. We will be working on plans of how to best address this issue in the coming year.

Our Nantucket Sound side beaches remain a popular summer destination for residents and visitors. We received $196,130 from non-resident beach parking. This was up $12,080 from 2008 due in part to the paid parking now required of non-residents on Bridge Street. Resident beach sticker sales totaled $118,530 as collected through the Permit Department. This was up $2,995 from last year. Contracted concession at the beaches amounted to $6,500. Following approval in May a beach cleaner was purchased to improve the condition of our beaches. The machine worked very well at removing both seaweed and various man made debris from Harding's Beach. This left the beach in better condition. Unfortunately the effects of significant erosion at Cockle Cove Beach cut off our equipment access to this and Ridgevale Beach. We are hoping that a planned dredging project will allow restoration of this access for summer 2010. The significant erosion of all Nantucket Sound side beaches is a big problem that will challenge us all for a solution in the near future.

The various recreational facilities around town are an important resource for many people. This spring the Chatham Athletic Association completed a major restoration of Veterans Field. The entire field has been re-graded and newly sodded. The infield was rebuilt with a new brick and net backstop. A warning track encompasses the entire field. The High School baseball team enjoyed playing on it in the spring. This was done with a significant grant from the Yawkey Foundation.

The tennis courts on Depot Road were resurfaced this summer and other small improvements are planned there in the coming year. The skateboard park on George Ryder Road remains popular with local youth and visitors. The department did some significant landscaping to this park in the fall. The other parks and playgrounds remain well used with a variety of activities. In June a fundraising event organized by resident Dale Eldredge was held to benefit the Children's Cove and was very successful.

Planning has begun for a restoration of the historic windmill in Chase Park. This windmill built in 1797 is in need of shingling, foundation work and replacement of the main wind shaft. The Commission is working with the Historical Commission and a group of very interested residents

seeking Community Preservation Act funds to make the repairs to the mill. The residents are also looking to start a volunteer group to keep the windmill open on a regular basis in the summer and actually operate the mill for selected events. This is another feature as Chatham approaches its 300th anniversary.

The Community Center completed its second year of operation. The Commission revised the fee structure for the building and has resulted in a solid increase in the numbers community groups using the facility. There has also been an increase in programs being run by the department in the building. A focus group of residents has provided good recommendations on activities of interest to residents. The staff is developing programs to meet these recommendations. New programs particularly for adults have been started and we look to add much more to this in the coming year. We encourage all residents to check our department web site www.chathamcommunitycenter.com for updates on the many changing activities in the department.

The fitness room offers residents an opportunity to improve their health and well being with a variety of state of the art machines to provide a total workout. We invite residents to come see the facility and encourage purchasing a membership to this terrific resource. There were 500 participants in 2009.

Youth Programs

For the Youth Sports Programs we had a large percentage of our kindergarten through sixth grade residents participate. In basketball there were 138 participants. Baseball and softball had 168 players from tee ball through the (5/6 grade Major League level). The Soccer program had 175 participants. We are most grateful to the 84 volunteer coaches who made this all possible.

For 2009, some of the new programs we started were Kindergarten Basketball. This was a success with a total of 24 participants. "Sports Mania" for grades K, 1 and 2 began as a 5 week program and had 20 participants in the spring and 17 in the fall. Dodge ball for grades 3 & 4 was also a new program with 11 children.

Summer Youth Programs

The Chatham Parks & Recreation Youth Summer Programs were well attended with record numbers of children participating in the Summer Recreation half day program (207 children) and the Recreational Tennis Program (186 children). The three sessions of Swimming Lessons at Oyster Pond also continue to be popular and well attended. Enrollment was on target for the July Major League Soccer Camp but off for the August Camp, which is usually attended, in large part, by local Chatham children. The lower enrollment numbers in the August camp reflects the difficulty of paying $110 for a one week camp in a challenging economy.

Chatham Youth Services

Chatham Youth Services had a great year in 2009, focusing on students in grades 5-12. Chatham Youth Services reached 90% of students in at least one of our recreational programs, and 75% of students in multiple programs (including classes, dances, community service events, community

events, and trips). During 2009, we had our inaugural No Prom for the Homeless night- a Cape wide event that over 300 teens attended; raising over $10,000 which was donated to Homeless not Hopeless in Hyannis. Another highlight of 2009 was Chatham Young Artists- a program that allows students in grades 5-8 to take a variety of art classes at a reasonable cost. Some of our most popular programs were: Middle school parties, Girl's Night, Late Night Hide and Seek, Gift Factory and of course our field trips.

Adult Programs

The Adult Recreation and Fitness Programs continue to grow and become popular at the Community Center taking advantage of our beautiful Gymnasium, Aerobics Studio and Fitness Room. The offerings include adult badminton, basketball, floor hockey and Futsal in the gymnasium as well as walking hours during the cold winter months. Aerobics, T'ai – Chi, Yoga, Belly Dancing and Zumba classes were offered in the Aerobics Studio. During the summer months we offered Beginner Tennis Lessons with professional Sandy Dobbrow. In the Fall programming expanded to include more passive recreational offerings for adults including affordable trips and tours, Classic Movie Nights, art classes and computer workshops.

An adult softball league was formed and had a total of 36 players fielding 3 teams that played P-Town, Truro and Wellfleet teams. This program was considered a success and will run in the future

Special Family Events

The three Recreation Coordinators worked cooperatively to expand Special Family Events in order to provide fun and affordable activities for families to participate in throughout the year. Family Dodge ball & Pizza dinner was a new family program and we had a total of 61 registered participants, this was a HUGE success and requested for the future. A town wide Scavenger Hunt took place in March in which 41 individuals participated and the recreation department partnered with local businesses to be part of the hunt. A Police, Fire and Community Kick Ball Game and Cook-Out had 92 participants in May and was a great success. In the fall, the recreation department provided a Family Scarecrow Decorating Contest and the second annual Turkey Hunt in which participants search for four turkeys all with separate clues leading to their whereabouts. Lucky winners who found the turkeys were provided with $25 gift certificates to purchase their own Thanksgiving turkey at the Chatham Village Market. The Chatham Village Market donated half the cost of the turkeys for this event. This fall the Community Center held its third Holiday Vendor Fair with 43 crafters and vendors participating. Each vendor and crafter provided a donation for a raffle in which all proceeds raised were donated to the Youth Services Program. Along with baked goods prepared and sold by the High School Youth Council, the Youth Services Program raised more than $3,000 at this event. In December the Kiwanis Club of Central Cape Cod sponsored a visit by Santa and the Chatham Merchants Association sponsored the Chatham Town Band Winter Concert which took place at the Community Center as part of the Christmas Stroll activities. The First Night Committee used the upstairs large meeting room and the gymnasium and gym lobby to sponsor an array of First Night Activities to celebrate New Year's Eve and welcome in the New Year.

This year saw a change in the structure of the Park and Recreation Commission itself. Two long serving members of the Commission completed their final terms. We express our sincere thanks to W. Gary Anderson and J. Chris Cannon for their many years of very dedicated service to this commission and the Town. We also want to thank Michael Brady for his service on the Commission and his work to improve youth sports during his tenure. The Commission was revised in makeup from 7 members to 5 members on July 1st. The commission also welcomed its newest member Ira Seldin in 2009.

We would also like to thank the many groups that make our community special. We thank the Chatham Garden Club, Friends of Trees, Chatham Athletic Association, Chatham Merchant's Association, First Night Committee and others for their support and assistance in making our Town a better place. And we off our most sincere thanks to you the voters and taxpayers of Chatham for your continued support.

Park and Recreation Commission:

Michael Seidewand, Chairman
Joyce Reynolds, Vice Chair
Robert Dow
Meredith Fry
Ira Seldin

Report of the
Permit Office

The revenue for the Permit Office for 2009 was $718,809 up slightly from 2008 ($714,793). Sincere thanks to Mary Jane O'Leary , Bette Hahner and Evelyn Ambriscoe, they all did a great job!

The Recycling Committee which is comprised of several town employees and some generous citizens who give their time because they care deeply about educating people as to the advantages of recycling, had a Recycle Fest Day at the Transfer Station in May which was very successful. In November we had a Drop and Swap day which was a huge success with literally tons of materials brought by people and taken home by others. It was a fun day for all who attended, and we thank those who participated. Please log on to our website for many related topics that you may find interesting and educational. www.chathamrecycles.org.

The following fees were collected by the Permit Department during 2009:

SHELLFISH			
Commercial	304 permits @ $200	$60,800.00	
Junior Commercial	18 permits @ $100	$1,800.00	
Senior Commercial	21 permits @ $ 50	$1,050.00	
Resident Family	1245 permits @ $ 25	$31,125.00	
Resident Senior	325 permits @ $ 10	$3,250.00	
Non-Resident Family	805 permits @ $ 80	$64,400.00	
		$162,425.00	Sub-total

In addition, 32 free Commercial and 99 free Resident Family shellfish permits were issued to residents 70 years of age or over who are domiciled in Chatham and previously had a free license.

SPECIAL USE PERMITS - TOWN LANDINGS			
Resident and Non-Resident Permits (17 permits)		$1,650.00	
BEACH/TRANSFER FACILITY PERMITS			
1st Beach	956 permits @ $25	$23,900.00	
2nd Beach	607 permits @ $20	$12,140.00	
Transfer Facility, 1st car in household	1153 permits @ $110	$126,830.00	
Transfer Facility, 2nd car in household	483 permits @ $20	$9,660.00	
Combination Beach/ Transfer Facility, 1st car in household	2490 permits @ $135	$336,150.00	
Combination Beach/ Transfer Facility, 2nd car in household	1021 permits @ $40	$40,840.00	
Household Recycling	841 permits @ $ 5	$4,205.00	
Replacements (Duplicates) for permits and shellfish licenses	443 permits @ $ 2	$886.00	
Weir Permits		0.00	
Unallocated Funds		123.00	
		$556,384.00	Sub-total
	Grand Total	$718,809.00	

Respectfully submitted:
Judith B. Kent, Administrator

Note: Judith Kent, Permit Administrator, retired at the end of 2009 after many years of running the Permit Office. We wish her a well deserved retirement.

Report of the
Planning Board

The Planning Board, along with the support of the Planning staff, meet twice monthly to address regular business agenda items. These items consisted of, but were not limited to Site Plan Reviews, Subdivisions and ANR Plans. Also on alternate weeks the board continued their review of the Town's Protective By-Laws. The Planning Board revised and resubmitted several Affordable Housing By-Laws at the May 2009 Town Meeting. The effort was unsuccessful in passing these new Affordable Housing By-Laws. The Planning Board then continued with their review of the Zoning By-Laws. The board submitted several changes to the Zoning By-Laws at the October 2009 Special Town Meeting. These included changes to Site Plan Review Thresholds and Projections/Accessory Buildings and Structures which were unable to gather the two-thirds vote they needed to pass. The year ended with the Planning Board and Board of Selectmen discussing a potential Zoning By-Law Advisory Committee.

There were several items of substantial concern to the public which were reviewed by the Planning Board.

* 678 & 686 Main Street- Site Plan of Christy's Convenience Store
* 1563 Main Street- Site Plan of Dunkin Donuts
* 261 George Ryder Road- Site Plan of new PD/Annex
* 211 Orleans Road- Site Plan of Chatham Citgo / convenience store
* GB3 Zoning Change - Bromley Trust property (Chatham Village Market and CVS)

The Planning Board will continue with its regular business agenda as well as continue their role in the review of the Town's Protective By-Laws.

Fees Collected:	$5,372.00
Site Plan Reviews:	Pre-application (6) Formal (4) Change of Use (2) Amended Site Plan (5) 1 yr. Site Plan Time Extension (3)
Subdivisions:	Preliminary (1) Definitive (2) Lots Created (8) Modified (3)
ANR Plans:	Reviews (4) Lots Created (10) Lots Conveyed To Abutters (5)

Recommendations to ZBA: (4)
Repetitive Petition: (1)

Submitted by Cory Metters, Planning Board Acting Chairman

Report of the
Pleasant Bay Alliance

The Pleasant Bay Alliance is an organization of the Towns of Harwich, Orleans, Chatham and Brewster established to coordinate implementation of the Pleasant Bay Resource Management Plan. The plan incorporates the Pleasant Bay Area of Critical Environmental Concern (ACEC) and the 21,600-acre watershed, which includes portions of all four towns. The Alliance develops public policy recommendations, technical studies and public education tools to support the Bay's natural resources and the public's safe enjoyment of Pleasant Bay.

Highlights from 2009 include:

Barrier Beach and Inlet Dynamics

We continued to carefully monitor the dynamic conditions in the barrier beach and inlet configuration. In order to assess potential changes to navigation, the Alliance commissioned Coastal Engineering Company to conduct hydrographic surveys to measure depths of navigation channels throughout the Pleasant Bay system, with a special focus on areas affected by the new inlet. The Alliance also continued its work with Dr. Graham Giese of the Provincetown Center for Coastal Studies. Dr. Giese presented his multi-year tide gage analysis and completed a study of inlet migration over the next fifty years. The work of Dr. Giese and Coastal Engineering was presented at the Alliance's annual symposium held at the Chatham Community Center in June. Other speakers at the symposium included Ted Keon, Chatham Coastal Resources Director, and Rob Theiler, a coastal geologist with the US Geological Survey and specialist in relative sea level rise.

Water Quality

Thanks to our many dedicated volunteers and volunteer coordinators, the Pleasant Bay Citizen Water Quality Monitoring Program completed its tenth year of sample collection. Samples were analyzed at the UMASS School for Marine Science and Technology Laboratory. Sixteen stations were monitored in 2009. Water quality data for the years 2000-2008 were compiled in a report for distribution early in 2010.

Wastewater Management

Progress within the four towns in the area of wastewater management continued to be a focus of the Alliance. The Alliance reviewed and submitted comments to the MA Environmental Protection Act (MEPA) office regarding the Orleans Draft Comprehensive Wastewater Management Plan. We also provided input on proposed zoning bylaws which were submitted to Brewster Town Meeting, including the Natural Resource Protection Design bylaw.

Our work on fertilizer management continued. The Alliance issued an RFP for consultants to develop non-structural strategies to manage nutrient impacts form fertilizer use. That project, funded by a grant from the Cape Cod Water Resource Protection Collaborative, is set to begin in January 2010.

Muddy Creek Restoration

The Alliance continued its work to improve resource conditions in Muddy Creek. The Alliance applied for and obtained provisional project status with the Massachusetts Wetlands Restoration Program (WRP). The WRP sponsored a study of hydrodynamic scenarios to determine the optimal culvert size to improve flow between Muddy Creek and Pleasant Bay. The next step will be to assess water quality and other resource impacts resulting from culvert widening. As a result of this work, the Muddy Creek resource assessment was included for funding as a priority project under the Cape Cod Water Resources Restoration Project, for which funding was recently authorized by Congress.

No Discharge Area

With support from all four Boards of Selectmen and the Waterways Committees of Orleans, Chatham and Harwich, the Alliance submitted an application to MA Coastal Zone Management and the US Environmental Protection Agency to designate Pleasant Bay and Chatham Harbor as a No Discharge Area. The designation would make it illegal to discharge boat sewage that has been treated by a Marine Sanitation Device. A decision on the application is expected in 2010.

In addition to Technical Resource Committee and Steering Committee members appointed by the Board of Selectmen, the Alliance is fortunate to have active participation from the Cape Cod Commission, Cape Cod National Seashore, MA Department of Environmental Protection, MA Division of Conservation and Recreation, MA Coastal Zone Management, Provincetown Center for Coastal Studies, Woods Hole Sea Grant, Cape Cod Cooperative Extension, Friends of Pleasant Bay, Friends of Chatham Waterways and Orleans Pond Coalition.

On behalf of the Alliance we wish to thanks the citizens of Chatham for your ongoing support.

Respectfully Submitted By:

Jane Harris, Steering Committee
Charles Bartlett, Steering Committee
Kristin Andres, Technical Resource Committee
Robert Duncanson, Ph.D., Technical Resource Committee
Theodore Keon, Technical Resource Committee
Stuart Moore, Technical Resource Committee
Carole Ridley, Coordinator

Report of the
Chatham Police Department

The members of the Chatham Police Department continued to focus on community problem solving and improving internal processes for 2009. Our Community Patrol Officers devoted a lot of attention on interacting with the youth through the Chatham Schools and the Community Center. This effort has paved the way for improved relations with the youth in town, and has also built upon our partnerships with the Chatham Schools and Park and Recreation staffs. An internal review process of crime incidents and police response has now been expanded to include on-going detective cases for 2009. This review process brings close attention and examination of our response to all crime incidents and provides accountability on investigations with a thorough follow-up of all pending cases. Also, I am pleased that we have fully implemented the employee evaluation process for both civilian employees and sworn police officers, which will continue the efforts of improved employee performance.

2009 Statistics

Calls For Service:	11,536
Criminal Investigations:	369
Motor Vehicle Accident Investigations:	248
Criminal Arrests:	111
Motor Vehicle Enforcement Actions	2,952
Community Policing Interactions:	14,375

I am grateful to the members of the Chatham Police Department for their continued commitment and dedication in helping make Chatham one of the safest communities in Massachusetts, and to serving the citizens and businesses of Chatham. A special note of thanks to Sergeant Joseph Fennell, who after 36 years of dedicated service to the Chatham community, retired in 2009. On behalf of all members of the Chatham Police Department, I want to thank the Town Manager, the Board of Selectmen, and the fine citizens and business owners of Chatham for their continued support.

Respectfully submitted,

Mark R. Pawlina
Chief of Police

2009 Crimes Investigated by Chatham Police Department

ASSAULT – INTIMIDATION	1
ASSAULT – OFFICER ASSAULTED	1
ASSAULT – SIMPLE	24
ASSAULT – W/DANGEROUS WEAPON	10
BRIBERY OFFENSES	11
BURG/B&E	1
BURGLARY – ATT. F.E. BUSINESS	3
BURGLARY – ATT F.E. RESIDENCE	4
BURGLARY – F.E. BUSINESS	8
BURGLARY – F.E. RESIDENCE	15
BURGLARY – UNLAWFUL BUSINESS	3
BURGLARY – UNLAWFUL RESIDENCE	14
BURGLARY / B&E MOTOR VEHICLE	7
COUNTERFEITING / FORGERY	2
DRUG EQUIPMENT VIOLATIONS	2
DRUG NARCOTIC OFFENSES	6
EMBEZZLEMENT	0
FRAUD-CONF GAME/SWND/FLSE/PRT	1
FRAUD – CREDIT CARD/AUTO TELLER	5
FRAUD – IMPERSONATION	3
HATE CRIMES	0
LARCENY – ALL OTHERS	87
LARCENY – ATTEMPTED	0
LARCENY – FROM M/V	13
LARCENY – SHOPLIFTING	27
LARVENY – THEFT BICYCLE	12
LARCENY – THEFT FROM A BUILDING	21
LARCENY – THEFT M/V PART	1
MV – THEFT OTHER VEHICLES	0
MV – THEFT UNAUTH USE	0
MV – THEFT / PLATE ONLY	0
SEXUAL FORCE – ASSULT W/ OBJECT	0
SEXUAL FORCE – FONDLING ADULT	1
SEXUAL FORCE – FONDLING JUVINILE	0
SEXUAL FORCE – RAPE	0
SEXUAL NON FORCE – ASSAULT CHILD	0
SEXUAL NON FORCE – EXPOSING	0
SEXUAL NON FORCE – OTHER	0
SEXUAL NON FORCE – STAT RAPE	0
THREATS – SIMPLE	10
THREATS – TO KILL	0
VANDALISM – DAMAGE $250+	22
TOTAL CRIMINAL INVESTIGATIONS	369

2009 Chatham Police Department Personnel

Administration
Mark R. Pawlina, Chief of Police
Captain John D. Cauble
Lieutenant Michael D. Anderson
Kimberly A. Clemons, Administrative Assistant

Sergeants
Joseph D. Fennell
William R. Glover
Andrew B.Goddard

Detectives/Court Officers
Sarah A. Harris
Louis F. Malzone

Police Officers
John R. Whittle
William S. Little
Brian J. Skinner
Michael A. Murphy
William G. Massey, CRO
Deborah A. Lochiatto
Joshua S. Wisniewski
Craig H. Bayer
Ryan D. Coholan
Andrew P. Hutton
Geoffrey E. Phillips
Thomas J. Powers
Sean P. Ryder

Police Dispatchers
Katie Brown
Melanie Boutin
Jeanine Meehan
Erin Hemeon
Jill Davis (Part Time)

Records Clerk
Jean-Marie Our

Reserve Officers
Rodney M. Lynch
Katie L. Brown

Report of the
Department of Public Works

The 2009 Annual Report for the Chatham Department of Public Works is submitted in accordance with the Town of Chatham Bylaws.

The Water and Sewer Departments officially joined the DPW on July 1, 2009. These departments completed their physical move to the DPW Building on Crowell Road in December 2009.

HIGHWAY DIVISION:

The duties and responsibilities of the Chatham Highway Department are as follows: to maintain and repair over 70 miles of Town owned roads, 10 miles of sidewalks and all Town parking and paved areas (this includes road re-grading, resurfacing, drainage installation, painting of center lines, crosswalks, and parking areas). Cleaning and repair of catch and leaching basins, (the Town has over 1100 catch and leaching basins), brush clearance, mowing of road shoulders, road litter cleanup, snow plowing and sanding of Town and private roads (there are over 40 miles of private roads), plowing sidewalks, all Town Departments and parking lots. The Highway Division is also responsible for repair and maintenance of vehicles of the Highway Division. Route 28 is the responsibility of the Massachusetts Highway Department for road maintenance, litter cleanup, snow plowing and sanding.

This past winter 103 private roads will **not** be plowed or sanded because of their unsuitable condition. Residents of these roads were notified in October and December as to what repairs are needed on their road, so they could receive plowing and sanding services. If improvements to the roads are made that would bring them to an acceptable standard residents can call to have their street re-inspected.

The winter of 2008/2009 was a typical winter. We plowed 7 times and sanded 33 times placing 1288 Tons of a sand and salt mixture over the roads or 322 loads.

In fiscal year 2009, 218 excavation/trench permits and 14 driveway permits were issued. This permit system requires the inspection of all driveway permits before issuance and re-inspection of both after completion.

The sidewalk on Hardings Beach Road was also completed from Hilltop Road to Barn Hill Road. Drainage improvements were also started for Barn Hill Road. This work will allow for the shifting of the road and paving the parking area at the landing. Old Queen Anne Road and Medicine Bow were reclaimed and partially resurfaced, the paving will be completed in the spring of 2010. The drainage improvements were completed on Mill Creek Road. We plan to resurface Mill Creek Road in 2010. A bike trail spur to Volunteer Park was also created.

Drainage improvements were made throughout the Town with the installation of 18 catch basins and 10 leaching basins.

SOLID WASTE DIVISION:

Improvements at the Chatham Transfer Station and Recycling area are on-going. A continued effort by a small group of very dedicated volunteers continues to keep the "gift shop" open part time for the public. If anyone would like to help with this please contact the Transfer Station. We have also continued master planning for major repairs of the buildings at the site.

Our goal is to recycle as much of the refuse as possible arriving at the Transfer Station. Aside from being better for our environment, this reduces the volume of trash sent to SEMASS, which reduces costs. The facility is laid out to make it easy and convenient to recycle various materials. If there is any question on what can be recycled or how it is to be prepared, please feel free to call the Transfer Station and they will start you in the right direction.

We recycled the following materials from January 1, 2009 through December 31, 2009:

Glass all colors	251 Tons
Aluminum and Tin Cans	18 Tons
Returnable Bottles and Cans	53 Tons
Plastics	36 Tons
Newspapers	194 Tons
Magazines	80 Tons
Mixed Paper	62 Tons
Books	22 Tons
Cardboard	203 Tons
Clothes	44 Tons
Scrap Metal	235 Tons
TVs and Computers	27 Tons
White goods	31 Tons
Construction waste	831 Tons
Propane Tanks	90 Pieces
Florescent Tubes	5,112 Linear feet
Waste Paint	220 Gallons
Wood Chips	180 Tons
Brush	362 Tons
Compost taken by residents	600 Tons
Auto Batteries	174 Pieces
Engine Oil	2,000 Gallons
Antifreeze	55 Gallons
Tires	138 Pieces
Filters	4 55-Gal.Drums
Batteries, re-chargeable	5 Boxes
Gift Shop	30 Tons

The more we can recycle, the more that we will save on the $37.51 per ton cost of disposal at SEMASS. 5,696 Tons of waste in 250 trips was transported to SEMASS in 2009.

Jeffrey S. Colby, Department of Public Works Superintendent

Report of the
Chatham Railroad Museum Group

The Chatham Railroad Museum attracted 6,800 visitors during 2009 including full and part-time Chatham residents, tourists, railroad enthusiasts, architectural historians, students studying American transportation history and approximately 3400 children eager to learn Morse code, read books about railroads and take an imaginary ride in the caboose. Visitors from 42 states and 16 foreign countries including Austria, Denmark Estonia, France, Ireland, Italy, The Netherlands, Qatar, Russia, Singapore and Switzerland, enjoyed the Museum's exhibits and discussing contemporary American railroad policy specifically high speed rail.

Railroad items of interest donated to the Museum during 2009 included a collection of railroad related books and Cape Cod railroad photographs. The Metro-North Commuter Railroad of NY-CT donated historic items reflecting the New Haven Railroad that provided service to Chatham from 1894-1937. Also donated was a collection of pen and ink sketches featuring the Chatham and South Chatham stations drawn by famed artist Eric Soller. The Keeth family of Belmont, MA loaned an exhibit featuring a scratch built O scale Hudson locomotive. Cash donations by Museum visitors totaled $3,637.

The Museum building, placed on the National Register in 1978, was constructed in 1887 as a passenger station for the Chatham Railroad Company and remains at its original location. Continuing efforts for preserving the building as a local and national historic asset include its museum use as a restored "country depot." Efforts toward preserving the building continued during 2009. CBI Consulting Inc of Boston was retained to prepare contract documents and drawings for preserving the building's exterior features including roofing, siding and windows. Remediation measures included a low bid $169,000 contract award to Builders Systems Inc of Auburn, MA utilizing Community Preservation Trust funds and a generous grant from the Massachusetts Historical Commission. Preservation work commenced during the spring of 2009, with completion during the following June.

The Chatham Railroad Museum is fortunate to have the assistance of 65 volunteers who contributed nearly 750 hours of their time as Group members and docents during the 2009 season. All 65 volunteers deserve special thanks.

The Railroad Museum Group welcomes Winslow Adams as a new member.

Respectfully submitted,

G. Larry Larned, Director
Winslow Adams Ryder Martin Emeritus Members
Donald Aikman Ralph E. Pape Alden P. Abbot
Paul L. Fougere James C. Spence Edward C. Everett
John E. Gulow William F. von Brauchitsch John Mastalerz
Stephen Hart Malcom F. Ward Howard C. Woolaver
Frank Yeager

Report of the School Committee
and the
Superintendent of Schools

School Committee

Mr. Jeffrey S. Dykens, Chairperson	**Term Expires 2011**
Ms. Susan Linnell, Vice Chairperson	**Term Expires 2011**
Mr. Stephen Davol, Member	**Term Expires 2010**
Mr. William J. McClellan, Member	**Term Expires 2010**
Mr. Eric Whiteley, Member	**Term Expires 2012**

Superintendent of Schools
Mary Ann Lanzo, Ph.D.

Director of Student Services
Joan Goggin, C.A.G.S.

Director of Instructional Technology
Debora Morgan, M.B.A.

Chatham High School Principal
Paul R. Mangelinkx, M.Ed.

Chatham Middle School Principal
Lisa Sjostrom, M.Ed.

Chatham Elementary School Principal
Gaylene Heppe, C.A.G.S.

School Physician
E. Robert Harned, M.D.

School Nurses
Marjorie R. Klonel, R.N.
Joan B. Mohr, R.N.
Patricia S. Vreeland, R.N.

The Chatham Public Schools with Dr. Mary Ann Lanzo as its Superintendent has completed the third year of its Strategic Plan which included thirty-nine (39) goals; thirty- four (34) goals were fully met, two (2) goals partially met, two (2) goals moved to Year Four and one (1) goal moved to Year Five. The report is available on our website at www.chatham.k12.ma.us or at the Superintendent's office.

The **Superintendent** continues her work to increase Professional Development for teachers and educational opportunities for students as a member of the Cape Cod Community College Graduate Education Board, the Cape Cod Collaborative and Local and State Superintendents' Associations. These endeavors have enabled affordable graduate programs for our teachers and continued Professional Development opportunities. This past year we were invited by Cape Cod Community College to be a part of their Community Connections program which links students and parents with additional support in college financing, applications and placement. Our continued membership with ArtLinks has enabled our students to increase their opportunities in the Visual and Performing Arts. We are also collaborating with the Cape Cod Symphony to introduce Classical Music to students K- 8 through the "Music Works" program.

In May 2008 after preliminary discussions, Chatham and Harwich agreed to explore regionalization. The Superintendents of Chatham and Harwich Public Schools were awarded a $ 25,000 grant to study regionalization of the two school systems. Each town voted and approved the formation of a Regionalization Planning Committee at its Town Meeting. The committees formed the Chatham/Harwich Regional School District Planning Board in October with three members from Chatham and three members from Harwich. The Board has been meeting monthly to explore regionalization of the two school systems. Further information is available on the Chatham-Harwich Regionalization website which is www.chathamharwich.org.

Through the generous grant offerings of the Westgate Teachers' Fellowship Fund, our teachers have received sources of financial support to assist in expanding their professional development in their subject areas. This has afforded the teachers the opportunity to share what they have learned with their students and to integrate their experiences into the curriculum.

The Marconi Maritime Center in partnership with the Chatham Public Schools has supported a Science, Technology, Engineering and Mathematics (STEM) Team of administrators and teachers. This team has received training at the National Center for Technological Literacy at the Museum of Science to create STEM courses at the middle and high school levels. For additional information you can contact the Marconi Maritime Center's website at www.chathammarconi.org.

Mr. Michael Harry resigned from the School Committee in May and Mr. Stephen Davol was appointed to replace Mr. Harry. Mr. Davol has been an active parent and community member to the Chatham Public Schools for many years. We look forward to his expertise in the area of finance and business procedures and his continued commitment to excellence in educational programs.

Mr. Eric Whiteley was elected as a School Committee member this year. A long standing member of the community, he brings to the School Committee expertise in business and contracted services and an involvement in quality programs for our children.

Mr. Jeffrey Dykens, who is in his thirteenth year serving on the School Committee, is serving as the Chairperson of the School Committee; Ms. Susan Linnell, in her second year, is currently serving as the Vice-Chairperson; and William McClellan is currently serving his eleventh year as a School Committee member.

Ms. Linda DiVittorio resigned this year after serving seven (7) years as the Director of Instructional Technology for our school district. Ms. Debora Morgan was hired as the Director of Instructional Technology for the school district. She has considerable experience as a Coordinator and Director of Instructional Technology, is a faculty member at area colleges and developer for the Department of Elementary and Secondary Education statewide Database Project (COGNOS).

As of October 1, 2009, school enrollment is 679 of which 506 are resident students and 173 are School Choice students from other Cape communities. A total of $ 1,302,411 was received from Massachusetts Department of Education as School Choice tuition for last year's students.

Chatham High School, under the leadership of Paul Mangelinkx, had an enrollment of 204 students and of the 52 graduates of the class of 2009; ninety-four percent of the graduating class (49 students) opted for post-graduate study. Seventy-three percent (38 students) of the class enrolled in four-year colleges or universities, twenty-one percent (11 students) enrolled in two-year colleges, six percent (3 students) entered the work force or planned to travel.

Once again, the year ended on a very successful note at the high school. For the twelfth time in the last fifteen years, members of the Honors Government class and the *We the People* team, traveled to Washington, D.C. to represent Massachusetts in the national *We the People* competition. The students had earned that honor by winning the state level competition in February. The team competed well and represented the Commonwealth with distinction. This was teacher/mentor Tom Flaherty's last competition as he had announced his retirement at the end of the year. We are indebted to him for creating and sustaining this wonderful program for over two decades and wish him well in his retirement. Thank you as well to all those members of the community who supported the team by serving as judges for the practice rounds and by providing financial assistance to send the team to Washington.

In the Spring, fifty-two Chatham High School sophomores took the Massachusetts Comprehensive Assessment System (MCAS) tests as required by the Department of Elementary and Secondary Education. Included below are the 2009 MCAS test results for Chatham High School 10th grade students and the State.

2009 MCAS Results Grade 10

English/Language Arts	**Chatham**	**State**
Advanced	57%	29%
Proficient	35%	52%
Needs Improvement	4%	15%
Failing	4%	4%

Mathematics	**Chatham**	**State**
Advanced	63%	47%
Proficient	29%	28%
Needs Improvement	2%	18%
Failing	6%	8%

Biology	Chatham	State
Advanced	55%	16%
Proficient	35%	45%
Needs Improvement	6%	4%
Failing	4%	9%

*Of special note are the Biology scores which, based on the 90% who scored in Advanced and Proficient, placed Chatham High School fourth in the Commonwealth.
Nine members of the Chatham High School Class of 2010 were recently named *John and Abigail Adams Scholars* by the Massachusetts Department of Elementary and Secondary Education. Each student has received a tuition waiver which can be applied at any Massachusetts university, state college, or community college. The scholarship is presented annually to those students who scored in the top twenty-five percent in their respective schools on the MCAS exam the previous year.

The SAT scores for 2009 college-bound seniors who took the tests were as follows:

	Chatham	Massachusetts	Nation
Reading	541	514	501
Writing	536	510	493
Mathematics	548	526	515

The Massachusetts Department of Education has recently released its 2009 School Performance Rating Report and Chatham High School has exceeded all of the criteria and has been determined to be making Adequate Yearly Progress. By all accounts, our students are making excellent progress as determined by their performance on the MCAS tests, and our high attendance and low dropout rates.

