

2014 Annual Report ★ Town of Chatham, Massachusetts



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**ABOUT THE COVER** – *Main cover aerial of Monomoy Island by Spencer Kennard*  
[www.capecodphotos.com](http://www.capecodphotos.com)

## Elective Offices

### Moderator (3 year term)

William G. Litchfield Term Expires 2015

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### Board of Selectmen (3 year term)

Florence Seldin, Chairman  
Term Expires 2015  
Jeffrey S. Dykens, Vice Chairman  
Term Expires 2016  
Seth T. Taylor, Clerk  
Term Expires 2017  
Timothy L. Roper  
Term Expires 2016  
Sean R. Summers  
Term Expires 2015

### Monomoy Regional School District Committee (3 year term)

Amanda Alten Term Expires 2015  
Glenn R. Bryant, Sr. Term Expires 2017  
Stephen B. Davol Term Expires 2015  
Edward Jaworski Term Expires 2016  
Terry Russell Term Expires 2015  
Nancy L. Scott Term Expires 2017  
Sharon Stout Term Expires 2017  
Brian Widegren Term Expires 2017

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### Barnstable County Assembly of Delegates (2 year term)

Ronald J. Bergstrom Term Expires 2016

### Chatham Housing Authority (5 year term)

Maureen E. Auterio, State Appointment  
Alan Mowry Term Expires 2019  
Jack Kelleher Term Expires 2016  
Shirley L. Smith Term Expires 2015  
William P. Bystrom Term Expires 2018

## Appointed Offices

### Town Manager

Jill R. Goldsmith Town Manager  
Shanna Nealy Executive Assistant

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### Finance

Alexandra Heilala  
Director of Finance/Town Accountant  
Cheryl Serijan  
Assistant Town Accountant/  
Assistant Finance Director  
Mary Lanctot  
Accounting Clerk/Receptionist

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### Treasurer/Collector

Louise A. Redfield Treasurer/Tax Collector  
Marie Chmura Assistant Treasurer/  
Tax Collector  
Anita A. Beebe Collections Assistant

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### Assessing

Andrew R. Machado Deputy Assessor  
Candace Cook Assessor Clerk  
Cathy M. Schaeffer Office Manager

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### Human Resources, Human Services

Gerry Panuczak Human Resources Director

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### Permits

Francis Ellingham Permit Clerk  
Susan Mabile Permit Clerk  
Doug Nichols Permit Clerk

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### Council on Aging

Amanda Speakman Director  
Eva Marie Souza Outreach Coordinator  
Stephanie Shea Outreach Work

### Council on Aging

Pauline G. Hoerner Secretary (Retired 2014)  
Gerald Golia Driver  
Richard Hosmer Driver  
Roger Kallstrom Driver  
George Parsons Driver  
Paul Robinson Driver

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### Information Technology and Channel 18

Craig Rowe IT Director  
James A. Cuddy IT Manager  
Ryan Darmon Media Coordinator

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### Town Counsel

Blatman, Bobrowski, and Mead, LLC

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### Town Clerk

Julie S. Smith Town Clerk  
Paula A. Tobin Assistant Town Clerk

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### Registrars of Voters

Virginia Laporte  
Frank H. Tobin

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### Election Personnel/Inspectors

Evelyn Ambriscoe  
Joan Bagnell  
Carol Barry  
Beverly Brown  
Judith Buchanan  
G. Valerie Buck  
Theodora Casey  
Scott Daniels  
Carolsue Donabar  
Ann Eldredge  
Mary Griffin

### Election Personnel/Inspectors

Elizabeth Hines  
Sandra Koski  
Mary Langille  
Kristi Mancini  
Mary McDermott  
Lillian McNulty  
Amanda Monahan  
Judith Perron  
David Porter  
Louise Redfield  
Ethel Shafter  
Jennifer Smith  
Helga Sullivan  
Carol Tautkus  
Margaret Walker

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### Constables

Benjamin J. Nickerson Term Expires 2017  
Thomas R. Pennypacker, II  
Term Expires 2015  
John Proudfoot Term Expires 2016

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### Veterans' Services Director

Edward F. Merigan

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### Natural Resources

Dr. Robert A. Duncanson Director

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### Conservation

Kristin M. Andres Conservation Agent  
Mary M. Fougere Secretary  
Emily Beebe Assistant Conservation Agent/  
Part-time

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### Health

Judith H. Giorgio Health Agent  
Emily Beebe Health Inspector/Part-time  
Dianne E. Langlois Secretary

# Appointed Offices

## Coastal Resources

Theodore L. Keon Director  
Renee Gagne Shellfish Constable  
Rachel Hutchinson Assistant Shellfish  
Constable/ Propagation Specialist

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## Deputy Shellfish Constables

Robert Denn Term Expires 2015  
John Dobbins Term Expires 2015  
Mark Dobbins Term Expires 2015  
Allyson Felix Term Expires 2015  
Jeffrey Hahner Term Expires 2015  
John Higgins Term Expires 2015  
Janine Hojnoski Term Expires 2015  
Thomas Hutchinson Term Expires 2015  
Peter Kolb Term Expires 2015  
John MacMullan Term Expires 2015  
Suzanne Phillips Term Expires 2015  
Robert Ryder Term Expires 2015  
Lawrence Sampson Term Expires 2015  
Mark Simonitsch Term Expires 2015

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## Herring Warden

Donald St. Pierre

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## Community Development

Deanna Ruffer Director  
Justin Post Building Commissioner/  
Zoning Enforcement Officer/Sign Agent  
Lynn Thatcher Assistant Planner  
James Badera Local Building Inspector  
Anna Brigham Central Permitting  
Coordinator  
Paul Lagg GIS Coordinator  
Michele Clarke Office Manager  
Sarah Clark Secretary  
Sarah Provos Secretary

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## Principal Projects and Operations

Terence M. Whalen Director

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## Municipal Buildings and Grounds

Norman E. Whelan  
Assistant Facilities Superintendent  
Gary J. Kaser, Facilities Carpenter

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## American Disabilities Act Coordinator

Paul Lagg

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## Gas and Plumbing Inspection

Eric Olkkola Inspector  
Tom David Deputy Inspector

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## Surveyor of Wood, Bark and Lumber

Robert J. Liska

## Wiring Inspection

George McManus Inspector  
Peter Winkler Deputy Inspector

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## Harbormaster

Stuart F.X. Smith Harbormaster  
Jason Holm Deputy Harbormaster  
Susan K. Rocanello Office Manager/Asst.  
Harbormaster

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## Assistant Harbormasters

### Chatham

Leo Concannon Term Expires 2014  
D. Michael Davis Term Expires 2014  
Thomas Deeg Term Expires 2014  
Vince Gulotta Term Expires 2014  
James Horne Term Expires 2014  
William Neiser Term Expires 2014  
Brooke Paulson Term Expires 2014  
Michael Ryder Term Expires 2014  
Andrew Seraphin Term Expires 2014  
Peter Sheppard Term Expires 2014  
John Summers Term Expires 2014  
Hunter Twombly Term Expires 2014  
Gary Wilder Term Expires 2014

### Harwich

James Coyle Term Expires 2014  
Paul Fox Term Expires 2014  
Matthew O'Brien Term Expires 2014  
Heinz Proft Term Expires 2014  
John Rendon Term Expires 2014

### Orleans

Dawson Farber Term Expires 2014  
Gardner Jamieson Term Expires 2014  
Greg Normandy Term Expires 2014

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## Police

Mark R. Pawlina Chief  
John Cauble Deputy Chief  
Michael Anderson Lieutenant  
Margaret McDonough  
Animal Control Officer  
Secretary  
Melanie Boutin  
Cathy Schaeffer Parking Clerk/Hearing  
Officer Term Expires 2015

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## Emergency Management

John Cauble Director

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## Fire

Michael Ambriscoe Chief  
Peter Connick Deputy Chief  
Richard Shevory Fire Inspector  
Suzanne A. Martin Secretary (*Retired 2014*)

## Forest Warden

Michael Ambriscoe

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## Hazardous Materials Coordinator

Michael Ambriscoe

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## Emergency Management

John Cauble Emergency Management  
Director  
Stuart F.X. Smith Emergency Management  
Deputy Director

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## Oil Pollution and Spill Coordinators

Stuart F.X. Smith (All Coastal and Marine  
Activities)  
Michael Ambriscoe (All Inland Activities)

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## Cemetery

Linda Goodspeed Secretary

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## Parks and Recreation

Daniel L. Tobin Director  
Georgia A. Farrell Recreation Program  
Supervisor  
Suzanne Winkfield Recreation Coordinator  
Sharon Powell Youth Services Coordinator  
Helene E. Borges Secretary  
George Gatzogiannis  
Community Building Supervisor  
Tim Sylvia Community Building Supervisor

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## Department of Public Works, Water & Sewer Departments

Jeffrey S. Colby Superintendent  
Pam Jones Office Administrator  
Robin Young Secretary

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## Tree Warden & Superintendent of Insect and Pest Control

Daniel L. Tobin

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## Landfill

Jeffrey A. Bremner Foreman (*Retired 2014*)  
Mark Mehall Supervisor

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## Public Weighers

Jeffrey A. Bremner (*Retired 2014*)  
Jeffrey Colby  
Karl Gilley  
Steven T. Leavenworth  
David Laurie  
Jennifer Underwood

## Committees/Boards/Commissions

### Affordable Housing

Bruce Bean Term Expires 2015  
 Rev. Nancy Bischoff, Clerk  
 Term Expires 2016  
 Echo Karras Term Expires 2017  
 Karolyn McClelland, Vice Chairman  
 Term Expires 2015  
 Shirley L. Smith, Chairman  
 Term Expires 2017  
 Irene Van Duyn Term Expires 2015

### Affordable Housing Board of Trustees

Robert F. Denn Term Expires 2016  
 Jeffrey S. Dykens Term Expires 2016  
 John Kelleher Term Expires 2016  
 Timothy L. Roper Term Expires 2016  
 Florence Seldin Term Expires 2015  
 Sean R. Summers Term Expires 2015  
 Seth T. Taylor Term Expires 2017

### Airport Commission

Peter Donovan, Chairman Term Expires 2016  
 Michael Geylin Term Expires 2017  
 Huntley Harrison Term Expires 2015  
 Richard E. Hunter, Vice Chairman  
 Term Expires 2015  
 Paula Lofgren Term Expires 2017  
 Nancy Patterson Term Expires 2017  
 Craig Pennypacker Term Expires 2016

### Assessors

Thomas (Nick) Brown, Secretary  
 Term Expires 2016  
 John Burke Term Expires 2015  
 Robert B. Franz, Chairman  
 Term Expires 2017

### Aunt Lydia's Cove

Gregory J. Connors Term Expires 2015  
 Kenneth Eldredge, Chairman  
 Term Expires 2015  
 Doug Feeney Term Expires 2015  
 Mark Liska Term Expires 2015  
 James F. Nash Term Expires 2015  
 Joel Rottner Term Expires 2015  
 Darren Saletta Term Expires 2015

### Bikeways Committee

Tom Patton Term Expires 2017  
 Ronald B. Holmes, Chairman  
 Term Expires 2015  
 Karen McPherson, Clerk Term Expires 2015  
 Douglas J. Nichols Term Expires 2016  
 Deborah M. Swenson, Vice Chairman  
 Term Expires 2016

### Bikeways Committee

Steven B. Wardle Term Expires 2017  
 David Widing Term Expires 2017

### Board of Health

Ronald C. Broman Term Expires 2015  
 Mary Ann Gray Term Expires 2016  
 Edward W. Sheehan, Chairman  
 Term Expires 2017  
 Dr. Allen Ward Term Expires 2015  
 Edwin "Ted" Whittaker, Vice Chairman  
 Term Expires 2017

### Barnstable County Coastal Resources Committee

Robert A. Duncanson Until Work Completed

### Barnstable County HOME Consortium Advisory Council

Paul Lagg Term Expires 2016

### Barnstable County Technical Advisory Committee on Dredging

Theodore L. Keon Until Work Completed  
 Stuart F.X. Smith, Alternate  
 Until Work Completed

### Cape Cod Joint Transportation Committee

Jeff Colby Until Work Completed

### Cape Cod National Seashore Advisory Committee

Joseph Craig

### Cape Cod Regional Technical High School District Committee

James M. Upson Term Expires 2015

### Cape Cod Regional Transit Authority

Jill Goldsmith Until Work Completed

### Cable Advisory Committee

Lisa Franz Term Expires 2017  
 Richard Garvin Term Expires 2015  
 Huntley Harrison, Chairman  
 Term Expires 2016

### Cape Cod Commission

Michael J. Skelley Term Expires 2015

### Cape Cod Municipal Health Group Board

Gerry Panuczak Until Work Completed

### Cape Light Compact

Peter Cocolis Until Work Completed

### Cape & Vineyard Electric Cooperative

John H. Scott Until Work Completed

### Cemetery Commission

George W. Jr. Goodspeed, Chairman  
 Term Expires 2015  
 Stephen A. Hart Term Expires 2017  
 Susan Whitcomb Term Expires 2016

### Charter Review Committee

Kay Bryce Until Work Completed  
 Jack Cogswell Until Work Completed  
 Shareen Davis Until Work Completed  
 Doug Hamilton, Chairman  
 Until Work Completed  
 Paul Semple Until Work Completed  
 Judith Thomas Until Work Completed  
 Tim Weller Until Work Completed  
 Jamie Bassett, Alternate  
 Until Work Completed  
 Timothy Hunter, Alternate  
 Until Work Completed

### Committee for the Disabled

Carol "Jill" Holmes Term Expires 2015  
 Robert Hughes Term Expires 2017  
 Robert Lear Term Expires 2017  
 John Poignand, Chairman Term Expires 2017  
 John Raye Term Expires 2017  
 George Snider, Jr. Term Expires 2016  
 Stuart Tuchinski, Vice Chairman  
 Term Expires 2015  
 Ragnhild Bjerke, Associate  
 Term Expires 2015

### Community Preservation Committee

Bruce Bean, Affordable Housing  
 Term Expires 2015  
 Victor DiCristina, Land Bank Open Space  
 Committee Term Expires 2017  
 Bob Dubis, Planning Board  
 Term Expires 2017  
 John Kaar, At Large Term Expires 2015  
 Dr. Michael Tompsett, Conservation  
 Commission Term Expires 2015  
 Jane Moffet, Historical Commission  
 Term Expires 2016

## Committees/Boards/Commissions

### Community Preservation Committee

Debbie Aikman, At Large  
Term Expires 2017  
Ira Seldin, Park & Recreation Commission  
Term Expires 2016

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### Conservation Commission

Richard Drury Term Expires 2017  
James "Buck" Upson Term Expires 2017  
Dr. Michael Tompsett Term Expires 2017  
Robert Lear, Vice Chairman  
Term Expires 2015  
Sarah Kay Bryce Term Expires 2015  
Robert Minetti, Chairman Term Expires 2016  
Joseph Scarlatelli Term Expires 2016  
Betsy Sommer, Associate Term Expires 2015  
C. Christopher Janien, Associate  
Term Expires 2015  
Ella Leavitt, Associate Term Expires 2015

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### Council on Aging

Martha Batchelder Term Expires 2016  
Carole DeCristopher, Chairman  
Term Expires 2017  
Joseph Gagliano Term Expires 2015  
Audrey E. Gray Term Expires 2015  
Betty Magnusson Term Expires 2016  
David Speciale Term Expires 2016

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### Cultural Council

Sally Campbell, Co-Chairman  
Term Expires 2016  
Nancy Gothie Term Expires 2015  
Cecile Maranhas Term Expires 2017  
Sheila Marx Term Expires 2015  
Gay Murdoch, Co-Chairman  
Term Expires 2015  
Faith Rushnak Term Expires 2017  
Pam Weiler Term Expires 2015

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### Economic Development Committee

Luther Bates Term Expires 2015  
Shane Coughlin Term Expires 2015  
George Khalil Term Expires 2017  
Darren Saletta Term Expires 2016  
Betsy Sommers Term Expires 2016

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### Energy Committee

Peter K. Cocolis Term Expires 2016  
Katherine McClellan Term Expires 2017  
Charles M. Rader, Chairman  
Term Expires 2015  
John H. Scott Term Expires 2015

### Finance Committee

Norma Avellar Term Expires 2016  
Robert G. Dow, Clerk Term Expires 2015  
Roslyn B. Coleman Term Expires 2015  
John Crea Term Expires 2017  
Dean P. Nicaastro, Vice Chairman  
Term Expires 2017  
Kenneth F. Sommer, Chairman  
Term Expires 2017  
Jo Ann Sprague Term Expires 2015  
John L. Whelan Term Expires 2016  
Steve West Term Expires 2016

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### Golf Advisory Committee

Carl Bertolino Term Expires 2017  
Bruce Bogardus Term Expires 2017  
Stephen Kuzma, Chairman  
Term Expires 2015  
Edward Boyce Term Expires 2016  
Roger Sullivan Term Expires 2017

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### Historic Business District Committee

Darci Sequin, Vice Chairman  
Term Expires 2016  
Theodore P. Streibert Term Expires 2017  
Daniel A. Sylver, Chairman  
Term Expires 2017  
Ali van der Burg Term Expires 2015  
Lynn Van Dine Weller Term Expires 2017  
Stephen Burlingame, Alternate  
Term Expires 2015  
Jackson Smith, Alternate Term Expires 2015

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### Historical Commission

Donald Aikman Term Expires 2016  
William E. Manley Term Expires 2017  
Frank A. Messina Term Expires 2015  
Jane Moffett Term Expires 2017  
Robert D. Oliver Term Expires 2016  
Sandi Porter Term Expires 2015  
Nancy B. Yeaw Term Expires 2016  
Stephanie Hamilton, Alternate  
Term Expires 2015  
Benjamin Smolenski, Alternate  
Term Expires 2015

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### Human Services

Paul Brown, Chairman Term Expires 2017  
Joanne Donoghue Term Expires 2016  
Kathleen (CeCe) Motz, Vice Chairman  
Term Expires 2015  
Marilyn Sneden Term Expires 2016  
Ann Wade Term Expires 2016

### Independence Day Parade Committee

Janet Fields Term Expires 2017  
Nicole Gullotti Term Expires 2016  
Stephanie Hamilton Term Expires 2015  
Danielle Jeanloz Term Expires 2016  
John King Term Expires 2017  
Libby Mottur Term Expires 2017  
Brad Schiff, Chairman Term Expires 2017

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### Insurance Advisory Committee

Richard E. Hunter Until Work Completed

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### Land Bank Open Space Committee

George W. Cooper, Chairman  
Term Expires 2016  
Victor Di Cristina Term Expires 2016  
John (Jack) Farrell, Vice Chairman  
Term Expires 2015  
Hrant "Hank" Russian Term Expires 2015  
Ali van der Burg, Clerk Term Expires 2017  
David Doherty, Alternate Term Expires 2015

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### Local State Building Code Board of Appeals

Larry Sampson Term Expires 2016  
David R. Crockett Term Expires 2017  
Peter Polhemus Term Expires 2015

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### North Beach Advisory Committee

Donna G. Lumpkin Until Work Completed  
Thomas A. Olson, Chairman  
Until Work Completed  
Warren Nash Until Work Completed  
Ted Keon, Advisor Until Work Completed

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### Park & Recreation Commission

Ira Seldin, Clerk Term Expires 2015  
Robert Becker Term Expires 2016  
Meredith Fry, Vice Chairman  
Term Expires 2016  
Mike Seidewand, Chairman  
Term Expires 2015  
Michael D. Ryder Term Expires 2017

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### Planning Board

Peter Cocolis, Chairman Term Expires 2017  
Robert W. Dubis Term Expires 2017  
Richard Gulick Term Expires 2016  
Kathryn Halpern, Clerk Term Expires 2015  
John Hausner Term Expires 2015  
Cory J. Metters, Vice Chairman  
Term Expires 2015  
James Norcross Term Expires 2016

## Committees/Boards/Commissions

### Pleasant Bay Resource Management Alliance Steering Committee

Jane Harris                    Until Work Completed  
Charles J. Bartlett, Alternate                    Until Work Completed

### Public Ceremonies

Carol Abel                    Term Expires 2017  
Douglas Ann Bohman                    Term Expires 2015  
Robert B. Franz                    Term Expires 2015

### Railroad Museum Working Group

James Aaron                    Until Work Completed  
Donald Aikman                    Until Work Completed  
Eugene Guild                    Until Work Completed  
John E Gulow                    Until Work Completed  
Stephen Hart                    Until Work Completed  
Roland (Ron) Kelley                    Until Work Completed  
William Koerner                    Until Work Completed  
Ryder Martin                    Until Work Completed  
Ralph Pape                    Until Work Completed  
William Tuxbury                    Until Work Completed  
Malcolm L. Ward                    Until Work Completed

### Shellfish Advisory Committee

Jamie Bassett                    Term Expires 2017  
James E. Blanchfield                    Term Expires 2016  
John Garey                    Term Expires 2015  
Barry Greco, Clerk                    Term Expires 2016  
David C. Likos, Chairman                    Term Expires 2016  
Wendy Homer                    Term Expires 2017  
Stephen A. Wright, Vice Chairman                    Term Expires 2016

### South Coastal Harbor Management

Ernest Eldredge                    Until Work Completed  
Dean W. Ervin                    Until Work Completed  
Thomas G. King, Vice Chairman                    Until Work Completed  
David Likos                    Until Work Completed  
George Olmsted                    Until Work Completed  
Martha Stone, Clerk                    Until Work Completed  
Michael Westgate, Chair                    Until Work Completed

### Summer Residents Advisory Committee

Bob Champlin                    Term Expires 2017  
Katherine D. Flynn                    Term Expires 2015  
Harold C. Kraus                    Term Expires 2016  
Jill N. MacDonald                    Term Expires 2015  
Katherine A. Malfa                    Term Expires 2016  
Hugh G. Moulton                    Term Expires 2016  
Colette B. Traylor, Ph.D.                    Term Expires 2017  
Philip A. Richardson                    Term Expires 2017  
Joel Rottner, Chairman                    Term Expires 2017  
Peter J. Tarrant                    Term Expires 2015  
Michael Waters                    Term Expires 2015  
Christina Dykstra Mead, Associate                    Term Expires 2015  
Jamie Meehan, Associate                    Term Expires 2015

### Traffic Safety Committee

Dick Hunter                    Until Work Completed  
Ronald C. Meservey, Chairman                    Until Work Completed  
Janet C. Newton                    Until Work Completed  
Richard J. Stacey                    Until Work Completed  
Tom Doane                    Until Work Completed

### Underground Wiring Review Committee

Deborah Aikman                    Until Work Completed  
Mary Conathan                    Until Work Completed  
Richard Gulick                    Until Work Completed  
Walter Meier                    Until Work Completed  
Richard Siewert                    Until Work Completed  
Juris Ukstins                    Until Work Completed

### Water & Sewer Advisory Committee

Debbie Aikman                    Term Expires 2017  
Charles J. Bartlett                    Term Expires 2015  
George Cooper                    Term Expires 2016  
Larry Sampson                    Term Expires 2016

### Waterways Advisory Committee

Edward D. Conway                    Term Expires 2016  
David G. Davis                    Term Expires 2017  
Robert Hamblet                    Term Expires 2017  
John Heuther, Chairman                    Term Expires 2016  
Timothy Linnell                    Term Expires 2015  
Donald St. Pierre                    Term Expires 2016  
Peter W. Taylor                    Term Expires 2015

### Zoning Board of Appeals

Joseph F. Craig, Clerk                    Term Expires 2016  
Donald Freeman                    Term Expires 2015  
Robert B. Hessler, Vice Chairman                    Term Expires 2017  
David S. Nixon, Chairman                    Term Expires 2016  
David Veach                    Term Expires 2015  
Happy Van Sickle, Associate                    Term Expires 2015  
Rick Leavitt, Associate                    Term Expires 2015  
Paul Semple, Associate                    Term Expires 2015



Francis X. Kennedy	Charlotte M. Forgeron	Jean Jones	Clarence Norcross
Kevin S. McDonald	Agnes Galop	Thomas B. White	Harvey Huetter
Castella Ford	Laurel Shaw Sorenson	Karl Gilley	Bruce McCluskey
	Patricia Siewert	Richard C. Spitzer	

## Board of Selectmen

2014 was another busy year for the Town of Chatham. Maintaining the fiscal stability of the Town continues to be one of the primary goals of the Board of Selectmen. As 2015 begins Chatham's financial health is robust and secure. The property tax dropped this year to \$4.99 per thousand and the annual budget increase was less than 1%. The Town retains its AAA bond rating from Standard and Poor's and the auditor's report was highly complimentary of the Town's financial management practices.

One of the key challenges the Town faced this year was the result of the federal government's plan to take 717 acres of Town owned land on Nauset/South Beach and to expand its jurisdiction over fishing and recreational activities in thousands of acres of submerged wetlands. This draft Comprehensive Conservation Plan and Environmental Impact Statement proposed by US Fish and Wildlife Service (USFWS) was made public in April and met with cries of outrage. The initial comment period of 60 days was extended to October after strong efforts by the Board of Selectmen, Town staff and committees, a vote at a Special Town Meeting and State and congressional legislators. The Board set up a Task Force consisting of 5 citizens supported by two selectmen and Town staff and contracted with legal and scientific specialists to respond to the CCP. The result was a 100 page well documented response. At this writing FWS has not yet responded but it is our hope to enter into negotiations with Federal officials to mitigate and amend the recommendations.

Another issue concerned skydiving at the Chatham airport. When the contract with the concessionaire ended in Nov. 2013 the Board of Selectmen and the Town Manager, responding to citizen concerns about safety,

took action to address the contract and future of commercial skydiving operations at the airport. Currently there are ongoing negotiations with the FAA and MassDot to address the safe operation of this activity and the parameters of any future contract.

The long awaited demolition of the Fire Station, the Police Station and the community building took place in November and the Fire Department was relocated to temporary quarters at the DPW site on Crowell Rd. Unfortunately, construction has been delayed until spring 2015 because of subsurface contamination found in the soil which needed to be mitigated prior to demolition or construction on the site. This contamination seems to have been the result of a gasoline spill which occurred many years ago.

After nearly six years of public hearings, review, debate and discussion the Mitchell River Bridge was demolished this year as MassDot began work on a new bridge slated for completion in the spring of 2016.

The Board spent considerable time discussing and debating the advisability of eliminating the 100 foot conservation buffer from the coastal storm flood plain while at the same time accepting the new FEMA maps. The Board voted unanimously to support the article which was also passed at Town Meeting. This was precipitated by the Federal Emergency Management Agency's revision of the 100 year flood maps for the National Flood Insurance Program. This greatly expanded some flood zones especially in downtown Chatham. But if the new maps were not adopted by Town vote homes in Chatham would no longer be eligible for Federal flood insurance.

Since 1999 the Town and Chatham Bars Inn (CBI) have been parties to a series of memorandums of understanding (MOU) for

the Town's use of CBI's portion of land that comprises the Fish Pier parking lot. The most recent MOU expired in June 2014 and the Board of Selectmen wished to seek a more permanent solution by seeking an easement over a portion of that site. The Town Meeting supported this easement acquisition which was upheld by the court despite a challenge by CBI. At this writing a further challenge is pending.

The location of the skateboard park to Volunteer Park was finally approved by the Board. The PV array on the landfill is in place and should be operational shortly. Funding to extend the Wastewater/Sewering project through 2017 was approved and construction has continued in the Oyster Pond and Little Mill Pond watersheds. To promote transparency the Board voted to expand recording of all committees. This "Self Service" meeting rooms program was recognized with a Municipal Innovation Award by the Massachusetts Municipal Association.

The Board interviewed and appointed new members to regulatory boards including Conservation Commission, Planning Board, Zoning Board of Appeals, Historic Commission. New volunteers were also appointed to many other committees.

Seth Taylor joined the Board in May to take the seat held by Len Sussman who had served in that role for 6 years.

The Board of Selectmen is committed to working for the good of the people of Chatham. Together with the Town Manager and a dedicated staff we have worked to find solutions to the challenges that faced the Town. We were elected to serve all the people of the Town of Chatham and are honored to do so!

**Respectfully submitted,  
Florence Seldin, Chairman**

## Town Manager

I feel very privileged to have served as your Town Manager in 2014, my 4th year – and the 302nd year of our great community!

We have made great efforts to provide 24/7 access to Town offices – via Town's website [www.chatham-ma.gov](http://www.chatham-ma.gov) which is now more accessible using a smart phone or tablet device, especially to watch Channel 18 on demand! The public has even greater access to meeting information and minutes via the Town's meeting calendar on the main page of the Town's website. Please visit the Town Manager's page to review Monthly Reports to the Board of Selectmen (BOS) which

provide additional and up-to-date information and insight on Town operations by Department and Division – now in our second full year. This compilation of information was the precursor to a State grant we received for Performance Management – data collected for "inputs" used for better policy, management, and financial decision making and planning "outcomes." The data provided a story for the FY2015 budget presentations – in particular the Fire Department for calls for services per day, and such continued into FY2016 with more information presented graphically - [www.town.chatham.ma.us/](http://www.town.chatham.ma.us/)

[Public\\_Documents/ChathamMA\\_Manager/index](#)

The Town was very active in soliciting and receiving regional grants for technology based customer service programs and credit card acceptance to build upon performance management. Chatham, in conjunction with Yarmouth and Nantucket, launched a pilot program for e-permitting funded by a State grant in partnership with the Cape Cod Commission. The e-permitting pilot program has been in use by staff to build the historical data bases and is currently used for building permits and other Town permits. We

also launched a new on-line mooring permit project renewal process funded by a grant with the towns of Provincetown and Dennis. In its second year, we have more than 19% of mooring permits processed on-line. All on-line payment options (debit/credit) are processed through a third party secure site. New this year were on-line sewer connection applications and inspections.

Many strategic planning efforts continued in partnership with the Board of Selectmen (BOS). As noted in the BOS Annual Report, much work was done on strategic land-use planning and capital facilities. Such included review and status reports for the Local Comprehensive Plan (LCP), initiation of the Route 28 Corridor Land Use Visioning Project (Crowell Rd to Harwich), and the West Chatham Roadway Design Project (Barn Hill Rd to George Ryder Rd). Following Town approval in the fall of 2013, much work has been done on the Fire Station Headquarters project with favorable bids received in early 2015 following ground water mitigation, a move to temporary facilities and the demolition of the buildings in preparation for the favorable bid climate. Much focus in 2014 also was directed to maintaining existing Town facilities with a focus on public access to waterfront infrastructure and resources.

2014 saw the completion of four renewable energy initiatives helping to move the Town towards generating 100% of energy consumed at municipal facilities from renewable energy sources in the upcoming year. The solar photovoltaic [PV] array panels on WPCF Operations Building continued to generate 52,484 kilowatt hours (kWh) of clean, renewable energy over the course of the year. This is the equivalent of 1,704 days of electricity usage in the average American home. The three additional PV systems coming on line at the capped former landfill, Police Department and Town Offices Annex buildings late in calendar year 2014 started generating energy to help meet the above 100% goal.

Completion of these PV facilities brings Phase I and Phase II projects with the Cape and Vineyard Electric Collaborative (CVEC) to a close. The combination of the landfill ground mounted array and rooftop installation's projected annual generation of over 2,400,000 kilowatt hours will bring the Town's solar energy production from PV installations to approximately 74% of total energy demand at municipal facilities. Cost savings from the three new PV projects are projected at an estimated \$124,750 in year one of operation (FY2016) and over \$3.6 million cumulatively by the end of the agreement at year 20.

The final renewable energy initiative noted above for this year was an "off-taker" agreement with CVEC to receive (virtual) net metering credits from a wind generation project in Plymouth for 142,758 (kWh) of renewable energy per year. These net metering credits will bring Town's percentage of renewable energy used to meet the municipal demand up to almost 79%. This "off-taker" agreement has a projected annual value of almost \$3,000 per year and a \$60,000 cumulative value over the life of the agreement. CVEC has just announced a Phase III round of PV projects that will be investigated in 2015 to help the Town continue on its path towards generating 100% of energy consumed at municipal facilities from renewable energy sources. Additional efforts to explore demand management opportunities in the new Fire Station and existing facilities will continue to help reduce overall energy use where possible as well. We will also continue to seek energy efficient options with new vehicle purchases to help reduce our carbon footprint.

The Town budget most positively impacted by energy conservation efforts in FY2015 is the Street Light Budget. With the expansion of the LED replacement light pilot program Town-wide, we expect to see a conservative savings of \$10,000, due to bulb life and easier maintenance, from the FY2014 budget appropriation of \$46,000.

The FY2015 (July 1, 2014-June 30, 2015) budget and financial planning efforts are highlighted on the Town's website in Budget Central. The Town Manager Budget Message includes a look at the previous year as well as future years in consideration of economic conditions and a conscious effort to contain the Town's tax rate to limited growth. Please review the Budget Messages [www.chatham-ma.gov/Public\\_Documents/ChathamMA\\_Budget/index](http://www.chatham-ma.gov/Public_Documents/ChathamMA_Budget/index). Budget summaries from FY2001 to current are also available. Our updated financial policies and efforts at the 2013 Annual Town Meeting resulted in the reaffirmation of our excellent AAA bond rating by Standard and Poor's in November 2013 with another review scheduled in June of 2015. Such rating means extremely strong capacity to meet financial commitments; Highest Rating. Attributing to its affirmation, the rating agency noted the Town's commitment to sound fiscal policies, strong financial management, and trust in the officials and professional staff. This accomplishment is achieved at the Town level, and we appreciate the continued support of the community. Our annual kick-off of the budget process begins with a Budget Summit with participants including the Finance Committee, Monomoy Regional School Committee, and Town

Department Heads. All review multi-year forecast and review performance of the prior year. The Summits provided the opportunity for the groups to agree on financial terms, policies, and processes in planning for the FY2015 budget. As we continue to hold the Budget Summits, we seek consensus on the budget definitions/directive from all stakeholders. The discussion for the recent Summit focused on 'sustainability'; and what that means in terms of the taxpayer, budget and Town services. Such collaboration was evident in the Summer Residents Advisory Committee "Score Card" with the financial leadership receiving high marks. The financial presentations and scorecard results demonstrated cohesion and shared vision for financial matters by our Summer Residents which is a significant collaboration. Further, working in partnership with our employee unions, settlements were reached providing for enhanced performance, services, and greater controls of future cost liabilities such as health insurance contributions and elimination or reduction of buybacks/pay-outs.

The Senior Tax Work-off Program kicked-off its second year in January 2014 providing senior taxpayers an opportunity to receive a tax abatement of up to \$500.00 annually by sharing intellectual and lifetime experiences working with Town staff. The program is funded at \$10,000.00 in total.

Special Town Meeting – September 2014 – provided funding for comments and continued advocacy of the Town's position related to the US Fish and Wildlife Service (US-FWS) Draft Comprehensive Conservation Plan and Environmental Impact Statement For Monomoy National Wildlife Refuge. Additional funding was also provided at that time for subsurface contamination mitigation efforts at Depot Road.

The annual setting of the BOS and Town Manager Goals provided continuity and collaboration attributing to the Town's accomplishments. Each year the process begins with a review of established "value statements", reflection on the prior year activities, and status to formulate short-term and longer-term objectives.

As we look back on the year, it is important to acknowledge the many dedicated and hardworking Town employees who strive to retain the Town's unique culture, tradition, and excellent customer service while working to enhance the use of technology to provide essential Town services. We are here to serve you 24/7 and welcome your input on how we can serve you better.

**Respectfully submitted,  
Jill R. Goldsmith, Town Manager**



**Annual Financial Reports and  
Town Employees Annual Wages**

**Town of Chatham – Combined Balance Sheet: All Fund Types Account Groups - June 30, 2014**

ASSETS	Governmental Fund Types				Fiduciary	Account	Totals (Memorandum Only)
	General Fund	Special Revenue Funds	Capital Project Funds	Enterprise Funds	Fund Types Trust and Agency Funds	Group Long-Term Obligation Accounts	
Cash and cash equivalents	\$ 9,581,817	\$ 7,806,989	\$ (893,503)	\$ 187,302	\$ 3,597,604		20,280,209
Investments					9,991		9,991
Property taxes receivable	-53,726	\$ 23,194					-30,533
Other receivables: Notes			28,698,767				28,698,767
Motor vehicle and boat excise	276,823						276,823
Water, sewer rates and special assessments		\$ 216,748					216,748
Tax liens	635,237						635,237
Intergovernmental	0						0
Tax foreclosures	36,543						36,543
Deferred property taxes	3,711						3,711
Apportioned leases	372,712	\$ 921,292					1,294,004
Departmental and other receivables	503,574				43,693		547,267
							0
Due from other governments in future years:							
School building assistance							0
Principal and interest subsidies							0
To be provided in future years for:							
Retirement of lease payable						78,366,228	78,366,228
Retirement of bonds						20,840,868	20,840,868
<b>Total Assets</b>	<b>\$ 11,356,691</b>	<b>\$ 8,968,223</b>	<b>\$ 27,805,264</b>	<b>\$ 187,302</b>	<b>\$ 3,651,288</b>	<b>\$ 99,207,096</b>	<b>\$ 151,175,863</b>
<b>LIABILITIES AND FUND EQUITIES</b>							
Liabilities:							
Warrants payable	\$ 608,962	\$115,293	\$ 120,231				\$ 844,487
Amounts withheld from employees	97,265						97,265
Abandoned and Unclaimed Property	96,239						96,239
Other agency payables					972,803		972,803
Provision for tax refunds							0
Due to general fund		35					35
Lease payable							0
Bonds and notes payable			32,678,767			78,366,228	111,044,995
Loans authorized and unissued						20,840,868	20,840,868
Deferred revenue	<u>1,738,331</u>	<u>1,161,234</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,899,565</u>
Total liabilities	2,540,798	1,276,562	32,798,998	0	972,803	99,207,096	136,796,258
Fund balances:							
Non-expendable trust funds					568,497		568,497
Reserve for Debt Exclusion Premium	1,017,688						1,017,688
Reserved for encumbrances and continued appropriations	2,774,156	2,990,490					5,764,647
Reserved for expenditure	1,250,000	1,000,000	-4,993,734				-2,743,734
Reserve for Overlay Deficit	0						0
Reserve for Snow & Ice Deficit	-21,785						-21,785
Unreserved	<u>3,795,834</u>	<u>3,701,170</u>	<u>0</u>	<u>187,302</u>	<u>2,109,988</u>		9,794,294
<b>Total fund balance</b>	<b><u>8,815,893</u></b>	<b><u>7,691,661</u></b>	<b><u>-4,993,734</u></b>	<b><u>187,302</u></b>	<b><u>2,678,485</u></b>	<b><u>0</u></b>	<b><u>14,379,605</u></b>
<b>Total liabilities and fund balance</b>	<b>\$ 11,356,691</b>	<b>\$ 8,968,222.78</b>	<b>\$ 27,805,264</b>	<b>\$ 187,302</b>	<b>\$ 3,651,288</b>	<b>\$ 99,207,096</b>	<b>\$ 151,175,863</b>
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# Town of Chatham – Balance Sheet June 30, 2014 – General Fund

Tax Liens	569,362.09	
Septic Betterment Liens	-	
Sewer Rate Liens	-	
Water Betterment Liens Receivable	29,724.32	
Land Bank Tax Liens Receivable	12,576.64	
Water Bill Liens Receivable	14,528.30	
CPA Liens Receivable	<u>9,045.99</u>	635,237.34
2005 & Prior Motor Vehicle Taxes Receivable	75,650.24	
2006 Motor Vehicle Taxes Receivable	5,038.70	
2007 Motor Vehicle Taxes Receivable	4,523.17	
2008 Motor Vehicle Taxes Receivable	6,195.90	
2009 Motor Vehicle Taxes Receivable	5,570.67	
2010 Motor Vehicle Taxes Receivable	3,391.09	
2011 Motor Vehicle Taxes Receivable	5,165.42	
2012 Motor Vehicle Taxes Receivable	3,324.14	
2013 Motor Vehicle Taxes Receivable	14,363.89	
2014 Motor Vehicle Taxes Receivable	<u>60,053.81</u>	183,277.03
2005 & Prior Boat Excise Taxes Receivable	57,115.01	
2006 Boat Excise Taxes Receivable	2,089.34	
2007 Boat Excise Taxes Receivable	3,600.29	
2008 Boat Excise Taxes Receivable	3,327.22	
2009 Boat Excise Taxes Receivable	3,424.25	
2010 Boat Excise Taxes Receivable	2,917.50	
2011 Boat Excise Taxes Receivable	2,345.75	
2012 Boat Excise Taxes Receivable	2,558.49	
2013 Boat Excise Taxes Receivable	3,604.28	
2014 Boat Excise Taxes Receivable	<u>12,563.46</u>	93,545.59
2005 & Prior Provisions for Abatements	(101,729.51)	
2006 Provisions for Abatements	(4,360.58)	
2007 Provisions for Abatements	(1,303.68)	
2008 Provisions for Abatements	(1,366.69)	
2009 Provisions for Abatements	(776.08)	
2010 Provisions for Abatements	-	
2011 Provisions for Abatements	(47,098.51)	
2012 Provisions for Abatements	(47,914.60)	
2013 Provisions for Abatements	(125,294.62)	
2014 Provisions for Abatements	<u>(199,624.84)</u>	(529,469.11)
Due from State		-
Septage Accounts Receivable	11,502.12	
Sewer Rate Liens	5,202.91	
Sewer Rate Lien Interest	(8,311.46)	
2010 Sewer Miscellaneous Receivable	61.31	
2010 Sewer Rates Receivable	(440.00)	
2011 Sewer Rates Receivable	575.12	
2011 Sewer Miscellaneous Receivable	300.00	
2012 Sewer Rates Receivable	814.01	
2013 Sewer Miscellaneous Receivable	225.00	
2013 Sewer Rates Receivable	16,515.30	
2014 Sewer Rates Receivable	57,403.28	
2014 Sewer Miscellaneous Receivable	<u>(22,021.87)</u>	61,825.72
Airport Accounts Receivable	-	
Ambulance Receivable	187,849.66	
Beach Concessions	-	
Coast Guard Lease	-	
Landfill Accounts Receivable	52,585.05	
Parking Clerk	<u>11,832.16</u>	252,266.87
Tax Possessions		36,542.59
Street Betterments	171,594.46	
Street Committed Interest	<u>655.28</u>	172,249.74
Apportioned Street Assessments 2015	26,698.44	
Apportioned Street Assessments 2016	26,115.10	
Apportioned Street Assessments 2017	26,115.10	
Apportioned Street Assessments 2018	26,115.10	
Apportioned Street Assessments 2019	26,115.10	
Apportioned Street Assessments 2020	24,943.47	
Apportioned Street Assessments 2021	24,554.47	
Apportioned Street Assessments 2022	20,567.33	
Apportioned Street Assessments 2023	20,567.33	
Apportioned Street Assessments 2024	19,267.33	
Apportioned Street Assessments 2025	19,267.47	
Apportioned Street Assessments 2026	17,825.69	

# Town of Chatham – Balance Sheet June 30, 2014 – General Fund

Apportioned Street Assessments 2027	17,825.69	
Apportioned Street Assessments 2028	17,825.69	
Apportioned Street Assessments 2029	17,825.69	
Apportioned Street Assessments 2030	4,388.40	
Apportioned Street Assessments 2031	4,388.40	
Apportioned Street Assessments 2032	4,388.40	
Apportioned Street Assessments 2033	4,388.40	
		349,182.60
Water Betterments	13,181.10	
Water Committed Interest	210.87	
		13,391.97
Apportioned Water Betterments 2012	-	
Apportioned Water Betterments 2013	11,863.96	
Apportioned Water Betterments 2014	-	
		11,863.96
Septic Betterments	2,631.10	
Septic Committed Interest	1,209.03	
		3,840.13
Apportioned Septic Assessment 2015	1,508.24	
Apportioned Septic Assessment 2016	1,508.24	
Apportioned Septic Assessment 2017	1,508.24	
Apportioned Septic Assessment 2018	1,508.24	
Apportioned Septic Assessment 2019	1,508.24	
Apportioned Septic Assessment 2020	1,508.24	
Apportioned Septic Assessment 2021	1,508.24	
Apportioned Septic Assessment 2022	553.74	
Apportioned Septic Assessment 2023	553.74	
		11,665.16
Total Assets		11,356,690.52

## LIABILITIES & FUND EQUITIES

Liabilities:		
Warrants Payable	608,962.14	-
Group Insurance Payable	97,265.48	
Abandoned & Unclaimed Property	96,239.43	
		802,467.05
Deferred Revenue:		
Deferred Revenue Real & Personal Property Tax	(53,726.39)	
Deferred Revenue Tax Liens	569,362.09	
Deferred Revenue Land Bank Tax Liens	12,576.64	
Deferred Revenue Water Betterment Liens	29,724.32	
Deferred Revenue Motor Vehicle Excise	183,277.03	
Deferred Revenue Boats, Ships & Vessels Excise	93,545.59	
Deferred Revenue Sewer Betterment Liens	1,127.50	
Deferred Revenue Sewer Usage	61,825.72	
Deferred Revenue Sewer Rate Liens	1,154.44	
Deferred Revenue Departmental	252,266.87	
Deferred Revenue Federal & State Grant	-	
Deferred Revenue Street	-	
Deferred Revenue Street Betterments	172,249.27	
Deferred Revenue Water Betterments	13,391.97	
Deferred Revenue Deferred Real Estate Taxes	3,711.21	
Deferred Revenue Apportioned Street Betterments	349,183.07	
Deferred Revenue Apportioned Water Betterments	11,863.96	
Deferred Revenue Apportioned Septic Betterments	11,665.16	
Deferred Revenue Septic Assessments	1,558.19	
Deferred Revenue Water Bill Liens	14,528.30	
Deferred Revenue CPA Liens	9,045.99	
		1,738,330.93
Total Liabilities		2,540,797.98
General Fund Equities:		
Reserve for Encumbrances	2,774,156.40	
Reserve for Expenditures	1,250,000.00	
Reserve for Snow & Ice Deficit	(21,785.40)	
Reserve for Overlay	-	
Reserve for Debt Exclusion Premium	1,017,688.00	
Unreserved Fund Equity	3,795,833.54	
Fund Equity Actual		
Total Fund Equity		8,815,892.54
Total Liabilities & Fund Equities		11,356,690.52
		11,356,690.52

# Town of Chatham – 2014 General Fund Appropriations and Expenditure Ledger

Account	Total ATM and encumbered	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation		Interfund Transfers	Budget Variance	Closed to Revenue	Balance Encumbered
					Balance	Expenditures				
<b>Moderator:</b>										
Salaries	600.00				600.00	600.00				
Expenses	50.00				50.00	20.00		30.00	30.00	
<b>Selectmen:</b>										
Salaries	10,500.00				10,500.00	10,500.00				
Expenses	1,000.00				1,000.00	768.43		231.57	231.57	
						24.00	(24.00)			
Art 9/96 - Lighthouse Overlook	3,551.64				3,551.64			3,551.64		3,551.64
Art 4, STM 11/00 - I-Net Construction	9,283.00				9,283.00			9,283.00		9,283.00
<b>Town Manager:</b>										
Salaries	204,854.00			3,307.72	208,161.72	208,161.72				
Expenses	165,550.00			(10,423.03)	155,126.97	155,126.97				
Prior Year Encumbrances										
Art 14, ATM 5/02 - Bike Path	21,998.70				21,998.70			21,998.70		21,998.70
Art ATM 5/06 Wastewater Facility	4,197.00				4,197.00			4,197.00		4,197.00
Art 11 Stabilization Transfer-Trailers	35,884.00				35,884.00			35,884.00		35,884.00
Art 14 5/10 Stabilization Tr-Dredging/Shellfish	46,406.50				46,406.50	800.00		45,606.50		45,606.50
Art 16 5/13 CMEA Settlement	271,405.00		(65,796.00)		205,609.00			205,609.00		205,609.00
Art STM 2011 Fire Station Study										
Art 2 STM 8/27 OPM Fire Design	27,809.67				27,809.67	27,274.00		535.67		535.67
STM Prior Year Bills	3,965.36				3,965.36	3,965.36				
Art 6 ATM 5/04 Forest Assessment & Management	3,900.00				3,900.00			3,900.00		3,900.00
Art 6 ATM 5/04 ADA Compliance	15,028.00				15,028.00			15,028.00		15,028.00
Art 6, ATM 5/05 - Land Bank Appraisal Costs	466.31				466.31			466.31		466.31
Art 9 ATM 5/07 Main St Municipal Parking Lot	6,106.14				6,106.14	2,436.78		3,669.36		3,669.36
Art 30 ATM 5/13 Mitchell River Bridge Easements	57,438.00				57,438.00	57,438.00				
Art 34 ATM 5/14 Bridge Street Acquisition	815,000.00				815,000.00	810,599.60		4,400.40		4,400.40
<b>Parking Clerk:</b>										
Salaries	3,500.00				3,500.00	3,500.00				
Expenses	3,000.00				3,000.00	361.58		2,638.42		
Prior Year Encumbrances										
<b>Personnel Services:</b>										
Salaries & Wages	153,085.00		250.56	3,274.58	156,610.14	156,610.14		(0.00)		(0.00)
Expenses	12,350.00		5,000.00		17,350.00	15,043.21	2,209.06	97.73	97.73	0.00
Prior Year Encumbrances										
Annual Channel 18 capital	30,000.00				30,000.00		(2,209.06)			
Salary Adjustment Account	99,096.49		(29,740.99)		69,355.50			69,355.50		69,355.50
<b>Finance Committee:</b>										
Salaries	2,000.00				2,000.00	1,576.52		423.48		423.48
Expenses	600.00				600.00	500.25		99.75		99.75
Prior Year Encumbrances										
<b>Finance Department:</b>										
Salaries	596,388.64			(21,947.45)	574,441.19	563,315.71		11,125.48	11,125.48	0.00
Expenses	79,950.00			(6,659.04)	73,290.96	52,885.67		20,405.29	2,924.29	17,481.00
Prior Year Encumbrances	1,981.00				1,981.00	1,981.00				
Art 6, ATM 5/03 - Capital Budget-Ergonomic Workstations										
Art 7, STM 8/27 - Comprehensive Field Review	1,506.25				1,506.25	1,506.25				

# Town of Chatham – 2014 General Fund Appropriations and Expenditure Ledger

Account	Total ATM and encumbered	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Variance	Closed to Revenue	Balance Encumbered
Art 6 ATM 5/04 Business Machines	14,697.67				14,697.67					14,697.67
Art 6 ATM 5/04 Microfilm/CD Rom	-				-					-
<b>Information Systems:</b>										
Salaries	154,861.00			(2,000.00)	154,861.00	151,977.84		2,883.16	2,883.16	0.00
Expenses	118,000.00				118,000.00	112,704.36	3,295.64			
Prior year encumbrances	-				-	-				-
Art 7, ATM 5/01 - Capital Budget - Land Mgmt Software	136.45				136.45			136.45		136.45
Art 9, Annual - land mgt, assessment & GIS	12,500.00				12,500.00	29,076.11	(16,576.11)			
Art 6 ATM 5/05 VOIP Phone system	3,147.15				3,147.15			3,147.15		3,147.15
Art 6, Annual Hardware Replacement & upgrade	25,881.71				25,881.71		13,280.47			12,601.24
<b>Audit:</b>										
Expenses	32,000.00			(2,696.00)	29,304.00	28,304.00		1,000.00	1,000.00	
Prior Year Encumbrances	-				-	-				-
<b>Law Department:</b>										
Expenses	97,500.00			28,587.70	126,087.70	119,987.70		6,100.00		6,100.00
Prior Year Encumbrances	-				-	-				-
<b>Town Clerk:</b>										
Salaries	122,469.00			1,092.83	123,561.83	123,561.83				
Expenses	13,565.00			(2,150.00)	11,415.00	6,839.07		4,575.93	4,575.93	
Prior year Encumbrance	-				-	-				-
Art 9 ATM 05/08 New Voting Machines	8,500.00				8,500.00			8,500.00		8,500.00
<b>Elections &amp; Registrations:</b>										
Salaries	1,275.00				1,275.00	825.00		450.00	450.00	
Expenses	20,050.00			1,057.17	21,107.17	21,107.17		(0.00)		(0.00)
Prior Year Encumbrances	1,800.00				1,800.00		24.00		1,776.00	1,776.00
<b>Permit Office</b>										
Salaries	19,890.00			8,480.86	28,370.86	28,370.86				
Expenses	3,400.00			74.66	3,474.66	3,474.66				
Prior year Encumbrances	-				-	-				-
<b>Non-Voting Taxpayer Advisory Committee:</b>										
Expenses	2,300.00				2,300.00	2,090.58		209.42	209.42	
<b>Engineering:</b>										
Annual C&E	136,891.31				136,891.31	51,817.20		85,074.11		85,074.11
<b>Projects Administration</b>										
Salaries	90,627.00		438.48	33.60	91,099.08	91,099.08				
Expenses	13,350.00			(33.60)	13,316.40	5,635.31		7,681.09	4,492.24	3,188.85
Prior year Encumbrances	-				-	-				-
<b>Total General Government</b>	<b>\$ 3,581,291.99</b>		<b>\$ (89,847.95)</b>	<b>\$ 0.00</b>	<b>\$ 3,491,444.04</b>	<b>\$ 2,884,075.02</b>	<b>\$ -</b>	<b>\$ 607,369.02</b>		
<b>Insurance:</b>										
Watercraft Insurance	19,560.00				19,560.00	17,877.00		1,683.00	1,683.00	
Fleet - Motor Vehicle Insurance	46,000.00			1,766.00	47,766.00	47,766.00				
Mooring Insurance	1,775.00				1,775.00			1,775.00	1,775.00	
Flood Insurance	9,250.00			4,544.00	13,794.00	13,794.00				
Public Officials Liability Insurance	10,500.00			5,267.00	15,767.00	15,767.00				
General Liability & Building Insurance	299,050.00			(15,771.21)	283,278.79	260,743.17		22,535.62	22,535.62	(0.00)

# Town of Chatham – 2014 General Fund Appropriations and Expenditure Ledger

Account	Total ATM and encumbered	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Variance	Closed to Revenue	Balance Encumbered
Uninsured Damages	15,000.00			4,194.21	19,194.21	19,194.21				
Prior Year Encumbrances	-									
Reserve Fund:	-									
Expenses	100,000.00				100,000.00					
<b>Total Undistributed Insurance and Reserve</b>	<b>501,135.00</b>				<b>501,135.00</b>	<b>375,141.38</b>		<b>125,993.62</b>	<b>100,000.00</b>	
<b>Police Department:</b>										
Salaries	2,043,370.00		71,996.59	(3,900.00)	2,115,366.59	2,208,012.20	(92,645.61)	(0.00)		(0.00)
Expenses	154,450.00				150,550.00	134,111.59	16,438.41			
Prior Year Encumbrances	-									
Art 9 5/13 Speed Control Trailer	10,000.00				10,000.00	7,967.96		2,032.04		2,032.04
Annual Cruiser Replacement	82,525.65				82,525.65	68,577.24	2,485.48	11,462.93		11,462.93
Art 9 5/12 Animal Control Van	3,625.00				3,625.00	3,625.00				
Art 9 5/12 - Chief Vehicle	94.66				94.66			94.66		94.66
Art 9 5/12 Motorcycle Lease	100.00			3,900.00	4,000.00	3,900.00		100.00		100.00
Art 9 5/13 Cruiser Radios	4,000.00				4,000.00			4,000.00		4,000.00
Art 9 5/13 AED Units	5,850.00				5,850.00			5,850.00		5,850.00
Art 9 5/13 ATV Replacement	8,300.00				8,300.00	8,300.00				
Art 9 5/13 Fingerprint Scanner	7,335.00				7,335.00	7,335.00				
<b>Animal Control:</b>										
Salaries	57,405.00				57,405.00	56,063.52	1,341.48	(0.00)		(0.00)
Expenses	1,800.00				1,800.00	221.41	1,578.59			
<b>Emergency Management:</b>										
Salaries	2,500.00				2,500.00		2,500.00			
Expenses	7,600.00				7,600.00	605.08	6,994.92			
Art 9 5/12 Generator	56,186.59				56,186.59			56,186.59		56,186.59
Annual - Emergency Management brochures	2,969.32				2,969.32			2,969.32		2,969.32
<b>Fire Department:</b>										
Salaries	2,456,798.15			(107.15)	2,456,798.15	2,522,988.02	(66,189.87)	(0.00)		(0.00)
Expenses	503,865.00				503,757.85	406,088.29	97,330.48	339.08		339.08
Prior Year Encumbrances	5,311.45				5,311.45	5,297.45		14.00		14.00
Annual- Hose Replacement	5,058.54				5,058.54			5,058.54		5,058.54
Ambulance / Rescue	235,711.35				235,711.35			235,711.35		235,711.35
Thermal imaging camera	500.00				500.00			500.00		500.00
Art 9 5/12 Chief Vehicle	-									
Art 10 5/10 Radio Equipment	-									
Art 10 5/10 Upgrade Breathing apparatus	20,000.00				20,000.00			20,000.00		20,000.00
Art 10 5/10 CO-Oximeter	131.00				131.00			131.00		131.00
Annual - Protective Clothing/Forestry Clothing	14,526.41				14,526.41	12,897.45		1,628.96		1,628.96
Quint Apparatus	200,000.00				200,000.00	200,000.00				
<b>Cape &amp; Islands EMS:</b>										
Expenses	5,385.00			107.15	5,492.15	5,492.15				
<b>Oil Pollution Control:</b>										
Expenses	1,030.00				1,030.00	891.00	139.00			
<b>Lighthouse Beach</b>										
Salaries	67,400.00				67,400.00	48,554.50	18,845.50			