Two retirements and one resignation have led to the addition of three new members to our faculty. Jonathan Ambrose, a recent graduate of the University of Maine at Farmington has joined the math department and has already impressed people with his technological expertise. The social studies department has two new additions. Matthew Brown, who has recently taught at Nashoba Regional High School, has joined our staff to teach U. S. History, and Ian Hoffman-Terry, a Chatham High School and *We The People* alumnus, will teach government and assume leadership of the *We The People* team. We welcome our new colleagues and wish them well in what we hope will be many years of successful teaching at Chatham High School

The School Council continues its work reviewing the budget and the student handbook. In addition, the council developed the school improvement plan and will oversee the implementation of the school's portion of the district's Five Year Plan. The current School Council consists of parents Michael Newby, Nancy Geiger and Debbie Ebersold; teachers Kelly Terrenzi and Donna Bresnahan; community members Dianne Connelly and Susan Monson; and students Thomas Rayder and Kippi Chase. The council meets monthly with Principal Paul Mangelinkx and is very involved with the governance of the school.

The Chatham High School group *Students Against Destructive Decisions* (SADD) continues to make an impact on the building of a positive school culture at Chatham High School. This past school year, Chatham High School was one of two schools in the Commonwealth to be selected to participate in a special project with Massachusetts SADD. The group completed a project to develop an advertising campaign to promote better decision-making by teens which culminated in the creation of a community task force to address several issues in our community. The task force, comprised of educators, parents, students and members of the Chatham Police department, participated in three meetings which were facilitated by SADD leadership. The collaborative effort resulted in a revised Memorandum of Understanding between the schools and the police, a special freshman parent orientation evening, and the genesis of a Safe Homes project. The group is also working on several projects this year to raise awareness regarding seat belt use and the dangers of texting while driving.

Under the new leadership of Ms. Leslie Travis, the Drama Club was reborn as the new Performing Arts Club. The club successfully staged *A Musical Tour* this past November and has ambitious plans for a talent show this Spring. The Chatham High School band, under the direction of Mr. Christopher Roberts, performed two concerts during the year, one in the winter just after the holidays when they were joined by our excellent Hand Bell Choir, and the second in the Spring Concert. The band also continued its effort to bring music to the community at events such as the Memorial and Veterans' Day commemoration ceremonies, a meeting of the Chatham Retired Men's Club, and at a luncheon sponsored by the Chatham Police Department for town residents who participate in their Reassurance Program.

Chatham High School's student newspaper, *The Devils' Advocate*, has once again won a First Place in the annual review and contest sponsored by the American Scholastic Press Association, a national organization that promotes excellence in high school journalism. This is the thirteenth consecutive year that *The Devils' Advocate* has won a First Place Award. Once again, congratulations to the newspaper's staff and their advisor, Mrs. Elaine Aschettino.

Chatham High School continues as a member of the Cape Cod, Martha's Vineyard and Nantucket School-to-Careers Partnership. This year the school anticipates receiving another grant for $1200, all of which will be used to support the highly successful Community Internship program. In addition, Principal Paul Mangelinkx has continued to represent Chatham on the School-to-Careers Leadership Board that meets quarterly at Cape Cod Community College to develop the School-to-Careers budget and make other key decisions relative to the program. This past year the Community Internship Program celebrated its 10^{th} year of successfully placing our students with business mentors. The program provides an opportunity for seniors to work at a local business, non-profit organization, or town government office from one to three hours four days a week during their Spring semester. Over the past decade students have worked in health care, education, government, and business settings. On Fridays, students are in school for a business-related class which can include speakers, field trips, and workshops that emphasize careers skills.

Our student-athletes continue to do very well as members of the Mayflower League. Most of our teams throughout the year had successful records and several went on to post-season tournament play. In a program comprised of team sports it has been a great year of individual achievement

and recognition. Taylor Masaschi became the all time high scorer for Chatham High School Girls Basketball with a career total of 1400 points. Emily Andrews set a school record in Girls Tennis with a career record of 60 wins and only 4 losses. Athletic Director Scott Thomas was named Mayflower League and Eastern Mass Soccer Coach of the Year, the Boys Soccer team was awarded the 2009 Sportsmanship Trophy this past fall and, once again, Chatham High School was named to the MIAA Sportsmanship Honor Roll. In addition, and most importantly, all of our athletic teams consistently win MIAA awards for maintaining high team cumulative grade point averages. Despite our size, Chatham High School continues to offer a full range of athletic opportunities for our students, and they have consistently proven that they are not only scholars first, but competitive athletes as well, representing the school and the town with dedication, hard work and good sportsmanship. We are all looking forward to next year when Chatham High School will depart the Mayflower League and join the newly reconstituted Cape and Islands League.

As they have done so well in the past, the Chatham Athletic Booster Club continues to provide support to our high school athletic program. They have sponsored the Chatham Pride Scholarship that awards $500 to both a male and female student athlete, and they have provided championship banners for the gymnasium and letter jackets to all of the athletes who meet the requirements. They also print the programs for the basketball teams and raise additional funds to support our athletes and our programs. We truly appreciate their involvement and support. We are most grateful for their generosity and continued support of our athletic program.

We are also grateful for the ongoing generous support for our school provided by the entire Chatham community, exemplified by such organizations as the Chatham Parent-Teacher Organization and the Chatham Rotary Club. The former provides much needed financial support for educational programs in our school and each month the Rotary Club honors one member of the senior class selected by the faculty based on his or her academic achievement, leadership, and citizenship. The administration, faculty, and students thank you.

Chatham Middle School, under the leadership of Lisa Sjostrom, houses grades five through eight with a 2009 enrollment of 209 students. 164 of our students are Chatham residents and 45 students are School Choice from other Cape communities.

Governance of the school is provided by the Principal, the faculty and the School Advisory Council. This year the School Council assessed and revised the school handbook, along with the middle school improvement plan to continue to address the mission and goals of the Five Year District Strategic Plan. Copies of both plans are available in the school office and can be viewed on our school website, www.chatham.k12.ma.us. Membership of the Chatham Middle School Advisory Council includes parents Deborah Harry, Amanda Monahan and Carol Nickerson; community member Letti Sullivan; parent and faculty representatives Joan Roberts and Sean Mulholland; faculty members Paula Ferullo and Cindy Macomber; and principal Lisa Sjostrom. Along with monthly School Advisory Council meetings, parent participation in the Middle School is welcomed through the Volunteers in Public Schools (VIPS) and PTO programs.

Chatham Middle School welcomed several new teachers to its faculty in Fall '09 who are all veterans in the Chatham Public Schools. Due to reorganization in our Technology Department, Penny Allen is now teaching Computer Technology in Grades 5/6 and Huntley Harrison is

teaching Computer Technology/STEM in Grades 7/8. Richard Quinn transferred from the Chatham Elementary School and joins our 5th grade core team.

In addition to our required curriculum of Social Studies, Language Arts, Science, and Mathematics, there is a complement of course offerings in Technology, Art, Music, Band, Health, Physical Education, Library, and Enrichment. All Chatham Middle School students are offered the opportunity to study a World Language. Survey courses of Spanish and French are provided in grades 5/6. Seventh and eighth grade students choose Latin, Spanish, or French for full-year study. In Fall '09, 6th grade Enrichment and Library were combined to create "CMS Newsroom," a journalism/media literacy/TV production course which has been expanded this winter to all 5th and 6th grade students.

Students whose primary language is not English or who require special education instruction are assisted by our specialized intervention faculty. Academic assistance is provided to students in the classroom setting and after school. Title I grant tutoring is provided to students in Literacy and Mathematics based on their test and classroom performance.

Report cards are sent home quarterly, along with mid-term progress updates. Through the new district-wide *i*Parent program, parents can get up-to-date information on student grades and performance. Information regarding specialized programs and events are publicized in local newspapers, the district website, and on Channel 22.

In Spring '09, all Chatham Middle School students took the Massachusetts Comprehensive Assessment System (MCAS) tests as required by the Department of Education. Chatham Middle School students performed strongly across the board in English Language Arts, outperforming the state at every grade level. Our CPI (Composite Performance Index) in ELA was 93.3, exceeding the state performance target (90.3).

MCAS: English Language Arts (Grades 5-8)				
Grade	**Advanced**	**Proficient**	**NI**	**Warning**
5	28%	44%	20%	7%
6	28%	56%	12%	4%
7	18%	64%	11%	7%
8	21%	70%	5%	4%

Chatham Middle School did not make Annual Yearly Progress (AYP) in Mathematics. Our CPI was 79.3, falling short of the state performance target (84.3). This shortfall was due to underperformance in Grades 7 and 8, Pre-Algebra and Algebra. Our 5th and 6th grade students performed strongly in Math, well above the state average in both grades.

MCAS: Mathematics (Grades 5-8)				
Grade	**Advanced**	**Proficient**	**NI**	**Warning**
5	24%	39%	17%	20%
6	14%	54%	20%	12%
7	9%	36%	35%	20%
8	20%	27%	39%	14%

In Fall '09 we conducted a thorough review of our Math program with the help of a consultant to determine a corrective course of action. Under consideration are changes in courses of study, textbooks, instructional strategies, and remediation and enrichment strategies.

Chatham Middle School students performed 10% above the state average in Science/ Technology/Engineering both in Grades 5 and Grade 8.

MCAS: Science/Technology/Engineering (Grades 5 and 8)				
Grade	**Advanced**	**Proficient**	**NI**	**Warning**
5	25%	34%	40%	2%
8	2%	50%	39%	9%

Chatham Middle School Science program has again been selected for grant funding provided by Chatham Waterways, Friends of Pleasant Bay, and the Audubon Society. These funds provide students opportunities for environmental studies both in the classroom and at multiple coastal areas out in the field.

Curricular review and committee work is ongoing and serves the purpose of refining policies, reviewing procedures, and ensuring that our school provides a comprehensive education that is aligned with the Massachusetts Curriculum Frameworks. Focus this year has been directed to consolidating professional learning communities, revising the Social Studies curriculum, developing a middle-school model for RTI (Response to Intervention), reviewing our Mathematics program in all grades, and developing a middle-school STEM course (Science-Technology-Engineering-Mathematics). Over the summer, three Chatham Middle School teachers along with the Principal attended a three-day training at the Gateway Project, an initiative of the National Center for Technological Literacy at the Museum of Science, Boston. We have joined with 48 other "Gateway" districts statewide in our commitment to providing dynamic STEM education to our students.

Chatham Middle School students have the opportunity to participate in co-curricula activities as well as extended curriculum projects. Students are involved in the National Geographic Geography Bee, the Mathematics Olympiad Competition, the New England Mathematics League contest, the Atwood House and VFW essay contests, Student Council, Yearbook and a host of after-school clubs. In partnership with Bridgewater State College, 20 students participated in the Invention Convention Project, exhibiting their inventions at the State competition. Once again, 8th grade students participated in Project Citizen, traveling to public forum competitions held at the Boston State House. Qualifying students in grades seven and eight were given the opportunity to participate in the Advanced Studies and Leadership Program at Massachusetts Maritime Academy offered during the Summer '09 break. This year, under the counsel of Cindy Macomber, we added a middle-school SADD chapter (Students Against Destructive Decisions) as well as a National Junior Honor Society to recognize our top young scholars and citizens.

Chatham Middle School's interscholastic sports programs offer soccer, field hockey, golf, basketball, tennis, baseball and softball to interested students. Chatham Recreation continues to offer after-school and weekend activities and events for our students as well. In 2009 we added two popular new lunchtime clubs to support the healthy social and emotional development of 6th

graders: Planet Girl by Bethany Valine and Lisa Sjostrom, and B³ (Boys Breaking Bounds) led by Rick Gifford.

Chatham Middle School offers students various ways to express themselves through the Visual and Performing Arts. This year both the Elementary and Middle Schools adopted the morning "MusicWorks" program, sponsored by a generous contribution from the Cape Cod Symphony Orchestra. Each day following morning announcements, students listen to a piece of classical music by composers ranging from Bach to Beethoven to Tchaikovsky to Copland. The goals are multiple: to learn about composers and the historical times they lived in, to learn fundamental music terminology, to start the day in an artistic and enjoyable manner, and to develop exquisite listening skills. Moreover, the program wakes up right hemisphere of children's brains first thing in the day; neurolinguistic research has found that students perform better scholastically if they think with an "integrated brain," one in which the functions of one hemisphere are immediately available to the other. "MusicWorks" has been an unmitigated success at both schools. Our Drama Club, directed by Karen McPherson, includes thespians in all grades and in Spring '09 staged to rousing applause The Further Adventures of Nick Tickle. Student artists/docents hosted the first annual school-wide Student Art Exhibition featuring artwork by more than 100 students in all grades. Chris Roberts offers general music to students in all grades, as well as instrumental instruction and band. Students can also explore musical interests by joining the combined middle-high school Hand Bell Choir. Conducted by Rachel Barnes, the Hand Bell Choir performs at Boston's Fanueil Hall and a variety of community churches and retirement homes.

The guidance program at the Middle School provides services to students, teachers and families to ensure that each child is supported in their academic and social growth. Vocational and career exploration activities are offered as part of the total guidance program.

Chatham Middle School is grateful for the support of Monomoy Services, Eldredge Library, Chatham Recreation, Chatham Youth Services, Girl and Boy Scouts of Chatham, Chatham Cultural Council, Chatham Historical Society, the PTO, the Marconi Maritime Center and M.I.T. Alumni Club, and Volunteers in Public Schools programs.

Chatham Elementary School continues to offer enriching academic experiences for Chatham residents and students from a variety of communities under the leadership of Gaylene Heppe. We are currently educating 267 students in Pre-Kindergarten through Grade 4. This year, 202 of our students are residents and 65 students are School Choice students from other Cape communities.

The Chatham Elementary School Improvement Council includes parent members Heather Nickerson, and Saga Rivers. Our community representatives are Nancy Phelps and Carol Adams. The staff representatives are Donna Smoller, Stephanie Rae, Jill Malinowski, and Principal Gaylene Heppe. The Council has reviewed the 2009-2011 Improvement Plan that was developed last year with major revision in content and format. The council has also reviewed the Strategic Plan and the Principal's Goals. In an effort to continue to address the mission and goals of the Strategic Plan, we are now in the process of making recommendations for revisions to Improvement Plan.

Our staff includes a majority of returning members with a few exceptions. This year, Dana Ledwith is contracted through Cape Cod Collaborative for services covering Suzanne Horne's leave of absence. Beverly Peninger is serving as a Title I Math tutor. Faith Rushnak, Ashley Moore, and Chelsea Van Ness join Beth Whittle as half time Kindergarten Assistants. We are delighted to welcome Barbara Gula as a teacher on our Grade Three team, replacing Rich Quinn who has moved to the Middle School staff. We also welcome Michelle Cole as a Special Education teacher. Lynn Locantore has been appointed as a Special Education Assistant and former Chatham teacher, Morgan Stewart returns as half time Literacy Tutor working with Faith Johnston and Helen Finn, our Reading Specialist.

We continue to refine our efforts to determine which students need support in order to be successful in the curriculum areas of English Language Arts and Math. We continue to implement the Response to Intervention (RTI) Model to determine whether the support that we provide for students is actually helping to improve their performance. As a result, all students in K-4 are assessed three times a year to determine if they meet our predetermined benchmark criteria in specific skill areas in English Language Arts (ELA) and Math. If their scores on assessments indicate that they are meeting or exceeding the benchmarks, then classroom instruction will ensure their continued success. If their scores indicate that they will benefit from support, then they receive extra support to ensure their success. If their scores indicate that the support they have received has improved their rate of progress, then they may be discontinued from support, but their continued progress will be monitored to ensure their success.

For the first time this Fall, student performance was reported in a new format and parents received Standards Based Report Cards. This has been an initiative in the Strategic Plan that has taken several years of deliberate planning and the effort of the entire Chatham Elementary School staff with the help of our Director of Technology, Debora Morgan. Parents were provided an informational pamphlet produced by Stephanie Rae. This pamphlet answered many of the most commonly asked questions about Standards Based Report Cards. It also provided information regarding how student progress toward meeting each standard would be reported. Parents were invited to an informational evening meeting and were also able to meet with teachers and discuss their child's progress during scheduled conferences.

This year we were able to implement Spanish language instruction for students in grades K-4. This was an initiative in the Strategic Plan that we were able to plan for in the Budget Planning in 2009. We are currently utilizing 30% of Mrs. Armstrong instructional time for Spanish instruction. Mrs. Armstrong was able to hone her language skills by benefiting from two scholarships from the Westgate Fellowship. She spent two summers in Costa Rica in a program designed to improve participants' oral fluency in Spanish. Each classroom has 30 minutes of Spanish instruction each week. Mrs. Armstrong also introduces the culture and traditions of Spanish speaking countries in grade level appropriate lessons.

The Cape Cod Symphony has provided a partnership and curriculum materials for Chatham Elementary School this year. The program called "Musicworks" introduces our students to a variety of renowned musicians and their most famous classical compositions. Each week we introduce a musician and one new classical composition in a brief 5 minutes during our morning

routine. Over the course of five years, we will have introduced many of the masters and our students will have listened to the great music of our civilization.

Again this past Spring our students in Grades 3 and 4 participated in the Massachusetts Comprehensive Assessment System (MCAS) tests as required by the Department of Education. The results are as follows:

	English Language Arts		Math	
Grade 3				
	Advanced	17%	Advanced	27%
	Proficient	52%	Proficient	42%
	Needs Improvement	29%	Needs Improvement	27%
	Warning	2%	Warning	4%
Grade 4				
	Advanced	19%	Advanced	22%
	Proficient	35%	Proficient	38%
	Needs Improvement	40%	Needs Improvement	33%
	Warning	6%	Warning	7%

This year, Chatham Elementary School improved its State status and did make Adequate Yearly Progress (AYP) in all reporting categories in both English Language Arts and Math for Grades 3 and 4. Therefore, we will continue with our successful support model to diligently assess students' academic needs and provide additional support for those students at most risk of not meeting the proficient status benchmark. We will be able to continue to show our progress in reaching AYP in English Language Arts by either meeting our Improvement Target of 89.3 by making a gain of 2.66 points over our performance last year or by meeting the Performance Target set by the state of 90.2. Our current performance is 87.6, which represents a 1.7 point increase from last year. Therefore, we need to sustain the progress we have been attaining in Math to stay on target for State performance.

Our students continue to benefit from the abundant resources offered from our Chatham Parent Teacher Organization, the Chatham community, and from volunteers and our VIPS organization. Our students benefit from additional learning opportunities throughout the year. Students can choose to attend After School Clubs in the Fall and Spring which may include; crafts, ornaments, gardening, cheerleading, scrap booking, quilting, and knitting. Students in Grades 2, 3 and 4 can become members of the Chatham School Chorus. Students can choose to begin instrumental music instruction in Grade 4 in a before school program. Students can join the Jump Rope Club or try out for the Lightfoots Jump Rope Team which competes nationally.

We are fortunate to have our established community connections with The Friends of Chatham Waterways, Friends of Pleasant Bay, Audubon, The Chatham Historical Society, Chatham Cultural Council, Chatham Garden Club, and the M.I.T. Alumni Club just to mention a few. We are also grateful that our students benefit from the many community programs offered by the Recreation Department at the Chatham Community Center. Our students also benefit from and

take part in activities at various times throughout the year provided by Angel Fund, Chatham Bars Inn, and Monomoy Community Services.

The **Department of Student Services**, under the leadership of Ms. Joan Goggin oversees curriculum, professional development and all student services programs.

In the area of Curriculum, a District-Wide Curriculum Cycle with accompanying timelines is posted on the Chatham Public Schools' website.

The History and Social Sciences Curriculum committee began its curriculum work early in 2008 and its cycle will be completed at the end of 2009. Faculty will focus on collaboratively writing curriculum and revising.

In the area of Professional Development, the district continues to offer opportunities to faculty to enhance their professional growth. These include in-service training, graduate courses and workshops through the Cape Cod Collaborative. The Chatham Public Schools works with Professional Learning Communities as an integral part of the implementation of our Strategic Plan. As a result, Professional Development Days provide and expand opportunities for teachers to meet collaboratively so that they can review student work and develop common assessments. Faculty continues their work with "Teacher's 21" consultants in order to focus on priority areas in each building. This professional development training is funded through grant monies. There has also been specific training for teachers and teaching assistants in the area of positive behavioral supports that focus of development of appropriate social skills.

Federal and State grants continue to fund programs in Reading and Mathematics, counseling and curriculum development. The "No Child Left Behind" funds support remedial services in the areas of Reading and Mathematics. There were also monies that used to look at utilizing a curriculum that teaches good decision making and promotes anti-bullying at the middle school level. The Special Education grants have funded extended school year programs for our students with significant needs, as well as extensive alternate curriculum for grades K-12 levels in Language Arts, Mathematic, History and Science. After school tutorial programs for MCAS were available due to state grant funds.

Students whose primary language is not English are assisted through a cooperative effort of their regular education classes and an English Language Learner Educator. Special Education services are delivered in an inclusionary and/ or small groups setting and are designed to meet the needs of individual learners.

Our Special Services Programs continue to draw students from other Cape towns through School Choice. Our focus remains an inclusionary model of education, with special needs students being educated in the classroom with their age level peers. Through a collaborative approach to service delivery, our students are co-taught by regular and special education teachers, receive curriculum modifications by teachers and assistants, and also receive direct specialized instruction in the area of need. Each building level has a Teacher Assistance Team that reviews both teacher and student concerns. This team enables quality instruction and programming to be ongoing. Due to the curriculum accommodations made in the classroom setting by teachers on these teams the percentage of students identified for special education has remained stable at 13%.

Our programs for intensive special needs students offer an extended year program, where necessary, and provide students with academic, life and vocational skills. In-class instruction, community life experiences, and job training are provided for students. Due to the comprehensiveness of these programs, the majority of our students remain in their home school and community throughout their school years. Many of our older students have secured employment in our local and surrounding communities and are supported by teaching assistants.

In School Year 08-09, we began our process of preparing for Department of Elementary and Secondary Education (DESE) Coordinated Program Review. This is a process that is done every six years in school districts across the Commonwealth that looks at compliance and monitoring of state and federal regulations and laws. DESE will look at areas in the areas of Special Education, Civil Rights, English Language Learners, and Title One.

We continue to view our mission to provide the most appropriate and individualized educational services to meet each student's needs.

The Chatham Public Schools continues to be in the forefront of **Technology Education** under Debora Morgan's leadership. District-wide and building-based professional development has focused on developing 21st century learners through the support and implementation of the Chatham Public Schools *Science Technology Engineering & Mathematics* (STEM) Initiative. Partnering with the Gateway Project at the Boston Museum of Science (MoS) and with the support of the Marconi Education Center – Chatham Public Schools has developed into a leader in STEM Education on Cape Cod. Our initiative culminated with an all day in-service in December facilitated by the Vice President of Technological Education, Dr. Yvonne Spicer of the MoS. Chatham Public Schools staff was joined by representatives from several school districts and local interested organizations.

Chatham Public Schools also has implemented an expansion of interactive whiteboards along with student response systems. The five additional units have doubled the access to students of this highly effective learning technology.

Chatham Public Schools has also been fortunate to receive federal grant funding in a highly competitive program for participation in improving our use of the state-wide data warehouse to improve student learning. We are fortunate to be included in this grant program along with 8 other districts in southeastern Massachusetts.

The **VIPS** program in the Chatham Schools is now in its twenty first year and continues to be an active and successful part of our children's school experiences. Susan Whitcomb is the program director and Karen McPherson continues to work as the middle and high school building coordinator. Karen Seidewand has joined us this year as the elementary school coordinator. Both do a wonderful job placing volunteers and facilitating communication with school staff. This year the program has over 100 registered volunteers, with 65 of these working in the schools on a regular basis. Others pitch in for special events and activities such as Read Across America and the middle school annual reading challenge. Volunteers include parents of our students as well as other community members. While we continue to work to expand our program to access the many talented members of our community, we are also helping our students with traditional

volunteer activities such as reading, math and computer help, courtyard gardening, and library and office help. We continue to be very grateful for the time and effort of all of our volunteers.

Respectfully submitted,

Mary Ann Lanzo, Ph.D., Superintendent of Schools
Jeffrey S. Dykens, Chairperson
Susan Linnell, Vice Chairperson
Stephen Davol, Member
William McClellan, Member
Eric Whiteley, Member

Report of the
Shellfish Constable

As required by town by-law, I submit the following report for 2009.

This past year was remarkable in that Chatham experienced its first significant harvest of bay scallops in twenty-five years. This long awaited event was the result of an extensive set of scallops that had occurred the previous year (2008). The town had taken steps to protect that set of scallops and, despite normal environmentally related attrition, enough scallops survived to provide both commercial and recreational harvesters with a season that, in effect, lasted for six weeks after the November 1st opening day, or almost until Christmas.

During that time, scallops were harvested mainly from the "southway" between South Beach and Monomoy, the outer part of Stage Harbor and Oyster River. Scallops were also harvested west of Monomoy on the Old Common Flat, and there was a small set discovered in Pleasant Bay, as well. In total, there were close to eleven thousand bushels of scallops harvested in Chatham during the season of 2009. Although this pales in comparison to the fondly remembered days of the early 1980's, it is still a huge improvement on what the town has experienced during the last two decades.

The question now arises as to whether this was a singular event or the beginning of another period of abundance of the bay scallop. The history of this species is characterized by annual fluctuations in numbers. It would appear, given the amount of seed scallops that were evident this past year, that there will be some scallops available in the fall of 2010, although they will not be in the numbers that they were this past year. For example, there was little seed apparent in Stage Harbor where the bulk of the recreational harvest occurred in 2009. However, predictions relating to future scallop harvest are at best uncertain and, as usual, we must wait and see as regards the future of the bay scallop in Chatham waters.

Unfortunately, the report as regards our other species of importance is not as favorable. Catch rates of both quahaugs and soft-shelled clams continue to decline, and there appears to be an alarming lack of naturally occurring seed of either species to provide confidence in the future. The flats of Monomoy and South Beach no longer produce soft-shelled clam sets as they did in recent years. This, in many ways, can be attributed to naturally occurring habitat change, as these areas continue to undergo significant geomorphic change. The majority of the commercial soft-shelled clam catch now seems to come from North Chatham, principally Tern Island, North Beach, and both Ryder's Cove and Crowe's Pond. These areas are not nearly as extensive as Monomoy and South Beach and, consequently, cannot accommodate the numbers of diggers that used to participate in the commercial clam fishery.

Quahaugs, always a mainstay of our commercial shellfish industry, also have shown a decline. Commercial catches have been much reduced over the past year. The Stage Harbor area, particularly the Mill Ponds and the Oyster Pond, seem to have been severely affected by habitat degradation associated with nutrient overloading. It is noteworthy that much of the present Quahaug catch comes from areas outside of Stage Harbor, whereas in the past, the aforementioned ponds provided much of the total commercial quahaug harvest. The town is

about to implement an extensive wastewater treatment plan designed to improve the nutrient loading problem that so adversely affects our embayments. Until the benefits of this project are realized, however, it would seem that we can no longer depend on natural settings of quahaugs to continually replenish our resource. The shellfish department will continue to propagate quahaugs, but there is no real replacement for natural setting to increase numbers.

Propagation efforts, as indicated above, have been ongoing over the past year. The Shellfish Department in 2009 processed three million juvenile quahaugs in our upwelling facility in Stage Harbor. These were placed under netting in separate nursery sites. In addition, in October of last year, the Shellfish Department removed close to three million one and one-half year old quahaugs from our nursery area in Buck's Creek and transplanted them. Most of these animals were put into Stage Harbor, and some were placed into Ryder's Cove. Many thanks to the Buck's Creek Association for the use of their landing. The use of this facility greatly enhances our ability to utilize Buck's Creek as a nursery area.

During the past year, we also maintained our oyster program, which again produced plentiful oysters for many recreational shellfishermen. We also raised one million bay scallops, which were placed into the wild, hopefully to enhance next year's scallop crop.

The following statistics serve to illustrate the extent of the usage of our shellfish resource by the public. The catch reports are estimates by the Shellfish Department, as no official catch reports have as yet been submitted.

ESTIMATED CATCH REPORTS:

QUAHAUGS	16,000 bushels
SOFT-SHELLED CLAMS	4,000 bushels
BAY SCALLOPS	10,700 bushels
OYSTERS	300 bushels

The estimated wholesale worth of this catch is: **$1,775,000**

SHELLFISH PERMITS AND REVENUE

COMMERCIAL	304 @ $200	$60,800
SR. COMMERCIAL	21 @ $50	$ 1,050
JR. COMMERCIAL	18 @ $100	$ 1,800
TOTAL		$63,650
Amount to the Commercial Revolving Fund for Shellfish Propagation		$47,738

REVENUE Generated to the General Fund from Commercial Permits		**$15,912**	
RESIDENT FAMILY	1,245 @ $25	$31,125	
SR. RESIDENT FAMILY	325 @ $10	$ 3,250	
NON-RESIDENT FAMILY	805 @ $80	$64,400	
REVENUE Generated to the General Fund From Family Permits		**$98,775**	
TOTAL REVENUE Generated to the General Fund from Commercial and Family Shellfish Permits			**$114,687**

Respectfully submitted,

Stuart Moore
Shellfish Constable

Report of the
South Coastal Harbor Plan Committee

The SCHPC membership listed below includes good representation of citizens who make their living on Chatham's waterways, citizens who are active recreational users of the waterways and members who are property owners in Chatham. The committee generally meets monthly or more often when necessary. The committee was formed in response to a mandate from the South Coastal Harbor Management Plan of 2005 to consider the environmental resources and the historic public use of coastal infrastructure along Chatham's south coast. The committee has also provided comments to other town agencies as requested on a variety of specific issues.

The primary focus of the SCHPC in 2009 has been the assessment of the effect of new private docks and piers in the area of concern. This assessment was an important recommendation of the 2005 Plan. Shoreline areas from Outermost Harbor to the Red River border with Harwich were divided into 26 separate segments. In each segment, the committee considered the effects of new docks and piers on environmental, physical and human use factors in the area.

In August, the committee finished its draft report after more than two years of analysis. It recommends that construction of new private docks and piers be prohibited in the Stage Harbor Complex. Meetings were held with Conservation Committee, Waterways Advisory Committee, Shellfish Advisory Committee and interested parties such as Friends of Chatham Waterways and the town Harbormaster. A public forum was held and televised to receive comments during October. Our final report was presented to the Board of Selectmen in November.

Implementation of the committee's recommendation requires an amendment to the town's zoning by-laws which must then be approved by a Town Meeting.

The hard work and detailed analysis by committee members is much appreciated. We have been well supported by town staff, especially Ted Keon and Kristin Andres, and we are grateful for their sound advice and technical understanding of the issues presented to us.

Respectfully submitted,

Dean Ervin, Chairman

South Coastal Harbor Plan Committee

Ernest Eldredge, Vice Chairman	Martha Stone, Secretary	
Tom King	Ted Lucas	Charles (Tony) Murphy
George Olmsted	Kurt Hellfach	Pat Siewert

Report of the
Summer Residents Advisory Committee

Mission Statement

"The Committee's mission is to ascertain the concerns of the non-voting taxpayers of the Town, to provide a forum for discussion of these concerns, and to make recommendations to the Board of Selectmen with respect thereto. We will organize and conduct Summer Town Meetings to better inform and communicate with the non-voting taxpayers. We will designate a spokesperson or persons to attend and speak at Town Meetings and other appropriate meetings and hearings. We will advise and discuss the gathered concerns with the Board of Selectmen and other appropriate town entities."

2009 Committee Membership

In 2009 the Summer Residents Advisory Committee had eleven members and one associate member. All of the members are Chatham taxpayers, but residents of other states and/or cities:

Kathy Abib	Houston, Texas
Bob Champlin	Middlebury, Vermont
Donald Edge	Cherry Hill, New Jersey
Katherine D. Flynn	Boston, Massachusetts
Hal Kraus	West Hartford, Connecticut
Jill N. MacDonald	Palm City, Florida
Katherine A. Malfa	Washington, D. C.
William McGagh	Los Angeles, California
Hugh G. Moulton	Lafayette Hill, Pennsylvania
Philip Richardson	Tiburon, California
Peter J. Tarrant	Westport, California
Arnold S. Trebach	Chevy Chase, Maryland

The following members served as officers of the Committee for 2009:

Jill N. MacDonald, Chairman
Katherine A. Malfa, Vice Chairman
Kathy Abib, Secretary
Bob Champlin, Treasurer

2009 Committee Meetings

Each summer the Committee meets with the Town Manager and various department heads at its bi-weekly meetings to receive information on the Town's general performance in managing and rendering services to its citizens and to identify issues of likely concern to summer

residents. These sessions provide the Committee with the opportunity to not only learn about the latest issues facing Chatham, but to ask questions and provide input.

In 2009 the Committee met with the following Town personnel:

June 20, 2009	William Hinchey, Town Manager Jennifer Petit, Finance Director
July 10, 2009	Sean Summers, Selectman
July 31, 2009	Dr. Robert Duncanson, Director of Health & Environment
August 7, 2009	Jeff Colby, Director Highway Department
August 21, 2009	Terry Whalen, Town Principal Planner

2009 Issues

A. Chatham's Comprehensive Wastewater Management Plan

Approval and implementation of the Comprehensive Wastewater Management Plan continued as a top priority of the Committee in 2009. The Committee believes the Plan provides the best way to restore Chatham's embayments and fresh water ponds. The Committee submitted written testimony urging approval of the Plan to the Massachusetts Environmental Protection Agency for inclusion in the Record of its June 30, 2009 Public Hearing.

B. Chatham's Budget for 2011 and outlying years

Much of the Committee's attention this summer centered on the budget challenges facing the Town in the current economic situation. After thorough discussions, the Committee urged the Board of Selectmen to contain the rate of increase in spending in the FY 2011 and future budgets. To assist in this process the Committee recommended that:

1. The Board of Selectmen adopt as its primary goal constraining spending increases in the FY 2011 and future operating budgets to avoid the need for a Proposition Two and a Half override.

2. The Board of Selectmen and the Town Manager initiate a process to prioritize the services currently performed by the Town.

3. The Board of Selectmen explore engaging a consulting firm, experienced in municipal government, to review the Town's services with a view to eliminating redundancy and improving efficiencies of high-priority services that the Board determines should continue to be performed.

C. Route 28/West Chatham Business Corridor

With the sewer expansion and the scheduled repaving of Route 28, the Committee believes that it would be prudent for the Town to use this opportunity to address safety and esthetic issues present in the West Chatham business corridor. The Committee specifically recommended that the Board of Selectmen address bicycle and pedestrian traffic safety at the intersection of Route 28 and Barnhill Road and vehicle safety at the intersection of George Ryder Road and Route 28. The Committee also recommended that a plan be developed to improve the general appearance of the corridor and to explore the feasibility of providing access to Hardings Beach from the Bike Path.

D. Membership of Non-resident Taxpayers on Other Town Committees

As a result of a change to the General Bylaws at the Town Meeting in May, Committee Member, Don Edge, was appointed to the Public Ceremonies Committee. In the belief that there may be other non-regulatory committees that might wish to avail themselves of the talent pool of non-resident taxpayers to assist in their work, the Committee has requested that the Board of Selectmen consider a further amendment to the General Bylaws at the 2010 Town Meeting to permit such service.

E. Coast Guard Auxiliary Family Boating Skills Course

At the Committee's request, the U.S. Coast Guard Auxiliary Flotilla held a Family Boating Skills Course during the season so that summer residents and their families could attend. A well attended class was held on July 13, 2009.

2009 Summer Town Meeting

Finally, the Committee hosted the 63rd Annual Summer Town Meeting on August 4, 2009 in the Community Center Second Floor Meeting Room to an over-flow crowd. In addition to the members of the Committee, in attendance were members of the Board of Selectmen, the Town Manager and most of the heads of the Town's Departments.

The Agenda for the evening included:

State of the Town Finances	William Hinchey *Town Manager*
North Beach Inlet and Coastal Issues	Ted Keon *Director, Coastal Resources*
Comprehensive Wastewater Management Plan	Dr. Robert Duncanson. *Director, Health & Environment*

Chatham Scorecard	Hugh Moulton *Chairman, Sub-committee on Finances, Town Facilities*
Emergency Preparedness	Don Edge, *Past Chairman, Summer Residents Advisory Committee*

Ample time was left for audience questions and a good exchange was had thanks to the outstanding job done by Town Moderator, William Litchfield.

Conclusion

The Committee could not have successfully conducted its work this past year without the willing cooperation and assistance of the Board of Selectmen, the Committee's Liaison, Selectman Len Sussman, the Town Manager and his staff and the Heads of the various Town Departments. They have our gratitude.

Respectfully submitted,

Jill Nickerson MacDonald, Chairman
Kathy Abib
Bob Champlin
Donald Edge
Katherine D. Flynn
Hal Krause
Katherine A. Malfa
William McGagh
Hugh G. Moulton
Philip Richardson
Peter J. Tarrant
Arnold S. Trebach

REPORT OF THE
TOWN CLERK

Office activity during the calendar year 2009 included:

33	Planning Board applications, decisions, etc. filed
105	Zoning Board of Appeals applications, decisions, etc. filed
60	Doing Business Under An Assumed Name filings (DBA)
20	Gasoline Storage permits issued
10	Raffle Permits issued
94	Marriage Intentions filed
0	Transient Vendor Licenses issued
121	Passport Applications

Monies received at the Town Clerk's Office and paid to the Treasurer:

For certifications and other miscellaneous fees	$13,196.50
718 Dog and Cat licenses sold	$ 4,568.00
Bylaw violations	$ 3,250.00
Passport Fees	$ 3,025.00
TOTAL:	**$24,039.50**

VITAL RECORDS RECORDED

As recommended by the State Office of Vital Records, only the number of births, marriages and deaths recorded in the last three years are listed:

Birth comparisons	22 recorded in 2009
	35 recorded in 2008
	39 recorded in 2007
Marriage comparisons	92 recorded in 2009
	89 recorded in 2008
	85 recorded in 2007
Death comparisons	179 recorded in 2009
	155 recorded in 2008
	168 recorded in 2007

DEMOGRAPHICS

5,677 Registered Voters were listed at the close of 2009

1,155 were enrolled in the Democrat party
1,320 were enrolled in the Republican party
3,174 were Unenrolled (formerly known as Independent)
28 * were enrolled in a "political designation" (i.e., Libertarian, Green Party USA, American Independent, etc.).

* Note: Voters enrolled in a political designation may not vote in any state or presidential primary.

Six Voter Events were held during 2009; Minutes of each on the following pages:

January 15, 2009	Special Town Election
May 11, 2009	Annual Town Meeting
May 14, 2009	Annual Town Election
September 30, 2009	Special Town Meeting
October 26, 2009	Special Town Meeting
December 8, 2009	Special State Primary Election

TOWN OF CHATHAM
SPECIAL TOWN ELECTION
January 15, 2009

This Special Town Election, called by the Board of Selectmen as required by law on a Warant duly posted by Constable John Proudfoot on December 31, 2008 was held on Thursday, January 15, 2009 at the Chatham Community Center. The polls opened at 7:00 a.m.

Town Clerk Julie Smith, Warden Carol Barry, Assistant Town Clerk Paula Ferron and Town of Chatham Computer Specialist James Cuddy examined the ballot boxes, demonstrated the boxes were empty and showed the ballot counters to be registered at zero. The Optical Scan electronic voting systems operated throughout the voting hours without incident.

Election Workers Scott Daniels, John Geiger, Nancy Geiger, Mary Griffin, Sandra Koski, Mary McDermott, Gail Nickerson, Reginald Nickerson, Louise Redfield, Carol Tautkus and Thomas White all contributed to the success of this election.

The polls closed at 8:00 p.m. At the time of this election there were 5,770 registered voters in Chatham. 1,056 ballots (18%) were cast.

BOARD OF SELECTMEN	Precinct 1	Precinct 2	Total
DEBORAH R. AIKMAN	165	158	323
STEPHEN J. BUCKLEY	38	53	91
FLORENCE SELDIN *	338	297	**635**
Write-Ins	2	5	7
Blanks	0	0	0
TOTAL	543	513	**1056**

Respectfully Submitted,

Julie Smith
Town Clerk

MINUTES OF THE
MONDAY, MAY 11, 2009
ANNUAL TOWN MEETING

THE COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

GREETINGS:

To any of the Constables of the Town of Chatham in the County of Barnstable.

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to NOTIFY and WARN the INHABITANTS OF THE TOWN OF CHATHAM qualified to vote in elections and Town affairs, to meet in the gymnasium of the Chatham High School on Crowell Road in said Chatham on the 11th day of May at 6:00 o'clock in the evening, then and there to act on any business that may legally come before said meeting, and to meet again in the Community Center on Thursday, the 14th day of May, 2009 to elect the necessary Town Officers as contained in the Warrant.

Polls for the election of Officers will open at 7:00 a.m. and will close at 8:00 p.m.

Moderator William G. Litchfield opened the meeting at 6:06 p.m. There were 861 voters present in the hall, far exceeding the quorum of 100.

On behalf of Town Clerk Julie Smith, the Moderator read the "Constables Return of Service: Barnstable, ss. Pursuant to the written WARRANT, I have notified and warned the inhabitants of the Town of Chatham by posting attested copies of the same in each of the Post Offices of said Town at least fourteen days before May 11, 2009 on April 15, 2009. Thomas R. Pennypacker, Constable."

Moderator Litchfield then administered the Oath of Office to the volunteer Tellers for the evening: Bruce Bean, Kim Farber, Peter Farber, Paula Ferron, Nancy Geiger, Rosemary McPhee, Louise Redfield, Donnie St. Pierre, Deborah Walther, and Jean Young.

Moderator Litchfield asked that all non-voters present in the hall please move to the auditorium and announced that David Nixon would be acting as Assistant Moderator for those voters unable to find a seat in the gymnasium.

The Moderator introduced members of the Chatham Boy Scouts, Will Rodgers, Elijah Hart, Stephen Eldredge, and Aaron Lipman as they presented the State and National flags and lead the audience in the pledge of allegiance.

The Moderator welcomed Stefanie Farrell, and she one again provided CART service for the hearing impaired. Stefanie transferred the spoken word onto a screen in a format similar to "closed captioning" on television, for the benefit of those who have difficulty hearing.

Moderator Litchfield then told the meeting it was both traditional and appropriate to take a moment of silence in recognition of the town officers, employees and volunteers who have died since our last Annual Town Meeting. They are: Clara Leonore Hartson Wichmann, Herbert Weller, Marlene J. Devlin, James H. Andrews, Donald A. Killam, Jane Alcott Hurlburt Wade, Felicity J. Craven, Sherleene F. Sissell, Leonard L. Fougere, and Franklin S. Pease, Jr. Thank you, we appreciate their service to the town.

Resolution as presented by Selectman Summers: Resolved that the Town vote to adopt the following rules of procedure for the Annual Town Meeting of May 11, 2009.

A) The Moderator shall have the option of reading each Article in the Warrant verbatim or summarizing the subject matter therein in general terms, at his discretion.

B) Upon an Article having been disposed of by vote, the Moderator shall entertain a motion to reconsider said Article or to accept a Resolution pertaining to said Article only during the same session during which said vote was acted upon.

C) A motion to move the previous question shall require a two-thirds vote and may not be debated.

D) The Moderator shall not accept a motion to move the previous question by any person discussing the Article until after an intervening speaker has discussed the Article.

E) A non-voter may request the privilege of addressing the meeting on a motion made under any Article or Resolution offered, the request to be granted by the Moderator unless there is an objection by a voter. Upon objection, the Moderator shall poll the meeting by voice or count, at his discretion, and a majority vote in favor shall entitle said non-voter to address the meeting. However, the Moderator may grant the privilege of the floor to any non-resident Town Department Head without necessity of a vote.

F) The Moderator shall not entertain the question of the presence of a quorum at any point at which a motion to move the previous question has already been voted.

G) Speakers addressing the meeting shall be limited to five (5) minutes within which to present their remarks. The Moderator will not recognize anyone who has previously spoken on the Article until all persons wishing to address the meeting have had an opportunity to speak. The Moderator may exercise reasonable discretion in enforcement of this rule.

The foregoing rules are not intended to alter or change the traditional conduct of the Town Meetings in Chatham except as specifically stated above.

AMENDMENT: Voter Judy Thomas moved that G be changed from 5 minutes to 3 minutes.

VOTE ON AMENDED MOTION: Voice. In my opinion, the majority has voted in favor of the 3 minute amendment, declared the Moderator.

VOTE: Voice. So voted by a very substantial majority, declared the Moderator.

Moderator Litchfield moved that David Nixon act as Deputy Moderator, should he need to step down for any reason.

VOTE: Voice. So voted unanimously.

Article 1 – Annual Town Election

To bring in their votes on one ballot to elect the following Town Officers:

Moderator for a three (3) year term
Two Selectmen for three (3) year terms
One Housing Authority member for a five (5) year term
One Housing Authority member for a one (1) year term
One School Committee member for a three (3) year term

Moderator Litchfield told the Meeting "Article One will be voted on at the Community Center on Thursday, May 14, 2009. The polls will be open from seven o'clock in the morning until eight o'clock in the evening."

Article 2 – Accept Annual Reports

To hear the reports of various Town Officers and Committees and see what action the Town will take relative to the appointment of officers not chosen by ballot, or take any other action in relation thereto.

(Board of Selectmen)

MOTION: Ronald Bergstrom, Selectman, moved that the Town Moderator and Board of Selectmen be authorized to appoint the necessary Town officers whose appointments are not otherwise provided for and that the Town hear and accept the reports of various Town officers and committees as they appear in the Town Report.

Explanation as printed in the Warrant: *The purpose of this Article is to enable a Town officer or committee member to address the Town Meeting, particularly if said officer or committee was not able or did not choose to submit a Town Report.*

VOTE: Voice. So voted unanimously.

Article 3 – Fix Salaries – Elected Officials

To fix the salaries of the elected Town officers for the fiscal year beginning July 1, 2009, or take any other action in relation thereto.

Officer	Appropriation FY09	Request FY10
Moderator	$ 600	$ 600
Selectmen – Each	2,000	2,000
Chairman – Extra	500	500

(Board of Selectmen)

MOTION: Sean Summers, Chairman, Board of Selectmen, moved that the Town vote to fix the salaries of the elected Town officers in accordance with the positions and amounts in this Article.

Explanation as printed in the Warrant: *In accordance with Massachusetts General Law, Chapter 41, Section 108, salaries and compensation of elected officers must be fixed annually by vote of the Town at an Annual Town Meeting. This Article fixes, but does not appropriate these salaries. Actual appropriation of funds for these salaries occurs under Article 6 – Town Operating Budget.*

Board of Selectmen Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 7-0-0

VOTE: Voice. So voted unanimously.

Article 4 – Consolidated Revolving Funds

To see if the Town will vote pursuant to the authority granted under Massachusetts General Law Chapter 44, Section 53E1/2, to establish or reestablish the following Revolving Funds for the purpose of receiving revenues and making disbursements in connection with the following authorized Town activities, or take any other action in relation thereto.

A) Airport Revolving Fund

All monies received by the Airport Commission from the operation of the Chatham Municipal Airport shall be credited to this fund. The Airport Commission shall be authorized to expend from this fund, without further appropriation, to defray the expenses of the Chatham Municipal Airport operated by the Commission. No more than $85,000 shall be expended from this fund during fiscal year 2010.

B) Bassett House Revolving Fund

All monies received by the Town from the operation of the lease of the Bassett House shall be credited to this fund. The Town Manager shall be authorized to expend from this fund, without further appropriation, to defray the maintenance expenses of the House operated by the Chamber of Commerce. No more than $8,000 shall be expended from this fund during fiscal year 2010.

C) Inspectional Services Revolving Fund

10% of all monies received by the Town from the issuance of all inspection permits shall be credited to this fund. The Community Development Department, with the approval of the Town Manager, shall be authorized to expend from this fund, without further appropriation to defray the expenses of consulting services associated with the approval of inspectional permits. No more than $40,000 shall be expended from this fund during fiscal year 2010.

D) Recycling Revolving Fund

All monies received by the Department of Health and Environment from the sale of recycling bins, compost bins, rain barrels, kitchen scrap buckets, water saving devices, recycling bags/totes, and other items particular to recycling conservation, shall be credited to this fund. The Department of Health and Environment, with the approval of the Town Manager, shall be authorized to expend from this fund, without further appropriation, to defray the expense of purchasing additional recycling containers and items particular to recycling and conservation, including advertising the availability of such items. No more than $2,500 shall be expended from this fund during fiscal year 2010.

(Board of Selectmen)

MOTION: Ronald Bergstrom, Selectman, moved that the Town authorize and approve the Airport Revolving Fund, Bassett House Revolving Fund, Inspectional Services Revolving Fund and the Recycling Revolving Fund for the purposes and in the amounts listed in Article 4 of the Warrant.

Explanation as printed in the Warrant: *The purpose of these revolving funds is to segregate the revenues generated by each of these operations and to restrict the use of those revenues to the purpose for which they are collected. As required by State statute, the following is an accounting of these funds for the last eighteen months:*

	Balance	***Receipts***	***Expenditures***	***Balance***
Airport Revolving Fund				
FY08	*$ 372.39*	*$34,456.40*	*$28,767.32*	*$6,061.47*
FY09	*$6,061.47*	*$12,937.50*	*$11,871.33*	*$7,127.64*
				(Thru 12/31/08)
Bassett House Revolving Fund				
FY08	*$ 9,233.75*	*$3,000.00*	*$ 870.70*	*$11,363.05*
FY09	*$11,363.05*	*$1,750.00*	*$ 727.16*	*$12,385.89*
				(Thru 12/31/08)

Inspectional Services Revolving Fund

FY08	*$23,569.13*	*$47,119.92*	*$15,571.82*	*$55,117.23*
FY09	*$55,117.23*	*$19,961.01*	*$ 4,626.90*	*$70,451.34*

(Thru 12/31/08)

Recycling Revolving Fund

FY09	*0*	*$ 801.95*	*0*	*$ 801.95*

(Thru 12/31/08)

Board of Selectmen Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 7-0-0

VOTE: Voice. So voted unanimously.

Article 5 – Wood Waste Reclamation Facility Enterprise Fund

To see if the Town will vote to raise and appropriate and/or transfer from available funds, a sum of money to operate the Wood Waste Reclamation Facility Enterprise Fund, or take any other action in relation thereto.

Lease Revenue	$25,000
Operating Expenses	$25,000

(Board of Selectmen)

MOTION: Leonard Sussman, Selectman, moved that the Town vote to appropriate $25,000 to operate the Wood Waste Reclamation Facility Enterprise Fund, and to meet said appropriation the Town raise $25,000 through lease revenue.

Explanation as printed in the Warrant: *Town Meeting voted to adopt Chapter 44 Section 53F1/2 of the Massachusetts General Laws establishing an Enterprise Fund. An enterprise fund establishes a separate accounting and financial reporting system to support a specific business activity, in this case the Wood Waste Reclamation Facility. One of the requirements of an enterprise fund is that a budget has to be adopted at Town Meeting every year. The Wood Waste Facility is leased out with annual revenue at approximately $25,000 per year. The revenue will be used to support groundwater monitoring and other costs associated with the operation of the facility.*

Board of Selectmen Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 7-0-0

VOTE: So voted unanimously.

Article 6 – Town Operating Budget

To see if the Town will vote to raise and appropriate and/or transfer from available funds, such sums of money as it determines necessary for Town expenses and charges, including without limitation of the foregoing, debt and interest, wages, salaries and expenses for operation of the Town's departments and offices, all for the fiscal year beginning July 1, 2009 and ending June 30, 2010 inclusive, or take any other action in relation thereto.

(Board of Selectmen)

Budget Overview

Description	08 Actual	09 Approp	10 Dept Req	Proposed Budget FY10	%
Expenses					
Operating Budgets					
General Government	$1,835,116	$1,950,882	$1,904,706	$1,904,706	- 2.37%
Public Safety	5,304,333	4,909,894	4,918,707	4,918,707	0.18%
Community Development	752,976	805,110	752,600	752,600	-6.52%
Health & Environment	820,558	844,953	828,510	828,510	-1.95%
Public Works & Facilities	3,704,483	3,865,631	3,907,212	3,907,212	1.08%
Community & Social Services	915,701	952,408	941,265	941,265	-1.17%
Education	9,002,755	9,126,983	9,765,207	9,765,207	6.99%
Employee Benefits	3,014,185	3,492,885	3,624,041	3,624,041	3.75%
Undistributed Ins. & Reserve Fund	348,560	333,902	351,097	351,097	5.15%
Debt Service	5,094,473	5,374,619	5,363,490	5,363,490	-0.21%
Operating Budget Total	$30,793,139	$31,657,267	$32,356,835	$32,356,835	2.21%

MOTION: David R. Whitcomb, Selectman, moved that the Town vote to amend Article 6, debt service to $5,118,209 and appropriate the sum of $32,111,554 to fund the Operating Budget for the Town for the fiscal year beginning July 1, 2009 for the purposes and amounts designated in the column titled "Proposed Budget FY 10" of Article 6 of the Warrant and to meet said appropriation, the Town raise $30,534,886 through the tax rate and transfer $220,000 from the Waterways Improvement Fund, $314,625 from the Community Preservation Fund, $922,380 from the Land Bank Fund, $25,000 from the Shellfish Revolving acct, $71,663 from Free Cash, $10,000 from Wetlands Protection Fund, $10,000 from Cemetery Perpetual Care Fund, and $3,000 from the Railroad Museum Fund.

Explanation as printed in the Warrant: *Formulating the FY10 operating budget was a particularly difficult challenge. The Town of Chatham has developed very specific fiscal policies during the past decade which have enabled our community to keep our tax rate relatively low and yet still be able to provide quality municipal services and replace the Town's aging*

infrastructure. These fiscal policies enabled municipal service growth during good economic times, but also plan for bad states of the economy as well.

Without question, the economic downturn has hit our community as it has our national economy. Therefore, it was even more important this year than ever before to formulate a budget which effects our local taxpayers who can least afford it as minimally as possible, yet still provide the municipal services upon which they depend.

The Town Manager's FY10 Fiscal Summary shown as an appendix at the end of this warrant describes in greater detail not only the services which the operating budget provides, but also the painstaking process of planning and review that was undertaken this year in our effort to provide a frugal, yet responsible operating budget. When the budget was proposed to the Board of Selectmen in January, the result of drawing upon our conservative financial policies had reduced a projected $1.7M operating budget deficit to a $558,000 deficit which would be funded in the form of an override. However, the utilization of the Town's debt service reserve was drawn upon to entirely offset the fiscal impact of such an override, if passed. This fiscally conservative tact would have maintained the tax impact of the operating budget to within that allowed by the limits of Proposition 2 ½.

Nevertheless, the Board of Selectmen demanded that the operating budget be even further reduced. As a result, in conjunction with the School Committee, the operating budget was further offset or reduced by an additional amount in excess of $450,000. This budget adjustment now eliminates the need for an override vote and incorporates less than $100,000 of excess levy capacity from previous years in order to be balanced.

All of the fiscal elements in the Annual Town Meeting Warrant, not simply the operating budget, must be considered when calculating the fiscal impact on the tax levy and rate. Therefore, when you look at the summary operating budget shown above, it can readily be seen how the budget has been balanced. The general government's line items have collectively been reduced by the elimination of nine full-time equivalent positions and show reductions from previous year's funding levels. Only the employee benefit line item and the School Department line items show any significant increase. The net increase in the operating budget total is just slightly in excess of 2%. However, since the balance of the warrant enables the Town to continue to take advantage of declining debt expenditures, the impact of the total operating budget on the taxpayers of Chatham is less than 1%.

The impact of the passage of all of the fiscal elements in this warrant including the operating budget on the average taxpayer in Chatham with a home valued at $600,000 would be an additional $9.60/year, or 80 cents per month. This economy will be achieved with staff reductions which should not noticeably reduce municipal services to the citizens of Chatham.

Board of Selectmen Recommendation: Approve 4-1-0
Finance Committee Recommendation: Disapprove 5-4-0

VOTE: Hand Count: YES: 456 NO: 342

Article 6 is successfully passed, declared the Moderator.

Article 7 – Cost of Living Adjustment (COLA)

To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as are necessary to implement salary and wage adjustments in the Town's Personnel Policies-Classification and Compensation Schedule and to provide funding for other salary compensation not a part of the Classification Schedule including Police and Fire Union employees, or take any other action in relation thereto.

(Board of Selectmen)

MOTION: Florence Seldin, Selectman, moved that the Town vote to raise and appropriate $200,000 to implement salary wage adjustments in the Town's Personnel Policies-Classification and Compensation Schedules, and other salary compensation not a part of the Classification Schedule, including Police and Fire Union Employees.

Explanation as printed in the Warrant: *Cost of living wage adjustments for both union and non-union employees, except School Department employees, is funded in a warrant article separate from the operating budget. This is a long-standing practice of the Town in order to highlight pay raises for employees. School Department pay increases are contained within the School budget. Cost of living adjustments are given annually in accordance with the annual increase in the consumer price index. A 2% cost of living increase has been placed in this budget warrant article for non-union employees. Fire Department union employees have been funded for a 3% cost of living increase for the second year of a three year contract.*

Board of Selectmen Recommendation: Approve 4-1-0
Finance Committee Recommendation: Approve 7-0-0

VOTE: Voice. So voted by a substantial majority, declared the Moderator.

Article 8 – Stabilization Fund – Budget Supplemental

To see if the Town will vote to transfer from available funds, a sum of money to fund Police and Fire Overtime, Library Operating Budget, the Chatham Public Schools Operating Budget and capital costs associated with the Lighthouse Beach patrol, or take any other action in relation thereto.

(Board of Selectmen)

MOTION: Florence Seldin, Selectman, moved that the Town vote to transfer the sum of $275,000 from the stabilization account in order to fund Police and Fire Overtime, Library Operating Budget, Chatham Public Schools Operating Budget and capital equipment for Lighthouse Beach.

Explanation as printed in the Warrant: *During the past decade the Town has accumulated a balance of more than $2M in its stabilization fund. This fund is a reserve fund, or a rainy day fund, and is set aside in order to be available for emergency expenditures. In the case of an unforeseen expenditure a community with a Stabilization Fund balance may use the available fund balance rather than spiking its property tax rate. The tax rate may be therefore*

"stabilized". Bond rating agencies rate municipalities more highly if they maintain a healthy reserve balance in this and other reserve accounts. The Town has set an arbitrary goal of $1.5M for this account. This goal has been achieved, primarily by appropriating the overlay reserve balance each year. The overlay reserve, funds remaining after all tax abatements have been paid, will continue to be available to replenish and add to the Town's Stabilization Fund.

In addition to the use of the Stabilization Fund balance for emergency expenditures, it may be used for small capital expenditures in order to avoid borrowing costs. A municipality needs to be extremely cautious about using a stabilization fund balance, or any reserve balance for a recurring expense, since such a practice would eventually deplete a reserve balance resulting in a non-funded recurring obligation or deficit.

FY10 was a particularly challenging year in which to balance the Town's budget. Review of certain departmental requests revealed that certain budgetary increases requested would be short term and not perpetually recurring. Increased expenditure in both the Police Department and Fire Department overtime accounts were due not simply to increased service demands, but due to injured on leave status of several officers or 111F payment obligations. These payments will continue into FY10, but will thereafter diminish. A similar situation has presented itself regarding funding for the Library. The Town funds a significant portion of the costs associated with Library services. However, the balance of the Library budget is funded by the interest generated from an endowment fund. Our national economic decline has reduced this endowment's fund balance and, as a result, the interest, if any, which will be generated and available to fund the Library's FY10 budget.

Both the increased need for funding in the Town's public safety overtime budgets and the Library budget could be addressed by increasing the Town's tax levy. In FY10 such an increase in the levy would need to be added to a proposed override. However, it is the Town's expectation that all of these budget requests will be non-recurring. Injured officers will either retire or return to duty and the economy will improve and interest once again will be generated and available to subsidize the Library budget. If the tax levy is increased and the budgetary obligations disappear, then the excess tax levy could be absorbed by routine future budget requests.

What is proposed for FY10 is an appropriation of approximately $120K for those various purposes from the Stabilization Fund. This appropriation will "stabilize" the budget until either the expenses are eliminated for the Police and Fire Departments or the revenue flow is re-established for the Library. Since the Town has a recurring revenue source for its Stabilization Fund, the inherent risk in this funding approach is minimized. If more than one budget cycle is required to reverse these budgetary needs, then the Reserve Fund has a sufficient balance not to be depleted dramatically; if the budgetary needs reverse themselves within the upcoming budget cycle, then the appropriated funds will not be used and will return to the Stabilization Fund.

In addition, upon further budgetary review, it has become apparent that the override implications of the School funding deficit may be reduced using the same concept described above. Circuit Breaker funds are received each year by the Schools and are used to supplement budget funding much like Chapter 70 funding. No balance remains available to help fund the FY10 operating budget. However, additional Circuit Breaker funds will be received in FY10 which will be able to be applied against the FY11 budget. Therefore, stabilization funds may be

applied against the FY10 budget and won't be necessary in FY11. This will reduce the need of an override by $120,000. Finally, the first year capital costs associated with the Lighthouse Beach patrol have been added to this article.

Stabilization funds proposed to be used in this article are as follows:

1)	*Police Department*	*$ 10,000*
2)	*Fire Department -*	*$ 40,000*
3)	*Library -*	*$ 70,000*
4)	*School – Circuit Breaker*	*$120,000*
5)	*Lighthouse Beach Capital*	*$ 35,000*
	Total:	*$275,000*

Board of Selectmen Recommendation: Approve 4-1-0
Finance Committee Recommendation: Approve 9-0-0

VOTE: Hand Count: YES: 489 NO: 193

That is more than the requisite 2/3rds, Article 8 is passed, declared the Moderator.

Article 9 – Water Department Operating Budget

To see if the Town will vote to raise and appropriate and/or transfer from available funds, such sums of money as it determines necessary for expenses and charges, including without limitation of the foregoing, debt and interest, wages, salaries and expenses for operation of the Town Water Department for the fiscal year beginning July 1, 2009 and ending June 30, 2010 inclusive, or take any other action in relation thereto.

(Water and Sewer Commissioners)

Budget Overview

				Proposed
				Water Budget
Description	08Actual	09Approp	10 Dept Req	FY 10
WATER FUND				
Water Costs				
Operating				
Salaries	149,478	194,891	187,885	187,885
Expenses	961,553	1,000,592	1,080,800	1,080,800
Sub-total Operating	1,111,031	1,195,483	1,268,685	1,268,685
Debt				
Principal	819,644	854,701	800,552	800,552
Interest – Long-term	298,925	268,886	263,840	263,840
Interest – Short-term	30,000	150,000	100,000	100,000

Subtotal Debt	1,148,569	1,273,587	1,164,392	1,164,392
Total Water Direct Costs	2,259,600	2,469,070	2,433,077	2,433,077
Overhead – Indirect Costs	139,806	210,799	210,468	210,468
Overhead – GF Loan Repayment	64,150	0	0	0
Overhead – Rate payback for Bett	157,101	144,906	138,751	138,751
Subtotal Overhead	361,057	355,705	349,219	349,219
Water Operating Budget	2,620,657	2,824,775	2,782,296	2,782,296

MOTION: Ronald Bergstrom, Selectman, moved that the Town vote to appropriate $2,433,077 for direct costs, and further that an additional $349,219 be transferred to the General Fund to be applied to overhead and indirect costs associated with the Water Department Operating Budget of the Town for the fiscal year beginning July 1, 2009, for the purposes and in the amounts designated in the column titled "Proposed Water Budget FY 10" of Article 9 of the Warrant and to meet said appropriation, the Town raise $2,382,296, through water receipts and raise $400,000 through the tax rate.

Explanation as printed in the Warrant: *The FY10 Water Department budget is directed towards continuing to improve the quality of water provided; customer relations; and providing a high level of reliability to the water supplies and distribution system to ensure the Town has safe drinking water and the required flows for fire fighting.*

The Water Department is planning to continue to improve on its services by performing the following projects:

- *Dissemination of information on the Department's water quality and services by preparing and mailing the "Chatham Water Department 2009 Water Quality Report" and the "Chatham Water News" to all water customers;*
- *Perform a valve exercising program with the spring water system disinfection and flushing program;*
- *Maintain all public fire hydrants and perform fire flow tests;*
- *Optimizing the corrosion control system to ensure the water system continues to meet lead and copper regulations;*
- *Cleaning, painting, and keeping organized all well pumping stations;*
- *Update water main and service records;*
- *Maintain and replace water meters; and*
- *Optimize the accuracy of all existing and new accounts on the Town's centralized computer system.*

All the above will be performed by funding the Water Department's budget line items based on FY 2008 actual expenses for operating the water system.

Board of Selectmen Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 6-1-0

VOTE: Voice. So voted by a very substantial majority, declared the Moderator.

Article 10 – Five Year Capital Authorization

To see if the Town will vote to raise and appropriate, and/or transfer from available funds, a sum or sums of money, to be expended for capital projects, equipment and expenses, or take any other action in relation thereto.

(Board of Selectmen)

Capital Budget Overview

Description	FY 09 Actual	FY 10 Request	FY 10 Proposed
CAPITAL PROGRAM & BUDGET SUMMARY			
	CAPITAL BUDGET		**CAPITAL BUDGET**
General Government	253,000	151,000	140,000
Public Safety	190,500	85,800	52,000
Community Development	10,000	125,000	0
Health & Environment	288,000	226,000	184,000
Public Works (without Water)	428,000	1,220,000	682,000
Equipment	353,000	852,500	376,000
Schools	239,468	246,444	246,444
Total Town Funded Capital Budget	1,761,968	2,907,244	1,680,444

MOTION: Leonard Sussman, Board of Selectman, moved that the Town vote to appropriate $1,680,444 for the purpose of funding the FY10 Capital Budget in the column titled "FY10 Proposed" of Article 10 of the Warrant and to meet said appropriation, transfer $1,534,622 from free cash, $48,000 from Waterways Improvement Funds, $5,000 from cemetery lot sales, $30,000 from the Land Bank Receipts Reserved Appropriations Account, $10,000 from article 7 of the May, 2004 Annual Town Meeting, $33,246 from Article 8 of the May, 2007 Annual Town Meeting, $5,723 from Article 6 of the May, 2005 Annual Town Meeting and $13,853 from Article 2 of the November, 1999 Special Town Meeting.

Explanation as printed in the Warrant: *The Town's five year capital budget is funded either from free cash, other available reserves or project balance turnbacks. Free cash is generated by revenue from non-property tax sources received in excess of estimates and from budget turnbacks. As expected and due to our economic decline, the amount of free cash available to fund this plan is less than in previous years. This budget consists primarily of annual maintenance accounts such as for buildings and roads, vehicle replacement and small projects. Fiscal policy has been established to enable this budget or program to be used as the Town's first hedge against economic decline. This hedge allows the Town to not immediately be forced to cut operating budgets and services. Certain maintenance balances cannot be fully*

replenished in this program or projects or vehicle replacement can be delayed. This hedge, or flexibility, can allow time to pass for the economy to recover and revenues to increase.

In FY10 most projects were delayed to an out year in the five year capital plan. Some vehicle purchases were delayed. However, one major maintenance project for the Transfer Station was included in the plan. Routinely, a project of this magnitude would be funded by a capital exemption. Instead, it was funded by free cash in order to eliminate a property tax impact.

Board of Selectmen Recommendation: Approve 4-1-0
Finance Committee Recommendation: Approve 8-1-0

VOTE: Voice. So voted by a majority, declared the Moderator.

Article 11 – Stabilization Fund – Solid Waste Transfer Station Trailers

To see if the Town will vote to transfer from available funds, a sum of money to fund four (4) open top trailers for the transportation of Municipal Solid Waste, or take any other action in relation thereto.

(Board of Selectmen)

MOTION: David R. Whitcomb, Selectman, moved that the Town vote to appropriate and transfer the sum of $280,000 for the purpose of purchasing (4) open top trailers for the transportation of Municipal Solid Waste, and to meet said appropriation, transfer $130,000 from the 2007 allowance for abatement account and transfer $150,000 from the stabilization account.

Explanation as printed in the Warrant: *For the past several years, the Town has paid for the costs of its capital facility replacement plan by the increased funding available as amortization costs from previous capital projects decline. The result has been that new projects are funded without increasing the tax rate. A secondary benefit has been that funding is available each year for small projects or purchases as capital exemptions are passed by Town Meeting. The level of payment for annual debt costs remains stable.*

In FY10, the use of this "debt drop off" by a capital exemption has been forgone.