# Town of Chatham – 2014 General Fund Appropriations and Expenditure Ledger

Account	Total ATM and encumbered	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Variance	Closed to Revenue	Balance Encumbered
Expenses	14,000.00				14,000.00	12,081.63	1,918.37			
Art 6 5/10 Buoys	-				-					
Prior Year Encumbrances	-				-					
<b>Harbormaster:</b>										
Salaries	344,782.00				344,782.00	332,763.39	12,018.61	(0.00)		(0.00)
Expenses	93,730.00				93,730.00	103,923.80	(10,193.80)			
Prior Year Encumbrances	-				-			0.00		
Art 6, 5/02 - Capital Budget - Mooring & Buoy Tackle										
Art 7, 5/03 - Mooring Management	7,499.25				7,499.25	5,739.21	1,760.04			
Annual Town Landing	4,054.50				4,054.50	3,049.70	1,004.80			
Annual- Aids to Navigation	5,000.00				5,000.00	5,000.00				
Art 10 5/10 Fuel Dispenser replacement	21,000.00				21,000.00			21,000.00		21,000.00
Art 10 5/10 Fish Pier Repairs	5,391.91				5,391.91	5,389.33		2.58		2.58
Art 7, 5/03 - Boat Maintenance & Equipment	4,000.00				4,000.00	2,951.40	1,048.60			
Art 10 5/09 Fish Pier Parking Lot	12,000.00				12,000.00			12,000.00		12,000.00
Art 9 5/08 Fish Pier North Jog Dinghy Float										
ATM Article - Annual Mitchell River Bridge	33,967.85				33,967.85	10,366.01		23,601.84		23,601.84
Art 9 5/12 Fish Pier Repairs	80,000.00				80,000.00	17,215.47		62,784.53		62,784.53
Art 9 5/08 Fish Pier North Jog Finger Pier Fender Boards										
Art 10 5/09 Harbormaster Engine Replacement	10,447.69				10,447.69			10,447.69		10,447.69
<b>Public Safety Total</b>	<b>\$ 6,599,701.32</b>		<b>71,996.59</b>		<b>6,671,697.91</b>	<b>6,195,782.80</b>	<b>0.00</b>	<b>475,915.11</b>		
<b>Community Development:</b>										
Salaries	605,240.00			(70,357.09)	534,882.91	502,826.41		32,056.50	32,056.50	0.00
Expenses	55,125.00			70,357.09	125,482.09	38,312.36		87,169.73	16,812.64	70,357.09
Prior Year Encumbrances	2,375.83				2,375.83	1,523.99		851.84		
Art 10 5/10 GPS Data Collection Device	1,855.33				1,855.33			1,855.33		1,855.33
Art 8, 5/00 - Ryder's Cove Parking Facility	3,510.07				3,510.07			3,510.07		3,510.07
Art 8, 5/98 Develop Design Guidelines	7,000.00				7,000.00			7,000.00		7,000.00
Art 7, 5/01 - Capital Budget - Comp Zoning Bylaw Rewrite	15,454.58				15,454.58	2,789.33		12,665.25		12,665.25
Art 6, 5/02 - Capital Budget - Comprehensive Plan										
Art 6, 5/02 - Capital Budget - Historical Properties Survey	667.42				667.42	444.97		222.45		222.45
Art 12, 5/02 Comprehensive Wastewater Mgmt Plan	675.00				675.00			675.00		675.00
Art 9, 5/13 - Inspections Vehicle	28,000.00				28,000.00			28,000.00		28,000.00
Art 7, 5/03 - Annex Sound System	3,225.00				3,225.00			3,225.00		3,225.00
Art 9 5/12 GIS Flyover	25,000.00				25,000.00	3,683.00		21,317.00		21,317.00
<b>Economic Development:</b>										
Expenses	55,000.00				55,000.00					
Prior Year Encumbrances	-				-					
<b>Total Community Development</b>	<b>803,128.23</b>				<b>803,128.23</b>	<b>604,580.06</b>		<b>198,548.17</b>		
<b>Health Department:</b>										
Salaries	144,976.00			1,141.68	146,117.68	146,117.68		5,482.26		5,166.00
Expenses	14,000.00			(1,141.68)	12,858.32	7,376.06			316.26	

# Town of Chatham – 2014 General Fund Appropriations and Expenditure Ledger

Account	Total ATM and encumbered	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation		Interfund Transfers	Budget Variance	Closed to Revenue	Balance Encumbered
					Balance	Expenditures				
H&E Vehicle	-	-	-	-	-	-	-	-	-	-
Prior Year Encumbrances	46.40	-	-	-	46.40	-	-	-	-	-
<b>Conservation Commission:</b>										
Salaries & Wages	159,316.00	-	-	-	157,156.40	-	2,159.60	2,159.60	0.00	
Expenses	20,300.00	-	-	-	16,244.40	-	4,055.60	4,055.60	-	
Prior Year Encumbrances	-	-	-	-	-	-	-	-	-	-
ATM 05/08/12 Conservation Land Mgmt/Forest Mgt	22,016.93	-	-	-	75.00	-	21,941.93	21,941.93	-	21,941.93
<b>Green Head Fly Control:</b>										
Assessment	2,050.00	-	-	-	2,050.00	-	-	-	-	-
<b>Laboratory:</b>										
Salaries	142,428.00	-	-	-	128,825.46	-	13,602.54	13,602.54	-	-
Expenses	71,100.00	-	-	-	50,393.95	-	20,706.05	20,706.05	-	-
Prior Year Encumbrances	77.00	-	-	-	77.00	-	-	-	-	-
Art 68, 5/98 Flow Monitoring System	4,000.00	-	-	-	4,000.00	-	4,000.00	4,000.00	-	4,000.00
Art 8 5/00 Equipment Water Quality Monitoring Instr.	14,299.50	-	-	-	14,299.50	-	14,299.50	14,299.50	-	14,299.50
<b>Pleasant Bay Management Plan:</b>										
Expenses	32,774.00	-	-	-	32,774.00	-	-	-	-	-
<b>Stormwater Management:</b>										
Art 27/90 - Runoff Oyster Pond	-	-	-	-	-	-	-	-	-	-
Annual Drainage/Stormwater Management	86,289.12	-	-	-	16,715.93	-	69,573.19	69,573.19	-	69,573.19
Art 8, 5/99 Little Mill Pond	20,600.00	-	-	-	20,600.00	-	20,600.00	20,600.00	-	20,600.00
Art 7, 5/01 - Capital Budget - Mill Creek Rd Surface Runoff	-	-	-	-	-	-	-	-	-	-
Art 6 ATM 5/04 Mass Estuaries Project	1,500.00	-	-	-	-	-	1,500.00	1,500.00	-	1,500.00
Art 6 5/05 ATM Forest Management Plan	9,097.82	-	-	-	554.25	-	8,543.57	8,543.57	-	8,543.57
Annual Lovers Lake/Stillwater Pond Restor	7,394.80	-	-	-	7,394.80	-	7,394.80	7,394.80	-	7,394.80
Art 9 5/08 Sylvan Gardens Restoration/Mgmt	18,256.75	-	-	-	2,596.25	-	15,660.50	15,660.50	-	15,660.50
<b>Waterways Advisory Committee:</b>										
Salaries	400.00	-	-	-	400.00	-	400.00	400.00	-	-
Expenses	800.00	-	-	-	395.75	-	404.25	404.25	-	-
Prior Year Encumbrances	-	-	-	-	-	-	-	-	-	-
Art 36/1E/94 - Harbor Management Plan	-	-	-	-	-	-	-	-	-	-
<b>Coastal Resources: (CR &amp; Shellfish &amp; Shellfish Adv)</b>										
Salaries	226,083.00	-	-	-	226,017.90	-	65.10	65.10	0.00	0.00
Expenses	19,430.00	-	-	-	16,110.95	-	3,319.05	3,319.05	-	-
Prior Year Encumbrances	29.82	-	-	-	29.82	-	-	-	-	-
Art 8/97 North Beach Management	4,264.72	-	-	-	4,264.72	-	4,264.72	4,264.72	-	4,264.72
ATM Article - Annual Dredging Program	231,603.48	-	-	-	82,012.88	-	149,590.60	149,590.60	-	149,590.60
ATM Article - Aerial Shoreline Photo Survey	22,615.70	-	-	-	9,013.00	-	13,602.70	13,602.70	-	13,602.70
ATM Article-Shellfish Outboard Engine Replacement	11,700.00	-	-	-	3,700.00	-	8,000.00	8,000.00	-	8,000.00
Art 8, 5/00 - Cackle Cove Beach Renourishment	2,280.30	-	-	-	2,280.30	-	2,280.30	2,280.30	-	2,280.30
Art 9, 5/12 - Shellfish Truck	29,716.76	-	-	-	29,716.76	-	3,721.76	3,721.76	-	3,721.76
Art 7, 5/03 - Fish Pier Dinghy Floats	500.00	-	-	-	500.00	-	500.00	500.00	-	500.00
Art 9, 5/13 - OMBY Pier & Float Repairs	250,000.00	-	-	-	250,000.00	-	250,000.00	250,000.00	-	250,000.00
Art 7, 5/03 - OMBY Bathrooms	-	-	-	-	-	-	-	-	-	-
ATM Article - Town Landing Maintenance	33,885.44	-	-	-	33,885.44	-	18,975.59	18,975.59	-	18,975.59
Art 6 5/04 Site Parking Improv/Town Landings	-	-	-	-	-	-	-	-	-	-

# Town of Chatham – 2014 General Fund Appropriations and Expenditure Ledger

Account	Total ATM	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Variance	Closed to Revenue	Balance Encumbered
Art 10 5/09 Nantucket Shoreline Assessment	5.00				5.00			5.00		5.00
Art 11 5/08 Mill Creek Dredging	4,180.76				4,180.76			4,180.76		4,180.76
<b>Stage Harbor Management/So Coastal:</b>										
Salaries	1,000.00				1,000.00	374.62		625.38	625.38	-
Expenses	500.00				500.00			500.00	500.00	-
Art 7, 5/01 - Capital Budget - South Coastal Addition Update										
<b>Total Health &amp; Natural Resources</b>	<b>1,609,517.30</b>				<b>1,609,517.30</b>	<b>939,562.55</b>		<b>669,954.75</b>		
<b>Education:</b>										
Monomoy Regional Assessment	7,615,764.00				7,615,764.00					
Cape Cod Tech Assessment	384,752.00				384,752.00					
Prior Year Encumbrances										
Annual Capital										
<b>Total Education</b>	<b>8,000,516.00</b>				<b>8,000,516.00</b>	<b>8,000,516.00</b>				
<b>Highway Department:</b>										
Salaries	343,961.00		7,287.12		351,248.12	331,623.60	19,624.52			
Expenses	62,200.00				62,200.00	63,549.32	(1,416.48)	67.16		67.16
Prior Year Encumbrances										
ATM Article - Annual Paving	330,754.62				330,754.62	73,954.32		256,800.30		256,800.30
ATM Article - Annual Catch Basins	66,501.54				66,501.54	60,107.94		6,393.60		6,393.60
ATM Article - Annual Crack Repair	27,097.69				27,097.69	1,147.50		25,950.19		25,950.19
Annual Emergency Road Repair	10,035.09				10,035.09	9,950.91		84.18		84.18
Art 10 5/09 Front End Loader	4,049.00				4,049.00	4,049.00				
Art97, 5/13 - Street Signs	6,054.10				6,054.10	5,811.54		242.56		242.56
Annual Sidewalk Construction	104,888.29				104,888.29			104,888.29		104,888.29
Art 6 ATM 5/04 New DPW Building Equip										
Annual Bike Trail Maintenance	23,265.93				23,265.93	1,796.00		21,469.93		21,469.93
Art 8 ATM Portable Air Compressor										
Art 8 ATM 05/07 Catch Basin Cleaning Truck										
Art 9 ATM 05/13 Large Dump w/ plow	110,000.00				110,000.00					
Art 9 ATM 5/08 Street Sweeper										
<b>Snow &amp; Ice:</b>										
Salaries	16,000.00			22,486.33	38,486.33	38,486.33		0.00		
Expenses	75,000.00			52,513.67	127,513.67	155,256.49	(5,957.68)	(21,785.14)		
<b>Street Lighting:</b>										
Expenses	46,000.00			46,000.00	44,399.64	44,399.64	1,600.36			
Prior Year Encumbrances	711.20			711.20	711.20					
<b>Central Fuel Depot:</b>										
Expenses	206,000.00			206,000.00	204,593.61	204,593.61	1,406.39	(0.00)		(0.00)
Prior Year Encumbrances										
<b>Solid Waste Management:</b>										
Salaries	314,493.00		1,628.64	2,425.81	318,547.45	318,547.45				
Expenses	518,600.00			(18,150.91)	500,449.09	474,448.40	24,862.05	1,138.64		1,138.64

# Town of Chatham – 2014 General Fund Appropriations and Expenditure Ledger

Account	Total ATM and encumbered	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Variance	Closed to Revenue	Balance Encumbered
Prior Year Encumbrances	703.00				703.00	703.00				-
Art 9/13 Recycling Improvements	150,000.00				150,000.00			150,000.00		150,000.00
Art 10 5/09 Building Maintenance	213,038.42				213,038.42	65,089.53		147,948.89		147,948.89
Art 8 5/07 Ten wheel Roll off truck	-				-					-
Art 6 5/05 Trailer Spotting Truck	-				-					-
Art 8 05/06 Rolloff Container Units	-				-					-
Art 8 5/07 Replace Dump Truck	-				-					-
<b>Sewer Department:</b>										
Salaries	21,872.00		655.01		22,527.01	22,527.01		(0.00)		(0.00)
Expenses	916,000.00		15,070.09		931,070.09	931,070.09				
Prior Year Encumbrances	-				-					-
Art 9/96 Wastewater Discharge	-				-					-
Art 10 5/10 Flatbed Truck	7,537.88				7,537.88			7,537.88		7,537.88
Art 4, STM 1/02 - Sewer Capital	12,282.19				12,282.19			12,282.19		12,282.19
Art 6, ATM 5/02 - Capital Budget - Rep Main Fac Influent Sc	3,822.00				3,822.00			3,822.00		3,822.00
<b>Airport Commission:</b>										
Art 12 5/08 Airport Runway Construction	75,427.51				75,427.51	7,901.55		67,525.96		67,525.96
Annual - Continuing Modernization	4,747.89				4,747.89	4,421.09		326.80		326.80
Salaries	17,799.00				17,799.00	14,179.90	3,619.10			
Expenses	64,200.00			(5,982.45)	58,217.55	56,699.40	558.15	960.00		960.00
Prior Year Encumbrances	-				-					-
Annual - Cemetery Road Resurface & Ext	4,049.34				4,049.34			4,049.34		4,049.34
Annual - Clean & Repair Head Stones	1,000.00				1,000.00			1,000.00		1,000.00
Art 8, 5/00 - Complete Expansion of Union Cemetery	26,649.95				26,649.95	26,564.75		85.20		85.20
Art 9 5/13 - Expansion of Seaside Cemetery	75,000.00				75,000.00	10,443.65		64,556.35		64,556.35
Art 6 5/02 Capital Budget-Replace Old Water Lines	-				-					-
<b>Municipal Buildings &amp; Grounds:</b>										
Salaries	259,425.00		1,935.60	5,361.24	266,721.84	266,721.84				
Expenses	458,000.00		7,000.00	621.21	465,621.21	589,201.45	(123,580.24)	0.00		
Prior Year Encumbrances	-				-					-
ATM Annual - ADA Compliance	-				-					-
Annual Property Maintenance/Building Maintenance	100,000.00				100,000.00	53,082.17	46,917.83			
Art 9, STM 5/13 - COA Renovations	48,360.00				48,360.00	50,021.30	(1,661.30)	(0.00)		(0.00)
Art 8, 5/00 - Replace Roof Highway Barn Annex	-				-					-
Art 8, 5/99 - Fire Station Roof Repair	-				-					-
<b>Park &amp; Recreation:</b>										
Salaries	866,117.00				866,117.00	847,107.35	19,009.65			
Expenses	164,260.00				164,260.00	150,540.65	13,356.35	363.00		363.00
Prior Year Encumbrances	3,277.08				3,277.08	3,179.13		97.95	97.95	(0.00)
Art 10 5/10 Dump Truck	-				-					-
Art 10 5/10 Large Mowing Machine	-				-					-
Art 6, ATM 5/02 - S Chatham Playground	-				-					-
Art 9, ATM 5/13 - Replace 1 Ton Dump Truct	44,000.00				44,000.00	33,357.00		10,643.00		10,643.00
Art 6 ATM 5/04 Irrigation System Volunteer Park	-				-					-
Art 6 ATM 5/05 Golf Course Stairs	-				-					-

# Town of Chatham – 2014 General Fund Appropriations and Expenditure Ledger

Account	Total ATM and encumbered	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Variance	Closed to Revenue	Balance Encumbered
Art 8 ATM 5/07 Comm Center Outfitting	15,492.80				15,492.80	4,735.57		10,757.23		10,757.23
Art 8 ATM 5/07 Renovation of Park & Rec building	-				-	-		-		-
Art 6, STM 8/27 Skateboard Park	42,500.00				42,500.00			42,500.00		42,500.00
Art 9 5/08 P&R Dump truck with plow	-				-	-		-		-
Art 9 5/08 Comm Center Program Consultant	3,971.11				3,971.11	2,932.72		1,038.39		1,038.39
<b>Total Public Works</b>	<b>5,865,143.63</b>	<b>-</b>	<b>17,851.36</b>	<b>75,000.00</b>	<b>5,957,994.99</b>	<b>5,038,912.40</b>	<b>(1,661.30)</b>	<b>920,743.89</b>	<b>-</b>	<b>-</b>
<b>Council on Aging:</b>										
Salaries	204,653.00			(502.70)	204,150.30	183,041.05	1,661.30	19,447.95	19,447.95	-
Expenses	17,125.00			502.70	17,627.70	17,540.05		87.65	87.65	0.00
Prior Year Encumbrances	-				-	-		-		-
Art 7, 5/01 - Annual Buildings & Grounds Maintenance	-				-	-		-		-
<b>Veterans District:</b>										
Expenses	77,020.00				77,020.00	70,137.06		6,882.94	6,882.94	-
Prior Year Encumbrances	-				-	-		-		-
<b>Contract Public Assistance:</b>										
Prior year encumbrances	-				-	-		-		-
Chatham/Orleans VNA	22,500.00				22,500.00	18,750.00		3,750.00		3,750.00
Monomoy Community Service	111,000.00				111,000.00	111,000.00		-		-
Nauset Workshop	5,500.00				5,500.00	5,500.00		-		-
CC Child Development	5,500.00				5,500.00	5,500.00		-		-
Independence House	4,200.00				4,200.00	4,200.00		-		-
Legal Services of Cape Cod	5,000.00				5,000.00	3,750.00		1,250.00	1,250.00	-
Sight Loss Service	900.00				900.00	900.00		-		-
Big Brother/Big Sister	4,000.00				4,000.00	4,000.00		-		-
Lower Cape Outreach	9,000.00				9,000.00	9,000.00		-		-
Eldredge Public Library	433,892.00				433,892.00	433,892.00		-		-
South Chatham Library	5,100.00				5,100.00	2,550.00		2,550.00	2,550.00	-
Interfaith Council for the Homeless	6,300.00				6,300.00	4,725.00		1,575.00	1,575.00	-
Aids Council (CARES)	2,000.00				2,000.00	2,000.00		-		-
Elder Services of Cape Cod	8,200.00				8,200.00	8,200.00		-		-
Consumer Assistance	250.00			6.00	256.00	256.00		-		-
Operation in from the cold	1,000.00				1,000.00	2,250.00	{1,250.00}	-		-
Duffy Health Center	2,000.00				2,000.00	750.00	1,250.00	-		-
Outer Cape Health Services	2,000.00				2,000.00	2,000.00		-		-
Polished LLC	2,000.00			(714.16)	1,285.84	-		1,285.84	1,285.84	-
Gosnold	8,200.00				8,200.00	8,200.00		-		-
Cultural Council	4,000.00				4,000.00	4,000.00		-		-
Childcare Network Voucher	7,500.00				7,500.00	7,500.00		-		-
ARC of Cape Cod	1,000.00				1,000.00	1,000.00		-		-
<b>Railroad Museum:</b>										
Expenses	3,000.00				3,000.00	1,026.52		1,973.48	1,973.48	-
Prior Year Encumbrances	-				-	-		-		-
<b>Public Ceremonies:</b>										
Expenses	16,000.00			708.16	16,708.16	16,708.16		-		-

# Town of Chatham – 2014 General Fund Appropriations and Expenditure Ledger

Account	Total ATM and encumbered	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Variance	Closed to Revenue	Balance Encumbered
<b>Other Public Events:</b>										
Chatham Band	7,500.00	-	-	-	7,500.00	7,500.00	-	-	-	-
<b>Total Community and Social Services</b>	<b>976,340.00</b>	-	-	-	<b>976,340.00</b>	<b>935,875.84</b>	<b>1,661.30</b>	<b>38,802.86</b>		
<b>Debt Service:</b>										
Principal	5,282,623.00	-	-	-	5,282,623.00	4,752,367.26	122,041.73	408,214.01	408,214.01	-
Interest - Long-term	2,372,960.00	-	-	-	2,372,960.00	2,681,645.57	(122,041.73)	(186,643.84)	(186,643.84)	-
Interest - Short-term	250,000.00	-	-	(235,000.00)	15,000.00	32,466.72		(17,466.72)	(17,466.72)	-
<b>Total Debt Service</b>	<b>7,905,583.00</b>	-	-	<b>(235,000.00)</b>	<b>7,670,583.00</b>	<b>7,466,479.55</b>	-	<b>204,103.45</b>		
<b>Employee Benefits:</b>										
Prior Year Encumbrances	4,810.00	-	-	-	4,810.00	4,810.00	-	-	-	-
Workers Compensation	55,000.00	-	-	-	55,000.00	60,325.46	-	(5,325.46)	(5,325.46)	-
Medicare/Social Security	125,000.00	-	-	-	125,000.00	137,255.44	-	(12,255.44)	(12,255.44)	-
Unemployment	50,000.00	-	-	(3,000.00)	47,000.00	23,521.34	-	23,478.66	22,374.45	<b>1,104.21</b>
Public Safety Employee Injury Insurance	20,000.00	-	-	-	20,000.00	18,451.00	-	1,549.00	1,549.00	-
Barnstable County Retirement	1,612,647.00	-	-	(30,731.00)	1,581,916.00	1,581,916.00	-	-	-	-
Group Health Insurance	2,090,263.00	-	-	193,731.00	2,283,994.00	2,290,336.55	-	(6,342.55)	(6,342.55)	(0.00)
Prior year encumbrances	-	-	-	-	-	-	-	-	-	-
<b>Total Employee Benefits</b>	<b>3,957,720.00</b>	-	-	<b>160,000.00</b>	<b>4,117,720.00</b>	<b>4,116,615.79</b>	-	<b>1,104.21</b>		
	39,800,076.47	-	-	0.00	39,800,076.47	36,557,541.39	0.00	3,242,535.08	490,163.82	2,774,156.40

# Town of Chatham – Balance Sheet June 30, 2014 – Special Revenue Fund

## ASSETS

Cash	\$2,788,659.97
Land Bank Receivables 2014	\$10,708.56
Land Bank Receivables 2013	\$1,955.38
Land Bank Receivables 2012	\$195.73
Land Bank Receivables 2011	(\$0.45)
Land Bank Receivables 2010	(\$69.70)
Land Bank Receivables 2009	\$23.57
Land Bank Receivables 2008	\$41.51
Land Bank Receivables 2007	(\$10.65)
Land Bank Receivables 2006	(\$0.02)
Land Bank Receivables 2005	<u>\$100.59</u>

Total Assets	<u>\$2,801,604.49</u>
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## LIABILITIES & FUND EQUITIES

### Liabilities:

Warrants Payable	\$50,704.35
Deferred Revenue-Land Bank	<u>\$12,944.52</u>
Total Liabilities	\$63,648.87

### Fund Equities

#### Federal Grants:

Cops Fast	\$1,367.00
Cops More	\$47.46
Police Vests Grant	(\$108.61)
Micro Loan	\$92.60
Haz Mitigation EIR Grant	\$280.68
Morris Island USFWS Grant	(\$1,820.00)
Business Bldrs Progr	\$47.11
Airport Commission	\$13,872.14
Anti-terrorism	<u>\$1,062.29</u>
	\$14,840.67

#### State & County Grants:

Chapter 90 - Training Field	\$0.00
County CAT Grant	\$10,080.00
Community Policing	(\$21.70)
Underage Drinking	\$1,012.86
S.A.F.E. Fire	\$3,154.29
Firefighter Safety Equipment	\$2,749.80
Haz/Mat Fire	\$0.00
MCE_BCEHO EMS	\$1,440.00
Firefighter Training	\$1,750.00
CPR Class	\$113.12
Coastal Retrofit	\$2,982.45
Energy Efficiency Grant	\$59,403.00
Cape Cod Comm Pathways	\$4,495.09
TAP Grant Affordable Housing	\$258.50
DLTA Affordable Housing	\$10,000.00
FEMA/MEMA Storm	\$10,385.06
EMPG/Port Security Grant	\$2,382.60
Shellfish - County	\$5,000.00
Pump Out Grant	\$19,196.42
Fish Pier North Jog Float Grant	\$1,176.08
DLTA Mooring Grant	\$0.00

## Town of Chatham – Balance Sheet June 30, 2014 – Special Revenue Funds

Seaport Grant	\$53,173.00
WRRP Grant	(\$53,015.46)
St Aid to Highways	\$74.89
DEP Paint Shed	\$2,540.91
MRIP recycling	\$1,313.68
DEP SRMP Grant	\$105.00
Beach Monitoring	\$5,009.11
COA State Grant	\$6,574.01
Eldredge Public Library	\$0.00
So, Chatham Library	\$932.27
Arts Lottery	\$0.00
Cultural Council State Operating	\$160.46
Click it or Ticket	\$4,340.44
County Funds Bike Path	<u>(\$98.81)</u>
	\$156,667.07
Revolving:	
Commercial Shellfish	\$29,886.39
Airport Revolving	\$50,400.47
Park & Recreation	\$48,253.23
Inspectional Services	\$129,336.65
Bassett House	\$28,200.45
Recycling Revolving	<u>\$2,054.25</u>
	\$288,131.44
Receipts Reserved for Appropriation:	
Land Bank -undesignated fund balance	\$1,145,153.92
Elections & Registration	\$4,873.00
Sale of Town Land	\$1,500.00
Wetlands Protection	\$178,161.87
Waterways Improvement	\$398,188.87
Sale of Cemetery Lots	\$20,725.00
Railroad Museum	<u>\$10,094.60</u>
	\$1,758,697.26
Other:	
Premium on Bonds	\$0.00
Public Ceremonies	\$576.83
Peg Access	\$80,040.29
Youth Outreach	\$2,563.56
Conservation Fund Donation	\$19,659.88
Wetlands Consultant	\$1,500.00
Old Comers/Woodland	\$245.69
Wildfire Management Grant	\$112.11
Conservation Commission By Law Filing Fees	\$65,632.84
Barnstable County Land Management	\$430.35
Damages to Municipal Property	\$4,589.27
Damages to Police Property	\$4,230.85
Police Restitution	\$840.00
Police Donations	\$2,657.99
Disabilities Gifts	\$266.21
Volunteer Park Donation	\$5,320.37
Pleasant Bay Alliance	\$165,511.33
Sudbury Donation	\$12,500.00
Kelley Foundation	\$8,000.00
Fertilizer Study	\$6,808.46
Freshwater Fund	\$10,800.00
Sears Point Consultant	\$1,090.00

**Town of Chatham – Balance Sheet June 30, 2014 – Special Revenue Funds**

Strong Island Stairway	\$2,700.00
Water Street Town Landing Project	\$1,208.00
HMGP1813 Erosion Grant	(\$12,760.38)
COA Enrichment	\$87,092.54
MARTAP Grant	\$0.00
Van Schassen Gift COA	\$12,928.84
Park & Rec Donations	(\$623.52)
Park Damages to Town Property	\$1,415.00
Railroad Donations	\$3,351.96
Bikeways Donations	\$330.03
Windmill Preservation Donations	\$45.00
Samuel Hawes Park	\$551.26
Underground Utility Comm	\$6,049.83
Historical Commission	\$0.00
Cultural Council	\$22,602.71
Bassett House Gifts	\$250.00
Public Ceremonies Donations	<u>\$1,101.88</u>
	\$519,619.18
Total Fund Equities	<u>\$2,737,955.62</u>
Total Liabilities & Fund Equities	<u>\$2,801,604.49</u>

**Town of Chatham – Balance Sheet June 30, 2015 – Community Preservation Fund**

ASSETS

Cash	2,253,035.33
Community Preservation FY 2005	0
Community Preservation FY 2007	-5.34
Community Preservation FY 2008	20.91
Community Preservation FY 2009	12.30
Community Preservation FY 2010	-75.56
Community Preservation FY 2011	-20.61
Community Preservation FY 2012	221.99
Community Preservation FY 2013	1,621.93
Community Preservation FY 2014	8,473.69
Total Assets	<u>2,263,284.64</u>

LIABILITIES

Warrants Payable	5,034.00
Deferred Revenue CPA Receivables	10,249.31
Total Liabilities	15,283.31

FUND EQUITIES

Unreserved Fund Equity	1,352,442.82
Reserve for Historic Preservation	-
Reserve for Open Space	-
Reserve for Community Housing	-
Reserve for Encumbrances	<u>895,558.51</u>
	2,248,001.33
Total Liabilities & Fund Equities	<u>2,263,284.64</u>

**Town of Chatham** – Balance Sheet June 30, 2014 – Special Revenue Funds – School

	ASSETS	
Cash		113,452.73
	LIABILITIES & FUND EQUITIES	
Liabilities:		
Warrants Payable		-
Fund Equities:		
School Lunch		383.86
Federal Grants:		
Race to the Top		-
Improving Education		-
		<hr/>
		-
State & County Grants:		
Tech Prep County Grant		-
Academic Support		-
Full Day Kindergarten		-
Circuit Breaker		-
		<hr/>
		-
Revolving:		
Adult Education		-
School Building Use		-
Lost Text Book		-
Athletic Fund		-
		<hr/>
		-
Other Purposes:		
Chatham Robot Camp		-
Friends of P.B. M/S		-
Under Chatham Blue		-
Friends of Pleasant Bay Elem		-
Friends of Pleasant Bay High School		-
Together We Can		-
Skate Board Park		-
Friends of Trees		-
School to Career		-
Educational Access		113,068.87
Environmental Education Grant		-
Before/After School		-
Outreach School Education Grant		-
		<hr/>
		113,068.87
Total Fund Equities		<hr/>
		113,452.73
Total Liabilities & Fund Equities		<hr/> <hr/>
		113,452.73
		-



# Town of Chatham – Combining WTB – SRFs – Fiscal 2014

	<u>Bikeways Donations</u>	<u>Undgrnd Util Committee</u>	<u>Youth OR Donation</u>	<u>Premium on Bonds</u>	<u>Wetlands Protect F</u>	<u>Cons gifts/donations</u>	<u>Wetlands Consultant</u>	<u>Old Corners Woodland</u>	<u>Wildfire Mgmt Grant</u>	<u>ConsCom By-law Filing</u>
<b>Revenue</b>										
Property taxes										
Motor vehicle excise										
Vessel and other excise										
Penalties and interest										
Licenses and permits										
Charges for services										
Fines and forfeitures										
Investment income										
Contributions and donations			6,527.00		17,403.00	750.00	-			21,815.50
PILOT										
Departmental and other	100.00		9,607.00							
Intergovernmental-federal										
Intergovernmental-other										
Total revenue	100.00	-	16,134.00	-	17,403.00	750.00	-	-	-	21,815.50
<b>Expenditures</b>										
General government										
Public safety										
Education										
Public works										
Comm & econ. Development										
Health and human services										
Culture and recreation			15,135.33							
Coastal Resources (Wtr.Ways)						813.00				
State and county assessments										
Total expenditures	-	-	15,135.33	-	-	813.00	-	-	-	-
<b>OFS/(U)</b>										
Transfers in										
Transfers out					(10,000.00)					
Bond proceeds										
Sale of capital assets										
Total ofs/(u)					(10,000.00)	-				-
Net change	100.00	-	998.67	-	7,403.00	(63.00)	-	-	-	21,815.50
Fund balance - b.o.y.	230.03	6,049.83	1,564.89	-	170,758.87	19,722.88	1,500.00	245.69	112.11	43,817.34
Fund balance - e.o.y.	330.03	6,049.83	2,563.56	-	178,161.87	19,659.88	1,500.00	245.69	112.11	65,632.84
Fund balance proof	-	-	-	-	-	-	-	-	-	-



# Town of Chatham – Combining WTB – SRFs – Fiscal 2014

	Anti-Terrorism Grant	Click It or Ticket	Underage Drinking	Police Restitution	Gifts & Donations	S.A.F.E. Grant	HAZ/MAT Grant	MCE-BCEHO EMS	Firefighter Safety Equip	Firefighting Training	CPR Class
<b>Revenue</b>											
Property taxes											
Motor vehicle excise											
Vessel and other excise											
Penalties and interest											
Licenses and permits											
Charges for services											
Fines and forfeitures											
Investment income											
Contributions and donations					150.00						
PILOT											
Departmental and other											
Intergovernmental-federal						6,904.00					
Intergovernmental-other						6,904.00					
<b>Total revenue</b>					150.00	6,904.00					
<b>Expenditures</b>											
General government											
Public safety						6,223.43					
Education											
Public works											
Comm & econ. Development											
Health and human services											
Culture and recreation											
Coastal Resources (Wtr. Ways)											
State and county assessments											
<b>Total expenditures</b>						6,223.43					
<b>OFS/(U)</b>											
Transfers in											
Transfers out											
Bond proceeds											
Sale of capital assets											
<b>Total ofs/(u)</b>											
Net change					150.00	680.57					
Fund balance - b.o.y.	1,062.29	4,340.44	1,012.86	840.00	2,507.99	2,473.72		1,440.00	2,749.80	1,750.00	113.12
Fund balance - e.o.y.	1,062.29	4,340.44	1,012.86	840.00	2,657.99	3,154.29		1,440.00	2,749.80	1,750.00	113.12
Fund balance proof											



# Town of Chatham – Combining WTB – SRFs – Fiscal 2014

	Energy Effic Grant	CC Comm Pathways	Bus Build Program	Gifts & Don Volunteer Pk	Shellfish Revolving	Shellfish County Grant	Port Security Grant	Seaport Grant	Alliance Account	Sudbury Found Grant
<b>Revenue</b>										
Property taxes										
Motor vehicle excise										
Vessel and other excise										
Penalties and interest					37,200.00					
Licenses and permits										
Charges for services										
Fines and forfeitures					49.82					
Investment income										
Contributions and donations										
PILOT										
Departmental and other										
Intergovernmental-federal								52,750.00	61,116.00	
Intergovernmental-other								52,750.00	61,116.00	
Total revenue					37,249.82					
<b>Expenditures</b>										
General government										
Public safety										
Education										
Public works										
Comm & econ. Development										
Health and human services										
Culture and recreation										
Coastal Resources (Wtr. Ways)					56,583.53			19,220.00	82,377.05	
State and county assessments										
Total expenditures					56,583.53			19,220.00	82,377.05	
<b>OFS/(U)</b>										
Transfers in										
Transfers out									32,774.00	
Bond proceeds										
Sale of capital assets										
Total ofs/(u)									32,774.00	
Net change					(19,333.71)			33,530.00	11,512.95	
Fund balance - b.o.y.	59,403.00	4,495.09	47.11	5,320.37	49,220.10	5,000.00	2,382.60	19,643.00	153,998.38	12,500.00
Fund balance - e.o.y.	59,403.00	4,495.09	47.11	5,320.37	29,886.39	5,000.00	2,382.60	53,173.00	165,511.33	12,500.00
Fund balance proof										



# Town of Chatham – Combining WTB – SRFs – Fiscal 2014

	Fish Pier North Jog Float Grant	WWRP Grant	State Aid Highways	State Aid Highways	Morris Island USEWS Grant	DEP Paint Shed	MRIP Recycle Grant	DEP SRMP Grant	Airport Rev F Ch44 Sec53E
<b>Revenue</b>									
Property taxes									
Motor vehicle excise									
Vessel and other excise									
Penalties and interest									
Licenses and permits									
Charges for services									
Fines and forfeitures									
Investment income									
Contributions and donations									
PILOT									
Departmental and other									47,469.99
Intergovernmental-federal									
Intergovernmental-other			120,390.55					8,570.00	
Total revenue			120,390.55					8,570.00	47,469.99
<b>Expenditures</b>									
General government									
Public safety									
Education									
Public works		53,015.46			1,820.00			8,465.00	19,220.00
Comm & econ. Development									
Health and human services									
Culture and recreation									
Coastal Resources (Wtr.Ways)									
State and county assessments									
Total expenditures		53,015.46			1,820.00			8,465.00	19,220.00
<b>OFS/(U)</b>									
Transfers in									
Transfers out									
Bond proceeds									
Sale of capital assets									
Total ofs/(u)									
Net change		(53,015.46)	120,390.55		(1,820.00)			105.00	28,249.99
Fund balance - b.o.y.	1,176.08		74.89	(120,390.55)		2,540.91	1,313.68		22,150.48
Fund balance - e.o.y.	1,176.08	(53,015.46)	74.89		(1,820.00)	2,540.91	1,313.68	105.00	50,400.47
Fund balance proof									



# Town of Chatham – Combining WTB – SRFs – Fiscal 2014

	State Aid to Lib S Chatham	Park/Rec Fund	Park/Rec Donations	Dam to T Prop Ins Proceeds	Railrd Museum Rec Res Fund	Railroad Donations	Historical Comm Don	Windmill Preservation	Arts Lottery State Grant	Chatham Cult Council Don
<b>Revenue</b>										
Property taxes										
Motor vehicle excise										
Vessel and other excise										
Penalties and interest										
Licenses and permits										
Charges for services										
Fines and forfeitures										
Investment income			900.00		5,007.50	175.00				15.71
Contributions and donations										9,130.00
PILOT										
Departmental and other		56,112.52								
Intergovernmental-federal	333.42								4,250.00	
Intergovernmental-other	333.42	56,112.52	900.00		5,007.50	175.00			4,250.00	9,145.71
Total revenue										
<b>Expenditures</b>										
General government										
Public safety										
Education										
Public works										
Comm & econ. Development										
Health and human services										
Culture and recreation	243.37	44,048.51	1,953.52						4,250.00	5,757.17
Coastal Resources (Wtr. Ways)										
State and county assessments										
Total expenditures	243.37	44,048.51	1,953.52						4,250.00	5,757.17
<b>OFS/(U)</b>										
Transfers in										
Transfers out					(3,000.00)					
Bond proceeds										
Sale of capital assets					(3,000.00)					
Total ofs/(u)										
Net change	90.05	12,064.01	(1,053.52)		2,007.50	175.00				3,388.54
Fund balance - b.o.y.	842.22	36,189.22	430.00	1,415.00	8,087.10	3,176.96		45.00		19,214.17
Fund balance - e.o.y.	932.27	48,253.23	(623.52)	1,415.00	10,094.60	3,351.96		45.00		22,602.71
Fund balance proof										



# Town of Chatham – Combining WTB – SRFs – Fiscal 2014

	<u>Police - Weir</u>	<u>Fire Weir</u>	<u>Scholarship</u>	<u>Jean</u>	<u>Luce Union</u>	<u>Chase Seaside</u>	<u>Pearl</u>	<u>Mack</u>	<u>Community</u>	<u>Water</u>
<u>Revenue</u>	<u>Bequest</u>	<u>Bequest</u>	<u>Fund</u>	<u>Gardner</u>	<u>Cemetery</u>	<u>Cemetery</u>	<u>Nickerson</u>	<u>Memorial</u>	<u>Preservation</u>	<u>Fund</u>
Property taxes									764,083.94	
Motor vehicle excise										23,570.82
Vessel and other excise										2,425,270.04
Penalties and interest										
Licenses and permits										
Charges for services										
Fines and forfeitures										
Investment income		-	40.95	23.26	5.42	113.61	12.59	86.69	16,357.25	
Contributions and donations									3,343.06	
PILOT										
Departmental and other										241,591.22
Intergovernmental-federal										
Intergovernmental-other									476,583.00	
Total revenue	-	-	40.95	23.26	5.42	113.61	12.59	86.69	1,260,367.25	2,690,432.08
<b>Expenditures</b>										
General government									787,491.97	
Public safety										
Education										
Public works										
Comm & econ. Development										2,302,527.72
Health and human services										
Culture and recreation										
Coastal Resources (Wtr.Ways)										
State and county assessments										
Total expenditures	-	-	-	-	-	-	-	-	787,491.97	2,302,527.72
<b>OFS/(U)</b>										
Transfers in										
Transfers out										400,000.00
Bond proceeds										(644,875.94)
Sale of capital assets										
Total ofs/(u)	-	-	-	-	-	-	-	-	-	(244,875.94)
Net change	-	-	40.95	23.26	5.42	113.61	12.59	86.69	472,875.28	143,028.42
Fund balance - b.o.y.	15,506.30	-	3,019.90	1,716.27	400.80	8,382.85	929.44	6,396.71	1,775,126.05	2,448,879.56
Fund balance - e.o.y.	15,506.30	-	3,060.85	1,739.53	406.22	8,496.46	942.03	6,483.40	2,248,001.33	2,591,907.98
Fund balance proof	-	-	-	-	-	-	-	-	-	-

**Town of Chatham** – Balance Sheet June 30, 2014 – Capital Projects – General

ASSETS	
Cash	-1,673,890.48
Notes Receivable	<u>28,698,767.00</u>
Total Assets	<u>27,024,876.52</u>
FUND EQUITIES	
Warrants Payable	120,231.25
BANS Payable	2,570,000.00
Interim Notes Payable-MWPAT	28,698,767.00
Fund Equities:	
Land Acquisition Kolb Property	331.12
Land Acquisition- Edson Property	0.00
Community Center	87,326.47
Fire Station	-361,259.93
PD Annex	13,239.70
Mill Hill Road	0.00
Main Street Reconstruction	65,867.82
School Building Project Art9 STM 11/95	191.75
Volunteer Bike Spur	0.00
Parliament & Northgate Road Acceptance	0.00
Road Projects	-51,996.39
El Street/Skyway Road	-18,440.03
Wastewater	-4,099,382.24
Total Fund Equities	<u>-4,364,121.73</u>
Total Liabilities & Fund Equities	<u>27,024,876.52</u>

**Town of Chatham** – Balance Sheet June 30, 2014 – Capital Projects – Water

ASSETS	
Cash	780,387.38
Total Assets	<u>780,387.38</u>
LIABILITIES & FUND EQUITIES	
Liabilities:	
Warrants Payable	0.00
BANS Payable	<u>1,410,000.00</u>
Total Liabilities	1,410,000.00
Fund Equities:	
Chemical Feed Building	165,168.28
Iron Removal Treatment Facilities	-225,100.00
Town Forest Pump House	23,332.44
Supply Well	-190,459.04
Water Mains	-368,907.14
Water Mains (2013)	-33,647.16
Total Fund Equities	-629,612.62
Total Liabilities & Fund Equities	<u>780,387.38</u>

## Town of Chatham – Balance Sheet June 30, 2014 – Water Fund

### ASSETS

Cash		2,651,840.86
Water Rate Liens	1,301.77	
Water Rate Liens Committed Interest	69.20	
2009 Water Rates Receivable	-170.35	
2010 Water Rates Receivable	-331.22	
2011 Water Rates Receivable	6,562.53	
2012 Water Rates Receivable	-8,949.10	
2013 Water Rates Receivable	49,981.41	
2014 Water Rates Receivable	157,016.81	
2008 & Prior Miscellaneous Water	-812.89	
2009 Miscellaneous Water	-150.00	
2010 Miscellaneous Water	-265.30	
2011 Miscellaneous Water	-2,122.23	
2012 Miscellaneous Water	-246.23	
2013 Miscellaneous Water	2,974.17	
2014 Miscellaneous Water	11,889.00	
		216,747.57
Apportioned Leases Receivable		921,292.49
<b>Total Assets</b>		<b><u>3,789,880.92</u></b>

### LIABILITIES & FUND EQUITIES

Liabilities:		
Warrants Payable		59,554.94
Due to General Fund		35.00
Deferred Revenue Water Receivables		216,747.57
Deferred Revenue Apportioned Leases		921,292.49
<b>Total Liabilities</b>		<b>1,197,630.00</b>
Fund Equities:		
Reserve for Encumbrances		336,234.59
Reserve for expenditure		1,000,000.00
Unreserved Fund Equity		<u>1,256,016.33</u>
<b>Total Fund Equities</b>		<b>2,592,250.92</b>
<b>Total Liabilities &amp; Fund Equities</b>		<b><u>3,789,880.92</u></b>

## Town of Chatham – Water Fund Appropriations & Expenditures – Year Ended June 30, 2014

Description	Balance July 1, 2013	Water & Tax Rates	Water Surplus	Original Budget	Final Budget	Expenditures and Encumbrance:	Budget Variance	Closed to Revenue	Balance 30-Jun-14
Salaries	0.00	177,804.88		177,804.88	177,804.88	121,442.71	56,362.17	56,362.17	0.00
Expenses		1,178,600.00		1,178,600.00	1,178,600.00	1,211,422.25	-32,822.25	-32,822.25	0.00
Prior encumbrances	3,242.62	0.00		3,242.62	3,242.62	1,250.00	1,992.62	1,992.62	0.00
To General Fund							0.00	0.00	
Debt Service:									
Principal	0.00	689,039.04		689,039.04	689,039.04	689,687.94	-648.90	-648.90	0.00
Interest - Long-term	0.00	215,379.61		215,379.61	215,379.61	214,730.71	648.90	648.90	0.00
Interest - Short-term	0.00	100,000.00		100,000.00	100,000.00	0.00	100,000.00	100,000.00	0.00
Special Revenue Fund:									
Articles:									
Art 10 5/09 Water Storage Tank	50,363.88			50,363.88	50,363.88	0.00	50,363.88	0.00	50,363.88
Art 13 ATM Chemical Feed Building	0.00			0.00	0.00		0.00	0.00	0.00
Art 11 ATM 5/10 Water Storage Tanks	3,514.73			3,514.73	3,514.73	0.00	3,514.73	0.00	3,514.73
Art 8, 5/96 - Monitor Groundwater	6.49			6.49	6.49	0.00	6.49	0.00	6.49
Art 8, ATM 5/99 - Training Field Well Grndwtr Mon	3,846.71			3,846.71	3,846.71		3,846.71	0.00	3,846.71
Art 11, ATM 5/13 - Iron Treatment Plant OPM	0.00		100,000.00	100,000.00	100,000.00	26,606.61	73,393.39	0.00	73,393.39
Art 12, ATM 5/13 - Emergency Generators Wells	0.00		150,000.00	150,000.00	150,000.00	10,800.00	139,200.00	0.00	139,200.00
Art 13, ATM 5/13 - Asset Management System	0.00		60,000.00	60,000.00	60,000.00	50,900.00	9,100.00	0.00	9,100.00
Art 3, STM 1/02 - Water Capital Supplement	28,678.20			28,678.20	28,678.20		28,678.20	0.00	28,678.20
Art 6, ATM Vulnerability Assessment	3,818.69		0.00	3,818.69	3,818.69	0.00	3,818.69	0.00	3,818.69
	93,471.32	2,360,823.53	310,000.00	2,764,294.85	2,764,294.85	2,326,840.22	437,454.63	125,532.54	311,922.09

## Town of Chatham – Balance Sheet June 30, 2014 – Trust Funds

ASSETS		
Restricted Cash	558,505.94	
Reynard Stocks	9,990.75	
Westgate Stocks		
Expendable Cash	<u>2,109,987.94</u>	
Total Assets		<u><u>2,678,484.63</u></u>
LIABILITIES & FUND EQUITIES		
Liabilities:		
Warrants Payable	0.00	
Total Liabilities		
Fund Equities:		
Non-Expendable Trust Funds:		
Reynard Principal	9,990.75	
Westgate Principal	129,224.73	
Perpetual Care Principal	393,730.00	
Spurling Principal	1,000.00	
Arey Principal	200.00	
Lincoln Principal	2,000.00	
Bearsse Principal	250.00	
Briggs Principal	2,000.00	
Cox Railroad Principal	5,087.00	
Chase Park Principal	22,514.21	
Wm. Nickerson Principal	<u>2,500.00</u>	
Total Non-Expendable Fund Equities		568,496.69
Expendable Trust Funds:		
Stabilization	1,765,908.92	
Affordable Housing Trust	95,000.00	
Retirement	0.45	
OPEB Trust	102,543.86	
Law Enforcement	18.13	
Federally Forfeited Property	1,833.66	
Police Bequest	15,506.30	
Fire Bequest	0.00	
Reynard	59,991.67	
Westgate	9,440.25	
Scholarship	3,060.85	
Perpetual Care	8,691.44	
Spurling	1,613.52	
Arey	864.69	
Lincoln	5,370.42	
Bearsse	704.60	
Briggs	2,423.92	
Gardner	1,739.53	
Luce Union	406.22	
Chase Seaside	8,496.46	
Pearl Nickerson	942.03	
Chase Park	14,391.28	
Mack Memorial	6,483.40	
Wm Nickerson	1,520.65	
Cox Railroad Museum	<u>3,035.69</u>	
Total Expendable Fund Equities		<u>2,109,987.94</u>
Total Liabilities & Fund Equities		<u><u>2,678,484.63</u></u>

## Town of Chatham – Balance Sheet June 30, 2014 – Agency Fund

ASSETS	
Cash	\$929,110.45
Police Special Details	\$43,674.34
Meal tax	\$18.29
	<u>\$972,803.08</u>
LIABILITIES	
Warrants Payable	\$19,153.80
High School Treasury Student Activities	\$0.00
Middle School Treasury Student Activities	\$0.00
Elementary Treasury - Student Activities	\$0.00
Medical Insurance Refunds	\$1,669.02
MA Firearms Permits	\$5,825.00
Sales tax	\$42.66
Police Detail	\$0.00
Fire Detail	\$2,287.52
Main St School Special Details	\$2,813.56
Strong Island Detail	\$100.00
Agency Interest	\$12,403.70
Guarantee Deposits - Planning Board	\$428,997.74
Guarantee Deposits - Signs	\$385.00
Guarantee Deposits - Water	\$23,115.28
Guarantee Deposits - Miscellaneous	\$13,407.33
Guarantee Deposits - Roads	\$6,500.00
Guarantee Deposits - COA	\$1,528.39
Watershed Land Eminent Domain	\$3,228.90
Peoples Cemetery	\$8,661.04
Conservation Land	\$48,247.27
Goose Pond Land	\$39,856.34
Wordell Land Escrow	\$2,549.88
Eldredge Lot 11	\$148,903.98
Eldredge Lot 23	\$59,561.94
Eldredge Lot 19	\$22,773.72
Chatham Fish & Lobster	\$0.00
Finast Seafood	\$184.18
Nantucket Fish & Lobster	\$3,000.00
CodCommunications	\$116,396.14
Deputy Collector Fees	\$1,210.69
Total Liabilities	\$972,803.08

## Town of Chatham – Balance Sheet June 30, 2014 – Enterprise Fund

ASSETS	
Cash	187,301.99
Total Assets	<u>187,301.99</u>
LIABILITIES & FUND EQUITIES	
Liabilities:	
Warrants Payable	0.00
Total Liabilities	0.00
Fund Equities:	
Unreserved Fund Equity	187,301.99
Total Fund Equities	187,301.99
Total Liabilities & Fund Equities	<u>187,301.99</u>

**Town of Chatham** – Balance Sheet June 30, 2014 – Debt – Water

ASSETS

Amounts to be Provided for Payment of Bonds	4,935,571.00	
Loans Authorized	7,683,000.00	
		<u>12,618,571.00</u>

LIABILITIES

Bonds Payable:		
WaterMains (11, 01)	780,000.00	
Town Forest Pump House	545,000.00	
Water Standpipe	540,000.00	
Water	15,318.00	
Water Mains	210,000.00	
Water Standpipe	70,000.00	
Well and Pump Station	165,000.00	
Water Mains USDA	437,500.00	
Pumping Station	21,321.00	
Well Exploration	110,000.00	
Alarm Systems	8,073.00	
Water Mains	11,385.00	
Well and Pump	16,974.00	
Water Mains	250,000.00	
Water Bond Refunding	290,000.00	
Water Standpipe	120,000.00	
Chemical Feed Building	420,000.00	
Well and Pump Station	435,000.00	
Water Mains	<u>490,000.00</u>	
		4,935,571.00
Loans Authorized & Unissued		<u>7,683,000.00</u>
Total Liabilities		<u>12,618,571.00</u>

**Town of Chatham – General Fund – Revenues, Expenditures & Changes in Fund Equity –  
Year Ended June 30, 2014**

Revenues	
Real Estate Taxes	29,110,036.86
Personal Property Taxes	178,495.00
Tax Liens-Redeemed	191,803.23
Deferred Real Estate Receipts	24,690.76
Local Receipts (see budget/actual)	7,144,105.95
State Receipts (see budget/actual)	<u>1,163,022.00</u>
Total Revenues	37,812,153.80
Expenditures:	
See Appropriation & Expenditure schedule	36,524,767.39
State and County Expenditures	<u>626,980.00</u>
Total Expenditures	37,151,747.39
Revenues over (under) Expenditures	660,406.41
Other Financing Sources and Uses:	
Transfer in from Special Revenue Funds	1,234,994.00
Transfer in from Capital Projects Fund	-
Transfer in from Water Fund	269,533.00
Transfer in from Trust Funds	1,000.00
Transfer out to Trust Funds	-
Transfer out to Agency Fund	-
Transfer out to Special Revenue Fund	(32,774.00)
Transfer out to Water Fund	(400,000.00)
Total Other Financing Sources and Uses	1,072,753.00
Revenues and Other Financing Sources over (under) Expenditures and Other Financing Uses	1,733,159.41
Fund Equity Beginning of Year	7,082,733.13
Fund Equity End of Year	8,815,892.54

**Town of Chatham – Transfer Schedule – Year Ended June 30, 2014**

<u>Source</u>	<u>General Fund</u>	<u>SRF Town</u>	<u>SRF School</u>	<u>CPF General</u>	<u>CPF Water</u>	<u>Water Fund</u>	<u>Trust Funds</u>	<u>Total</u>
Waterways Improvement	260,000.00	-260,000.00						0.00
Land Bank	926,994.00	-926,994.00						0.00
Shellfish Revolving	0.00	0.00						0.00
Wetlands Protection Fund	10,000.00	-10,000.00						0.00
Cemetery Sale of Lots	5,000.00	-5,000.00						0.00
Railroad Museum	3,000.00	-3,000.00						0.00
PEG Access Funds	30,000.00	-30,000.00						0.00
Perpetual Care	1,000.00						-1,000.00	0.00
Stabilization	0.00						0.00	0.00
Water Overhead	269,533.00				375,000.00	-644,533.00		0.00
<b>Subtotal</b>	<b>1,505,527.00</b>	<b>-1,234,994.00</b>	<b>0.00</b>	<b>0.00</b>	<b>375,000.00</b>	<b>-644,533.00</b>	<b>-1,000.00</b>	<b>0.00</b>
Pleasant Bay Alliance	-32,774.00	32,774.00						0.00
Railroad Museum	0.00	0.00						0.00
Agency Fund- Sch Custodian	0.00						0.00	0.00
Agency Fund- Meals tax	0.00						0.00	0.00
Stabilization	0.00						0.00	0.00
Water Tax Rate Subsidy	-400,000.00				400,000.00			0.00
<b>Subtotal</b>	<b>-432,774.00</b>	<b>32,774.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>400,000.00</b>	<b>0.00</b>	<b>0.00</b>

NOTE: transfer of \$375,000 from WF to WCPF based on TM vote May 2010 for Chemical Feed Building - transfer had not been made

## Town of Chatham – State Local Receipts – Budget vs. Actual – Year Ended June 30, 2014

	<u>Budget</u>	<u>Actual</u>	<u>Budget Savings (Deficiency)</u>
<b>Local Receipts:</b>			
Motor Vehicle Excise	935,000.00	1,090,584.93	155,584.93
Hotel/Motel Excise	1,065,000.00	1,233,095.72	168,095.72
Local Meals Tax	230,000.00	348,932.53	118,932.53
Boat Excise	30,000.00	36,556.57	6,556.57
Penalties & Interest	100,000.00	261,053.08	161,053.08
Rollback Taxes			-
P.I.L.O.T.S.	20,000.00	25,995.80	5,995.80
Charges for service-sewer	300,000.00	364,694.22	64,694.22
Charges for service-trash	890,000.00	956,233.67	66,233.67
Park & Rec Charges	400,000.00	461,106.10	61,106.10
Other Revenue	540,000.00	636,124.41	96,124.41
Fees	150,000.00	190,712.88	40,712.88
Rentals	90,000.00	167,515.00	77,515.00
Other Dept. Revenue	50,000.00	58,489.92	8,489.92
Licenses & Permits	620,000.00	763,508.78	143,508.78
Special Assessments	100,000.00	169,916.43	69,916.43
Fines & Forfeits	50,000.00	59,566.98	9,566.98
Investment Income	20,000.00	19,237.08	(762.92)
Miscellaneous Revenue	3,200.00	2,544.47	(655.53)
E Rate School telephone reimb		-	
Non Miscellaneous Rev.	332,602.00	288,642.77	(43,959.23)
Medicaid Reimbursement		80.00	80.00
<b>Total Local</b>	<b>\$ 5,925,802.00</b>	<b>\$ 7,134,591.34</b>	<b>\$ 1,208,789.34</b>
 <b>State Receipts:</b>			
School aid CH 70	-	-	-
School transportation			-
Charter School Assess. Reimb.	-	-	-
Charter School Capital Facility			-
Quinn bill	-	-	-
Exemptions-Vets, Blind & Elderly			
Unrestricted General aid	127,294.00	130,303.00	3,009.00
Veterans Benefits	33,466.00	23,178.00	(10,288.00)
Exemptions-Vets, Blind & Elderly	31,267.00	57,929.00	26,662.00
<b>Total State</b>	<b>\$192,027.00</b>	<b>\$ 211,410.00</b>	<b>\$ 19,383.00</b>
 <b>Total Local &amp; State</b>	 <b>\$ 6,117,829.00</b>	 <b>\$ 7,346,001.34</b>	 <b>\$ 1,228,172.34</b>