The project scheduled for a capital exemption for FY10 is the purchase of four replacement trailers for solid waste transportation at the Town's Transfer Station. The costs to replace these trailers in the past has been borne by the contractor in our annual hauling contract. Purchase of the trailers by the Town reduces pass through interest payments and has allowed the Town to reduce its FY10 Transfer Station budget. The four trailers that are used to transport the Town's solid waste to SEMASS are approaching ten years old and are in desperate need of replacement.

Two funding sources will be used for this $280,000 purchase. A total of $130K in Overlay Surplus funds which is normally used annually to replenish the Town's Stabilization Fund, will be applied for this purpose. The balance of the purchase price will be paid for by the Stabilization Fund balance.

Board of Selectmen Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 7-1-0

VOTE: Voice. "Clearly, in my opinion, 2/3rds have voted, declared the Moderator." With no request for a count, the Moderator declared, "I declare a 2/3rds vote in favor of Article 11; Article 11 has passed."

Article 12 – Stabilization Fund – Beach Cleaner

To see if the Town will vote to transfer from available funds a sum of money for paying the cost of purchasing a beach cleaning machine, or take any other action in relation thereto.

(Park and Recreation Commission)

MOTION: Gary Anderson, Chairman, Park and Recreation Commission, moved that the Town vote to transfer the sum of $45,835 from the stabilization account in order to fund the purchase of a beach cleaning machine.

Explanation as printed in the Warrant: *The Park and Recreation consider our beaches the most important asset of a summer resort community. We have received increased complaints with regard to the deteriorating state of our south side beaches from year round and summer residents. The condition of our beaches is the subject of criticism each year at the Summer Town Meeting. The current practice of beach cleaning involves the use of a "York Rake" which will only remove large mounds of seaweed, but is incapable of removing smaller debris and trash. The Park and Recreation Commission held a demonstration of the beach raking system used by most Nantucket Sound communities this past November. We invited the Board of Selectmen and the Finance Committee to observe and all attendees agreed that the results delivered would greatly enhance the enjoyment of the beaches by our residents and visitors. Providing a cleaner beach experience at Hardings, Ridgevale and Cockle Cove Beaches would provide a quick payback to the Town in increased beach revenues and at the same time help decrease congestion at Lighthouse Beach. Our neighboring communities have found that their beach rakes have had a 15 to 20 year life cycle before replacement. We feel this purchase is an overdue and wise investment for our Town.*

Board of Selectmen Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 5-2-1

VOTE: Voice. "So voted by more than the requisite 2/3rds majority," declared the Moderator.

The Moderator then took a moment to ask the meeting to extend their congratulations and thanks to Gary Anderson for his years of service on the Parks & Recreation Commission.

Article 13 – Water Department Capital Budget

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money for the construction of a new Chemical Feed Building for the South Chatham Wells, and for all costs incidental and related thereto, and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow an additional sum of money pursuant to Chapter 44, Sections 7 and 8 of the Massachusetts General Laws or any other enabling authority, or take any other action in relation thereto.

(Water and Sewer Commissioners)

MOTION: Florence Seldin, Selectman, moved that the Town vote to appropriate and transfer the sum of $515,000 from Water Surplus for the purpose of construction of a new Chemical Feed Building for the South Chatham Wells, and for all costs incidental and related thereto, and to meet the additional costs that the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow an additional sum of $500,000 pursuant to Chapter 44, Sections 7 and 8 of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefore; and further, that the Board of Selectmen is authorized to apply for and accept any grants that may be available from any sources on account of this project.

Explanation as printed in the Warrant: *The existing chemical feed and electrical control building for the South Chatham Wells was originally constructed in the 1950's and has gone through extensive changes over its lifetime that make it inefficient. The chemical feed equipment is over 20 years old and is antiquated. The replacement of this building and its equipment will make it more efficient and dependable and will ensure the highest quality of water will be pumped into the water distribution system.*

Board of Selectmen Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 8-0-0

VOTE: Voice. So voted unanimously, declared the Moderator.

Article 14 – Wastewater - Capital

To see if the Town will vote to appropriate a sum of money to pay costs of (i) designing, remodeling, constructing, reconstructing, expanding and equipping the Wastewater Treatment Facility and (ii) designing and constructing various projects involving wastewater collection facilities, including facilities for surface water nutrient management, and for the payment of all other costs incidental and related thereto; to determine whether this amount shall be raised by borrowing or otherwise, provided that if any such amount is authorized to be borrowed, no sums shall be borrowed or expended for this purpose unless and until the Town shall have voted to exclude the amounts needed to repay any such borrowing from the limitations of Chapter 59, Section 21C of the General Laws (also known as Proposition 2 ½), or to take any other action relative thereto.

(Board of Selectmen)

MOTION: Sean Summers, Chairman, Board of Selectman, moved that the sum of $59,508,000 be and hereby is appropriated to pay costs of (i) designing, remodeling, constructing, reconstructing, expanding and equipping the Wastewater Treatment facility and (ii) designing and constructing various projects involving wastewater collection facilities, including facilities for surface water nutrient management, and for the payment of all other costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44 Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore; provided, however, that no sums shall be borrowed or expended for this purpose unless and until the Town shall have voted to exclude the amounts needed to repay any borrowing authorized by this vote from the limitations of Chapter 59, Section 21C of the General Laws (also known as Proposition 2 ½); further, that the Town Manager and the Selectmen are further authorized to apply for and accept grants or contributions that may be available toward the cost of said project from the Federal government, the Commonwealth of Massachusetts or otherwise.

Explanation as printed in the Warrant: *The Comprehensive Wastewater Management Plan (CWMP) has been completed and the Town is moving into the implementation phase. The completion of the CWMP, coupled with the town's previous work on developing preliminary designs for expansion of both the wastewater treatment facility and town-wide collection system, presents the town the opportunity to take advantage of the American Recovery and Reinvestment Act (Federal Stimulus) funding. By accelerating the local appropriation, and implementation schedule, the town will be positioned to realize significant cost savings from the Federal Stimulus Program. Appendix G is a PowerPoint presentation made to the Board of Selectmen that provides detail on the proposed accelerated implementation plan and fiscal impact of the Federal Stimulus.*

The funds sought in this article provide for preparation of the detailed design plans, supporting documents, and permitting of the Phase 1 upgrade/expansion of the Wastewater Treatment Facility and the preparation of a project manual, including bid documents. Phase 1 will expand the treatment facilities capacity to that necessary to allow sewering of that portion of the town needed to meet the Nitrogen Total Maximum Daily Loads developed by MA DEP and approved by EPA. Following DEP approval of the design plans, the Phase 1 facility expansion/upgrade will be bid and constructed in accordance with the approved design.

Further, funds sought in this article will allow for the designing, permitting and constructing of extensions to the wastewater collection system, including 7 pump stations, along a significant portion of Route 28 and Barn Hill Road. Construction of these extensions now will provide the "backbone" for future extensions into residential neighborhoods north and south of Route 28. The majority of these neighborhoods are in watersheds to coastal embayments that have wastewater nitrogen removal targets of 100%. These extensions will coincide with the expansion of capacity at the wastewater treatment facility. This accelerated construction schedule will allow the Town to coordinate the proposed extensions with Mass. Highway's proposed reconstruction of Route 28 and town plans to reconstruct a portion of Barn Hill Road.

Funds are also provided for the services of an Owners Project Manager (OPM) to represent the town's interests during designing, permitting, bidding and constructing the new Wastewater Treatment Facilities.

Funds in this Article will also allow the Town to evaluate the ability of the treatment facility and the treated wastewater recharge beds to accommodate wastewater flow from Harwich as part of a potential inter-municipal agreement (IMA) and to provide legal services for the drafting of the IMA if determined to be feasible.

Funds are also provided for the evaluation and cleaning of the existing force mains that carry wastewater flow from the Stage Harbor Road Pump Station to the wastewater treatment plant off Sam Ryder Road. These force mains were constructed in the early 1970's and were last inspected and cleaned in the early 1980's. As part of the inspection process the mains will be evaluated for damage, sediment build-up and leaks, and repairs will be made as necessary. It is important that this evaluation/cleaning/repair be undertaken as the town moves forward with expansion of the wastewater collection system.

This article also provides supplemental funding for the Lovers Lake and Stillwater Pond Nutrient Inactivation Project. Prior funding approved by Town Meeting may be insufficient to undertake the Inactivation in both ponds concurrently as determined by the May 2008 Annual Town Meeting.

The following spreadsheet provides a breakdown of the funds being appropriated through this bond issue:

The fiscal impact of this article to the average taxpayer is detailed in Appendix G.

Board of Selectmen Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 9-0-0

VOTE: Voice. So voted by well over the requisite 2/3rds majority, declared the Moderator.

Article 15 - Affordable Housing Trust Fund

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money it determines necessary to fund the Affordable Housing Trust Fund, or take any other action in relation thereto.

(Community Preservation Committee)

MOTION: Corinne Johnson, Community Preservation Committee, moved that the Town vote to appropriate the sum of $100,000 from FY 2010 Community Preservation Fund Revenues in order to fund the Affordable Housing Trust Fund.

Explanation as printed in the Warrant: *The Affordable Housing Trust Fund (AHTF) was created by Town Meeting in 2006. The AHTF is a vehicle for the Town to receive funding from the Community Preservation Act, the Inclusionary Zoning Bylaw or other sources, to develop affordable housing in Chatham. The fund is administered by the Board of Selectmen and two*

other appointed trustees. Placing funds in the AHTF enables the Town to respond to opportunities in the housing market in a time-sensitive and efficient manner, not having to wait for a future Town Meeting for approval. "Guidelines for the Disbursement of Funds in the AHTF" have been approved by the Board of Selectmen, the Community Preservation Committee and the Affordable Housing Committee.

Community Preservation Committee Recommendation: Approve 7-0-0
Board of Selectmen Recommendation: Approve 4-1-0
Finance Committee Recommendation: Disapprove 6-2-0

VOTE: Voice. Moderator asked for a show of cards.

Hand Count: YES: 245 NO: 169

Article 15 is carried, declared the Moderator.

Article 16 - Preservation of the Joseph Nickerson Papers

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money it determines necessary to fund an archivist and equipment in order to organize, catalog and preserve historical papers in relation to Chatham Sea Captains and Chatham history, or take any other action in relation thereto.

(Community Preservation Committee)

MOTION: John Kaar, Chairman, Community Preservation Committee, moved that the Town vote to appropriate the sum of $50,000 from FY 2010 Community Preservation Fund Revenues to fund an archivist and equipment in order to organize, catalog and preserve historical papers in relation to Chatham Sea Captains and Chatham history.

Explanation as printed in the Warrant: *This seeks funding for an archivist and equipment to organize and catalog an extensive array of papers and materials having to do with Chatham sea captains. These papers were collected by the late Joseph A. Nickerson and the late A. Louise Wentworth Nickerson over their lifetimes. They were presented as a gift to the Chatham Historical Society by Mr. Nickerson, on the condition that the Society arrange for work to organize and preserve the papers so that they are accessible to historians and for the benefit of the public and the Town of Chatham. The Town of Chatham Historical Commission has unanimously endorsed this application.*

Community Preservation Committee Recommendation: Approve 7-0-0
Board of Selectmen Recommendation: Approve 4-1-0
Finance Committee Recommendation: Approve 5-1-2

VOTE: Voice. So voted by a substantial majority, declared the Moderator.

Article 17 - Eldredge Public Library Staircase Renovation

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money it determines necessary to reconstruct and preserve the bluestone staircase of the Main Street entrance to the Eldredge Public Library, or take any other action in relation thereto.

(Community Preservation Committee)

MOTION: Robert Oliver, Community Preservation Committee, moved that the Town vote to appropriate the sum of $34,000 from FY 2010 Community Preservation Fund revenues to reconstruct and preserve the bluestone staircase of the Main Street entrance to the Eldredge Public Library.

Explanation as printed in the Warrant: *This article seeks funds for the reconstruction and preservation of the bluestone staircase that leads to the front doors of the Main Street entrance to the Eldredge Public Library. The stairs are currently in disrepair in that the stairs are uneven, chipped and worn with mortar that has failed. The stone risers and steps will be removed, turned over, refinished and put back into place with new mortar. To comply with the current building codes, new iron handrails will also be installed. The Eldredge Public Library is on the National Register of Historic Places. The Town of Chatham Historical Commission unanimously endorsed this application.*

Community Preservation Committee Recommendation: Approve 7-0-0
Board of Selectmen Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 8-0-0

VOTE: Voice. So voted unanimously.

Article 18 - Community Preservation Fund Reserve

To see if the Town will vote to reserve for later appropriation a sum of money it determines necessary for open space, or take any other action in relation thereto.

(Community Preservation Committee)

MOTION: Victor Di Cristina, Community Preservation Committee, moved that the Town vote to reserve $190,000 from FY 2010 Community Preservation Revenues for Open Space.

Explanation as printed in the Warrant: *The Community Preservation Act requires 10% of estimated revenues be appropriated or set aside (reserved for later appropriation) for the each of the following three categories: Open Space, Historic Resources, and Community Housing. The $190,000 is to meet the 10% requirement for Open Space for FY 2010, as well as to make up not funding Open Space in FY 2009 when a warrant article was withdrawn at Town Meeting.*

Community Preservation Committee Recommendation: Approve 5-0-0
Board of Selectmen Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 8-0-0

VOTE: Voice. So voted unanimously.

Article 19 - Administrative Costs

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money it determines necessary for the purpose of funding administrative costs associated with the Community Preservation Act, or take any other action in relation thereto.

(Community Preservation Committee)

MOTION: Robert Denn, Community Preservation Committee, moved that the Town vote to appropriate the sum of $15,000 from FY 2010 Community Preservation Fund Revenues for the purpose of funding administrative costs associated with the Community Preservation Act.

Explanation as printed in the Warrant: *The Community Preservation Act allows Town Meeting to appropriate up to 5% of estimated revenues for the Community Preservation Committee to carry out its statutory duties. This year $15,000 is being requested for clerical expenses, appraisals, consulting and legal services.*

Community Preservation Committee Recommendation: Approve 7-0-0
Board of Selectmen Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 8-0-0

VOTE: Voice. So voted unanimously.

Article 20 - Community Preservation Budgeted Reserve

To see if the Town will vote to reserve for later appropriation a sum of money it determines necessary for budgeted reserve, or take any other action in relation thereto.

(Community Preservation Committee)

MOTION: John Kaar, Chairman, Community Preservation Committee, moved that the Town vote to reserve $150,000 from FY 2010 Community Preservation Revenues for future appropriation.

Explanation as printed in the Warrant: *The Community Preservation Act allows Town Meeting to reserve excess budgeted revenues for future appropriations. By reserving excess future revenues it enables the Town to have the funds available for appropriation immediately after the Town Meeting vote instead of delaying the use of these funds until they are actually collected and closed at year end into the fund balance.*

Community Preservation Committee Recommendation: Approve 7-0-0
Board of Selectmen Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 9-0-0

VOTE: Voice. So voted unanimously.

Article 21 – Marconi RCA Wireless Receiving Station Lease Authorization Operations Building

To see if the Town will vote to authorize the Board of Selectmen to lease, on such terms as the Board of Selectmen deem appropriate, the building known as the Operations Building located at the Marconi RCA Wireless Receiving Station located at 847 Orleans Road (Route 28) in North Chatham, Assessors Maps 10J and 11J Parcel 11J-7, to the Chatham Marconi Maritime Center, the prospective lessee designated under the agreement of December 20, 2006, or take any other action relative thereto.

(Board of Selectmen)

MOTION: Ronald Bergstrom, Selectman, moved that the Town vote to authorize the Board of Selectmen to lease, on such terms as the Board of Selectmen deem appropriate, the building known as the Operations Building located at the Marconi RCA Wireless Receiving Station located a 847 Orleans Road (Route 28) in North Chatham, Assessors Maps 10J and 11J Parcel 11J-7, to the Chatham Marconi Maritime Center, the prospective lessee designated under the agreement of December 20, 2006.

Explanation as printed in the Warrant: *This warrant article authorizes the next step in the process of leasing of the Operations Building at the RCA Marconi site. In May 2006, the Town received proposals from non-profit organizations interested in restoring and using the four vacant buildings at the site. In late December 2006, the Board of Selectmen voted to "tentatively designate" the Chatham Marconi Maritime Center (CMMC) as the end user of the Operations Building. The Chatham Housing Authority and the Cape Cod Commercial Hook Fishermen's Association (CCCHFA), Inc received the same designation for the two single-family homes and the Hotel respectively. The tentative designation gave each of the prospective lessees the opportunity to raise funds over an agreed upon time period to convert the buildings for their needs. After designation, the Housing Authority and later the CCCHFA informed the Town that they were no longer interested in proceeding; however, the CMMC has reiterated their continued interest in leasing the Operations Building. The CMMC has reported to the Board of Selectmen on a semi-annual basis as to its fund raising efforts. They expect to be ready to proceed early in 2010.*

In 2007, the Town of Chatham petitioned the Legislature for permission to lease property at this site for a term greater than ten years. Chapter 48 of the Acts of 2007 was signed into law on June 7, 2007 allowing long-term leases at the Marconi site. Based on this approval by the Legislature, the Town and CMMC are in the process of negotiating a long-term lease for the use of the property. The town-drafted model lease that was part of the original bid package for the disposition of the buildings is being utilized for these negotiations. The lessee and the lessor are

currently negotiating the final provisions of the lease and it is expected that these negotiations will be finished later this spring.

A favorable vote on this article will authorize the Board of Selectmen to negotiate the final details of the lease which will allow the CMMC to restore the Operations Building and create a museum and educational center which will explain and promote the birthplace of wireless communications, right here in Chatham.

Board of Selectmen Recommendation: Approve 4-0-0
Finance Committee Recommendation: Approve 7-0-1

VOTE: Voice. So voted unanimously.

Article 22 - Public Ceremonies Committee

To see if the Town will vote to amend Chapter 10, Boards, Committees, and Commissions of the General Bylaws as follows:

1) By adding at the end of Section 10-1-B the following:
   "This subparagraph shall not apply to the appointed members of the Public Ceremonies Committee."
2) By adding a new section 10-2-A-17 "Public Ceremonies Committee."

or take any other action in relation thereto.

(Board of Selectmen)

MOTION: Leonard Sussman, Selectman, moved that the Town vote to amend Chapter 10, Boards, Committees and Commissions of the General Bylaws as follows: 1) By adding at the end of Section 10-1-B the following: "This subparagraph shall not apply to the appointed members of the Public Ceremonies Committee." 2) By adding a new section 10-2-A-17 "Public Ceremonies Committee."

Explanation as printed in the Warrant: *The passage of this amendment will allow non-residents to serve on the Public Ceremonies Committee.*

Board of Selectmen Recommendation: Approve 4-0-0
Finance Committee Recommendation: Approve 8-0-0

VOTE: Voice. So voted unanimously.

Article 23 – Kendrick Village – Drainage Easement

To see if the Town will vote to authorize the Board of Selectmen to release, remise, abandon, and/or convey to Eastward Homes Business Trust, for the sum of $1.00, the drainage easement now running under the land of Lot 9 Kendrick Village, such easement being recorded at the Barnstable Registry of Deeds in Book 2276, Page 037, and any others as may exist, including

that shown on a plan recorded at the Barnstable Registry of Deeds in Plan Book 300, Page 30, and that the Selectmen be further authorized to acquire by gift, purchase or eminent domain a new easement for drainage purposes on Lot 9 Kendrick Village as shown on the accompanying sketch and to authorize the Board of Selectmen to do all things necessary to carry out the provisions of this article, or take any other action in relation thereto.

(Board of Selectmen)

MOTION: David R. Whitcomb, Selectman, moved that the Town vote to authorize the Board of Selectmen to release, remise, abandon, and/or convey to Eastward Homes Business Trust, for the sum of $1.00, the drainage easement now running under the land of Lot 9 Kendrick Village, such easement being recorded at the Barnstable Registry of Deeds in book 2276, Page 037, any others as may exist, including that shown on a plan recorded at the Barnstable Registry of Deeds in Plan Book 300, Page 30, and that the Selectmen be further authorized to acquire by gift, purchase or eminent domain a new easement for drainage purposes on Lot 9 Kendrick Village as shown on the accompanying sketch and to authorize the Board of Selectmen to do all things necessary to carry out the provisions of this article.

Explanation as printed in the Warrant: *A drainage easement currently runs from Heritage Lane, over two abutting lots and terminates on Lot 9 in Kendrick Village. The easement currently runs into the center of the lot as shown on the attached plan. Eastward Homes has had the drainage engineered and will be installing drainage structures, at no cost to the Town, along the property lines to properly dispose of the road run off. Currently the road run off is of an outfall pipe variety and dumps out onto the property towards the cranberry bog without the benefit of proper filtration and leaching. Relocation of the easement will improve the lot.*

Board of Selectmen Recommendation: Approve 4-0-0
Finance Committee Recommendation: Approve 8-0-0

VOTE: Voice. So voted by more than the requisite 2/3rds, declared the Moderator.

Article 24 – Road Takings – Ell Street and Sky Way

To see if the Town will vote to accept Ell Street and Sky Way as Town ways laid out by the Board of Selectmen according to plans and descriptions now on file in the Town Clerk's office, and to authorize the Board of Selectmen to take, by eminent domain, all necessary interests in real estate as shown on said plans, with no land damages to be paid by the Town and to appropriate $220,000 for the purpose of bringing the streets up to established Town standards, and to meet said appropriation, the Treasurer with the approval of the Board of Selectmen, be authorized to borrow said sum under and pursuant to Chapter 44, Section 7 of the Massachusetts General Laws. One hundred percent (100%) of the costs of construction and related expenditures authorized hereby, and the costs of amortization of any debt instruments issued pursuant to this article, will be defrayed through betterment assessments made by the Board of Selectmen in accordance with Chapters 80 and 83 of the Massachusetts General Laws and Chapter 240 of the Town of Chatham General Bylaws, or take any other action in relation thereto.

(Board of Selectmen)

MOTION: Sean Summers, Chairman, Board of Selectmen, moved that the Town vote to accept Ell Street and Sky Way as Town ways as laid out by the Board of Selectmen according to plans and descriptions now on file in the Town Clerk's office and authorize the Board of Selectmen to take, by eminent domain, all necessary interest in real estate as shown on said plans, with no land damages to be paid by the Town, and to appropriate and borrow, pursuant to Chapter 44, Section 7 of the Massachusetts General Laws, the sum of $220,000 for the purpose of bringing the streets up to established Town standards, and that one hundred percent (100%) of the costs of construction and related expenditures authorized hereby, and the costs of amortization of any debt instruments issued pursuant to this article, will be defrayed by betterment assessments made by the Board of Selectmen in accordance with Chapters 80 and 83 of the Massachusetts General Laws and Chapter 240 of the Town of Chatham General Bylaws.

Explanation as printed in the Warrant: *The Board of Selectmen has accepted a petition from the abutters of Ell Street and Sky Way to have their roads laid out as public ways. The Selectmen have done so with the provision that all of the costs necessary to construct and lay out the ways be borne by the abutters. This article would accept these roads as Town ways and appropriate the money necessary for lay out and construction. The funds utilized to accomplish this work would be repaid to the Town via the assessment of betterments to each property owner which may be paid over time (up to 20 years) pursuant to and as authorized by Chapters 80 and 83 of the Massachusetts General Bylaws and Chapter 240 of the Town of Chatham General Bylaws.*

Board of Selectmen Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 8-0-0

VOTE: Voice. So voted unanimously.

Article 25 - Affordable Housing Gift of Land

To see if the Town will vote to donate a portion of land off of Depot Road in Chatham, Massachusetts identified by Assessors Map 14E-52, consisting of approximately 28,700 square feet, more or less, as shown in Plan Book 213 Page 13 and more fully described in a deed recorded with the Barnstable County Registry of Deeds in Book 1371 Page 712 owned by the Town of Chatham, to a non-profit agency, to be selected through a competitive public bidding process for the purpose of developing affordable housing, or take any other action in relation thereto.

(Board of Selectmen)

Explanation as printed in the Warrant: *This article proposes to gift a parcel of land known as the "Grange Parcel", which was acquired by the Town in 1967, to a non-profit agency for the purposes of building affordable housing. The parcel, approximately 0.67 acres in area fronting on Depot Road, would be gifted to a non-profit development agency selected through a competitive bidding process. The primary criteria for selecting the most advantageous proposal from a non-profit entity responding to the Request for Proposals (RFP) will include the following: construction of affordable housing for households making less than 80% of the area*

median income, an affordability restriction in perpetuity, a design layout respecting the site's natural features and meeting all applicable requirements for sewage waste disposal. The selected non-profit agency will be responsible for all phases of design, permitting ("friendly" 40B) and construction. The continued creation of housing units is integral towards attaining the Comprehensive Plan's goal of having 10% of the Town's year round housing stock affordable by 2015.

Board of Selectmen Recommendation: Approve 3-2-0
Finance Committee Recommendation: Disapprove 6-3-0

MOTION: Selectman Sean Summers moved for indefinite postponement.

VOTE: Voice. So voted, declared the Moderator.

Article 26 – Elipham(l)et's Lane

To see if the Town will vote to correct a misspelling by changing *Eliphamet's* Lane to *Eliphalet's* Lane.

(by petition)

***Explanation as printed in the Warrant**: In 1805 the east side of Mill Pond was owned by Richard Howes, Joseph Dexter, and Eliphalet Hamilton, and the landing at the foot of the present lane was known as Hamilton's Landing, after Daniel Hamilton who first appears in Town records in 1702 (he was a Selectman in 1707, before the Town incorporated). Several of his descendants were named Eliphalet, after two of the sons of the Bible's King David – (Eliphalet means "God's Deliverance"). An Eliphalet Hamilton served in the Militia in 1754, and an Eliphalet Hamilton saw action in 1778 during the Revolutionary War. The lane is probably named after Eliphalet Hamilton (1794-1858), although there is no record of this street naming. In Seaside Cemetery there is a large tombstone bearing his name. The misspelling Eliphamet's occurred in the 1930's, one of several misspelled street sign names, presumably by the same sign maker. An 80 year old error should not replace over three hundred years of history and service to the Town of Chatham by the Eliphalet Hamiltons.*

(by petition)

Board of Selectmen Recommendation: No Recommendation
Finance Committee Recommendation: No Recommendation

MOTION: Selectman Ronald Bergstrom moved for indefinite postponement.

VOTE: Voice. So voted unanimously.

Article 27 - Rescind Annex/Police Department Funding

To see if the Town will vote to rescind the authorization and appropriations made under Article 11 of the Annual Town Meeting of May 14, 2007, and Articles 15 and 16 of the Annual Town Meeting of May 12, 2008 (except for such obligations already incurred that must be paid, if any), and rescind the final design acceptance made under Article 14 of the Annual Town Meeting of May 12, 2008, for the construction of a new Annex/Police Department facility; and further, vote to direct the Board of Selectmen and Town Manager to suspend the expenditure of any appropriations made under the foregoing Articles for the purposes set forth therein until such time and date as a subsequent Town Meeting shall vote to authorize approval of such expenditures.

(by petition)

MOTION: Mr. Coleman moved to see if the Town will vote to rescind the authorization and appropriations made under Article 11 of the Annual Town Meeting of May 14, 2007, and Articles 15 and 16 of the Annual Town Meeting of May 12, 2008 (except for such obligations already incurred that must be paid, if any), and rescind the final design acceptance made under Article 14 of the Annual Town Meeting of May 12, 2008, for the construction of a new Annex/Police Department facility; and further, vote to direct the Board of Selectmen and Town Manager to suspend the expenditure of any appropriations made under the foregoing Articles for the purposes set forth therein until such time and date as a subsequent Town Meeting shall vote to authorize approval of such expenditures.

Explanation as printed in the Warrant: *Prior Town Meetings have authorized spending in excess of $16 million for replacement facilities on town-owned land on George Ryder Road. For many this project seems to be a very expensive solution to a low-priority need. In light of the changed economic situation and the financial crisis gripping the world, nation, state and Town, the sponsors of this Article believe all prior authorizations should be cancelled, except as necessary to pay for costs already incurred, and that work and expenditure of funds on this project should be halted until action of a future Town Meeting.*

(by petition)

Board of Selectmen Recommendation: Disapprove 4-1-0
Finance Committee Recommendation: Disapprove 9-0-0

VOTE: Voice. I believe the no's have it, declared the Moderator. After a request for a count from the voters:

Hand Count: YES: 104 NO: 252

The motion is not passed, declared the Moderator.

MOTION: Voter Susan Plumb moved that we stand in recess until Tuesday, May 12th at 6:00 p.m.

VOTE: Voice. So voted.

MINUTES OF THE
TUESDAY, MAY 12, 2009
ANNUAL TOWN MEETING

Moderator William G. Litchfield opened the meeting at 6:00 p.m. There were 224 voters present in the hall.

Article 28 - Zoning / Affordable Secondary Dwelling Units Incidental to Single Family Dwellings

~~Strikethrough~~ indicates language proposed for deletion
Underline indicates language proposed for inclusion
Italicized Words are defined in either the existing Bylaw or in the following proposed amendments

To see if the Town will vote to amend, **Section VII – Special Regulations, Subsection 1-1: Affordable Apartment Incidental to a Single Family Dwelling**, as follows:

~~12~~-.1. Affordable ~~Apartment~~ Secondary Dwelling Units Incidental to Single Family Dwellings

A. Purpose and Intent:

The purpose and intent of this section is to provide opportunities for Chatham homeowners to create ~~some~~*affordable* year round rental housing to help meet ~~the needs of~~ Chatham's affordable housing needs~~residents and workers~~. This ~~section~~Bylaw sets forth the requirements, standards and conditions for *Affordable ~~Apartments~~ Secondary Dwelling Units Incidental to Single Family Dwellings*. ~~The standards are intended to be consistent with those recommended by the Cape Cod Commission for use by Towns.~~ It is also intended that "*affordable*" units required and approved under this Bylaw remain affordable.

B. Definitions:

"AFFIRMATIVE FAIR HOUSING MARKETING PLAN (AFHMP)" means a plan meeting the minimum standards set forth by the Department of Housing and Community Development (DHCD) to create fair and open access to affordable housing and promoting compliance with state and federal civil rights obligations in the selection of tenants.

"AFFORDABLE~~,~~ RENTAL UNIT" used in reference to *dwelling units* means intended for rental ~~or sale~~ to low or moderate *income-eligible* ~~people~~ households and in conformance with the requirements of this Bylaw ~~in~~with regard to ~~*price*~~*rent* and income level of tenant (s).

"AFFORDABLE ~~APARTMENT~~SECONDARY DWELLING UNITS INCIDENTAL TO SINGLE FAMILY DWELLINGS" means a *dwelling unit* subordinate to a *one-family dwelling* approved on the condition that the requirements of this Bylaw are met for *affordable ~~price~~*rent and *income-eligible* tenants.

"AFFORDABLE ~~PRICE~~ RENT" ~~used in reference to a *dwelling unit*,~~ means *housing costs ~~a monthly rent or mortgage payment~~* which do~~es~~ not exceed 30% of the gross monthly income of a household whose income is 70% of the area median income for Barnstable County as reported by the United States Department of *Housing and Urban Development (HUD)* as adjusted for bedrooms.

"AREA MEDIAN INCOME (AMI)" means the estimated median income, adjusted for family size, by county or metropolitan area. The *AMI* is adjusted annually by *HUD.*

"CHATHAM HOUSING AUTHORITY" means the local Housing Authority organized pursuant to Massachusetts General Laws, Chapter 121B, Section 3.

"DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)" means the Massachusetts agency that oversees State funded programs and other funding incentives to promote affordable housing.

"HOUSING COSTS, RENTAL UNIT" means including rent and utilities.

"HOUSING AND URBAN DEVELOPMENT (HUD)" means the Federal agency responsible for addressing the nation's housing needs, enforcing of fair housing laws and helping local communities meet development needs.

"INCOME-ELIGIBLE" means that the household income of a person or family does not exceed 80% of the median income, adjusted for household size, for Barnstable County as reported by the United States Department of *Housing and Urban Development (HUD).*

"KITCHEN" means an area used, or designated to be used, for the preparation of food (780 CMR 52.00 - MA Building Code).

"LOCAL ACTION UNITS (LAU)" means *affordable* units built pursuant to a local action such as a zoning provision, a condition of a variance or special permit issued by the planning board or zoning board of appeals, a contract provision (e.g., reuse of municipal or school building as housing), or an agreement between the town and a non-profit organization to build or rehabilitate municipal buildings into housing. This component of the *LIP* gives communities the opportunity to include housing units on the state's *Subsidized Housing Inventory* that were built without a Comprehensive Permit but which meet *LIP* criteria.

"LOCAL INITIATIVE PROGRAM (LIP)" means a State program under which communities may use local resources and technical assistance from *DHCD* to develop affordable housing pursuant to 760 CMR 56.00.

"LOCAL PROGRAM ADMINISTRATOR (LPA)" means the entity responsible for oversight of *affordable* units. This could be the *Chatham Housing Authority*, a local official, the director of an area housing non-profit organization, or another appropriate person meeting *DHCD* approval.

"SUBSIDIZED HOUSING INVENTORY (SHI)" means *DHCD's* official list of units, by municipality, that counts toward a community's 10% goal.

"USE RESTRICTION" means an executed restriction in a form acceptable to the Special Permit Granting Authority (SPGA), recorded with the Barnstable County Registry of Deeds.

"ZONING ENFORCEMENT OFFICER" means the Building Commissioner or his/her designee charged with the authority to enforce the provisions of the Chatham Protective (Zoning) Bylaw.

C. General Requirements:

No more than ~~10~~24 Special Permits acted upon in the order received shall be granted for *Affordable ~~Apartments~~Secondary Dwelling Units Incidental to Single Family Dwellings* in any ~~12~~24-month period.

Affordable ~~Apartments~~Secondary Dwelling Units Incidental to Single Family Dwellings are allowed by Special Permit approved by the Zoning Board of Appeals in all districts except Municipal Conservancy (M/C) and Industrial (I) as set forth in this ~~section~~Bylaw and the procedures and criteria found in Section VIII. C. – Special Permit Procedures.

The Zoning Board of Appeals shall solicit comments on the proposal from other Town regulatory agencies which have jurisdiction in the particular case, and prior to acting upon the application, the Zoning Board shall consider any comments received from such agencies.

~~2~~D. ~~Conditions~~ Standards:

All *Affordable ~~Apartments~~Secondary Dwelling Units Incidental to Single Family Dwellings* shall be subject to the following ~~conditions~~standards:

1. No *Affordable ~~Apartments~~Secondary Dwelling Units Incidental to Single Family Dwellings* shall be approved in addition to a *Guest House* on a single family *lot* nor shall a *Guest House* be granted after an *affordable* secondary dwelling unit incidental to a single family dwelling is granted.

2. Either the proposed ~~apartment~~secondary dwelling unit or the principal dwelling may be ~~proposed to be~~ rented as *affordable*, provided the property owner occupies the unit which is not designated as *affordable.* A change in the designation of which unit is *affordable* shall require an amendment to the Special Permit. For the purposes of this Bylaw, the "owner" shall mean one who holds legal or beneficial title.

3. The owner of the property must dwell in either the ~~apartment~~ secondary dwelling unit or in the principal dwelling unit and shall not rent both the ~~apartment~~ *affordable* secondary dwelling unit incidental to a single family dwelling and the principal dwelling unit at the same time, except as follows:~~;~~

   a. An owner of a property containing an *affordable* secondary dwelling unit incidental to a single family dwelling who is absent for a period of less than two (2) years may rent the owner's unit as well as the secondary dwelling unit during the temporary absence provided: written notice thereof shall be made to the *Zoning Enforcement Officer* or designee on a form prescribed by him/her and that the owner shall be a resident of the property for at least two years prior to and between such temporary absences.
   b. For a period of not more than thirty (30) days in a calendar year.

4. The owner of the property must meet and adhere to the requirements for an *affordable* rental dwelling unit as set forth below in theis Bylaw under Paragraph E. - Conditions for Affordable Rental Dwelling Units.

5. ~~Application may be made for a Special Permit under this section provided the property where the apartment is to be located has a minimum of 20,000 square feet of buildable upland area.~~

   Affordable ~~Apartments~~Secondary Dwelling Units Incidental to Single Family Dwellings shall meet all applicable State and Local requirements for the establishment of *dwelling units*, including the Board of Health regulations limiting the number of bedrooms, Building Code, Wetlands Protection Regulations, Zoning and other approvals as necessary.

6. Unless specifically waived by the Zoning Board of Appeals, two parking spaces shall be provided for the *affordable ~~apartment~~* secondary dwelling unit incidental to a single family dwelling in addition to the two parking spaces required for the single family dwelling.

7. The Special Permit shall lapse in the event that the *affordable* ~~apartment~~secondary dwelling unit incidental to a single family dwelling is not used for a period of two years. Upon application by the owner, the Zoning Board of Appeals may reinstate the Special Permit after a public hearing. If the reinstatement is not requested or is denied by the Zoning Board, the *Zoning Enforcement Officer* ~~may~~shall order that the *kitchen* be removed from the *affordable* ~~apartment~~secondary dwelling unit incidental to a single family dwelling unless the *apartment* was legal as a matter of right.

8. The *Zoning Enforcement Officer* has the authority to order the *kitchen* to be removed from the *affordable* ~~apartment~~secondary dwelling unit incidental to a single family dwelling upon finding a violation of the conditions of the Special Permit issued under this ~~section~~Bylaw and in the event that the owner does not correct the violation in a timely manner, after being given proper notice.

9. The maximum gross floor area of *Affordable Secondary Dwelling Units Incidental to Single Family Dwellings* shall not exceed 1,000 square feet. The *affordable* ~~*apartment*~~ secondary dwelling unit incidental to a single family dwelling may be part of the principal dwelling or in a separate building accessory to the single family dwelling.

10. ~~The site shall provide for privacy, noise reduction, and an outdoor recreation area for the tenants of the apartment.~~ No *Affordable Secondary Dwelling Units Incidental to Single Family Dwellings* shall be separated by ownership from the principal *dwelling unit* or principal *structure*. Any lot containing such a *dwelling unit* shall be subject to a recorded restriction that shall restrict the lot owner's ability to separately convey interest in the *affordable* secondary dwelling unit incidental to a single family dwelling.

~~**Review Criteria:**~~

~~In addition to the review criteria for Special Permits set forth in this Bylaw, the following criteria shall be used in the review of all Special Permits for *Affordable Apartments Incidental to a Single Family Dwelling:*~~

~~* Adequacy and suitability of the site for the addition of the apartment, whether or not new construction is proposed, with consideration of the size and shape of the site, access to the site, location of existing and proposed buildings, topography of the site and surrounding area, and existing vegetation.~~

~~* Impact of the proposal upon the abutters and the neighborhood, including such considerations as the size of the unit proposed, location of the unit on the site, proximity of the unit to the abutters, layout of parking provided, and location of the outdoor use area for the unit.~~

E. Conditions for Affordable Rental Dwelling Units~~:~~

Affordable ~~R~~rental ~~D~~dwelling units ~~required to be affordable or~~ approved under this Bylaw ~~with the condition that they are affordable~~ shall be subject to the following requirements~~of this section.~~:

~~*~~1. Any dwelling unit required or approved under this Bylaw as *affordable* shall meet the definition of *affordable* ~~*price*~~*rent* as set forth is this Bylaw. Certification by the ~~*Chatham Housing Authority*~~*LPA* that the ~~*price*~~rent is an ~~"~~*affordable* ~~*price*~~*rent*~~"~~ shall be provided to the *Zoning Enforcement Officer*.

*2. Any dwelling approved under this Bylaw as an *affordable rental unit* shall be rented subject to a minimum 12-month lease.

*3. For any *dwelling unit* required or approved as an *affordable* rental under this Bylaw, certification by the ~~*Chatham Housing Authority*~~*LPA* that the tenants occupying the affordable unit are *income eligible* and the rent charged them is *affordable* per the definitions in this Bylaw must be submitted to the *Zoning Enforcement Officer* at the time of the signing of the lease and on an annual basis thereafter. Such certification is also required upon any change in tenants or rent charged. Dates of occupancy shall be stated in the certification.

*4. ~~Owners of *affordable* units created under this Bylaw shall be encouraged to rent units to Chatham residents, workers, or people with ties to the community.~~ The selection of a tenant shall be in accordance with *DHCD's Affirmative Fair Housing Marketing Plan (AFHMP)* guidelines. Additionally, creation of all units shall be in compliance with *DHCD* Regulations at 760 CMR 56.00 *et seq* and applicable guidelines regarding the *SHI*, use restrictions and the *LIP*.

5. *Affordable* dwelling units shall be subject to *affordable* housing *use restrictions* that are executed by the homeowner, the Municipality, and *DHCD* and filed by the *LPA* in the Registry of Deeds/Land Court Registry District subject to the following provisions regarding the early termination of such restrictions:

   a. Tenant Notice

      In all cases, the owner must provide an existing tenant at least 60 days prior written notice that his or her lease will not be renewed.

   b. *Use Restrictions* that are revocable by the owner upon transfer of the property to a bona fide purchaser at an arms length.

      If the *Use Restriction* is not renewed by the new owner, the municipality must notify *DHCD*. The unit will no longer be deemed a *Local Action Unit* and will be removed from the *Subsidized Housing Inventory* unless the new owner obtains municipal approval to rent the *affordable* dwelling unit and enters into an affordable housing restriction in the form approved by *DHCD*.

   c. Restrictions that allow the owner to voluntarily terminate the restriction and cancel a Special Permit at the end of a tenant's lease term.

      Voluntary termination may occur only after the owner has rented an *affordable* dwelling unit to *income-eligible* tenant(s) for a minimum of two (2) years except as provided for in Section G below. The municipality must notify *DHCD* that the restriction has been voluntarily terminated, and the unit will no longer be deemed a *Local Action Unit* and will be removed from the *Subsidized Housing Inventory*. Such, voluntary termination shall also nullify the Special Permit and subject the owner to the enforcement provisions of Section VII. 2. D. 7. & 8. regarding the removal of the second kitchen.

d. Removal of *Use Restriction*
In the event that an owner of such dwelling unit decides not to continue with the program, then the Affordable Housing Restriction recorded as a *use restriction* shall be discharged by recording an appropriate document executed by the *LPA*.

F. Special Permit Review Criteria

In addition to meeting the requirements, standards and conditions for Special Permits set forth in this Bylaw, the criteria found in Section VIII. C. 4. shall be used in the review of all Special Permits for *Affordable Secondary Dwelling Units Incidental to Single Family Dwellings.*

G. Conditions of Approval~~:~~

The Zoning Board may impose conditions upon the approval of a Special Permit for an *affordable* ~~*apartment*~~secondary dwelling unit incidental to a single family dwelling in keeping with the review criteria referenced in Section F. above~~, and such conditions may include a limit on the number of people who can occupy the affordable unit~~.

In the event that a change, extension, and/or alteration of a nonconforming use or structure that increases the nonconforming nature of the single family dwelling or creates a new nonconformity is sought, the Zoning Board may consider requiring the two (2) year minimum *use restriction* be increased up to an eight (8) year maximum. Any such conditions shall be transferable to a subsequent owner pursuant to Section VII. E. – Conditions for Affordable Rental Dwelling Units.

H. Achievement of the 10% Goal

At such time that the Town of Chatham achieves the goal of having ten percent (10%) of the Town's year round housing stock considered *affordable* under Chapter 40B as indicated on the *Subsidized Housing Inventory (SHI)* the Zoning Board Appeals may deny projects submitted under this Bylaw based upon the presumption that the local need for *affordable* housing has been satisfied.

2.~~1~~2~~,~~. Affordable Dwelling Units, Mandatory Provision

And amend **Section II – Definitions, Subsection B.,** of the Bylaw accordingly to be consistent with the Definitions indicated in **Section VII, Special Regulations, Subsection 2.1, Affordable Secondary Dwelling Units Incidental to a Single Family Dwelling, Paragraph B. Definitions** above, including the corresponding renumbering.

Or take any other action in relation thereto.

(Planning Board)

MOTION: Mark Zibrat, Chairman, Planning Board, moved that the Town vote to amend its Zoning Bylaw as printed in the Warrant.

Explanation as printed in the Warrant: *The above article proposes to make amendments to the existing Section VII, 1-1, Affordable Apartment Incidental to Single Family Dwelling of the Zoning Bylaw to provide opportunities to create affordable secondary dwelling units incidental to single-family dwellings that count on the State's Housing Inventory, which can also be credited towards meeting the Town's goal of 10% of the year round housing units being affordable to those making up to 80% of median income. The proposed article has been modified from the all-inclusive proposal last year, focusing only on affordable residential accessory secondary dwelling units.*

The proposed article includes the following primary changes:

Changes to definitions and program references for consistency with current Department of Housing and Community Development (State) requirements, to meet the primary goal of this initiative by providing a mechanism for accessory secondary dwelling units created by homeowners under zoning to count towards the Town's goal of 10% of the year-round housing stock being affordable.

Removal of the 20,000 square foot minimum buildable upland area requirement provides opportunities for a greater number of Chatham property owners to pursue this provision, while maintaining the Special Permit review.

Further clarification of affordability and program requirements, enforcement procedures and the creation of affordable secondary dwelling units in non-conforming structures.

Introduction of the concept of a "revocable" use restriction, intended to address concerns/perceptions of land owners that creating such a unit would limit future options.

Please Note: *A detailed "markup" version indicating language to be deleted and inserted line by line with corresponding marginal note commentary is also available for review at the Office of the Town Clerk, 549 Main Street, the Community Development Department at the Annex, 261 George Ryder Road and on the Town's website (www.Chatham-MA.gov) under the "Zoning Bylaw Rewrite".*

The intent of these changes is to promote the development of affordable housing that counts towards the 10% goal, dispersed throughout the Town's residential zoning districts through participation of homeowners in a manner that balances incentives for participation with the protection of community character.

Planning Board Recommendation: Approve 5-0-0
Board of Selectmen Recommendation: Approve 5-0-0
Finance Committee Recommendation: Disapprove 5-0-4

VOTE: After a show of cards, the Moderator declared, "In my opinion there is clearly not 2/3rds, the motion has lost for lack of a 2/3rds vote." After a request for a hand count:

HAND COUNT: YES: 86 NO: 118

The Article is lost, declared the Moderator.

Article 29 - Zoning / Affordable Apartments Incidental to a Commercial Use

~~Strikethrough~~ indicates language proposed for deletion
Underline indicates language proposed for inclusion
Italicized Words are defined in either the existing Bylaw or in the following proposed amendments

To see if the Town will vote to amend its Protective (Zoning) Bylaw, **Section II., Definitions, Subsection B.,** by adding the following:

"AFFIRMATIVE FAIR HOUSING MARKETING PLAN (AFHMP)" means a plan meeting the minimum standards set forth by the Department of Housing and Community Development (DHCD) to create fair and open access to affordable housing and promoting compliance with state and federal civil rights obligations in the selection of tenants.

"AFFORDABLE APARTMENT INCIDENTAL TO A COMMERCIAL USE" means a *dwelling unit* located on a commercially zoned *lot* intended for rental to low or moderate *income eligible* households on a year round basis in conformance with the applicable affordability requirements of **Section VII. 4.1. B. – Conditions for Affordable Rental Dwelling Units** including requiring a five (5) year use restriction that is not voluntarily revocable.

"AFFORDABLE RENT" means *housing costs* which do not exceed 30% of the gross monthly income of a household whose income is 70% of the area median income for Barnstable County as reported by the United States Department of Housing and Urban Development (HUD) as adjusted for bedrooms.

"AFFORDABLE, RENTAL UNIT" used in reference to *dwelling units* means intended for rental to low or moderate *income-eligible* households and in conformance with the requirements of this Bylaw with regard to *rent* and income level of tenant (s).

"APARTMENT, MARKET RATE" means a rental dwelling unit used for occupancy on the basis of rental for greater than two weeks per year and not subject to any restrictions on income-eligible tenants.

"AREA MEDIAN INCOME (AMI)" means the estimated median income, adjusted for family size, by county or metropolitan area. The *AMI* is adjusted annually by *HUD.*

"CHATHAM HOUSING AUTHORITY" means the local Housing Authority organized pursuant to Massachusetts General Laws, Chapter 121B, Section 3.

"**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)"** means the Massachusetts agency that oversees State funded programs and other funding incentives to promote affordable housing.

"HOUSING AND URBAN DEVELOPMENT (HUD)" means the Federal agency responsible for addressing the nation's housing needs, enforcing of fair housing laws and helping local communities meet development needs.

"HOUSING COSTS, RENTAL UNIT" means including rent and utilities.

"INCOME-ELIGIBLE" means that the household income of a person or family does not exceed 80% of the median income, adjusted for household size, for Barnstable County as reported by the United States Department of Housing and Urban Development (HUD).

"LOCAL ACTION UNITS (LAU)" means *affordable* units built pursuant to a local action such as a zoning provision, a condition of a variance or special permit issued by the planning board or zoning board of appeals, a contract provision (e.g., reuse of municipal or school building as housing), or an agreement between the town and a non-profit organization to build or rehabilitate municipal buildings into housing. This component of the *LIP* gives communities the opportunity to include housing units on the state's *Subsidized Housing Inventory* that were built without a Comprehensive Permit but which meet *LIP* criteria.

"LOCAL INITIATIVE PROGRAM (LIP)" means a State program under which communities may use local resources and technical assistance from *DHCD* to develop affordable housing pursuant to 760 CMR 56.00.

"LOCAL PROGRAM ADMINISTRATOR (LPA)" means the entity responsible for oversight of *affordable* units. This could be the *Chatham Housing Authority*, a local official, the director of an area housing non-profit organization, or another appropriate person meeting *DHCD* approval.

"SUBSIDIZED HOUSING INVENTORY (SHI)" means *DHCD's* official list of units, by municipality, that counts toward a community's 10% goal.

"USE RESTRICTION" means an executed restriction in a form acceptable to the Special Permit Granting Authority (SPGA), recorded with the Barnstable County Registry of Deeds.

"ZONING ENFORCEMENT OFFICER" means the Building Commissioner or his/her designee charged with the authority to enforce the provisions of the Chatham Protective (Zoning) Bylaw.

Including the renumbering of **Subsection B.** accordingly, to account for adding the above new definitions.

And, amend, **Section VII – Special Regulations, Subsection 4. Apartment, Incidental to a Commercial and Industrial Use**, as follows:

4. Apartment, Incidental to a Commercial Use and Industrial Use

Permitted in the Industrial I Districts and allowed by special permit in the General Business (GB) Districts as follows:

a. The ~~use~~ structure shall comply with the dimensional requirements stipulated in Appendix II for the commercial ~~use~~ zoning district provided:

1. The area of any lot shall provide not less than ten thousand (10,000) square feet of buildable upland for each *apartment*.

2. In the GB District there shall be no more than four (4) *apartments* in one building.

3. There shall be living quarters o~~f~~n not more than two (2) stories above finish grade and none below such level.

4. In the Industrial District, there shall be no more than one two-bedroom *apartment* per lot incidental to the commercial or industrial use.

b. The residential use of the property shall be compatible with the nature and scale of the permitted commercial/industrial uses on the lot.

4.1. Affordable Apartment Incidental to a Commercial Use

Allowed by a Special Permit granted by the Zoning Board of Appeals (ZBA) in the General Business (GB) Districts as follows:

A. The structure shall comply with the dimensional requirements stipulated in Appendix II for the commercial zoning district provided:

1. The area of any lot shall provide not less than five thousand (5,000) square feet of buildable upland for each *Affordable Apartment Incidental to a Commercial Use* apartment in the GB1, GB2 and GB3 Districts.

2. In the GB District there shall be no more than a total of six (6) a*partments* in one building, with a maximum of four (4) market rate *apartments.*

3. There shall be living quarters on not more than two (2) stories above finish grade and none below such level and living quarters shall only be allowed on the second floor in the GB1 District.

4. Notwithstanding the requirement for an *Apartment Incidental to a Commercial Use* to maintain a minimum of 51% of the total floor area of the building(s) above finish grade for commercial purposes, the following minimum percentages will be allowed for *Affordable Apartment Incidental to a Commercial Use*:

   a. At least one-third (1/3) of the total floor area of the building(s) above finish grade is utilized for commercial purposes in the GB2 and GB3 Districts, with no more than one-third (1/3) of the first level being devoted to residential use.

B. Conditions for Affordable Rental Dwelling Units

Affordable rental dwelling units approved under this Bylaw shall be subject to the following requirements:

1. Any dwelling unit required or approved under this Bylaw as *affordable* shall meet the definition of *affordable rent* as set forth is this Bylaw. Certification by the *LPA* that the rent is an *affordable rent* shall be provided to the *Zoning Enforcement Officer.*

2. Any dwelling approved under this Bylaw as an *affordable* rental unit shall be rented subject to a minimum 12-month lease. In all cases, the owner must provide an existing tenant at least 60 days prior written notice that his or her lease will not be renewed.

3. For any dwelling unit required or approved as an *affordable* rental under this Bylaw, certification by the *LPA* that the tenants occupying the affordable unit are *income eligible* and the rent charged them is *affordable* per the definitions in this Bylaw must be submitted to the *Zoning Enforcement Officer* at the time of the signing of the lease and on an annual basis thereafter. Such certification is also required upon any change in tenants or rent charged. Dates of occupancy shall be stated in the certification.

4. The selection of a tenant shall be in accordance with DHCD's Affirmative Fair Housing Marketing Plan (AFHMP) guidelines. Additionally, creation of all units shall be in compliance with DHCD Regulations at 760 CMR 56.00 *et seq* and applicable guidelines regarding the SHI, use restrictions and the LIP.

5. *Affordable* dwelling units shall be subject to *affordable* housing use restrictions that are executed by the homeowner, the Municipality, and *DHCD* and filed by the *LPA* in the Registry of Deeds/Land Court Registry District.

C. Special Permits may be granted when it has been found that the uses involved will not be detrimental to the established or future character of the area and the Town, and when it has been found that the uses involved will be in harmony with the general purpose and intent of the Bylaw. The Special Permit Granting Authority shall make written findings certifying compliance with the specific requirements governing individual special uses and addressing at a minimum each of the following considerations, if applicable:

1. Adequacy of the site in terms of size for the proposed uses;

2. Suitability of the site for the proposed uses;

3. Impact on traffic flow and safety of the inhabitants on foot, bike and/or motor vehicle;

4. Impact on area visual character, including views and vistas and the protection of the commercial character of the business façade;

5. Adequacy of method of sewage disposal, source of water and drainage relating to the commercial/industrial use and the residential use;

6. Adequacy of utilities and other public services;

7. Noise and litter;

8. Compatibility of the proposed use with surrounding land uses;

9. Impact on the natural environment including slopes, vegetation, wetlands, groundwater and water bodies.

10. Adequate safe parking for inhabitants.

D. Conditions of Approval - The Zoning Board may impose conditions upon the approval of a Special Permit in keeping with the above review criteria.

Any such conditions shall be transferable to a subsequent owner pursuant to Section VII. 4.1. B. – Conditions for Affordable Rental Dwelling Units.

And Amend, **Appendix I, Schedule of Use Regulations** by adding **"Affordable Apartment Incidental To A Commercial Use"** to the schedule so as to read:

Affordable Apartment Incidental To A Commercial Use

R-60	R40 R40A	R-30	R-20	R-20A	SB	GB	I	M/C	M
X	*X*	*X*	*X*	*X*	*X*	***SP***	*X*	*X*	*X*

Or take any other action in relation thereto.

(Planning Board)

MOTION: Mark Zibrat, Chairman, Planning Board, moved that the Town vote to amend its Zoning Bylaw as printed in the Warrant.

Explanation as printed in the Warrant: *The above article proposes to make amendments to the existing Section VII, 4, Apartment, Incidental to a Commercial and Industrial Use of the Zoning Bylaw to provide opportunities to create affordable accessory apartments incidental to commercial uses that count on the State's Housing Inventory towards meeting the Town's goal of 10% of the year round housing units being affordable to those making up to 80% of median income. The proposed article has been modified from the all-inclusive proposal last year, focusing only on Affordable Apartments incidental to a Commercial Use.*

The proposed article includes the following primary changes:

- *Reduced buildable upland requirement of 5,000 square feet for Affordable Apartments Incidental to a Commercial Use.*
- *Ability to create additional units in a building in exchange for a five year affordability restriction.*

- *New "use mix" in the GB2 and GB3 Districts allowing a maximum of 33% residential area on the first level with a maximum of 66% residential in the entire building, versus the existing minimum requirement of 51% of the first level being devoted to solely commercial activity. The 51% requirement would remain for the GB1 (Downtown) District.*
- *Creation of specific review criteria for apartments located within a GB Commercial district.*

Please Note: *A detailed "markup" version indicating language to be deleted and inserted line by line with corresponding marginal note commentary is also available for review at the Office of the Town Clerk, 549 Main Street, the Community Development Department at the Annex, 261 George Ryder Road and on the Town's website (www.Chatham-MA.gov) under the "Zoning Bylaw Rewrite".*

The intent of these changes is to promote the development of affordable housing in the GB districts through participation of private property owners and developers, in a manner that balances incentives for participation with the protection of community character.

Planning Board Recommendation: Approve 5-0-0
Board of Selectmen Recommendation: Approve 5-0-0
Finance Committee Recommendation: Disapprove 5-1-3

VOTE: Hand Count: YES: 119 NO: 90

It is not passed, it does not receive a 2/3rds vote, declared the Moderator.

Article 30 - Zoning / Affordable Apartments Incidental to an Industrial Use

~~Strikethrough~~ indicates language proposed for deletion
Underline indicates language proposed for inclusion
Italicized Words are defined in either the existing Bylaw or in the following proposed amendments

To see if the Town will vote to amend its Protective (Zoning) Bylaw, **Section II., Definitions, Subsection B.,** by adding the following:

"AFFIRMATIVE FAIR HOUSING MARKETING PLAN (AFHMP)" means a plan meeting the minimum standards set forth by the Department of Housing and Community Development (DHCD) to create fair and open access to affordable housing and promoting compliance with state and federal civil rights obligations in the selection of tenants.

"AFFORDABLE APARTMENT INCIDENTAL TO AN INDUSTRIAL USE" means a *dwelling unit* located on an industrial *lot* intended for rental to low or moderate *income eligible* households on a year round basis in conformance with the applicable affordability requirements of **Section VII. 4.2. B. – Conditions for Affordable Rental Dwelling Units** including requiring a five (5) year use restriction that is not voluntarily revocable.

"AFFORDABLE RENT" means *housing costs* which do not exceed 30% of the gross monthly income of a household whose income is 70% of the area median income for Barnstable County as reported by the United States Department of Housing and Urban Development (HUD) as adjusted for bedrooms.

"AFFORDABLE, RENTAL UNIT" used in reference to *dwelling units* means intended for rental to low or moderate *income-eligible* households and in conformance with the requirements of this Bylaw with regard to rent and income level of tenant (s).

"APARTMENT, MARKET RATE" means a rental dwelling unit used for occupancy on the basis of rental for greater than two weeks per year and not subject to any restrictions on income-eligible tenants.

"AREA MEDIAN INCOME (AMI)" means the estimated median income, adjusted for family size, by county or metropolitan area. The *AMI* is adjusted annually by *HUD.*

"CHATHAM HOUSING AUTHORITY" means the local Housing Authority organized pursuant to Massachusetts General Laws, Chapter 121B, Section 3.

"DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)" means the Massachusetts agency that oversees State funded programs and other funding incentives to promote affordable housing.

"HOUSING AND URBAN DEVELOPMENT (HUD)" means the Federal agency responsible for addressing the nation's housing needs, enforcing of fair housing laws and helping local communities meet development needs.

"HOUSING COSTS, RENTAL UNIT" means including rent and utilities.

"INCOME-ELIGIBLE" means that the household income of a person or family does not exceed 80% of the median income, adjusted for household size, for Barnstable County as reported by the United States Department of Housing and Urban Development (HUD).

"LOCAL ACTION UNITS (LAU)" means *Affordable* units built pursuant to a local action such as a zoning provision, a condition of a variance or special permit issued by the planning board or zoning board of appeals, a contract provision (e.g., reuse of municipal or school building as housing), or an agreement between the town and a non-profit organization to build or rehabilitate municipal buildings into housing. This component of the *LIP* gives communities the opportunity to include housing units on the state's *Subsidized Housing Inventory* that were built without a Comprehensive Permit but which meet *LIP* criteria.

"LOCAL INITIATIVE PROGRAM (LIP)" means a State program under which communities may use local resources and technical assistance from *DHCD* to develop affordable housing pursuant to 760 CMR 56.00.

"LOCAL PROGRAM ADMINISTRATOR (LPA)" means the entity responsible for oversight of *affordable* units. This could be the Chatham Housing Authority, a local official, the director of an area housing non-profit organization, or another appropriate person meeting *DHCD* approval.

"SUBSIDIZED HOUSING INVENTORY (SHI)" means *DHCD's* official list of units, by municipality, that counts toward a community's 10% goal.

"USE RESTRICTION" means an executed restriction in a form acceptable to the Special Permit Granting Authority (SPGA), recorded with the Barnstable County Registry of Deeds.

"ZONING ENFORCEMENT OFFICER" means the Building Commissioner or his/her designee charged with the authority to enforce the provisions of the Chatham Protective (Zoning) Bylaw.

Including the renumbering of **Subsection B.** accordingly, to account for adding the above new definitions.

And, amend, **Section VII – Special Regulations, Subsection 4. Affordable Apartment, Incidental to a Commercial Use and Industrial Use**, by adding the following new sub section:

4.2. Affordable Apartment, Incidental to an Industrial Use

Allowed by a Special Permit in the Industrial I Districts granted by the Zoning Board of Appeals (ZBA) as follows:

A. The structure shall comply with the dimensional requirements stipulated in Appendix II for the industrial use provided:

1. The area of any lot shall provide not less than five thousand (5,000) square feet of *buildable upland* for each *Affordable Apartment, Incidental to an Industrial Use.*

2. There shall be living quarters on not more than two (2) stories above finish grade and none below such level.

3. In the Industrial District, there shall be no more than one (1) two-bedroom *apartment* per lot incidental to the commercial or industrial use; except for an *Affordable Apartment, Incidental to an Industrial Use,* there shall be no more than two (2) *apartments* per lot with the *affordable* units limited to one (1) bedroom.

B. Conditions for Affordable Rental Dwelling Units

Affordable rental dwelling units approved under this Bylaw shall be subject to the following requirements:

1. Any dwelling unit required or approved under this Bylaw as *affordable* shall meet the definition of *affordable rent* as set forth is this Bylaw. Certification by the *LPA* that the rent is an *affordable rent* shall be provided to the *Zoning Enforcement Officer*.

2. Any dwelling approved under this Bylaw as an *affordable* rental unit shall be rented subject to a minimum 12-month lease. In all cases, the owner must provide an existing tenant at least 60 days prior written notice that his or her lease will not be renewed.

3. For any dwelling unit required or approved as an *affordable* rental under this Bylaw, certification by the *LPA* that the tenants occupying the affordable unit are *income eligible* and the rent charged them is *affordable* per the definitions in this Bylaw must be submitted to the *Zoning Enforcement Officer* at the time of the signing of the lease and on an annual basis thereafter. Such certification is also required upon any change in tenants or rent charged. Dates of occupancy shall be stated in the certification.

4. The selection of a tenant shall be in accordance with DHCD's Affirmative Fair Housing Marketing Plan (AFHMP) guidelines. Additionally, creation of all units shall be in compliance with DHCD Regulations at 760 CMR 56.00 *et seq* and applicable guidelines regarding the SHI, use restrictions and the LIP.

5. *Affordable* dwelling units shall be subject to *affordable* housing use restrictions that are executed by the homeowner, the Municipality, and *DHCD* and filed by the *LPA* in the Registry of Deeds/Land Court Registry District.

C. Review Criteria - The residential use of the property shall be compatible with the nature and scale of the permitted industrial uses on the lot. Special Permits may be granted when it has been found that the uses involved will not be detrimental to the established or future character of the area and the Town, and when it has been found that the uses involved will be in harmony with the general purpose and intent of the Bylaw. The Special Permit Granting Authority shall make written findings certifying compliance with the specific requirements governing individual special uses and addressing at a minimum each of the following considerations, if applicable:

1. Adequacy of the site in terms of size for the proposed uses;

2. Suitability of the site for the proposed uses;

3. Impact on traffic flow and safety of the inhabitants on foot, bike and/or motor vehicle;

4. Impact on area visual character including views and vistas.

5. Adequacy of method of sewage disposal, source of water and drainage relating to the commercial/industrial use and the residential use;

6. Adequacy of utilities and other public services;

7. Noise and litter;

8. Compatibility of the proposed use with surrounding land uses;

9. Impact on the natural environment including slopes, vegetation, wetlands, groundwater and water bodies;

10. Adequate safe parking for inhabitants.

D. Conditions of Approval - The Zoning Board may impose conditions upon the approval of a Special Permit in keeping with the above review criteria.

Any such conditions shall be transferable to a subsequent owner pursuant to Section VII. 4.2. B. – Conditions for Affordable Rental Dwelling Units.

And Amend, **Appendix I, Schedule of Use Regulations** by adding **"Affordable Apartment Incidental To An Industrial Use"** to the schedule so as to read:

Affordable Apartment Incidental To An Industrial Use

R-60	R40 R40A	R-30	R-20	R-20A	SB	GB	I	M/C	M
X	*X*	*X*	*X*	*X*	*X*	*X*	***SP***	*X*	*X*

Or take any other action in relation thereto.

(Planning Board)

MOTION: Mark Zibrat, Chairman, Planning Board, moved that the Town vote to amend its Zoning Bylaw as printed in the Warrant.

Explanation as printed in the Warrant: *The above article proposes to make additional amendments to Section VII, 4, Apartment, Incidental to a Commercial and Industrial Use of the Zoning Bylaw by adding a new section to create Affordable Apartments Incidental to Industrial Uses that count on the State's Housing Inventory towards meeting the Town's goal of 10% of the year round housing units being affordable to those making up to 80% of median income. The proposed article has been modified from the all-inclusive proposal last year, focusing only on affordable apartments incidental to an industrial use.*

The proposed article includes the following primary changes:

- *Reduction of buildable lot area required (from 10,000 sq. ft. to 5,000 sq. ft.) when an affordable apartment is provided.*
- *Creation of specific review criteria for affordable apartments located within the Industrial (I) district.*

- *Ability to create one additional (1 bedroom) affordable apartment, beyond the one (2 bedroom) apartment currently allowed in District I, for a maximum of two apartments.*

Please Note: *A detailed "markup" version indicating language to be deleted and inserted line by line with corresponding marginal note commentary is also available for review at the Office of the Town Clerk, 549 Main Street, the Community Development Department at the Annex, 261 George Ryder Road and on the Town's website (www.Chatham-MA.gov) under the "Zoning Bylaw Rewrite".*

The intent of these changes is to promote the development of affordable housing in the industrial districts through participation of private property owners and developers, in a manner that balances incentives for participation with the protection of community character.

Planning Board Recommendation: Approve 5-0-0
Board of Selectmen Recommendation: Approve 4-1-0
Finance Committee Recommendation: Disapprove 7-0-2

VOTE: After a show of cards, the Moderator declared, "In my opinion, there is clearly not a 2/3rds majority in favor." After a request for a count:

Hand Count: YES: 100 NO: 101

It does not pass, declared the Moderator.

Because he is a member of the Charter Review Committee, Moderator Litchfield stepped down from the podium and Deputy Moderator David Nixon stepped forward to assume Moderator duties for Article 31.

Article 31 – Charter Revisions

To see if the Town will vote to adopt the following Amendments to the Town of Chatham Charter as printed in this Warrant and identified as proposed changes or proposed language and to delete from the Charter those sections of the Charter identified as existing language in this Warrant, or take any other action in relation thereto.

(Board of Selectmen)

(Note: ~~Strike outs~~ indicate the language to be removed. Shading indicates new language.)