## Town of Chatham – Balance Sheet June 30, 2014 - Debt - General

ASSETS		
Amounts to be Provided for Payment of Bonds	73,430,657.10	
Loans Authorized	13,157,868.00	
<b>Total Assets</b>		<u>86,588,525.10</u>
LIABILITIES		
Bonds Payable:		
Library Addition (5, 11/87)	57,339.00	
COA Building (30,5/94)	20,079.00	
School Construction (9, 11/95)	4,809,680.00	
Middle Road Land Acquisition (23, 5/93)	4,761.00	
Town Forest Nickerson Land (21, 5/92)	26,289.00	
Solonche Land (77/89)	18,837.00	
Refunding Issue - Land	211,761.00	
Road Betterments 18=6 03	0.00	
Community Center 11-03	450,000.00	
Land Acquisition- Abreu	1,940,000.00	
OMBY Ramp (25, 5/94)	3,312.00	
MWPAT Bond Sewer Betterments	106,022.10	
Gravel Packed Well (72, 5/87)	35,190.00	
Water Mains Queen Anne (67, 5/89)	7,659.00	
Water Mains (29, 5/90)	14,076.00	
Refunding Issue - Water	103,086.00	
Sludge Dewatering 8, 5/88)	37,674.00	
Refunding Issue - Sewer	2,070.00	
Landfill Closure	300,000.00	
Refunding Issue 2002	85,000.00	
Golf Course Acquisition	347,139.00	
Refunding Issue - Other O/L	22,977.00	
Community Center	4,985,000.00	
DPW Facility	1,990,000.00	
PD/Annex Town Offices	70,000.00	
McCoy Land Acquisition	1,290,000.00	
Mill Hill Road Land Acquisition	875,000.00	
Road Betterments (Northgate)	240,000.00	
Wastewater Treatment Facility	225,000.00	
Wastewater Treatment Facility	4,310,961.00	
Wastewater USDA	1,668,136.00	
Wastewater USDA	20,418,754.00	
Wastewater (CWS09-16-A)	7,214,803.00	
Wastewater MWPAT (CW09-17)	2,145,052.00	
Wastewater Art 13 ATM 5/8/06	700,000.00	
Wastewater Art 14 ATM 5/11/09	2,260,000.00	
Wastwater (CW 13-10)	0.00	
PD/Annex Town Offices	13,780,000.00	
PD/Annex Supplemental	1,040,000.00	
PD/Annex Equipment	165,000.00	
Land Purchase-Edson	600,000.00	
Roads, Sidewalk and Bike Path	715,000.00	
Road Betterments (Ell Str & Skyway)	135,000.00	
Total Bonds Payable		73,430,657.10
<b>Loans Authorized &amp; Unissued</b>		<u>13,768,782.00</u>
Total Liabilities		<u>87,199,439.10</u>

## Town of Chatham – 2014 Annual Wages

Name	Regular Wages	Overtime	Longevity	Details	Total
<b>TOWN MANAGER</b>					
Goldsmith, Jill R	167,152.57				167,152.57
Nealy, Shanna E	52,222.24		300.00		52,522.24
<b>HUMAN RESOURCES</b>					
Panuczak, Gerald P	87,100.08		300.00		87,400.08
<b>FINANCE - ACCOUNTING</b>					
Heilala, Alexandra H	108,031.20				108,031.20
Lancot, Mary M	41,445.11				41,445.11
Serijan, Cheryl L	66,135.04				66,135.04
<b>FINANCE - ASSESSORS</b>					
Cook, Candace	44,780.04	715.35	350.00		45,845.39
Machado, Andrew R	92,080.24		500.00		92,580.24
Schaeffer, Cathy M	56,889.20		350.00		57,239.20
<b>FINANCE - TREASURER/COLLECTOR</b>					
Beebe, Anita A	45,679.62		1,300.00		46,979.62
Chmura, Marie A	14,952.00	24.00			14,976.00
Monahan, Amanda V	28,959.31	2,723.19	2,233.33		33,915.83
Redfield, Louise A	73,855.76		1,400.00		75,255.76
<b>INFORMATION TECHNOLOGY</b>					
Cuddy, James	72,175.76		1,400.00		73,575.76
Rowe, Craig	85,809.28				85,809.28
<b>CHANNEL 18</b>					
Darmon, Ryan P	52,984.00				52,984.00
DeTraglia, Brandon E	21,517.92				21,517.92
Hull, Michael J	4,874.52				4,874.52
McLain, Griffin L	99.48				99.48
Small, Samuel R	2,039.34				2,039.34
<b>TOWN CLERK</b>					
Smith, Julie S	74,029.76		1,500.00		75,529.76
Tobin, Paula A	51,245.46	721.08	900.00		52,866.54
<b>PERMIT DEPARTMENT</b>					
Ellingham, Frances J	13,575.68				13,575.68
Hahner, Bette A	5,702.13				5,702.13
Kent, Judith B	4,360.15				4,360.15
Mabile, Susan M	5,259.00				5,259.00
Nichols, Douglas J	906.00				906.00
O'Leary, Mary Jane	1,885.00				1,885.00
<b>CONSERVATION</b>					
Andres, Kristin M	69,970.72		2,100.00		72,070.72
Buck, Elizabeth C	123.50				123.50
Coombs, Joanne	856.25				856.25
Fougere, Mary M	45,823.94	16,002.98	900.00		62,726.92
Olson, Thomas A	2,392.88				2,392.88
<b>PRINCIPAL PROJECTS &amp; OPERATIONS</b>					
Whalen, Terence M	95,350.00		425.00		95,775.00
<b>FACILITIES</b>					
Custodie, John	10,784.74	74.61			10,859.35
Jenkins, Rozalen J	16,928.18				16,928.18
Kaser, Gary	55,833.66	6,873.32	2,000.00		64,706.98
Powell, Lori	44,937.12		425.00		45,362.12
Rogers, Mary J	44,937.12		500.00		45,437.12
Silva, Matthew J	39,871.36	219.60			40,090.96
Whelan, Norman	63,008.59	10,053.66	1,600.00		74,662.25

## Town of Chatham – 2014 Annual Wages

Name	Regular Wages	Overtime	Longevity	Details	Total
<b>POLICE DEPARTMENT</b>					
Amara, Joseph A	14,873.11				14,873.11
Anderson, Michael D	111,802.42	2,519.00	1,300.00	48,640.52	164,261.94
Bayer, Craig H	12,196.68	2,191.28	300.00	540.00	15,227.96
Boutin, Melanie A	52,205.28		350.00		52,555.28
Burnham, Connor B	45,798.64	4,178.82		7,199.17	57,176.63
Cauble, John D	116,759.18		2,000.00	360.00	119,119.18
De Oliveira, Amanda M	34,577.23	4,610.76			39,187.99
Glover III, William R	73,266.75	42,651.16	2,000.00	64,067.56	181,985.47
Goddard, Andrew B	87,920.40	29,215.62	1,200.00	1,992.69	120,328.71
Harris, Sarah A	93,863.40	24,514.09	900.00	18,767.97	138,045.46
Hemeon, Erin C	47,933.01	3,373.42			51,306.43
Hutton, Andrew P	62,542.95	8,181.35	300.00	8,469.25	79,493.55
Little, William S. J	76,003.27	12,650.40	600.00	40,257.02	129,510.69
Lynch, Rodney M	6,594.90	185.25		45,360.95	52,141.10
Malzone, Louis F	81,440.68	26,330.63	350.00	3,673.31	111,794.62
Massey, William G	91,778.40	35,146.09	850.00	15,358.95	143,133.44
Meehan, Jeanine M	46,821.17	10,498.99	300.00		57,620.16
Merigan, Christopher R	54,884.05	10,524.78		19,282.93	84,691.76
Murphy, Michael A	73,793.81	17,451.42	425.00	25,774.59	117,444.82
Pawlina, Mark R	178,031.64				178,031.64
Pentland, Kerrie E	42,994.35	4,395.44			47,389.79
Phillips, Geoffrey E	77,518.79	16,210.15	250.00	29,642.88	123,621.82
Powers, Thomas J	78,325.77	37,952.46	250.00	21,444.15	137,972.38
Ryder, Sean P	73,167.09	20,264.14		39,219.65	132,650.88
Skinner, Brian J	78,910.68	37,535.16	500.00	8,365.73	125,311.57
Vardakis, Christopher P	49,464.20	18,740.90		18,711.80	86,916.90
Whittle, John R	63,692.54	17,084.56	2,000.00	81,937.55	164,714.65
Wisniewski, Joshua S	65,347.54	12,271.77	350.00	59,749.13	137,718.44
<b>ANIMAL CONTROL</b>					
McDonough, Margaret	57,069.49	3,488.85	1,600.00		62,158.34
<b>FIRE DEPARTMENT</b>					
Ambriscoe, Michael	151,365.36		425.00		151,790.36
Bates, Vance	74,705.10	20,033.10	425.00	5.35	95,168.55
Black, Nicholas W	65,843.32	28,486.79		656.65	94,986.76
Clarke, Ryan	75,725.73	34,855.07	300.00		110,880.80
Connick, Peter E	108,768.80		4,000.00		112,768.80
Delande, William A	74,186.88	34,138.15	900.00	703.35	109,928.38
Depasquale, David M	83,351.31	26,647.10	1,300.00	471.87	111,770.28
Fellman, Violet A	79,624.98	12,613.58	700.00	508.20	93,446.76
Field, William RC	63,862.20	17,111.92		648.91	81,623.03
Fietz, Harrison R	654.00				654.00
Flynn, Matthew R	86,855.81	50,315.02	2,000.00	26.67	139,197.50
Heller, Mark R	79,193.38	40,672.38	500.00		120,365.76
Henderson, Stacey A	76,527.69	24,614.27	600.00	13.68	101,755.64
Higgins, Mark A	85,704.52	38,264.58	600.00	640.69	125,209.79
Holmes, Ryan C	71,886.38	13,024.07	500.00	291.20	85,701.65
Hunter, Timothy J	73,944.31	39,063.37	600.00	637.22	114,244.90
Laplante, Adam S	52.00				52.00
Long, Scott A	75,552.52	34,566.52	425.00	11.40	110,555.44
Lyman, Constance L	5,992.00			394.05	6,386.05
Martin, Suzanne A	43,685.89		1,166.67		44,852.56
McGrath, Rachel S	871.00				871.00
Moore, Kevin J	72,464.76	9,552.06	1,300.00		83,316.82
Pennypacker, Craig H	2,106.00			394.05	2,500.05
Ready, David	80,563.22	29,591.55	1,700.00	666.96	112,521.73
Ricard, Shawn M	59,200.41	11,620.01		439.76	71,260.18
Ruggiere, Nicholas P	65,830.90	19,333.23		13.68	85,177.81
Shevory, Richard	83,278.86	27,095.87	425.00	240.40	111,040.13
Silvester, Ralph	82,237.26	48,723.94	425.00	9.12	131,395.32
Smith, Gerard C	77,656.98	52,871.90	700.00	31.03	131,259.91
Tavano, Justin T	74,126.64	38,681.62	350.00	666.96	113,825.22
Wirtz, Wallace F. N	85,543.60	41,233.30	1,300.00	504.78	128,581.68
Young, James A	55,331.46	15,614.26			70,945.72

## Town of Chatham – 2014 Annual Wages

Name	Regular Wages	Overtime	Longevity	Details	Total
<b>COMMUNITY DEVELOPMENT</b>					
Badera Jr., James A	42,763.13	118.80			42,881.93
Brigham, Anna	44,159.20				44,159.20
Clark, Sarah B	39,207.28	1,992.06	250.00		41,449.34
Clarke, Michele A	57,378.56	128.38	350.00		57,856.94
Holbrook, Kristen E	8,111.93				8,111.93
Lagg, Paul J	77,264.16		600.00		77,864.16
McManus, George F	26,102.64	968.01	1,150.00		28,220.65
Olkkola, Eric R	26,102.64		250.00		26,352.64
Post, Justin J	77,625.12				77,625.12
Provos, Sara E	17,769.08	1,488.57			19,257.65
Ruffer, Deanna L	104,162.40				104,162.40
Thatcher, Lynn T	31,162.05				31,162.05
<b>SHELLFISH CONSTABLES</b>					
Doane, Shannon R	2,848.50				2,848.50
Vitale, Dominick J	2,855.25				2,855.25
<b>HARBORMASTER</b>					
Concannon, Leo V	3,514.50				3,514.50
Davis, David M	70.00	120.00			190.00
Deeg, Thomas J	8,346.00				8,346.00
Holm, Jason B	52,319.36				52,319.36
Horne, James M	18,280.00	1,935.00			20,215.00
Neiser, William F	2,304.18	162.00			2,466.18
Paulsen, Brooke C	5,325.75	729.00			6,054.75
Rocanello, Susan K	67,724.32	1,524.22	1,100.00		70,348.54
Ryder, Michael D	40,493.75	6,405.39			46,899.14
Seraphin, Andrew R	3,840.00				3,840.00
Sheppard, Peter A	5,517.25	282.75			5,800.00
Smith, Stuart F	98,508.64		2,000.00		100,508.64
Summers, John B	8,415.00				8,415.00
Twombly, Hunter J	7,029.00	153.00			7,182.00
Wilder, Gary N	3,588.75				3,588.75
<b>COASTAL RESOURCES</b>					
Beetham, Gerald W	3,489.00				3,489.00
Denn, Robert F	928.00				928.00
Dobbins, John F	536.50				536.50
Dobbins, Mark P	4,618.66				4,618.66
Felix, Allyson K	757.50				757.50
Gagne, Renee D	64,123.68				64,123.68
Hahner, Jeffrey	2,086.01				2,086.01
Higgins, John T	180.00				180.00
Hojnoski, Janine A	412.50				412.50
Hutchinson, Rachel C	54,186.00				54,186.00
Hutchinson, Thomas P	2,378.02				2,378.02
Keon, Theodore L	75,181.12		1,100.00		76,281.12
Kolb, Peter C	5,186.25				5,186.25
MacMullan, John J	5,872.50				5,872.50
Phillips, Suzanne	8,625.50				8,625.50
Ryder, Robert S	1,681.53				1,681.53
Sampson, Lawrence W	4,125.26				4,125.26
Simonitsch, Mark A	1,406.51				1,406.51
St. Pierre, Donald	750.00				750.00
<b>HIGHWAY DEPT</b>					
Borthwick, Gilbert R	1,840.00				1,840.00
Colby, Jeffrey S	118,450.64		700.00		119,150.64
Friend Jr, Gerald N	54,452.28	4,957.07	425.00		59,834.35
Friend, Kenneth M	58,555.31	3,723.66	1,900.00		64,178.97
Gates, Brian G	54,452.28	4,709.44	1,100.00		60,261.72
Nickerson Jr, Crayton S	10,512.00				10,512.00
Powers, Brian L	50,673.25	3,201.18	425.00		54,299.43
White Jr, Paul L	67,711.77	8,424.00	2,000.00		78,135.77

## Town of Chatham – 2014 Annual Wages

Name	Regular Wages	Overtime	Longevity	Details	Total
<b>SNOW &amp; ICE</b>					
Coholan, Richard E		992.50			992.50
Curtis, Adam L		96.00			96.00
Leonard, John K		360.00			360.00
Lusher, David M		552.00			552.00
Peter, Richard V		156.00			156.00
Telesmanick, Toby Z		228.00			228.00
Welch, Mark C	144.00	1,130.00			1,274.00
<b>TRANSFER STATION</b>					
Bremner, Jeffrey A	27,651.00	374.40	1,000.00		29,025.40
Eldredge, Joseph A	16,222.25	3,231.00			19,453.25
Gilley, Karl W	52,636.71	5,636.72			58,273.43
Hooper, Richard	6,382.50	1,158.75			7,541.25
Laurie, David	58,555.44	40.47	600.00		59,195.91
Leach, Ryan J	559.63	559.63			
Leavenworth, Steven T	57,905.76	4,725.05	1,400.00		64,030.81
Mehall, Mark D	5,174.00				5,174.00
Underwood, Jennifer L	36,994.88	4,264.04			41,258.92
<b>WATER DEPARTMENT</b>					
Jones, Pamela J	51,641.28	6,087.51	425.00		58,153.79
Young, Robin A	37,102.24	317.44			37,419.68
<b>CEMETERY</b>					
Goodspeed, Linda M	12,646.50				12,646.50
<b>HEALTH</b>					
Beebe, Emily E H	56,721.53				56,721.53
Duncanson, Robert A	120,128.00		2,000.00		122,128.00
Giorgio, Judith	70,835.44		500.00		71,335.44
Griscom, Sarah B	10,123.73				10,123.73
Langlois, Dianne E	45,740.35	2,522.11	2,000.00		50,262.46
Norris, Deborah H	2,405.49				2,405.49
<b>COUNCIL ON AGING</b>					
Dalton, Katherine	1,186.50				1,186.50
Forsman, Penny G	22,047.75				22,047.75
Friedland, Kasey M	15,902.25				15,902.25
Golia, Gerald E	4,152.00				4,152.00
Gregory, Patricia A	4,658.70				4,658.70
Hoerner, Pauline G	36,354.84		2,700.00		39,054.84
Hosmer, Richard	835.14				835.14
Kallstrom, Roger W	12,912.60				12,912.60
Robinson, Paul M	4,848.21				4,848.21
Shannon, Linda L	6,730.75				6,730.75
Shea, M. Stephanie	3,386.25				3,386.25
Souza, Eva M	40,163.48				40,163.48
Speakman, Amanda L	62,219.68				62,219.68
<b>PARKS &amp; RECREATION</b>					
Baldwin, Brendan W	3,833.38				3,833.38
Baldwin, Molly E	1,520.00				1,520.00
Barr, Aoife M	3,783.52				3,783.52
Barry, Kelly A	4,860.57				4,860.57
Barry, Liam B	4,220.15				4,220.15
Borde, Kathryn V	3,866.45				3,866.45
Borges, Helene	45,679.62	48.58	900.00		46,628.20
Briody, Justin D	3,881.25				3,881.25
Brown, Dylan	4,906.14				4,906.14
Brown, Taylor J	4,970.64				4,970.64
Burke, Aidan G	3,613.13				3,613.13
Callaghan, Charles G	5,131.07				5,131.07
Callaghan, India M	5,167.52				5,167.52
Callery, Brooke A	1,148.00				1,148.00
Callery, Jacqueline L	1,509.38				1,509.38
Camp, Robert J	826.50				826.50

## Town of Chatham – 2014 Annual Wages

Name	Regular Wages	Overtime	Longevity	Details	Total
<b>PARKS &amp; RECREATION</b>					
Childs, Benjamin F	237.50				237.50
Colby, Robert W	3,184.50				3,184.50
Constant, David J	50,870.88	70.06	1,600.00		52,540.94
Corres, Nilda I	1,551.38				1,551.38
Coulsey, Jacquelyn M	1,477.88				1,477.88
Coy, Frances R	4,269.14				4,269.14
D'Agostino, Danielle A	1,312.50				1,312.50
Deadrick, Margaret S	7,119.00				7,119.00
Delande, Cameron C	769.50				769.50
Dickson, Emily E	1,248.75				1,248.75
Donahue, Dylan C	2,622.38				2,622.38
Doyle, Robert F	4,612.33				4,612.33
Driscoll, John P	1,204.00				1,204.00
Farrell, Georgia A	51,184.54			913.00	52,097.54
Fougere, Paul L	50,685.04	8,675.88		600.00	59,960.92
Fox, Dylan R	1,567.50				1,567.50
Frederick, Thomas H	2,953.50				2,953.50
Friend, Ronald A	47,817.19	5,618.34		300.00	53,735.53
Fulcher, Jared E	25,995.75	750.75			26,746.50
Fulcher, Jerauld W	23,768.25				23,768.25
Gatzogiannis, George E	42,106.96	1,245.22		300.00	43,652.18
Grosso, Kayla J	1,596.00				1,596.00
Gulotta, Vincent E	16,196.69	1,957.50			18,154.19
Gustafson, Carl R	4,541.25				4,541.25
Hardigan, Susan T	4,510.00				4,510.00
Hart, Elizabeth A	4,398.75				4,398.75
Hendrix, Nicholas A	748.25				748.25
Hyson, Eric L	1,444.00				1,444.00
Hyson, Marina G	1,543.50				1,543.50
Jones, Diana Beatrice	3,330.25				3,330.25
Kane, Matthew Parker	5,212.39	55.14			5,267.53
Keenan, Patrick A	1,460.00				1,460.00
Kelemen, Adam D	1,467.75				1,467.75
Kelley, Jake F	4,823.00				4,823.00
Kelley, Ryan P	1,953.89				1,953.89
Kendrick, John K	10,235.50	285.50			10,521.00
Lanctot, Jeffrey P	3,486.00				3,486.00
Likos, David C	19,466.11				19,466.11
Lucey, Conor T	4,278.32				4,278.32
Mack, Christopher P	1,738.00				1,738.00
McCowen, Kristina L	1,653.75				1,653.75
Menoni, Molly E	1,396.50				1,396.50
Meshnick, Andrew B	5,132.77				5,132.77
Murphy, Joseph J	4,670.63				4,670.63
Murray, Colin J	460.75				460.75
O'Laughlin, Shannon M	3,950.64				3,950.64
Paige, Bruce J	1,257.50				1,257.50
Pavlakis, Aleczander J	1,420.25				1,420.25
Proudfoot, Jill M	3,883.00				3,883.00
Quinn, Walter W	18,447.57	2,463.10			20,910.67
Rafuse, John L	1,250.00				1,250.00
Rosen, Joshua M	1,697.88				1,697.88
Schepman, Ronnie L	3,092.17				3,092.17
Schultz, Alyssa M	1,645.88				1,645.88
Sequin, Alexandra M	860.00				860.00
Spiegel, Katherine M	1,897.64				1,897.64
Staake, Kevin S	1,752.00				1,752.00
Stark, Sharon E	50,624.77			350.63	50,975.40
Summers, Sean J	405.00				405.00
Sylvia, Timothy M	42,106.96	1,473.64		300.00	43,880.60
Tobin, Daniel L	126,299.20			2,000.00	128,299.20
Van Amson, Katherine P	4,407.00				4,407.00
Vaughn, Patrick T	1,316.25				1,316.25
Verrilli, Andrew J	1,739.52				1,739.52
Vespa, Michael A	5,549.27	55.14			5,604.41

## Town of Chatham – 2014 Annual Wages

Name	Regular Wages	Overtime	Longevity	Details	Total
<b>PARKS &amp; RECREATION</b>					
White, Joseph C	11,401.24				11,401.24
Williamson, Ryan L	1,593.38				1,593.38
Wilson, Scott J	6,851.25				6,851.25
Winkfield, Suzanne F	50,189.17		247.50		50,436.67
Woodward, E. Penny	2,864.20				2,864.20
<b>LIGHTHOUSE BEACH</b>					
Carlson, Ian A	6,600.00	432.00			7,032.00
Niezgoda, Dean A	5,462.00	96.00			5,558.00
Norden, Arthur P	5,944.00				5,944.00
Politi, Colin J	5,993.00	81.00			6,074.00
Tuminelli, Nicholas F	7,536.00	264.00			7,800.00
<b>STIPENDS</b>					
<b>AIRPORT COMMISSION</b>					
Donovan, Peter	200.00				200.00
Hunter, Richard	400.00				400.00
Patterson, Nancy	200.00				200.00
Pennypacker, Craig	200.00				200.00
Rauscher, David	200.00				200.00
<b>BOARD OF ASSESSORS</b>					
Brown, Thomas	1,500				1,500
Burke, John	1,500				1,500
Franz, Robert	1,750				1,750
<b>BOARD OF SELECTMEN</b>					
Dykens, Jeffrey S	2,000.00				2,000.00
Roper, Timothy L	2,125.00				2,125.00
Seldin, Florence	2,375.00				2,375.00
Summers, Sean D	2,000.00				2,000.00
Sussman, Leonard M	750.00				750.00
Taylor, Seth T	1,250.00				1,250.00
<b>CEMETERY COMMISSION</b>					
Goodspeed, George	1,000.00				1,000.00
Hart, Stephan	500.00				500.00
Whitcomb, Susan	500.00				500.00
<b>MODERATOR</b>					
Litchfield, William G	600.00				600.00
<b>REGISTRARS OF VOTERS</b>					
LaPorte, Virginia	300.00				300.00
Tobin, Frank H.	300.00				300.00



## **Annual Town Department/Committee Reports**

## Affordable Housing Committee

During the past year, the Affordable Housing Committee continued its ongoing work to foster the creation of affordable housing opportunities within the community. The Committee continues to use the Housing Production Plan (approved by DHCD in July 2013) as a guide for our current and future activities. We are currently working on several initiatives listed as action items for Year 1 and Year 2 of the 5-year plan. These include:

### Conducting Ongoing Community Education - Educational/Outreach Video:

The Committee is developing an educational outreach video. The goal of the video is to raise awareness of the pressing need for affordable housing in our community. We are delighted and thankful to have several members of the community volunteer to take part in the video. The Committee will be working with the staff from Channel 18 to ensure that our final product is high quality and appropriate for use in a variety of settings and formats.

### Analyzing zoning and regulatory strategies:

The Town was awarded a \$10,000 grant through the County's District Local Technical Assistance (DLTA) grant fund. This grant was used to hire a consultant to analyze and make recommendations on two key action items listed in the housing production plan:

1. Modification of Accessory Apartment Bylaw
  - Objectives:
    - Evaluate existing bylaw and bylaws of other communities
    - Recommend changes that could foster the creation of affordable units, including changes that may lead to the creation of affordable unit that may not count toward the state's 10% affordable housing goal.
2. Capitalization of Affordable Housing Trust Fund (AHTF) and the Analysis of the Trust fund Guidelines
  - Objectives:
    - Clarify the roles and responsibilities of the Board of Trustees.
    - Implement a framework/template including criteria to be used for the evaluation of projects.
    - Improve the application and decision making process for the allocation of trust funds
    - Update the funding guidelines to reflect the current market environment
    - Implement procedures for reporting on the use of AHTF funds and for periodically reviewing and updating the guidelines, including the frequency of this review.

As part of this project, The Trustees of the Affordable Housing Trust Fund (AHTF) met to discuss the status of the guidelines. The Trustees provided updated policy guidance and approved the following 6 guiding principles that are based on the goals and priorities set forth in the Housing Production Plan:

1. Increase housing opportunities available to those who live or work in the community but are hard-pressed to find affordable housing in Chatham or are finding it difficult to continue to afford to live in the community. While the goals set forth in the Housing Production Plan suggests the need to make strides towards reaching the 10% state affordability goal under Chapter 40B, the Town should give top priority to pursuing housing opportunities that support its local citizenry even if the units may not be eligible for inclusion in the state Subsidized Housing Inventory (SHI).
2. Develop year-round affordable rental units to serve Chatham's most financially vulnerable residents.
3. Identify and take advantage of properties that have discounted or nominal acquisition costs, such as Town-owned or tax foreclosure properties, to make the development of affordable housing more financially feasible.
4. Minimize impacts on the built environment such as accessory apartments, small infill developments in existing neighborhoods, or buy-down initiatives that convert existing housing into affordable units.
5. Develop a range of projects to serve a range of housing needs including housing for families, seniors, and special needs populations.
6. Encourage mixed-income development to minimize stigmas associated with concentrations of low-income units.

The consultant submitted the final recommendations in December 2014. The Committee will be working with the AHTF Trustees to implement the updated guidelines. We will also be working with the Planning Board to implement the proposed amendments to the accessory apartment bylaw for Town Meeting 2015.

The Committee continues to coordinate our planning activities with the Chatham Housing Authority Executive Director, John Stewart.

The Committee experienced several changes to its membership over the past year. The Committee would like to thank Mary McDermott for her long term of service. Her dedication, leadership and knowledge as Committee Chair will be greatly missed. The Committee would also like to thank Cindi Maule and Valerie Loveland for their service.

We wish all of our former members all the best in their future endeavors. The Committee is excited to welcome its newest members, Reverend Nancy Bischoff, Echo Karras and Irene Van Dyne. We are pleased to have their experience and insight on our team and the Committee is always on the lookout for new members.

We look forward in the coming year to working with other Town committees, local agencies and interested citizens to meet the affordable housing challenges ahead.

**Respectfully submitted,**  
**Shirley Smith, Chair**  
**Karolyn McClelland, Vice Chair**  
**Rev. Nancy Bischoff, Clerk**  
**Echo Karras**  
**Irene Van Duyn**  
**Bruce Beane**

## Airport Commission

The Airport Commission is regulated by the M.G.L. Chapter 90 and the Federal Aviation Administration (FAA) and Massachusetts Department of Transportation Aeronautics Division (Mass DOT) grant assurances, these are available for viewing on our Town website.

The Airport Commission along with our Fixed Base Operator (FBO), The Cape Cod Flying Circus has kept Chatham Municipal Airport (CQX) as one of the best maintained and secure general aviation airports in the Commonwealth of Massachusetts. This statement comes from Mass DOT and who along with the FAA administrator's regulations and grant funding for our facility. All federal grant improvement projects are funded as follows: FAA 90%, Mass DOT 5% and the Town of Chatham 5%. These grant percentages change year to year based on federal and state budgets. All state grant projects are funded Mass DOT 80% and Town of Chatham 20%.

The Airport continues to progress on its 20 year master plan, at this time we are nearing completion of the Snow Removal Equipment Building (SRE). This building will house current snow removal equipment as well as future equipment. Also included in the building is work shop space as well as storage. The current schedule for completion is in late spring of 2015.

The FBO through leased operations provides services that include refueling, flight school and sightseeing (Cape Aerial Tours) as well as aircraft maintenance and repairs (Stick and Rudder). Also the year round and independently owned restaurant, Hanger B has become a favorite with both pilots, visitors and locals. Unfortunately Hanger B was

damaged by a fire in the late fall and has been closed for repairs. The restaurant is scheduled to open back up for the spring 2015. This year the FBO sponsored an open house on June 7th. This was a great success and brought many people to the airport to view the aircraft static display, antique car display, model railroads and enjoy a barbecue.

Currently the airport is without the former skydiving operation. Under a corrective action plan agreed to by the Town, the airport commission has submitted a draft RFP for a skydiving operation to the FAA for comment. We are currently awaiting a reply from the FAA on the proposed RFP. At this time it is unclear if skydiving will be operating at CQX for the 2015 season.

Under the direction of the Selectmen the Airport Commission has been expanded to 7 members this year. The Commission would like to welcome new members Huntley Harrison, Mike Geylin and Paula Lofgren. This year we would like to recognize the departure of longtime member of the Commission, David Rauscher and acknowledge Richard Hunter for his many years of service as Chairman and his continued service into 2015 as Vice Chairman. Both have served on the Commission for many years and have been responsible for many positive changes at the airport facility. The Commission would also like to thank our Airport Manager Tim Howard for his dedication to the facility, also the Chatham Police Department for their security patrols of the airport and the Chatham Highway Department for runway snow removal.

In closing we would like to thank our Town staff liaison Terry Whalen for his many efforts keeping us organized and informed.

**Respectfully submitted,**

**Peter Donovan, Chairman**

**Richard Hunter, Vice Chairman**

**Craig H. Pennypacker, Commissioner**

**Nancy Patterson, Commissioner**

**Huntley Harrison, Commissioner**

**Mike Geylin, Commissioner**

**Paula Lofgren, Commissioner**

**Respectfully submitted,**

## Animal Control Officer

The year 2014 was another busy year the Animal Control Department. The summer was busy with numerous reports of dogs locked in vehicles during the hot weather.

The Chatham Pet Food Pantry has really taken off. We have had so many generous donations that we are looking for a bigger space to store more food. The pantry is open to any pet owner in need.

We have had no new positive cases of

rabies in the Town of Chatham this year. This is proof that the rabies baiting program has been a success. However, please remember to keep current on your dog and cat rabies vaccinations. All cats and dogs residing in the Town are required to be licensed yearly by law. You may obtain a license at the Town Clerk's office at the Town Hall. A current paper copy of your pet's up-to-date rabies certificate is required.

Lastly, I would like to give my sincere thanks as always to the residents of Chatham, all personnel who often assist me with my duties from the Chatham Health Department, the Chatham Department of Public Works, the Chatham Fire Department and the Chatham Police Department. Thank you for your continued support and assistance.

**Respectfully submitted,**

**Meg McDonough**

**Chatham Animal Control Officer**

<b>Total Calls for Service</b>	<b>502</b>
Dogs/Cats licensed	613
Selectman's Hearings	0
Dog/Cat Bites	11
Quarantines Issues	11
Dog/Cat Quarantined with Bites of Unknown Origin	5
Dogs Locked in Vehicles	13
Barking Dog Complaints	18
Bats Submitted for Rabies Testing	3
Humans Treated for Post Exposure	2
Loose/Lost Dogs	97
Lost/Found Cats	19
Cats Returned to Owner	2
Animals Surrendered	2
Adopted Animals	5, 4 cats, 1 dog
Coyote/Fox Complaints	14
Marine Mammal Issues	13
Deer Hit by Vehicles	3
Loose Livestock Issues	2, coyotes 2
Fines Levied	\$560.00

### Wildlife Picked Up

Rabbits	2
Swans	1
Turtles	2
Hawks	1
Raccoons	3
Seagulls	4
Foxes	3
Snakes	1

### Stable Inspections

Horses	20
Ponies	12
Donkeys	5
Sheep	2
Goats	15
Chickens	75
Rabbits	8

## Aunt Lydia's Cove Committee

The Aunt Lydia's Cove Committee spent the majority of our 2014 meetings on formulating a comprehensive plan for the use of the upper and lower parking lots at the Municipal Fish Pier. A plan balancing the needs of the fishermen and residents and visitors who use the Pier's two packing houses, fish market, observation deck and six charter boats and the shuttle and tour boats proved to be a challenge. We sought input from the public through two public hearings and had many more Committee meetings open to the public before our plan was completed. We presented our final proposal to the Board of Selectmen and it was adopted unanimously without changes and went into effect in late June 2014. We also welcomed a new member, Joel Rottner, filling the one vacant seat on our Committee.

**Respectfully submitted,**

**Kenneth F. Eldredge**

**Chairman**

## Barnstable County Assembly of Delegates

The Assembly of Delegates is the legislative branch of Cape Cod Regional Government (also known as Barnstable County government). Each town within the county is duly represented on the Assembly of Delegates. Delegates are elected by the voters from each town for a two-year (calendar) term.

On Tuesday, November 6, 2012, delegates were elected to serve and on January 2, 2013 assumed their duties and began the thirteenth session (2013 – 2014) of the Assembly of Delegates. Ronald Bergstrom (Chatham) was elected Speaker, Teresa Martin (Eastham) was elected Deputy Speaker, and Janice O'Connell continued as the Assembly Clerk. The Assembly of Delegates holds regular meetings on the first and third Wednesday of each month at 4:00 p.m. in the Chamber Hall of the Assembly of Delegates, First District Courthouse in Barnstable. The vote of each delegate is a weighted vote based on the 2010 U. S. Decennial Census. Barnstable has the largest weighted vote of 20.92% and Truro has the smallest weighted vote of 0.93%.

The legislative powers of county government are vested in the Assembly of Delegates, and except as provided in the Barnstable County Home Rule Charter, the acts of the Assembly of Delegates are required to be by ordinance. Ordinances are brought forward to the Assembly of Delegates and

then referred for review and discussion to a Standing Committee of the Assembly by the Speaker prior to receiving a recommendation from the committee for a vote by the full Assembly. The public has the opportunity to participate in the process when a proposed ordinance is scheduled for a public hearing by the appropriate Standing Committee.

Delegates are appointed to serve on the Standing Committees of the Assembly and may also be appointed to serve on special committees. A Charter Review Committee was appointed by the Speaker and members met throughout the fiscal year. The committee concluded its work in May and issued a report and recommendations to the full Assembly. The full context of the report and all meeting videos, agenda and minutes can be viewed on the county web site at [www.barnstablecounty.org/charter-review-committee-agendas-minutes/](http://www.barnstablecounty.org/charter-review-committee-agendas-minutes/).

### Standing Committees

- **Economic Affairs:** addresses economic development in Barnstable County
- **Finance:** reviews the budget and looks at every major decision rendered by the Barnstable County government that has financial implications including inter-governmental fiscal policies and procedures
- **Governmental Regulations:** address all matters relating to the Regional Policy Plan (committee composition consists of the Chairs of all other Standing Committees)
- **Health and Human Services:** addresses matters relating to public health, social services and housing
- **Natural Resources:** addresses matters relating to environmental matters
- **Public Services:** addresses matters relating to public services

Members of each Standing Committee will review the components of all proposed ordinances assigned to and under consideration by each appropriate committee prior to issuing a report to the full Assembly.

An important and significant responsibility of the Assembly is the review and adoption of a proposed budget for the ensuing fiscal year. A proposed budget is submitted to the Assembly of Delegates by the Board of County Commissioners (executive branch of Barnstable County government) each February. Standing Committees meet with department managers, review their budgets and programs, look at the goals and effectiveness of each program, and consider information that is gathered through the public hearing process prior to making a recommendation to the full Assembly for a vote. This budget process typically takes place between February and May of each year.

During FY2014 (July 1, 2013 through June 30, 2014), the Assembly of Delegates adopted seven ordinances (#13-05 through 13-11, 14-01 and 14-02). A complete list of all ordinances adopted by the Assembly of Delegates is available upon request or can be viewed on the county website at [www.barnstablecounty.org/assembly-of-delegates/ordinances](http://www.barnstablecounty.org/assembly-of-delegates/ordinances).

Below is a list of the Standing Committees and Special Committees, and a summary description of the ordinances and subject matter that were reviewed by the committees and ordinances adopted by the Assembly during fiscal year 2014.

### Finance

- Transfer Appropriations to FY 2014 budget from the Appropriated Reserve Fund and Appropriated Stabilization Fund for Miscellaneous/ Legal Services for Special Counsel

for Charter Review: \$20,000. - **Ordinance 13-05 adopted by Assembly on 8/21/13.**

- Supplemental Appropriation to FY 2014 budget from funds derived from the Vehicle Replacement Stabilization Fund for FY14 for new vehicles – **Ordinance 13-08 adopted by Assembly on 11/6/13.**
- Supplemental Appropriation to FY 2014 budget from funds remaining at the close of FY13 – for County Services \$11,000, Health & Human Services \$112,000, and Planning & Development \$100,000 - **Ordinance 13-09 adopted by Assembly on 11/6/13.**
- Supplemental Appropriations to FY 2014 budget from Statutory Reserve Funds and funds remaining at the close of FY13 for County Services related to Fertilizer Management Program – **Ordinance 13-10 adopted by Assembly on 11/20/13.**
- Supplemental Appropriations to FY 2014 budget from Statutory Reserve Funds set aside at the close of FY13 for Planning & Development related to the Cape Cod Commission flyover mapping project – **Ordinance 13-11 adopted by Assembly on 11/20/13.**
- Supplemental Appropriations to FY 2014 budget from additional revenues to be earned during FY14 dredging for County Services related to dredging - \$221,000 and from supplemental appropriations for Public Safety related to Fire Training Academy - \$19,500 – **Ordinance 14-01 adopted by Assembly on 3/19/14.**
- Appropriations for Barnstable County FY 2015 operating budget: \$28,397,442 – **Ordinance 14-02 adopted by Assembly after reconsideration on 5/21/14; disapproved by County Commissioners on 5/28/14; and override voted by Assembly on 5/30/14.**

### Government Regulations

- To establish a Fertilizer District of Critical Planning Concern pursuant to the Cape Cod Commission Act – **Ordinance 13-07 adopted by Assembly on 9/18/13.**
- Amendment to the Cape Cod Commission Regulations for Revisions to Development of Regional Impact Thresholds – **Ordinance 13-06 adopted by Assembly on 10/2/13.**

### Economic Affairs, Health & Human Services Natural Resources, and, Public Services

- Reviewed and recommended department budgets to the Finance Committee for FY 2015 proposed operating budget – Ordinance 14-02.

Respectfully submitted,  
**Ronald J. Bergstrom**  
 Chatham Delegate

## Thirteenth Session of the Assembly of Delegates Town Representation during FY 2014 – 7/1/13 through 6/30/14

Delegates	Town	% Weighted Vote
Richard Anderson	Bourne	9.15%
Cheryl Andrews	Provincetown	1.36%
Ronald Bergstrom	Chatham	2.84%
Leo Cakounes	Harwich	5.67%
Ned Hitchcock	Wellfleet	1.27%
Christopher Kanaga	Orleans	2.73%
James Killion	Sandwich	9.58%
Marcia King	Mashpee	6.49%
Teresa Martin	Eastham	2.30%
Suzanne McAuliffe	Yarmouth	11.02%
Deborah McCutcheon	Truro	0.93%
John Ohman	Dennis	6.58%
Patrick Princi	Barnstable	20.92%
Anthony Scalse	Brewster	4.55%
Julia C. Taylor	Falmouth	<u>14.61%</u>
		100.00%

## Bikeways Committee

The Bikeways Committee was formed in the fall of 2003 to serve as an advisory committee to the Board of Selectmen and was given the following charge:

1. To advise, in concert with the Town's public safety officials, on the creation of rules and regulations governing the use of the Town's Bike Paths with emphasis on safety and security.
2. To advise on the physical implementation of those rules and regulations via signage, markings, bike racks and security both on the Trail and within the Town.
3. To advise and recommend on additional local Trail connections via dedicated trails or share the road access.
4. To advise and recommend on connections to other towns.
5. To maintain bicycle safety and education programs in both the community and the schools.
6. To represent Chatham at meetings with other regional Bike Path groups.

The Committee meets monthly and worked diligently during 2014 on many aspects of bicycling in Chatham including monitoring conditions on the Old Colony Rail Trail (OCRT) through regular use by Committee members. The following are some specific accomplishments of the Committee in 2014:

- We conducted the annual Bicycle Safety program for children in May in conjunction with the Police Department. It was presented at the school auditorium.
- We collaborated with other town bicycle committees, particularly Harwich, with whom we share the Old Colony Bike Trail.
- Bicycling in Chatham maps were again made available at locations around Town and on the bike trail.
- The Committee continued to stay involved in the planning process for the West Chatham Corridor improvement project and the Crowell Road/Route 28 Intersection Improvement project. Other long range planning for bicycle transportation was also part of the Committee's work in 2014.

**Respectfully submitted,**  
**Ron Holmes, Chairman**  
**Debbie Swenson, Vice-Chairman**  
**Karen McPherson, Clerk**  
**Doug Nichols**  
**David Widing**  
**Steve Wardle**  
**Tom Patton**

## Board of Assessors

The Town of Chatham fiscal year 2014 values were approved in August 2013 and tax rate was approved by the Massachusetts Department of Revenue in September 2013. Tax amounts were committed to the Tax Collector and bills were then issued in October of 2013.

The Assessors' web page continues to provide data access by logging onto the Town of Chatham website at [www.chatham-ma.gov](http://www.chatham-ma.gov); going to "Departments" and then "Assessing". The Assessors Maps can be accessed through the GIS as well with the updated integration of Maps-On-Line with the taxpayer database; offering users more options and details. Ownership and address changes now happen on a regular basis to assist our users with more current and up to date information.

The office staff is a strong resource for both public and interdepartmental support; with Candace Cook, Assessing Clerk; Cathy Schaeffer, Office Manager and Andy Machado, Director of Assessing.

The Assessor's Office is also the Town's US Passport Acceptance Facility. During the current period, 115 passport applications have been accepted. We have many families on vacation who use our services. This offering is a widely utilized community benefit.

The Board wishes to express their strong appreciation to the entire Assessing staff. Their diligent work and attention to detail are to be commended.

**Respectfully submitted,**  
**Robert B. Franz, Chairman**  
**Nick Brown**  
**John Burke**

## Board of Health

During the year the Board of Health had 10 regular meetings & 9 staff meetings, allowing for 59 hearings/discussions of which 28 were sewer related. The remaining 31 were variance reviews. The Board also conducted 8 site visits and continued with oversight of new or repaired septic systems.

In May/June, the members met with the Park & Recreation Commission at Light-house Beach. Both parties agreed that continued vigilance and additional signage, along with public education, are necessary.

On November 3, 2014, the Board held a hearing to discuss the application of fertilizer in Chatham. On December 18, 2014 two members attended the Assembly of Delegates Chambers. The end result was a unanimous positive vote.

The Board wishes to thank all staff personnel who assist us throughout the year.

For an in-depth review, see Health Agent's report.

**Respectfully submitted,**  
**Edward W. Sheehan, Chairman**  
**Mary Ann Gray, Vice Chairman**  
**Edwin (Ted) Whittaker**  
**Dr. Alan Ward**  
**Ronald C. Broman**

## Cable Advisory Committee

Currently the Cable Advisory Committee consists of three (3) voting members. The mission of the Committee is to be called on from time to time to convene for the purpose of discussing and making recommendations on cable related topics, and in particular, the Town's cable television contract.

The current members are:

- Huntley Harrison, Chairman
- Richard Garvin
- Lisa Franz

Although the Committee can function as is, it would be good to have two additional members for a total of five.

The current cable television contract between the Town of Chatham and Comcast runs from January 2011 through January 2021. The Cable Advisory Committee works with other towns to define the fee structure, network services, programming, service to public buildings, FCC requirements, etc. Essentially, anything that Comcast does in Chatham is covered in the contract. The Cable Advisory Committee was involved in the contract negotiations leading up to the current ratified contract, and subsequently researched and made recommendations for the additional contract with Cape Cod Community Media Center to fund the Public Access Channel 99. The Committee will be reviewing the performance of the Media Center in 2015/2016 as that contract has a five-year performance review stipulation.

In addition to Channel 99, the Committee has oversight and contractual responsibility for the Town government channel, 18, and the educational channel, 22.

Comcast returns to Chatham 4.5% of the Gross Annual Revenue collected from cable service fees of approximately \$3.33 million dollars. This return amounts to \$150,000, which is split between the Public Access, Education, and Government channels (PEG). This breaks down as follows:

- Public Access Channel 99 – 1.5% or \$50,000
- Education Channel 22 – 1% or \$33,000
- Government Channel 18 – 2% or \$67,000

The Cape Cod Community Media Center manages Channel 99 and provides five towns a state-of-the-art media resource center with studios, control rooms, editing facilities, and a set of courses available to the towns for a nominal membership fee. Community members can be trained to use video equipment and to produce their own shows.

The Education Channel will be the television station for the Monomoy Regional School District. It will televise the School Committee meetings, student created productions, and the school bulletin board featuring special events, sports, the lunch menu, and other items of interest to the school community. The new high school features a TV studio and control room facility that will provide live cablecasts to both Chatham and Harwich.

The Government Channel provides citizens live viewing of various committee meetings from the Annex as well as streamed and archived meetings on the town website. Currently, any Town committee can request to have their meeting recorded and self-serve rooms for this purpose have been set up in the Community Center. In fact, earlier this year Media Coordinator Ryan Darmon and the Channel 18 staff received the Kenneth Pickard Municipal Innovation Award from the Massachusetts Municipal Association for creating these self-service meeting rooms. This clearly demonstrates the Town's commitment to increasing the effectiveness and transparency of local government. The Channel 18 staff also covers Town events, such as the 4th of July Parade, First Night, the Polar Plunge, etc. And they assist with the production of Chatham Today.

Given the dates of contract review and involvement, the Cable Advisory committee spent the majority of 2014 focusing on Chatham Today, a monthly video chronicle of Town events, activities, and current Town information. Now in its third year, Chatham Today produced monthly segments throughout the year, and during particularly busy months, we try to produce two segments per month. The segments run on Public Access Channel 99, Facebook and YouTube, and if the content is not calling attention to specific private businesses, also run on Channel 18. Additionally, the segments produced in 2014 attempted to highlight various enterprises in Chatham through on-location productions. This past year we have produced specials for First Night, Chatham Airport, the Chatham Marconi Maritime Center, The Chatham Anglers, The Coast Guard, the Cape Cod Commercial Fisherman's Alliance, and the Chamber of Commerce. Nationwide, there are very few towns that produce a show that

highlights their events and activities in a video format. We are extremely fortunate to have the support of the Board of Selectmen and the Chatham Chamber of Commerce in our production effort.

Moving forward into 2015, the Committee will again focus on Chatham Today programming. Future plans include specials for the Sewer Plant, the Conservation Trails, the new Chatham Shark Center, and other interesting aspects of Chatham.

Finally, the Committee would like the Board of Selectmen to consider a modest budget for the Committee to pay for certain marketing expenses. Currently, all marketing efforts are confined to free sources, and Chatham Channel 18 is handling any need for equipment and media. If we could somehow receive a small grant of \$500.00, it would be helpful to further the outreach of this important Chatham resource in the form of additional marketing, such as flyers, leave pieces, and cards.

**Respectfully submitted,  
Huntley Harrison, Chair  
Richard Garvin  
Lisa Franz**

## Cape Cod Commission

The Cape Cod Commission is the regional land use planning, economic development, and regulatory agency for Barnstable County, Massachusetts. It was created in 1990 to serve the citizens and 15 towns that comprise Cape Cod. The Commission works toward maintaining a healthy balance between economic progress and environmental vitality. "Keeping a special place special" describes the agency's mission to protect the region's unique qualities.

The 19-member appointed Cape Cod Commission board represents a wide spectrum of the region and provides oversight for a staff of 40 professionals.

This report represents broad areas of the Commission's work and responsibilities, highlighting several specific projects and initiatives.

### Section 208 Plan Update

The update of the 1978 Section 208 Cape Cod Area-Wide Water Quality Management Plan, as directed by the Commonwealth, began in earnest in July 2013 with the first of more than 170 community stakeholder and supporting advisory committees.

The 1978 plan identified increasing residential densities and a three-fold summer population influx as the cause of isolated water quality and wastewater management problems. It anticipated that future growth,

primarily in more inland areas where most public water supply wells are located and along the shores of the Cape's many inland ponds, threatened to cause more serious groundwater contamination and increased eutrophication in surface waters. Those concerns have been borne out.

The Section 208 Plan Update, conducted under Section 208 of the federal Clean Water Act, seeks to address excessive nutrient loading in a majority of the Cape's 57 major embayment watersheds through cost effective and supportable actions by towns on a watershed-by-watershed basis. The extensive public outreach and stakeholder process was as important as the technical work and innovative decision-support tools developed in support of the plan.

Overcoming the challenges to restoring many of Cape Cod's marine ecosystems requires a new approach. The draft Section 208 Plan Update reflects a new approach with five basic principles.

The plan is watershed based. The most effective and efficient solutions are found by beginning the consideration of solutions within the jurisdiction of the problem.

The plan leverages existing local plans by making use of the enormous amount of data and input already collected by Towns as part of their comprehensive wastewater management planning to date.

All solutions are considered – everything has to be on the table. The plan takes into account all technologies and strategies that may be successful on Cape Cod. It evaluates each technology or approach individually and then looks for appropriate places for its use as part of a watershed scenario.

The purpose of the plan is to set the parameters for the discussion of solutions on a watershed basis. The watershed scenarios developed represent a range of options. They do not suggest an optimal solution.

Cost is considered as part of every watershed scenario and the impact on individual homeowners is a primary concern. If a solution isn't affordable, it's not doable.

The purpose of the Section 208 Plan Update is to develop an integrated water and wastewater management system that includes a series of phased approaches that will remediate groundwater and surface water impairments in each watershed.

The Commission issued a draft report to state and federal regulators in June 2014, the public draft in August 2014 and anticipates filing a final draft with MassDEP in March 2015.

## **Fertilizer Management DCPC**

In response to state legislation that would remove the ability of individual communities to regulate fertilizers, the Commission initiated a Cape-wide fertilizer management District of Critical Planning Concern (DCPC). Development of the DCPC and its implementing regulations included stakeholder meetings with landscape, turf management and fertilizer industry professionals, as well as numerous opportunities for public comment and input. The DCPC was approved by Barnstable County in October 2013 and provided towns with the opportunity to adopt local bylaws consistent with the implementing regulations. Participation was voluntary.

By the end of 2014, Chatham and six other towns adopted local fertilizer management regulations under the DCPC, all of which were approved as consistent.

## **Regional Policy Plan Update**

The required five-year update to the Regional Policy plan started with three regional meetings in December 2014 focusing on the history of Cape Cod, its people, and factors that led to where it is today.

The last update in 2009 represented the first substantial reorganization of the guidance document since it was first drafted, separating the regulatory and planning sections. Those changes and others were based on recommendations of the 21st Century Task Force, a broad-based panel appointed to perform an outside review of the Commission.

For the 2015 update, the Commission will build on those earlier reforms. Among the goals for this RPP update are to:

- ease the local comprehensive planning process,
- provide regulatory incentives for neighboring towns to plan together,
- simplify the regulatory process,
- create a framework for regional capital planning.

## **Strategic Information Office**

The Commission's Strategic Information Office (SIO) continued its technical support and development of an e-permitting platform for Cape towns. Chatham was among the first three towns piloted for e-permitting under a \$500,000 Community Innovation Challenge Grant sought by and awarded to the Commission. Since the initial grant and through 2014, the Commission applied more than \$200,000 in additional funding to this effort in District Technical Assistance and Commission funds.

Other regional SIO projects included Cape-wide aerial flyover for digital mapping for a comprehensive Geographic Informa-

tion Service (GIS) dataset. Towns historically contracted for such services independently. With most towns participating, an estimated \$1 million in savings was realized. The cost to Chatham for the flyover, which took place in April 2014, was less than \$4,000.

## **CEDS/Economic Development**

The Commission submitted the first five-year update to the Comprehensive Economic Development Strategy (CEDS) in June 2014, establishing regional priority projects for the next five years. CEDS is an important planning document that provides additional federal economic resources and grant opportunities. Implementation of CEDS initiatives by the Commission and the Cape Cod Economic Development Council was instrumental in demonstrating the County's commitment to economic development, which led to the designation of Barnstable County as an Economic Development District by the U.S. Economic Development Administration in December 2013.

## **Chapter H reform**

On May 8, 2014, the Cape Cod Commission approved the first increased thresholds under authority granted by the elected Assembly of Delegates in fall 2013. Chapter H of the Commission's Code of Regulations allows for increases in developments of regional impact (DRI) review thresholds by the Commission.

Approved was a revised DRI threshold of up to 40,000 square feet for proposed Research & Development and Light Manufacturing Uses in the following designated areas: Jonathan Bourne Drive, Bourne; Edgerton Drive, Falmouth; Falmouth Technology Park, Falmouth; and Sandwich Industrial Park, Sandwich

In these areas research & development and light manufacturing uses are allowed up to 40,000 square feet without the need for Commission review. The limited areas for which threshold relief was provided represent an initial, but not last step for the use of Chapter H. Interest has already been expressed by several towns in pursuing other such designations at locations across the Cape.

## **Smarter Economy Conference**

The May 2014 Smarter Economy conference introduced a new online planning tool called FRED, Flexible Regional Economic Development. Driven by 17 information layers of land use, economic and social data, FRED helps identify development potential and challenges in user-selected areas of the Cape. For towns, FRED represents a new way to plan and identify the locations best suited for new development, redevelopment and other

economic development planning needs. As FRED develops, new layers of data, including local zoning regulations, will be added to increase its application and utility.

## **Regional Solid Waste Negotiations**

The Commission facilitated regional negotiations for solid waste disposal on behalf of 11 Cape communities, as well as a number of off-Cape towns. These negotiations resulted in an initial \$17 per ton reduction in prices offered by Covanta through its SEMASS trash-to-energy plant in Rochester and the timing of the regional negotiation allowed new lower-cost alternatives to enter the marketplace. This project was funded with District Local Technical Assistance (DLTA) grant fund administered by the Commission.

## **Communications/Outreach**

Under a Joint Initiative with Barnstable County, a Joint Communications Plan developed through the Commission and other County departments was recommended to the Barnstable County Commissioners.

The Commission newsletter, *The Reporter*, was redeveloped into a website ([capecod-commission.org/newsletter](http://capecod-commission.org/newsletter)) and occasional print publication.

From January through May 2014, Commission Executive Director Paul Niedzwiecki met with all boards of selectmen and the Barnstable Town Council to provide an update on Commission activities and progress of the Section 208 Plan Update.

In spring 2014, citizen-initiative petitions seeking town-level action to begin withdrawal from the Cape Cod Commission were presented as town meeting articles in eight towns and as a citizen petition for Barnstable Town Council action. All were defeated, either on procedural votes or direct votes on the merits.

## **Regulatory Program (Highlights)**

**MP RENAISSANCE, BREWSTER:** Two minor modifications to the 2012 Development of Regional Impact approval for a residential care facility on Route 124.

**LOWE'S HOME IMPROVEMENT CENTER, DENNIS:** After a lengthy review allowing for extensive public comment, both written and through more than 15 public hearings and subcommittee meetings, in January 2014 the full membership of the Commission denied an application by Lowe's Home Centers, Inc. for a new 106,000-square-foot store on Theophilus F. Smith Road in Dennis. An appeal of the Commission's denial of a Development of Regional Impact permit for this proposed development was filed and dismissed by stipulation in June 2014.

**FALMOUTH SOUTH COAST WATERSHEDS COMPREHENSIVE WASTEWATER MANAGEMENT PLAN:** On February 27, 2014 the Cape Cod Commission approved, with conditions, the application of the Town of Falmouth for the Falmouth Comprehensive Wastewater Management Plan (CWMP)/Targeted Wastewater Management Plan (TWMP) as a Development of Regional Impact.

### Water Resources

Water Staff provides technical assistance to the towns, citizens and the County on water resources projects including: water supply, wastewater and stormwater management, fresh water ponds, and marine waters,

Project assistance included numerous technical assessments, Cape-wide well monitoring, planning, education and regulatory review on all aspects of Cape Cod's water resources. Water staff participates on a variety of local and regional committees and strives to develop strategies to implement cost-effective solutions to capitalize on common regional needs across the Cape. Coordinated PALS (Ponds and Lake Stewards) pond sampling program

### Transportation

The Cape Cod Commission's transportation staff provides technical expertise in transportation and traffic-related matters for the Commission, its staff, and the 15 Cape Cod towns. The Cape Cod Commission Act charges the Commission with furthering and coordinating the provision of "adequate capital facilities," including transportation services, through the goals and standards specified in the Cape Cod Regional Policy Plan.

The Commission provides administrative and staff support for the Cape Cod Metropolitan Planning Organization (MPO), and the Cape Cod Joint Transportation Committee (CCJTC).

The CCJTC is the transportation planning advisory group that reviews, discusses, and votes on recommendations to the MPO, which meets to review, direct, and vote on aspects and products of the transportation planning process.

In FY2014, the Commission administered more than \$30 million in Cape-based transportation projects, funded through the Cape Cod Transportation Improvement Program (TIP).

The TIP is a list of transportation system projects to be implemented with federal and state funds available for Cape Cod. Projects may include roadway, bicycle, pedestrian, and transit improvements. The TIP includes four years of projects developed in accordance with federal laws.

**Highlighted Transportation Projects**  
**TRAFFIC COUNTING PROGRAM:** The Commission's transportation staff conducted annual summer traffic counts in Chatham, including automatic traffic recorders (ATRs) and turning movement counts (TMCs). Traffic data is available online: [www.capecod-commission.org/counts](http://www.capecod-commission.org/counts)

Roadway segments and intersections in Chatham included Route 137 south of Queen Anne Road, Route 28 east of Barn Hill Road, Route 28 west of Crowell Road, Route 28 at the Harwich/Chatham line, Route 28 west of Stage Harbor Road, Route 28 north of Stony Hill Road, Morris Island Road north of Stage Island Road, Old Queen Anne Road north of Stepping Stones Road, Sam Ryder Road north of Middle Road, Shore Road south of Barcliff Avenue, Stage Harbor Road south of Route 28, Stepping Stones Road east of Old Queen Anne Road, Stony Hill Road East of Route 28 and Training Field Road south of Echo Lane.