Part IX
Section 9-1 Continuation of Existing Laws

All town bylaws, resolutions, rules, regulations, orders, special acts, and votes of the town meeting which are in force, ~~at the time this charter is adopted,~~ not inconsistent with the provisions of this charter, shall continue in full force until amended or repealed. ~~Where~~

~~provisions of this charter conflict with provisions of town bylaws, rules, regulations, orders, general laws, special acts and acceptances of general laws, the charter provisions shall govern. All provisions of town bylaws, rules, regulations, orders and special acts not superseded by this charter shall remain in force.~~

Part IX
~~Section 9-2 Existing Officials and Employees~~

~~Any person holding a town office or employment under the town shall retain such office or employment and shall continue to perform the duties of the office until provisions shall have been made in accordance with this charter for the performance of the said duties by another person or agency. No person in the permanent full-time service or employment of the town shall forfeit pay grade or time in service. Each person shall be retained in a capacity as similar to the person's former capacity as is practical.~~

Part IX
~~Section 9-3 Continuation of Government~~

~~All town officers, boards, commissions or agencies shall continue to perform their duties until reappointed, or reelected, or until successors to their respective positions are fully appointed or elected or until their duties have been transferred and assumed by another town office, board, commission or agency.~~

Part IX
Section 9-~~4~~2 Transfer of Records and Property

All records, property and equipment whatsoever of any office, board, commission, committee or agency or part thereof, the powers and duties of which are assigned in whole or in part to another town office, board, commission or agency shall be transferred forthwith to such office, board, commission or agency.

Part IX
~~Section 9-5 Time of Taking Effect~~

~~This charter shall become fully effective upon ratification by the voters except as otherwise provided in this section:~~

~~(a) As soon as practical following the election at which the charter is adopted the board of selectmen shall appoint a town manager.~~
~~(b) Within eight weeks after the adoption of this charter, the moderator shall appoint a committee of five members to review town bylaws. Within two years of such appointment the committee shall report back to the town meeting with recommendations to bring bylaws in conformity with the provisions of the charter.~~

(c) The incumbents serving as members of the cemetery commission, park commission, planning board, recreation commission and the board of health shall continue to serve for the balance of the terms for which they were elected. Upon the expiration of the terms of office of members of the cemetery commission, park commission, planning board, recreation commission and the board of health the succeeding officers shall be appointed by the board of selectmen until such other form of organization is provided for in accordance with Section 5-1.

(d) The incumbents serving as members of the finance committee shall continue to serve for the balance of the terms for which they were appointed. Upon the expiration of the terms of office, or should any vacancies occur sooner, the moderator shall appoint members of the finance committee in accordance with Section 3-4.

(e) The incumbent in the office of highway surveyor shall continue to serve for the balance of the term for which the highway surveyor was elected. Upon the expiration of the term of office of the highway surveyor, or if a vacancy shall occur sooner, the highway surveyor shall be appointed by the town manager until some other form of organization is provided for in accordance with Section 5-1.

(f) The incumbent in the office of tree warden shall continue to serve for the balance of the term for which the tree warden was elected. Upon the expiration of the term of office of the tree warden, or if a vacancy shall occur sooner, the tree warden shall be appointed by the town manager until such other form of organization is provided for in accordance with Section 5-1.

(g) The elected constables shall continue to serve for the balance of the term for which they were elected. Upon the expiration of the term of office of any constable, or if a vacancy shall occur sooner, the constables shall be appointed by the board of selectmen.

(h) Incumbent members of the Water and Sewer Commission will continue as an advisory committee to the board of selectmen and town manager.

(i) Within twenty-four months after the adoption of this charter the town manager shall prepare a comprehensive plan of organization in the form of an administrative order in accordance with Section 5-1(a) of this charter. The town manager shall also indicate any changes in the number, responsibilities, and powers and duties of any board, commission or committee that may be restructured by the board of selectmen in accordance with Section 5-1(b). Notwithstanding Section 5-1(a) of this charter, administrative orders proposed by the town manager shall become effective on the sixtieth day following the day on which notice of the proposed administrative order is filed with the board of selectmen unless the board of selectmen shall, within such period, by majority of the board of selectmen vote to reject such administrative order or has sooner voted to affirm such administrative order with or without amendments.

This section is intended to provide the board of selectmen sufficient time to review and amend the initial administrative order proposed by the town manager; thereafter any administrative orders proposed shall become effective in the manner provided in Section 5-1(a). Until such time as another form of organization is provided in accordance with the procedures set forth in this section, or as made available under Section 5-1(a) of this charter, the organization of town government shall include but not be limited to, the following departments:

~~(1) a department of administration and finance;~~
~~(2) a department of community development;~~
~~(3) a department of coastal resources;~~
~~(4) a department of public works;~~
~~(5) a department of health and environment;~~
~~(6) a department of parks and recreation;~~
~~(7) a fire department; and~~
(8) ~~a police department.~~

~~The town manager may organize such departments incorporating functions, services and agencies into such departments as deemed appropriate. The town manager may appoint department heads or act as the department head.~~

Part I
Section 1-6 Consistency with Town Bylaws

Where provisions of this charter conflict with provisions of town bylaws, rules, regulations, orders, general laws, special acts and acceptances of general laws, the charter provisions shall govern. All provisions of town bylaws, rules, regulations, orders and special acts not superseded by this charter shall remain in force.

Part I
Section 1-~~6~~7 Intergovernmental Relations

The town, through the board of selectmen, may enter into agreements with any other unit of government to perform jointly or in cooperation, by contract or otherwise, any of its powers or functions.

Part V
Section 5-1 (a) Method of Organization – Town Departments

The organization of town government into operating departments for the provision of services and the administration of government shall be the responsibility of the town manager. Subject only to the express prohibitions in the laws of the commonwealth or the provisions of this charter, the town manager may by administrative order reorganize, consolidate, create, merge, divide or abolish any town department or office, in whole or in part, establish such new town departments or offices as he deems necessary or advisable, and prescribe the functions and the administrative procedures to be followed by all such departments or offices.

At a minimum, the town manager shall provide for the following governmental functions:

- Administration and finance;
- Law enforcement;
- Fire protection and rescue service;
- Operation and maintenance of the town's roads, parks, buildings and other facilities;
- Management and Protection of coastal resources;

- Town planning and enforcement of zoning and building codes;
- Enforcement of health and environmental regulations;
- Operation of the water and sewer systems.

Administrative orders made by the town manager shall become effective on the thirtieth (30) day following the day on which notice of the proposed administrative order is filed with the board of selectmen and the office of the town clerk unless the board of selectmen shall, within such period, by majority vote of the board of selectmen, vote to reject such administrative order or has earlier voted to affirm it.

Explanation: Part IX is composed of provisions dealing with the transition from Chatham's pre-charter government. Since all of these provisions have long since been accomplished, most of Part IX is excess baggage and can be deleted. A few sections of Part IX are necessary for assuring that pre-charter town policies are preserved in the new Part IX. Other sections which are more than simply transitional in nature have been moved to other Parts where they fit better.

The original charter detailed a list of departments, subject to later reorganization. In this proposal the list would be replaced by a list of government functions and it would be moved to Part V-1a.

Part VIII
Section 8-2 Periodic Charter Review

At least once in every ~~seven~~ five years a special committee shall be appointed by the board of selectmen for the purpose of reviewing the provisions of the charter and to make a report concerning any proposed amendments or revisions which such committee deems necessary.

Explanation: Part VIII section 8-2 specifies a periodic charter review at least once every seven years. Before the last charter revision, this had been every five years. This proposal changes it back to the way it was.

Part VI
Section 6-1 Budget Process

At the onset of the annual budget process, the town manager shall meet with the board of selectmen, the school committee and the finance committee to discuss the upcoming operating and capital budgets.

Within a time fixed by bylaw prior to the annual town meeting, the town manager shall submit to the board of selectmen and finance committee a proposed operating and capital budget for all town departments, including the operating and capital budgets as adopted by the school committee for the ensuing fiscal year with an accompanying budget message and supporting documents.

The budget adopted by the school committee shall be submitted to the town manager in sufficient time to enable the town manager to consider the effect of the school committee's requested appropriation on the town total budget which is required to be submitted under this section.

The budget message submitted by the town manager shall explain the budget in fiscal terms and in terms of work programs. It shall outline the proposed fiscal policies of the town for the ensuing fiscal year; describe the important features of the proposed budget and indicate any major variations from the current budget, fiscal policies, expenditures and revenues together with reasons for such change. The proposed budget shall provide a complete fiscal plan of all town funds and activities and shall be in the form the board of selectmen deems desirable.

~~Within a time fixed by bylaw the board of selectmen shall review the operating and capital budget improvements program and make changes as deemed appropriate prior to transmitting the budget and capital improvement program to the finance committee.~~

~~The budget as adopted by the school committee shall be submitted to the town manager in sufficient time to enable the town manager to consider the effect of the school department's requested appropriation on the town total budget which is required to be submitted under this section.~~

Upon receipt of the Town Manager's proposed operating budget, the Board of Selectmen shall announce the date on which they intend to act on the budget, but in no case earlier than 30 days after receipt.

Part VI
Section 6-2 Capital Improvements Program

The town manager shall submit a five-year capital improvement program to the board of selectmen and the finance committee at the date fixed by bylaw for the submission of the proposed operating budget unless some other time is provided by bylaw. The capital improvement program shall contain information ~~concerning~~ regarding the cost of such program including a schedule of the existing principal and interest owed by the town. Year one of the five year capital improvements program shall be submitted with~~in~~ the operating budget for the ensuing fiscal year.

Upon receipt of the Town Manager's proposed capital improvement budget, the Board of Selectmen shall announce the date on which they intend to act on the budget, but in no case earlier than 30 days after receipt.

Part VI
Section 6-3 Finance Committee Action

The finance committee shall, upon receipt of the operating and capital budgets from the ~~board of selectmen,~~ town manager, consider in public meetings the detailed expenditures for each town department and agency. The finance committee may request the town manager to provide necessary information from any town agency. The town manager shall promptly meet requests of the finance committee.

~~The finance committee shall file a report of its recommendations for action prior to the date on which the town meeting is to act on the proposed budget. The report of the finance committee shall include the fiscal and tax implications of the proposed budget and a statement outlining support or opposition to the proposed budget or sections of the proposed budget. The report of the finance committee shall be prepared in sufficient time to be incorporated in the annual town meeting warrant. The budget to be acted upon by the town manager shall be the budget approved by the board of selectmen with the accompanying recommendations of the finance committee.~~

The finance committee shall make budget recommendations and report those recommendations to the board of selectmen in sufficient time for the board of selectmen to consider those recommendations prior to the board of selectmen voting on the operating and capital budgets.

Part VI
Section 6-4 Board of Selectmen Action

Within a time fixed by bylaw the board of selectmen shall review the operating and capital budget improvements program, make changes as deemed appropriate and place their approved budget on the annual town meeting warrant. The board of selectmen shall transmit their approved budget to the finance committee.

Part VI
Section 6-5 Town Meeting Action

The finance committee shall vote their recommendations for action on the budget as received from the board of selectmen. Additionally, the finance committee shall file a report of its recommendations for action prior to the date on which the town meeting is to act on the budget. The report of the finance committee shall include the fiscal and tax implications of the budget and a statement outlining support or opposition to the budget or section of the budget. The report of the finance committee shall be prepared in sufficient time to be incorporated in the annual town meeting warrant. The budget to be acted upon by the town meeting shall be the budget approved by the board of selectmen with the accompanying recommendations of the finance committee.

Part VI
Section 6-~~4~~6 Approval of Warrants for Payment

Warrants for payments of town funds prepared by the town accountant shall be submitted to the town manager for approval. The approval of any such warrant by the town manager shall be sufficient authority to authorize payment by the town treasurer.

Explanation: Part VI of the charter deals with the annual budget process. The new proposal requires the Town Manager to begin the annual budget process by meeting with School Committee, Selectmen, and Finance Committee, to plan the upcoming budget. It also mandates that the Town Manager's budget proposal to the Board of Selectmen be given simultaneously to the Finance Committee. It requires that the Board of Selectmen then allow at least 30 days

during which the Finance Committee can analyze the budget and make a report to the Board of Selectmen, after which, as before, the Board of Selectmen decides what budget proposal is put on the Town Meeting warrant, and, as before, the Finance Committee makes a budget recommendation to the Town Meeting.

Part I
Section 1.8 Ethical Standards

Elected and appointed officers, officials and employees of the Town of Chatham are expected to demonstrate, in their general conduct and in the performance of their duties and responsibilities, the highest ethical standards. Elected and appointed officers, officials and employees of the Town of Chatham are expected to recognize that they hold their offices or positions for the benefit of the public and that while acting in their official capacity they are expected to faithfully discharge the duties of their offices in the public interest, regardless of personal considerations. Elected and appointed officers, officials and employees of the Town of Chatham shall not use their official positions to secure or to grant special consideration, treatment, advantage, privilege or exemption to themselves or to any other person beyond that which is available to every person.

Explanation: This section is being proposed as an expression of citizens' aspirations for our town government.

Part III
Section 3-2 (b) Powers and Duties

The executive authority of the town shall be vested in the board of selectmen who shall serve as the chief policy making agency of the town. The board of selectmen shall continue to have and to exercise all the powers and duties vested in boards of selectmen by the laws of the commonwealth, and such additional powers and duties authorized by the charter, by bylaw or by vote of the town, except those powers and duties granted to the town manager under this charter.

The board of selectmen shall have the powers and duties of a water and sewer commission, unless they choose to delegate those powers and duties to another town agency. The board of selectmen shall cause the laws and orders for the government of the town to be enforced and shall cause a record of all its official acts to be kept. To administer and implement its policies and aid the board in its official duties, the board of selectmen shall appoint a town manager as provided in Part IV of this charter.

Section 3-2 (c) Appointment Powers

The board of selectmen shall appoint a town manager, town counsel, registrars of voters, and election officials. The board of selectmen shall further appoint members of boards, commissions or committees for which no other appointment provision is made in this Charter.

Explanation: The present charter mandates that the Water and Sewer Commission be the Board of Selectmen. This proposal would allow the Board of Selectmen the flexibility of either continuing as commissioners or appointing a Water and Sewer Commission if they so choose.

Part II
Section 2-8 Town Meeting Action

The exercise of the legislative power by a vote of Town Meeting shall be presumed to be binding, and shall be implemented by a designated town agency or department in conformance with the law or such vote.

Explanation: Not all votes of the Town Meeting can be implemented. The added language gives Town Meeting votes as much authority as is practicable.

Part V
Section 5-1b Method of Organization – Town Boards, Commissions or Committees

Unless otherwise provided by this charter, the establishment and organization of boards, commissions or committees shall be the responsibility of the board of selectmen. Subject only to the express prohibitions of the laws of the commonwealth or the provisions of this charter, the board of selectmen may by vote prescribe the term of office, reorganize, consolidate, create, merge, divide or abolish any town board, commission or committee, in whole or in part, establish such new board, commission or committee as deemed necessary or advisable, and prescribe the functions, purpose and responsibilities of such boards, commissions or committees. Nothing in this section shall prohibit the town meeting from authorizing the appointment of ~~any ad hoc study or research committee.~~ one or more committees. Votes of Town Meeting which authorize the formation of such committees shall state the charge, composition and town agency to be the appointing authority, if other than the Board of Selectmen. The tenure of any such committee shall continue pursuant to its charge and until abolition by or change by a subsequent town meeting.

Explanation: This Section has been expanded in order to clarify how Town Meeting shall form and dissolve Town Meeting committees.

Part V
Section 5-3 Personnel System

Subject to the approval of the board of selectmen, the town manager shall adopt rules and regulations establishing a personnel system. The adoption of rules and regulations shall be subject to a public hearing. The personnel system shall make use of modern concepts of personnel management and ~~may~~ shall include, ~~but not be limited to,~~ at least the following elements:

-a method of administration;
-personnel policies indicating the rights, obligations and benefits of employees;
-a classification plan;
-a compensation plan;
-a method of recruiting and selecting employees based on merit;
-a centralized record keeping system;
-disciplinary and grievance procedures;
-a written performance evaluation system for all full-time year-round employees;
-a professional development, ~~evaluation~~ and training program;
and other elements that are deemed necessary.

All town agencies and positions shall be subject to the rules and regulations adopted under this section excluding employees of the school department and employees covered by collective bargaining agreement. The personnel rules and regulations shall not apply to the position of town manager.

~~The board of selectmen shall appoint a personnel committee which shall serve in an advisory capacity to the town manager. One member of the personnel committee shall be a town employee who is subject to the Personnel Rules and Regulations. Said member shall not be a department head and shall be recommended to the board of selectmen by vote of those employees subject to the Personnel Rules and Regulations.~~

Explanation: Existing language in Part V, Section 3 allows for discretion in carrying out the elements of a personnel system. This would mandate that these elements be carried out, including an additional specification for written performance evaluations for all full-time employees. Also proposed is the deletion of reference to a personnel advisory committee.

MOTION: Deborah Aikman, Chairman, Charter Review Committee, moved that the Town vote to accept the proposed Amendments to the Charter as printed in this Warrant.

Board of Selectmen Recommendation: Approve 4-1-0
Finance Committee Recommendation: Approve 9-0-0

Explanation: The original charter included language to allow for the possible appointment of a personnel committee made up of both town citizenry and a Town employee to advise the Town Manager on personnel issues. This section has been deleted in the current proposed charter revisions. The CMEA recommends that this section be re-instated as proposed in the motion in order to maintain both a committee versed in personnel issues as well as to preserve a means of communication between non-union employees and Town Management.

AMENDMENT: Voter Stuart Moore proposed Charter Amendment - Article 31 Part V Section 5-3: "The Board of Selectmen may appoint a three member personnel committee which shall serve in an advisory capacity to the Town Manager. One member of the personnel committee shall be a Town employee who is subject to the Personnel Rules and Regulations. Said member shall be appointed by the Board of Selectmen upon a majority vote of the non-union employees who are subject to the Personnel Rules and Regulations. The remaining two members shall have training background and education in Human Resource issues."

VOTE ON AMENDMENT: Voice. Moderator unable to determine.

HAND COUNT ON AMENDMENT: YES: 94 NO: 72

The Amendment carries, declared the Moderator.

VOTE: Voice. So voted by more than a 2/3rds majority, I rule that Article 31 passes, declared the Moderator.

Article 32 – Regional School District Planning Committee

To see if the Town will vote to create a special unpaid committee to be known as a regional school district planning committee, to consist of three members, including one member of the school committee, to be appointed by the Moderator in accordance with the provisions of Section 14 of Chapter 71 of the General Laws, as amended, or take any other action in relation thereto.

(School Committee)

MOTION: Jeffrey Dykens, Chairman, School Committee, moved that the Town vote to create a special unpaid committee to be known as a regional school district planning committee, to consist of three members, including one member of the school committee, to be appointed by the Moderator in accordance with the provisions of Section 14 of Chapter 71 of the General Laws, as amended.

Explanation as printed in the Warrant: *In order for Chatham and Harwich to move forward towards the possible formation of a regional school system both towns must form a regional school district planning committee according to Massachusetts Public Law, Chapter 71, Sections 14-16.*

The duties of the Committee are to study the fiscal and educational feasibility of establishing a Regional School District, develop a Long Range Plan and submit a report of its findings and recommendations to the Selectmen of the respective towns.

Board of Selectmen Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 8-1-0

VOTE: Voice. So voted by a substantial majority, declared the Moderator.

Article 33 – Fish Pier Easement

To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase an easement from Robert S. and Barbara W. Carroll, 448 Shore Road, as follows:

EASEMENT

We ROBERT S. CARROLL and BARBARA W. CARROLL, husband and wife as Tenants by the Entirety, of 448 Shore Road, Chatham, Barnstable County, Massachusetts, in consideration of the non exclusive right in common with others, as appurtenant to our property landward of the easements and assent granted herein, to tie a "dinghy" or skiff, less than 12' in length, to the existing and/or future wooden and/or concrete floats located seaward of the grantors property in Aunt Lydia's Cove and in consideration of $75,000.00 paid by the TOWN OF CHATHAM, a municipal corporation in the County of Barnstable, Massachusetts, with a mailing address of 549 Main Street, Chatham, MA 02633, grant to the INHABITANTS OF said TOWN OF CHATHAM and its assigns forever,

with Quitclaim covenants, EASEMENTS to:

1. use, maintain, repair and reconstruct the existing bulkhead, concrete pier and all necessary appurtenances as shown on Pier Easement Plan, sheet 3 of 5 attached hereto;

2. construct, maintain and use the proposed platform and stairs to the beach to provide access for fishing, fowling and navigation as provided by the Colonial Ordinance of 1641-7 and the proposed gangway to future floats within the waters of the Commonwealth all or portions of which will be located within the Pier Easement as shown on Pier Easement Plan, sheet 3 of 5 attached hereto; and

3. dredge tidelands subject to appropriate permits within the area shown as dredging easement on Dredging Easement Plan, sheet 4 of 5 attached hereto.

The grantors further assent to the existing wooden pier and floats and proposed gangway and wooden and concrete floats to be constructed in Aunt Lydia's Cove, the limits of which are shown on Assent Plan, sheet 5 of 5 attached hereto.

And for the consideration aforesaid, we accept said sum in full payment of said easements and for our successors and assigns do hereby release the said Town of Chatham and all other persons from all damages that have arisen or may hereinafter arise by reason of said construction, reconstruction, repair and maintenance on or upon our land **together with an indemnification by the grantee for any claim made against us, or our successors and assigns arising out of, or related to, the use of the said Easement.**

For title, see Barnstable County Registry of Deeds, Deed Book 16,004, Page 43.

Said easement is more fully described on plans prepared by Eldredge Surveying and Engineering, LLC dated January 29, 2009, on file with the Town Clerk and to authorize the Board of Selectmen to do all things necessary to carry out the provisions of this article.

(Board of Selectmen)

MOTION: Sean Summers, Chairman, Board of Selectmen, moved that the Town vote to authorize the Board of Selectmen to acquire an easement as set forth in this article amended such that the last paragraph now reads as follows:

And for the consideration aforesaid, we accept said sum in full payment of said easements and for our successors and assigns do hereby release the said Town of Chatham and all other persons from all damages that have arisen or may hereinafter arise by reason of said construction, reconstruction, repair and maintenance on or upon our land together with an indemnification by the grantee for any claim made against us, or our successors and assigns arising out of, or related to, the use of the said Easement.

Explanation as printed in the Warrant: *For several years, the Town has been working on developing enhancements to the existing pier and float system at the northern end of the Fish Pier property to provide for improved dinghy tie-up and temporary berthing for the commercial fishing fleet. This is a project which has been strongly supported by the Aunt Lydia's Cove*

Committee and Waterways Advisory Committee. Funding is provided by a $300,000 Commonwealth of Massachusetts Seaport Bond grant which was awarded to the Town during the fall of FY 09. Funding for the Town's cost-sharing portion of the project was appropriated at last year's annual Town Meeting. Based on negotiations between the Town and the owners of an abutting property, funds were included in the Seaport grant for the development and purchase of an easement to enable project construction. This easement serves two primary purposes. First it will resolve issues regarding encroachment of portions of existing Fish Pier structures onto the abutting private property. Secondly, it will enable the construction, use, and maintenance of the proposed project improvements while also allowing for improved shore access and potential future dredging in specific areas immediately adjacent to the facility.

Board of Selectmen Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 9-0-0

VOTE: Voice. So voted unanimously.

MOTION TO ADJOURN: AT 8:20 p.m. Selectman Ronald Bergstrom moved that the meeting be adjourned.

VOTE: Voice. So voted.

Respectfully Submitted,

Julie S. Smith
Town Clerk

TOWN OF CHATHAM
ANNUAL TOWN ELECTION
May 14, 2009

This Annual Town Election, called by the Board of Selectmen as required by law on a Warrant duly posted by Constable Thomas R. Pennypacker, III on April 15, 2009 was held on Thursday, May 14, 2009 at the Chatham Community Center. The polls opened at 7:00 a.m.

Town Clerk Julie Smith, Warden Carol Barry, Assistant Town Clerk Paula Ferron and Town of Chatham Computer Specialist James Cuddy examined the ballot boxes, demonstrated the boxes were empty and showed the ballot counters to be registered at zero. The Optical Scan electronic voting systems operated throughout the voting hours without incident.

Election Workers Joan Bagnell, Megan Geiger, Mary Griffin, Sandi Koski, Kristi Mancini, Mary McDermott, Lillian McNulty, Gail Nickerson, Reginald Nickerson, Carol Tautkus, Thomas White, John Geiger, Nancy Geiger, David Porter, Sandi Porter, and Louise Redfield all contributed to the success of this election.

The polls closed at 8:00 p.m. At the time of this election there were 5,636 registered voters in Chatham. 1,033 ballots (18%) were cast.

MODERATOR (1)	PRECINCT 1	PRECINCT 2	TOTAL
William G. Litchfield*	517	430	947
Write-Ins	6	10	16
Blanks	18	52	70
TOTAL	541	492	1033

SELECTMEN (2)	PRECINCT 1	PRECINCT 2	TOTAL
Florence Seldin*	425	355	780
Sean D. Summers*	424	347	771
Write-Ins	9	13	22
Write-Ins	0	6	6
Blanks	224	263	487
TOTAL	1082	984	2066

HOUSING AUTHORITY (1)	PRECINCT 1	PRECINCT 2	TOTAL
Joanne M. Taylor*	445	363	808
Write-Ins	0	4	4
Blanks	96	125	221
TOTAL	541	492	1033

HOUSING AUTHORITY (1)	PRECINCT 1	PRECINCT 2	TOTAL
Shirley L. Smith*	434	359	793
Write-Ins	1	3	4
Blanks	106	130	236
TOTAL	541	492	1033

SCHOOL COMMITTEE (1)	PRECINCT 1	PRECINCT 2	TOTAL
Stephen B. Davol	188	151	339
Eric T. Whiteley*	331	322	653
Write-Ins	2	4	6
Blanks	20	15	35
TOTAL	541	492	1033

QUESTION 1

Shall the Town of Chatham be allowed to exempt from the limitations of Proposition 2 ½, so-called, the amounts required to pay for the bonds issued for the purpose of paying costs of (i) designing, remodeling, constructing, reconstructing, expanding and equipping the Wastewater Treatment Facility and (ii) designing and constructing various projects involving wastewater collection facilities, including facilities for surface water nutrient management, and for the payment of all other costs incidental and related thereto?

	PRECINCT 1	PRECINCT 2	TOTAL
Yes*	397	325	722
No	117	144	261
Blanks	27	23	50
TOTAL	541	492	1033

Respectfully Submitted,
Julie S. Smith, Town Clerk

MINUTES OF THE
TOWN OF CHATHAM
SPECIAL TOWN MEETING
WEDNESDAY, SEPTEMBER 30, 2009

THE COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

GREETINGS:

To any of the Constables in the Town of Chatham in the County of Barnstable.

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to NOTIFY and WARN the INHABITANTS OF THE TOWN OF CHATHAM, qualified to vote in elections and Town affairs to meet in the gymnasium of the Chatham High School on Crowell Road in said Chatham on the 30th day of September at 6:30 o'clock in the evening, then and there to act on any business that may legally come before said meeting.

Moderator William G. Litchfield opened the meeting at 6:30 pm. There were 446 voters present in the hall, far exceeding the quorum of 100.

On behalf of Town Clerk Julie Smith, Moderator Litchfield read the "Constable's Return of Service:"

"Barnstable, ss. Pursuant to the written WARRANT, I have notified and warned the inhabitants of the Town of Chatham by posting attested copies of the same in each of the Post Offices of said Town at least fourteen days before September 30, 2009 on September 10, 2009. John Proudfoot, Constable."

The Moderator then administered the Oath of Office to the volunteer Tellers for the evening: Bruce Bean, Nancy Geiger, Louise Redfield, Donald St. Pierre, Deborah Walther, and Jean Young.

The Moderator acknowledged the passing of Parker (Peter) Wiseman, past member of the Finance Committee and Board of Selectmen.

Resolution as presented by Selectman Bergstrom: Resolved that the Town vote to adopt the following rules of procedure for the Special Town Meeting of September 30, 2009.

A) The Moderator shall have the option of reading each Article in the Warrant verbatim or summarizing the subject matter therein in general terms, at his discretion.

B) Upon an Article having been disposed of by vote, the Moderator shall entertain a motion to reconsider said Article or to accept a Resolution pertaining to said Article only during the same session during which said vote was acted upon.

C) A motion to move the previous question shall require a two-thirds vote and may not be debated.

D) The Moderator shall not accept a motion to move the previous question by any person discussing the Article until after an intervening speaker has discussed the Article.

E) A non-voter may request the privilege of addressing the meeting on a motion made under any Article or Resolution offered, the request to be granted by the Moderator unless there is an objection by a voter. Upon objection, the Moderator shall poll the meeting by voice or count, at his discretion, and a majority vote in favor shall entitle said non-voter to address the meeting. However, the Moderator may grant the privilege of the floor to any non-resident Town Department Head without necessity of a vote.

F) The Moderator shall not entertain the question of the presence of a quorum at any point at which a motion to move the previous question has already been voted.

G) Speakers addressing the meeting shall be limited to five (5) minutes within which to present their remarks. The Moderator will not recognize anyone who has previously spoken on the Article until all persons wishing to address the meeting have had an opportunity to speak. The Moderator may exercise reasonable discretion in enforcement of this rule.

The foregoing rules are not intended to alter or change the traditional conduct of the Town Meetings in Chatham except as specifically stated above.

VOTE: Voice. So voted unanimously.

Moderator Litchfield announced that he has an involvement in Article 1, so he would not perform the duties of Moderator for that article. He then moved that David Nixon perform the duties of Moderator for Article 1.

VOTE: Voice. So voted unanimously.

Article 1 – Captain Nathan Harding House

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money as it determines necessary to fund costs related to the preservation, reconstruction, and renovation of the historic Captain Nathan Harding House at 1566 Main Street, West Chatham, or to take any action in relation thereto.

(by petition)

MOTION: John Kaar, Chairman, Community Preservation Committee, moved that the Town vote to appropriate the sum of $185,136 from the Community Preservation Fund balance in order to fund costs related to the preservation, reconstruction and renovation of the historic Captain Nathan Harding House at 1566 Main Street, West Chatham. All of the following conditions must be met before CPA funds are expended:

1) A signed Purchase and Sale Agreement between the CCCHFA and the current owner (1566 Main St. LLC) is in place by the time of Town Meeting;

2) The Town must receive a permanent historic preservation restriction covering the front, sides and roof visible from Main Street, including preservation of view lines. This restriction will be recorded with the property deed and continue in force regardless of change in ownership;

3) The exterior preservation must be completed in accordance with Department of Interior guidelines on historic preservation;

4) The signed purchase and sale agreement will reference that the seller acknowledges that any funds received by the seller from the Chatham Community Preservation Fund shall be used to reduce the purchase price dollar for dollar, to be adjusted at the time of closing;

5) The applicant will construct a replacement barn structure (meeting space for the Commercial Hook Fishermen's Association) on the west side of the house.

Explanation as printed in the Warrant: *This seeks funding for the exterior renovation and preservation of the house at 1566 Main Street in West Chatham. This house, built in 1904, has occupied a central place in the West Chatham streetscape for generations. The Chatham Historical Commission has voted that the building is an historically significant structure.*

The interior of the house is being remodeled to become the headquarters and office space for the Cape Cod Commercial Hook Fishermen's Association (CCCHFA), who are expected to take ownership of the building in mid-2010.

This grant of $185,136 was approved by the Community Preservation Committee with the following conditions:

There must be in place a signed Purchase and Sale Agreement between the CCCHFA and the current owner (1566 Main St. LLC) by the time of Town Meeting.
The Town must receive a permanent historic preservation restriction covering the front, sides and roof visible from Main Street, including preservation of view lines. This restriction will be recorded with the property deed and continue in force regardless of changes in ownership.

The exterior preservation must be completed in accordance with Massachusetts Department of the Interior guidelines on historic preservation.

In addition, the applicant has included the following points in the application, which will become part of any agreement between the Town and the applicant:

Any unspent funds will be returned to the Town's CPA Fund.
Any over-spending will be covered by the applicant.
The applicant will reduce the purchase price to CCCHFA by the amount of any CPA funding.
The applicant will construct a replacement barn structure (actually meeting space for CCCHFA) on the west side of the house. While not part of the historic preservation, nor funded by this grant, this replacement will help preserve the overall "look" of the property.

The remodeling and reuse of this property has been reviewed by and approved by the Town's Traffic Safety Committee, Planning Board, Historic Business District Committee, Board of Health, and Zoning Board of Appeals.

Community Preservation Committee Recommendation: Approve 9-0-0
Board of Selectmen Recommendation: Approve 3-1-1
Finance Committee Recommendation: Approve 7-1-0

VOTE: Voice. That is a very clear majority; this article is passed, declared the Moderator.

Article 2 - Preservation and Restoration of St. Christopher's Window

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money it determines necessary to fund the preservation and restoration of St. Christopher's Church top altar window on Main Street, or take any other action in relation thereto.

(Community Preservation Committee)

NO MOTION.

Article 3 – Formula Business Establishments Zoning Bylaw Amendment

To see if the Town will vote to amend its Protective (Zoning) Bylaw so as to add the following provisions with respect to Formula Business Establishments:

A. By adding the following to **Section VII., SPECIAL REGULATIONS, Subsection A., General Standards:**

"5. The proposed use of any building or structure for a Formula Business Establishment, as defined herein, shall require both a Special Permit from the Zoning Board of Appeals pursuant to Section VIII.C of this Bylaw and Site Plan Approval of the Planning Board pursuant to Section VI of this Bylaw."

B. By adding the following definition to **Section II, Definitions:**

"44. '**Formula Business Establishment**' means a business which does or is required by contractual or other arrangement or as a franchise to maintain two (2) or more of the following items: standardized (Formula) array of services and/or merchandise including menu, trademark, logo, service mark, symbol, décor, architecture, façade, layout, uniforms, color scheme, or similar standardized features and which are utilized by ten (10) or more other businesses worldwide regardless of ownership or location.

including the renumbering of **Section II, Definitions,** to account for adding the above new definition.

C. By adding the following to **Section VIII.C, Special Permit Procedures, Subsection 4, Criteria:**

"j. Impact on the neighborhood and Town visual character and of surrounding businesses of any formula business establishment."

D. By adding the following to **Section V. Nonconforming Lots, Buildings and Uses, Subsection B. Enlargement, Extension or Change:**

"11. Impact on the neighborhood and neighboring uses of any formula business establishment."