**CONNECTING TOWN CENTERS:** This July 2014 report identified existing and recommended pedestrian and bikeway connections to village centers across Cape Cod. Two connections were recommended for the Town of Chatham: 0.75-mile "Share the Road" connection from Old Harbor Road to Depot Road to Hitching Post Road to Tip Cart Lane to Crowell Road to rail trail; and 0.35-mile "Share the Road" connection from Chatham Bars Road to Shore Road bike route.

**District Local Technical Assistance (DLTA)**  
 For the past several years, the Commonwealth of Massachusetts has allocated funds to each of the state's 14 regional planning agencies, the Cape Cod Commission among them, to help municipalities with sustainable development and to encourage municipalities to form partnerships to achieve planning and development goals consistent with state and regional priorities.

In FY 2014, \$186,965 was committed for five projects with overall regional coordination. These included:

- **CHATHAM:** Support implementation of housing production plan and support for the affordable housing trust fund, \$10,000
- **HARWICH:** Support the Town's efforts to develop growth scenario options in the village of East Harwich, \$34,965

**Respectfully submitted,  
 Michael J. Skelley**

## Cape Cod Regional Technical High School District

Cape Cod Regional Technical High School will provide an opportunity to acquire high quality technical, academic, and social skills preparing our students for success in our changing world.

Cape Cod Regional Technical High School (CCRTHS) was established in 1973 as a public technical high school. The CCRTHS district draws students from 12 towns extending from Mashpee to Provincetown. For our school year 2013-2014, we had 655 students enrolled in 17 different technical programs with an operating budget of \$13,505,905.

The Town of Chatham had 22 students enrolled at CCRTHS as of October 1, 2013. The assessment for Chatham in FY14 was \$384,752.

### Technical Areas of Study

- Auto Collision Technology
- Dental Assisting
- Health Technology
- Auto Technology
- Early Childhood
- Horticulture
- Carpentry
- Electrical
- Information Technology
- Cosmetology
- Engineering
- Marine Services
- Culinary Arts
- Graphic Arts
- Plumbing
- Heating, Ventilation, and Air Conditioning
- Welding

### Highlights from Cape Cod Tech 2013-2014 School Year

- Graduated 137 seniors in June 2014, 5 from Chatham.
- CCRTHS had the highest graduation rate of 95.6% in June 2014 for Cape Cod public and charter schools.
- CCRTHS students meet the same academic standards required by the state for all of the sending schools.
- Improved public and community relations by servicing community members in our shops at the school. Community members saved \$501,496 in labor charges overall.
- Thirty-eight students received John and Abigail Adams Scholarships, 1 from Chatham.
- Thirty-nine students were inducted to the National Technical Honor, 4 from Chatham.

- Fifteen juniors in Health Tech passed the State Certified Nursing Exam.
- At the SkillsUSA State level competition, sixteen students won medals, 1 from Chatham. Examples of medals won: Marine Service Technology, Career Showcase Arts & Communication and Non-Traditional Career Portfolio, Career Showcase Human Services.
- At the SkillsUSA District level competition, eleven students won medals, 1 from Chatham. Medals won: Computer Maintenance, Marine Service Technology, Commercial Baking, Cosmetology Over 500 Hours, Teamworks Carpentry, Teamworks Electrical, Teamworks Mason, Teamworks Plumbing, Collision Repair, Computer Maintenance and Nurse Assisting
- At the Massachusetts 2014 FFA State Convention, CCRTHS won *Best Dressed Chapter Award*, *100% Membership Award* and *Membership Growth Award*. One student won third place for *Individual Safe Equipment Operation Career Development Event* and one student was elected *2014-2015 Massachusetts State President*.
- Computer/21st Century Learning Course senior students participated in the hands-on personal finance simulation Credit for Life Fair. Forty-two local employers attended our CCT Job Fair to recruit our skilled student technicians.
- The English Department piloted the PARCC exam in grades 10 and 11.
- The Advanced Placement Language Course completed its second year.
- A freshman Health class was designed to address the physical, mental/emotional and social health needs of ninth graders.
- The Library was successful in maintaining before and after school hours for students to work on homework, papers and projects. Approximately twenty students utilized this on a daily basis.
- The Math Department fully implemented the MA 2011 standards at 11th-12th level with new Algebra 2 texts for the new curriculum.
- In Physical Education, pedometers were assigned to students and steps per day were recorded.
- In Science, the 2013 MCAS results show 100% of students who took the Bio MCAS passed and 94% of students who took the Engineering/Technology MCAS passed. Modern Chemistry is being implemented to support Chemistry 11 and 12.
- In Social Studies, a quality Advanced Placement course was implemented for grade 11 World History. Eighteen students completed the AP world history course and took the AP exam.
- Six students were honored for the Cape Verdean essay contest and one was the winner selected by the Harwich Historical Society.
- The Spanish Department attended Philanthropy Day with four students from CCRTHS. Students participated in workshops and presented their experience to School Committee.
- Special Education held after school support providing sports, bowling, food pantry visits, school play and the talent show. Two students received the Rita DeSiata Scholarship.
- Our School Counseling Department sponsored a weeklong “Break Free from Depression” curriculum from Children’s Hospital to all ninth grade students during health. Also each of the four counselors ran a support group for a targeted population of students.
- The Art Department sold several pieces of student art work to CCT faculty and community. The proceeds went to individual students.
- Auto Collision Department increased shop output by 20 percent.
- Auto Technology established one to one computing with a fully web-based textbook.
- At the Mass Auto Dealers competition students won first place in the state then placed twelfth in the national competition. One student received the highest written test score in the Ford/AAA competition, and we placed second overall in that competition.
- Carpentry Department was heavily involved with the refurbishing of the Gilmore House, a structure on campus. All senior students completed the OSHA Training Program.
- In Cosmetology, all five seniors who took the Cosmetology State Exam passed, all eight juniors and five sophomores who took the Nail Technician State Exam passed.
- Culinary Arts provided the food service for the Cape Cod Chamber of Commerce Home and Garden Show as a shop fundraiser for the Jean Gage Memorial Scholarship. A web page for *The Hidden Cove Restaurant* was developed.
- Dental Assisting seniors participated in five weeks of internship and worked alongside staff in local dental offices. This experience resulted in two job offers for students. All sixteen Dental Assisting students assisted in the Ellen Jones Dental Clinic as part of their shop training.
- Early Childhood Education staffing model allowed the preschool to remain open an hour longer.
- Electrical students completed a huge outside job wiring eight cabins in Brewster and updating electrical distribution of the whole camp. Project offered great experience for students and a major assistance to a non-profit camp for families with a child that has life threatening illness.
- Graphic Arts made a solid connection to Cape Cod Community College by paving the way for students to earn college credit through their high school level work.
- One hundred percent of Health Tech students passed the state written and practical CNA exam.
- Horticulture built walkways on campus and serviced the campus grounds irrigation system.
- Roots and Roses floral shop utilized Facebook and public venues with the goal of increasing opportunities for student hands-on experiences.
- HVAC students repaired equipment in the school such as installing air conditioning in Adult Education Office, and in two shop areas.
- Welding students made visits to both large industry sites and local shops and were visited by two technical colleges who presented opportunities after graduation.
- The Information Technology shop instituted a new safety program for students aligned to both state and OSHA frameworks.
- All freshmen passed the Engineering Technology MCAS with proficient or advanced scores.
- In the Plumbing Shop ninety percent of students passed the Tier Three test.
- Eighty-three qualified students participated in placements for Cooperative Education, Internships and Student Practicums for real-life work experience.
- CCRTHS continued to address capital needs from the long range capital plan this summer with the replacement of the school’s electrical switchgear (approximately \$380,000). However, CCRTHS also continues to seek a partnership with the Massachusetts School Building Authority (MSBA) for a major renovation or replacement of the facility because remaining physical plant issues exceed the capacity of the operating budget.

Please visit our website: [www.capetech.us](http://www.capetech.us) for more information.

**Respectfully submitted,**  
**Buck Upson**  
**CCRTHS School Committee**

## Cape Cod Regional Transit Authority

The Cape Cod Regional Transit Authority (CCRTA) has provided in Chatham 17,376 one-way passenger trips from July

2013 through June 2014 (FY14).

CCRTA provided 104 general public clients in Chatham with DART (Dial-a-Ride Transportation) service during FY14. These clients took a total of 2,275 one-way passenger trips during this time period. Total DART passenger trips in the fifteen towns of Cape Cod were 200,536 in FY13 compared to 220,637 in FY14.

CCRTA FY14 records for the Boston Hospital Transportation service indicates 33 Chatham residents took 168 one-way trips on this service.

The fixed route Hyannis to Orleans (H2O) serves the towns of Barnstable, Yarmouth, Dennis, Harwich, Chatham and Orleans along the route 28 corridors. A total of 11,891 one-way trips originated in Chatham for the H2O route for the period July 2013 through June 2014; total ridership for the H2O route for this period was 168,114.

CCRTA supplied the Chatham Council on Aging with one Mobility Assistance Program (MAP) vehicle that provided 3,210 rides from July 2013 to June 2014.

Route maps, schedules, fares, Google Transit Trip Planner and the latest news about Cape Cod public transportation services are provided at [www.capecodrta.org](http://www.capecodrta.org), as well as links to many other transportation resources.

**Respectfully submitted,  
Tom Cahir, Administrator**

## Cape Cod Water Protection Collaborative

Wastewater management continued to be the primary focus for the Collaborative this year. The discussions focused on the evaluation of a regionalized approach to wastewater management and the potential savings offered by regional watershed based approach and a thorough vetting of alternative management approaches through the 208 process described below. The Collaborative continued to be a forum for towns to obtain information on best practices and guidance from the experiences of other towns throughout the region.

In January 2013, Barnstable County, acting through the Cape Cod Commission, was directed by the Commonwealth of Massachusetts to prepare an update to the 1978 Section 208 Area-Wide Water Quality Management Plan for Cape Cod. This plan is a comprehensive Cape-wide review of water quality issues facing the region, with a focus initially on nutrient management and water quality planning for Cape Cod's coastal embayments. The Commonwealth provided \$3 million to accomplish this task with the con-

dition that a draft plan be completed within 12 months so much of the effort on wastewater was in support of the development of the plan.

The Cape Cod Water Protection Collaborative reinstated monthly Governing Board meetings and reconstituted its Technical Advisory Committee (TAC) to provide input into the 208 Plan Update. The TAC was a key player in the review and shaping of the technologies matrix that formed the basis for the evaluation of appropriate management techniques. In addition, a Regulatory, Legal, and Institutional (RLI) Work Group, with representation from DEP, EPA, the Cape Cod Commission, addressed the potential need for regulatory reform and other challenges associated with planning and implementation. Your representative has been named as one of the four members of the Collaborative to work with the 208 Advisory Board and Finance Committee on a process for designating the Waste Management Agencies (WMAs) as required by S208 of the Clean Water Act.

The Commonwealth expects the 208 plan and its underlying analysis to reflect the County's focus on the individual watersheds of each embayment as the most logical management unit on which to base water quality planning. The watershed based planning has provided management solutions that are less costly and require less infrastructure to be built than conventional planning efforts may recommend. The Massachusetts Legislature has adopted the 208 framework as a basis for allocating state financial assistance and has adopted authority to enable the type of watershed permits envisioned in 208 to be issued.

The ongoing lawsuits between the Conservation Law Foundation and the United State Environmental Protection Agency remain unresolved as of this writing. The Collaborative continues to actively monitor the progress of the litigation.

Lastly, the Collaborative has maintained its practice of supporting local planning and management efforts. The Collaborative has continued to provide third party consulting support in engineering and planning reviews and financial management to any town requesting such support. The majority of Cape towns have accessed this support and the budget to continue this program stayed intact.

**Respectfully submitted,  
Florence Seldin  
Chatham Representative**

## Cape Light Compact

*"Energy conservation is a national issue that we should all be concerned about. Residents and businesses have nothing to lose but all the more to gain by participating in the Compact's programs. Having an energy assessment doesn't cost a dime and everyone can save money on their heating and electric bills."* – Peter Cocolis

Cape Light Compact is an award-winning energy services organization operated by the 21 towns and two counties on Cape Cod and Martha's Vineyard. The Compact's mission is to serve its 200,000 customers through the delivery of proven energy efficiency programs, effective consumer advocacy, competitive electricity supply and green power options. For more information, visit [www.capelightcompact.org](http://www.capelightcompact.org).

### POWER SUPPLY

Pricing in 2014 continued to be driven by regional natural gas concerns. The winter of 2013/2014 saw an even more pronounced price spike than was experienced during the preceding winter, as cold weather drove increased demand for natural gas for heating and electricity. This resulted in periodic constraints on the transmission used to transport natural gas into New England, driving natural gas and electricity prices to record highs. While oil units were dispatched to help ensure reliability in the face of limited gas supplies, this further contributed to increased electricity costs.

The repeated winter price spikes to lead to regional conversations about how to resolve the issue. The six New England governors, through the New England States Committee on Electricity (NESCOE), discussed a proposal to procure additional gas pipeline capacity by adding a fee onto the rates of all New England electricity consumers. While the proposal generally received consensus from all six administrations, Massachusetts, following the failure of several Patrick administration-supported energy bills to pass, withdrew its support of the plan. Instead, the Commonwealth chose to focus on other potential solutions, most importantly, energy efficiency. While the incoming administration may decide to support the NESCOE proposal, several federal approvals would still be needed before it could be enacted. Even if these approvals were awarded, it would still likely take several years before a major expansion in pipeline capacity could be completed.

This means that prices are likely to remain

## Energy Efficiency

Jan – Dec 2014	# of Participants	Customer Savings	kWh Saved	Rebates/Incentives Paid to Customers
Low Income	13	\$ 3,091.80	15,459	\$ 27,755.13
Residential	465	\$ 68,111.80	340,559	\$571,987.91
Commercial	30	\$162,230.40	811,152	\$348,510.84
<b>Total</b>	<b>508</b>	<b>\$233,434.00</b>	<b>1,167,170</b>	<b>\$948,253.88</b>

high over the next several years. Pricing periods covering the first half of the year, which includes the most expensive months, are likely to stay very high, while second half pricing will likely be slightly lower. Gas pipeline owner Spectra is pursuing a modest expansion of its existing Algonquin pipeline, but the limited size of the project is not likely to significantly impact prices, and won't be completed before the end of 2016 at the earliest.

In 2014, Cape Light Compact provided energy to residents and businesses in accordance with a competitive electricity supply contract negotiated by the Compact with ConEdison Solutions. For 11 months, the Compact's price was lower than NSTAR's. The Compact also issued an RFP for a new supplier contract starting in December 2014. The contract was awarded to ConEdison Solutions for residential customers and NextEra for commercial and industrial customers. As of the most recent count, the Compact had approximately 5,900 electric accounts in the Town of Chatham on its energy supply.

### CONSUMER ADVOCACY

Since 1997, Cape Light Compact has advocated for the ratepayers of Cape Cod and Martha's Vineyard at the local, state and federal level. In 2014, the Compact's focused much of its advocacy on grid modernization and time-varying rates. Both issues will have far-reaching impacts on customers on the Cape, affecting reliability, the cost of electricity and how prices are set, and the ability of our systems to accommodate increasing amounts of renewable energy. In March of 2014, the Compact also submitted to the Department of Public Utilities revisions to its Aggregation Plan, a document originally submitted around the time of the Compact's inception. At this point, the Compact is awaiting a final order from the Department.

Funding for the energy efficiency programs (i.e. energy audits for homes and businesses, rebates on the purchase of energy efficient appliances and energy education in our schools) comes from a monthly customer "energy conservation" charge (\$0.0025 cents multiplied by the number of kilowatt hours used during the month) and a portion of the "distribution charge" (\$0.01510 for residential customers and \$0.00972 for commercial

and industrial customers) that appears on each customer's electric bill.

Other Cape Light Compact Efforts Include:

- 1 ENERGY STAR® qualified home was built in the Town of Chatham.
- Cape Light Compact continues to offer support for energy education to the Monomoy School District through classroom visits, teacher workshops, curriculum and free materials all aligned with the state NGSS and STEM initiatives through the Compact's Energy Education Outreach program.
- A total of 559 streetlights in Chatham were retrofitted with LEDs, saving approximately 117,000 kWh and \$31,000 in energy and maintenance costs annually.

**Respectfully submitted,  
Peter Cocolis  
Chatham Representative**

## Cape and Vineyards Electric Cooperative

To benefit the rate-payers and member-towns, the Cape & Vineyard Electric Cooperative (CVEC) was created in 2007. Since its creation, CVEC has been successful in its mission by bringing forward price-stabilizing Renewable Energy installation to the Cape and Martha's Vineyard through multiple rounds of photovoltaic (PV) development. The CVEC has representatives from most towns on Cape Cod and Martha's Vineyard. In 2010 Chatham joined CVEC with the Chatham Energy Committee's John Scott representing Chatham on CVEC's Board of Directors.

CVEC has three rounds of PV initiatives in various stages and is in the beginning stages of a fourth round. Following advertised Requests for Proposals (RFP's), the initial (exploratory) round of about 750 kilowatts of PV was awarded to winning bid contractor, Con Edison Solutions, in 2010. The Round 1 Initiative awarded about 16 megawatts of PV to winning bid contractor, American Capital Energy, in 2011. Ground-Breaking ceremonies for the Round 1 Projects were held throughout the Cape in late fall (2014). Round 1 includes a 1,800-kilowatt project at the Chatham Transfer Station's Capped

Landfill. This project went into commercial operation on September 29, 2014. In 2012, the Round 2 Initiative awarded over 50 megawatts of PV projects in multiple tiers to winning bid contractor, Broadway Electrical. Tier 1 of Round 2, consisting of about 20 megawatts of PV, includes rooftop PV installations at Chatham's new Police Station and Town Hall Annex. As of July 2014, these projects are all operating.

The renewable energy facilities that CVEC develops will provide substantial energy savings to CVEC member towns. In the first year of operation, the PV project at the Chatham's Capped Landfill will save the Town about \$120,000 in energy costs. Over the 20-year contract, the estimated savings will be over two million dollars to Chatham. These savings are based on current rates and will be more as electric rates rise. CVEC's plans to develop solar energy at the Chatham Airport have been delayed due to interconnection and FAA issues. Originally part of Round 2, the airport project is expected to take place sometime in the future, perhaps on a smaller scale than the original 800 kW project.

CVEC is continuing its pursuit of renewable energy and has signed a contract to purchase wind energy from the Future Generation Wind project proposed to be built by cranberry farmers in Southeastern Massachusetts. Chatham is part of a small group of CVEC members who will be benefitting from this low-cost, long-term wind turbine facility.

**Respectfully submitted,  
John H. Scott  
Chatham Representative**

## Cemetery Commission

There were 66 burials in Chatham in 2014. In 2014, 3 cemetery plots and 35 individual burial lots were sold. These sales returned to the Town Lot Fund \$8,200.00 and to the Perpetual Care Fund \$16,400.00.

The front entrance of Union Cemetery has been improved by the removal of the overgrowth and new plantings installed.

The expansion in Union and Seaside Cemeteries continues slowly. The areas have been cleared and major work will be underway this spring with completion of the northeast section at Union by fall.

The price of a cemetery lot was increased from \$300.00 to \$600.00. This fee includes perpetual care.

Headstone repairs continue. Special attention was paid to the overturned stones in Seaside, Peoples and South Chatham Cemeteries.

Negotiations are ongoing to access the Hart property to the rear of South Chatham Cemetery which was given to the Town for

cemetery use.

The Cemetery Commission Office at 221 Crowell Road is open Wednesday and Friday from 9:00 A.M. to 12:00 Noon, except on holidays. The Commission meets on the second Friday of the month at 8:00 A.M., except on holidays. The services of the Department are available at all times by calling (508-945-5117) or contacting a Commission Member.

**Respectfully submitted,**

**George W. Goodspeed, Jr. Chairman**

**Stephen Hart**

**Susan Whitcomb**

## Chatham Housing Authority

The Chatham Housing Authority, organized and existing pursuant to Massachusetts General Laws, Chapter 121B, Section 3, is composed of a five-member Board of Commissioners responsible for policy making and general administration of the Authority. The Authority is a quasi-state agency under the direction of the Massachusetts Department of Housing and Community Development.

Four of our board members are elected by Town voters and the fifth is appointed by the Commonwealth. The Authority's administrative staff consists of an Executive Director, Administrative Assistant, a full-time maintenance employee and a part-time maintenance employee. Our long time Board member, Jack Kelleher, resigned his position on the board in December. Irene Van Duyn was appointed by the Board of Selectmen to fill his seat until May 2015, when she will run for election. Maureen Auterio who was appointed by the state also resigned this year. Her seat has not yet been filled.

Board meetings are held on the third Tuesday of each month at 4 p.m. in the Authority's offices, 240 Crowell Road, Chatham. Additional meetings are called and posted when necessary. Meetings are open to the public. The annual meeting and election of officers is held at the regular meeting in September.

### Core Authority Programs

These are the state programs that are run by the Authority:

- The Anchorage: elderly/disabled housing.
- Captain Bearse Congregate House: elderly housing
- Captain's Landing: Family Housing.
- A Group Home leased to Dept. of Mental Health and a Group Home leased to Fellowship Health Resources, Inc.
- Massachusetts Rental Voucher Program (MRVP): We administer 11 MRVP's

### These are the town programs that are run by the Authority

- CHOP Houses, The Authority is the Resale Agency for the CHOP (Chatham Home Ownership Program) houses located off Stony Hill Road.
- MCI Rent Escrow Program: There are four families enrolled in a five year program.
- Rental Assistance Program: This is funded by CPA funds. We currently have 10 families enrolled in the program.
- Harwich Housing Authority: The Authority continues to manage the Harwich Housing Authority, which consists of 20 MRVP's, 12 family units and a group home, as well as several town programs.

### Maintaining and Creating Affordable Housing

Key elements in the Chatham Housing Authority's mission are to "provide affordable, decent, safe, and sanitary housing through the maintenance of our existing units and the development of new units" and to "support residents in their effort to achieve self-sufficiency." We have used the Town's Comprehensive Plan to accomplish its goals which mesh closely with our mission.

The CHA is working with Habitat for Humanity towards the completion of developing four single family homes for first time homeowners at the West Chatham property purchased in the fall 2011.

The Board also wishes to applaud the extraordinary Authority personnel, who not only are experienced professionals, but caring individuals. We are proud to serve with Executive Director John Stewart, Administrative Assistant Tracy Cannon; Maintenance Supervisor Matt Stone and Phil Egan, part-time maintenance staff.

**Respectfully submitted,**

**Alan Mowry, Chairperson**

**Shirley Smith, Vice Chair/ Treasurer**

**William Bystrom, Member**

**Irene Van Duyn, Member**

## Coastal Resources Department

### Outer Beach/Inlet Development

The new (2007) inlet has maintained a similar alignment and position as previous few years. Navigation through the inlet was marginally improved over last year due to a slightly deeper channel across the outside bar. The northern tip of North Beach Island (NBI) continues to narrow and migrate westward. Three more camps were removed from the northern portion of NBI in 2014 which leaves only two camps located in the mid-section of NBI remaining.

Changes at the south end of NBI and the inlet opposite the Lighthouse continue to be quite noticeable. The inlet's wide expanse of open water between NBI and South Beach continues to narrow as sand migrates southward. This has resulted in increased shoaling of the inlet contributing to narrower and more frequent changes in the orientation of the navigation channels. The fishing fleet still uses this inlet as their primary access to the ocean but conditions need to be monitored closely to ensure the most appropriate route across the bar.

2014 was not a particularly active storm season and there were few major erosion or flooding events along the coastline. However, a winter storm in February caused another breach in South Beach immediately north of the inlet that formed in 2013. This resulted in two inlet channel openings adjacent to each other through South Beach. As expected, and to the disappointment of many boaters, shoaling to the west of the inlets continues to be extensive and neither inlet has developed sufficiently to provide adequate all-tide navigation between Nantucket Sound and the Atlantic Ocean.

### North Beach Management

#### Shorebird Management

Suzanne (Phil) Phillips, Tom Olson, and Joanne Coombs returned as shorebird monitors and were assisted by new monitor, Gerry Beetham. The number of successfully fledged piping plover chicks was slightly higher than 2013 on North Beach with 11 fledged chicks. It was difficult to get a confirmed count of fledged chicks on North Beach Island since fledged birds from other areas were arriving and intermixing at times with the local birds. It was estimated that NBI had somewhere between a low of 5 and a high of 17 fledged chicks. While some nesting of American Oystercatchers and Least Terns took place on NBI, no chicks of either species survived long enough to fledge this year.

#### Off Road Vehicle Access

Off Road Vehicle access to Nauset Beach was again limited for much of the summer season due to nesting shorebirds. Efforts are underway to finalize a Habitat Conservation Plan with state and federal regulatory agencies that may allow for increased ORV access under certain strict protocols even in the presence of nesting shorebirds. This plan is still being refined but it is anticipated that some aspects of the plan may be in place for the upcoming 2015 summer season.

#### Landings/Infrastructure

**Ryder's Cove:** Ryder's Cove Landing was not as busy as the previous few seasons due

to a reduction in shellfish recruitment on the north side of town, reduced numbers of striped bass offshore, the MA Division of Marine Fisheries change to only two striped bass commercial fishing days as opposed to four, and generally less favorable overall weather conditions. Nonetheless, the facility was still very active on clear weather days and weekends by both recreational and commercial boaters. The ramp pass program generated \$16,220 in revenue for 2014 compared with approximately \$21,000 in 2013. Walter Quinn and Dave Likos again served as our Town Landing Officers for Ryder's Cove as well as our other town landings.

Engineering efforts were undertaken to refine the plan to expand access and parking onto the adjacent town-owned property. The Waterways Advisory Committee recommended that the project be forwarded to the Selectmen for their support. The Selectmen endorsed the project and supported its inclusion into the town budget process for potential approval at the May 2015 Annual Town Meeting.

#### **Old Mill Boat Yard**

Progress continues with the design and permitting efforts for new bulkheads, floats and improvements to the town's upwelling system at the Old Mill Boat Yard. Review and support for further grant funding for the construction phase (approximately \$1.7 million) by the Seaport Advisory Council has been stalled at the state level. The recent election of a new governor and the resulting change in administration at various levels is partially the reason for the lack of progress. It is anticipated that more information regarding future funding support for this project will be forthcoming once the new administration takes office and sets funding priorities.

#### **Fish Pier**

Deficiencies to the public observation deck identified in 2013 were addressed in order to re-open the deck for public use. Funding to replace the deck and stairway as well as the main timber stair system adjacent to the Wharfinger building was approved for the FY 15 budget.

#### **Town Landing Regulations**

The Waterways Advisory Committee recommended and the Selectmen subsequently approved changes to the Town Landing regulations. Non-residents (non-taxpayers) are no longer restricted from using Barn Hill Landing during commercial striped bass fishing days; however, non-residents must park along the street shoulder instead of in the landing parking lot at all times between June 1 and September 15. A regulation requiring all dinghies and other small watercraft stored

at town landings to include owners contact information was approved. This regulation also requires all such watercraft be removed from the landings between December 1 and April 15 unless it is being actively used.

#### **Mitchell River Bridge**

The construction for the replacement of the Mitchell River Bridge began this past fall. The project is funded through the MA Dept. of Transportation (MassDOT) who awarded the construction contract to SPS New England with a bid of just under \$14 million. Completion of the project is scheduled for June 2016.

#### **Dredging**

The Corps of Engineers contacted the town unexpectedly in March to indicate the possibility of some maintenance dredging in the Stage Harbor entrance channel. The timing was particularly advantageous since channel conditions had been deteriorating because the Corps had not performed any maintenance dredging since 2010. The Corps' dredge "Currituck" was able to remove 48,710 cys of sand from the channel with disposal in the approved disposal area just offshore of Harding's Beach.

Shoaling along the floats and bulkhead at Barn Hill Landing became a problem and the town contracted to have an excavator remove approximately 200 cys of sand from the area.

Shoaling in portions of Pleasant Bay and Chatham Harbor associated with the 2007 inlet continued to be a concern and the town is actively pursuing the development of permits to address this issue. Acting on recommendations in the 2013 Pleasant Bay Resources Management Plan Update the State revised several regulations resulting in the mandatory prohibition on improvement dredging within any Area of Critical Environmental Concern (ACEC) being lifted this past fall. Proposed improvement dredging must conform to specific stipulations and the activity will be closely reviewed during the permitting process. The town can progress with developing appropriate permits for accomplishing dredging when/if necessary.

#### **Herring Run**

The Ryder's Cove Herring Run remained closed in compliance with a state-mandated closure of all Commonwealth herring runs. The Herring Warden, Don St. Pierre, reported another year of increasing numbers of returning river herring. While still well below historical numbers, fish stocks may be improving since we have now had a few years of herring numbers trending in the upward direction.

#### **Monomoy National Wildlife Refuge**

The US Fish and Wildlife Service (USFWS) finally released the draft Comprehensive Conservation Plan/ Environmental Impact Statement (CCP/EIS) for the Monomoy National Wildlife Refuge (MNWR) this past April. The report contained numerous recommendations that were met with considerable opposition by Chatham officials and citizenry. The report did include the favorable recommendation that the hand harvest of shellfish on the intertidal flats of the MNWR could continue. This has been a longstanding concern for Chatham and was the primary issue when the town became actively involved with the USFWS regarding the development of a CCP back in 2001.

However, the draft CCP/EIS included other recommendations that were unexpected and which would have serious negative implications to the historical use and access of the lands and waters surrounding Monomoy by the citizens of Chatham and surrounding region. Among other concerns, the town was most troubled by two recommendations included in the draft CCP/EIS. The first was the statement that over 700 acres of Town-owned property on South Beach would be annexed to become part of the refuge and Wilderness Area. The second relates to a reinterpretation of USFWS' managerial jurisdiction to include all areas of open water and sub-tidal lands out to the original 1944 limits of taking. The draft CCP/EIS then further recommends that various historical fishing practices which take place within this expanded area would either be severely limited or prohibited outright.

The town formed a task force of interested citizenry to coordinate a consolidated package of comments to the draft CCP/EIS. The task force was assisted by a team comprised of Chatham selectmen, staff, town and special counsel, scientific experts, and a fisheries based advocacy firm from Washington D.C. The final comment package was submitted in October and we are waiting for the opportunity to discuss these issues further with the USFWS in order to resolve our differences.

**Respectfully submitted,  
Theodore L. Keon  
Director of Coastal Resources**

## **Committee for the Disabled**

The main focus of the Committee this past year was the creation of the informational booklet entitled "Accessible Chatham". The Committee conducted an audit of the Town's many establishments and public

amenities and compiled them into a booklet that we have disseminated around Town to public buildings, the Chamber of Commerce and numerous lodging establishments. We have received great feedback thus far and hope to continue to keep the publication up to date. In addition to the printed booklet, it is available in PDF form on the Town's website. We will also be working with our staff liaison to have a live online database of accessible venues available for the public. The goal is to maintain an accurate listing of ADA accessible businesses and amenities for residents and visitors.

We continue to work with the Park & Recreation Department to locate suitable locations for donated benches close to ADA accessible locations. During 2014, benches were installed at Harding's Beach, Ridgevale Beach and Forest Beach. Our thanks and appreciation goes out to the individuals who donated these benches. The Committee continues to work closely with Town staff and pertinent departments and committees to monitor pedestrian facilities throughout the Town and to make recommendations on potential upgrades that will enhance the accessibility and enjoyment of the many amenities located in our community. This work is ongoing.

We are looking forward to working closely with the Town departments to assist in ensuring that projects meet the needs of individuals with disabilities who live and visit our town.

**Respectfully submitted,**  
**John Poignand, Chairman**  
**Stu Tuchinsky Vice Chairman**  
**Jill Holmes, Secretary,**  
**Corrine Moore**  
**George Snider**  
**John Raye**  
**Ragnhild Munck**  
**Robert Lear**

## Community Development Department

The Chatham Department of Community Development's mission is to ensure courteous, consistent, dependable and trustworthy public service in four primary areas: building/inspectional services, planning, zoning, and historic preservation. In carrying out this mission, the Department also supports various Town Boards, Commissions, and Committees including:

- Planning Board
- Zoning Board of Appeals
- Historic Commission
- Historic Business District Commission
- Affordable Housing Committee

- Bikeway Committee
- Committee for the Disabled
- Economic Development Committee

The Department strives to enhance the Town's long term planning efforts while streamlining permitting and enhancing the efficiency of inspectional services.

### Building/Inspectional Services

The volume of construction activity in town continues to increase. In 2014, 819 building permits were issued, a 19% increase over the number issued in 2013 (688). The number of permits issued for new dwelling units also rose from 41 permits issued in 2013 to 48 in 2014. Residential renovations and additions continue to be the dominate type of construction with 676 permits issued in 2014, a 17% increase over 2013. The average value of a residential renovation-addition was just under \$50,000. A total of 40 permits were issued for renovations and/or additions to commercial buildings with only four new commercial building permits issued in 2014. The number of permits for the demolition of existing residential structures nearly doubled in 2014 to a total of 45 as compared to 25 in 2013. A total of 1,038 plumbing and gas permits were issued in 2014 and 755 electrical permits. Revenue in 2014 from building, gas, plumbing and wiring permits was \$531,061.61. In July 2013, the department implemented the first phase of a new e-permitting program which will ultimately streamline the building permit process and allow homeowners, contractors and builders to file applications and request and track inspections on-line. This software has been fully implemented internally and is now used in the field by the inspectional staff. However, software challenges have delayed the implementation of on-line permitting and inspection scheduling. These challenges are being addressed with the goal of making these services available to the public in 2015.

### Planning, Zoning and Historic Preservation

Many of the Town's planning, zoning and historic preservation activities are overseen by or the responsibility of one of four boards or commissions. These are: the Historical Commission, Historic Business District Commission, Planning Board and Zoning Board of Appeals. Collectively, these four boards/commissions held 96 meetings in 2014, the majority of which were attended by department staff who also provided support in advance of and following the meetings. It also warrants mention that the number of formal site plans acted on by the Planning Board in 2014 (16) was twice as many as

reviewed in 2013 (8). Site plan review is required for commercial and multi-family land uses (uses other than single or two family dwelling development). Revenue generated from applications submitted to these boards was \$33,885.30. An additional \$1,628.25 in revenue was collected in copying fees.

During 2014, working closely with the Planning Board, the department initiated an eighteen month work plan to implement the first five recommendations made by the Cape Cod Commission regarding land use along the Route 28 corridor from Crowell Road west to the Harwich town line. This work addresses multiple objectives in the Land Use Section of the Comprehensive Plan. Efforts included conducting two neighborhood meetings in South Chatham. Additional neighborhood meetings will be held in West Chatham and the Crowell Road and Cornfield areas in 2015.

Another important long range planning effort undertaken in 2014 was the work done by the department in connection with the July 2014 amendments to the Flood Insurance Rate Maps enacted by the Federal Emergency Management Agency. This work resulted in the adoption of the new maps at the 2014 Town Meeting and the development of additional zoning bylaw changes which may be advanced for consideration at the 2015 Annual Town Meeting.

During 2014, the department also completed several initiatives in cooperation with the advisory committees supported by the Department, including:

- Production and distribution throughout town of the informational brochure "Accessible Chatham" in collaboration with the Committee for the Disabled.
- Updating the Housing Production Plan and implementation in conjunction with the Affordable Housing Committee of key recommendations including revising the guidelines for the Affordable Housing Trust Fund and drafting amendments to the zoning bylaw to encourage affordable accessory dwellings.
- Development of the first formal Rules & Regulations for the Historical Commission (CHC) including updating applications forms and preparing flow diagrams defining the CHC's processes under its various jurisdiction.
- Completion of a Comprehensive Survey Plan creating a road map for completing the inventory of significant historic assets built before 1965 under the direction of the CHC.
- Development of policy positions by the Economic Development Committee (EDC) on the importance of waterfront infrastructure to the Town's economy, resulting in

the EDC taking formal positions on three articles before town residents at the 2014 Annual Town Meeting.

The GIS program, based in the Department, continues to support the Town's expanded use of web based applications such as Maps Online and PeopleForms to enhance the transparency and efficiency of Town services. This work routinely involves collaborating with and supporting the work of other departments including but not limited to:

- Fire Department
- Police Department
- Natural Resources Department
- Department of Public Works
- Town Clerk

Finally, we'd like to express our gratitude to the volunteers who serve on the boards, commissions and committees the department supports for their commitment to the community.

**Respectfully submitted,**

**Deanna L. Ruffer, Director**

**Justin J. Post, Building Commissioner/  
Zoning Enforcement Officer**

**Paul Lagg, GIS Coordinator**

**Lynn Thatcher, Assistant Planner**

**Anna Brigham, Central Permitting**

**Coordinator**

**Eric Olkkola, Plumbing and Gas Inspector**

**George McManus, Wiring Inspector**

**Michele Clarke, Office Manager**

**Sarah Clark, Community Development**

**Secretary**

**Sara Provos, Inspections Division**

**Secretary**

## Community Preservation Committee

The Community Preservation Act (CPA) was signed into Massachusetts law in 2000 and adopted in Chatham in 2002. The CPA creates a surcharge on real estate taxes, which produces a local Community Preservation Fund. Money in this fund can be spent, only by Town Meeting vote, for specific types of projects:

- acquisition, creation or preservation of open space;
- acquisition, preservation, rehabilitation or restoration of historic resources;
- acquisition, creation, preservation or support of community housing;
- acquisition, creation, preservation, rehabilitation or restoration of land for recreational purposes.

Local receipts are matched by the State with funds raised through fees from the Registry of Deeds, and, at the discretion of the Legislature, through transfer from the State

consolidated budget surplus. In November, 2014 we received a match of 39.1% of the amount raised locally.

The Act requires that at least 10% of the funds raised in each fiscal year be spent or reserved for each of open space, historic preservation and community housing. The remaining 70% of CPA funds each year are available for any of the four CPA purposes.

Any individual, non-profit group, or Town entity may apply for funds. Applicants meet with the Community Preservation Committee (CPC.) After reviewing applications, the Committee makes recommendations to Town Meeting, which votes to appropriate or reserve specific funds.

In 2014 eleven project applications totaling \$1,456,300 were recommended by the CPC and approved by Town Meeting. The Annual Town Meeting approved: \$186,830 for the restoration and preservation of the windows in the historic portion of the Eldredge Public Library; \$45,000 to continue the cataloging of historic structures in town; \$300,000 to be added to the Affordable Housing Trust Fund; \$36,000 for accessibility improvements to a tee on the golf course; \$7,000 to complete the exterior restoration of the South Chatham Village Hall; \$3,600 for interpretive signage on the Marconi Antenna Trail; \$128,870 for restoration and preservation of the caboose at the Railroad Museum; \$334,000 toward new lighting at Veterans Field (in partnership with the Chatham Athletic Association); and \$65,000 to create recreational oyster fishing opportunities. Town Meeting voted to "re-purpose" \$110,000 appropriated at the 2013 ATM for the relocation of the skateboard park to a different parcel, namely Volunteer Park. A net of \$100,000 was reserved for future Open Space appropriation; \$15,000 was appropriated for administrative expense.

A Special Town Meeting in September approved \$250,000 toward the acquisition of "The Twine Field", a large open meadow in South Chatham (in partnership with the Chatham Conservation Foundation).

The make up of the CPC is determined by state statute and local authorization. Chatham's CPC has nine members appointed by the Board of Selectmen. Seven are drawn from existing Town bodies (Conservation Commission, Historical Commission, Housing Authority, Planning Board, Affordable Housing Committee, Land Bank/Open Space Committee and Parks & Recreation Commission.) The final two members are appointed from the citizenry at-large. The CPC met fifteen times in 2014.

**Respectfully submitted,**  
**John Kaar, Chair, At-Large**  
**Deborah Aikman, At-Large**

**Bruce Beane,**  
**Affordable Housing Committee**  
**Victor DiCristina, Vice-Chair,**  
**Land Bank/Open Space Committee**  
**Robert Dubis, Planning Board**  
**Michael Tompsett,**  
**Conservation Commission**  
**Jane Moffett, Clerk,**  
**Historical Commission**  
**Ira Seldin,**  
**Parks and Recreation Commission**  
**(Vacant), Chatham Housing Authority**

## Conservation Commission

All of Chatham's coastal and inland water bodies, and its coastal flood plain are subject to protection under the Massachusetts Wetlands Protection Act (MGL Ch 131, s. 40) and the Chatham Wetlands Protection By-Law (Chapter 272). The primary responsibility of the Conservation Commission is to administer these statutes while assisting individuals toward compliance with these state and local wetlands laws and their regulations as they seek to improve their properties. The Commission's other responsibility is the oversight of Town-owned conservation properties.

**Commission Hearings and Results:** The Commission meets on the first four Wednesdays of each month: twice to hold public hearings on projects proposed within our jurisdiction; and on the alternate Wednesdays for 'working sessions' at which the Commission prepares Orders of Conditions for approved projects and deals with other business. In addition, Commission members visit all project sites, attend special meetings and organized on-sites. During 2014 the Commission reviewed and acted upon, 92 project applications, 29 Requests for Determination of Applicability, 14 Amendments to orders of condition, and 129 Administrative Reviews for a total of 264 applications. Only two applications were denied. And, one approval granted by the Commission was appealed to the Department of Environmental Protection by a citizens group. That decision is currently under review by the DEP.

**Violations:** As a regulatory body, the Commission must occasionally deal with violations of the wetlands regulations. The Commission dealt with several violations in 2014, approximately the same number as in the past several years. Most violations result from illegal cutting of vegetation in the resource area. Where appropriate, the violators were required to restore the areas to their natural state with native vegetation and in some cases to pay fines. The most egregious violation

this year involved the use of a bobcat to level the beach and salt marsh on Sears Point. At least one violation involved a property owner not following the conditions imposed on his project. Violations and the follow up enforcement are an expense to the Town due to the need for significant staff time.

### **Management of Town Conservation**

**Lands:** Implementation of the Sylvan Gardens Land Management Plan continued in 2014. In addition, under the direction of the Conservation staff, AmeriCorps Cape Cod and town volunteers assisted the Town on several invasive species / habitat improvement and trail maintenance projects on conservation properties by providing labor. Walking tours through various properties were offered and open to the public. The Land Stewardship program which began in October of 2013 continued throughout 2014.

**Education and Outreach:** Educating the public is important to conservation results. Several Workshops were held at the Community Center on various conservation topics. In 2014 the Commission continued an open dialog with professionals who represent clients before the Commission in an effort to improve the application process.

**Membership & Staff:** During 2014, there was a significant change to the membership of the Commission. Two commissioners were retired, one resigned, and one was not re-appointed by the Board of Selectmen. Three Associates were appointed to voting positions, and one new member of the community was appointed as a Commissioner. Three Associate positions were filled. The Commission continues to be very fortunate to have the outstanding services of Conservation Agent Kristin Andres, Assistant Agent Emily Beebe and Secretary Mary Fougere. They are the day to day public face of the Conservation Office, and we are grateful for their patience and professionalism. Their advice and counsel to the Commission is invaluable.

**Respectfully submitted,**

**Bob Minetti, Chair**

**Kay Bryce**

**Bob Lear, Vice Chair**

**Dick Drury**

**Buck Upson, Clerk**

**Joe Scarlatelli**

**Mike Tompsett**

**Associates:**

**Betsy Sommer**

**Ella Leavitt**

**Chris Janien**

## **Council on Aging**

### **MISSION**

Established in 1974, the Chatham Council on Aging (COA) is your local community resource for older persons and their caregivers. The COA works to identify the needs of the seniors in the community and to develop, coordinate and promote programs and services to meet those needs. Our mission is to enhance the dignity, support the independence and promote the general health and wellbeing of Chatham's older persons and caregivers.

### **DEMOGRAPHIC IMPERATIVES**

It is estimated that 10,000 baby boomers are turning 65 every day and will continue to do so for the next decade. There are an estimated 3,024 households in Chatham. Of these, 59% include at least one member who is age 60 or older.

The Chatham population is much older than the population of Massachusetts as a whole. The median age is 58.95 versus 39.1, respectively. According to the 2010 Census, nearly half of Chatham's residents (48%) are aged 60 or older (35.2% are age 60-79, and another 12.8% are aged 80+). This is much more than the state on the whole, in which 19.4% of residents are age 60 or older. Slightly more than 1 in 5 of Chatham's residents (21.1%) is aged 45-59. This age group includes a large share of Baby Boomers who will be moving into the 60+ age range rapidly over the next decade.

Between the 2000 and 2010 Censuses, the total population of Chatham decreased by nearly 8%, the number of residents under the age of 45 decreased by nearly 24%, while the proportion age 60 and older increased by about 7%. When Seniors are broken down by age group, significant growth occurred among residents both 60 to 84 (5.9%) and aged 85 and older (13.3%) during the last decade.

The demographic imperative justifying a close look at the senior population in Chatham is clear. Simply put, the Chatham population aged 60 and over has been rising steadily over the last few decades, increasing by 29% between 1980 and 2010. In contrast, the population overall grew by only about 1%. This growth among older people is expected to continue, despite a projected gradual decline in the population over all. This growth is most likely due to the impact of long-time residents of Chatham aging in place, as well as younger residents leaving Chatham. Projections: According to estimates by the UMass Donahue Institute, between 2010 and 2030 the size of the entire popula-

tion of Chatham is projected to decrease by nearly 14%; whereas the segment of the population age 60 and over is projected to increase by nearly 11%.

### **OUTREACH RESPONSE**

The COA's current capacity to provide service is shaped by the demographics of our community and the resources provided to us. Outreach needs have increased; indeed, the Outreach scenarios during 2014 were intense, gravely serious and related to crises compounded by dementia. Crises COA Outreach responded to include scenarios such as these:

- Coordinating several emergency admissions to Beth Israel Deaconess Plymouth (formally Jordan Hospital) for geriatric-psych evaluations and stabilization; at stake in these cases were high risk for wandering, long-term caregivers at high risk for burn-out and danger to their own health.
- Assisting multiple families with long term care (LTC) planning regarding family members with dementia; these family members include spouses, siblings and adult children. All of these discussions were a direct result of a family emergency related to dementia.
- Working extensively with an elder who had a medical office procedure with a poor outcome resulting in an emergency room transport and follow up services. The follow up services required daily contact as well as advocating and intervening with medical staff. Family members were unwilling to assist during the crisis.
- Partnering with other agencies to assist an elderly couple who faced homelessness. This was a result of a cognitive impairment that impacted business decisions that allowed them to leverage their home to finance a failing business venture; they did not reveal the memory impairment until it was too late to stop the foreclosure.
- Providing case management to multiple seniors, living independently, without benefit of structured family/social supports who continue to require formal aid in order to safely age in place. These seniors are often cognitively intact but physically failing and/or unable to drive.
- Referring an increasing number of elder at-risk cases to Adult Protective Services. Often partnering with the Chatham Police Department in response to these dire situations, COA Outreach facilitates crisis management when the opportunities for proactive outreach are no longer possible.

These and other crises are often compounded by a lack of long-term planning, familiarity with support services and/or financial resources. These situations have become the "new normal" in the aging services field,

which leads the COA to explore its role in the community and what opportunities exist for responding effectively within that role. Within this new normal a host of other issues are consistently presenting themselves to COA staff including food, fuel and housing insecurity, the need for long-term care planning, mental health concerns, substance abuse concerns, hoarding issues, transportation needs and an increase in the need for protective services referrals for elders at risk. To efficiently use limited staffing resources and meet these needs the COA continues to refine process and procedure, this year staff focused on respecting client's time and efficiently using COA resources by moving toward scheduled appointments for service, Fuel Assistance, Surplus Food Program and the monthly Senior Outreach bus for choice shopping at the Family Pantry of Cape Cod. Time management and work quantity/quality continue to underscore the necessity of refining the structure of COA Outreach. The needs of those living with or caring for people with dementia resist being confined to a structured time management plan.

As part of the response spectrum the COA continues to access and nurture collaborative relationships with other resources and service providers including Chatham Police Department, Chatham Emergency Management, Chatham Fire and Rescue, Chatham Health Department, Chatham Housing Authority, AARP Tax Aides and Driver Safety Instructors, Alzheimer's Family Caregiver Support, Attorney Thomas Kosman-South Coastal Counties Legal Services Inc., Attorney Michael Lavender, Betty Brady's Feet First, Cape Cod Regional Transit Authority, Elder Services of Cape Cod & Islands, Family Pantry of Cape Cod, Friends of Chatham COA, Hope Dementia and Alzheimer's Services, Homeless Prevention Council, Lower Cape Outreach Council, Massachusetts Audiology, Nauset Neighbors, OHEC-Oral Health Excellence Collaborative SMILE counselors, REACH-Reaching Elders with Additional Community Help, Rotary Club of Chatham, SHINE-Serving Health Information Needs of Elders, VNA of Cape Cod and more.

#### ANOTHER YEAR OF GROWTH

The year of 2014 saw the expansion of COA programming including increased dining, exercise, community education, wellness, social and recreational offerings publicized monthly in the Flash newsletter, Cape Cod Chronicle calendar and COA website; the installation of a donor-funded generator capable of powering the entire building and keeping the elevator running during loss of electricity; the completion and opening of an ADA compliant, accessible entrance convenient

to the parking lot; the addition of part-time, grant-funded staff adding capacity for the provision of programming and consistency in the front office; funding from the Friends of CCOA allowed upgrades to the refreshment station and dining room; the construction of a new, comprehensive COA website [www.chathamcoa.com](http://www.chathamcoa.com); an expansion of the monthly newsletter "The Flash" to 10 pages; the offering of evidence-based programming including Tai Chi for balance; Senior Tax Work-off Year 2 ended August 31, 2014 with 14 participants working 776.75 hours in 9 different departments/divisions.

Grant awards in 2014 included: from the Executive Office of Public Safety and Security for \$2170.50 which funded 50% of 3 AEDs for the COA; from the Cape Consortium for At Risk Older Adults for \$500 which subsidized a month-long series of cooking classes and lunch with Chef Heather Bailey; from MARTap a Helping Hand Mini Grant for \$300 to help defray the cost of replacement tires for the large van.

As the COA staff works to most efficiently utilize the resources available to the department, the grant funded MySeniorCenter software is increasingly being integrating into daily scheduling, tracking and reporting processes. MSC is software for Senior Centers. It's easy to use, secure, cloud based and customizable. 2014 marked the first full year of MSC integration into the COA. The Outreach file system continues to be refined and formalized using the electronic support of MSC. For Outreach purposes this allows approved staff the privacy, security and ability to manage less paper files and controls private, personal information for tracking of Outreach services and documentation. Transportation scheduling, tracking and reporting functions were brought fully online as well.

#### PROFESSIONAL DEVELOPMENT

Staff training and professional development within the evolving field of aging services remains a priority. This year COA staff participated in the following: MCOA Protective Services Training encompassing the wide spectrum of abuse, exploitation and neglect; Barnstable County Department of Human Services Aging and Disability Forums (Navigating Long Term Services & Support System; Local Experts, Local Resources); MA Gerontology Association Annual Conference "Everything You Always Wanted To Know About Cognitive Aging (but forgot to ask)"; MySeniorCenter webinars; MCOA Annual Conference "Where do we grow from here?".

#### STAFFING

Bus Driver George Parsons passed away on July 1, 2014. George discovered the joy of

giving back through his work at the Chatham COA. George's family asked that in lieu of flowers, everyone enjoy a Red Sox game and remember George. All were invited to the COA on August 13 to wear their Red Sox gear, bring an appetite for ballpark snacks watch the Red Sox beat the Reds and share their favorite memories of George. The COA bid Pauline Hoerner a fond farewell after nearly 21 years of service to the Town of Chatham. She was wished many congratulations on joining her husband in retirement and great luck in pursuing her many other interests in the next phase of her life's adventures. Following Pauline's departure and the opening of several other part-time, grant-funded positions the COA worked to prioritize Outreach functions while demand for services stretched the limits of staff resources.

#### THANK YOU

The COA once again owes many thanks to the Friends of Chatham COA. The Friends is a private, non-profit corporation which continues to support the COA tremendously through volunteerism and fundraising efforts. This COA support group further contributes to community outreach and goodwill through the monthly birthday parties which are entirely run by Friends organized funds and volunteers. The Friends pays for the COA newsletter postage, provides emergency food, fuel for low-income elders and tuition to Supportive and Medical model Adult Day Programs for clients with demonstrated need while financially supporting many COA programs and other miscellaneous needs not covered by the COA's Town budget.

The COA relies heavily on volunteers to provide help with critical positions such as receptionist, dining and kitchen help and blood pressure clinic organizer among others. Thank you to the 120 volunteers who gave over 5400 hours of their time to the Town of Chatham during 2014. The Executive Office of Elder Affairs conservatively estimates the value of this gift to be \$100,000!

#### BY THE NUMBERS

Category	2014
<b>Outreach*</b>	Active Clients: 241
<b>Program Attendance</b>	
Units of attendance:	11,245
Participants:	1215
<b>Transportation</b>	
One-way rides:	3749
Clients:	98
<b>Volunteer Management</b>	
Volunteers:	120
Hours of Service:	5408

*\*Please note: Active Outreach clients do not include clients who received services but did not meet the minimum 3 points of contact or experience a noteworthy critical event requiring a file be opened.*

## LOOKING AHEAD

How is the COA preparing for the future? The COA looks forward to inviting all stakeholders to participate in the exciting process of a comprehensive, community needs assessment pertaining to the Council on Aging and aging services in the Chatham community; the results of which will surely help inform short and long term goals and a strategic plan for the Council on Aging.

**Respectfully submitted,**  
**Carole DeChristopher**  
**Chairman, COA Board of Directors**  
**Mandi Speakman**  
**Director, Council on Aging**

## Cultural Council

In Massachusetts, public funding for the arts, humanities and interpretive sciences is provided through the Mass. Cultural Council, a central agency. Chatham Cultural Council is part of a network of local councils that serve every city and town in the state.

For 2014-2015 CCC received 32 requests for funding and was able to grant partial or full funding for 26 of those requests for a total of \$17,718.

The CCC received funds in the amount of \$4300 from the Mass Council for the fiscal year 2014. This amount was augmented by funds in the amount of \$4000 from the Town Budget appropriation under the Community Services department. The Council additionally raised \$4195 in our local fund raising efforts.

Chatham and Harwich Cultural Councils jointly considered the task of how to award grants requested by teachers in the new Monomoy Regional School System. We are permitted by the Mass Cultural Council to discuss the grants submitted to both councils and determine how each town intends to fund any school projects. In the future teachers will have to consider their approach to applying to both towns in order to follow the state guidelines. The Council has a school liaison who will work with them. CCC is proud to be able to award grants to the Monomoy teachers who provide access to a variety of enrichment experiences in the arts, humanities and interpretive sciences. These projects would not otherwise be funded through the school budget.

Our grants for 2014 -15 were publicized locally and will be culminated in a Grantee Reception which will be held at the Creative

## Cultural Council Grants Awarded in the 2014 - 2015 Cycle

Applicant	Project Title	Type
Monomoy Regional HS	Provincetown Art Assn. & Museum	PASS FT
Monomoy Regional MS	MFA Boston	PASS FT
Monomoy Regional HS	The Heat is On	STANDARD
Monomoy Regional MS	Shakespeare in the Middle	STANDARD
Monomoy Regional HS	Wheelock Family Theatre	PASS FT
Chatham Elementary School	Museum of Science	PASS FT
Chatham Elementary School	Heritage Museums	PASS FT
Monomoy Regional MS	Zeiterion - Toying with science	PASS FT Chatham
Orpheum Theatre	Sensory Film Series	STANDARD
Friends of Chatham Waterways	Chatham Green Pages	STANDARD
Harwich Junior Theatre	Poetry and the Art of Listening	STANDARD
Chatham Drama Guild	Anne Frank and Me	PASS FT
Friends of Monomoy Thearte	Damn Yankees	STANDARD
John Root	Edible Perennial Gardens	STANDARD
First Night Chatham	Sandcastles by the Sea	STANDARD
Chatham Marconi Maritime	WWII Codes & Secret Messages	STANDARD
Eldredge Public Library	Civil War Commemorative Programs	STANDARD
Friends of Chatham Waterways	A New Generation of Waterwatchers	STANDARD
Creative Arts Center	Replace Pug Mill	STANDARD
Atwood House Museum	Jeffrey Bolster Lecture	STANDARD
CC Chamber Music Festival	Two Chatham Concerts	STANDARD
Chatham Windmill Group	Windmill Education Program	STANDARD
Cultural Center of Cape Cod	Rise and Shine Program	STANDARD
Broadsided Press	Broadside Press	STANDARD
Cape Cod Film Society	CC Fest. Arab & Mid East Cinema	STANDARD
Henry Beston Society	The Outermost House/ Nat Seashore	STANDARD

Arts Center in June. State legislators, the Board of Selectmen, School Administrators, teachers and past and present grantee recipients are invited to attend.

Grants are written in accordance with published guidelines from the Mass Council, and local guidelines which are published on that website as well as in brochures available throughout Town. Aside from grants falling into the category of arts, humanities and interpretive sciences, they must have a public component for the benefit of the community as a whole. See a complete list of grants below and also on the Mass Council website at [www.mass-culture.org](http://www.mass-culture.org).

The Council consists of up to 15 volunteer townspeople appointed by the Board of Selectmen to serve one to two terms of three years each. CCC holds regular monthly business meetings September through June which are open to the public. There is a good deal of paperwork in order to adhere to both Town and State regulations. We provide all of our own minutes, correspondence and state required online office reporting. Louise Redfield is our Town liaison and assists us in the Fiscal Reporting process. We appreciate her expertise. Grants must be submitted by October 15 each year and are discussed and voted upon over the next two months.

**Respectfully submitted**  
**Gay Murdoch, Chairman**  
**Chatham Cultural Council**

## Economic Development Committee

During 2014 the EDC held 8 meetings. The Committee benefited from the diverse perspectives of the members. The Committee member's backgrounds include: Technology, Finance, Real Estate, Hospitality, Retail, Energy, Maritime Industry and Regulatory Board experience.

The EDC's efforts focus on **promoting and fostering a positive environment that businesses want to be a part of through activities such as:**

- Identifying and advocating for the infrastructure needs to support Chatham businesses and economic growth. Those needs included
- Facilities to support the maritime industry (commercial and recreational)
- Ensuring community access to the water
- Adequate parking at town owned facilities
- Wastewater Management
- Technology needed to enhance the competitive position of Chatham businesses
- Branding Chatham products as well as marketing Chatham as a domestic and international destination
- Work with existing businesses to facilitate expansion and encourage retention
- Streamlining and facilitating regulatory processes

- Enhancing the web based resources available to assist businesses
- Make recommendations for greater efficiencies to reduce obstacles

The Committee's efforts also take into consideration the need to be balance economic development activities with fostering the quality of the life in Chatham that all of us will cherish.

During 2014 the Committee's efforts focused on the following areas of the Town's economy:

- Supporting the proposed infrastructure improvements for Ryder Cove's landing
- Identifying Chatham's access to our waterways as a significant component of the Town's current and future economies and recommending the town prioritize enhancement and expansion of maritime public access points and facilities in order to preserve existing economic opportunity and support future economic development in our seaside community.
- Discussing concepts for "Branding Chatham shellfish with the Shellfish Advisory Board
- Continuing to provide input to the Board of Selectmen and Water & Sewer Advisory Committee on refinement of the economic development portion of proposed article II sewer regulations
- Amendments to Fish Pier Parking Regulations
- Exploring the expansion of the Hotel/Motel Tax to include short-term rentals

We welcome broad participation in our efforts and look forward to continuing to work closely with the Board of Selectmen and other town boards, commissions and committees to foster the long term sustainability and growth of the Chatham's economy. We also want to thank Jack Cogswell for his participation on and contributions to the EDC and wish him well in his future endeavors.

**Respectfully submitted,**  
**Shane Coughlin, Chairman**  
**George Khalil, Clerk**  
**Luther Bates**  
**Darren Saletta**  
**Betsy Sommer**

## Eldredge Public Library

In Fiscal Year 2014 the Eldredge Public Library was busy as usual. By the numbers: 135,693 Library items circulated this year. E-book circulation continued to grow at a rapid rate, increasing by 36% this year! We presented 609 programs to 11,203 people; answered 5,902 reference questions; and served

the needs of patrons who made 160,235 visits to the Library. We have Library cards on file for a total of 10,527 people. And, for the 6th time, the Library Journal study honored the Eldredge with four stars, rating it one of the best libraries in the country.

A first for us was a serious mold problem that required that we close the Library for three and a half weeks in September and October for remediation measures. Thanks to the Friends of the Library and the efforts of the Town of Chatham we were able to correct the situation thoroughly in a timely manner.

The Friends' dedicated group of volunteers were busy all year, manning the circulation desk, mending books, arranging for programs, Learning Series classes, refreshments, and seasonal décor. And the Friends' support of the Libraries' Youth Services activities is key to maintaining our excellent offerings. Sincere thanks to all our wonderful Friends of the Library. This will be their thirty-fifth year of service to the Library!

As we begin FY2015 we are happy to welcome new Trustee Daniel Brown to the Library Board. Reference Librarian Sally Foster retired in January and longtime staff member Barbara Stevenson retired in June. We have been joined by Laura Slade, working in both Adult and Youth Services, and Laurie Woodfin as library technician.

Our dedicated and knowledgeable staff is truly creative, helpful, and more, and I thank them for all that they do! We all look forward to the challenges and opportunities in store at the Eldredge Public Library in Fiscal Year 2015!

### Library Trustees for Fiscal Year 2015

<b>President</b>	Phyllis Freeman
<b>Treasurer</b>	David Wister
<b>Clerk</b>	Susan Eldredge
<b>Vice President</b>	Joseph Gagliano
<b>Assistant Treasurer</b>	Alan Sachtleben
<b>Members</b>	Stephanie Bartlett Daniel Brown Richard Evans Gay Murdoch Carol Odell Alice Popkin Peter Saunders Richard Siewert Sally Stratman Bruce Wood

### Circulation

Books	67,606
Magazines	472
Audio: CDs, Playaways	10,666
Video - DVDs	29,795
Audio Downloads	1,896
E-Books	4,900
Miscellaneous	1,562

Total onsite loans	116,897
Inter-Library Loans Received	(18,646)
	<i>*included above</i>
Loaned	18,796
<b>TOTAL CIRCULATION</b>	<b>135,693</b>

### Circulation Breakdown

To Chatham Residents	102,308
To Other Massachusetts Residents	20,164
To Out-of-State Residents	13,221
Number of Registered Borrowers	10,527

### Additions

New Books	3,236
New Compact Discs	380
New DVDs	303
New Playaways	50
New Videogames	39
New Ebooks	4,268

**Respectfully submitted,**  
**Irene B. Gillies, Director**

## Emergency Management

We are fortunate that there were no major storms or power outage events in 2014. However, Chatham Emergency Management did continue to build working relationships with the utility companies that provide services to Town of Chatham. By working directly with company liaisons from NSTAR, National Grid and Verizon on emergency preparedness issues related to service outages and safety, our Town departments are better informed and prepared to handle emergency events.

On October 18, 2014, Chatham Emergency Management assisted the Chatham Health Department with planning and operation of a Potassium Iodide (KI) Drive Through Drill. The drill was held to plan and prepare for the potential distribution of materials in response to a health emergency. The Chatham Harbormaster Department, Chatham DPW and the Barnstable County Regional Emergency Planning Committee also participated in the drill. The Drill was conducted at the Chatham Town Hall Annex. This was the first time this location was used as an Emergency Dispensing Site (EDS) and it was found to be a good location for future EDS operations.

In May, 2014, Chatham Emergency Management applied for a FEMA/MEMA EMPG Grant to purchase a new portable radio for the Chatham Emergency Operations Center (EOC). The new radio was needed to replace a 20 year old radio that was no longer serviceable. The grant application in the amount of \$4,435 was approved and a new multi-band radio was purchased.

In 2014, Chatham Emergency Management worked with the Chatham Council on Aging (COA) by promoting and maintaining

the Emergency Management Special Assistance Program. The Chatham Emergency Management Special Assistance Program has been developed for persons of all ages requiring special assistance in the event of a storm, long term power outage or other emergency. During these events, persons on the list are contacted by phone. If no contact is made, a police officer is dispatched to the residence to check on the occupants. The sign up form for this program and can be obtained is available on the Town web site or at the Chatham Council Aging, Police Department or Town Office.

Chatham Emergency Management has continued to work at the local, county and state level to enhance preparedness and the response to storms and other emergency situations. This preparation is accomplished by working closely with Town departments such as Chatham Health and Environment, Chatham Council on Aging, Chatham Police, Chatham Fire, Chatham Harbormaster Office and Chatham D.P.W. Chatham Emergency Management also has a strong working relationship with the Barnstable County Regional Emergency Planning Committee (BCREPC) and Massachusetts Emergency Management Agency (MEMA). The Chatham Emergency Management Director, Police Deputy Chief John Cauble, administers the overall day to day operations and management of the Town's Emergency Operations Center (EOC) located at 249 George Ryder Road.

Chatham Emergency Management continued to be an active participant in the Barnstable County Regional Emergency Planning Committee (BCREPC). Town of Chatham representatives to the BCREPC attend monthly committee meetings, training sessions, participate in operational drills, and take part in planning and operations for the BCREPC Regional Shelter.

**Respectfully submitted,  
John Cauble  
Emergency Management Director**

## Energy Committee

The five member Energy Committee meets monthly. The Committee's role is to consider all aspects of Chatham's use of energy, as well as promote economy, efficiency and conservation. With the guidelines of the Committee-prepared "Town Energy and Resource Conservation Policy", the Committee continues to promote new and existing energy initiatives in Chatham.

The Committee considered trying to become a designated Green Community, and decided against it, but we continue to pursue many of the Act's criteria, including develop-

ing energy policy, municipal building audits for conservation, using energy management software to track monthly gas and electricity use, and discussing "stretch" building codes with local builders. Our priority during 2014 focused on developing a Chatham Energy Master Plan to understand where we are with energy stewardship, where we want to be in the future, and how we are going to get there. Efforts on the Master Plan will continue during 2015.

Committee members represent Chatham on two Cape Cod multi-town organizations, the Cape Light Compact (CLC) and the Cape and Vineyard Electric Cooperative (CVEC). CLC promotes low energy costs and conservation. CVEC promotes renewable energy.

Peter Cocolis is Chatham's representative on the Board of the CLC. CLC is funded largely by a small surcharge on electric bills. It competitively negotiates residential and municipal electricity rates, offers free energy audits, and provides grants to fund energy efficiency and conservation projects to all Cape residents, businesses and municipalities. During 2014, the Committee promoted the CLC free energy audits so that more Town residents and businesses are aware of the program. In 2014 CLC replaced all 560 Chatham streetlights with far more efficient LED lights, at no cost to the Town. This will save more than \$20,000 in electricity costs (about 40%) and there will be considerable additional savings due to their minimal maintenance costs. Most other exterior lighting of school and Town property is now also LEDs.

John Scott is Chatham's representative on the Board of Directors of CVEC. CVEC promotes and builds renewable energy generation facilities. The facilities also provide electricity cost savings to CVEC member towns.

In 2011, CVEC let a contract to American Capital Energy Inc. to set up a large photovoltaic array at Chatham's covered landfill at the Transfer Station. Chatham did not spend any money to build this facility but has agreed to purchase the generated electricity, at a fixed price substantially lower than available from other energy suppliers. That solar array began supplying more than half the Town's municipal electricity needs in the fall of 2014. The project was initially estimated to save the Town about \$120,000 annually in energy costs, but recent increases in the cost of electricity mean that the saving will be substantially more than that. CVEC also let contracts with private companies for construction of solar generation projects on the roofs of the Chatham Town Hall Annex and the Police Station. These facilities also began operating this fall.

**Respectfully submitted,  
Charles Rader, Chairman**

## Finance Committee

The Town Moderator appoints the nine-member Finance Committee for three-year terms. As required by the Town Charter and By-Laws, the Finance Committee is to report to Town Meeting its recommendations on each article in the Warrant. The Committee reviews the annual operating and capital budgets, department and volunteer group budgets, major Town projects and all other articles for Town Meeting consideration.

The budget process for FY 2015 continued to be transparent and this year resulted in more detailed reporting at the department level, as they reported specific revenue items that are controlled through their operations (and how department expenses compared to revenues). This was the second year where a three-year "looking forward" budget has been of part of the annual budgeting process. This provides insight as to the potential impact of decisions made today that might have different implications in future years. The Finance Committee continues to request that Town staff look at all aspects of operations to improve the efficiency of Town services and mitigate the continued long-term challenges the Town faces (continued high debt service levels to pay for infrastructure projects and healthcare benefits for staff). Chatham residents and visitors continue to receive an excellent set of services.

Budget items that created major discussions this year were: 1) The Fire Department, which reported on its study of operations in conjunction with Collins Center (UMass); 2) Monomoy Regional School District (MRSD) as regionalization continues to be in an early stage of implementation; 3) Debt Service levels as total Debt will continue to be high in the near term; 4) Community Preservation Act (CPA) and whether there is a better way to allocate these funds.

From a financial perspective, the tax rate for 2015 will increase less than 1%. Town operating and school expenses increased approx. 2-3%. However, these increases were offset by lower debt service expense and the use of free cash (or "reserves"), which were deemed excessive.

The Charter Review Committee met with the Finance Committee in 2014. There was a broad range of issues discussed with a consensus that no changes are necessary as to the structure of the Finance Committee. The Finance Committee pledges to work with the Board of Selectmen, Town staff, committees and taxpayers, and will be an independent

voice to Town Meeting. There were no changes to the Finance Committee membership in 2014.

**Respectfully submitted,**  
**Kenneth Sommer, Chairman**  
**Dean Nicastro, Vice-Chair**  
**Robert Dow, Clerk**  
**Rosalyn Coleman**  
**Norma Avellar**  
**Jo Ann Sprague**  
**John Whelan**  
**John Crea**  
**Steve West**

## Fire Rescue Department

It is my pleasure to present the 2014 annual report of the Chatham Fire Rescue Department. The Department is dedicated to providing the highest quality of service possible to our community. We are committed to meeting the needs of the community by providing emergency fire and medical service, hazardous materials response, ice rescue, technical rescue, public education, fire prevention, building inspection/code enforcement, and plan review. The Department's excellent customer service is the result of highly trained and dedicated firefighters/paramedics that take pride in their profession and in serving the community. The Department strives to achieve and provide the highest standard of public safety.

In 2014, the Fire Department responded to 2,792 emergency incidents and transported 1,072 patients to the hospital. Total revenue collected in 2014 for ambulance transports, permits, and inspections was \$625,446.06.

This year the Department experienced several more structure fires than usual. Some resulted in large fire losses. One incident resulted in a fire related death. This was the first fire related death in Chatham in over 30 years. There were 7 civilian fire related injuries and 7 firefighter injuries in 2014.

The Fire Prevention/Inspection Division had a busy year performing plan review of proposed construction projects to ensure compliance with the State fire code. The State adopted a new fire code effective January 1, 2015. This new code applies to all projects permitted after the code adoption date. The Fire Inspector conducted code enforcement inspections in several commercial and residential buildings.

The Public Education Coordinator provided several programs on fire prevention, injury prevention, CPR, and AED instructions to several people in the community and the school.

The fire station is temporarily located in trailers at the rear of the Public Works build-

ing at 221 Crowell Road. It was bittersweet to see the old fire station, built in 1952, demolished, but the department is anxious to occupy the new station when construction is completed.

As Fire Chief, and on behalf of the firefighters/medics, I want to thank the community for the several thoughtful letters of appreciation and positive feedback and support we continue to receive all year. Every letter of appreciation is posted on the department's bulletin board and certainly is a morale booster for all. Thanks to everyone again for your continued support. We are always ready to serve our wonderful community!

**Respectively submitted,**  
**Michael Ambriscoe**  
**Fire Chief**

## Golf Advisory Committee

In 2014 the Golf Advisory Committee welcomed new members Bruce Bogardus, Edward Boyce and Carl Bertolini to the Committee. Douglas Ann Bohman resigned from the committee as chairman. In July, Stephen Kuzma was elected chairman.

The Golf Advisory Committee began the summer addressing a number of significant issues which included, inter alia, drafting a new Request for Proposal for the operating contract of the Seaside Links Golf Course. The present contract is scheduled to expire March 31, 2015. Lengthy discussions were held regarding the operational performance in the present operator Sports Management Group. The Committee generally believed that there were a number of deficiencies in the operation of the course and contract noncompliance which affected play and the overall conditions at the course. A motion to extend the expiring contract with Sports Management Group by one year failed to pass. In the fall, the Committee submitted a new Request for Proposals to the Town for consideration. In the new request the Committee suggested modest increases in the various fees charged at the course. The Committee believed that the increase would benefit the Town by attracting potential bidders for the new course contract and increasing the financial benefit to the Town. Further, the present fees were well below those charged at similarly situated golf courses on Cape Cod. In December, the Town published a Request for Proposal which modified in some respect the Request for Proposal submitted by the Committee. Of note was the decision by the Town not to increase any fees. The Request for Proposal was for a three year contract.

One significant maintenance issue was the need for a new or rebuilt irrigation pump and

determining who was responsible for the cost of the equipment.

A Request for Proposal was also published for the rebuilding of the stairs surrounding the area around the seventh and ninth tee holes. Bids have been received.

Due to the deficiencies in the golf course, on October 29, 2014 a course consultant, James Skorulski, of the United States Golf Association toured the course. The result of the tour was a sixteen page inspection report which found a number of deficiencies and included recommendations to remedy same. The report is available at the Town Offices.

A mandatory pre-bid meeting of the new Request for Proposals was scheduled for early January 2015.

The public is invited to view the Golf Advisory Committee meetings which are available on the Channel 18 archives on the Town website.

**Respectfully submitted,**  
**Stephen J. Kuzma, Chairman**  
**Roger Sullivan, Bruce Bogardus,**  
**Carl Bertolino, Edward Boyce**

## Harbormaster

The Harbormaster Division is responsible for installing 200 plus seasonal and year-round aids to navigation, management of the Municipal Fish Pier, assisting mariners and persons in distress, active enforcement of maritime law throughout Chatham waterways, responding to pollution events and providing prevention measures, and the issuance and renewal of all mooring, docking and wait list permits. In addition, the Division operates and maintains the Mitchell River Drawbridge, provides oversight and assists in the management of Town Landings.

### Seasonal Patrol Boat Report and Recommendations

**1. OVERVIEW** – The Harbormaster Division is responsible for all the navigable waterways of the Town, which includes 66 miles of coastline, as well as other areas as required, including waters from the baseline out to 3 nautical miles offshore. In addition to assisting mariners and swimmers in distress, the Division is responsible for maintaining all Town owned Aids to Navigation, pollution prevention and response, enforcement of state and local waterway regulations and bylaws, and management of mooring permits and regulations. In accordance with Division Standard Operating Procedures, Patrol Boat operators conducted safe and effective boat operations throughout the unique and challenging waterways of Chatham. The follow-

ing report highlights their efforts and results for the 2014 season.

**2. SUMMARY OF OPERATIONS:** With only a few exceptions the **H-24** Patrol Boat was dedicated to patrolling the waters of Chatham Harbor, which includes Chatham Inlet, North Beach and North Beach Island, Pleasant Bay channel, Aunt Lydia's Cove, Bassing Harbor, Ryder's Cove, Crows Pond, Pleasant Bay, the east side of North and South Monomoy Islands, and offshore waters. The **H-21** Patrol Boat was dedicated to patrolling the waters of Stage Harbor to include the entrance channel, the Southway, Oyster River & Pond, Mitchell River & Mill Pond, waters along Harding's, Ridgevale and Cockle Cove Beaches, the west side of North and South Monomoy Islands, and offshore waters in Nantucket Sound. The **H-25B** Carolina Work Skiff was utilized primarily for the purpose of setting, hauling and servicing aids to navigation within Chatham waterways. The **H-25** Patrol Boat (Parker), equipped with the Geographic Information System (GIS) was mainly used for mooring management within Chatham Harbor and Stage Harbor, yet was used for other missions as needed. While it is very difficult to capture in totality the multi-mission work that the patrol boat operators have executed over the season, the following summary by mission area captures a significant level of effort:

**a. MARITIME ASSISTANCE** – Outlined below is a breakdown of maritime assistance cases by type. The 108 cases successfully executed by the Division's patrol boat operators resulted in many lives saved or assisted and millions of dollars in property saved.

**b. LAW ENFORCEMENT** – The primary objective of law enforcement actions by the Division is to promote public safety and welfare by encouraging voluntary compliance, and addressing non-compliance. Again this year, presence through active patrolling

of Chatham waterways by patrol boat operators served to significantly deter negligent or unlawful operations. This year the Division continued with the requirement for patrol boat operators to conduct a post-incident safety boarding for each boat that required a tow back to port. In addition to numerous verbal warnings, patrol boat operators issued 03 written by-law violations.

**c. MOORINGS** – Patrol boat operators conducted mooring checks within all Chatham mooring fields to ensure the proper display of Town mooring stickers and state registration stickers, ensure proper display of mooring number and name on mooring balls, and checked the condition of hawsers. The Harbormaster Division continued to inspect mooring tackle & hawsers, reposition moorings as needed, remove abandoned or illegal moorings, and properly maintain 35 Town/public moorings.

**d. AIDS TO NAVIGATION** – The Division is responsible for the proper licensing of 200 plus private Aids to Navigation by way of the U.S. Coast Guard; private Town aids are established, disestablished and updated by means of the Private Aids To Navigation (PATON) database. Patrol Boat operators were responsible for deploying seasonal private aids to navigation prior to the start of the boating season, verifying and adjusting buoy positions throughout the season, and hauling buoys for maintenance at the conclusion of the boating season. After being hauled, all buoys are pressure washed and reconditioned as needed throughout the off-season, which often includes welding repairs and replacement of ground tackle and chain.

**e. SUPPORT OPERATIONS** – In addition to executing the Division's primary missions, patrol boat operators provided support to the following agencies and organizations:

- MA Division of Marine Fisheries – Throughout the season, patrol boat opera-

tors again provided assistance to Dr. Greg Skomal and staff as they continued their research and tracking of great white sharks within Chatham's area of responsibility. We deployed an experimental real-time shark receiver buoy this year in addition to nine new traditional shark monitoring buoys.

- International Fund for Animal Welfare (IFAW) – Patrol boat operators reported the sightings of injured and/or stranded seals and dolphins within Chatham waterways, and were often called upon to transport IFAW staff to the scene to test and/or retrieve if necessary. As was the case in the past couple of years, there were many reports of injured and dead seals with large bite marks suspected to be from sharks.
- Local and National Media: Again this year, there was significant media interest surrounding great white shark sightings within Chatham waters from both local and national media outlets. The confirmed sighting of a white shark in the Southway was covered by local and regional media outlets.
- Water Quality Testing – Throughout the season, Patrol Boat operators transported MA state marine biologists and Town Health and Environment personnel to areas within Chatham Harbor and offshore in support of the water quality testing program.

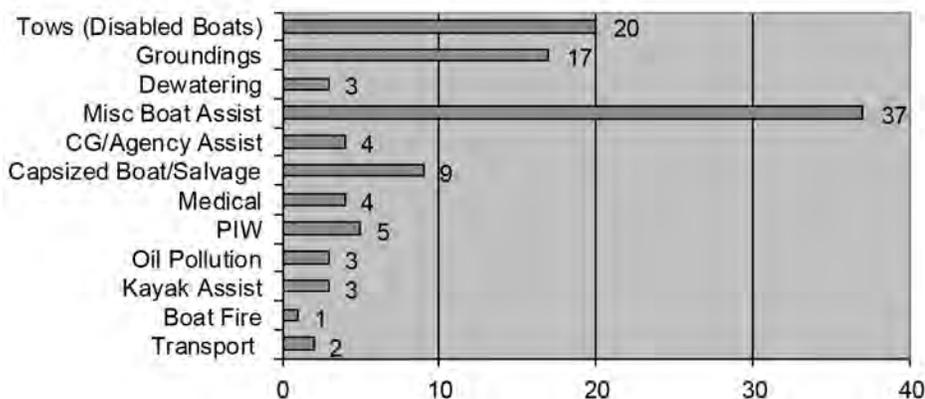
#### **f. HARBORMASTER DIVISION REVENUE**

• Fish Pier Rent	\$30,000
• Independent Buyer/Packer	\$1,000
• Fuel Fees	\$17,879.03
• Mooring Permits	\$228,837.56
• Wait List	\$9,795
• Late Fees	\$7,686
• Transient Fees	\$3,100
• USCG Rent	\$6,700
• Bridge St. Parking	\$1,795
- includes in house receipts only, no on-line monies	
• Ryders Cove Ramp	\$2,575
- includes in house receipts only, no on-line monies	
• Docking Permits	\$50,261
• Fisherman's Storage (at the airport)	\$6,700

#### **g. TRAINING**

• The National Association of State Boating Law Administrators (NASBLA) is the nationally recognized leader in providing maritime training to State and Local maritime response agencies. Two NASBLA courses (Boat crewman and Boat Operator Search and Rescue) are required by the Massachusetts Harbormaster Training Council. In addition to the two required courses, NASBLA offers a number of other courses that are utilized as in service training. In October, Harbormaster Smith

**Maritime Assistance Cases**



successfully completed the Tactical Boat Operator course offered by NASBLA. In June, Deputy Harbormaster Holm successfully completed the Stop and Pursuit boat operator's course offered by NASBLA. In November, Assistant Harbormaster Michael Ryder and Hunter Twombly successfully completed the Boat Operator Search and Rescue course (NASBLA course) instructed by U.S. Coast Guard Station Chatham.

**h. HARBORMASTER REPORTING CHANGES**

• The Harbormaster Division was removed from the Police Department in the summer of 2014. This ended a nearly two year controversy of placing the Harbormaster under the Police Department. The Harbormaster currently operates under the Department of Natural Resources.

**i. MOORING MANAGEMENT SOFTWARE**

• Over the past year and a half, we have worked with the IT Department to implement an on-line mooring permit/waitlist renewal program. The primary goal of this software is to provide the option to renew on-line for our mooring permit and waitlist customers. Considerable staff resources were devoted to trouble-shooting the system in 2014. While the on-line system saw a considerable increase in public use in 2014 compared to 2013, additional improvements are necessary for both the public user and staff to meet our end goal of an all-encompassing mooring management system

**3. LESSONS LEARNED:**

**a. Stage Harbor Patrol** – We continued the patrol during the 10 hour operational day as has been done in the past, and is still being done on the Chatham Harbor side. The new cut in South Beach continued to attract more boaters to the area bringing with it an increase in case load for that area. The inside of South Beach was one of the more popular destinations for boaters on the Nantucket Sound side of Chatham. After confirmed white shark sightings, “No Swimming” signs were deployed along the beach.

**b. EMT/Boat Crew:** This position was used to achieve a two person patrol posture during the weekends (Fri-Sun) on both the Stage Harbor and Chatham Harbor patrol boats. Clearly the weekends have the highest volume of boating activity, and therefore the period with the most vessel assistance and/or distress cases. This was the third consecutive year of this patrol addition and it continued to be very effective.

**4. MUNICIPAL FISH PIER**

a. Nantucket Fish, Red's Best and Whitely Fuel continued their leases at the Municipal Fish Pier this year. We continued to experience lease compliance issues with Red's Best, however they have steadily improved over the last six months.

b. Over the summer the Wharfinger continued collecting vehicular and pedestrian traffic data. The numbers this year were consistent with those of 2013 and in the peak months of July and August the numbers suggest over 80,000 visitors a month. Parking enforcement along the roadway and parking lots remain a challenge for Harbormaster staff.

**Respectfully submitted,  
Stuart F.X. Smith, Harbormaster**

**Herring Warden**

All Commonwealth herring runs, including the Ryder's Cove run, remained closed as mandated by the Massachusetts Division of Marine Fisheries (DMF) due to the reduced population of herring stocks. We have seen a noticeable increase in returning river herring for the past three years. It is difficult to determine if this increasing trend is indicative of a widespread improvement in river herring fish stocks or just a localized or regional increase in returning numbers. Hopefully this trend will continue. Both herring runs continue to function well following the improvements to the Stillwater Lake and Lover's Lake fish ladders completed a few years ago.

Thanks are extended to Norman St. Pierre, Paul White and Ted Keon for their generous

assistance in the seasonal maintenance of the herring run.

**Respectfully submitted,  
Donald St. Pierre, Herring Warden**

**Historic Business District Commission**

The HBDC held 26 meetings in 2014, as compared to 24 meeting held the previous year.

133 applications were reviewed for Certificates of Appropriateness, as compared to 131 applications for the previous year.

\$2,620.00 was generated through application fees. Compared to \$2,290.00 generated in the previous year.

Applications included:

- 79 sign applications. (74 applications in the previous year)
- 30 applications for major renovation/construction. (34 in the previous year)
- 7 Demolition applications, which are included in the major renovations listed above (7 in the previous year)
- 22 Minor applications. (16 for the previous year)
- 2 Pre-application conferences
- 5 Satisfactions of Conditions for approved Certificates of Appropriateness, not included in the total number above
- 2 Site Visits (3 for the previous year), not included in the total number above

Daniel Sylver was re-elected as Chairman, Darci Sequin as Vice Chair, Ali Van der Burg, as Clerk. Theodore P. (Sam) Streibert remains a long serving regular member. Lynn Van Dine was appointed to serve as a regular member. Jackson Smith became the HBDCs' first Alternate, and Steve Burlingame was appointed as the second Alternate. Selectman Seth Taylor is the HBDCs' Board of Selectmen Liaison. Deanna Ruffer, Director of Community Development is the HBDC/ Planning Board Liaison and Sarah Clark is the HBDCs' Secretary.

Some highlights included:

- Bradford Inn
- Cumberland Farms Relocation

Other notable items include:

- The HBDC participated with the Historical Commission and Historical Society in celebration of Preservation Month. The HBDCs' continued support for funding of the preparation of Historic Property and Area Surveys.

**Respectfully submitted,  
Daniel Sylver, Chairman  
Darci Sequin, Vice Chairman**

<b>Fuel Concessions:</b>	<b>Product</b>	<b>Gallons</b>	<b>Amount</b>
Whiteley	Diesel	203,261.50	\$18,294.47
	Gasoline	24,749.50	\$2,227.78
	<b>Total</b>	<b>228,011.00</b>	<b>\$20,522.25</b>

<b>Fish Landings – Municipal Pier:</b>	
Nantucket Fish Co., Inc	Unavailable
Red's Best	6,812,393 pounds
<b>Total</b>	<b>6,812,393 pounds</b>

**Ali Van der Burg, Clerk**  
**Sam Streibert, Member**  
**Lynn Van Dine, Member**  
**Jackson Smith, Alternate**  
**Steve Burlingame, Alternate**

## Historical Commission

The Historical Commission under the “Demolition Delay Bylaw” hears applications for major renovations or proposed demolition of properties greater than 75 years old. If a property is deemed “Historically Significant” and a compromise cannot be reached, a maximum of 18 month demolition delay can be imposed. The bylaw also applies to National Register districts (i.e. The Old Village, Marconi–RCA site) and other National Register properties. If the change is deemed to be a “substantial alteration” of contributing structures in the National Register Districts, it must be referred to the Cape Cod Commission.

In 2014, the Commission heard 17 applications for partial and/or full demolition of historic structures. This compares with 23 applications heard in 2013. Of the 17 applications heard, the Commission imposed one new demolition delay and did not refer any applications to the Cape Cod Commission. In 2013, the Commission also imposed one demolition delay and made no referrals to the Cape Cod Commission. This evidences the successful effort of the Commission in working with applicants toward a compromise.

The vast majority of applications are resolved without imposing a demolition delay or referral to Cape Cod Commission. This suggests that the Demolition Delay By-law is instrumental in preventing the demolition of some historic buildings. It is also the opinion of the members of the Commission that the bylaw provision, allowing up to an 18 month demolition delay, continues to be a constructive incentive for owners to work with the Commission, on a compromise basis, to limit the loss of historic structures.

The Commission was successful in sponsoring an amendment (H 03968) “An Act Authorizing Alternate Members on Local Historical Commissions” to Section 2. Section 8D of Chapter 40 of the General Laws.

The amendment was signed into Law and the Board of Selectmen appointed two alternates as requested by the Commission. Other than the two alternates the composition and continuity of the Commission remained unchanged in 2014. Two regular members were reappointed during the year. Volunteer interest in serving on the Commission has been strong.

The Commission has continued its policy

of encouraging applicants to informally address the Commission or ask for an informal site visit prior to filing an application. This process has proven to be effective in answering applicants’ questions relative to the hearing process and clarifying the jurisdiction of the Commission. Subsequent to these meetings, applicants have often modified their plans so as to minimize areas of potential conflict.

A significant accomplishment in 2014 was the approval and adoption of revised Commission “Rules and Procedures”, “Application Forms” and “Flow Charts”. This task was accomplished in close cooperation with the Director of Community Development, Staff, and Town Counsel. As a result we feel the process in understanding the enabling legislation, the application process and the role and responsibilities of the commission will be more transparent to all.

The Commission continues to be engaged in numerous on-going programs and projects including:

- 1) Continued work on historical surveys of all properties over 75 years old;
- 2) The successful Preservation Awards Program, in cooperation with HBDC and Historical Society;
- 3) Interpretive sign program for homes and businesses;
- 4) Coordination on Restoration and additional physical improvements to the Marconi/RCA buildings and site;
- 5) Active support of the Chatham Windmill Group in cooperation with Parks and Recreation for the operation of the Benjamin Godfrey Gristmill in Chase Park.

Continued initiatives of the Commission include: 1) increased coordination and consultation with HBDC and ZBA for historic properties under its jurisdiction; 2) proposed review of certain building permit applications for non-contributing buildings in the Historic District; 3) review procedures for monitoring building demolition and renovations to assure compliance with decisions of the Commission, in close cooperation with Community Development Staff.

The Commission is proud of its efforts to recognize, preserve and restore the historical buildings in our community. We look forward to continuing to work with citizens, developers and municipal departments in our efforts to maintain and enhance the historical character of Chatham.

**Respectfully submitted,**  
**Frank Messina, Chairman**  
**Robert Oliver, Vice Chairman, Donald Aikman, Clerk, Nancy Yeaw, William Manley, Jane Moffett, Sandi Porter Stephanie Hamilton, Alternate, Benjamin Smolenski, Alternate**

## Human Services Committee

Currently the Human Services Committee consists of six (6) voting members. Our membership is down three (3) from our desired membership of nine (9). The Committee has lost two members during 2014.

The current members are:

Paul Brown (Chairman)  
Cece Motz (Vice Chairman)  
Joanne Donoghue  
Marilyn Sneden  
Ann Wade  
Mandi Speakman

Members leaving the committee during the past year were:

Joan Howe  
Janice O’Connell

The charge to the Human Services Committee is to create and implement a coordinated approach to the delivery of human services to the people of Chatham and recommend funding for agencies or programs that provide these services. We reach out to the citizens of Chatham through articles about the Human Service Committee in local papers (Cape Cod Chronicle and Cape Codder) and information available at various Town locations and on the Town’s website. We look at our currently funded agencies and consider new agencies that would fill any gaps that might exist. We attend local seminars and roundtables to learn more about the existing needs and services. In 2014, the Committee continued a practice begun in 2012, to conduct site visits and bring representatives from funded agencies to speak at Committee meetings to better understand the various services they provide. We put out requests for proposals to previously funded agencies in the summer of 2014, and accepted all proposals from agencies as they were received. The bulk of our work is in autumn when we review the submitted proposals and build a budget recommendation that meets as many needs as possible, while stewarding the limited funds available through the Town’s budget.

This past year we evaluated and recommended funding requests for nineteen (19) grants. The total annual funding request was \$208,050 for the fiscal year 2015. The Committee was able to move certain monies around and cut funding to certain agencies in order to remain level funded from fiscal 2014. Needs continue to increase in difficult economic times, and during our proposal review, we saw that trend in the form of increased utilization of funded agencies by Chatham residents as well as increased requests for funds from certain agencies due to increasing costs.

## 2014 Activities

The Committee reviewed its historical level of membership, and in light of our inability to keep the maximum number of eleven (11), the Committee recommended to the Board of Selectmen a reduction in membership to nine (9). The recommendation was approved. The Committee reviewed the proposals of eighteen (18) agencies along with continuing our internal Committee recommendation for the Chatham Community Child Care Scholarship Program. The funding requests represent a level funded recommendation over the approved fiscal 2014. The Committee also scheduled and conducted a site visit to Monomoy Community Services, and asked the Visiting Nurses Association and Monomoy Regional Schools' representatives to attend a regular Committee meeting to provide updates. The school representatives discussed the regionalization and what expectations they have for before and after school programming in Chatham. Additionally, the Committee revised the request for proposal document and created a perspective member document outlining expectations of committee membership. The Committee also sent representation to the Regional Substance Abuse Council and the Mental Health Consortium that occurred on Cape Cod during 2014.

## 2015 Planning

Going forward, the Committee will continue to look at the human services needs in the community and recommend funding for agencies and programs that address those needs. We feel that one of the most important roles of government is to provide for the basic needs of our citizens who need help. In continuing our mission, the Committee respectfully requests that the Town consider additional Human Service funding (level service) for future fiscal years as costs of supported agencies continues to increase. We find that we faced of several level funded budgets while costs within supported organizations continue to rise. We will again this year target more outreach into the community through providing awareness of the services available and supported by the Town of Chatham:

1. Continue to distribute the updated informational brochure at Town facilities and media sources, public gathering places, local churches, local doctors and dentists, and local food pantries to bring attention to funded agencies and services available to Chatham residents.
2. Continue to monitor the effectiveness of the Chatham Community Child Care Scholarship program including any ad-

ditional funding required in subsequent budgets.

3. Recruit additional members to increase our membership to the normal complement of nine.
4. Continue the partnership with Monomoy Community Services and with Monomoy Regional Schools to identify improvements in service levels that support their continued mission in Chatham.
5. Continue our mission of evaluating the proposals of the human service agencies who currently serve Chatham and look for new agencies that would address unmet needs.
6. Continue to visit the agencies funded by the Town, or ask representatives to attend specific committee meetings to gain a better understanding of the services provided by and needs of each agency.

**Respectfully submitted,**  
**Paul Brown, Chairman**  
**Cece Motz**  
**Joanne Donoghue**  
**Marilyn Sneden**  
**Ann Wade**  
**Mandi Speakman**

## Independence Day Parade Committee

The parade theme was "Sun, Sand and the Deep Blue Sea", a celebration of the geographic features of Chatham. The crowd was estimated at 20,000 despite the forecast of a rainstorm. The parade was the second largest in history with 92 entries, second only to the 2012 tercentennial celebration.

Many improvements were made to enhance the experience of the parade including a PA system to announce the entries as they passed the judges table, the steps taken to minimize the gaps between entries, and the first time appearance of a marching band in the parade; the Dennis-Yarmouth High School Marching band. The Grand Marshal was the retiring head of the Chatham Town Band, and the Grand Marshals included one returning from the previous year, and two new.

**Respectfully submitted,**  
**Brad Schiff, Chairman**

## Land Bank Open Space Committee

The Land Bank Open Space Committee was formed in 1999 for the purpose of acquiring land for open space preservation and passive recreation. The Committee continues to seek properties that protect the recharge zones and watersheds of drinking water wells, protect

wildlife habitats, extend contiguous town conservation properties and protect scenic views. Strategic purchases that anticipate the consequences of sea level rise are a priority.

The Committee has purchased more than 134 acres for open space preservation. The servicing of bonded debt for four large purchases has limited availability of Land Bank funds for significant acquisitions until FY16. However, the Committee seeks opportunities to leverage its funds with land purchases in partnership the Community Preservation Committee, the Chatham Conservation Foundation, Inc., and private neighborhood initiatives, as well as through State Land Grants.

The Town Conservation Division has initiated a Land Stewardship Program. Over 25 volunteers now monitor town conservation properties. This helps to identify property management issues regarding safe public access and the preservation of the conservation values of land purchased with Land Bank and Community Preservation Act funds.

"The Friends of Sylvan Gardens" is a 501 c(3) non-profit organization recently formed to promote public access and to assist the Town in the management of the Rolf E Sylvan Gardens Conservation Area – a property under the oversight of the Conservation Commission. Carol Odell is President.

The Land Bank Committee wishes to express their appreciation of the late Laurel Sorenson's efforts and her unmeasurable enthusiasm in promoting the public's access to Sylvan Gardens. She served on the committee since 2008. Her passing was untimely and deeply regretted.

Since 2012, this Committee has been led by George Cooper, who succeeded Victor DiCristina who continues to serve as Land Bank representative to the Community Preservation Committee. Kristin Andres, Conservation Agent is staff support for the Committee; Dr. Florence Seldin is the Board of Selectmen liaison. Kristin Andres also serves as the recording secretary.

**Respectfully submitted:**  
**Dr. George Cooper, Chairman**  
**Jack Farrell, Vice-Chairman**  
**Ali van der Burg, Clerk**  
**Victor DiCristina**  
**David Doherty**  
**Hank Russian**

## Monomoy Regional School District

For the Monomoy Regional School District, 2014 was the year in which the full consolidation of Harwich and Chatham schools came to fruition. This was a year

in which our communities said goodbye to several schools near and dear to many, and welcomed new schools. The year began with the school district operating separate high schools and separate middle schools in both Chatham and Harwich, and concluded with the long awaited completion of the new Monomoy Regional High School building and the renaming, reconfiguring, and opening Monomoy Regional Middle School.

### **End of an Era and New Beginnings**

It was the end of an era for Harwich High School, Harwich Middle School, and the Chatham Middle-High School. Many of the alumni and faculty of these schools held deep emotional connections and fond memories of our towns' schools, but each of these institutions gave way to allow for new beginnings in the now fully consolidated Monomoy Regional School District. In conjunction with the Class of 1964's 50th reunion, Harwich High School alumni from various graduating classes gathered on May 31st in the school's gymnasium to hold one last dance in the building before its demolition during the summer to make way for the front entrance of the new Monomoy Regional High School. The last graduating class from Harwich High School marched across the stage to receive their diplomas on June 8th.

Harwich Middle School on Sisson Road had its last students pass through the corridors on June 27th, and on September 4th, middle school students from Harwich joined their peers in Chatham at the reconfigured Monomoy Regional Middle School on Crowell Road in Chatham. The Harwich Middle School facility was emptied of its scholastic contents and returned to the Town of Harwich. A Middle School Repurposing Committee was assembled by the Town to research and recommend to the Town the most optimal future for the facility and the land the building sits upon.

Chatham Middle-High School began the calendar year serving high school students in the main area of the building and middle school students in one wing. Alumni from throughout the years similarly gathered in Chatham on March 7th to celebrate the ending of an era. After 143 years of a Chatham High School, the school was preparing to graduate its final cohort, and on June 6th, the last graduating class from Chatham High School received their diploma. As the last students left for summer vacation at the end of June, the building was quickly readied to welcome the first students to the region's new middle school. At a morning dedication ceremony on September 4th, Monomoy Regional Middle School was officially opened

for students in Grades 5 through 7 from Harwich and Chatham.

### **Teaching and Learning**

Teachers and administrators continued to align and unite the Monomoy curriculum. The 2014-2015 academic year started a new practice at Monomoy, with an early release every other Wednesday for teacher professional development. During these early release days, the school day ends 40 minutes early to allow educators to collaborate on a variety of initiatives to improve the district's curriculum and to enhance learning and teaching.

The 2014-2015 academic year welcomed a new Program of Studies for the new regional high school. The new Program of Studies had expanded course offerings over what was available at either Harwich High or Chatham High. The new expanded course offerings were well received by both students and their parents. Monomoy Regional High School now touts a Program of Studies offering an expanded Advanced Placement program, where students can take up to 17 Advanced Placement classes, which may be accepted by their future colleges for credit. Monomoy Regional High School also added Mandarin, in addition to Spanish, French, and Latin to its World Language program. The Humanities courses offered at Monomoy Regional High School are aimed at having teacher's interests pique student engagement in the curricula and read like a course catalog from a small Liberal Arts college. Included in Monomoy Regional High School's program of studies you'll find Mark Twain's World, Irish Literature, Poetry, Gothic Literature, Science Fiction, Mass Media, Global Issues, American Music in the 20th Century, The Kennedy Years, and Baseball & Society.

Full regionalization also allowed the Monomoy Regional Middle School to enhance its educational program beyond that of the towns' former middle schools.

Chatham High senior Elijah Eldredge and Harwich High senior Jennifer Witzgall received the Superintendent's Scholar Award for their outstanding academic achievements, participation in extracurricular activities, and service to the community. The last valedictorian was Troy Sherman for Harwich High School and Noah Firmin for Chatham High School.

### **Monomoy Regional High School Building Project**

The Ribbon Cutting Ceremony formally opening the new Monomoy Regional High School took place August 21, 2014. The 168,000 square foot building has many energy efficient features. LED lighting,

light-harvesting in classrooms with automatic daylighting dimming controls, a displacement ventilation mechanical system, and reduced potable water usage are just a few of the features that qualified the new school for approximately half a million dollars in energy efficiency incentives from the Cape Light Compact.

Monomoy Regional High School's design was selected by the Massachusetts School Building Authority through their "model school" program, adapting and re-using the efficient, sustainable, and flexible design of an existing high school. Through a sound partnership between school administration and the project's architects, Mount Vernon Group, the contractor, Fontaine Brothers, and the owner's project manager, SKANSKA, the construction of Monomoy Regional High School is well within the amended \$59.4 million project budget. Change orders, which can inflate construction cost, were minimal and only a third of those seen in other Massachusetts school construction projects.

Throughout the summer of 2014, Harwich High School was gradually demolished and removed, to make way for new practice fields and parking in front of the new school. By the end of the December recess, the front entrance to the high school was finally open.

### **Monomoy Extracurricular Opportunities**

While our high schools operated, for one final year, separately, students from Harwich and Chatham were brought together on the Monomoy Sharks athletic teams. Similarly, students from Chatham High and Harwich High collaborated on the Spring production of the musical South Pacific. The year ended with winter concerts, for both Monomoy Regional High School and Monomoy Regional Middle School, featuring band and choral performances. These performances were held before "standing room only" audiences in both the middle school gymnasium and high school auditorium. This musical union of Chatham and Harwich perhaps best showcased the expanded opportunities now present in our schools, and how these expanded opportunities can benefit both students and the greater community.

### **Finance**

The FY14 General Fund budget presented to each community's Town Meeting was \$30,993,507, a 0.2% decrease over the prior fiscal year. The FY15 General Fund budget, for the first year of full regionalization, was \$31,097,989, a 0.17% increase from FY14. Within this FY15 budget were the reductions of 15 FTEs, including administrators and teachers at the middle and high school

levels, whose positions were eliminated as the district fully regionalized. During 2014, the new regional school district successfully reached agreements with the bargaining units representing the custodians and the IT staff.

### **Enrollment & School Choice**

The promise of the new high school, an enhanced Program of Studies, and expanded Advanced Placement options found 33 more students entering the district and 19 fewer students leaving the district through the School Choice Program than in the 2013-2014 school year. This favorable swing in School Choice, both in and out of the district, help increase Monomoy Regional's October 1 enrollment by 65 students – from 1,869 students in 2013-2014 to 1,934 students for the 2014-2015 academic year. Monomoy Regional Schools continues to be one of the few school districts on the Cape that brings in more school choice tuition than sends out to other districts. In 2014-2015, the district is projected to take in \$1,662,336 in school choice tuition for 271 students, while paying out \$982,311 in school choice tuitions to other districts. This represents a projected increase of tuition revenues of \$154,000 and a \$80,000 decrease in tuitions payments compared to the prior school year.

The total number of children from Harwich and Chatham opting for area charter schools was 74 students for the 2014-2015 school year, an increase of 5 students from the prior year. These 74 students are projected to take with them a net \$943,510 in tuition dollars for 2014-2015, and increase in net charter tuitions of over \$320,000 from the prior year.

### **Staff Retirements**

Several of our teachers ended their careers during this transitional year for the district. These included:

- Joan Aucoin - Culinary Arts teacher for 15 years at Chatham High School
- Myra Belliveau - Grade 1 teacher for 27 years at Harwich Elementary School
- Donna Bresnahan - Spanish teacher for 35 years at Chatham High School
- Virginia Hudson - Title 1 teacher for 7 years at Harwich Elementary School
- Paula McMahan - Physical Education teacher for 23 years at Chatham High School
- Joseph Heggi - Special Education teacher for 14 years at Harwich High School

### **Shifts in Administration**

The 2013-2014 school year was not only the last for several schools within the district, it was coupled with transition within much of Monomoy's building principals. After

six years of leading Chatham Elementary School, Principal Gaylene Heppe retired. She was replaced by Interim Principal Adam O'Shea. An exhaustive search for the permanent Chatham Elementary School Principal began in November of 2014.

Chatham High School's Principal, Paul Manglinkx, stayed on through the merger of Monomoy as the district's "senior administrator" and intended to retire when the district fully merged. True to his word, after 14 years of as Principal of Chatham High School, Paul Manglinkx retired as the school's last principal. Prior to becoming Principal, Paul had 28 years as a member of the faculty of Harwich High School; thereby, serving the children and families in both towns for a combined 42 years.

Kevin Turner had served as the Principal of Harwich High School for a decade, and left Monomoy as Harwich High School's last Principal. Kevin Turner played a key role in bringing the high school educational programs together. To finish the regionalization process and to open the new Monomoy Regional High School, Bill Burkhead was hired to be the Monomoy Regional High School's first Principal.

After six years as Principal of Chatham Middle School, Lisa Sjostrum became the final principal for Chatham's Middle School. Likewise, after three years at the helm of Harwich Middle School, Len Phelan, served as school's last Principal. After a long search for the new Principal of the unified Monomoy Regional Middle School, Brian Daniels was hired to finish the process of bringing the middle school staff and curriculum together for our towns.

### **Continuing to Deliver the Promise of Monomoy**

Our goal has and continues to be delivering an improved curriculum, expanded opportunities, and enhanced educational experiences for our students, while doing this in a manner that creates lower school expenditures, than if Harwich and Chatham continued to operate schools independently. As our schools fully regionalized during 2014, we achieved this goal. The fully regionalized district expanded educational opportunities by adding Mandarin as a World Language, adding an enrichment/gifted and talented program in the middle school, bolstering the districts middle school math pedagogy, expanding the number of Advanced Placement courses available at the high school, introducing a number of "high tech" electives, and expanding the athletic program for students in Grades 5 and beyond. With a nearly negligible increase in the school district's General Fund Budget over FY13, a fully regionalized Monomoy

was able to provide a much improved educational program, while controlling costs for our towns and their citizens.

Proud to be a Shark.

**Respectfully submitted,**  
**Scott Carpenter**  
**Superintendent**  
**Monomoy Regional School District**

## **Department of Natural Resources** *(formerly Health and Environment)*

The Department of Natural Resources (DNR) was organized in summer 2014 by the transfer of Harbormaster operations and management into the Department of Health and Environment.

DNR brings together those Town staff having responsibility for the protection of public and environmental health, protection and management of natural resources, and management of marine resources and coastal and marine infrastructure. DNR is comprised of Coastal Resources, Conservation, Harbormaster, Health, Shellfish, and Water Quality Laboratory (WQL). This structure enhances the coordinated approach to protecting and enhancing Chatham's natural resources and coastal and marine infrastructure. A close working relationship is maintained with the Department of Community Development as most projects include permitting that involves both departments. The Department Director also oversees the Permit Office, responsible for transfer station, beach, recycling, and ORV stickers, and Shellfish licenses. See separate Annual Reports for Coastal Resources, Harbormaster, Shellfish, and Permit Office.

Department staff supports numerous Town boards and committees. Judith Giorgio (Health Agent) supports the Board of Health. Kristin Andres (Conservation Agent) supports the Conservation Commission and Land Bank Open Space Committee. Kristin Andres, Robert Duncanson, Ted Keon (Coastal Resources) and Renee Gagne (Shellfish Constable) serve on the Technical Advisory Committee for the Pleasant Bay Resource Management Plan as well as special topic work groups. Ted Keon supports the North Beach Advisory Committee, South Coastal Harbor Management Plan Implementation Committee, and Waterways Advisory Committee. Harbormaster Stuart Smith supports the Aunt Lydia's Cove Committee. Renee Gagne supports the Shellfish Advisory Committee. The Department Director supports the Water & Sewer Advisory Committee as well as representing the Town on numerous local, regional, and state committees, including

the Cape Cod Water Protection Collaborative Technical Advisory Committee, EOEAN Nutrient Management Technical Workgroup, Cape Cod 208 Plan workgroups, and others dealing with wastewater, water quality, and other environmental issues. See separate Annual Reports by a number of the referenced Boards and Committees.

### **Comprehensive Wastewater Management Plan**

The Board of Health began issuing connection orders for properties not yet connected to the new sewer mains installed as part of Phase 1A in September. Through years end 252 connection orders had been issued. The Board granted 7 requests for deferments/time extensions to the mandatory one year connection period the Board of Health's mandatory Sewer Connection Regulation (which can be viewed online at [www.town.chatham.ma.us/Public\\_Documents/ChathamMA\\_Health/Regulations/SewerConnectionReg\\_effective\\_Dec8.pdf](http://www.town.chatham.ma.us/Public_Documents/ChathamMA_Health/Regulations/SewerConnectionReg_effective_Dec8.pdf)). Voluntary connections also continued with 91 properties having connected and 54 others in the approval process, through the end of the year. The new on-line sewer connection application and tracking program functioned well saving applicants and town staff significant resources and time in not having to process paper applications.

Phase 1B contracts 1 & 2 were completed by D&C Construction, Inc. Phase 1B involves the rehabilitation of the Stage Harbor Road Pumping Station (SHPS) and replacement of the force main between the SHPS and Queen Anne Road @ Oyster Pond Furlong (to link to the new force main installed as part of the Route 28 project) (Contract #1), and sewer extensions along portions of Cedar St. and Stage Harbor Rd., Harding's Lane, Elizabeth Lane, and Robinson Court (Contract #2). It is expected that the Board of Health will begin issuing connection orders for these streets in early 2015.

The Town continued to receive the benefit of a good bidding climate when the first contract of Phase 1C was put out to bid. Phase 1C, expected to involve 5 contracts over a 3-4 year period targets sewer extensions in the Oyster Pond and Little Mill Pond watersheds. These are some on the Town's most sensitive and important marine resources due to their multiple natural and man-made resources/uses. In addition, by mitigating nitrogen impacts in these areas, at the head of the Stage Harbor Complex, there will be beneficial impacts throughout the Complex.

Contract 1C-1, funded with a 0% loan from the State Revolving Fund (SRF), was put out to bid using funds appropriated at the May 2013 Annual Town Meeting. D&C Con-

struction, Inc., Rockland, MA, was again the low bidder with a bid below the engineer's estimates. Bids below the engineer's estimate continue to highlight the excellent bidding climate and the on-going savings to the town previously realized in Phase 1A.

Construction on Phase 1C-1 began after the Columbus Day weekend holiday to minimize impacts to the fall tourist season. At the end of 2014 significant progress has been made with installation gravity sewers, laterals, and water service replacements nearly complete on Old Queen Anne Rd. between Rt. 28 and Winterset Dr., a portion of Stepping Stones Rd., Chatham Heights Rd., and Oyster Pond Furlong. Work was also substantially complete on Old Main St. Construction is expected to continue through the winter (weather permitting) on a small section of Main St. and Homestead Lane. This would allow paving to be completed in late spring 2015 following a 90 day settlement period.

In response to a request from MADEP the 2014 Annual Town Meeting appropriated the remaining funding (\$17.5M) for Phase 1C. The total for the multi-year Phase 1C is \$27.5M with Town Meeting having appropriated the first funding (\$10M) in 2013. The remainder was originally scheduled for appropriation in 2015 but DEP requested the full funding be in-place in 2014 to ensure continued standing on the SRF.

Regular progress reports on construction activities and other aspects of the CWMP implementation are available on the town's website: [www.chatham-ma.gov/public\\_documents/ChathamMA\\_CWMPPlan/CWMP](http://www.chatham-ma.gov/public_documents/ChathamMA_CWMPPlan/CWMP). The public is encouraged to review the Final CWMP/Final EIR, and other CWMP reports and documents, which are available on the Town's website and at the Eldredge Public Library. The Town's website also contains a Frequently Asked Questions document on the CWMP and the wastewater project construction. The website also has a link to the Barnstable County Community Septic Management Loan Program which provides low interest loans for replacing septic systems as well as making sewer connections.

Regional wastewater planning continued in 2014 as the Cape Cod Commission issued a Draft of the so-called "208 Plan," named for the relevant section of the Clean Water Act. The Cape's 208 Plan was created in 1978 and has not been updated since that time. With \$3.3M in funding from the SRF Program the Commission is working, in concert with numerous stakeholders, on development of an updated 208 Plan. Comments on the Draft were submitted and are under review by the Commission. The Final 208 Plan is scheduled for release in 2015.

### **Pleasant Bay Alliance**

The Pleasant Bay Alliance (PBA) (see separate Annual Report) had another busy year as it continued implementation of the Resource Management Plan (RMP) for the Pleasant Bay Area of Critical Environmental Concern (ACEC). The DHE Director remained heavily involved as chairman of the RMP Technical Advisory Committee. The Alliance continued coordinating the wastewater/nutrient management efforts of the 4 Pleasant Bay watershed communities to address the total nitrogen Total Maximum Daily Load(s) (TMDL) for Pleasant Bay and its sub-embayments.

### **Muddy Creek Restoration Bridge Project**

The joint Harwich-Chatham Project Team Committee continued working the project engineering consultants, CDR Maguire, Inc., Providence, RI, on design and permitting of the bridge in accordance with MassDOT standards (Route 28 is a state road). In accordance with the Intermunicipal Agreement between the two Towns', costs for engineering design and environmental permitting are shared 50-50.

25% design plans and a hydraulic/scour analysis report were submitted to MassDOT in late fall 2013 for review. In spring 2014, prior to MADOT final approval of the 25% design plans, new requirements under the MADOT Healthy Transportation Policy and Engineering Directive were released which required re-design of some project components. The Project Team evaluated the new requirements and some of the requirements would have increased the environmental impacts of the project. To minimize potential environmental impacts the Design Team determined that, rather than seek full compliance with the Policy, waivers would be sought for certain aspects. These waivers were submitted to MADOT in late summer and approval was received in September.

Issues were identified with the original hydraulic/scour analysis and the Project Team made the decision to switch to a different consultant with greater experience dealing with MADOT on bridge projects. The new consultants were working on submission of a new scour analysis to MADOT at the end of 2014.

The Project Team received word that a \$1M grant was approved from the *National Coastal Wetlands Conservation Program*. Combined with the previous \$3.4M grant from the *U.S. Fish & Wildlife Service's Hurricane Sandy Mitigation and Resiliency Program* the Project has a total of \$4.4M for construction. This amount is expected to cov-

er the bulk of construction costs although the full cost will not be known until the Project is bid in late spring/early summer 2015. As of the end of 2014 the Project was still on track for a September 2015 construction start with work completed by Memorial Day 2016.

### Stormwater Management

Stormwater management projects continued in 2014 with one major project completed and other projects continuing in the design phase. Stormwater improvements continue to be integrated into sewer construction contracts so that work can be done in a way that minimizes impacts on neighborhoods and property owners.

Stormwater improvements were completed on Old Queen Anne Rd. in the vicinity of Muddy Creek, removing several direct discharges of stormwater to Muddy Creek. Instead of discharging to the Creek, the stormwater was directed into a new retention basin construction on adjacent Town land that will allow the stormwater to naturally infiltrate into the soil with vegetation taking up some of the nutrients. In addition, the stormwater system was separated from the herring run flow from Mill Pond into Muddy Creek which will be of significant benefit to the herring. All of this work will address issues identified in the Muddy Creek Bacterial TMDL issued by MADEP.

This past summer the EPA, through the *Southeast New England Coastal Watershed Restoration Program*, announced a 100% grant opportunity targeted for stormwater nutrient management for Cape communities on Nantucket Sound. Chatham was one of 4 communities that submitted proposals. In early October EPA announced that Chatham and Barnstable projects had been selected to pilot feasibility/design work and that ultimately one would be chosen for construction. At the end of December the Town was still awaiting word on the initial feasibility study.

EPA is working to issue a new Phase II Stormwater Permit, the previous permit having expired over 5 years ago. A Draft permit was released in the fall with the comment period ending at the end of December. A final permit may be issued in 2015.

### Health Division

The Health Division of the Department of Natural Resources began the year with an ambitious project to digitize our permitting and licensing programs using the Accela web based program. Working with the IT department and the Cape Cod Commission the licensing process was developed and instituted with some success. In 2015 we hope to continue to refine the process, moving towards online renewals for Chatham businesses.

In an effort to learn about the status of the communities' health, the Board of Health launched a community health survey in the spring, asking its citizens to share its understanding of their own health and their perceived needs of the community. Although the number of participants was small the Board of Health will be looking at the comments and issues raised in the upcoming year as a tool to focus the Boards priorities and goals.