E. By amending **Appendix I, Schedule of Use Regulations,** by adding the use category **"Formula Business Establishment",** and by adding a new footnote, so as to read:

"Formula Business Establishment

R60	R-40/R-40A	R-30	R20	R-20A	SB	GB	I	M/C	M
X	X	X	X	X	SP/SPA	SP/SPA	X	X	X"

(by petition)

MOTION: Gloria Freeman moved that the Town vote to amend its Protective (Zoning) Bylaw as printed in the Warrant, Article 3, Formula Business Establishments Zoning Bylaw Amendment, with the following two (2) revisions: 1. On page 5, Section D., add the word "Visual" at the beginning of the sentence, so it will read, "Visual impact on the neighborhood and the neighboring uses of any formula business establishment". 2. Same page, Section E, "Formula Business Establishment", Insert "SP/SPA", which means

Special Permit/Site Plan approval, for the "X", which means prohibited, in the "I", the Industrial District.

Explanation as printed in the Warrant: *The purpose and intent of the proposed Formula Business Establishments Amendment is to help protect Chatham from the intrusions of chain stores and franchises ("Formula Business Establishments") and the potential negative impact they would have on the town's special character, local business-based economy, economic vitality, and historical relevance and experience. The Amendment would require all new Formula Businesses, as defined, to obtain Site Plan Approval from the Planning Board as well as a Special Permit from the Zoning Board of Appeals before commencing operation in Chatham. In particular, the ZBA would be authorized to consider the impact of a formula business on the town, the neighborhood, and surrounding businesses.*

Planning Board Recommendation: Disapprove 3-3-1
Board of Selectmen Recommendation: Disapprove 4-1-0
Finance Committee Recommendation: Approve 6-1-1

VOTE: Voice. Moderator Litchfield declared, I believe there is a 2/3rds vote. Unable to determine, he asked the tellers to come forward for a hand count.

Hand Count:	**Yes:**	**249**
	No:	**89**

Article 3 is passed, declared the Moderator.

MOTION TO ADJOURN: At 8:00 p.m. Selectman Bergstrom moved that the meeting be adjourned.

VOTE: Voice. So voted.

Respectfully Submitted,
Julie S. Smith, Town Clerk

MINUTES OF THE
TOWN OF CHATHAM
SPECIAL TOWN MEETING
MONDAY, OCTOBER 26, 2009

THE COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

GREETINGS:

To any of the Constables in the Town of Chatham in the County of Barnstable.

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to NOTIFY and WARN the INHABITANTS OF THE TOWN OF CHATHAM, qualified to vote in elections and Town affairs to meet in the gymnasium of the Chatham High School on Crowell Road in said Chatham on the 26th day of October at 6:30 o'clock in the evening, then and there to act on any business that may legally come before said meeting.

Moderator William G. Litchfield opened the meeting at 6:30 pm. There were 485 voters present in the hall, far exceeding the quorum of 100.

On behalf of Town Clerk Julie Smith, Moderator Litchfield read the "Constable's Return of Service:"

"Barnstable, ss. Pursuant to the written WARRANT, I have notified and warned the inhabitants of the Town of Chatham by posting attested copies of the same in each of the Post Offices of said Town at least fourteen days before October 26, 2009 on October 8, 2009. John Proudfoot, Constable."

The Moderator then administered the Oath of Office to the volunteer Tellers for the evening: Bruce Beane, Nancy Geiger, Louise Redfield, Donald St. Pierre, and Deborah Walther.

Stefanie Farrell once again provided CART service for the hearing impaired. Stefanie transfers the spoken word onto a screen in a format similar to "closed captioning" on television for the benefit of those who have difficulty hearing.

Resolution as presented by Selectman Bergstrom: Resolved that the Town vote to adopt the following rules of procedure for the Special Town Meeting of October 26, 2009.

A) The Moderator shall have the option of reading each Article in the Warrant verbatim or summarizing the subject matter therein in general terms, at his discretion.

B) Upon an Article having been disposed of by vote, the Moderator shall entertain a motion to reconsider said Article or to accept a Resolution pertaining to said Article only during the same session during which said vote was acted upon.

C) A motion to move the previous question shall require a two-thirds vote and may not be debated.

D) The Moderator shall not accept a motion to move the previous question by any person discussing the Article until after an intervening speaker has discussed the Article.

E) A non-voter may request the privilege of addressing the meeting on a motion made under any Article or Resolution offered, the request to be granted by the Moderator unless there is an objection by a voter. Upon objection, the Moderator shall poll the meeting by voice or count, at his discretion, and a majority vote in favor shall entitle said non-voter to address the meeting. However, the Moderator may grant the privilege of the floor to any non-resident Town Department Head without necessity of a vote.

F) The Moderator shall not entertain the question of the presence of a quorum at any point at which a motion to move the previous question has already been voted.

G) Speakers addressing the meeting shall be limited to five (5) minutes within which to present their remarks. The Moderator will not recognize anyone who has previously spoken on the Article until all persons wishing to address the meeting have had an opportunity to speak. The Moderator may exercise reasonable discretion in enforcement of this rule.

The foregoing rules are not intended to alter or change the traditional conduct of the Town Meetings in Chatham except as specifically stated above.

VOTE: Voice. So voted unanimously.

The Moderator explained that there may be an article on which he may wish to speak, so with the voter's approval, he nominated William Riley as the Acting Moderator.

VOTE: Voice. So voted unanimously.

Article 1 – Barn Hill Road – Sewer Pump Station

To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain a permanent easement for the purposes of the construction, installation, use, maintenance and operation of a sewer pump station and all necessary appurtenances thereto as

shown on the accompanying sketch and to authorize the Board of Selectmen to do all things necessary to carry out the provisions of this article, or take any other action in relation thereto.

(Board of Selectmen)

MOTION: Ronald Bergstrom, Selectman, moved that the Town vote to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain a permanent easement for the purposes of the construction, installation, use, maintenance and operation of a sewer pump station and all necessary appurtenances on Lot 9C-28-H1 thereto as shown on the accompanying sketch for a sum not to exceed sixty thousand dollars ($60,000) as earlier appropriated under Article 14 of the 2009 Annual Town Meeting, and to authorize the Board of Selectmen to do all things necessary to carry out the provisions of this Article or to take any other action in relation thereto.

Explanation as printed in the Warrant: *This easement is critical for the locating of a sewer pump station that is an integral part of the Initial Implementation of the expanded wastewater collection system necessary to address the impacts of nitrogen on our embayments and estuaries and for the overall protection of our groundwater and surface water resources.*

Board of Selectmen Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 8-0-0

VOTE: Voice. Unable to determine, the Moderator asked for a show of cards. After viewing the cards, the Moderator declared, in my opinion, there is a 2/3rds vote.

After a request for a Hand Count:

Hand Count:	**YES:**	**386**
	NO:	**62**

Article 1 is passed by a vote of 386 in favor, 62 opposed, declared the Moderator.

Article 2 - Horseshoe Lane – Sewer Pump Station

To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain a permanent easement for the purposes of the construction, installation, use, maintenance and operation of a sewer pump station and all necessary appurtenances thereto as shown on the accompanying sketch and to authorize the Board of Selectmen to do all things necessary to carry out the provisions of this article, or take any other action in relation thereto.

(Board of Selectmen)

MOTION: Florence Seldin, Selectman, moved that the Town vote to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain a permanent easement for the purposes of the construction, installation, use, maintenance and operation of a sewer pump

station and all necessary appurtenances on Lot 10D-CA-S9A thereto as shown on the accompanying sketch for a sum not to exceed sixty thousand dollars ($60,000) as earlier appropriated under Article 14 of the 2009 Annual Town Meeting and to authorize the Board of Selectmen to do all things necessary to carry out the provisions of this Article or to take any other action in relation thereto.

Explanation as printed in the Warrant: *This easement is critical for the locating of a sewer pump station that is an integral part of the Initial Implementation of the expanded wastewater collection system necessary to address the impacts of nitrogen on our embayments and estuaries and for the overall protection of our groundwater and surface water resources.*

Board of Selectmen Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 8-0-0

VOTE: Voice. So voted by more than the requisite 2/3rds majority, declared the Moderator.

Article 3 - Huckleberry Lane – Sewer Pump Station

To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain a permanent easement for the purposes of the construction, installation, use, maintenance and operation of a sewer pump station and all necessary appurtenances thereto as shown on the accompanying sketch and to authorize the Board of Selectmen to do all things necessary to carry out the provisions of this article, or take any other action in relation thereto.

(Board of Selectmen)

MOTION: David Whitcomb, Selectman, moved that the Town vote to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain a permanent easement for the purposes of the construction, installation, use, maintenance and operation of a sewer pump station and all necessary appurtenances on Lot 5E-19-K3 thereto as shown on the accompanying sketch for a sum not to exceed sixty thousand dollars ($60,000) as earlier appropriated under Article 14 of the 2009 Annual Town Meeting and to authorize the Board of Selectmen to do all things necessary to carry out the provisions of this article or to take any other action in relation thereto.

Explanation as printed in the Warrant: *This easement is critical for the locating of a sewer pump station that is an integral part of the Initial Implementation of the expanded wastewater collection system necessary to address the impacts of nitrogen on our embayments and estuaries and for the overall protection of our groundwater and surface water resources.*

Board of Selectmen Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 8-0-0

VOTE: Voice. So voted by more than the requisite 2/3rds majority, declared the Moderator.

Article 4 - Lime Hill – Sewer Pump Station

To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain a permanent easement for the purposes of the construction, installation, use, maintenance and operation of a sewer pump station and all necessary appurtenances thereto as shown on the accompanying sketch and to authorize the Board of Selectmen to do all things necessary to carry out the provisions of this article or take any other action in relation thereto.

(Board of Selectmen)

MOTION: Leonard Sussman, Selectman, moved that the Town vote to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain a permanent easement for the purposes of the construction, installation, use, maintenance and operation of a sewer pump station and all necessary appurtenances on Lot 12F-2A-P22 thereto as shown on the accompanying sketch for a sum not to exceed sixty thousand dollars ($60,000) as earlier appropriated under Article 14 of the 2009 Annual Town Meeting and to authorize the Board of Selectmen to do all things necessary to carry out the provisions of this Article or to take any other action in relation thereto.

Explanation as printed in the Warrant: *This easement is critical for the locating of a sewer pump station that is an integral part of the initial Implementation of the expanded wastewater collection system necessary to address the impacts of nitrogen on our embayments and estuaries and for the overall protection of our groundwater and surface water resources.*

Board of Selectmen Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 8-0-0

VOTE: Voice. So voted by more than the requisite 2/3rds majority, declared the Moderator.

Article 5 – Schedule of Dimensional Requirements

~~Strikethrough~~ indicates language proposed for deletion
Underline indicates language proposed for inclusion
Italicized Words are defined in either the existing Bylaw or in the following proposed amendments

To see if the Town will vote to amend, **Appendix II. Schedule Of Dimensional Requirements, Footnote 6.**, as follows:

~~6. A building may contain either a finished basement or a finished attic but in no case shall both attic and basement areas be used as habitable space.~~

Including, renumbering the footnote references in the **Appendix II** Table and the remaining footnotes to account for the above deletion.

Or take any other action in relation thereto.

(Planning Board)

MOTION: Mark Zibrat, Chair, Planning Board, moved that the Town vote to amend its Zoning Bylaw as printed in the Warrant.

Explanation as printed in the Warrant: *This article proposes the elimination of Footnote #6 in the Schedule of Dimensional Requirements. Footnote #6 prohibits a building from containing both a finished basement and finished attic as habitable space. The recommendation to remove this prohibition is based upon the propensity of some homeowners to finish these spaces without permits, potentially compromising life safety by not providing adequate egress and/or improperly enclosing furnaces. Proposals to finish such spaces would still be subject to Board of Health regulations on limiting bedrooms based upon lot size and/or septic system capacity.*

Planning Board Recommendation: Approve 7-0-0
Board of Selectmen Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 8-0-0

VOTE: Voice. I do not believe that it is a 2/3rds count in favor, declared the Moderator. After a show of cards, there was a request for a hand count.

HAND COUNT: YES: 204
NO: 188

The Moderator declared, the vote under Article 5 is: In favor 204, opposed 188, that is not 2/3rds; the motion does not prevail and Article 5 is not carried.

Article 6 – Apartment Incidental Zoning Definition

~~Strikethrough~~ indicates language proposed for deletion
Underline indicates language proposed for inclusion
Italicized Words are defined in either the existing Bylaw or in the following proposed amendments

To see if the Town will vote to amend its Protective (Zoning) Bylaw, **Section II., Definitions, Subsection B.,** by adding the following new definition, as follows:

10. **"APARTMENT, INCIDENTAL TO AN INDUSTRIAL USE"** means a dwelling unit located either within an industrial structure, or on a lot in an industrial zone where at least 51% of the total floor area of the building(s) above finish grade is utilized for industrial purposes.

Including the renumbering of **Subsection B.** accordingly to account for adding the above new definition.

Or take any other action in relation thereto.

(Planning Board)

NO MOTION

Explanation as printed in the Warrant: *Town Meeting in 2002 added the phrase "... and Industrial" to the Apartment Incidental to a Commercial Use in Section VII. Special Regulations. This "housekeeping" article proposes to reconcile Section II - Definitions with the 1992 Section VII change by adding a new definition "Apartment, Incidental to an Industrial Use". This new definition does not change the way the Bylaw has been enforced for Apartments Incidental in the Industrial zones, which will still require a minimum of 51% of the total floor area be devoted to an industrial use.*

Planning Board Recommendation: Approve 7-0-0
Board of Selectmen Recommendation: Approve 5-0-0
Finance Committee Recommendation: Recommendation from Town Meeting Floor

Article 7 – Special Permit Period

~~Strikethrough~~ indicates language proposed for deletion
Underline indicates language proposed for inclusion
Italicized Words are defined in either the existing Bylaw or in the following proposed amendments

To see if the Town will vote to amend, **Appendix VIII. Administration, Paragraph A. Enforcement, Subsection 4**, as follows:

4. A Special Permit shall lapse ~~one~~ two years from the date the Special Permit Granting Authority files its written decision with the Town Clerk, ~~in~~excluding such time required to pursue or await the determination of an appeal under General Laws, Chapter 40A, Section 17.

Or take any other action in relation thereto.

(Planning Board)

MOTION: Mark Zibrat, Chair, Planning Board, moved that the Town vote to amend its Zoning Bylaw as printed in the Warrant.

Explanation as printed in the Warrant: *The proposed language changes to Section VIII - Enforcement are intended to reconcile with the Zoning Board of Appeals' existing practice of allowing two years for a Special Permit to lapse versus the one year cited in the Bylaw. The Article also clarifies that this two-year time period does not include any time a project is subject to an appeal under MGL Chapter 40A, Section 17.*

Planning Board Recommendation: Approve 7-0-0
Board of Selectmen Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 8-0-0

VOTE: Voice. So voted unanimously.

Article 8 – Site Plan Review Thresholds

~~Strikethrough~~ indicates language proposed for deletion
Underline indicates language proposed for inclusion
Italicized Words are defined in either the existing Bylaw or in the following proposed amendments

To see if the Town will vote to amend its Protective (Zoning) Bylaw, **Section II., Definitions, Subsection B.,** as follows:

27. **"CHANGE OF USE"** means the establishment, erection, enlargement or change of a use in an existing commercial or industrial space of a business ~~from a different use category than the existing business; the establishment in an existing commercial or industrial space of a business with a larger customer area than the existing business; or the establishment in an existing commercial or industrial space of a business which the Zoning Officer determines may require more parking than the existing business~~ where the resulting use constitutes a different category as indicated in Appendix I – Schedule of Use Regulations, or a use which by reason of its normal operation would cause readily observable differences from the existing use in one or more of the following: patronage, service, noise, employment, appearance, parking, traffic or other similar characteristics.

And add the following new definition,

45. **"FLOOR AREA, GROSS"** means the sum of the floor area, expressed in square feet, of all floors, within the perimeter of the outside walls of the building(s) under consideration, without deduction for hallways, stairs, closets, thickness of walls, columns or other features. If any room in a building(s) has a sloping ceiling, any portion of the room measuring less than five feet (5') from the finished floor to the finished ceiling shall not be included in any computation of the gross floor area.

Including the renumbering of **Subsection B.** accordingly to account for adding the above new definitions.

And, amend, **Section VI., Supplementary Regulations, A. Site Plan Review** as follows:

A. **Site Plan Review**

1. **Applicability**

Except as otherwise provided herein no use shall be established, erected, enlarged or changed except in conformity with a Site Plan approved and endorsed by the

Planning Board. Site Plan Approval shall be required for all uses, including as of right uses except single-family dwellings and their accessory structures, approved home occupations, agricultural and fishing uses, roadside stands, and those uses permitted in Conservancy Districts as set forth in Section IV A of this Bylaw.

Notwithstanding anything to the contrary, the provisions of this Section shall apply to the following:

1. The establishment of a use in an existing commercial or industrial space of a business with a larger customer area than the existing business.

2. The establishment of a use in an existing commercial or industrial space of a business which may require more parking than the existing business, regardless of the number of parking spaces actually physically provided for the site.

3. The re-establishment of a use in an existing commercial or industrial space of a business that has been discontinued or unused for a period of four (4) years or more.

4. Any new construction and/or any addition or alteration to existing structures which expands the gross floor area by more than 20%.

5. Any activity proposed for an existing structure or *lot* resulting in a *Change of Use* as defined in Section II – Definitions.

6. Any project resulting in an increase in either A.M. or P.M. peak hour traffic demand according to latest version of the Institute of Transportation Engineers' (ITE) "Trip Generation" manual.

7. Uses requiring a Special Permit in the GB, SB or I Zoning Districts.

8. Any activity that would affect drainage (e.g. conversion of surface, increase of area, etc.), utilities, lighting or sewage disposal requirements.

Applicants with prospective projects that would otherwise be exempt from these provisions may request an Informal Site Plan Review to assist them in their planning.

Changes of tenants/establishments occupying existing structures or lots that do not meet any of the above applicability criteria are exempt from Site Plan Review.

The Planning Board shall have the authority to require the applicant, at his/her expense, to obtain an independent Traffic Study, in order to enable the Board to

determine whether substantial traffic differences exist between the proposed use and the existing use of the property.

Site Plan Review or the approval of a Site Plan does not preclude a separate requirement for a Special Permit pursuant to any other provision of this Bylaw.

Or take any other action in relation thereto.

NO MOTION

Explanation as printed in the Warrant: *In order to "cast a wider net" of projects requiring Site Plan Review, the Planning Board is proposing changes to the threshold criteria for Applicability. These augmented thresholds, modification of the "Change of Use" definition and addition of a new "Gross Floor Area" definition are intended to subject a broader range of projects, especially those within the same use category, to Site Plan Review by the Planning Board. For example, under the current provisions of the Bylaw, an existing restaurant changing to a different restaurant (provided there are no physical changes to the site) would not require Site Plan Review. This article proposes that such projects would be subject to review if there is an increase in AM or PM peak traffic, discontinuance of use greater than four years, a larger customer area or readily observable differences including: patronage, service, noise, employment, appearance, parking, traffic or other similar characteristics. The Planning Board recognizes the need to make changes to rest of the Site Plan Review section and has put forward this proposal at this time to close jurisdictional loopholes as quickly as possible. The Planning Board plans to bring changes to the remaining section of Site Plan Review to a subsequent Town Meeting.*

(Planning Board)

Planning Board Recommendation: Recommendation from Town Meeting Floor
Board of Selectmen Recommendation: Recommendation from Town Meeting Floor
Finance Committee Recommendation: Recommendation from Town Meeting Floor

Article 9 – Projections/Assessory Buildings and Structures

~~Strikethrough~~ indicates language proposed for deletion
Underline indicates language proposed for inclusion
Italicized Words are defined in either the existing Bylaw or in the following proposed amendments

To see if the Town will vote to amend its Protective (Zoning) Bylaw, **Section II., Definitions, Subsection B.,** as follows:

93. **"SHED, GARDEN STORAGE"** means a single story, accessory structure, 25 sq. ft. to 100 sq. ft., used for the shelter or storage of tools and/or equipment incidental to the lot's principal use.

94. **"SHED, UTILITY"** means a single story accessory structure, 25 sq. ft. to 100 sq. ft. used for the housing and operation of mechanical pumps, filters, generators, condensers, air conditioners, power shop tools and used in a manner that generates and emits noise on a continuous or regular basis.

Including the renumbering of **Subsection B.** accordingly to account for adding the above new definitions.

And, amend, **SECTION III - D. District Area Regulations, 3. Specific Requirements** as follows:

f. Projections

Architectural Features

Uncovered or unenclosed ~~S~~steps; landings and landing platforms from entry doors providing a means of egress ~~and stoops~~ not exceeding thirty (30) square feet in area; ~~eaves and cornices,~~ bay or bow windows which do not add floor area, do not project more than two feet (2') and are not longer than eight feet (8') in total length; chimneys; standard bulkheads; and attached, enclosed outdoor showers not exceeding thirty (30) square feet in area; shall not extend more than 1/3 the distance into the required setbacks.

Eaves consistent with standard architectural design; cornices; ~~and~~ fences ~~of less than~~ six feet (6') or less in height or walls three feet (3') or less in height ~~than~~ from existing grade; are specifically excluded from the setback requirements of this Bylaw except as otherwise regulated herein.

Exterior Mechanical System Appliances

All exterior mechanical system appliances, located at ground level, including but not limited to air conditioners; condensers; generators; and pumps; shall be set back a minimum of 2/3 the distance of the *Abutters Setback* to the property line as required for buildings and structures in Appendix II, Schedule of Dimensional Requirements. Placement of exterior mechanical system appliances within the *Street Setback* area is prohibited, except by Special Permit from the Board of Appeals. All exterior mechanical system appliances located within the *Abutters Setback* shall be screened from the view of abutters with evergreen plantings and solid fencing to mitigate any potential visual and noise impacts. Exterior mechanical system appliances located at ground level associated with septic systems (e.g. blowers, clarifiers, etc...) shall be screened by measures deemed appropriate by the Building Commissioner.

g. Accessory Buildings and Structures

1. Over 100 square feet in area

All structures accessory to a residential use, including buildings over one hundred (100) square feet in area, swimming pools and tennis courts and their enclosures, shall be set back from the ~~road~~ street and abutters as required for buildings and structures in Appendix II, Schedule of Dimensional Requirements.

~~There shall be impassable fencing at least four feet (4') in height, around all private, in ground swimming pools. Buildings accessory to the operation of such swimming pools shall be secured at the discretion of the Building Inspector.~~

2. Under 100 square feet in area

Garden Storage Sheds

Garden Storage Sheds under 100 square feet in area shall be set back a minimum of 1/3 the distance of the *Abutters Setback* from the property line as required for buildings and structures in Appendix II, Schedule of Dimensional Requirements. Placement of *Garden Storage Sheds* within the Road Setback area is prohibited, except by Special Permit from the Board of Appeals. The number of *Garden Storage Sheds* or *Utility Sheds* intruding into the setback area on a lot shall be limited to no more than one. The Building Height of *Garden Storage Sheds* shall not exceed 12 feet. One *Garden Storage Shed* or *Utility Shed* per lot shall be exempted from the coverage requirements in Appendix II – Schedule of Dimensional Requirements.

Utility Sheds

Utility Sheds under 100 square feet in area shall be set back a minimum of 2/3 the distance of the *Abutters Setback* to the property line as required for buildings and structures in Appendix II, Schedule of Dimensional Requirements. Placement of *Utility Sheds* within the Road Setback area is prohibited, except by Special Permit from the Board of Appeals. The number of *Utility Sheds* or *Garden Storage Sheds* intruding into the setback area on a lot shall be limited to no more than one.

The Building Height of *Utility Sheds* shall not exceed 12 feet. All *Utility Sheds* located within the *Abutters Setback* shall provide interior measures for sound mitigation and/or shall be screened from the view of abutters with evergreen plantings and solid fencing to mitigate any potential visual and noise impacts at the discretion of the Building Commissioner. One *Utility Shed* or *Garden Storage Shed* per lot shall be exempted from the coverage requirements in Appendix II – Schedule of Dimensional Requirements.

3. Under 25 square feet in area

Single story structures under 25 square feet in area and six feet (6') in height or less shall be set back a minimum of 1/3 the distance of the *Abutters Setback* from the property line as required for buildings and structures in Appendix II, Schedule of Dimensional Requirements.

Or take any other action in relation thereto.

(Planning Board)

MOTION: Mark Zibrat, Chair, Planning Board, moved that the Town vote to amend its zoning bylaw as printed in the Warrant, Article 9, Projections / Accessory Buildings and Structures with the following two revisions on page 12:

1. Correct the inadvertent strikeout of the lower case "s" in the first phrase of the first paragraph of Architectural Features, Subsection f., Projections, so it reads as follows:

"Uncovered or unenclosed steps;"

2. Delete the phrase ". . . consistent with standard architectural design" and replace it with the phrase ". . . projecting no more than two feet (2')" so the first phrase of the second paragraph of Architectural Features, Subsection f., Projections, reads as follows:

"Eaves projecting no more than two feet (2');"

Explanation as printed in the Warrant: *This Article proposes to specifically enumerate certain allowable projections associated with Architectural Features into setback areas. Provisions have been added limiting the horizontal projection of certain features into 1/3 the distance of the required setbacks. Eaves, cornices, fences less than six feet and walls less than three feet in height would remain excluded from setback requirements unless otherwise regulated in the Bylaw.*

Also, proposed in this Article is the codification of setbacks for sheds, graduated for each zoning district by requiring a setback of a minimum 1/3 the distance of the abutters' setback from the property line for Garden Sheds (tool storage) and a minimum 2/3 the distance of the abutters' setback from the property line for Utility Sheds (noise emitting). Only one shed per property would be allowed to intrude into the setback areas and the location of sheds in the Road Setback would only be allowed by Special Permit.

Planning Board Recommendation: Approve 7-0-0
Finance Committee Recommendation: Approve 7-1-0

VOTE: Voice. Unable to determine, the Moderator requested a show of cards. After viewing the cards, the Moderator declared, the motion is lost, it is not a majority, let alone 2/3rds.

Moderator Litchfield announced that he represents one of the parties involved in Article 10 and therefore would not preside over Article 10. William Riley stepped forward to perform the duties of Moderator.

Article 10 – GB3 Zoning Map Change

To see if the Town will vote to amend the map accompanying the Protective Bylaw entitled **Town of Chatham – Zoning Map** by extending the limits of the **GB3 (General Business) Zoning District** to include the entire parcel identified by Assessors Map 13E-37-C29, over the portion of which is currently located within the **R40 (Residential 40,000)**, or take any other action in relation thereto.

Or take any other action in relation thereto.

(Board of Selectmen)

MOTION: Sean Summers, Board of Selectmen, moved that the Town vote to amend its Zoning Bylaw as printed in the Warrant.

Explanation as printed in the Warrant: *Rezoning the portion of the subject lot (the rear lot of the Chatham Village Market site) from R40 to GB3 would allow property owners "access to the process" to file for an expanded project including the Chatham Village Market. Approving such a zone change provides greater design flexibility to accommodate site needs, by moving the required 25 foot buffer between Residential and Business zones back towards the western property line as opposed to the eastern portion of the lot as it is currently zoned (which was originally established simply as 300 feet from Main Street without consideration to the lot line). Approval of this Article will not infer approval of any concept plan or obviate the need for such a project on the Chatham Village Market site to obtain Special Permit and Site Plan Approval from the Zoning Board of Appeals and the Planning Board respectively.*

Planning Board Recommendation: Approve 6-1-0
Board of Selectmen Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 8-0-0

VOTE: Voice. The motion is carried by more than 2/3rds, declared the Moderator.

MOTION TO ADJOURN: At 9:00 p.m., Moderator Litchfield accepted a motion to adjourn.

VOTE: Voice. So voted.

Respectfully Submitted,
Julie S. Smith, Town Clerk

TOWN OF CHATHAM
SPECIAL STATE PRIMARY ELECTION
December 8, 2009

This Special State Primary Election, called by the Board of Selectmen as required by law on a Warant duly posted by Constable John Proudfoot on November 17, 2009 was held on Tuesday, December 8, 2009 at the Chatham Community Center. The polls opened at 7:00 a.m.

Town Clerk Julie Smith, Warden Carol Barry, Assistant Town Clerk Paula Ferron and Town of Chatham Computer Specialist James Cuddy examined the ballot boxes, demonstrated the boxes were empty and showed the ballot counters to be registered at zero. The Optical Scan electronic voting systems operated throughout the voting hours without incident.

Election Workers Joan Bagnell, Scott Daniels, John Geiger, Nancy Geiger, Mary Griffin, Sandra Koski, Mary McDermott, Lillian McNulty, Gail Nickerson, Reginald Nickerson, David Porter, Sandra Porter, Louise Redfield, Carol Tautkus and Thomas White all contributed to the success of this election.

The polls closed at 8:00 p.m. At the time of this election there were 5,679 registered voters in Chatham. 1,532 ballots (26%) were cast.

SENATOR IN CONGRESS - DEMOCRAT	PRECINCT 1	PRECINCT 2	TOTAL
Michael E. Capuano	106	113	219
Martha Coakley*	259	238	497
Alan A. Khazei	98	109	207
Stephen G. Pagliuca	63	52	115
Write-In	0	0	0
Blanks	0	0	0
TOTAL	526	512	1038

SENATOR IN CONGRESS - REPUBLICAN	PRECINCT 1	PRECINCT 2	TOTAL
Scott P. Brown*	226	227	453
Jack E. Robinson	19	19	38
Write-In	1	1	2
Blanks	0	1	1
TOTAL	246	248	494

SENATOR IN CONGRESS - LIBERTARIAN	PRECINCT 1	PRECINCT 2	TOTAL
Write-In	0	0	0
Blanks	0	0	0
TOTAL	0	0	0

Respectfully Submitted,
Julie S. Smith, Town Clerk

Report of the
Tree Warden

In 2009 the Tree Warden carried out the duties as specified in Chapter 87 of the Massachusetts General Laws. The Tree Warden position is part of the Park and Recreation Department. The Tree Warden is charged with maintaining the street trees along all Town owned roads.

There were 15 dead or hazardous trees removed throughout the Town during the year.

The Friends of Trees, Inc. planted several more trees and shrubs around Town. The Friends of Trees remains a very active organization for planting and maintaining trees in our community and I thank them for their continued help and support.

The Winter Moth is the current major pest problem on Cape Cod. Look for the inch worm like caterpillar to emerge in great numbers in the spring. The repeated defoliation caused by the caterpillars reduces the health of the trees. The moth has not been as prevalent in Chatham as in other Cape Town's to this point.

If anyone has a concern regarding a street tree town road please call me at (508)-945-5158.

Respectfully submitted,

Daniel L. Tobin
Tree Warden

Report of the
Veterans' Services

2009 has been an extremely difficult and most challenging year for veterans' services due to the economic conditions and the ever expanding conflicts overseas. The demand for veterans' benefits has increased tenfold in the last 2 ½ years.

Throughout the district we have seen over 6,000 walk-ins inquiring about their veterans benefits on all levels, from the federal, state and local levels.

To make it easier on the veteran seeking some assistance, we try and be a one-stop center for all their needs and the staff has worked extremely hard to provide the assistance to accomplish our goal of being the one-stop center.

During 2009 we saw over 6,000 veterans seeking some assistance, we obtained over $30,000,000 in federal benefits from the VA for the veterans in the district and we spent over $700,000 in local assistance to needy veterans under the Chapter 115 program in the district.

We encourage any veteran or dependent of a veteran to seek our services and we can be reached at 1-888-778-8701 Monday to Friday from 8:30 a.m. to 4:30 p.m. We can also schedule appointments in one of our offices, in the Town Hall, at your home or any location that is best for you.

We are anxious and willing to assist you with any of your veterans needs so please contact us.

In service to Veterans;

Sidney L. Chase, Director
Department of Veterans' Services
P.O. Box 429
Hyannis, MA 02601

Report of the
Water and Sewer Advisory Committee

The Water and Sewer Advisory Committee meets monthly throughout the year to make recommendations to the Water and Sewer Commissioners, to review and provide citizen input to the Director about the on-going activities of the Water and Sewer Department and to hear appeals from residents and/or taxpayers aggrieved by decisions made by the Director.

The Director reports each month on the operations of the Department and the status of maintenance and improvement projects within the Department. Three projects deserve special note.

CBI Proposal: The Committee was asked by the Commissioners to make a recommendation about a proposal that the Chatham Bars Inn pay certain costs to upgrade Chatham's wastewater treatment plant and connect the property to the sewer. Several meetings were devoted to this topic. The result was a recommendation to the Commissioners to accept the proposal, subject to certain recommended conditions which would have to be negotiated with CBI.

Capital request for new chemical feed building: The Department proposed, as their highest priority project, to spend $1,000,000 to build a new chemical feed building to replace the 50 year old existing building for the So. Chatham wells. The new building would enable the Department to greatly simplify operations at the site and install a barrier to mitigate the coliform problem that has been detected in the water from these wells. The Committee recommended that the Commissioners support the request which was approved at Town meeting.

Waste Water Management Plan: The Committee held a joint meeting with the Citizens Advisory Committee to consider a warrant article authorizing a new wastewater treatment plant and the backbone of an expanded sewer system. After review of the needs, the proposed technologies of the systems and the costs to the taxpayers, the Committee recommended that the Commissioners approve the article.

The Committee reviewed and made comments on a variety of other projects this year, including: The engineering plans for Chatham Fish and Lobster to connect to the WWT plant because of a failed septic system; The Department plan to supply potable water to 6888 service connections in Town during the period of time the So. Chatham wells are shut down; the feasibility study by Weston and Sampson to place one or more wind turbines at the site of the WWT plant.

This year, three requests for abatements of bills from the Water Department were submitted to the Committee. All requests were resolved successfully with the applicants.

Charles Bartlett
Jan 15, 2010

Report of the
Water and Sewer Departments

It is with great pleasure that I have the opportunity to submit this annual report on the Water and Sewer Departments' activities for calendar year 2009. The employees of both the Town and Weston and Sampson Services, Inc. are proud of the high quality of services we provide to our customers.