The fall was a busy time in 2014. The Health Department held its 3rd annual Community Health and Fitness Fair. Free and open to the public, vaccinations, nutrition, physical fitness, health screenings, and well-being information was provided to many families in Chatham. Each year this event brings more interest and community support from local business. It's supported by the VNA of Cape Cod (VNA), the Barnstable County Health Department (BCHD) and the Cape Cod Medical Reserve Corps (MRC).

Working with the Monomoy School District the Health Department offered flu vaccines at the school based clinic at the new Monomoy Middle School here in Chatham. Students, families, school and Town employees were provided shots at no charge. As always much thanks to the staff of the VNA and the School for a great job. In addition, the traditional adult flu clinic was successfully held at the Community Center. Many other vaccines are offered throughout the year to those in need through the VNA, including Hepatitis, Varicella, and Tetanus. Blood Pressure Screenings are offered weekly by the VNA or the Barnstable County Health Department at the Community Center and the Council on Aging.

The Chatham Local Emergency Management (LEPC) and the Health Department teamed up this year to conduct its first hands on drill. Distributing Potassium Iodide (KI) to the public, a drive through emergency dispensing site (EDS) was set up, staffed, and open to the public. The LEPC, led by Deputy Chief John Cauble, Deputy Fire Chief Peter Connick and Health Department Staff, using the Incident Command System (ICS) successfully simulated a public health event where prophylactic drugs could be quickly dispensed to the public in an organized setting. Participants in the drill included, the Harbormasters office, the Police Department, the Department of Fire and Rescue, the Public Works Department, the Facilities Department, Human Resources and the Board of Health. Outside agency participation included the VNA, the MRC, and the BCHD. The event was observed and an after action report was prepared by the BCHD nurse planners and staff. Thanks to all who participated and volunteered their time.

The newly constructed segments of the Chatham wastewater system (sewer) went online and new connections are ongoing. This fall the Board of Health began to order connections and is working with the community to ensure a smooth transition to the new system. A new online tracking system was developed by Paul Lagg, GIS Coordinator, and is being used to keep track of the connection orders, permitting, and the construction process.

The Board of Health adopted the "Regulation on the Content and Application of Fertilizer Used in the Town of Chatham." The regulation was created using a CCC model regulation approved to meet the requirements of the Cape Cod Commission District of Critical Planning and Control (DCPC). Natural Resource Department Staff worked with the Friends of Chatham Waterways to create a set of regulations that we feel is relevant to Chatham and the protection of its water resources.

Routine inspectional work continued throughout the year, including, food service, tobacco control, septic systems, housing and nuisance complaint investigations, swimming pools, and motel/hotels and inn inspections. Emily Beebe worked cooperatively with the Fire Inspector and Building Commissioner on annual inspections. We again held our annual food Service trainings for choke saving, and hands on CPR to our food establishments. Trainings on Blood Borne Pathogens were offered to all DPW and Parks and Recreation staff in the spring. All building permits, Zoning Board of Appeals applications, Planning Board applications, real estate inspection reports and sewer connection applications, were reviewed and reported on. Animal Control Office Meg McDonough conducted Animal Inspections in her role as Animal Inspector for the Board of Health.

### PERMITS ISSUED 2014

Disposal Works Construction	146
Food Handler's	209
Motel/Cottage	15
Room Inspection	34
Swimming Pool/Hot Tubs	31
Tobacco Sales	15
Stable/Animal Keeping	9
Septic Installers	66
Septage Haulers	37
Rubbish Haulers	12
Recreational Camps	2
Well Construction	20
Well Destruction	0
Scallop Shanty	3
Septic Abandonment	8
<b>Total Receipts:</b>	<b>\$82,160.00</b>

Thank you to Dianne Langlois, Emily Beebe, Meg McDonough, and Board of Health members, Edward Sheehan, Mary Ann Gray, Ted Whittaker, Dr. Allen Ward, and Ronald Broman for all you do.

### Conservation Division

The primary responsibility of the Conservation Division staff is to provide support to the Conservation Commission who is responsible for administering the Wetlands Protection Act (MGL Ch 131, s. 40) and the Chatham Wetlands Protection Bylaw (Chapter 272). A majority of staff time is dedicated to facilitating the permit process under the wetlands protection laws by:

- serving as liaison between professionals, applicants, and the Commission;
- providing public education on wetland values, natural resource protection, the application process;
- maintaining the conservation related records and resource materials;
- reviewing proposed projects and applications;
- conducting site inspections for preliminary review of projects and for compliance with permits;
- preparing permits and issuing documents; and
- investigating reported violations and taking necessary enforcement actions, including the issuance of Stop Work Orders, Enforcement Orders, non-criminal tickets and court appearances.

### Wetlands Protection

In 2014 there were a total of 264 applications submitted to the Commission for work within areas protected by state and/or local wetlands protection regulations, representing a 1% increase over 2013 applications.

Applications were made up of 129 Administrative Reviews, 29 Requests for Determination of Applicability, 92 Notices of Intent, and 14 Requests to Amend Orders of Conditions. Many project changes were approved informally by the Commission through the acceptance of field changes.

- Total Wetland Application Fees Collected: **\$34,246.50**

The total wetland application fees collected include a portion of the state application fee as well as a separate local filing fee. The Town's share of the State fees collected totaled \$16,029.50 and the fees collected under the local bylaw totaled \$18,217. By statute, wetland fees obtained in the administration of the MA Wetlands Protection Act can only be used to carry out the Commission's duties under the Act, not for other Commission activities.

**Staff Duties** Other duties and responsibilities of the Conservation staff include

- staff support to the Land Bank Open Space Committee and related committees such as the South Coastal Harbor Management Plan Committee;
- participation in regional workgroups and committees such as that of the Pleasant Bay Alliance;
- providing public educational opportunities through free workshops, the Town website, and dissemination of informational brochures and handouts;
- giving presentations to local organizations;
- active pursuit of continuing education by attending seminars and conferences;
- maintenance of conservation division webpage;
- drafting and implementation of Commission policies and regulations;
- staff support to the Commission in the oversight and management of Town-owned conservation lands through monitoring and implementation of land management plans. Staff organizes and supervises volunteers; conducts numerous land management projects, including trail work, cleanup of dumping sites, invasive species removal and restorative plantings, posting of signage, etc. AmeriCorps and other volunteers and other department staff are essential to accomplish these tasks.
- handling the accounting for the sale of compost bins and recycling totes; proceeds are deposited into the recycling revolving account

The part-time Assistant Agent's role is to assist the Conservation Agent with the duties of the division. Emily Beebe was officially hired to fill this position in July of this year. Emily also serves the Town as part-time Health Inspector and has contributed greatly to the function of the Conservation Division.

**Public Outreach Staff** organized free public programs in collaboration with various non-profit groups and State and county agencies. Workshops and presentations covered topics about turtles, ponds, ticks, invasive species, etc. Staff continues to update the Town's Conservation webpage and seeks to use all available means to inform the public about conservation issues. Chatham Conservation is on Facebook.

### Conservation Land Management

The implementation of the *Conservation Land Management Plan* and the *Wildfire Protection and Preparedness Plans* is an ongoing process. Some of the many land management projects completed at Conservation Areas over the past year include invasive species re-

moval, planting of natives, trail maintenance, removal of hazard trees, and rubbish removal where illegal dumping has occurred.

**Rolf E. Sylvan Gardens** – As identified in the management and public access plan for the property, a group of volunteers has assembled to form a *Friends of Sylvan Gardens* organization which was successful in obtaining its 501(c)(3) not-for-profit status in October. The organization will work collaboratively with the Town to help with the funding of projects, development of a public outreach, education and volunteer program. The *Friends of Sylvan Gardens* role will serve as key support for the ongoing management of the property.

**Land Stewardship Program** – The program celebrated a year of volunteer Land Stewards walking Town-owned conservation properties and reporting their findings to the Division to aid in management of the Town's conservation areas. Over 25 volunteers monitored conservation properties and submitted reports on their findings. The information will be maintained in a data base, assisting with identifying management issues and projects important to insuring safe public access and preservation of the quality of our wild lands. Some significant management issues discovered related to the public's misuse of properties were encroachment by new development, illegal use of the Town land for dumping, ATV and motor bike use, camping, and bonfires, vandalism of signs, to name a few. Volunteers are also providing observations and identification of wildlife and wildlife evidence, plants and trail conditions.

Four workshops were held for the Land Steward volunteers. Barbara Waters, through the senior tax workoff program and her personal generosity, and AmeriCorps volunteer Bethany Reynolds helped with workshops and newsletters. Naturalist Todd Kelley also generously gave of his time and expertise to conduct walks and programs for our Land Stewards. In the fall of the year, a monthly walk-work day for the volunteers was instituted in collaboration and support from members and staff of the Chatham Conservation Foundation, Inc.

A dedicated conservation website with information about the Town's conservation lands, created in 2013, continues to be maintained by staff. It is a means for the public to access information about Town-owned conservation properties; for the Land Stewards to file their monitoring reports online; for events to be posted; and for new volunteers to sign up. A hotlink to this website can be found on the Town's website.

**AmeriCorps Cape Cod** – We were fortunate to have AmeriCorps members assist with several group projects. Most projects pertained to trail maintenance, invasive species removal and other land management activities. These are all projects that might otherwise not be accomplished due to limitations of Town staff and funding.

Our new AmeriCorps individual placement, Bethany Reynolds, started in October of 2013 and has been a huge asset to the Division. She served one day per week through July 2014, working on the Land Steward Program and other conservation-related projects.

The conservation land management work of this division and the Conservation Commission is greatly enhanced by the assistance of AmeriCorps Cape Cod. AmeriCorps volunteers provide an extremely valuable service to the Conservation Commission and the Town in assisting with trail maintenance, invasive plant species control and other land management activities organized as group projects, projects that might otherwise not be accomplished due to limitations of town staff and funding. AmeriCorps volunteers are in demand for projects around the Cape and the application process for obtaining their services continues to get more competitive each year. We are grateful for each time AmeriCorps is able to provide their valuable assistance.

**Senior Tax Workoff Program.** Our division was fortunate to have the services of Doug Nichols, Barbara Waters and Laura Fiore who worked on projects within the Department. The Department's participation in the program has been very rewarding due to both the accomplishments achieved and the personal interface with participants and government staff.

**Community Internship Student** – It was a pleasure for staff to mentor high school senior Cloe Murphy through the Chatham High School's Community Internship Program. Cloe began her college career at UVM this past fall seeking a major in forestry.

**ChathamRecycles**, an ad hoc workgroup of volunteers consisting of staff and citizens, continues to meet periodically. In past years, the workgroup was fortunate to have an AmeriCorps member assist with recycling events, however this past year we were not successful in being assigned an individual placement AmeriCorps volunteer as the demands for placements has become very competitive. Regardless, the group held its fifth annual Book & Media Swap on March 21st and 22nd – two days at the Annex building. We were fortunate to have the assistance of the Chatham Girl Scouts and AmeriCorps

for the event. And, for the sixth year in a row, RecycleFest '14 was held May 17th at the Transfer Station with participation of AmeriCorps and volunteers. All recycling events received a significant public response and involvement.

The ChathamRecycles website continues to provide the public information on recycling in Chatham: [www.chathamrecycles.org](http://www.chathamrecycles.org) and is now on Facebook.

Through a MA DEP Municipal Sustainability Grant, compost bins continue to be available to the public at a discounted price. Blue recycling totes were brought back by popular demand for sale at the Transfer Station. Proceeds from all of these sales are deposited into a revolving fund which is specifically earmarked for the purchase of more bins.

The tasks accomplished by this division are due to the very much appreciated support and diligent efforts of Secretary Mary Fougere and Assistant Conservation Agent Emily Beebe, as well as the extraordinary cooperative efforts of other town department staff.

### **Water Quality Laboratory**

The assessment and protection of the Town's water resources (marine and fresh surface, and groundwater) remained a primary area of activity for the Water Quality Laboratory (WQL).

The seasonal shellfish closure program, which affects Mill Creek, Taylors Pond, Bucks Creek, and Muddy Creek, continues to function well allowing these areas to open in the winter and spring when water quality criteria for harvest are met.

Due to the WQL's ongoing relocation to the new wastewater treatment facility no samples were analyzed from the Town's municipal water system in 2014. This ensured that the highest levels of quality control and public health protection were maintained.

In compliance with the Massachusetts Beaches Bill, public and semi-public beaches were tested weekly during the swimming season (June to Labor Day). 217 water samples were collected and tested for Enterococci or E. coli bacteria from 21 locations (10 saltwater beaches (143 samples + 8 re-tests), 3 freshwater ponds (33 samples), and 3 semi-public beaches (33 samples)). Based on the test results, overall the beaches met the required water quality standards for recreational use. There were a total of 8 "beach day" postings (no swimming advisors) during the 2014 swimming season. The majority of posting days (7) occurred at Bucks Creek, likely related to higher average water temperatures and the influence of the surrounding wetlands. The remaining posting was at Harding's Beach – West for 2 days for which

no definitive cause was identified.

Cockle Cove CREEK remains posted No Swimming per Order of the Board of Health due to naturally occurring elevated bacterial counts originating from the surrounding wetlands. The Board's No Swimming posting of Andrew Harding's Lane Beach, due to concerns over strong currents and a steep drop-off to deep water, also remained in effect.

Beach testing results and closure notices continued to be posted at the Town Offices, Town Annex, Permit Office, and the Commonwealth of Massachusetts web site ([www.mass.gov](http://www.mass.gov), go to beach testing).

The WQL continues to coordinate the volunteer PBA Citizen Water Quality Monitoring Program and the Chatham Water Watchers Program to maximize data collection and effectively utilize limited resources. The Chatham Water Watchers is a volunteer-based monitoring program run in cooperation with the Friends of Chatham Waterways. The Friends are actively recruiting new members to join this program that remains integral to understanding the condition of our local waterways. More information is available at [www.chathamwaterways.org/](http://www.chathamwaterways.org/). The Coastal Water Quality Nutrient Monitoring Program had another very successful season in 2014 thanks to all the volunteers involved. The programs has 15 stations located throughout the estuarine waters of Chatham which were sampled twice monthly July through August and once in September yielding 130± samples for nutrient analysis. In addition, a comparable number of field measurements for parameters such as temperature, dissolved oxygen, transparency, etc. were collected.

Monthly Department reports are available on the Town's website [www.chatham-ma.gov/Public\\_Documents/index](http://www.chatham-ma.gov/Public_Documents/index) as part of Board of Selectmen meeting packets.

Following the resignation of Lara Slifka in 2013 the position of Assistant Conservation Agent /Environmental Technician was re-structured. Emily Beebe who has ably served the Town as part-time Health Inspector was appointed as Assistant Conservation Agent/Health Inspector a position for which she is highly qualified. Sarah Griscom was appointed to the position of Intermittent Environmental Technician.

The DNR is grateful to all Town Departments and the public for their support, assistance, and cooperation during 2014. The Director would like to again offer thanks to the many volunteers of the Chatham Water Watchers.

Special thanks are due the staff of the Department of Natural Resources as they continue to serve the citizens of Chatham with respect and professionalism.

**Respectfully submitted,**  
**Robert A. Duncanson, Ph.D.**  
**Director of Natural Resources**  
**Director, Water Quality Laboratory**

**Judith Giorgio, R.S., Health Agent**  
**Kristin Andres, Conservation Agent**  
**Stuart Smith, Harbormaster**  
**Theodore Keon, Coastal Resources**  
**Renee Gagne, Shellfish Constable**  
**Jason Holm, Deputy Harbormaster**  
**Emily Beebe, R.S., Health Inspector/**  
**Assistant Conservation Agent**  
**Rachel Hutchinson, Propagation**  
**Specialist/Assistant Shellfish Constable**  
**Mary Fougere, Conservation Secretary**  
**Sarah Griscom, Intermittent**  
**Environmental Technician**  
**Dianne Langlois, Health Secretary**  
**Susan Rocanello, Harbormaster Office**  
**Manager, Assistant Harbormaster**

## North Beach Advisory Committee

During the course of the year of 2014, the North Beach Advisory Committee (NBAC) held four meetings. The small number of meetings was the result of having fewer pressing issues to review, and the Committee agreed to change from a regular monthly meeting schedule to an as-needed meeting schedule. The NBAC discussed the progress of initiating the Town of Orleans, Habitat Conservation Plan, (HCP) which will allow North Beach (known as South Beach in Orleans) to remain open to off road vehicle use (ORV) in certain limited conditions when nesting piping plovers, a federally protected species, are present with chicks on the beach. This program is scheduled to begin in the year 2015. Selectman Summers attended meetings to update the NBAC of the progress on the HCP.

At the request of the Selectmen, the NBAC reviewed the Nauset Beach Agreement (NBA) between the Towns of Orleans and Chatham and proposed various relatively minor changes. The Selectmen endorsed the changes and sent the recommended wording to Orleans for incorporation into the NBA.

This year, 2014, North Beach was once again closed to ORV use from mid-June to mid-August, again primarily due to nesting shorebirds and unfledged chicks in the Pochet section of Nauset Beach in Orleans. Twelve pairs of Piping Plovers in the Chatham section produced eleven fledged chicks. This was the largest number of fledged chicks in the past five years for this portion of beach and was achieved despite heavy predation of nesting sites by fox and coyote. This increase

was in contrast to the general decline in fledging success statewide. These issues were discussed by the NBAC in relationship to the upcoming HCP.

An upcoming issue the NBAC will be discussing for 2015 is the effect the HCP will have on ORV use in Chatham's section of North Beach. The NBAC will be specifically addressing what if any additional management efforts Chatham may need to consider for implementation to comply with the HCP. The Committee will also be discussing possible surcharges being considered to be added to the cost of ORV permits. The surcharges are to cover the added expense incurred by Orleans associated with the increase management efforts needed to implement aspects of the HCP.

**Respectfully submitted,**  
**Thomas Olson, Chairman**  
**Donna Lumpkin, Vice Chairman**  
**Warren Nash, Secretary**

## Park and Recreation Commission

In 2014 the Park and Recreation Commission continued with its mission of providing quality recreational programs and facilities to the residents and visitors of Chatham. The Park and Recreation Commission is a five member appointed Commission.

At the beaches non-resident beach parking receipts totaled \$224,670. Resident beach parking sales were \$139,880. The Department also took in \$9,500 from leased concession sales at Veterans Field and the beaches. It was not a great beach season from a weather perspective and beach receipts were down slightly from last year for that reason. The beach patrol continued to monitor Light-house Beach under a modified plan adopted last year. Great White Sharks activity appears to have decreased this year along Chatham's eastern waters and the outer Cape as a whole based on a decrease in sightings and tagging's by scientists studying the animals.

In Chase Park the Godfrey Windmill was open this year 3 days per week and staffed with windmill attendants. The "Chatham Windmill Group" continued to help with organizing and staffing the mill for special event days in June and August.

The Commission worked during the year on finding a new location to relocate the skateboard park. The location at the airport had to be removed due to expansion of airport facilities there in September 2013. Funding was previously approved to construct a new park in Town. The Commission received approval at the Annual Town Meeting to reconstruct the skate park in Volunteer Park.

Work on this will be done in the spring of 2015.

A variety of recreational activities are run throughout the year for our youth. These include soccer, basketball, baseball, and softball. Additional classes are run in tumbling, arts and crafts, and music. For teens there are also dances, games, the skate park and many trips to recreational, cultural and sporting events. Community involvement projects are also organized.

The Community Center continues to offer a variety of adult programming in the areas of fitness classes and recreational activities. Fitness classes that met on a regular basis include Aerobics, Yoga, T'ai Chi, "Boot Camp Chatham", Circuit Training and Zumba. Recreational activities included Badminton, Pickleball, Basketball, Futsal, Floor Hockey, and group Tennis Lessons. Many community groups meet at the Community Center to knit, rug hook, work on arts & craft projects, as well as to play card games and mahjong.

The Commission wishes to thank the following groups and organizations for their generous support and donations in 2014: Chatham Athletic Association, Chatham Garden Club, Chatham Merchants Association and the Friends of Trees. We also thank the Building Maintenance and Highway Departments, the School Department and other Town Departments for their help throughout the year.

We especially thank you, the citizens of Chatham, for your continued interest and support. Please call our Department with your thoughts and ideas, so that we may continue to work together in making Chatham a great place to live and play.

**Respectfully submitted,**  
**Michael Seidewand, Chairman**  
**Meredith Fry, Vice Chair**  
**Ira Seldin**  
**Michael Ryder**  
**Robert Becker**

## Permit Office

Full 2013 through late spring 2014 the seasonal Permit Office was closed for the winter. During this time Transfer Station, Recycling, Beach and North Beach Off-Road Vehicle (ORV) stickers, and Shellfish licenses were issued from the Health & Environment Department located at the Town Annex.

The Permit Office re-opened in late spring in the lower level of the Town Annex on George Ryder Road. Fran Ellingham was ably assisted by Susan Mabile and Douglas Nichols, with assistance from Town staff as needed, in a commendable job running the busy summer operation! Long time staff Bette Hahner, Mary Jane O'Leary and Judy

Permit Office		
SHELLFISH		
Commercial	237 @ \$200	\$47,400.00
Junior Commercial	8 @ \$100	\$800.00
Senior Commercial	28 @ \$ 50	\$1,400.00
Resident Family	1234 @ \$ 25	\$30,850.00
Resident Senior	469 @ \$ 10	\$4,690.00
Non-Resident Family	759 @ \$ 80	\$60,720.00
		\$145,860.00 Sub-total

In addition, 14 free Commercial and 49 free Resident Family shellfish permits were issued to residents 70 years of age or over who are domiciled in Chatham and had received a permit for no fee prior to April 1, 2004.

BEACH/TRANSFER FACILITY		
1 <sup>st</sup> Beach	1,377 @ \$25	\$34,415.00
2 <sup>nd</sup> Beach	782 @ \$20	\$15,640.00
Transfer Facility, 1 <sup>st</sup> car in household	8 @ \$110	\$880.00
Transfer Facility, 1 <sup>st</sup> car in household	925 @ \$120	\$111,000.00
Transfer Facility, 2 <sup>nd</sup> car in household	15 @ \$20	\$300.00
Transfer Facility, 2 <sup>nd</sup> car in household	431 @ \$25	\$10,775.00
Combination 1 <sup>st</sup> car in household	2,653 @ \$145	\$384,685.00
Combination 2 <sup>nd</sup> car in household	1,175 @ \$45	\$52,875.00
Recycling	1,085 @ \$5	\$5,425.00
Replacement	325 @ \$2	\$650.00
Weir Permits		0.00
Unallocated Funds		13.00
Misc.		2.00
North Beach ORV	445 @ \$40	17,800.00
North Beach ORV Seasonal	4 @ \$20	80.00
		\$634,540.00 Sub-total
		<b>\$780,400.00 Grand Total</b>

Kent left for other pursuits, we wish them well.

Revenue for the Permit Office for 2014 was \$780,400 up from 2013's figure of \$753,730. This is partially a result of the increase in Transfer Station sticker fees to offset the increased costs for solid waste disposal.

Following the mid-summer slowdown in walk-in activity staff began data entry in anticipation of initiating e-permitting during 2015. Shellfish and beach/transfer records have been entered electronically and following development of the necessary software program beta testing of on-line sticker renewals should begin in 2015. In October the Sticker Office closed for the season with Transfer Station, Beach, Recycling stickers, North Beach ORV stickers, and Shellfish licenses being provided from the Natural Resources Department. The Permit Office will re-open in spring 2015.

**Respectfully submitted,  
Robert A. Duncanson, Ph.D.  
Director of Natural Resources  
Permit Office Supervisor**

## Planning Board

The Planning Board (PB), with the support of the staff and director of the Community Development Department, meets twice monthly. Regular business items include,

but were not limited to, Site Plan Reviews, Subdivisions, ANR Plans and By-Law development. It should be noted that site plan review is primarily required for non-residential development. Thus, while the number of projects subject to this review is small in comparison to the volume of residential development that occurs, the projects and the related site plans tend to be more complicated in nature and with a great potential of impact on neighborhood and community character. Members of the Board are: Peter Cocolis, Chairman; Cory Metters, Vice Chairman; Kathryn Halpern, Clerk; Bob Dubis, Richard Gulick; John Hausner; and James Norcross.

During the past year, the PB met more often due to: 1) developing and sponsoring amendments to the Protective By-law at the May 2014 Town meeting related to federal changes in the flood plain maps and additional analysis which may result in the PB sponsoring further changes for voter consideration at the May 2015 Town Meeting, 2) Review of the Cumberland Farms Site Plan (including a joint meeting with the Historic Business District Commission), and 3) implementation of the Route 28 Visioning Study recommendations.

In March, the Board of Selectmen tasked the Planning Board to proceed with implementing the Cape Cod Commission's land use recommendations for Route 28 from

the Harwich town line to the Crowell Road intersection. On April 22, 2014, the Planning Board reviewed the Commission's twelve recommendations and decided to proceed with implementation of the first five. These five recommendations are:

1. Create four unique, neighborhood centers, tailoring the boundaries to create areas where similar land use is desired.
2. Limit formula-business activity in the corridor by, at a minimum, prohibiting them in the Small Business District.
3. Adopt zoning provisions to encourage mixed use in neighborhood centers.
4. Rezone parts of the corridor in between the neighborhood centers to low density residential districts (R-20).
5. Remove Flexible Development District.

To involve the residents and business owners in each of the four neighborhoods along the corridor in the process of preparing the needed zoning map and bylaw changes the Planning Board has initiated a series of meetings in each neighborhood, beginning with the South Chatham neighborhood. The PB has also drawn on the goals and strategies set forth in the Long Range Comprehensive Plan to guide this work. The Planning Board values the input provided by the South Chatham residents, property owners and businesses during the neighborhood meetings held on August 25th and September 29th. The Planning Board is in the process of scheduling meetings in the West Chatham, Cornfield and Crowell Road neighborhoods. The PB will use this input to inform our recommendations to town meeting. Members of the Planning Board have taken individual responsibility to become familiar with best practices associated with land use, e.g. seminars, professional workshops, self-study.

At the 2014 Annual Town Meeting, the Planning Board sponsored Article 35 - Zoning: Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) Changes. The single objective of this article was to adopt the new FEMA flood maps into the local zoning bylaw. As a condition of continued eligibility in the National Flood Insurance Program (NFIP), FEMA required communities to adopt the new Flood Insurance Rate Maps (FIRMs). This article satisfied FEMA's basic requirement for compliance with the NFIP. The article passed at Town Meeting resulted in the creation of two different regulatory boundaries within the zoning bylaw related to the floodplain.

- Flood Plain District Boundary – Delineated by 2014 Flood maps
- Conservancy District Boundary – Delineated by 1998 flood maps

When the PB made the decision to recommend staying with the existing boundary for the Conservancy District, the PB also committed to continuing its analysis of the flood hazard risks associated with further changes to Conservancy District section of the bylaw, including evaluating the pros and cons of changing the boundary for this district to be consistent with the boundary of the flood plain district and requiring a 50 foot setback for construction of new dwellings. On October 28, staff presented a number of observations and potential areas for further amendment of the Zoning By Law. Based on the guidance provided by the PB, staff is currently preparing draft by-law amendment(s) for continued discussion by the PB as well as input from the public and other town commissions, boards and committees.

As required by Massachusetts General Laws, the Planning Board held public hearings on the proposed flood plain bylaw amendments. In addition, as allowed in the Protective Bylaw, the PB held public hearings on four applications for Formal Site Plan Review: Cumberland Farms for redevelopment of 678-686 Main Street; the development of a single family residence, gift shop and pottery studio at 1550 Main Street; the addition of two new structures on the property comprised of 593, 595 and 641 Main Street; and Outermost Harbor Marine Expansion Plan. The PB has made it a standard practice, as part of the Site Plan Pre-application Review, to determine whether a Public Hearing should be scheduled as part of the review of the Formal Site Plan. Additionally, the PB is requiring Site Plan applicants to provide an "As-Built Plan" certified by a professional engineer when site work is completed.

The following are projects of public interest which came before the PB in 2014:

- Town Projects:
  - Fire Station, Depot Road
  - Water Treatment Facility, Morton Road
  - PV Solar System, Town Landfill Sam Ryder Road
  - Veterans Field Lighting, Main Street
- Cumberland Farms Site Plan, 678-686 Main Street
- Single Family Dwelling with attached Pottery Shop and Garage, 1550 Main Street
- PT Marine conversion of a dwelling to a marina office and sales shop, construction of a new maintenance building, addition of boat racks, and site improvements, Ryder's Cove Road
- Three unit multi-family structure, Misty Meadow Lane

Fees Collected	\$5,600.30
Site Plan Reviews	
Pre-applications	(16)
Formal (16), Public Hearings held	(4)
Site Plan Amendments/Change of Use	(9)
Formula Business Review	(1)
ANR Plans Endorsed:	(11)
Bond Reductions/Releases	
& Certificates of Compliance:	(14)
Recommendations to ZBA:	(6)

**Respectfully submitted,  
Peter Cocolis, Chairman**

## Pleasant Bay Alliance

The Pleasant Bay Alliance is an organization of the Towns of Chatham, Orleans, Harwich, and Brewster charged with implementing the Pleasant Bay Resource Management Plan. The plan incorporates the Pleasant Bay Area of Critical Environmental Concern (ACEC) and the 21,600-acre Pleasant Bay watershed. The Alliance develops public policy recommendations, technical studies and public education tools to support the Bay's natural resources and the public's safe enjoyment of Pleasant Bay. Highlights from 2014 are listed below, and more information is available at [www.pleasantbay.org](http://www.pleasantbay.org).

The 2013 Pleasant Bay Resource Management Plan Update, approved by Town Meeting in 2013, received approval from the Massachusetts Secretary of Energy and Environmental Affairs. The Secretary also promulgated changes to multiple state regulations recommended by the Management Plan Update to make it possible for the Town of Chatham to seek permits for improvement dredging in an area of the ACEC that has been affected by shoaling following the formation of the 2007 inlet. The regulatory changes are intended to preserve historic navigation access between Pleasant Bay, Chatham Harbor and the Atlantic Ocean.

The Pleasant Bay Citizen Water Quality Monitoring Program completed its 15th monitoring season in 2014. Trained volunteers collected samples at 24 sites throughout the Bay, and a >90% sample recovery rate was again achieved. Data from the monitoring program are used by all four towns to guide nutrient management planning. An updated statistical analysis of data collected by the program is planned for 2015.

The Alliance supported local and regional efforts to address nutrient loading in Pleasant Bay. Alliance Committee members and its Coordinator participated in work groups established by the Cape Cod Commission for a regional wastewater management plan, the so-called 208 Plan Update, and the Alliance provided detailed comments on the Commis-

sion's draft plan.

The Alliance provided technical support to the Friends of Pleasant Bay in designing and launching a series of fisheries studies with the Center for Coastal Studies. The studies will map benthic habitat, assess fisheries, and examine seal population numbers and feeding habits in Pleasant Bay.

The Alliance continued development of guidelines that are intended to assist Conservation Commissions in the review of applications for shoreline erosion control measures. The Alliance also continued tide level monitoring in concert with the Center for Coastal Studies. At the request of local officials, the Alliance also provided comment on a range of projects including the Muddy Creek Restoration Bridge, Old Queen Anne Road drainage improvements, and Ryder's Cove Landing access plans, as well as numerous private projects, concerning consistency with the Resource Management Plan.

The Alliance wishes to thank the citizens of Chatham for your ongoing support.

**Respectfully submitted,  
Jane Harris, Steering Committee  
Charles Bartlett, Steering Committee  
Dr. Robert Duncanson, Director of  
Natural Resources, Technical Advisory  
Committee**

**Theodore Keon, Director of Coastal  
Resources, Technical Advisory Committee  
Kristin Andres, Conservation Agent,  
Technical Advisory Committee  
Renee Gagne, Shellfish Constable,  
Technical Advisory Committee  
Carole Ridley, Alliance Coordinator**

## Police Department

In 2014 the Chatham Police Department, in partnership with our community, saw a significant trend of repeat calls for service involving persons experiencing a mental health crisis. Upon further analysis, the Department was responding to calls involving a very small number of persons, over and over. In one case, one person generated as many as 73 calls for service by the Department. Based on this information, the Department engaged in specialized training called Community Crisis Intervention Training. So far 7 members of the Department have been fully trained. The Department has also partnered with mental health care providers on the Cape to match up services with people in need. Our goal is to better respond and assist citizens in need and to decrease the service demand of persons in crisis.

Overall, the calls for service by the Department increased slightly in 2014 from the previous year. The other trends that were

observed in 2014 were a significant reduction in simple assaults and larcenies. There were fewer overall criminal offenses in 2014. On the other hand, one area of notable increase was frauds/scams, which were highly present during the year. Many of the frauds/scams that occurred were via telephone and were fraudulent schemes designed to obtain checks, wiring of money to an account and credit card numbers from citizens.

The Chatham Police Department increased our efforts to make citizens aware of fraudulent schemes and other crimes through our series of Crime Prevention Seminars that we put on for Chatham citizens and businesses. One such crime prevention seminar was geared toward an audience of realtors. This seminar provided helpful hints for realtors to secure properties that they are selling or renting. The seminar was well received by the realtor group. The goal is to bring prevention awareness to help keep our citizens and their property safe.

The new Monomoy Regional School District became fully functional with the new location of the shared high school and middle school. This has presented some challenges to stay plugged in to our school community, but the partnership between Chatham and Harwich continues to come together very well as the school year progresses.

I want to thank all of the dedicated members of the Chatham Police Department, other Town departments, our citizens, our Town Manager and our Board of Selectmen for their partnership and support of the police department.

**Respectfully submitted,  
Chief Mark R. Pawlina**

### **Chatham Police Statistics 2014**

Calls for Service	29,612
Total Criminal Offenses	570
Motor Vehicle Accident Investigations	262
Total Arrests	195
Citations Issued	293
Juveniles Referred	13
Motor Vehicle Enforcement Actions	1,614
Community Policing Interactions	8,330
Parking Tickets Issued	1,054

### **2014 Chatham Police Department Personnel**

#### **Administration**

Mark R. Pawlina, Chief of Police  
Deputy Chief John D. Cauble  
Lieutenant Michael D. Anderson  
Melanie Boutin, Administrative Assistant

#### **Sergeants**

William R. Glover  
Andrew B. Goddard  
Sarah A. Harris  
William G. Massey

#### **Detective**

Louis F. Malzone

#### **Court Officer/Records Facilitator**

Brian Skinner

#### **Police Officers**

John R. Whittle  
William S. Little  
Michael A. Murphy  
Joshua S. Wisniewski  
Andrew P. Hutton  
Geoffrey E. Phillips  
Thomas J. Powers  
Sean P. Ryder  
Christopher Merigan  
Connor Burnham  
Christopher Vardakis  
Joseph Amara

#### **Police Dispatchers**

Jeanine Meehan  
Erin Hemeon  
Kerrie Pentland  
Amanda De Oliveira

#### **Reserve Officers**

Rodney M. Lynch

## **Principal Projects and Operations**

The Principal Projects and Operations Department is focused on the coordination of special projects and the supervision of facilities operational staff and functions. The primary goal of the Principal Projects and Operations Department related to its projects role is for coordinated planning and implementation activities to produce projects meeting the identified needs of the community and staff. Another goal is continuing to provide support to assigned Committees for the completion of their tasks, by providing research, coordination activities and information/data to help them comply with statutory responsibilities and help meet their objectives and desired outcomes.

The top priority for operations is assuring the functional continuity of Chatham's buildings for both the short and long term benefit of the Town's residents and staff by providing efficient, effective operation and stewardship of all facilities. This emphasis on maintaining Chatham's municipal buildings provides an environment for all departments to meet their baseline needs for the continued delivery of a high level of public and customer service.

#### **Projects**

Several significant projects reached key milestones in 2014, including the following:

- **West Chatham Roadway Design Project** – Much of the efforts on this project in 2014 involved coordination with the Town's Design Engineer and the MassDOT to address plan details as part of the State's internal review process to move the project towards a 25% Design Public Hearing. By the end of the year most technical details had been addressed enabling the project to proceed to a 25% Design Public Hearing in February 2014.
- **Fire Station Headquarters Project** – Working with the Board of Selectmen Design Subcommittee, Town Staff and the Owner's Project Manager (OPM) the project moved from the conceptual design phase and into the design development phase. The unexpected discovery of fuel oil contamination in groundwater below the site necessitated an adjustment to the construction schedule and seeking additional funding from Special Town Meeting in September to mitigate the subsurface conditions. Efforts on design development proceeded concurrently with mitigation efforts with the construction documents completed in December 2014 for public bidding in January of 2015 as well as the demolition of the former Community and Police/Fire Department buildings. The construction start for the new Fire station Headquarters is anticipated in April 2015 with expected project completion in 2016.
- **Photovoltaic (PV) Projects** – By the fall of 2014 both Cape and Vineyards Electric Collaborative (CVEC) Phase I (at former landfill site) and Phase II (on the Police Department and Town Hall Annex roofs) solar projects became operational. For calendar year 2015 all three PV installations will be generating power offsetting the costs of Town electric bills and increase the percentage of the Town's total energy demand that is met by renewable sources.
- **Marconi RCA Wireless Receiving Station Reuse – Site work** continued in 2014 including parking lot, signage and access improvements to meet occupancy requirements associated with completion of renovations to the former hotel building (831 Orleans Road). Final paving, landscaping and drainage improvements are planned for spring 2015. With the designation of a tenant for the remaining brick residence (585 Old Comers Road) and the renovation activities at 589 Old Comers Road, the reuse of all campus buildings are expected to be complete and occupied in 2015. This achieves a major goal in implementing the site's master plan by completing the campus

portion of this site and in achieving the site master plan.

### Facilities

On the operational side, the Department's activities include the oversight of the Town's buildings with facilities staff responsible for maintaining the condition of municipal buildings in Chatham. In addition to daily routine duties (building rounds, general monitoring, and preventative maintenance inspections), supporting scheduled visits by contractors to maintain various building systems (HVAC, fire protection, alarms, elevators, plumbing, and electrical), and seasonal storm preparations/responses (which were numerous this season), facilities staff also worked on the following specific items in 2014:

### Council on Aging

- Parking lot access ramp, entryway improvements and new of interior counter window
- Installation of AED cabinet

### Eldredge Public Library

- Improvements to HVAC duct system insulation
- Replacement of HVAC condenser for second floor system
- Repairs to exterior lighting
- Library Lane entrance drainage treatment
- Replacement of boiler for heating system

### Public Restrooms

- Exterior wall repairs and interior painting at Kate Gould Park
- Installation of new metal doors at the Fish Pier
- Painting/power washing White's Pond and Stage Harbor Road (parking lot) buildings

### Town Offices

- Hot water tank replacement
- Installation of new carpeting for upper level staff area

### Information Booth

- Exterior painting and shell repairs

### Fish Pier

- Structural repairs to overlook support system
- Fuel shed roof repairs

### Meetings Rooms

- Provided assistance with the installation of microphones, cameras and equipment for the establishment of self-serve meeting rooms multiple Town Buildings

### Properties / Structures / Landings

- Assisted in exterior punch-list items for occupancy of the former Hotel Building at the Marconi Campus

**Respectfully submitted,  
Terence M. Whalen, Administrator**

## Department of Public Works

Customer service is a primary goal of the Chatham Department of Public Works and our focused effort is to provide rapid and friendly service responses which are inviting, helpful, and courteous to all who contact any employee of the DPW.

### HIGHWAY DIVISION

The Chatham Highway Division is responsible for maintaining over 70 miles of Town owned roads, over 10 miles of sidewalks, and Town parking and paved areas. This includes but is not limited to cleaning and repair of drainage structures, sweeping, brush clearing, mowing, and snow removal of roads and parking areas. The Highway Division coordinates Capital Improvement Projects which involve Chatham roadways using Chapter 90 State Aid or Town authorized funding. The Division also reviews and approves Excavation/Trench Permits and Driveway permits. The Highway Division is also responsible for repair and maintenance of vehicles of the Highway, Transfer Station, and various equipment from other departments. Route 28 is the responsibility of the Massachusetts Department of Transportation for road maintenance, litter cleanup, snow plowing and sanding, etc.

This past winter 79 of 363 private roads were not plowed or sanded because of their unsuitable condition. Residents of these roads were notified in October and December as to what repairs were needed to their road, so they could receive plowing and sanding services. Once improvements to the roads are made which would bring them to an acceptable standard residents are encouraged to call to have their street re-inspected.

The winter of 2013/2014 was a busy winter. We plowed 8 times and sanded 37 times placing 2,504 cubic yards of a sand and salt mixture over the roads or 313 loads

In fiscal year 2014, 363 excavation/trench permits and 12 driveway permits were issued. This permit system requires the inspection of all driveway permits before issuance and re-inspection of both after completion.

Old Queen Anne Road from Harwich to approximately #1100 had significant drainage improvements installed, road milling, and pavement resurfacing during the fall of 2014. A section of Chipping Stone Road from Old Queen Anne Road to Wading Place Path was also milled and repaved due to deteriorating pavement condition. A small section of roadway was raised and resurfaced on Morris Island Road at Little Beach Road in order to minimize the impact of road flooding in that area.

Several sidewalk areas in Town were repaired and upgraded. The two most visible

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### Recycled from January 1, 2014 - December 31, 2014

Items	2014 Tonnage %	change from 2013
Glass all colors	167 Tons	45% decrease
Aluminum and Tin Cans	14 Tons	55% decrease
Plastics	122 Tons	82% increase
Mixed Paper	338 Tons	No change
Mixed Recyclables (single stream)	40 Tons	25% increase
Cardboard	282 Tons	5% increase
Textiles	47 Tons	4% increase
Gift Shop	50 Tons	11% increase
Scrap Metal	175 Tons	No change
Books	28 Tons	17% increase
Compost taken by residents	1760 Yards	10% increase
Food waste	5 Tons	No change
TV / CRTs	32 Tons	26% decrease
White goods	16 Tons	20% decrease
Construction waste	584 Tons	32% decrease
Auto Batteries	150 Pieces	No change
Used Engine Oil	1,418 Gal.	4% decrease
Used Antifreeze	55 Gal.	50% decrease
Tires	134 Pieces	27% decrease
Propane Tanks	106 Pieces	21% decrease
Paint	220 Gal.	No change
Rigid Plastic	22 Tons	30% decrease
Wood Chips	350 Yards	30% decrease
Brush	304 Tons	30% decrease
Oil Filters	0 Drums	100% decrease
Batteries, rechargeable	10 Boxes	29% decrease

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improvements were the section of sidewalk on Main Street from School Street to approximately Hallet Lane, as well as the sidewalk on Queen Anne Road from Pond Street to Oyster Pond Furlong.

**SOLID WASTE DIVISION**

The Chatham Transfer Station / Solid Waste Division provides waste disposal services to the community by receiving and transferring various materials to the SEMASS Waste to Energy facility, and various recycling facilities. This includes Municipal Solid Waste, construction demolition, glass, plastic, cardboard, newspaper, metal, and various other recyclables. The Solid Waste Division coordinates Capital Improvement Projects which involve on-going improvements to the Town of Chatham Transfer Station facility.

Our goal is to recycle as much of the refuse as possible arriving at the Transfer Station. Aside from being better for our environment, this reduces the volume of trash sent to SEMASS, which reduces costs. The facility is laid out to make it easy and convenient to recycle various materials. If there is any question on what can be recycled or how it is to be prepared, please feel free to call the Transfer Station (508-945-5156) and they will start you in the right direction.

The following materials below were recycled from January 1, 2014 through December 31, 2014.

The more we can recycle, the more that we will save on the current disposal price of \$60 per ton at SEMASS. In 2014, 5,236 Tons of solid waste was transported to SEMASS.

**WATER DIVISION**

The Water Division strives to improve the quality of water provided, increasing customer service, and provide a high level of reliability to the water supplies and distribution system to ensure the Town has safe drinking water and the required flows for firefighting. The Water Division plans to continue to improve on its services by performing the following projects: dissemination of information on the Division’s water quality and services by preparing and mailing the “Chatham Water Division Water Quality Report” and the “Chatham Water News” to all water customers; performing a valve exercising program with the spring water system disinfecting and flushing program; maintaining all public fire hydrants and perform fire flow tests; optimizing the corrosion control system to ensure the water system continues to meet lead and copper regulations; cleaning, painting, and keeping organized all well pumping stations; updating water main and service records; maintaining and replacing water meters; and optimizing the accuracy of

all existing and new accounts on the Town’s centralized computer system.

**WATER CONSUMPTION**

Total water pumped each month from all wells:

	(In Gallons)
January	18,084,600
February	18,646,000
March	19,922,800
April	21,543,400
May	37,591,200
June	63,119,100
July	80,653,400
August	73,851,100
September	55,311,000
October	32,001,200
November	18,243,500
December	17,171,800

- Total Water pumped in 2014 = 456,139,100 gallons
  - Billed water = 413,177,996 gallons
  - Increased amount of water pumped in 2014 compared to 2013 = 30,953,800 gallons
  - Water used for Well Treatment Operations = 3,488,542 gallons
  - Water used for Flushing & Blowoffs = 15,431,245 gallons
  - Water used for New Main Activations = 515,000 gallons
  - Water used by Fire Flow Testing = 1,710,349 gallons
  - Water used for Fire Dept Usage = 534,475 gallons
  - Water used for Hydrant Maintenance = 34,000 gallons
  - Water used for Highway & Landfill Use = 396,435 gallons
  - Water used for WWTP / Jetting = 16,500 gallons
  - Water used for Watering at tank site = 20,196 gallons
  - Water used for Tank Draining = 1,307,718 gallons
  - Unaccounted water = 19,590,054 gallons or 4.29 percent
- Number of new water customers added to the system in 2014 = 56

Water services that were installed using pipes made from lead, steel or copper, are continued to be replaced to improve the quality of water to the customers who have these types of old pipes delivering water to them. When the customer replaces the private side of their water service the Water Department replaces the public side or street side of their water service. Replacing these pipes will conserve water by preventing the waste of water through possible leaks from the old pipes.

In May, an Open House was held at the Training Field Pumping Stations and was

well attended. Also, during the same month, the Department of Environmental Protection performed a sanitary survey of the water system. Finally, the Department commenced with a water meter change out program that once fully implemented, will free up the existing staff to operate the future Iron Removal Facility.

Due to chronic problems, Bortolotti replaced the water mains on Hitching Post Road and Surrey Lane and made a new tie in from Hitching Post Road to Tip Cart Drive during the month of October.

In late November, D&C Construction installed a larger water main located along Chatham Heights Road in an effort to resolve the concerns of low water pressure for water services, improve water flows for firefighting purposes and replace the lead, steel or copper water service pipes.

**Iron Removal Facility** - This project includes the construction of a new 2.02-million gallon per day pressure filtration water treatment plant (WTP) to improve the water quality from Wells 6 and 7. The iron and manganese levels from Wells 6 and 7 are above the secondary maximum contaminant levels (SMCL) set by the DEP for iron and manganese. The new WTP will remove the naturally occurring levels of iron and manganese to levels less than the DEP and EPA standards. The design and permitting for the new WTP started in March 2014 and funding for the construction of the facility was approved by Town Meeting in May 2014. The WTP will be located at 375 Morton Road. The project will be publically bid in January 2015 and is scheduled to start producing water in June 2016. On Dec 31, 2014 MADEP issued the Project Approval Certificate to allow the Town to construct the project with a low interest SRF loan.

Statistical Water Division information can be found under the Water Division Annual Statistical Report and its Consumer’s Confidence Report on the Town of Chatham’s website [www.town.chatham.ma.us](http://www.town.chatham.ma.us).

**SEWER DIVISION**

The Sewer Division strives to improve the quality of wastewater treatment, increasing customer service, and providing a high level of reliability to the sewerage system to ensure that the Town has a healthy environment. The Sewer Division plans to continue to improve on its services by performing the following projects: disseminating information on the Division’s services by publishing articles in the “Chatham Water News” and mailing it to all water customers; performing a spring and fall wastewater collection system flushing program; optimizing the wastewater treat-

ment's nitrogen control system to ensure the system removes the maximum amount of nitrogen from the wastewater that the facility can achieve; cleaning, painting, and keeping organized all pumping stations and the treatment facility; updating sewer main service records; maintaining the equipment at the Water Pollution Control Facility and associated sewage pump stations; and optimizing the accuracy of all existing and new accounts on the Town's centralized computer system.

The Sewer Division collected, treated and discharged a total of 53,455,317 gallons of liquid waste which calculates to an annual daily average of 146,453 gallons. This waste was collected from 698 properties connected to the sewer mostly around and along Main Street. Included in the total gallons collected treated and discharged were 435,141 gallons of septage and 75,867 gallons of grease from various Chatham residents and local businesses. The facility successfully removed 254,483 pounds of Biochemical Oxygen Demand (BOD) and 361,541 pounds of Total Suspended Solids (TSS) from the waste received at the treatment facility. The treatment facility was able to maintain its biological nitrogen control process and meet its permit's Total Nitrogen limitation of less than 10 parts per million (ppm) and maximum annual Total Nitrogen discharge loadings of 9,132 pounds. By the end of calendar year 2014, the facility discharged a total of 1,165 pounds of Total Nitrogen, while consistently maintaining less than 3 parts per million of Total Nitrogen.

In May 2014, Town Meeting appropriated \$17,500,000 to complete Phase 1C of the sewer expansion plan. Phase 1C continues sewer extensions in the Oyster Pond watershed and also the Little Mill Pond watershed. Phase 1C-1 was bid in the spring of 2014, and D & C Construction of Rockland, MA was awarded the contract of \$2,308,287. The roads impacted by the Phase 1C-1 expansion of the sewer system are Oyster Pond Furlong, Chatham Heights Road, Old Main Street, Homestead Lane, parts of Main Street (#400 to Isaac Hardy Lane), Old Queen Anne Road (Main Street to Winterset Drive), along with parts of Wilfred Road and Stepping Stones Road. Future Phase 1C expansion of the sewer system will occur in neighborhoods north and south of Route 28 between Barn Hill Road and Heritage Lane, and south to Oyster Pond. These projects will take place over the next two (2) years. This work is being funded by the State Revolving Fund (SRF).

**Respectfully submitted,  
Jeffrey S. Colby  
DPW Director**

## Railroad Museum Group

The Chatham Railroad Museum attracted 6,382 visitors during 2014 from 24 different countries and 38 States. Cash donations by visitors totaled \$4,203.00.

Funding was approved at the 2014 Annual Town Meeting for the rehabilitation and historic preservation of the 1910 Caboose. The Caboose was set on the Museum site in 1963. While the Group has been able to maintain the wooden superstructure of the Caboose, the 103 year old undercarriage will now be restored to maintain its structural integrity and retain for years to come a favorite part of the Museum experience for visitors of all ages.

In 2014, 74 individuals volunteered their time, energy, and knowledge to sustain the Chatham Railroad Museum as a local summertime tradition.

**Respectfully submitted,  
James Aaron, Don Aikman, Eugene Guild  
John E. Gulow  
Steve Hart  
Ron Kelley  
Bill Koerner  
Ryder Martin  
Ralph Pape  
William Tuxbury  
Malcom F. Ward  
Dick Boberg, Associate  
Emeritus Members  
James C. Spence  
Frank Yeager**

## Shellfish Advisory Committee

The Shellfish Advisory Committee meets once a month to discuss matters concerning shellfish, shellfishing, and shellfish habitat. Decisions and recommendations are primarily reported to the Board of Selectmen. On occasion the committee is asked to comment on issues from other town committees. The committee welcomed new member Wendy Homer who filled the vacancy when Dominic Santoro retired. We would like to thank Dominic for his dedicated service with the SAC.

2014 was a very busy year for the SAC. The most important issue was the release of the Monomoy Comprehensive Conservation Plan draft in April. The proposals made in the plan included the U.S. Fish and Wildlife Service taking of over 700 acres of South Beach, and restrictive fishing and shellfishing regulations in the waters adjacent to the Monomoy Wilderness area. The Committee lobbied the Selectmen to insist that the Service extend the comment period, and that the Town hold a Special Town Meeting to bring awareness to the community of the unreasonable proposals made in the plan. In addition, the Committee suggested that a task force be created to respond to the plan in the town's interest. A petition against the plan's proposals was circulated and received over 2000 signatures. The Committee also appealed to

### COMMERCIAL CATCH REPORT

	Landings in Bushels	Estimated Wholesale Value
Soft-shelled clams	5,000	\$ 500,000
Quahogs	27,600	\$ 944,900
Bay Scallops	375	\$ 51,000
Razor Clams	1180	\$ 153,000
Total Estimated Wholesale Value		\$ 1,648,900

### SHELLFISH PERMITS AND REVENUE

	Number of Permits	Price of Permit	Revenue
Commercial	237	\$ 200.00	\$ 47,400.00
Junior Commercial	8	\$ 100.00	\$ 800.00
Senior Commercial	28	\$ 50.00	\$ 1,400.00
Free Senior Commercial	14	NA	NA
Total from sales of Commercial Permits			\$ 49,600.00
Three-quarters of Total Fee to Commercial Shellfish Propagation Fund			\$ 37,200.00
One-quarter of Total Fee to the General Fund			\$ 12,400.00
Resident Family	1234	\$ 25.00	\$ 30,850.00
Resident Senior	469	\$ 10.00	\$ 4,690.00
Non-Resident Family	759	\$ 80.00	\$ 60,720.00
Free Senior Resident	49	NA	NA
Total from sales of Recreational Permits			\$ 96,260.00
<b>Total Revenue From All Permit Sales to the General Fund</b>			<b>\$108,660.00</b>

citizens to express their disapproval and write to the Fish and Wildlife Service. The Town is now waiting to hear back from the Service.

The following matters were also brought to the attention of the SAC in 2014:

- **197 Strong Island Road Pier Proposal:** A proposal for construction of a 203 foot long pier in Pleasant Bay was rejected by the committee, citing potential habitat damage and resource impediment. Historical shellfish harvest records and long term evidence from shellfish harvesters verified the area as a viable resource for quahogs, razor clams and scallops. The committee supports the ACEC ban of water dependent structures within the Pleasant Bay estuary.
- **Razor Clam Regulations:** Some harvesters questioned the razor clam size limit of 4 ½ inches, however the committee reaffirmed that the market did not want anything smaller and the extra year of spawning would benefit the fishery. It was also determined that a snorkel was not a form of artificial breathing apparatus (self-contained air) currently banned in the shellfish regulations, and would be allowed when harvesting razor clams as well as other shellfish.
- **Aquacultural Research Corporation:** ARC is the supplier of shellfish seed that the Shellfish Department uses for the propagation program. The company obtained an extension for their facility to remain on Stage Harbor Yacht Club property until January, 2016. We seem to perennially wait to hear the status of ARC, but there hasn't been any sign that they would not be able to provide seed to Chatham in the future. They generously contributed 100K razor clam seed and 100K scallop seed this season to the propagation program at no cost.
- **Oyster Propagation:** A portion of the commercial permit fees (through the revolving fund) have been used in the past to finance the oyster propagation program. Since oysters are not available to harvest commercially in Chatham, it did not seem fair to the committee that commercial harvesters should carry the financial burden of the program. Constable Gagne received CPC funding this past Town Meeting to cover the costs of equipment purchases and capital expenditures necessary to set up a viable operation. The Committee is exploring options to continue and accelerate the oyster propagation program in the future.
- **Eider Depredation:** Since the fickle mussel crop did not proliferate as expected last fall, minimal efforts were made to set up deterrents to keep the sea ducks from depre-  
dating the mussels.

- **Winter Southway Shellfish Closure:** The flood tide can be slow to re-immers the Southway shellfish flats at any time of year. Seed is often exposed when shellfish are harvested. During the winter, the seed can die off if exposed to freezing temperatures. In the past, the Committee had set closure dates to protect the seed. However, the Southway flats have been a viable resource, so the Committee decided that Constable Gagne could close the area when she thought prudent. This would effectively promote the continued harvest in the area while still protecting the resource.
- **Ryder's Cove Infrastructure Improvement Plan:** The proposed plan was approved by the Committee. It was determined that additional parking and a safer traffic flow would reduce congestion and facilitate boat launching and haul-out for everyone including commercial fishermen and shellfishermen. Since shellfish harvesting is tide-dependent, any extensive delay in launching directly affects the income of shellfishermen.
- **Morris Island Causeway:** The Fish and Wildlife Service has proposed widening the causeway for safety reasons. Some concerns were raised that this may encourage speeding and potential overuse of the area. Since the causeway lies in proximity of the non-commercial shellfishing flat or "The Dike", and provides access to the waters east of Morris Island, it is often congested during low tide especially over the summer months. The Committee felt that the effects of widening the causeway should be monitored and any negative situations regulated if necessary.
- **Chatham Shellfish Branding:** The Committee has been discussing "branding" Chatham shellfish, similar to Wellfleet oysters or Ipswich clams. Chatham shellfish are clean, safe, and sustainable, and can be marketed as such.
- **36 Sears Point Road Habitat Destruction:** The Committee, along with Town officials was alarmed by the actions of the owner of 36 Sears Point Road who, last February, operated a Chase skid steer tractor over the clam flats and coastal dunes in proximity of his property, removing peat, shore grasses and surface sediment vital to shellfish growth. Damage was caused to a large portion of an important and often frequented shellfish resource. The Committee supported the mitigation conditions to correct the resource damage set forth by Conservation Commission and Constable Gagne, including shellfish replacement within affected areas.

- **Oyster River Boat Yard Dredging Project:** The Committee voted to "not to object" to the proposed maintenance dredging to begin on November 1, 2015, with the conditions that shellfish will be allowed to be harvested/removed one week prior to dredging, the project will be scheduled during neap tide cycle, and all measures will be taken to contain the dredge sediment, and protect the surrounding habitat and river.
- **Chatham Fisheries Change of Use Request:** The SAC supports the Chatham Fisheries change of use of a fish weir grant for the purpose of raising mussels using existing equipment. They will periodically provide updates so the Committee will be able to monitor their progress.
- **Friends of Chatham Shellfishermen:** This fund has been created to promote shellfish propagation and shellfishing in Chatham with assistance from the Cape Cod Commercial Fishermen's Alliance.
- The SAC position on the following May 2014 Town Meeting Articles:
  1. Yes: Article 27: Community preservation funding of the oyster propagation program-Supported by the SAC.
  2. Yes: Article 33: Fish pier parking lot/easement acquisition-Supported by the SAC.
  3. Yes: Article 34: Waterfront land acquisition/90 Bridge Street-Supported by the SAC.
  4. No: Article 37: Conservation restriction/Ryder's Cove (Marconi Triangle)-Opposed by the SAC.

Special thanks to our advisor, Shellfish Constable Renee Gagne, Selectmen liaison Seth Taylor, and Propagation Specialist Rachel Hutchinson.

Respectfully submitted,  
David Likos, Chairman  
Stephen Wright, Vice-Chairman  
Barry Greco, Clerk  
James Blanchfield, Jamie Bassett,  
John Garey, and Wendy Homer

## Shellfish Department

The Shellfish Department is charged with protecting, managing and enhancing the shellfish resource throughout Town waters. Authority to govern the shellfish resource is given to coastal towns by the State under Massachusetts General Laws Chapter 130. The Department fulfills its mission by enforcing regulations which protect and conserve the resource, by educating the public about shellfish and the need for sound management practices, and by ensuring the continued sustainability of the resource through a successful propagation program.

While daily patrols and oversight of the

propagation program remained the central focus of Department efforts, many issues arose in 2014 with the potential to adversely affect the Town's shellfish resource and oversight over resource management. In February, a small skid steer was discovered embedded on the tidal flats of Sears Point. Department staff investigated the impacts and devised a restoration plan to mitigate the affected shellfish habitat. To date, the mitigation plan has not been approved or finalized by the parties involved.

In April, the U. S. Fish and Wildlife Service (FWS) published its draft Comprehensive Conservation Plan/Environmental Impact Statement (CCP/EIS) for Monomoy National Wildlife Refuge (MNWR). A coordinated effort between the Board of Selectmen, Monomoy Task Force, a fisheries-based advocacy firm, special counsel, and scientific experts, along with Town staff, worked to first extend the comment period and second, to produce a comprehensive response to the draft CCP. Pertaining to shellfish, the Town commended FWS for finding the activity of harvesting with minimal tools ("hand harvest") within the intertidal areas to be "compatible" with the Refuge's mission. This determination will allow for continued access to this traditional and historically important resource area. The Town, though, disagreed with FWS's assertion of jurisdiction over shellfishing beyond mean low water and into open-waters. A legal, historical and scientific case has been put forth by the Town and the Town currently awaits FWS's response.

The Department also continued to expand its educational outreach with its annual open-house at the upweller facility, coordinated educational tours with Mass Audubon Wellfleet Bay Wildlife Sanctuary summer camp program and the Laurel School, as well as educational presentations to local groups and committees.

2014 proved to be a difficult year for commercial harvesters. The forecast going into the season was poor prompting lower permit sales and fewer full-time harvesters. Landings for all commercial species were down by over 2 million dollars from 2013. Those in the industry have struggled through dismal seasons in the past and rely on optimism as they look forward to a better year in 2015. A review of this year's growing season is as follows:

#### **Soft-shelled Clams**

Soft-shell clam landings were disappointing throughout 2014. The only consistent sets were located on the flats of the Southway, which include the back-side of South Beach and around Monomoy Island. Access to

these flats became increasingly difficult due to the breaches in South Beach. The channel to the flats changed daily and could only be accessed during high water; timing was essential and works days long. Signs of soft-shell clams along the Outermost harbor basin and Morris Island look promising with areas of dense seed noted throughout these historically prolific grounds.

#### **Quahogs**

Quahog landings were also lower in 2014. Numbers of harvesters accessing the growing areas of the Southway dropped from last season, perhaps due to the perilous journey. Sets of quahogs along the backside of South Beach were abundant with notable large areas of seed. Seed was noted throughout Stage Harbor this year, forecasting better landings in coming years.

#### **Razor Clams**

Razor clam sets are notoriously unpredictable. After a banner year in 2013, the 2014 crop crashed in the early spring. Only a handful of harvesters continued to target razors as prices exceeded \$5.00 per pound.

#### **Bay Scallops**

After a dismal prognosis for the bay scallop season, a few harvesters were able to find enough to make it worth their while. The scallops set in Pleasant Bay only lasted a week, though scallops in Stage Harbor supported a handful of harvesters through December.

#### **Propagation**

Since 1989, the propagation program has been funded by the sale of commercial shellfish permits. Three-quarters of the permit fee is deposited into a revolving fund which pays for annual seed purchases, operational overhead and seasonal staff wages. At the Annual Town Meeting in May, the Town voted to expend CPA funds to support the recreational-only oyster program, which was in jeopardy of being eliminated. The oyster program will receive funding over the next four years to finance the purchase of seed, oyster grow-out gear and seasonal labor.

In total, the propagation program raised 2.5 million quahogs, 300,000 bay scallops (with 100,000 donated to the Town by Aquacultural Research Corporation) and 106,000 oysters (with 6,000 donated by Chatham Oyster Company). Initially, all seed spends time within the upweller and is moved out of the building and into growing areas as space becomes an issue. Approximately 800,000 quahogs of this year's crop were planted under protective nets and will remain protected over the next year to year and half.

The 106,000 oysters are over-wintered in deep waters to protect them from winter ice. The 300,000 bay scallops were the last to leave the upweller facility and were broadcast directly into the wild in late fall.

During the 2014 season, approximately 1.7 million quahog seed grew large enough during the summer season to distribute directly into the natural environment. Another 600,000 were extracted from grow-out areas and released throughout the Stage Harbor Complex, Mill Creek and Taylor's Pond. Another 2.3 quahog seed will be ready to extract from grow-out sites in Stage Harbor and Mill Creek this coming season. One hundred and twenty thousand oysters in total were distributed intermittently through September, October and November.

This year the Town also received 100,000 razor clams as part of an experiment sponsored by the Barnstable County Cooperative Extension Program. The razor clams spent a month in the upweller and were planted under protective covering for overwintering. The razors are regularly monitored and are currently alive and well.

#### **Violations Issued**

1	Guest violation
26	In possession of greater than 5% seed shellfish
1	No license on person
2	Over weekly limit
4	Shellfishing without a permit
2	Suspension of Shellfish Permit
4	No gauge
4	Shellfishing when temperature rule in effect

Department staff serves as the Town liaison to the Shellfish Advisory Committee, and as a Board of Directors' member of the Massachusetts Shellfish Officers Association and Barnstable County Shellfish Advisory Committee. The Department staff also worked closely with local and state officials to ensure public safety by assisting in water quality and shellfish testing.

In closing, the Department would like to thank our placements from the Senior Tax Work-Off Program, Fran Ellingham and Daniel Campanaro. Efforts by both Fran and Dan were greatly appreciated and we look forward to their return next year. Also, a big thank you to the AmeriCorps Cape Cod members who assist us with our most physically challenging tasks. A thank you to our AmeriCorps Placements, Brianna Walsh and Natalie Wall, who continue to collect data on an ongoing shellfish assessment project. Much appreciation to a dedicated staff of Deputy Wardens and seasonal propagation staff. And finally, a thank you to members

of the Shellfish Advisory Committee who donate their valuable time advising the Board of Selectmen on the many issues affecting shellfish throughout the year.

**Respectfully submitted,  
Renee Gagne, Shellfish Constable**

## South Coastal Harbor Plan Committee

### 1. DRAFT SCHMP UPDATE AND IMPLEMENTATION REPORT

The Committee completed the draft Report on Implementation of the South Coastal Harbor Management Plan (SCHMP), as well as a brief report detailing various recommended updates to the original plan which was approved by the Massachusetts Office of Coastal Zone Management (CZM) in 2005. The Plan encompasses the Stage Harbor complex and all Chatham waterways, lands under water, and waterfront from Monomoy to the Harwich town line.

The report further details the Town's accomplishments relative to harbor management as contained in the original plan, which are many, over the past nine years and resets the Town's priorities for the coming years. Included is the recommendation for the possible prohibition of private homeowners' association piers in the Stage Harbor complex, which would require Town Meeting to change Chatham's zoning bylaw.

The draft plan was approved by the Board of Selectmen and was forwarded to CZM in December 2014. CZM will hold a public hearing in early 2015 prior to the plan becoming official.

### 2. TRADITIONAL USE OF MONOMOY: Opposition to USFWS' Monomoy Refuge CCP

We supported the Selectmen and the Town's Monomoy Task Force in opposing certain provisions in the US Fish & Wildlife Service's draft Comprehensive Conservation Plan (CCP) for the Monomoy National Wildlife Refuge. The Committee took issue with proposals which would expand USFWS jurisdiction over portions of Chatham's South Beach and large open water areas to the west of Monomoy. These provisions have the potential to severely restrict or prohibit certain traditional uses and fishing activities, most notably those related to shellfishing, in these areas. The Committee provided written input as well as verbal testimony during the public comment period for the draft CCP.

### 3. 90 BRIDGE STREET planning

Town Meeting approved acquisition of the site adjacent to the Mitchell River Bridge,

which took place in May 2014. In cooperation with other interested Town committees we are working on a master plan for the site and supported the Town's efforts to move expeditiously to renovate the existing pier for public use.

### 4. KITEBOARDING hazards

We initiated discussion of the potential safety hazards of kiteboarding and their interaction with swimmers and boaters inside the Stage Harbor complex. We supported the development of modified Waterways bylaws, to be approved at Town Meeting, which would address these safety concerns.

**Respectfully submitted,  
Michael Westgate, Chairman  
Tom King, Vice Chairman  
Martha Stone, Secretary/Clerk  
Ernest Eldridge  
Dean W. Ervin  
Dave Likos  
George Olmstead**

## Summer Residents Advisory Committee

2014 was a very busy and productive year for the Summer Residents Advisory Committee. In late spring, the Committee became aware that the deadline for public comments to the Fish and Wildlife Service (FWS) Draft Management Plan for the Monomoy Wildlife Refuge and Nature Preserve was July 9, 2014; and, that the FWS had refused the Town's request for a further extension of the time for comments. By correspondence dated June 2, 2014, this Committee expressed its concern that the July 12 deadline for submission of comments to the FWS effectively excluded Chatham summer residents. Ultimately, the FWS relented and extended the comment period to October 10, 2014. Among the justifications relied upon by the FWS to again extend the comment period was the need to include summer residents in the process.

Including the Annual Summer Residents Town Meeting, the Committee has met formally on eleven separate occasions. In addition, the Committee convened informally for a tour of the new Monomoy High School. Chatham should be proud of its state-of-the-art high school, its teachers and the program of studies offered at the high school.

On April 27, 2014 the Committee convened a special meeting for the purpose of reviewing the May 2014 Annual Town Meeting Warrants. At this meeting the Committee resolved to: (1) Support Article 6, the proposed 2015 budget, (2) Oppose Article 28, a proposed conservation easement on

the "Grange" property, (3) Oppose Article 37, a proposed conservation restriction on the "Marconi Triangle" property, and (4) Support Special Article 1, a resolution opposing the federal government annexation of property adjacent to Monomoy. In addition, the Committee resolved further to designate and authorize the Committee Chairperson to express the position of the Committee at Town Meeting.

The first regularly scheduled meeting of 2014 occurred on June 20. At that meeting the Committee resolved to support the Aunt Lydia's Cove Committee proposal regarding parking at the Fish Pier. In 2012, this Committee submitted to the Board of Selectmen its "Position Paper" regarding parking at the Fish Pier. The Committee continues to support the suggestions it proposed in 2012 including all steps necessary to secure by eminent domain a parking easement over the land in the lower Fish Pier parking lot owned by the Chatham Bars Inn. In addition, the Committee, this year, submitted to the Board of Selectmen additional recommendations to address parking issues at the Fish Pier.

Parking throughout the Town continues to be a very difficult problem. The Committee is aware that Town staff is studying parking issues and dingy storage issues at the Fish Pier. Access to the water has always been a high priority of the Committee and parking is a related issue. However, parking is only an issue in July and August. Therefore, the Town must be careful that any proposed solutions to the parking problem not detract from the unique character of the Town. The Committee opposes on street parking as a solution to parking problems outside of the central business district. The Committee believes that on street parking is dangerous as it results in increased pedestrian traffic on the busy streets near the Fish Pier. Furthermore, sidewalks do not resolve the safety issue as evidenced by the pedestrian car accident on Shore Rd. this summer which occurred when a child left the safety of the sidewalk adjacent to the street and entered the road. Further, parking on the streets adjacent to the Fish Pier severely detracts from the unique Cape Cod village character which is one of the reasons we all choose to come to Chatham, residents and tourists alike. This is the reason that CBI proposes a dingy dock; and, it is also the reason CBI no longer parks cars on the side of Shore Rd. Therefore, the Summer Residents Advisory Committee believes that it is important that all decisions relating to the Fish Pier and parking be as open and transparent as possible. To that end, the undersigned requests that a representative of the Summer Residents Advisory Committee be

invited to participate in any Town staff meetings concerning the Fish Pier and/or parking.

During the summer of 2014 the Committee also reviewed and discussed the following topics:

1. With the assistance of Robert Duncanson, Ph.D, Renee Gagne, Theodore Keon and Dave Brownlie (FWS), the Committee reviewed the FWS draft management plan for Monomoy.
2. The Committee explored the process of Town planning and development with Deanna Ruffer and Paul Neidzweicki, Executive Director of the Cape Cod Commission.
3. The subject of Pleasant Bay management, recreation, use and conservation was investigated with the help of Carol Ridley, Executive Director Pleasant Bay Alliance and Dr. Duncanson.
4. The condition of the Chatham economy was explored with Shane Coughlin, Chairman of the Chatham Economic Development Committee and William Bystrom, of the Chatham Chamber of Commerce and the Chatham Merchant's Association.
5. The progress and status of the Chatham Charter Review Committee was reviewed. Douglas Hamilton, Chairman of the Charter Review Committee, presented an excellent summary of the objectives and work of the Charter Review Committee and he, as well as other committee members, were available to answer questions. The Summer Residents Advisory Committee was very impressed with the work of the Charter Review Committee. On August 20th the Committee resolved to support strong professional management of the Town and to recommend to the Charter Revision Committee that the Charter expressly provide that non-voting residents be permitted to serve on non-regulatory Town committees.
6. Last but not least, the Committee, led by Hugh Moulton, reviewed the finances of the Town of Chatham. The Committee wishes to thank Alix Heilala, Town Finance Director, and Kenneth Sommer, Chairman Finance Committee for their time and very capable assistance.

The Committee wishes to thank the Board of Selectman and the permanent residents of the Town of Chatham for providing the opportunity for summer residents to participate in the civic and governmental affairs of the Town. The Committee appreciates all of the support it receives from the Selectmen, Town Manager, Department Heads and Town Staff. Their support is essential to the work of the Committee and to the success of the Annual Summer Residents Town Meeting.

**Respectfully submitted,  
Joel Rottner, Chairman**

## Town Clerk

Office activity during the calendar year 2014 included:

30	Planning Board applications, decisions, etc. filed
100	Zoning Board of Appeals applications, decisions, etc. filed
84	Doing Business Under An Assumed Name filings (DBA)
20	Gasoline Storage permits issued
8	Raffle Permits issued
93	Marriage Intentions filed

Monies received at the Town Clerk's Office and paid to Treasurer:

For certifications and other miscellaneous fees	\$ 21,473.00
613 Dog and Cat licenses sold	\$ 4,407.00
Bylaw violations	\$ 1,950.00
<b>TOTAL</b>	<b>\$ 27,830.00</b>

### VITAL RECORDS RECORDED

As recommended by the State Office of Vital Records, only the number of births, marriages and deaths recorded in the last three years are listed:

#### Birth Comparison

27 recorded in 2014  
29 recorded in 2013  
20 recorded in 2012

#### Marriage Comparison

92 recorded in 2014  
73 recorded in 2013  
74 recorded in 2012

#### Death Comparison

138 recorded in 2014  
184 recorded in 2013  
158 recorded in 2012

### DEMOGRAPHICS

- 5,978 Year-Round, Full Time Residents were listed at the close of 2014
- 5,337 Registered voters were listed at the close of 2014
- 1,098 were enrolled in the Democrat Party
- 1,140 were enrolled in the Republican Party
- 3,077 were registered as Unenrolled (formerly known as Independent)
- 22 were enrolled in a "political designation" (Note: Voters enrolled in a political designation may not vote in any state or presidential primary)

Five Voter Events were held during 2014; Minutes of each on the following pages:

May 12, 2014	Annual Town Meeting
May 12, 2014	Special Town Meeting
May 15, 2014	Annual Town Election
September 9, 2014	State Primary Election
September 15, 2014	Special Town Meeting
November 4, 2014	State Election

**Respectfully submitted,  
Julie S. Smith, MMC/CMMC**

## Tree Warden

In 2014 the Tree Warden carried out the duties as specified in Chapter 87 of the Massachusetts General Laws. The Tree Warden position is part of the Park and Recreation Department. The Tree Warden is charged with maintaining the street trees along all Town owned roads.

There were several dead or hazardous trees removed throughout the Town during the year.

NSTAR Electric had a significant tree pruning program in Chatham again this year. This was along both Town roads and Private roads. They are allowed by regulation to maintain a clearance of 15' around the electric lines. This is an effort on the utilities part to reduce the amount of damage and power outages from storms. NSTAR has also been working directly with property owners in Town to remove some trees completely that are a problem with the overhead electric wires on or along their properties.

The trimming of trees along power lines will probably always be a cause for some controversy. The efforts to maintain a balance between the utilities need to maintain consistent service for its customers and the public desire to have attractive trees along our roads.

The Friends of Trees, Inc. donated and planted several more trees and shrubs around Town. The Friends of Trees remains a very active organization for planting and maintaining trees in our community and I thank them for their continued help and support.

The Friends of Trees led effort to have Chatham recognized as a "Tree City USA" by the National Arbor Day Foundation was completed. Chatham is now recognized a "Tree City". There are signs at the entrance to Town that indicate this. It is recognition that Chatham is a community that is actively planting and managing its community trees.

The Winter Moth remains the major pest problem on Cape Cod. Look for an inch worm like caterpillar to emerge in great numbers in the spring. The repeated defoliation of trees by the caterpillars reduces the health of the trees.

Crypt Oak Gall Wasp is a newer pest to our area affecting many oak trees in Chatham. This insect lays its eggs in the twigs of oak trees and the young insects larvae live

in the twig and cut off nutrients to the twigs. This causes the tree to have browning a death of out leave. In trees with a significant infestation this reduces the tree's health and can lead to loss of the tree. There were a few trees killed in Town this year by these pests' actions.

If anyone has a concern regarding a street tree along a Town road please call me at (508)-945-5158.

Respectfully submitted,  
**Daniel L. Tobin**  
Tree Warden

## Veterans' Services

The following report is of the activities of the Department of Veterans' Services for Calendar Year 2014. Our duties are categorized in two basic areas: Benefits and Services.

### Commonwealth Low-income Benefits

This program is covered and authorized under Massachusetts General Law Chapter 115. It provides financial assistance to honorably-discharged, veterans who establish need and worthiness and are residents of the Town of Chatham. During the year the Town, through our office, extended benefits to qualified veterans totaling \$25,400 for housing, food, heat, medical and other related costs. The amount expended was reimbursed to the Town by the Commonwealth at a rate of 75% of total expenditures.

### Federal Benefits and Services

We assisted veterans and their dependents in obtaining federal, state and local benefits under the broad umbrella of the Department of Veterans Affairs. These services included payments for service-connected disabilities, pensions, education, medical, burial, medals and records. During the year, this office assisted in obtaining \$1,496,000 in cash payments for compensation and pensions for Chatham veterans and their dependents.

### Contact Information

Our service officers for the Town are Wil Remillard and Robert Schultz. We encourage all veterans and their dependents to utilize our services. Veterans may contact the main office in Hyannis five days per week at 1-888-778-8701. We can also schedule appointments in one of our offices, at your home or any location that is best for you.

We would especially like to thank the Town Manager, Finance Director and Town Accountant for their assistance and support throughout the year.

In the Service of all Veterans,

Respectfully submitted,  
**Edward F. Merigan, Director and Veterans' Agent**  
**Wilfred Remillard, Chatham Veterans Service Officer**  
**Robert Schultz, Lower Cape Service Officer**

## Water and Sewer Advisory Committee

The Water and Sewer Advisory Committee meets monthly:

- to make recommendations to the Water and Sewer Commissioners
- to review and provide citizen input to the Director of Public Works, Jeff Colby, about the on-going activities of the Water and Sewer Departments
- to review and provide citizen input to the Director of the Department of Natural Resources, Dr. Robert Duncanson, about the sewer system expansion
- to hear appeals from customers aggrieved by decisions made by the Water and Sewer Department.

Several projects deserve special note this year. Radio read water meters have now been installed in over 500 houses in Chatham. These meters can be read from a truck on the road in 4 hours rather than the 4 days required for manual reading. Wastewater projects include the completion of Phase 1B of the sewer expansion, completion of the renovation of the Stage Harbor pump station and the start of Phase 1C1 of the sewer expansion along Old Queen Anne Road and part of Main Street.

The Committee recommended approval of three articles at the May Town meeting: an update to Article VI of the sewer regulations to include inspection of grease traps; funding for a new \$6.5M iron and manganese removal facility; and an article requesting \$17.5M borrowing authorization to complete Phase 1C of the sewer expansion. All three articles were approved by Town meeting voters.

This year, several requests for abatements of water bills were submitted to the Committee. The requests were resolved successfully with the applicants.

The Committee spent much of the year discussing revisions to Article II of the Sewer Regulations. Proposed new sections include: Expansion of sewer flow; Changes in sewer flows; Sewage flow transfers; Variances; and Appeals. The Committee has received a great deal of input from concerned citizens and a public hearing was held by the Commissioners in early December. The Committee

expects to make final recommendations to the Commissioners in 2015.

Respectfully submitted,  
**Charles Bartlett, Chairman**  
**Larry Sampson, Vice chairman**  
**George Cooper, Clerk**  
**Debbie Aikman**

## Waterways Advisory Committee

The Waterways Advisory Committee (WAC) continues in its duties to discuss and advise the Board of Selectman on boating interests and water-related issues.

The beginning of the year was troublesome while the Committee waited for the Harbormaster's situation to be resolved related to being placed on administrative leave.

We were relieved with the outcome and we want to thank all the parties for coming to an agreement so we could all put this behind us.

We were given a presentation of the new online mooring registration program and hope that the time and effort for this online program is coming to good use and that we can expand the system.

The WAC held a public hearing on mooring regulations to change the start dates of the Ryder's Cove ramp pass so that it would coincide with the opening of the commercial striped bass season. We also held a hearing on changes to regulations requiring dinghy identification on Town property and removal of said vessels during the off-season. The regulation prohibiting ramp use at Barn Hill Landing by non-residents (non-taxpayers) on commercial striped bass fishing days was removed; however, parking in the Barn Hill lot is now restricted to residents/taxpayers during the boating season with non-resident parking allowed along the road shoulder.

The WAC discussed and unanimously voted in favor of purchasing the Bridge Street property and expressed their views at Town Meeting. The WAC subsequently recommended the reconstruction of the existing pier located on the Bridge Street parcel. The Selectmen agreed to initiate the design efforts immediately and to request construction funds for Town Meeting approval. The goal is to have this pier open for use in the summer of 2015 if construction funds are approved. Again we hope to count on your vote and support at Town Meeting.

Recognizing the need for many improvements to our waterfront facilities, we are being tasked with finding ways to increase revenue along the waterfront. This effort is ongoing and the WAC strongly encourages that any new monies generated from

waterways related sources be reserved to supplement funding for waterfront property purchases and improvements to our existing waterfront infrastructure. The WAC also recommended that the Selectmen petition the state to have all revenue derived from the boat excise tax be applied to the Waterways Improvement account as opposed to the current limit of 50% as mandated by the state.

There was much discussion about the Monomoy National Wildlife Refuge draft Comprehensive Conservation Plan (CCP) released last spring by the US Fish and Wildlife Service. The WAC shares the same concerns as most of Chatham's citizenry over several proposals contained within the CCP. We strongly supported efforts by Town officials to provide comment on the CCP and to monitor the situation and advise the citizenry on developments.

After years of refinements we feel that the WAC has developed a well-planned and designed project for the re-development of the Ryder's Cove waterside triangle. The WAC recommended that the project be brought to Town Meeting and strongly supports its passage. If approved and constructed it will help alleviate much of the confusion, congestion and unsafe use of the Ryders Cove Landing. As requested by the Selectmen, the proposed plan incorporates a trail system in a park like setting for all Chatham residents and visitors to enjoy. We appreciate the support expressed by the Selectman to see this project come before Town Meeting.

With Chatham's visitors in mind we supported an opening of 20 additional daily Ryder's Cove ramp passes for the summer of 2014. These passes go on sale at 8 AM as opposed to midnight so that non-residents can have a chance to use our beautiful waters.

The WAC discussed the actions by Chatham Bars Inn (CBI) to prohibit the long standing practice of storing dinghies on the beach to the south of the Fish Pier. The WAC had recommended that the Town pursue an easement over a portion of this beach for dinghy storage but to date we are not aware of any actions to resolve this issue. The WAC would like to strongly recommend that we come to an agreement before summer in advance of further issues of dinghy use on the adjacent beach. We should continue to

focus on the issue since we all can become complacent when things are slow and quiet.

We also recommend that a parking plan for the upper parking lot at the Fish Pier be put into action for the summer. The WAC would be willing to assist the Aunt Lydia's Cove Committee in this effort if requested by the Selectman.

The WAC was asked to review safety concerns about kiteboarding near beaches, swimmers, and other boats. We supported new language proposed by the Harbormaster to revise exiting town Waterways bylaws regarding Sailboards, Kiteboards and similar Watercraft to address this issue which will be brought to Town Meeting in 2015.

Much review, planning and discussion has gone into the project for improvements to the Old Mill Boat Yard. The Town has matching cost-shared funds in hand and the WAC is disappointed that the construction funding through the Seaport Advisory Council has not as yet been approved. It appears that Seaport grant funding has taken a back seat during last year's MA governor's election and subsequent change in administration. We hope that the new administration will support these types of waterfront infrastructure projects and we encourage efforts to empower the Seaport Advisory Council to see this project come to fruition.

The Waterways Advisory Committee would like to thank its members and Town staff for their hard work.

**Respectfully submitted,**  
**John Huether - Chairman**  
**Ed Conway - Vice Chairman**  
**Dave Davis**  
**Tim Linnell**  
**Bob Hamblet**  
**Don St. Pierre**  
**Peter Taylor**

## Zoning Board of Appeals

The Chatham Zoning Board of Appeals scheduled one hundred and one (101) hearings through December 31, 2014, with the summary of results through December 18, 2014 shown below, as compared to eighty-three (83) hearings in 2013. Please note that one request may necessitate relief from more than one dimensional requirement or provision of the Zoning Bylaw.

There were seventy-four (78) Special Permits requests, of which sixty-five (69) were granted, (fifteen (15) with conditions), three (3) were denied, three (3) were withdrawn and three (3) were continued to a future date.

There were fourteen (14) Requests for Modification of existing Special Permits, thirteen (13) were granted, (one (1) with conditions), one (1) was withdrawn.

There were four (4) Requests for Variances, none were granted, one (1) was denied, one (1) was withdrawn, and two (2) were continued to a future date in 2015.

There were no Appeals of the Chief Zoning Officer.

There was one (1) request for a 40B Comprehensive Permit, which was granted.

There were six (8) appeals to the Sign Code Appeals Committee, of which six (6) were granted, one (1) with conditions, one (1) was denied, and one (1) was withdrawn.

Revenue collected for calendar 2014 through December 29, 2014 was \$18,675, as compared to \$17,475 in 2013. The 2014 figure includes fees collected for several hearings in 2015.

On August 14, 2014 the Board voted to adhere to the Courts decision regarding the Hallock-Deadrick vs Chandler case, in which the creation of a new nonconformity in a preexisting nonconforming single (or two) family residential structure requires a variance and not just a special permit.

**Respectfully submitted,**  
**David S. Nixon**  
**Robert Hessler**  
**Joseph F. Craig**  
**Donald Freeman**  
**David Veach**  
**Rick Leavitt**  
**Happy Van Sickle**  
**Paul Semple**



**Town Meetings and Elections,  
State Elections, and State Primary**

# Annual Town Meeting May 12, 2014

To any of the Constables in the Town of Chatham in the County of Barnstable.

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to NOTIFY and WARN the INHABITANTS OF THE TOWN OF CHATHAM, qualified to vote in elections and Town affairs to meet in the gymnasium of the Chatham High School on Crowell Road in said Chatham on the 12th day of May, 2014 at 6:00 o'clock in the evening, then and there to act on any business that may legally come before said meeting, and to meet again in the community Center on Thursday, the 15th day of May, 2014 to elect the necessary Town Officers as contained in the Warrant.

Polls for the election of Officers will open at 7:00 a.m. and will close at 8:00 p.m.

Moderator William G. Litchfield opened the meeting at 6:00 p.m. 503 voters were present, far exceeding the quorum of 100.

On behalf of Town Clerk Julie Smith, the Moderator read the Constables Return of Service: Barnstable, ss. "Pursuant to the written WARRANT, I have notified and warned the inhabitants of the Town of Chatham by posting attested copies of the same in each of the Post Offices of said Town at least fourteen days before May 12, 2014 on April 10, 2014. Benjamin J. Nickerson, Constable."

Moderator Litchfield then administered the Oath of Office to the volunteer Tellers for the evening: Bruce Beane, Shanna Nealy, Louise Redfield, Donald St. Pierre, Debra Walther, and Jean Young.

The Moderator welcomed the Boy Scouts from Troop #71: Troop Leaders Warren Nash and Lance Murphy, Junior Assistant Scout Master Elijah Eldredge, and Boy Scouts Justin Brown, Jan Lipinski, Ben Torres, Carlisle Nash, David Van Sickle, Owen Van Sickle, and Vaughn Yerkes, as they presented the flags and led the audience in the Pledge of Allegiance.

The Moderator introduced CART Stenographer Stefanie Farrell and she again provided CART service for the hearing impaired, transferring the spoken word onto a screen in a format similar to "closed captioning" on television. The Moderator also announced that representatives from the League of Women Voters were present in the audience to keep track of the five-minute rule, if adopted within our upcoming Resolution.

Moderator Litchfield then asked the meeting to join in a moment of silence for town committee members and employees

who have died in the past year: Peter Acton, Richard Batchelder, Robert Belmore, Myron Burdick, Ronald Dow, Willard Blake Foster, Anne Haggerty, G. Larry Larned, Wayne Love, David Ryder, Henry W. Welch, Jr., and Howard C. Woolaver.

Resolution presented by Selectman Timothy Roper: Resolved that the Town vote to adopt the following rules of procedure for the Annual Town Meeting of May 12, 2014.

- A) The Moderator shall have the option of reading each Article in the Warrant verbatim or summarizing the subject matter therein in general terms, at his discretion.
- B) Upon an Article having been disposed of by vote, the Moderator shall entertain a motion to reconsider said Article or to accept a Resolution pertaining to said Article only during the same session during which said vote was acted upon.
- C) A motion to move the previous question shall require a two-thirds vote and may not be debated.
- D) The Moderator shall not accept a motion to move the previous question by any person discussing the Article until after an intervening speaker has discussed the Article.
- E) A non-voter may request the privilege of addressing the meeting on a motion made under any Article or Resolution offered the request to be granted by the Moderator unless there is an objection by a voter. Upon objection, the Moderator shall poll the meeting by voice or count, at his discretion, and a majority vote in favor shall entitle said non-voter to address the meeting. However, the Moderator may grant the privilege of the floor to any non-resident Town Department Head without necessity of a vote.
- F) The Moderator shall not entertain the question of the presence of a quorum at any point at which a motion to move the previous question has already been voted.
- G) Speakers addressing the meeting shall be limited to five (5) minutes within which to present their remarks. The Moderator will not recognize anyone who has previously spoken on the Article until all persons wishing to address the meeting have had an opportunity to speak. The Moderator may exercise reasonable discretion in enforcement of this rule.

The foregoing rules are not intended to alter or change the traditional conduct of

the Town Meetings in Chatham except as specifically stated above.

VOTE: Voice. So voted unanimously.

Selectman Timothy Roper nominated David Nixon as Deputy Moderator in the event that Moderator William Litchfield needs to step down on an article.

VOTE: Voice. So voted unanimously.

## Article 1 – Annual Town Election

To bring in their votes on one ballot to elect the following Town Officers:

- One Selectman for a three (3) year term
- One Housing Authority Member for a five (5) year term
- Two Monomoy Regional School Committee Members for a three (3) year term

*No Motion*

## Article 2 – Accept Annual Reports

To hear the reports of various Town Officers and Committees and see what action the Town will take relative to the appointment of officers not chosen by ballot, or take any other action in relation thereto.

(Board of Selectmen)

Motion: Selectman Timothy Roper, Chairman, moved that the Town Moderator and Board of Selectmen be authorized to appoint the necessary Town officers whose appointments are not otherwise provided for and that the Town hear and accept the reports of various Town officers and committees as they appear in the Town Report.

Explanation: *The purpose of this Article is to enable a Town officer or committee member to address the Town Meeting. The Town's Annual Report is available on the Town's website.*

VOTE: Voice. So voted unanimously.

## Article 3 – Fix Salaries – Elected Officials

To fix the salaries of the elected Town officers for the fiscal year beginning July 1, 2014, or take any other action in relation thereto.

Officer	FY2014 Voted	FY2015 Request
Moderator	\$600	\$600
Selectmen – Each	2,000	2,000
Chairman – Extra	500	500

(Board of Selectmen)

Motion: Selectman Leonard Sussman moved that the Town vote to fix the salaries of the elected Town officers in accordance with the positions and amounts in this Article.

**Explanation:** *In accordance with Massachusetts General Law, Chapter 41, Section 108, salaries and compensation of elected officers must be fixed annually by vote of the Town at an Annual Town Meeting. This Article fixes (sets), but does not appropriate these salaries. Actual appropriation of funds for these salaries occurs under Article 6 – Town Operating Budget. No increase to the prior year is being sought.*

**Board of Selectmen Recommendation:**  
**Approve 5-0-0**  
**Finance Committee Recommendation:**  
**Approve 7-0-0**

**At this point, Chairman Timothy Roper recognized Selectman Leonard Sussman for his years of service to the town and presented him with a gift.**

**VOTE: Voice. So voted unanimously.**

**Article 4 – Consolidated Revolving Funds**

To see if the Town will vote pursuant to the authority granted under Massachusetts General Law Chapter 44, Section 53E ½, to establish or reestablish the following Revolving Funds for the purpose of receiving revenues and making disbursements in connection with the following authorized Town activities, or take any other action in relation thereto.

**A) Airport Revolving Fund**

All monies received by the Airport Commission from the operation of the Cha-

tham Municipal Airport shall be credited to this fund. The Airport Commission shall be authorized to expend from this fund, without further appropriation, to defray the operating expenses of the Chatham Municipal Airport operated by the Commission. No more than \$40,000 shall be expended from this fund during fiscal year 2015.

**B) Bassett House Revolving Fund**

All monies received by the Town from the operation of the lease of the Bassett House shall be credited to this fund. The Town Manager shall be authorized to expend from this fund, without further appropriation, to defray the maintenance expenses of the House operated by the Chamber of Commerce. No more than \$8,000 shall be expended from this fund during fiscal year 2015.

**C) Inspectional Services Revolving Fund**

10% of all monies received by the Town from the issuance of all inspection permits shall be credited to this fund. The Community Development Department, with the approval of the Town Manager, shall be authorized to expend from this fund, without further appropriation to defray the expenses associated with the approval of inspectional permits. No more than \$70,000 shall be expended from this fund during fiscal year 2015.

**D) Recycling Revolving Fund**

All monies received by the Department of

Health and Environment from the sale of recycling bins, compost bins, rain barrels, kitchen scrap buckets, water saving devices, recycling bags/totes, and other items particular to recycling conservation, shall be credited to this fund. The Department of Health and Environment, with the approval of the Town Manager, shall be authorized to expend from this fund, without further appropriation, to defray the expense of purchasing additional recycling containers and items particular to recycling and conservation, including advertising the availability of such items. No more than \$5,000 shall be expended from this fund during fiscal year 2015.

**E) NEW - Establish Marconi Station Revolving Fund**

All monies received by the Town from the operation of the leases at the Marconi Station on Old Comers and Orleans Road shall be credited to this fund. The Town Manager shall be authorized to expend from this fund, without further appropriation, to defray inspection and maintenance expenses outside of the lease requirements of the buildings operated by the lessees at the Marconi Station. No more than \$5,000 shall be expended from this fund during fiscal year 2015. (Board of Selectmen)

**Motion: Selectman Jeffrey Dykens moved that the Town authorize and approve the Airport Revolving Fund, Bassett House Revolving Fund, Inspectional Services Revolving Fund, Recycling Revolving Fund, and the new Marconi Station Revolving Fund for the purposes and in the amounts listed in Article 4 of the Warrant.**

**Explanation:** *The purpose of these revolving funds is to segregate the revenues generated by each of these operations and to restrict the use of those revenues to the purpose for which they are collected. As required by State statute, the following is an accounting of these funds for the last eighteen months:*

**Board of Selectmen Recommendation:**  
**Approve 5-0-0**  
**Finance Committee Recommendation:**  
**Approve 7-0-0**

**VOTE: Voice. So voted unanimously.**

**Article 5 – Wood Waste Reclamation Facility Enterprise Fund**

To see if the Town will vote to raise and appropriate and/or transfer from available funds, a sum of money to operate the Wood Waste Reclamation Facility Enterprise Fund, or take any other action in relation thereto.

**Airport Revolving Fund**

	<u>Balance</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance</u>
FY2013	\$29,083.30	\$31,214.30	\$21,966.99	\$38,330.61
FY2014	\$38,330.61	\$12,804.75	\$ 7,667.67	\$43,467.69
				(Thru 12/31/2013)

Bassett House Revolving Fund

	<u>Balance</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance</u>
FY2013	\$22,498.64	\$3,250	\$ 2.60	\$25,745.04
FY2014	\$25,745.04	\$1,500	\$ -	\$27,246.04
				(Thru 12/31/2013)

Inspectional Services Revolving Fund

	<u>Balance</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance</u>
FY2013	\$81,182.30	\$47,404.07	\$39,416.16	\$ 89,170.21
FY2014	\$89,170.21	\$24,036.43	\$ 4,976.77	\$108,229.87
				(Thru 12/31/2013)

Recycling Revolving Fund

	<u>Balance</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance</u>
FY2013	\$1,510.85	\$1,853.23	\$2,234.38	\$1,129.70
FY2014	\$1,129.70	\$1,079.61	\$ 860.00	\$1,349.31
				(Thru 12/31/2013)

Lease Revenue \$25,000  
 Operating Expenses \$25,000  
 (Board of Selectmen)

## FY2015 MRSD Operating Budget Overview

EDUCATION				PROPOSED BUDGET FY2015
DESCRIPTION	FY2013 VOTED	FY2014 VOTED	FY2015 REQUEST	
Operating Budgets (Expenses)				
Monomoy Regional School District	\$8,119,685	\$7,615,764	\$7,739,788	\$7,739,657
Operating Budget Total				

**Motion:** Selectman Sean Summers moved that the Town vote to appropriate \$25,000 to operate the Wood Waste Reclamation Facility Enterprise Fund and to meet said appropriation the Town raise \$25,000 through lease revenue.

**Explanation:** Town Meeting voted to adopt Chapter 44 Section 53F 1/2 of the Massachusetts General Laws establishing an Enterprise Fund. An enterprise fund establishes a separate accounting and financial reporting system to support a specific business activity, in this case the Wood Waste Reclamation Facility.

One of the requirements of an enterprise fund is that a budget has to be adopted at Town Meeting every year. The Wood Waste Facility is leased out with annual revenue at approximately \$25,000 per year. The revenue will be used to support groundwater monitoring and other costs associated with the operation of the facility.

**Board of Selectmen Recommendation:**  
 Approve 5-0-0  
**Finance Committee Recommendation:**  
 Approve 7-0-0

**VOTE:** Voice. So voted unanimously.

### Article 6 – Town Operating Budget

To see if the Town will vote to raise and appropriate and/or transfer from available funds, such sums of money as it determines necessary for Town expenses and charges, including without limitation of the foregoing, debt and interest, wages, salaries and expenses for operation of the Town's departments and offices, all for the fiscal year beginning July 1, 2014 and ending June 30, 2015 inclusive, or take any other action in relation thereto. (Board of Selectmen)

**Motion:** Selectman Florence Seldin moved that the Town vote to appropriate the sum of \$27,191,014 to fund the Operating Budget for the Town for the fiscal year beginning July 1, 2014 for the purposes and amounts designated in the column titled "Proposed Budget FY2015" of Article 6 of the Warrant and to meet said appropriation, the Town raise \$26,054,983 through taxation; and transfer \$220,000 from the Waterways Improvement Fund, \$902,031 from the Land Bank Fund, \$10,000 from the Wetlands Protection Fund, \$1,000 from Cemetery Perpetual Care Fund and \$3,000 from the Railroad Museum Fund.

**Explanation:** A full explanation of this funding request and its fiscal context is provided in Appendix B: Town Manager's Budget Summary. The Schools' Operating Budgets are not included in this Article and are presented in Articles 7 and 8.

The approval of Articles 6, 7, 8, 10 and 12 provide for an approximate total impact of \$158,510 increase (less than 0.6%) to the FY2015 tax levy.

Please visit the Town's website, Budget Central tab, for the Town Manager's FY 2015 Budget message [www.chatham-ma.gov/Public\\_Documents/ChathamMA\\_Budget/index](http://www.chatham-ma.gov/Public_Documents/ChathamMA_Budget/index). Town and Schools budget details and financial documents past and present can also be found there.

**Board of Selectmen Recommendation:**  
 Approve 4-1-0  
**Finance Committee Recommendation:**  
 Approve 6-0-1

**VOTE:** Voice. So voted unanimously.

### Article 7 – Regional School Operating Budget - Monomoy Regional School District

To see if the Town will vote to raise and appropriate and/or transfer from available funds, such sums of money as it determines necessary for Chatham's share of the Regional Educational and School expenses and charges, including without limitation of the foregoing, debt and interest, wages, salaries and expenses for operation of the Monomoy Regional School District for the fiscal year beginning July 1, 2014 and ending June 30, 2015 inclusive, or take any other action in relation thereto. (Board of Selectmen)

**Motion:** Nancy Scott, Chairman, Monomoy Regional School Committee, moved that the Town vote to appropriate the sum of \$7,739,657 to fund the Operating Budget for the Monomoy Regional School District for the fiscal year beginning July 1, 2014 for the purposes and amounts designated in the column titled "Proposed Budget FY2015" of Article 7 of the Warrant and to meet said appropriation, the Town raise \$7,793,657 through the tax rate.

**Explanation:** This article requests funding for Chatham's obligation to the Monomoy Regional School District as a separate "assessment" within the Town's budget. Compared to FY2014 the FY2015 budget reflects an increase of \$178,024; and includes an adjustment from FY2014 of \$336,245. This article funds the Chatham portion of the Monomoy Regional School District as voted by the Monomoy Regional School Committee on March 12, 2014. Please refer to Appendix D for more detail.

**Board of Selectmen Recommendation:**  
 Approve 5-0-0  
**Finance Committee Recommendation:**  
 Approve 6-1-0

**VOTE:** Voice. So voted unanimously.

### Town Operating Budget Overview

Description	FY2013 Actual	FY2014 Voted	FY2015 Dept. Req	Proposed Budget FY2015
Operating Budgets (Expenses)				
General Government	\$1,898,390	\$1,926,680	\$1,994,834	\$1,982,884
Public Safety	\$5,544,029	\$5,754,115	\$5,899,288	\$5,807,690
Community Development	\$661,747	\$715,365	\$744,832	\$744,832
Health & Environment	\$805,927	\$835,157	\$861,398	\$859,986
Public Works & Facilities	\$4,252,406	\$4,349,927	\$4,458,063	\$4,458,063
Community & Social Services	\$921,677	\$976,340	\$1,036,268	\$999,260
Employee Benefits	\$4,219,258	\$3,952,910	\$4,142,970	\$4,142,970
Undistributed Ins. & FinCom Reserve Fund	\$342,353	\$501,135	\$537,085	\$537,085
Debt Service	\$7,418,609	\$7,905,583	\$7,658,244	\$7,658,244
Operating Budget Total	\$26,064,396	\$26,917,212	\$27,332,982	\$27,191,014

## Article 8 – Regional School Operating Budget - Cape Cod Regional Technical High School

To see if the Town will vote to raise and appropriate and/or transfer from available funds, such sums of money as it determines necessary for Chatham's share of the Regional Educational and School expenses and charges, including without limitation of the foregoing, debt and interest, wages, salaries and expenses for operation of the Cape Cod Regional Technical High School for the fiscal year beginning July 1, 2014 and ending June 30, 2015 inclusive, or take any other action in relation thereto. (Board of Selectmen)

**Motion:** James "Buck" Upson, Cape Cod Regional Technical High School Committee moved that the Town vote to appropriate the sum of \$367,437 to fund the Operating Budget for the Cape Cod Regional Technical High School for the fiscal year beginning July 1, 2014 for the purposes and amounts designated in the column titled "Proposed Budget FY2015" of Article 8 of the Warrant and to meet said appropriation, the Town raise \$367,437 through the tax rate.

**Explanation:** This article requests funding for Chatham's obligation to the Cape Cod Regional Technical High School as a separate "assessment" within the Town's budget. Compared to FY2014 the FY2015 budget reflects a decrease of \$17,315 for Cape Tech as voted by the CCRHS School Committee.

**Board of Selectmen Recommendation:**  
Approve 5-0-0  
**Finance Committee Recommendation:**  
Approve 7-0-0

**VOTE:** Voice. So voted unanimously.

## Article 9 – Article Establishing a Stabilization Fund at Cape Cod Regional Technical High School

To see if the Town will vote pursuant to Chapter 71 Section 16G½ to allow Cape Cod Regional Technical High School to establish a stabilization fund for future facility capital costs. (Board of Selectmen)

**Motion:** James "Buck" Upson, Cape Cod Regional Technical High School Committee moved that the Town vote pursuant to

## Budget Overview

WATER FUND				Proposed Water Budget
Description	FY2013 Actual	FY2014 Voted	FY2015 Dept. Req	FY2015
<b>Water Costs</b>				
Operating				
Salaries	\$122,026	\$177,805	\$184,288	\$184,288
Expenses	\$1,121,911	\$1,178,600	\$1,178,280	\$1,178,280
<b>Sub-total Operating</b>	<b>\$1,243,937</b>	<b>\$1,356,405</b>	<b>\$1,362,568</b>	<b>\$1,362,568</b>
<b>Debt</b>				
Principal	\$751,443	\$689,039	\$599,178	\$599,178
Interest – Long-term	\$242,353	\$215,380	\$190,292	\$190,292
Interest – Short-term	0	\$100,000	\$200,000	\$200,000
<b>Subtotal Debt</b>	<b>\$993,796</b>	<b>\$1,004,419</b>	<b>\$989,469</b>	<b>\$989,469</b>
<b>Total Water Direct Costs</b>	<b>\$2,237,733</b>	<b>\$2,360,824</b>	<b>\$2,352,037</b>	<b>\$2,352,037</b>
Overhead – Indirect Costs	\$222,339	\$227,900	\$233,139	\$233,139
Overhead – Rate payback for Bett	116,950	\$41,633	\$39,760	\$39,760
<b>Subtotal Overhead</b>	<b>\$339,289</b>	<b>\$269,533</b>	<b>\$272,899</b>	<b>\$272,899</b>
<b>Water Operating Budget</b>	<b>\$2,887,022</b>	<b>\$2,630,357</b>	<b>\$2,624,936</b>	<b>\$2,624,936</b>

**Chapter 71 Section 16G½ to allow Cape Cod Regional Technical High School to establish a stabilization fund for future facility capital costs.**

**Explanation:** Cape Cod Regional Technical High School has submitted a Statement of Interest (SOI) to the Massachusetts School Building Authority (MSBA) for a major renovation of our facility the last four years. We just received notice that we were not selected for our most recent submittal. However, we feel it is prudent to begin saving funds, when feasible, for anticipated costs for a future major building project. For this reason, we are requesting to establish a stabilization fund at your regular town meeting for this purpose.

**Board of Selectmen Recommendation:**  
Approve 5-0-0  
**Finance Committee Recommendation:**  
Approve 7-0-0

**VOTE:** Voice. So voted unanimously.

## Article 10 – Water Department Operating Budget

To see if the Town will vote to raise and appropriate and/or transfer from available

funds, such sums of money as it determines necessary for expenses and charges, including without limitation of the foregoing, debt and interest, wages, salaries and expenses for operation of the Town Water Department for the fiscal year beginning July 1, 2014 and ending June 30, 2015 inclusive, or take any other action in relation thereto.

(Board of Selectmen)

**Motion:** Selectman Timothy Roper, Chairman, moved that the Town vote to appropriate \$2,352,037 for direct costs, and further that an additional \$272,899 be transferred to the General Fund to be applied to overhead and indirect costs associated with the Water Department Operating Budget of the Town for the fiscal year beginning July 1, 2014, for the purposes and in the amounts designated in the column titles "Proposed Water Budget FY2015" of Article 10 of the Warrant and to meet said appropriation, the Town raise \$2,224,936 through water receipts and raise \$400,000 through the tax rate.

**Explanation:** The FY2015 Water Department budget is directed towards continuing to improve the quality of water provided, customer relations, and providing a high level of reliability to the water supplies and distribution system to ensure the Town has safe drinking water and the required flows for fire fighting.

**Board of Selectmen Recommendation:**  
Approve 5-0-0  
**Finance Committee Recommendation:**  
Approve 7-0-0

## FY2015 CCRTHS School Operating Budget Overview

EDUCATION				PROPOSED BUDGET FY2015
DESCRIPTION	FY2013 VOTED	FY2014 VOTED	FY2015 REQUEST	
Operating Budgets (Expenses)				
Cape Cod Regional Technical H.S.	\$314,638	\$384,752	\$367,437	\$367,437
<b>Operating Budget Total</b>				

**VOTE: Voice. So voted unanimously.**

**Article 11 – Collective Bargaining Agreements**

To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury a sum of money to fund salary increases and other cost-items resulting from contract settlements with union personnel, or take any other action in relation thereto.

(Board of Selectmen)

**No Motion**

**Explanation:** PLACEHOLDER pending contract settlement. Funding for this article is not included in the FY2015 proposed budget under Article 6.

**Article 12 – Five Year Capital Authorization**

To see if the Town will vote to raise and appropriate, and/or transfer from available funds, a sum or sums of money, to be expended for capital projects, equipment and expenses, or take any other action in relation thereto.

(Board of Selectmen)

**Motion: Selectman Jeffrey Dykens moved that the Town vote to appropriate \$1,914,000 for the purpose of funding the FY2015 Capital Budget in the column titled “FY2015 Proposed” of Article 12 of the Warrant and to meet said appropriation, the Town raise \$829,000 through taxation; and transfer \$1,000,000 from Free Cash, \$55,000 from Waterways Improvement Fund, \$30,000 from the PEG Cable Access Fund.**

**Explanation:** Items in the Capital Improvement budget shall fall into the categories of maintenance projects (not ongoing maintenance), equipment, and new projects within the range of \$5,000-\$250,000. The Capital Plan presented is in accordance with the Fiscal Policies; representing 7% of the operating budget.. For FY2015 Department identified capital requests totaled \$4,367,050; while funding recommendations

in the amount are provided for priority items. To accomplish such, we recommend a capital spending plan that uses a combination of available funds, free cash, and a portion of the tax rate to provide adequate funding. Please refer to Appendix G for details.

**Board of Selectmen Recommendation:**  
Approve 5-0-0

**Finance Committee Recommendation:**  
Approve 7-0-0

**VOTE: Voice. So voted unanimously.**

**Article 13 – Water Capital - Iron and Manganese Water Treatment Facility**

To see if the Town will vote to appropriate a sum of \$6,533,000.00 for the purpose of paying costs related to the construction of the Iron and Manganese Water Treatment Facility, and for all costs incidental and related thereto, and to determine whether this appropriation shall be raised by borrowing from the Massachusetts Water Pollution Abatement Trust or otherwise; or to take any other action in relation thereto. (Board of Selectmen)

**Motion: Selectman Leonard Sussman moved that that \$6,533,000.00 is appropriated for the purpose of financing the construction of the Iron and Manganese Water Treatment Facility, and for all costs incidental and related thereto, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that to meet this appropriation (i) \$1,000,000 shall be transferred from available funds of the Water Department and (ii) the Treasurer with the approval of the Selectmen is authorized to borrow the sum of \$5,533,000 and issue bonds or notes therefor under and pursuant to Chapter 44, Sections 7 and 8 of the General Laws or pursuant to any other enabling authority; that the Treasurer with the approval of the Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust (the “Trust”)**

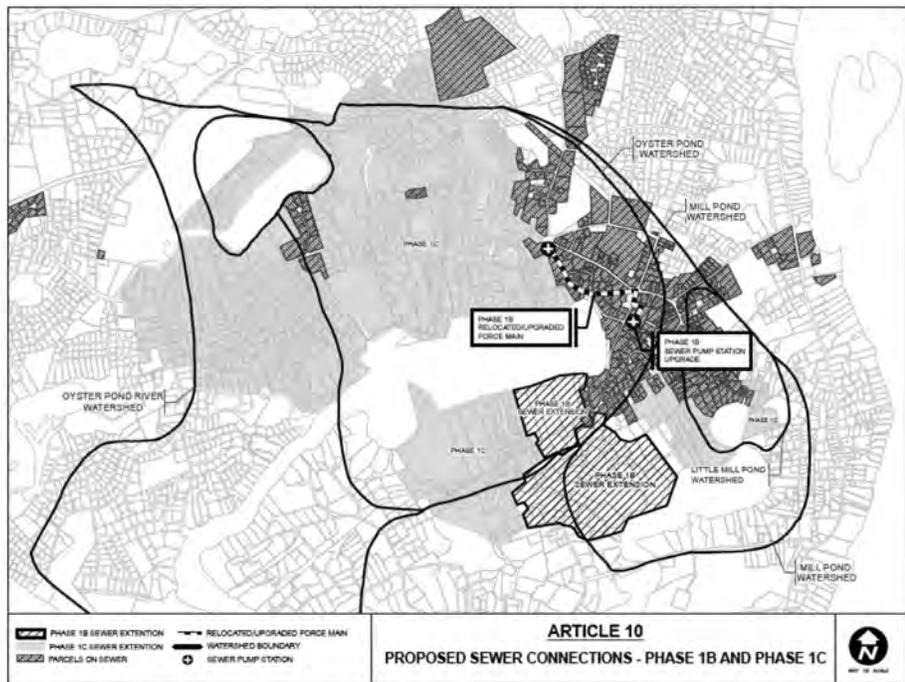
**established pursuant to Chapter 29C of the General Laws, and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Chatham Board of Selectmen is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, and to expend all funds available for the project and to take any other action necessary to carry out the project.**

**Explanation:** For several years, the levels of Iron and Manganese have been steadily increasing in multiple Town of Chatham wells. Over time, the concentration of iron and manganese has increased in the water pumped from the aquifer by the wells, and this turns the water red or brown in color. In recent years, the volume of citizen complaints about the water quality related to Iron and Manganese has also increased. Iron and Manganese are considered secondary contaminants by the Environmental Protection Agency (EPA). The EPA and MassDEP have set standards for manganese at 0.05 mg/l and for iron at 0.3 mg/l. Both Tirrells and Ebens Way wells routinely exceed these standards. Additionally, MassDEP has indicated that it is not advisable for young children to consume water with high levels of manganese. The solution is to remove the iron and manganese from the water by changing the form of the iron and manganese from what is found naturally in the water (dissolved) to a form that can be filtered (particulate). The 2012 Annual Town Meeting approved \$700,000 for design of an Iron and Manganese treatment facility, and the 2013 Annual Town Meeting approved \$100,000 for an Owners Project Manager (OPM). The facility has been designed to treat the water from the Tirrells and Ebens Way wells with the potential to treat other wells in the future. A green sand filtration system has been selected as the most cost effective method of treatment. A site just off Morton Road has been selected as the most efficient location for this facility, as it is conveniently located near a well to be treated and adjacent to a distribution water main. \$5,333,000 of this project is expected to be funded by low interest loans from the State Revolving Fund, with available funds of the Water Department funding the remaining \$1,000,000.

**Board of Selectmen Recommendation:**  
Approve 4-1-0

**Capital Budget Overview**

Description	FY2014 Actual	FY2015 Request	FY2015 Proposed
<b>CAPITAL PROGRAM &amp; BUDGET SUMMARY</b>			
General Government	\$107,500	\$217,500	\$192,500
Public Safety	\$104,582	\$342,250	\$200,000
Community Development	\$12,500	\$95,000	\$50,000
Health & Environment	\$374,000	\$1,761,000	\$224,000
Public Works (without Water)	\$769,360	\$1,363,500	\$923,500
Equipment	\$538,000	\$587,800	\$324,000
<b>Total Town Funded Capital Budget</b>	<b>\$1,905,942</b>	<b>\$4,367,050</b>	<b>\$1,914,000</b>



**Finance Committee Recommendation:**  
**Approve 7-0-0**

**VOTE:** Voice. “So voted by more than the requisite 2/3rds majority,” declared the Moderator.

**Article 14 – Wastewater – Capital Project Funding Authorization for Project Continuation; Phase 1C**

To see if the Town will vote to appropriate a sum of money for paying costs of the design, renovation, and construction of various projects involving wastewater collection facilities and systems, including facilities for surface water nutrient management, including all costs incidental and related thereto; to determine whether this appropriation shall be raised by taxation, borrowing or otherwise; or to take any other action relative thereto; provided, however, that the borrowing authorized hereunder is contingent upon passage of a so called debt exclusion referendum vote pursuant to G.L. c.59, §21C (Proposition 2 ½); or to take any other action in relation thereto. (Board of Selectmen)

**Motion:** Selectman Florence Seldin moved that the sum of \$17,500,000 is hereby appropriated for the purpose of paying costs of design, renovation, and construction of various projects involving wastewater collection facilities, including facilities for surface water nutrient management, and for the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said amount

under and pursuant to Chapter 44 Section 7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; provided however, that the borrowing authorized hereunder is contingent upon passage of a so called debt exclusion referendum vote pursuant to Chapter 59, Section 21C of the General Laws (Proposition 2 ½), and further, that the Board of Selectmen is authorized to apply for and accept any grants or contributions that may be available toward the cost of said project from the Federal Government, the Commonwealth of Massachusetts or otherwise.

**Explanation:** The May 2013 Annual Town Meeting (ATM) appropriated \$15M for Phase 1B, currently under construction, and initial funding for Phase 1C sewer extensions as outlined in the Comprehensive Wastewater Management Plan (CWMP). At that time the remainder of the Phase 1C funding was going to be requested at the 2015 ATM. Phases 1B and 1C are targeted to the Oyster Pond and Little Mill Pond watersheds. The choice of these areas is based on multiple factors including: environmental sensitivity of the receiving waterbody, proximity of existing infrastructure, other planned town projects (roads, water, sidewalks, etc.), consistency with the CWMP and Cape Cod Commission DRI approval, and cost. Consistent with the concept of Adaptive Management, i.e. address priority areas first, these projects will address watersheds at the head of the overall Stage Harbor Complex.