Anticipating my retirement within a few years I made a recommendation that the Water and Sewer Departments consolidate with the Highway and Solid Waste Disposal Departments and form a Department of Public Works. The Town Manager implemented this recommendation on July 1, 2009, and during the week of November 30 through December 4, 2009, the Water and Sewer Departments' administrative office moved to 221 Crowell Road.

Administration Employees	Position	Date of Appointment to the Departments
William G. Redfield, P.E.,	Director	March 22, 1993
Joanne Harrison,	Secretary	January 27, 1994
Pamela J. Curry,	Secretary	February 14, 2005

Water and Sewer Advisory Committee

Charles Bartlett,	Chairman
Alfred Haven,	Vice Chairman
Charles Rader,	Member

Weston and Sampson Services, Inc., started their first year of a five year contract for the operations of both the Water Department and Sewer Department on May 1, 2009. Weston & Sampson Services, Inc. submitted a proposal that was rated with the highest qualifications and at the lowest cost to the Town of the five proposals the Town received on November 4, 2008. Weston and Sampson and its employees continue to work well with the Town's Water and Sewer Departments' personnel, and together many changes and improvements were accomplished.

The following Weston & Sampson personnel were assigned to operate and maintain the Chatham water and sewer systems:

Richard V. Peter,	Water and Sewer Project Manager
Lynn Van Sant,	Chief Water Facilities Operator
Michael B. Keller,	Chief Wastewater Facilities Operator

Henry Bryce resigned September 12, 2009, from the Assistant Water Facilities Operator position.

Paul Hammersten,	Water Technician
Thomas Barr,	Assistant Water Facilities Operator
David Lusher,	Water Distribution Specialist
Alice Cole,	Water Meter Reader/Technician
Eric Bassett,	Meter Technician
Ralph Erickson,	Sewer Operator Specialist
William Smith	Assistant Wastewater Facilities Operator

WATER CONSUMPTION:

Total water pumped each month from all wells:

	(In Gallons)		(In Gallons)
January	18,367,400	July	61,285,900
February	15,323,100	August	65,732,300
March	17,832,400	September	43,094,100
April	20,329,600	October	26,615,000
May	34,234,800	November	15,708,500
June	42,322,200	December	15,870,200

Total water pumped in 2009 = 376,715,500 gallons
Billed water = 333,610,992 gallons
Decrease amount of water pumped in 2009 compared to 2008's water pumped =64,879,600 gallons
Water used for system flushing & Maintenance = 18,176,845 gallons

Water used for sampling and treatment operations = 1,209,612 gallons
Water used by Fire Department = 531,350 gallons
Water used for construction and system repairs = 151,950 gallons
Water used to test fire flow capacities = 3,684,500 gallons
Unmetered water use for meter testing, street sweeping, and
wastewater wash down water = 1,096,850 gallons
Unaccounted water = 18,253,401 gallons or 4.84 percent.
Number of new water customer added to the system in 2009 = 45

Listed below are some of the many different projects that were performed during calendar year 2009 directed towards improving customer relations, water quality, and maintaining the facilities at a high level of reliability.

At the end of 2009, the Water Department was providing potable water to 6933 service connections, representing approximately 90 percent of the Town's buildable lots. Fire protection water was provided to the Town through 106 miles of water main and 1153 fire hydrants. Adequate pressure was maintained in the system by two standpipes with a total storage capacity of 2.60 million gallons. The system's water was supplied by eight active wells: South Chatham Wells No. 1, 2, and 3, with a maximum combined yield of 1350 gallons per minute (gpm); Tirrell's Way Well No.6 and Eben's Way Well No.7, each with a maximum yield of 700 gpm; Training Field Wells Numbers 5 and 8 with a combined yield of 1000 gpm; and Town Forest Well No. 9 with a yield of 700 gpm. Indian Hill Well No. 4 did not supply water to the distribution system during calendar year 2009.

The Water Department submitted an application to the Commonwealth of Massachusetts Department of Environmental Protection (DEP) for a ten year registration renewal for four wells (South Chatham Wells #1, #2, #3, and Indian Hill Well # 4) that were in existence before December 31, 1985. The Massachusetts Department of Environmental Protection, issued a renewal registration statement for verified water withdrawal for these four wells, in 2008. The Town's other five wells are permitted under the Water Management Act for the amount listed in a preceding paragraph. Bruce Gilmore, Town Counsel, filed an appeal of the Water Management Act (WMA) conditions for the following reasons:

1. The Town of Chatham still maintains that DEP lacks the authority to condition registrations.
2. The registration conditions may supersede permits conditions in some aspects if the permit does not have similar conditions (e.g. – if a permit does not have requirements for watering restrictions or seasonal water management then the registration conditions apply).
3. The registration conditions include undefined plans and approvals for which there is no information on which to judge a system's ability to comply (DEP Compliance Plan, Seasonal Demand Management Plan, Drought Management Plan).
4. The standards of Unaccounted Water (UAW) and Residential Gallons Per Capital Day (RGPCD) are baseless and there is no data that provides direction on how much effort is needed (i.e., what it will cost) to comply or whether a system can comply.

5. Systems may be at risk for enforcement actions if they do not make demonstrable progress toward meeting the standards, but progress is undefined and open to interpretation.
6. The UAW and RGPCD standards were never adopted by regulation under WMA.
7. The Water Resources Management Advisory Committee, required by law to review and make recommendations on WMA regulations, rules, and policies does not exist in any official sense as its members have still not been appointed by the Govenor.

When DEP sought to impose the conditions, 14 Towns sued DEP with the Town of Wellesley serving as the lead plaintiff. Judge Patrick F. Brady in Norfolk Superior Court declared that the Water Management Act does not authorize DEP to condition a withdrawal registration renewal; and that the towns may file their registration renewals without conditions. The Case Administrator, Office of Appeals and Dispute Resolution, Department of Environmental Protection, filed an appeal of Judge Patrick F. Brady's ruling, and as of December 31, 2009, this appeal has not been reviewed.

Updating of the Material Safety Data Sheets (MSDS), files of the chemicals used at the facilities, were conducted, and "Right To Know" and employee safety training sessions were performed.

The 1.25 million gallon water storage standpipe was drained, cleaned, and its interior and exterior were painted by Amstar of Western New York at their low bid price of $389,455.00. The wet weather during May and June delayed the work and by July 8, the contractor suggested that the final white coat of paint be applied in the fall to allow the Water Department the use of the tank during the large water use season. The 1.25 million gallon tank was drained on September 17, 2009, and Amstar completed the application of the final white coat of paint by October 12, 2009.

A second row of trees was planted to provide screening of the water storage tanks from the neighbors.

The Department replaced 200 meters during 2009. The replacement meters include an external touch pad that allows the meters to be read without entering the buildings. These replacement meters have also reduced billing errors by giving more reliable readings.

In an effort to prevent backflow, a reverse of water flow that may contain chemicals associated with the use of a lawn hoses for spraying insecticides or other chemicals used by the water user, from entering the public water system, the Department is installing a dual check valve at the meter when a new meter is installed or when the meter is replaced. A tag attached to the meter will notify the customer that the meter is equipped with a dual check valve, and cautioned the customer that there could be discharge from the pressure temperature relief valve on the hot water tank or boiler. The best way to prevent this discharge is to install a thermal expansion tank on the hot water tank and/or boiler.

Under the Water Departments' Cross Connection Control Program, design to prevent contamination of the public water supply system caused by backflows, the Department surveyed four commercial establishments and three municipal facilities. The Department also tested backflow prevention devices on the 711 registered irrigation systems.

Cape Cod's naturally acidic groundwater causes lead and copper to leach into the water from household pipes. When the water sits in these pipes for long periods of time the lead and copper concentrations can increase to unsafe levels, and if ingested, potentially causing health problems.

The amount of metals leaching from the pipes were reduced or eliminated by installing and operating corrosion control equipment to neutralize the water with potassium hydroxide (KOH). The potassium hydroxide bid price in FY 2009 increased 306 percent which necessitated the Water Department to perform an analysis to determine if sodium hydroxide (NaOH) could replace the very expensive potassium hydroxide for neutralizing the water. The results of the study shows that using NaOH would increase the sodium concentration in the water well above the 20 parts per million guideline amount and should not be used to neutralize Chatham's Water.

The July 2009, lead and copper sampling and test results showed that over 90 percent of the sampling sites had lead and copper concentrations below the maximum allowable levels stated in United States Environmental Protection Agencies (E.P.A.'s) "Lead and Copper Rule". Based on the results of historical monitoring that was conducted under the Lead and Copper Rule, and the fact that the system's water was in compliance with the Maximum Contamination Level (MCL) of this rule, the Chatham Water Department received a monitoring waiver allowing the Department to continue its reduce lead and copper monitoring to once every three years.

In order to reduce the risk of lead, copper, iron, and other metals from leaching into the water from old water service pipes made from these materials, some of these old water services were replaced with polyethylene (P.E.) pipe at different locations throughout the Town as the Department or owners made repairs to these water services. Replacing water mains and services that were installed using pipes made from lead, steel or copper will also conserve water by preventing the waste of water through possible leaks from the old pipes.

To further reduce the health risks caused by lead, the Water Department recommends that owners of buildings, with lead and/or steel water service pipes, replace these pipes to remove these contamination sources. The Water Department has compiled a list of the water services with known lead and steel pipes. A plumber can also survey your home for lead pipes.

Under Cape Light Compact's energy efficiency program the Water Department replaced Wells 6's and #7's drives with premium efficiency variable frequency drives. With these replacements all of the Water Departments wells have pumps that are operated with variable frequency drives that help reduce the Departments' energy costs.

The monthly bacteria testing in February, July, and September 2009, had samples that tested positive for total coliform bacteria. The effected areas of the Town were flushed and the water distribution system was chlorinated until tests' results showed no positives for total coliform bacteria. Tests confirmed that no E-Coli Bacteria were present, however positive coliform tests

indicate that conditions were favorable for E-Coli Bacteria to grow and the Water Department received notices for violations of the Total Coliform Bacteria Rules from Massachusetts Department of Environmental Protection for February's and September's positive total coliform. In July the Department was able to test out of a violation by having less than five percent of the month's tests positive.

South Chatham Wells #1 and #2 have frequently experienced bacterial contamination in their water and Well #3 occasionally had bacterial contaminates in its water. These wells are located in an area with a high water table that does not provide adequate protection to the aquifer. During heavy rains and when the pumps are working to meet the Town's larger water demands is when the bacterial contamination is found in these wells' water.

Since the reconstruction and redevelopment of Well #2, in 2002, the occurrence of bacterial contamination has been more frequent. Either the construction activities or the wells redevelopment may have enlarged hole(s) through which surface water recharges the aquifer without adequate filtration. These direct recharge routes could be the old vacuum wells that have been removed but not sealed; the disturbed area around Well #2 when it was reconstructed; and/or the old chemical feed building and the chemical injection vaults. All these possible points of entry are closer to Well #2 which experiences the bacterial contamination more frequently than Wells #1 and #3.

A new chemical feed building has been designed for the South Chatham Wells and construction started in October. After the chemical feed building's construction is completed the vacuum wells will be sealed and an impervious material will be installed around these wells and over the possible entry points as apart of the site's improvements. The chemical feed building will be completed in 2010, and as a precautionary measure, South Chatham Wells #1, #2, and #3 will only be used during the spring flushing program when chlorine is added to the water. The addition of chlorine will allow for the testing of these wells' raw water for bacteria to determine if the entry points have been sealed and would kill any bacteria before the water is pumped into the distribution system. If the bacteria is still present in these wells' raw water the impervious material may have to be extended or these wells' water will be required to be disinfected or the wells replaced with new wells which draw their water from the deeper aquifer.

Adding chlorine to the water is most commonly used for disinfection of the distribution system when bacteria enters the system by a water main break because chlorine maintains a residual as it travels throughout the system. In the case of the South Chatham Wells the bacteria is apparently originating in the raw water, as a result there are other ways to disinfect the water without adding chlorine and its objectionable taste and odor. Injecting ozone into the water will kill the bacterial and will not add any taste or odor to the water. The problem with using ozone is that the oxygen, used to make ozone, accelerates combustion and is a major safety concern during transportation, storage, and handling. The best method for disinfecting the South Chatham Wells' raw water is to install an ultraviolet disinfection system after the chemical feeds injection points for these wells. Ultraviolet disinfection uses ultraviolet light to kill the bacteria as the water passes through the light. It is energy intense to operate, but is safe and will not add any taste, color or odor to the water.

Replacing the South Chatham Wells with new wells that draw their water from the deeper aquifer will cost more than the addition of ultraviolet disinfection. Additionally the lower aquifer's water contains iron and may require treatment to remove the iron, and iron removal treatment is a process that will add chlorine to the water. Town Forest North's pump test showed that this lower aquifer does have a poor quality of water with elevated concentrations of iron. This is the reason why the Town Forest North site was abandoned and Town Forest Well #9 was installed. Well #9 draws its water from the upper aquifer that has a better quality of water.

Fire hydrants were maintained and fire flow tests were performed in the spring and fall. Fire hydrants that did not drain properly were pumped dry and a food grade antifreeze was used to displace any water in the hydrant.

The Water and Sewer Departments marked the location of their underground pipes and equipment for the sewer expansion project and 1,882 Dig Safe requests throughout the year. Having the Water and Sewer Departments as members of Dig Safe allows contractors working in town to only call Dig Safe for the marking of all utilities' equipment without requiring the contractors to make a separate call to the Water and Sewer Departments.

All well pumping stations were cleaned, painted, and organized.

Water service tie cards were organized and filed by street address.

The Water Department made available pamphlets on xeriscaping with a list of possible plant selections for xeriscaping on Cape Cod. Xeriscaping is landscaping using plants that require low maintenance and minimal watering for particular areas. The Department also distributed handheld outdoor watering hose sprinkler attachments, timing devices for outdoor watering, and rainfall measuring devices.

New water mains were installed by the owners or developers on the private road to 442 and 444 Old Harbor Road and Gardner's Path.

During National Drinking Water Week, in May, Weston & Sampson held an open house at the Training Field Wells and at the Water Pollution Control facility.

The total capacity of all of the Town's nine wells, including Indian Hill Well, is 5250 gallons per minute (gpm). Indian Hill Well, with its maximum pumping capacity of 800 gpm, is off line due to the concerns by the Chatham water users regarding its PCE contamination. South Chatham Wells #1, 2 and #3 were shut down in September for the construction of their chemical feed building and concerns of bacterial contamination. This leaves the Town with 3100 gpm pumping capacity to meet the Town's maximum daily water demand of 2500 gpm and the Insurance Service Office's, (ISO) required 3500 gpm for three hours for fighting fires in Chatham. The required ISO water flow can be supplemented by the two water storage tanks (standpipes) if need.

The Water Department has investigated locations for additional water supply wells and found only three other possible well sites remaining in Town that could meet all the stringent standards for a public water supply. The next water supply sources to be developed are the Mill Pond Wells #10 and # 11. These wells are located south of Mill Pond and 600 feet east of the Harwich and Chatham town line.

The Town entered into an agreement with AECOM for AECOM to perform test well investigations and new source approval at the proposed Mill Pond Well site. An area 150' back from the pond was chosen as the well sites because wells located this distance from a pond would not draw water from the pond and effect the pond's surface water levels and would not require filtration. However the area 150' back from the pond will only support multiple smaller wells since the sites do not have deep aquifers at these locations. AECOM conducted two prolong pump tests at the Mill Pond well sites and submitted the pump test reports to DEP for approval of these two wells as public water supplies, in calendar year 2008. The Commonwealth of Massachusetts Department of Environmental Protection (DEP) released its approval to construct the two proposed wells at the Mill Pond Wells site on September 1, 2009. The two proposed wells will have a combined capacity of 700 gallons per minute or one million gallons per day.

Layne Christensen Corporation was the low bidder, at $197,881.00, and was awarded the contract for the installation of the two Mill Pond wells' screens and casings. Layne Christensen has installed both wells to their proposed depth and have performed their capacity pump tests. The final capacity pump test reports are being prepared by AECOM for submitting to DEP for approval to proceed with the design of the pumps, pump houses, and chemical feed equipment for Mill Pond Wells #10 and #11.

The two other possible well sites are the Godwin site, located north of Goose Pond and Town Forest North, located north of the bicycle path and 500 feet east of the Harwich and Chatham town line. The Town Forest North site has had a prolonged pump test performed on its aquifer and the results indicated that it would be able to supply water at a rate of 700 gpm. However, its capacity may be reduced since the pump test was performed before Town Forest Well #9 was put into service and its capacity may be influenced by Well #9. The pump test also indicated a high concentration of iron that may require treatment. The Godwin site has only had an exploratory well installed and tested which showed that iron was in the water at this site. A prolong pump test would have to be performed on its aquifer to determine the wells capacity and iron concentration in the water. Treating these wells' water to remove iron will increase their development cost from $1.5 million to 3.6 million and will require chlorine to be added to the water.

SEWER DEPARTMENT

The Sewer Department collected and treated a total of 37,614,732 gallons of wastewater which calculates to an annual daily average of 103,218 gallons. This wastewater was collected from 497 properties connected to the sewer systems around and along Main Street. Included in the total gallons treated were 383,950 gallons of septage and 55,000 gallons of grease that was collected from only Town residences and businesses. The facility successfully removed 34,485 pounds of Suspended Solids (SS) and 34,003 pounds of Biochemical Oxygen Demand (BOD) from the flows receive at the treatment facility.

Monthly wastewater loadings and treatment removals are provided in the following table.

2009	Sewage Flow (Gallons)	Septage (Gallons)	Grease (Gallons)	Total Flow (Gallons)	BOD Pounds Removed	TSS Pounds Removed
January	2,627,697	12,800	4,800	2,645,297	2,719	1,993
February	2,060,657	7,600	0	2,068,257	1,271	1,644
March	2,320,473	9,500	1,300	2,331,273	1,442	1,922
April	2,657,935	56,650	0	2,714,585	4,347	2,040
May	2,971,591	32,150	8,300	3,012,041	3,026	2,939
June	3,371,868	49,200	6,800	3,427,868	2,946	3,309
July	4,748,581	71,150	4,000	4,823,731	4,625	4,287
August	4,815,033	47,050	2,800	4,864,883	6,987	5,896
September	3,333,435	14,150	9,000	3,356,585	1,575	2,952
October	3,137,816	44,700	1,000	3,183,516	2,217	2,716
November	2,439,851	33,000	14,000	2,486,851	1,482	2,181
December	2,750,845	6,000	3,000	2,759,845	1,848	2,124
Total	37,235,782	383,950	55,000	37,674,732	34,485	34,003
Annual Daily Average	102,016	1,052	151	103,218	94	93

The Wastewater Treatment Facility was able to maintain its biological nitrogen control process, and met its permit's Total Nitrogen limitation of less than 10 parts per million (ppm) even with the extremely cold temperatures in the winter months of 2009. This was accomplished by operating the facility at its extreme maximum retention of biological solids. However this method of operation could have resulted in the treatment process not being in compliance with the permit limits of removing over 90 percent of its influent's BOD and Suspended Solids concentrations. As the Town expands the wastewater collection system and additional sewage

flows are received at the treatment facility, the temperature in the treatment process will be maintained and the nitrogen control process will be able to remove nitrogen without having to operate the facility at its limits during cold weather.

The topography of the Town requires the sewage to be collected by gravity sewer mains from the service area and then pumped by three satellite pump stations (Chatham Housing Opportunity Project (C.H.O.P.) Pump Station; Mill Pond Ejector Station; and Queen Anne Pump Station) to the Stage Harbor Road Pump Station. Stage Harbor Pump Station pumps the sewage, through either the primary force main with a diameter of eight inches (8") or the secondary force main with a diameter of six inches (6"), to the wastewater treatment facility off Sam Ryder Road. These sewer force mains (pipes under pressure) were not designed to have properties along their route connected to them because the sewage from these properties would have to be pumped into the force mains. Pumping sewage from these properties into the force mains would increase the required force to pump sewage from Stage Harbor Pump Station to the treatment facility. When the resistance force, caused by the added pumps and the existing pipe friction, becomes higher than the station's pumping force, raw sewage will overflow into the streets and Oyster Pond.

Listed below are the major activities and projects that were performed in 2009, on the wastewater collection and treatment facilities.

- Daily inspections and checks of the wastewater collection and treatment facilities were performed.
- Operation and maintenance manuals for standard and emergency operating procedures were updated for all the system's equipment.
- A computerized maintenance and inventory program was also maintained.
- Annual collection system's pressure washing continued and ensures all the sewer mains were cleaned of grease and grit. During this program all of the air release valves on the force mains were also cleaned and repaired.
- Updating of the Material Safety Data Sheets (MSDS), files of the chemicals used at the facilities, was conducted, and annual "Right To Know" and employee safety training sessions were performed.
- Annual calibration of the laboratory equipment was performed.
- Ralco Electric, Inc. performed the annual preventive maintenance on all of the emergency generators.
- The Sewer Department's staff used the Park Department's equipment to rake and cleaned all four of the sand filter beds.
- EIS Instruments performed the annual flow meter calibrations at the treatment facility.
- Vibration analysis were performed on all of the facilities equipment, and repairs were performed on the equipment identified as having problems during the analysis.
- The annual boiler maintenance was performed by Perry Borden Company.
- All aeration tanks were drained and cleaned.
- Ralph J. Perry Co. performed the annual inspection of all fire extinguishers.
- All pump and lift stations were cleaned, painted, and organized.

- Monthly grease trap inspections were made to ensure restaurants are maintaining their grease traps.
- All of the required groundwater monitoring sampling and analysis were performed.

The wastewater treatment facility has been renovated in 1996 to incorporate a denitrification process. The facility's modifications lessen the impact of the effluent on the groundwater by successfully removing nitrogen to levels well within the drinking water standards. This allowed DEP and the Town to negotiate a revised Administrative Consent Order in 1998 that allows the treatment facility to increase its treated sewage discharge flows from 100,000 to 150,000 gallons annual daily average. The 1998 Administrative Consent Order required the Town to develop a sewer bank policy and a Comprehensive Wastewater Management Plan. During the calendar year three parcels of land that were connected to the Town's sewer system were approved an increase of their sewage flow by one additional bedroom. Also three parcels of land were allowed to connect to the sewer system, two were residential and one was industrial. These six sewage flow increases can discharge flows up to 2900 gallons per day.

The Town submitted its Comprehensive Wastewater Management Plan and Final Environmental Impact Report (CWMP/FEIR) to MEPA on June 4, 2009, for their review and comments. Cape Cod Commission and MEPA held a public hearing to receive comments on the Comprehensive Wastewater Management Plan on June 30, 2009. The subcommittee voted to recommend to MEPA that the CWMP/FEIR provides adequate guidance with sufficient detail to permit the various aspects of the project.

The Secretary of Energy and Environmental Affairs determined, on July 17, 2009, that the Phase III Final Environmental Impact Report (FEIR) was adequate and properly complies with the Massachusetts Environmental Policy Act.

The Cape Cod Commission held a public hearing on September 24, 2009, for the continuation of the DIR hearing. The subcommittee voted that the DIR provides adequate and sufficient details of the aspects of the project. The Cape Cod Commission approved the Development of Regional Impact Review (DIR) on the Town's CWMP on October 29, 2009.

The Town appropriated $59,508,000.00 under Article 14 of the May 11, 2009, Annual Town Meeting for the design and construction of a wastewater treatment facility and sewer mains extensions. Stearns & Wheler submitted the construction documents of the treatment facility and collection system's expansion to DEP for review on August 3, 2009.

The Central Register and Comm Pass published, on November 4, 2009, the advertisement for the construction bids for the following contracts: wastewater treatment facility; pump station along the proposed collection system's expansion routes; collection system's expansion along Mass Highway Route #28; and collection system's expansion in the Barnhill Road area. Prequalification submittals were received on November 18, 2009, for the wastewater treatment facility. General bids were received and opened for the pump stations' construction and Barnhill Road area's collection system's expansion on November 25, 2009. General bids were received and opened on December 9, 2009, for the sewage collection system along Main Street, Route 28. Filed subbids for the wastewater treatment facility's expansion were opened on December 9,

2009, and on December 22, 2009, the general construction bids were received and opened for the treatment facility.

The completion of the Town's Comprehensive Wastewater Management Plan and the approval of the appropriations for Phase I of the Plan's recommendations have allowed the Town to apply to DEP for the renewal of the existing treatment facility's discharge permit and the issuing of a discharge permit for the new wastewater treatment facility.

Pursuant to Chapter 21, Section 43 of the Massachusetts General Laws and Regulations 314 CMR 5.00 and 2.06, notice was given by DEP for comments to be submitted for the renewal of the Chatham Wastewater Treatment Facility's Groundwater Discharge Permit. The comment period ended December 11, 2009, and with no comments received, DEP issued the permits on December 17, 2009.

DEP set a limit of 3 parts per million (ppm) for Total Organic Carbon (TOC) in treated wastewater that is discharged into Indian Hills Well's Zone II recharge area. DEP's action was in response to concerns of potential trace contaminants which may be in the treated wastewater from phamaceuticals/personal care products (PPCPs). A number of these PPCPs contain endocrine disrupting compounds (EDCs), which may have impacts on endocrine glands' production of hormones and reproductive systems. These compounds contain carbon as part of their molecular structure and DEP believes that reducing the TOC load to very low levels will reduce the chance that these compounds could enter water supplies. However these compounds can also enter the water supply from the untreated effluent discharged from on-site septic system. EDCs are emerging contaminants that neither EPA or DEP have sufficiently studied to determine their health and environmental effects or the best way to prevent these contaminants from entering the drinking water supply or reducing or removing them if they were to get into the water supply.

The current design of the proposed wastewater treatment facility for enhanced nitrogen removal would not meet the TOC limit of 3ppm. In response, the Town under took an evaluation of options to address the TOC limit. One option was to change the proposed wastewater treatment process from an oxidation ditch process to a Membrane Bioreactor (MBR) with Granular Activated Carbon system (GAC). This treatment absorbs these contaminates into a carbon media and will remove TOC to less than 3 ppm. However this change in treatment process would have increased Phase I's cost from an estimated $38 million to $59 million. These cost estimates are from the Town's Comprehensive Wastewater Management Plan, Volume 4, Appendix Y-1., "Technical Memorandum, February 11, 2009, Evaluation of Alternative Methods to Address Mass DEP's Proposed Regulation for TOC Limits".

Two other alternatives were reviewed other than removing TOC at the wastewater treatment facility. Alternative 1 would abandon Indian Hill Well and a new well would be developed to replace it. The capital costs for this alternative would be $3.6 million. The replacement well would be either located at the Godwin site or Town Forest North site with both potentially requiring iron removal treatment that would add chlorine to the water as part of the process.

The third, and most cost effective alternative would be to treat Indian Hill Well's water with a granular activated carbon system (GAC) to reduce any TOC found in the water either from the wastewater treatment facility's discharge or on-site septic systems. GAC was also recommended to remove the PCE found in Indian Hill Well's water in the 1992 test pumping report. The capital cost to construct GAC treatment at Indian Hill Well is estimated to be $2.3 million.

Under the direction of the Water and Sewer Departments, Weston & Sampson prepared a wind turbine Feasibility Study using a $36,500 grant from Large On-site Renewals Initiative (LORI) issued by Massachusetts Renewable Energy Trust for installing wind turbines at the wastewater treatment facility site. Wind turbines may be able to supply some or all the energy needs of the proposed wastewater treatment facility. At the end of December, a draft wind turbine feasibility study was submitted to the Town and is in the process of being reviewed.

As I researched and drafted Article 11 of the December 6, 1993, Special Town Meeting that appropriated the first funds for the Town's Comprehensive Wastewater Management's Needs Assessment, I knew that the political, social, economics, and ecological needs of the Town had to be considered for the project to be successful. I was able to convince the Water and Sewer Commissioners to invite the Town Planner, Health Agent, and Water Quality Lab. Director to participate in the development of the scope of work required for addressing these concerns. With the knowledge and experience of these people the Town was able to develop a flexible management plan that incorporated new science and technology into the study as the science was developed. This flexibility has made Chatham's nitrogen loading studies a standard for the Massachusetts Estuaries Program.

It is with great honor that I have had the opportunity to work for a community that is very conscious of its environment and was willing to appropriate millions of dollars to ensure the Comprehensive Wastewater Management Plan (CWMP) incorporated the latest and best information available. As I have always stated, the acceptance of the CWMP will be the voter's approval of the appropriation to implement the CWMP's recommendations. This was demonstrated at the May 6, 2006, Annual Town Meeting when $1.1 million was approved for the preliminary design of the wastewater treatment facility and the May 11, 2009, Annual Town Meeting that appropriated $59.51 million for the final design and construction of the wastewater treatment facility and the first phase of the wastewater collection system's expansion.

Respectfully submitted

William G. Redfield, P.E.
Water and Sewer Departments' Director

Report of the
Waterways Advisory Committee

January 29: Ted Keon presented aerial pictures of the new break in North Beach. He is continuing to monitor the situation and thinks that the old channel will remain navigable for some time. Ted Keon is also requesting emergency permission to shore up the parking lot at Cockle Cove because of increased erosion, he says the same may be needed for Ridgevale Beach.

February 19: There was discussion about Fish Pier parking and the CBI proposal to take part of the lower parking lot for their own use. There was also discussion about the elimination of the Town Landing Officer and the marking of dingys left on Town Landings and private property. Mr. Smith presented a chart of a proposed new mooring area in Stage Harbor to accommodate commercial boats should the Fish Pier become unusable.

March 12: Ted Keon reported that the entrance channel to Chatham Harbor has remained relatively stable over the past two years. Stuart Smith reported that negotiations were still underway between the Town and CBI over the parking issues at the Fish Pier. There was extensive discussion about the proposed new pier/float configurations for Old Mill Boat Yard. Ted Keon reported that the Battlefield Landing project was under way and the permits for the Ryder's Cove float expansion were secured.

April 13: Carole Ridley of the Pleasant Bay Alliance put on an extensive presentation on why Pleasant Bay should be designated a no discharge zone. The Committee voted and endorsed this idea unanimously. There was discussion of the possibility of an extended haul out facility at Ryder's Cove. The mooring application procedures were reviewed. A motion was made that the existing regulations were appropriate. This passed unanimously. Stuart Smith reported that an agreement had been reached with CBI over the parking at the Fish Pier. It was agreed that a new temporary float at Ryder's Cove should be in from June 15 to September 15.

May 14: There was a lengthy discussion of the possibility of dredging the Morris Island Channel. This included the feasibility of the project and the possibility of private funding. Keith Lincoln presented his request to operate a seal watch boat from the landing at Ryder's Cove. After extensive discussion the Committee voted 3 to 2 not to endorse this request. It was the opinion of the majority that the landing was already over crowded. There was discussion of a new speed limit in Pleasant Bay. This was deferred to Stuart Smith. There was discussion of a mooring permit grace period suggested by the Board of Selectmen. It was noted that a public hearing would be required. A motion was made to allow a one-time one-year grace period. This passed 7 to 1. Peter Taylor requested an inquiry into the price of fuel at the Fish Pier. Stuart Smith indicated that he would look into pricing practices at the Fish Pier.

June 18: The Committee held two public hearings.

1. Temporary Revision of Mooring Assignment Policy. After a lengthy discussion it was moved that a temporary revision of the Mooring Regulations to allow for mooring and waiting list renewals. This passed 5 to 1.

2. Ryder's Cove Dock Reconfiguration. After discussion it was moved to increase the capacity of the public floats at Ryder's Cove. This passed unanimously.

There was a long and well attended discussion on the pros and cons of dredging the Morris Island Channel. A motion was made that the Committee recommend to the Board of Selectmen that they go forward with the permitting for this project. The motion passed 5 to 1. Peter Taylor reported that after further investigation it appeared that the fuel prices charged at the Fish Pier were higher than allowed by the contract and he is waiting for more information from the Town Manager. Stephen King will not seek reappointment to the WAC. He will be missed.

August 27: A memo from the Town Manager regarding the Fish Pier fuel audit was received. Tim Linnell appealed a mooring assignment in Aunt Lydia's Cove. After a very lengthy discussion a motion was made that the Committee recommend to the Board of Selectmen that they seek a compromise with the Harbormaster on this issue. The motion passed 4 to 0 with 1 abstention.

October 14: Dean Ervin, Chairman of the South Coastal Harbor Plan Committee, gave a very detailed presentation of their assessment on new docks and piers in the Stage Harbor complex. After lengthy discussion a motion was made that the Committee endorse the SCHPC private pier and dock assessment. This passed 5 to 0 with one abstention. Ted Keon presented recent photos of the new break in North Beach and there was some discussion of putting buoys in. This was put off until the spring, until after the winter storms. There was discussion of the proposed higher mooring fees.

Respectfully submitted,

Edward Conway, Chairman

Report of the
Zoning Board of Appeals

The Chatham Zoning Board of Appeals held 105 hearings and public meetings through November 30, 2009, with the summary of results as shown below. Please note that one request may necessitate relief from more than one dimensional requirement or provision of the Zoning Bylaw.

There were ninety-four (94) Special Permit requests, of which sixty-eight (68) were granted, 10 granted with conditions, five (5) were denied, seven (7) were withdrawn, and four (4) were continued to a future date in 2010. In conjunction with six (6) requests for Special Permits, four (4) Dimensional Variances were granted and two (2) continued to a future date in 2010.

There were four (4) Requests for Modification of existing Special Permits, two (2) were granted, one (1) was denied, and one (1) was withdrawn.

There were three (3) appeals of determinations made by the Chief Zoning Officer, one (1) was granted and two (2) were denied.

There were two (2) requests for Repetitive Petitions; one (1) was granted, one (1) was denied.

There were two (2) appeals to the Sign Code Appeals Committee, one was granted with conditions, the other was denied.

Revenue collected for calendar 2009 through December 31, 2009 was $16,776.00.

The Board members would like to remember Douglas B. Wells, a most valued and long-term member of the Zoning Board of Appeals. Mr. Wells passed during 2009, and will be greatly missed.

Respectfully submitted,

Donald M. Freeman, Chairman
Peter M. Acton, Vice Chairman
Sal N. Gionfriddo, Clerk
David S. Nixon
Mary Ellen Sussman
Edward M. Fouhy, Associate
Sabine Dow, Associate
Carol Rader, Associate