The Phase 1C 3-year Program was submitted to MassDEP in August of 2012

and is listed for project funding in the Final CY 2013 Intended Use Plan (IUP). This means that MassDEP has agreed to fund the project under the State Revolving Fund (SRF) low interest loan program. The project package (plans, specifications) for the first sewer extension contract (Phase 1C-1) was submitted to MassDEP in October 2013 with the project going to bid in early 2014. While being reviewed MassDEP raised a question regarding the available town appropriation. Following discussions with MassDEP staff, including the head of the SRF Program, it became apparent that misunderstandings existed between MassDEP and the Town regarding the town’s plan to have multiple appropriations for funding Phase 1C and their timing. The outcome of these discussions is that MassDEP is seeking to ensure that the town has the full appropriation for Phase 1C available. Currently the town has only appropriated \$10M out of the estimated \$27.5M for Phase 1C.

Phases 1A, 1B, and the first phase of 1C have been approved for 0% SRF loans. This 0% program is of limited duration.

The impact on the tax rate would not be affected if the appropriation were made in 2014 versus 2015. Although the funds would be appropriated in May 2014, satisfying MassDEP’s requirement, they would not be spent any more quickly than if approved in 2015. The funds would be spent in later years in accordance with the schedule for contracts to be issued based on the implementation plan for Phase 1C. Construction will extend into FY2016 and FY2017 thus delaying the need to borrow until that time.

**Board of Selectmen Recommendation:**  
**Approve 3-2-0**

**Finance Committee Recommendation:**  
**Approve 7-0-0**

**Vote Required:** Two-Thirds Majority

**VOTE:** Voice. “So voted by a very substantial majority; certainly more than the 2/3rds. I declare that 2/3rds have voted in the affirmative,” declared the Moderator.

**Article 15 – Appropriation to OPEB Trust Fund**

To see if the Town will vote to transfer from available funds, a sum of money to the Other Post-Employment Benefits (OPEB) Trust Fund, or take any other action in relation thereto. (Board of Selectmen)

**Motion:** Selectman Sean Summers moved that the Town vote to transfer \$150,000 from the Overlay Surplus account and said funds to be added to the OPEB Trust fund.

**Explanation:** *The Town established the OPEB trust fund in 2012 in compliance with the General Accounting Standards Board (“GASB”) Statements 43 and 45 and MGL chapter 32B, §20. At that time, no funding was appropriated. Such is the vehicle to fund future financial obligations for health insurance benefits, other than pensions, for eligible former employees of the Town. The proposed funding source, Overlay Surplus, is a fund balance remaining after the payment of property tax abatements, and has been used in the past to fund the Stabilization Fund. Since the balance in the Stabilization fund is at a level in accordance with our fiscal policies, the Overlay Surplus is being transferred to the OPEB trust fund. Such action is viewed positively by the Bond Rating Agencies.*

**Board of Selectmen Recommendation:**  
Approve 5-0-0  
**Finance Committee Recommendation:**  
Approve 7-0-0

**VOTE:** Voice. So voted unanimously.

**Article 16 – Skate Board Park Relocation/Construction CPA Funding; Repurposing of FY2014 Funds**

To see if the Town will vote to repurpose previously approved FY2014 Community Preservation Revenues under Article 27 of the 2013 Annual Town Meeting, said funds to be expended for the same purposes of constructing a Skate Board Park at a new location at Volunteer Park, or take any other action in relation thereto.

(Community Preservation Committee)

**Motion:** Ira Seldin, Community Preservation Committee, moved that the Town vote to repurpose and appropriate the sum of \$110,000 previously appropriated under Article 27 of the May 2013 Annual Town Meeting Warrant (Article 27 – Community Preservation – Skateboard Park Construction) from the FY2014 Community Preservation Revenues for the same purposes at a different Town-own property, namely Volunteer Park.

**Explanation:** *The Community Preservation Committee recommended, and Town Meeting approved the funds for the relocation the skateboard park at the May 2013 Annual Town Meeting. This article requests a ‘repurposing’ or reorganizing of FY2014 Community Preservation funds approved at the 2013 Annual Town Meeting which voted by floor amendment for such funding specific to the construction of the Skateboard Park located on town-owned land adjacent to the VFW*

*on George Ryder Road. The BOS has since been requested by the Parks and Recreation Commission to reconsider the location. This article would instead specify the funding for the project on town-owned land at a different location, Volunteer Park. Should this article fail, funds will remain tied to the project as previously voted at the 2013 Annual Town Meeting – town-owned land adjacent to the VFW on George Ryder Road. No new or additional funding appropriation is requested for this article.*

**Community Preservation Committee Recommendation:** Approve 6-0-0  
**Board of Selectmen Recommendation:** Approve 3-2-0  
**Finance Committee Recommendation:** Approve 0-6-0

**VOTE:** Voice. Moderator requested a show of cards – he was convinced the ayes had it, but the Voters requested a count.

**HAND COUNT:** Yes: 295  
No: 122

“Article 16 is carried,” declared the Moderator.

**Article 17 – FY2015 Community Preservation Committee Administrative Budget**

To see if the Town will vote to raise and appropriate and/or transfer from Community Preservation Fund revenues a sum of money it determines necessary for the purpose of funding administrative costs associated with the Community Preservation Act, or take any other action in relation thereto.

(Community Preservation Committee)

**Motion:** John Kaar, Community Preservation Committee, moved that the Town vote to appropriate the sum of \$15,000 from FY2015 Community Preservation Fund Revenues for the purpose of funding administrative costs associated with the Community Preservation Act.

**Explanation:** *The Community Preservation Act allows Town Meeting to appropriate up to 5% of estimated revenues for the Community Preservation Committee to carry out its statutory duties. This year \$15,000 (less than 5%) is being requested for clerical expenses, appraisals, consulting and legal services.*

**Community Preservation Committee Recommendation:** Approve 7-0-0  
**Board of Selectmen Recommendation:** Approve 5-0-0  
**Finance Committee Recommendation:** Approve 6-0-0

**VOTE:** Voice. So voted unanimously.

**Article 18 - FY2015 Community Preservation Reserve Fund Appropriations**

To see if the Town will vote to appropriate from the Community Preservation Fund to reserve for future appropriation a sum of money from the Community Preservation Fund estimated annual revenues for open space, historic resources, and community housing purposes, as well as a sum of money to be placed in the 2015 Budgeted Reserve for general Community Preservation Act purposes, or take any other action relative thereto.

(Community Preservation Committee)

**Motion:** John Kaar, Community Preservation Committee, moved that the Town appropriate and reserve from FY2015 Community Preservation Fund estimated annual revenue amounts as follows:

<b>Reserve;</b>	
<b>Open Space</b>	<b>\$100,000</b>
<b>Historic Resources</b>	<b>\$100,000</b>
<b>Community Housing</b>	<b>\$100,000</b>
<b>Total Reserves</b>	<b>\$300,000</b>

**Explanation:** *The Community Preservation Act requires that each year 10% of estimated revenue being reserved or expended for each of the following categories; Open Space, Community Housing and Historic Resources. This article fulfills that requirement. In the subsequent articles, the motions presented transfer these funds out of the reserves to fund the projects. If one or more of the articles does not receive town meeting approval, the reserve remains thus meeting the statutory requirement.*

**Community Preservation Committee Recommendation:** Approve 7-0-0  
**Board of Selectmen Recommendation:** Approve 5-0-0  
**Finance Committee Recommendation:** Approve 6-0-0

**VOTE:** Voice. So voted unanimously.

**Article 19 – Community Preservation – Eldredge Public Library**

To see if the Town will vote to raise and appropriate and/or transfer from available Community Preservation funds a sum of money as it determines necessary to provide funds to restore and preserve the Windows at the Eldredge Public Library, or take any other action in relation thereto.

(Community Preservation Committee)

**Motion:** Bob Dubis, Community Preservation Committee, moved that the Town vote to appropriate \$186,830 with \$100,000 from Historic Reserves and \$86,830 from FY2015 Community Preservation Fund

revenues in order to fund the restoration and preservation of the Historic Windows at the Eldredge Public Library described in more detail in the Explanation below.

**Explanation:** *The building is listed on the National Register of Historic Places, and all work must conform to the standards set forth by the Dept. of the Interior. The restoration of the windows on the historic portion of the building will include the sashes, frames and glazing. Historic rehabilitation of the windows will not only maintain the appearance of the building, but will directly extend the Library's life cycle, preserving its historic character and physical integrity into the future. Preservation of the library is consistent with its ongoing listing on the National and State Registers of Historic Places. Protection of the iconic building is one of the cornerstones of preserving downtown Chatham's historic fabric and benefits the citizens of the town, state and country.*

**Community Preservation Committee Recommendation:** Approve 7-0-0  
**Board of Selectmen Recommendation:** Approve 5-0-0  
**Finance Committee Recommendation:** Approve 6-0-0

**VOTE:** Voice. So voted unanimously.

#### **Article 20 – Community Preservation – Historic Property Survey**

To see if the Town will vote to raise and appropriate and/or transfer from available Community Preservation funds a sum of money it determines necessary to fund the Historic Property Survey; or take any other action in relation thereto.

(Community Preservation Committee)

**Motion:** Victor DiCristina, Community Preservation Committee, moved that the Town vote to appropriate \$45,000, with \$45,000 from 2015 estimated revenues in order to fund continuance of the Historic Property Survey.

**Explanation:** *This article seeks funds to continue the program of the Chatham Historical Commission to professionally document in narrative and photographs the historic properties in Town. This program began in 2003 and received funding through the CPA in 2008 and 2013. More than 700 properties have been inventoried, including most of the historical homes in the Old Village and Historic Business Districts. Continuation and completion of the surveying work is of significant importance to the Chatham Historical Commission; and this article received their unanimous support.*

**Community Preservation Committee Recommendation:** Approve 7-0-0  
**Board of Selectmen Recommendation:** Approve 4-1-0  
**Finance Committee Recommendation:** Approve 6-0-0

**VOTE:** Voice. So voted unanimously.

#### **Article 21 – Community Preservation – Affordable Housing Trust Fund**

To see if the Town will vote to raise and appropriate and/or transfer from available Community Preservation funds a sum of money it determines necessary to fund the Affordable Housing Trust Fund, or take any other action in relation thereto.

(Community Preservation Committee)

**Motion:** John Kaar, Community Preservation Committee, moved that the Town vote to appropriate the sum of \$300,000 with \$100,000 from Community Housing Reserves and \$200,000 from FY2015 Community Preservation Fund Revenues to transfer to the Affordable Housing Trust Fund.

**Explanation:** *The Affordable Housing Trust Fund (AHTF) was created by Town meeting in 2006. The AHTF is administered by the Board of Selectmen and two other appointed trustees, and is governed by the "Guidelines for the Disbursement of Funds in the AHTF". This request would replenish the AHTF with a balance that allows the Town to respond to opportunities in the housing market in a time-sensitive and efficient manner, not having to wait for a future Town Meeting for approval. The current balance in the AHTF is \$95,000; approval of this article would raise the balance to \$395,000 (a more realistic figure if a property were to become available for purchase).*

**Community Preservation Committee Recommendation:** Approve 7-0-0  
**Board of Selectmen Recommendation:** Approve 4-1-0  
**Finance Committee Recommendation:** Approve 6-0-0

**VOTE:** Voice. "So voted by a very substantial majority," declared the Moderator.

#### **Article 22 – Community Preservation – Golf Tee Access**

To see if the Town will vote to raise and appropriate and/or transfer from available Preservation funds a sum of money it determines necessary to complete a new access/egress from the 7th and 9th tees at the Town owned Chatham Seaside Links Golf Course, or take any other action in relation thereto.

(Community Preservation Committee)

**Motion:** Bob Lear, Community Preservation Committee, moved that the Town vote to appropriate the sum of \$36,000 from FY2015 Community Preservation Fund Revenues in order to complete a new access/egress from the 7th and 9th tees at the Chatham Seaside Links Golf Course.

**Explanation:** *The current access and egress from the 7th and 9th tees is over a very rutted surface that requires constant maintenance and can be unsafe at times due to erosion. The funds will be used to slightly expand the tee and create a more stable and permanent access to the tees for pedestrians, golf carts, and handicapped individuals. This will also correct the erosion situation that runs into the adjacent pond at the course. This project was previously approved (May 2006) but not completed due to restrictions in the Community Preservation Act. The 2012 revised CPA legislation/language allows for completion of this project.*

**Community Preservation Committee Recommendation:** Approve 7-0-0  
**Board of Selectmen Recommendation:** Approve 5-0-0  
**Finance Committee Recommendation:** Approve 4-2-0

**VOTE:** Voice. "So voted by a very substantial majority," declared the Moderator.

#### **Article 23 – Community Preservation – South Chatham Village Hall**

To see if the Town will vote to raise and appropriate and/or transfer from available Community Preservation funds a sum of money it determines necessary to fund completion of the restoration of the South Chatham Village Hall by installation of underground electric/utility service, or take any other action in relation thereto.

**Motion:** John Kaar, Community Preservation Committee, moved that the Town vote to appropriate the sum of \$7,000 from FY2015 Community Preservation Fund revenues to fund completion of the restoration of the South Chatham Village Hall by installation of underground electric/utility service.

**Explanation:** *The Village Hall Family Circle is requesting funds for installation of underground electric service that would restore the Hall to its historic appearance. Last year funds were awarded to restore other historic aspects of the building, but the electric restoration was not included as the CPC did not deem this work was historic preservation. Since that time, photographs dated 1947 were located showing the building unfettered*

by overhead wires. To further support the historic nature of the underground wires, old electric conduits were discovered during the construction of the ADA accessible ramp. This funding would bring the building back to its 1947 appearance.

**Community Preservation Committee Recommendation:** Approve 5-2-0  
**Board of Selectmen Recommendation:** Approve 3-2-0  
**Finance Committee Recommendation:** Approve 6-0-0

**VOTE: Voice.** "So voted by a very substantial majority," declared the Moderator.

### Article 24 – Community Preservation – Marconi Trail Signs

To see if the Town will vote to raise and appropriate and/or transfer from available Community Preservation funds a sum of money it determines necessary to fund signs for the Marconi Walking Trail, or take any other action in relation thereto.

(Community Preservation Committee)

**Motion: Ira Seldin, Community Preservation Committee, moved that the Town vote to appropriate \$3,600 from FY2015 Community Preservation Fund Revenues for the Chatham Marconi Center Walking Trail signs.**

**Explanation:** A trail at the Marconi Wireless/RCA Receiving Station begins behind the operations building and extends up the hill approximately 640 feet and rises about 55 feet. The majority of the expense and effort for the construction of this trail were contributed as part of Elijah Eldredge's Eagle Scout project, who completed the trail with assistance from other scouts. To complete, compliment and encourage the use of this trail, the CMMC would like to install signs that provide information about the Marconi site, including the Antenna locations to which the trail leads. This is presented as a recreation project; however, there is an historical aspect of providing signage along the trail. The signs will be similar to the historic signs located around town installed as part of the 300th anniversary.

**Community Preservation Committee Recommendation:** Approve 6-0-1  
**Board of Selectmen Recommendation:** Approve 4-1-0  
**Finance Committee Recommendation:** Approve 5-0-1

**VOTE: Voice.** So voted unanimously.

At this point in the evening, there was a Motion to recess the Annual Town Meeting

until the conclusion of the Special Town Meeting.

**VOTE: Voice.** So voted unanimously.

## Special Town Meeting May 12, 2014

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to NOTIFY and WARN the INHABITANTS OF THE TOWN OF CHATHAM, qualified to vote in elections and Town affairs, to meet in the gymnasium of the Chatham High School on Crowell Road in said Chatham on the 12th day of May, 2014 at 7:30 o'clock in the evening, then and there to act on any business that may legally come before said meeting.

On behalf of Town Clerk Julie Smith, the Moderator read the Constables Return of Service: Barnstable, ss. "Pursuant to the written WARRANT, I have notified and warned the inhabitants of the Town of Chatham by posting attested copies of the same in each of the Post Offices of said Town at least fourteen days before May 12, 2014 on April 24, 2014. Benjamin J. Nickerson, Constable."

Resolution presented by Selectman Timothy Roper: Resolved that the Town vote to adopt the following rules of procedure for the Special Town Meeting of May 12, 2014.

- A) The Moderator shall have the option of reading each Article in the Warrant verbatim or summarizing the subject matter therein in general terms, at his discretion.
- B) Upon an Article having been disposed of by vote, the Moderator shall entertain a motion to reconsider said Article or to accept a Resolution pertaining to said Article only during the same session during which said vote was acted upon.
- C) A motion to move the previous question shall require a two-thirds vote and may not be debated.
- D) The Moderator shall not accept a motion to move the previous question by any person discussing the Article until after an intervening speaker has discussed the Article.
- E) A non-voter may request the privilege of addressing the meeting on a motion made under any Article or Resolution offered the request to be granted by the Moderator unless there is an objection by a voter. Upon objection, the Moderator shall poll the meeting by voice or count, at his discretion, and a majority

vote in favor shall entitle said non-voter to address the meeting. However, the Moderator may grant the privilege of the floor to any non-resident Town Department Head without necessity of a vote.

- F) The Moderator shall not entertain the question of the presence of a quorum at any point at which a motion to move the previous question has already been voted.
- G) Speakers addressing the meeting shall be limited to five (5) minutes within which to present their remarks. The Moderator will not recognize anyone who has previously spoken on the Article until all persons wishing to address the meeting have had an opportunity to speak. The Moderator may exercise reasonable discretion in enforcement of this rule.

The foregoing rules are not intended to alter or change the traditional conduct of the Town Meetings in Chatham except as specifically stated above.

**VOTE: Voice.** So voted unanimously.

### ARTICLE 1. RESOLUTION ON MONOMOY NATIONAL WILDLIFE REFUGE DRAFT COMPREHENSIVE CONSERVATION PLAN/ENVIRONMENTAL IMPACT STATEMENT

Jamie Bassett, member of the Shellfish Advisory Committee, moved to see if the town will adopt the following Resolution:

WHEREAS, Native Americans, Residents and Visitors of Chatham have a multi-generational history of shellfishing, fin fishing, and recreation on the upland, intertidal, submerged lands, and open water areas on and around South Beach and Monomoy; and

WHEREAS, Residents and Visitors of Chatham have been using South Beach and the submerged lands and open water areas within the Monomoy Refuge boundary for decades since its designation as a Refuge for shellfishing, fin fishing, and recreation; and

WHEREAS, the Town of Chatham has actively managed South Beach and the submerged lands and open water areas within the Refuge boundary for all users;

NOW THEREFORE,  
BE IT RESOLVED, that the Residents of Chatham, in an effort to preserve the historic and traditional activities of shellfishing, fin fishing, and recreation on South Beach and on or in the submerged lands and open water areas of the Monomoy Refuge, OPPOSE the Federal annexation

of 717± acres of South Beach and expansion of U.S. Fish and Wildlife Service management oversight to submerged lands and open water areas, and activities taking place in those areas, within the Refuge boundary.

Or take any other action in relation thereto. (Board of Selectmen)

**Board of Selectmen Recommendation:**  
From Town Meeting Floor  
**Finance Committee Recommendation:**  
Approve 8-0-0

**VOTE: Voice.** Clearly a very substantial majority, declared the Moderator. After a request for a hand count:

**VOTE:**  
Yes: 401  
No: 16

“The motion carries,” declared the Moderator.

At this point, Motion was made to adjourn the Special Town Meeting and reconvene the Annual Town Meeting.

**VOTE: Voice.** So voted unanimously.

## Annual Town Meeting May 12, 2014

### Article 25 – Community Preservation – Railroad Caboose

To see if the Town will vote to raise and appropriate and/or transfer from available Community Preservation funds a sum of money it determines necessary to fund rehabilitation of a certain 20th century Railroad Caboose maintained by the Chatham Railroad Museum Group, or take any other action in relation thereto.

(Community Preservation Committee)

**Motion: Victor DiCristina, Community Preservation Committee,** moved that the Town vote to appropriate \$128,870 from FY2015 Community Preservation Fund Revenues for rehabilitation and preservation of the Railroad Caboose.

**Explanation:** *The Chatham Railroad Museum Group (“Group”) routinely monitors the condition of all elements of the museum, including its exhibits and appurtenances. The Group has successfully restored the museum building, and has identified the next major critical project as the preservation of the early 20th Century Caboose railroad car. The Railroad museum building and the caboose are listed on the National Register of Historic Places. The Caboose was set on the site in*

*1963, and while the Group has been able to maintain the wooden superstructure of the caboose, the 103 year-old undercarriage is in need of restoration and preservation measures to maintain its structural integrity and historical relationship with the museum.*

**Community Preservation Committee Recommendation:** Approve 4-3-0  
**Board of Selectmen Recommendation:** Disapprove 2-3-0  
**Finance Committee Recommendation:** Approve 5-1-0

**VOTE: Voice.** “So voted by a very substantial majority,” declared the Moderator.

### Article 26 – Community Preservation – Veteran’s Field Lights

To see if the Town will vote to raise and appropriate and/or transfer from available Community Preservation funds a sum of money it determines necessary to fund the replacement/installation of new lights at Veteran’s Field, or take any other action in relation thereto.

(Community Preservation Committee)

**Motion: Ira Seldin, Community Preservation Committee,** moved that the Town vote to appropriate \$334,000 from FY2015 Community Preservation Fund Balance for replacement/installation of new lights at Veteran’s Field.

**Explanation:** *The replacement of the poles and lights will vastly improve safety on the field and spectator enjoyment. The new lights will meet the illumination requirements of the Cape Cod Baseball League. They are highly efficient and provide for less ‘light pollution’ as they are better directed at the area necessary to light providing for lower operating and maintenance costs. Veteran’s Field is used extensively in the summer by the Cape Cod Baseball League, Senior and Junior Babe Ruth Teams, Adult Baseball League, as well as the Monomoy Regional School District (soccer and baseball teams). The Chatham Athletic Association, Inc. (CAA) has requested CPC funds to supplement the \$111,000 that the CAA will contribute to the project.*

**Community Preservation Committee Recommendation:** Approve 7-0-0  
**Board of Selectmen Recommendation:** Approve 5-0-0  
**Finance Committee Recommendation:** Approve 5-0-1

**VOTE: Voice.** “So voted by a very substantial majority,” declared the Moderator.

### Article 27 – Community Preservation – Oyster Propagation Program

To see if the Town will vote to raise and appropriate and/or transfer from available Community Preservation funds a sum of money it determines necessary to fund Oyster Propagation Program so as to promote recreational oystering, or take any other action in relation thereto.

(Community Preservation Committee)

**Motion: Bob Dubis, Community Preservation Committee,** moved that the Town vote to appropriate the sum of \$65,000 from FY2015 Community Preservation Fund revenues to fund the Oyster Propagation program.

**Explanation:** *The recreational opportunity provided to approximately 3,000 resident and non-resident shellfish permit holders alike to experience Chatham’s unique coastal beauty is the most tangible and visible benefit for funding this program. Recreational shell fishing provides a healthy outdoor activity both young and old can enjoy with the added benefit of taking home a healthy food source. The funds requested under this article will provide for oyster seed, gear to grow oysters and the purchase of ‘remote sets’. While this request is strictly recreational in scope, historically much of Chatham’s estuaries were extensive oyster beds, overharvested over 100 years ago. The propagation of oysters may not be capable of restoring oyster beds to historic levels, but may add balance to our local ecosystems.*

**Community Preservation Committee Recommendation:** Approve 7-0-0  
**Board of Selectmen Recommendation:** Approve 5-0-0  
**Finance Committee Recommendation:** Approve 6-0-0

**VOTE: Voice.** So voted unanimously.

### Article 28 - Conservation Restriction – 0 Depot Road (Town-owned “Grange” Property)

To see if the Town will vote to authorize the Board of Selectmen to convey and grant a conservation restriction, in accordance with Massachusetts General Laws Chapter 184, Sections 31, 32, and 33, for the vacant land known as the “Grange” property, more particularly described as assessors’ parcel 14E-0-52-0-E, which is described in the deed recorded in Book 1371, Page 712 of the Registry of Deeds of the County of Barnstable, and which is shown on the plan recorded in Plan Book 213, Page 13, F2, of that Registry, said restriction to allow for limited passive

recreation or to take any other action relative thereto. (Board of Selectmen)

**Motion: Selectman Sean Summers moved that the Town vote to authorize the Board of Selectmen to convey and grant a conservation restriction, in accordance with Massachusetts General Laws Chapter 184, Sections 31, 32, and 33, for the vacant land that bears the assessors' property identification number 14E-0-52-0-E, which is described in the deed recorded in Book 1371, Page 712 of the Registry of Deeds of the County of Barnstable, and which is shown on the plan recorded in Plan Book 213, Page 13, F2, of that Registry, said restriction to allow for limited passive recreation.**

**Explanation:** Article 51 of the 1967 Annual Town Meeting voted to purchase the so called "Grange" property – 30,000 square feet adjoining the northwesterly corner of Veterans Field on Depot Road with specified uses of recreational or other municipal purposes. Action on this article will provide for a conservation restriction for conservation and passive recreation and the accompanying procurement process.

**Board of Selectmen Recommendation:**  
Approve 3-1-0

**Finance Committee Recommendation:**  
Approve 4-3-1

**VOTE: Voice.** "I'm quite certain there's not a 2/3rds majority in favor, I will take a count if you'd like me to. No request for a count, I declare that the No's have it, Article 28 is not passed," declared the Moderator.

### **Article 29 – Town of Chatham Rules and Regulations of the Sewer Department; Grease Traps**

To see if the Town will vote to amend the "Town of Chatham Rules and Regulations of the Sewer Department" adopted under Article 57 of the March 15, 1972 Annual Town Meeting and revised under Article 33 of the May 11, 2004, Annual Town Meeting, Article 21 of the May 9, 2005, Annual Town Meeting, Article 35 of the May 12, 2008, Annual Town Meeting, Article 9 of the August 27, 2012 Special Town Meeting, and Article 3 of the October 7, 2013 Special town Meeting.

(A line through words indicates deletion "word". Words in underlined, bold, italics indicate additions.)

Note – only those Articles/Sections of the Regulations being revised are shown.

### **ARTICLE VI USE OF THE PUBLIC SEWER**

Section 7. Grease, oil, and sand interceptors shall be provided when, in the opinion of the Director they are necessary for the proper handling of liquid wastes containing grease in excessive amounts, or any flammable wastes, sand, or other harmful ingredients; Except such interceptors shall not be required for private living quarters or dwelling units. All interceptors shall be of the type and capacity approved by the Director, and shall be located as to be readily and easily accessible for cleaning and inspection. MDC Grease Interceptors shall be installed in the building sewer serving restaurants or hotels, boarding houses that prepare and serve food or business of a similar nature. Maintenance, operation, and repair of all installed interceptors shall be at the expense of the owner and subject to the inspection by the Director or his authorized representative.

1. Grease traps shall be inspected monthly, for the months in use, by a duly appointed representative of the Town and shall be cleaned by a licensed septage hauler whenever the level of grease is 25% of the effective depth of the trap or at least every three months whichever is sooner. Facility owners/operators shall be responsible for notifying the Water & Sewer Department of extended periods of time (one (1) month or more) when the grease trap is not in use (i.e. the facility will be closed) to avoid being inspected and billed for those months.

2. Following pumping of a grease trap the grease trap shall be filled with treated water from the WPCF to a point above the discharge pipe.

(Remainder of Section 7. remains as previously adopted)

Or take any other action in relation thereof.  
(Board of Selectmen as Water and Sewer Commissioners)

**Motion: Selectman Florence Seldin moved that the Town vote to amend the "Town of Chatham Rules and Regulations of the Sewer Department" adopted under Article 57 of the March 15, 1972 Annual Town Meeting and subsequently amended in 2004, 2005, 2008, 2012, and 2013 as printed in the Warrant.**

**Explanation:** *This article is intended to update Section 7 of the Town of Chatham Rules and Regulations of the Sewer Department.*

*The Rules and Regulations of the Sewer Department (Article VI, Use of Public Sewers, Section 7.) requires the following:*

*"MDC Grease Interceptors shall be installed in the building sewer serving restaurants or hotels, boarding houses that prepare and serve food or business of a similar nature." For many years the town has inspected grease traps connected to the sewer following requirements found in the State Sanitary Code for grease traps connected to septic systems (Title 5 (310 CMR 15.351(2)) as an unwritten policy for the purpose of protecting the sewer collection system. Given that the town has been undertaking this practice for many years and it has served to minimize the impact of grease on the collection system it should be included in the Sewer Regulations as expansion of the collection system occurs.*

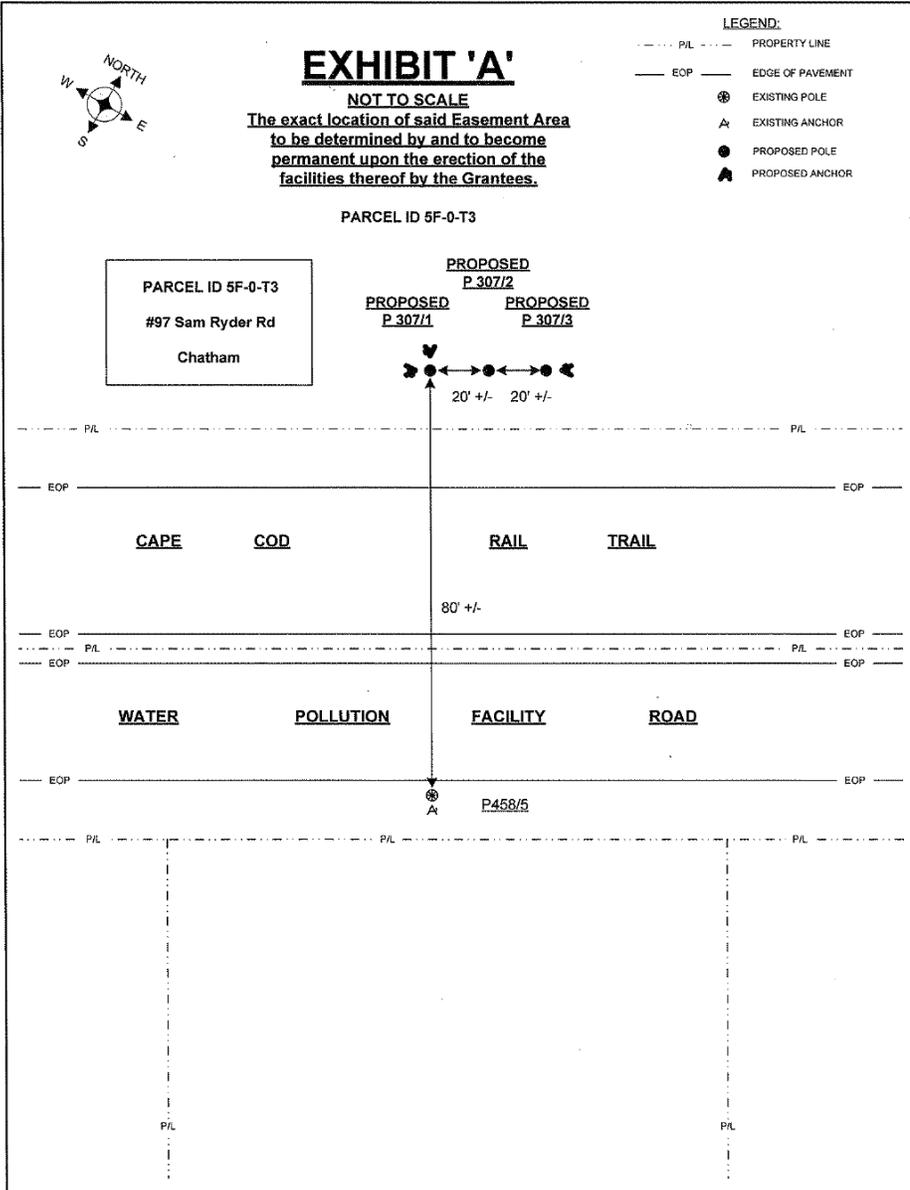
*For a long time we have asked haulers to refill recently pumped grease traps with treated water as a best management practice. This helps to ensure that any newly discharged grease has time to cool and separate adequately. If this practice is followed routinely we would see less grease escaping through the interceptors and finding its way into the sewer lines.*

**Board of Selectmen Recommendation:**  
Approve 4-0-0  
**Finance Committee Recommendation:**  
Approve 7-0-0

**VOTE: Voice.** So voted unanimously.

### **Article 30 – Transfer Station Land Easement to Verizon/NSTAR**

To see if the Town will vote to authorize the Board of Selectmen to grant, to Verizon New England Inc., 125 High Street, Oliver Tower, Floor 7, Boston, MA 02110 and NSTAR Electric Company, 800 Boylston Street, Boston, MA 02119, together with their respective successors and assigns, as tenants in common with quitclaim covenants (herein called the "Grantees"), the exclusive and perpetual right and easement to, access, erect, construct, operate, maintain, connect, extend, replace and remove poles 307/1, 307/2 and 307/3 which may be erected at different times with the necessary conduits, cables, wires, anchors, guys, supports and fixtures appurtenant thereto for the transmission and/or distribution of electricity and the transmission and/or distribution of telecommunications upon, over and across land as now laid out and shown on Chatham Assessors plans as Parcel 5F-0-T3, on land located at 97 Sam Ryder Road, in an area to be fifteen feet (15') in width, and which is approximately shown on a sketch labeled Exhibit A, and to authorize the Board of Selectmen to do all things necessary to carry out the provisions of this article. (Board of Selectmen)



Chatham - Water Pollution Facility Rd - P458-5 - Sam Ryder Rd - P307-1, -2, -3 - #97 - 4A0T9SB - License-Easement.vsd

**Motion:** Timothy Roper, Chairman, Board of Selectmen, moved that the Town vote to authorize the Board of Selectmen to grant, to Verizon New England Inc., 125 High Street, Oliver Tower, Floor 7, Boston, MA 02110 and NSTAR Electric Company, 800 Boylston Street, Boston, MA 02119, together with their respective successors and assigns, as tenants in common with quitclaim covenants (herein called the "Grantees"), the exclusive and perpetual right and easement to, access, erect, construct, operate, maintain, connect, extend, replace and remove poles 307/1, 307/2 and 307/3 which may be erected at different times with the necessary conduits, cables, wires, anchors, guys, supports and fixtures appurtenant thereto for the transmission and/or distribution of electricity and the transmission and/or distribution of

telecommunications upon, over and across land as now laid out and shown on Chatham Assessors plans as Parcel 5F-0-T3, on land located at 97 Sam Ryder Road, in an area to be fifteen feet (15') in width, and which is approximately shown on a sketch labeled Exhibit A, and to authorize the Board of Selectmen to do all things necessary to carry out the provisions of this article.

**Explanation:** While Selectmen have the authority to grant permission for utilities to install and maintain utility poles and lines over public ways, the installation of utility poles on any other property requires an easement approved by Town Meeting. These poles would be placed on Town land at the Transfer Station and are necessary to service the photovoltaic array installation on the

capped landfill portion of the Transfer Station property.

**Board of Selectmen Recommendation:**  
Approve 4-0-0

**Finance Committee Recommendation:**  
Approve 8-0-0

**VOTE:** Voice. "In my opinion, that is more than the requisite 2/3rds majority," declared the Moderator. After a request for a hand count from the voters:

**VOTE:**  
Yes: 225  
No: 118

"The Article did not get a 2/3rds vote, the Article is lost," declared the Moderator.

**Article 31 – Town Road Acceptance/ Taking – Old Queen Anne Road**

To see if the Town will vote to accept Old Queen Anne Road as a Town way laid out by the Board of Selectman according to plans and descriptions now on file in the Town Clerk's office, and to authorize the Board of Selectmen to accept deeds or take, by eminent domain, all necessary interests in real estate as shown on said plans, with no purchase price or land damages to be paid by the Town in accordance with Chapters 80 and 83 of the Massachusetts General Laws and Chapter 240 of the Town of Chatham General Bylaws, or to take any other action relation thereto. (Board of Selectman)

**Motion:** Selectman Leonard Sussman moved that the Town vote to accept Old Queen Anne Road as a Town way as laid out by the Board of Selectman according to plans and descriptions now on file in the Town Clerk's office, and to authorize the Board of Selectmen to accept deeds or take, by eminent domain, all necessary interests in real estate as shown on said plans, with no purchase price or land damages to be paid by the Town in accordance with Chapters 80 and 83 of the Massachusetts General Laws and Chapter 240 of the Town of Chatham General Bylaws, or to take any other action relation thereto.

**Explanation:** Old Queen Anne Road is a main roadway that connects several areas of Chatham. Old Queen Anne Road has been maintained as a Town Road for a number of years. The portion of Old Queen Anne Road from Main Street to Stepping Stones Road has not been properly accepted by Town Meeting, as other sections of Old Queen Anne Road have been. This article would properly accept the portion of Old Queen Anne Road from Main Street to Stepping

Stones Road as a Town way. Accepting this road as a Town way will also allow the Town to include this roadway on the Massachusetts Department of Transportation Chapter 90 (state aid) funding list. This will allow the Town to receive additional state Chapter 90 funds in the future.

**Board of Selectman Recommendation:**  
Approve 4-0-0  
**Finance Committee Recommendation:**  
Approve 7-1-0

**VOTE: Voice. So voted unanimously.**

### **Article 32 - Conveyance of Parcel; Honeysuckle Lane**

To see if the Town will vote to authorize the Board of Selectmen to convey and transfer interests in Lot H-5A located at 0 Honeysuckle Lane, identified as Assessors' 13B-16-H5A, and as more particularly described as Lot 5A on a certain plan of land entitled Plan Showing Subdivision of Land in Chatham, Mass. Made For Parker E. Harris and Winifred C. Harris, Scale 1" = 60' December 4, 1968 Nickerson & Berger Engineers, Eastham & Chatham, Mass., a copy of which is on file with the Town Clerk's office, the use of said property to be restricted for Conservation purposes, and to authorize the Selectmen and Town Manager to negotiate and execute any and all documents to effectuate this conveyance. (Board of Selectmen)

**Motion: Selectman Jeffrey Dykens moved that the Town authorize the Board of Selectmen to convey and transfer interests in Lot H-5A located at 0 Honeysuckle Lane, identified as Assessors' 13B-16-H5A, and as more particularly described as Lot 5A on a certain plan of land entitled Plan Showing Subdivision of Land in Chatham, Mass. Made For Parker E. Harris and Winifred C. Harris, Scale 1" = 60' December 4, 1968 Nickerson & Berger Engineers, Eastham & Chatham, Mass., a copy of which is on file with the Town Clerk's office, the use of said property to be restricted for Conservation purposes, and authorize the Selectmen and Town Manager to negotiate and execute any and all documents to effectuate this conveyance.**

**Explanation:** Phase IA of the town's Comprehensive Wastewater Management Plan (CWMP), begun in early 2010, includes the upgrade and expansion of the wastewater treatment facility and the expansion of the collection system (sewers). This first phase of implementation of the CWMP was completed in spring 2012.

As part of the collection system expansion

the town designed and constructed 5 wastewater pump stations. The siting of wastewater pump stations is a complex process that takes into account wastewater engineering, topography, ability to serve the maximum number of users, and land ownership/availability. In general, pump stations are located on public property, within publically-owned road rights-of-way, on land purchased for the purpose, or within easements obtained from private property owners. The pump stations necessary for Phase IA tended to be larger in size as they will ultimately serve multiple, large residential neighborhoods, this made their siting more complicated. In Phase IA, the town was able to locate one pump station on town owned property; one on private land for which an easement was gifted; and two on private land for which payment was made for easements.

*The fifth, Huckleberry Lane Pump Station, is located between Route 28 and the bike path just south of the wastewater treatment facility. This pump station is the largest of the five and will ultimately serve the West Chatham, South Chatham, and a portion of the Route 137 area. Huckleberry Lane is a "paper road" with the Town owning the road layout and the parcel to the west and the Chatham Conservation Foundation (a private land trust) owning the parcel to the east. The properties had been purchased by the respective owners for conservation purposes.*

*The town purchased the parcel to the west, and the road layout, with Land Bank funds which prevents the future installation of any "structures" on the property. So while the town was able to install underground utilities (sewer infrastructure, water, gas, electric, and an access drive) on town-owned property it was not able to construct the above-ground pump station building.*

*In 2009, during the Phase IA design process, the town approached the Conservation Foundation about the possibility of siting the pump station building on their easterly parcel. The Foundation, having worked cooperatively with the town on previous land purchases, agreed to negotiate an easement for the pump station.*

*In recognition of the assistance of the Conservation Foundation, it has been determined that a similarly situated parcel of land would conveyed for conservation purposes. This is in keeping with the Foundation's mission. Following review of potential parcels, lot 5A on Honeysuckle Lane was identified. Lot 5A was taken by the town in 2000 for tax purposes, is adjacent to or contiguous with existing Foundation land holdings to the north, south, east and west, and had been determined to be unbuildable. It would therefore serve several*

goals if it were conveyed for conservation purposes. There would be no tax impacts as the property is town-owned and thus not taxed.

For a variety of reasons the conveyance of the Honeysuckle Lane property has not occurred to date. This article is intended to effectuate the conveyance.

**Board of Selectmen Recommendation:**  
Approve 4-0-0  
**Finance Committee Recommendation:**  
Approve 7-0-1

**VOTE: Voice. So voted unanimously.**

### **Article 33 – Fish Pier Parking Lot/ Easement Acquisition**

To see if the Town will vote to authorize the Board of Selectmen to acquire through donation, purchase or eminent domain, or otherwise acquire, permanent easements in portions of lots located at 390 and 400 Shore Road, identified as Assessors' parcels 16F-21-E9 and 16F-20-E10, and as more particularly described as "LOT A" containing an area of 10,566 square feet, on a certain plan of land entitled "Chatham Bars Inn", dated January 6, 2011, a copy of which is on file with the Town Clerk's office, said property to be used for parking and other purposes related to the so-called Fish Pier, and further to appropriate, by borrowing, transfer or otherwise, a sufficient sum of funds to accomplish the same, and to authorize the Selectmen and Town Manager to negotiate and execute any and all documents to effectuate this donation, purchase and/or taking, or to take any other action relation thereto.

(Board of Selectmen)

**Motion: Selectman Sean Summers moved that the Town vote to authorize the Board of Selectmen to acquire through donation, purchase or eminent domain, or otherwise acquire, permanent easements in portions of lots located at 390 and 400 Shore Road, identified as Assessors' parcels 16F-21-E9 and 16F-20-E10, and as more particularly described as "LOT A" containing an area of 10,566 square feet, on a certain plan of land entitled "Chatham Bars Inn", dated January 6, 2011, a copy of which is on file with the Town Clerk's Office, said property to be used for parking and other purposes related to the so-called Fish Pier, and further to appropriate, by transfer from Free Cash, a sum of \$100,000 to accomplish the same, and to authorize the Selectmen and Town Manager to negotiate and execute any and all documents to effectuate this donation, purchase and/or taking.**

**Explanation:** The Fish pier parking lot serves a vital purpose for the Town's fishing industry. Since 1999, the Town and CBI have been parties to a series of memorandums of understandings (MOU) for the Town's use of CBI's portion of land that comprises the Fish Pier parking lot. The most recent MOU expires on June 1, 2014. While the parties have worked cooperatively under the MOU, the Town would like to attain more permanence for the use of the parking lot. Furthermore, the Town would like to secure a mild expansion of the parking lot to serve increased demand. The Town can accomplish this by obtaining rights to the portion of the parking lot presently owned by CBI. Therefore, by this article, the Town will obtain an easement over the slightly larger parcel (parking area plus expansion) that is depicted on the plan that is described in the article. CBI will retain the actual ownership of the parcel, but the Town, by obtaining a permanent easement, will have permanent use of the lower parking lot.

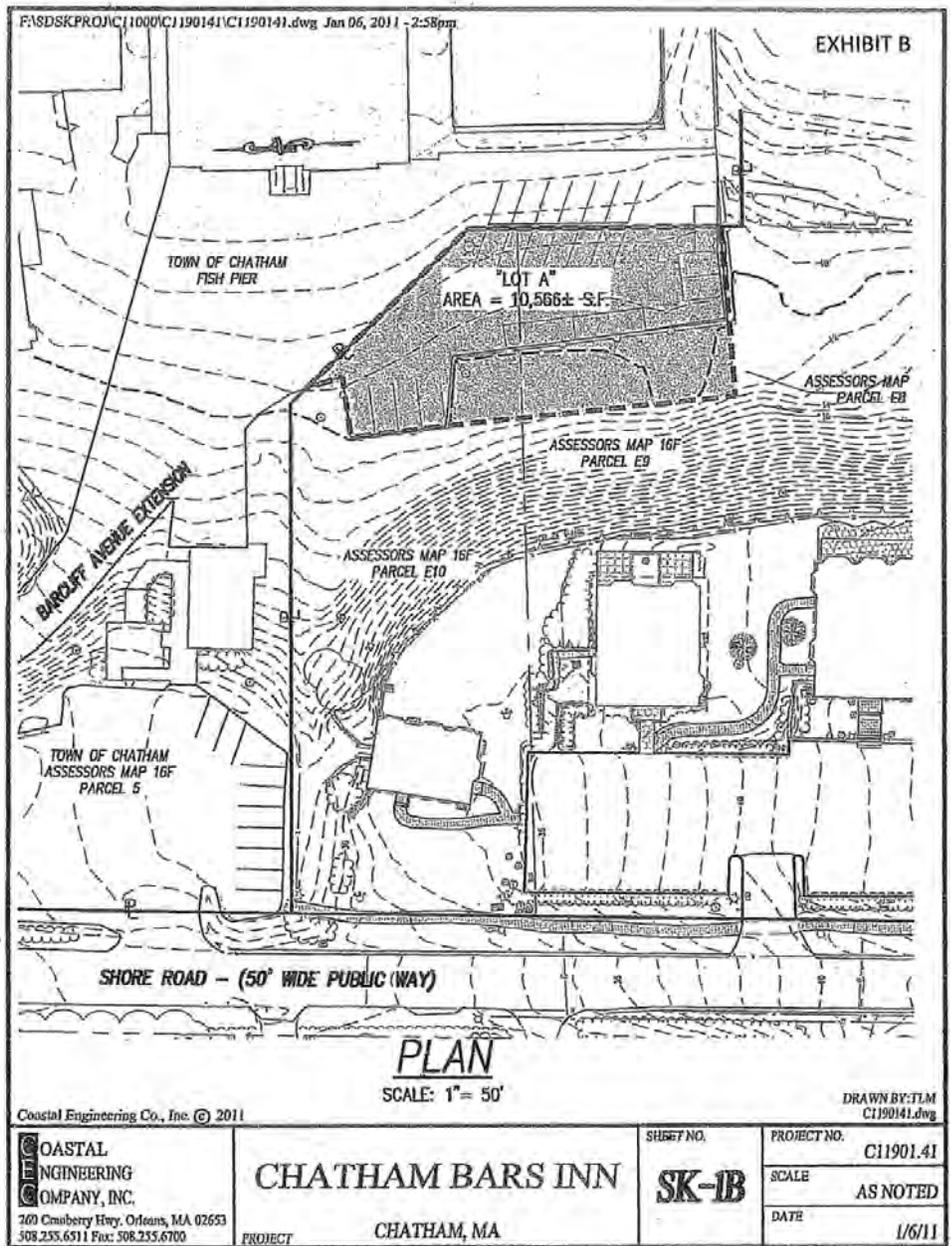
**Board of Selectmen Recommendation:**  
**Approve 4-0-0**  
**Finance Committee Recommendation:**  
**Approve 7-0-0**

**VOTE: Voice.** The Moderator stated, "So voted by a virtually unanimous vote, I declare it to be a 2/3rds vote."

**Article 34 – Waterfront Land Acquisition**

To see if the Town will vote to authorize the Board of Selectmen to acquire through donation, purchase or eminent domain, or otherwise acquire, fee simple interests in a parcel of land located at 90 Bridge Street, identified by Assessors' map 14A/2/11, encompassing the entire parcel conveyed to and owned by the J.R. Fennell Realty Trust as more particularly described in a deed recorded with the Land Court of the Barnstable County Registry of Deeds in Book 1049, page 93 and as further described on a certain plan of land entitled *Waterfront Parcel Acquisition, 90 Bridge Street*, a copy of which is on file with the Town Clerk's office, said property to be used for general municipal and public uses, water dependent uses and other purposes, and further to appropriate, by borrowing, transfer or otherwise, a sufficient sum of funds to accomplish the same, and to authorize the Selectmen and Town Manager to negotiate and execute any and all documents to effectuate this donation, purchase and/or taking, or to take any other action relation thereto.

(Board of Selectmen)



**Motion:** Selectman Jeffrey Dykens moved that the Town vote to transfer and appropriate \$815,000 from Free Cash for the acquisition by purchase, a parcel of land located at 90 Bridge Street, Chatham, Massachusetts as identified as Assessors' parcel 14A-2-11, encompassing the entire parcel conveyed to and owned by the J.R. Fennell Realty Trust, as more fully described in a recorded deed with the Land Court of the Barnstable County Registry of Deeds in Book 1049, page 93 and as further described on a certain plan of land entitled *Waterfront Parcel Acquisition, 90 Bridge Street*, a copy of which is on file with the Town Clerk's Office, said property to be used for municipal and public, water dependent uses and other purposes, and to authorize the Selectmen and Town

**Manager to negotiate and execute any and all documents to effectuate this, purchase.**

**Explanation:** Opportunities for the Town to acquire waterfront property are extremely limited. The property in question is located at the southwestern end of the Mitchell River Bridge (see attached map). The property contains usable upland and approximately 200 feet of licensed waterfront on Stage Harbor/ Mitchell River.

Public uses of the site will be investigated to possibly include, among other uses, public parking, shore/water access, a handicapped accessible fishing/viewing platform, and as a possible site to relocate/reconstruct the town's shellfish upwelling facility. The US Coast Guard (USCG) has discussed with the Town the possibility of identifying a location for a long-term lease for berthing of search

and rescue vessels stationed in Stage Harbor. A suitable berthing float for the USCG could be incorporated into future site development.

It is anticipated this location would qualify for various grant opportunities to substantially fund the construction and site development phases.

The Town has had an appraisal for the property. The property is currently under a purchase and sale agreement contingent on Town Meeting action on this article. Due to final preparations for this transaction, as of April 8, 2014, BOS and FinCom recommendations are not included in the Warrant.

**Board of Selectmen Recommendation:**  
Approve 3-1-0

**Finance Committee Recommendation:**  
Approve 5-3-0

**VOTE: Voice. "In my opinion it is a 2/3rds vote in favor." With no request for a show of cards or hand count, the Moderator declared a 2/3rds vote.**

### Article 35 - Zoning: Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) Changes

~~Strikethrough~~ indicates language proposed for deletion

Underline indicates language proposed for inclusion

***Bold Italicized Words*** are defined in the existing Bylaw

To see if the Town will vote to amend its Protective (Zoning) Bylaw, **Section II., Definitions, Subsection B.**, as follows:

45. "FLOOD HAZARD AREA" means the land in the flood plain subject to a one percent (1%) or greater chance of flooding in any given year. It includes those areas shown on the ~~Flood Insurance Rate maps (dated January 1998) prepared by the Federal Emergency Management Agency as Zones A, AO, AH, A1-A30, A99, V and V1-V30. Barnstable County Flood Insurance Rate Maps, prepared by the Federal Emergency Management Agency for the Town of Chatham dated July 16, 2014. (5/11/98-ATM) (ATM 5/12/14)~~

Also amend, **Section IV., Subsection A. Conservancy Districts, Paragraph 5. Location, sub-paragraph a.1.** as follows:

a. The Coastal Conservancy Districts shall consist of all the *submerged lands* along the coast of Town, and areas subject to flooding including:

1. Areas delineated as the 100-year flood plain (Zones A, AO, AH, A1-30, A99, V and

V1-30 on the Flood Insurance Rate Maps, prepared by the National Flood Insurance Program for the Town of Chatham dated June 20, 1998

(~~or as most recently amended.~~) (12/2/91-STM) (ATM 5/12/14)

Also amend, **Section IV., Subsection B. Flood Plain District, Paragraph 3. District Location** as follows:

#### 3. District Location

The Flood Plain District is herein established as an overlay district. The District includes all special flood hazard areas ~~designated on the Flood Insurance Rate Maps (FIRM) for the Town of Chatham dated June 20, 1998 (or as most recently amended) as Zones A, AE, AH, AO, A1-30, A99, V and V1-30.~~ These maps, as well as the accompanying Town of Chatham Flood Insurance Study are incorporated herein by reference and are on file with the Planning Board, Town Clerk and the Building Inspector within the Town of Chatham designated as Zone AE or VE on the Barnstable County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Barnstable County FIRM that are wholly or partially within the Town of Chatham are panel numbers 25001C0609J, 25001C0616J, 25001C0617J, 25001C0626J, 25001C0627J, 25001C0628J, 25001C0629J, 25001C0631J, 25001C0633J, 25001C0636J, 25001C0637J, 25001C0638J, 25001C0639J, 25001C0641J, 25001C0850J, and 25001C0875J dated July 16, 2014. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Barnstable County Flood Insurance Study (FIS) report dated July 16, 2014. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk, Planning Board, and Building Inspector

Also amend, **Section IV., Subsection B. Flood Plain District, Paragraph 4. Development Regulations, sub-paragraph d. and sub-paragraph g and insert sub-paragraph k.** as follows:

#### 4. Development Regulations

d. In unnumbered A zones, in the absence of ~~Federal Insurance Administration Federal Emergency Management Agency~~ base flood elevation data, the *base flood* elevations shall be determined by obtaining, reviewing and reasonably utilizing any existing *base flood* elevation data from federal, state or other sources.

g. In all *new construction* and *substantial improvements* within Zones ~~V1-30, VE and V~~ the space below the *lowest floor* must either be free of obstruction or constructed with non-supporting breakaway walls, open wood lattice-work, or insect screening intended to collapse under wind and water loads without causing collapse, displacement, or other structural damage to the elevated portion of the *building* or supporting foundation system. For the purposes of this section, a breakaway wall shall have a design safe loading resistance of not less than ten (10) and no more than twenty (20) pounds per square foot. Use of breakaway walls which exceed a design safe loading resistance of twenty (20) pounds per square foot (either by design or when so required by local or State codes) may be permitted only if a registered professional engineer or architect certifies that the designs proposed meet the following conditions:

k. In Zone AE, along watercourses that have not had a regulatory floodway designated, the best available Federal, State, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

This amendment shall not take effect until July 16, 2014 and shall not apply to a building permit or special use permit issued before July 16, 2014.

Or take any other action in relation thereto  
(Planning Board)

**Motion: Peter Cocolis, Chairman, Planning Board, moved that the Town vote to amend its Zoning Bylaw as printed in the Warrant for Article #35.**

**Explanation:** The Planning Board's sole objective with this article is to have the Town adopt the new flood maps into the local zoning bylaw as required by FEMA.

As a condition of continued eligibility in the National Flood Insurance Program (NFIP), FEMA requires that communities adopt the new Flood Insurance Rate Maps (FIRMs). This article satisfies FEMA's basic requirement for compliance with the NFIP by amending those portions of the zoning bylaw that are required to be consistent with the new flood maps.

This article also establishes an effective date of July 16, 2014 for this zoning amendment, consistent with the effective date of the new maps. This avoids the creation of a retro-active effective date of February 19th, which is the date of the first publication of the notice of the Planning Board's required public hearing.

Since the Board decided to limit its recommendation for a bylaw amendment to only what is required by FEMA, the Planning Board is not proposing – at this time - an amendment to the boundary of the Conservancy District. Rather, this article retains the current level of regulatory protection within the existing Conservancy District. As a result, this article will create two different regulatory boundaries related to the floodplain within the zoning bylaw:

- Flood Plain District Boundary – Delineated by 2014 Flood maps
- Conservancy District Boundary – Delineated by 1992/1998 flood maps

In summary, if passed, this article fulfills the Town's obligation to FEMA and ensures continued eligibility in the federal flood insurance program. In addition, adoption of this article ensures that the Town remains eligible for certain hazard mitigation grant funding and insurance.

**Board of Selectman Recommendation:**  
**Recommendation from**  
**Town Meeting Floor**  
**Finance Committee Recommendation:**  
**Approve 8-0-0**  
**Planning Board Recommendation:**  
**Approve 6-0-0**

**VOTE: Voice. The Moderator declared, "In my opinion 2/3rds have it," and after a request for a hand count:**

**VOTE:**  
**Yes: 274**  
**No: 52**

**"Article 35 is passed," declared the Moderator.**

**Voter Sara Whiteley made a Motion to take Article 46 out of order.**

**VOTE ON MOTION TO TAKE ARTICLE 46 OUT OF ORDER: Voice. The Moderator declared, clearly a majority have voted in favor. After a show of cards, the Moderator declared "a majority has voted; we will take Article 46 out of order:"**

#### **Article 46 – CITIZEN PETITION - Conservation: Chapter 272: Wetlands Protection**

~~Strikethrough~~ indicates language proposed for deletion

Underline indicates language proposed for inclusion

To see if the Town will vote to amend its Conservation Bylaw, *Section 272-2. Definitions*. [Amended 5-10-2004 ATM by Art. 15] as follows:

The following words, for the purpose of this chapter of these bylaws, shall, unless another meaning is clearly apparent for the way in which the word is used, have the following meanings:

**ADJACENT UPLAND RESOURCE AREA** – Means the land within 100 feet of any freshwater wetland, coastal wetland, marsh, wet meadow, bog, vernal pool or swamp, bank, beach, dune or flat, any lake, river pond, stream, estuary watercourse or the ocean, and subject to flooding or inundation by groundwater, surface water, tidal action or ~~land subject to coastal storm flowage~~ as articulated in § 272-3 of the bylaw. It shall also mean the land within 200 feet of a perennial stream or river. (5/12/14 ATM)

Also amend, **Section 272-3. Jurisdiction**. [Amended 5-10-2004 ATM by Art. 15] as follows:

Except as permitted by the Commission or as provided in this chapter, no person shall remove, fill, dredge, build upon, or alter the following resource areas:

- A. Upon or within 100 feet of any freshwater wetland, coastal wetland, marsh, wet meadow, vernal pool, bog or swamp;
- B. Upon or within 100 feet of any bank, beach, dune or flat;
- C. Any lake, river, pond, stream, estuary, watercourse, or the ocean;
- D. Within 100 feet of any lake, pond, stream, estuary, watercourse, or the ocean;
- E. Within 200 feet of any river;
- F. Any land under said waters;
- G. Upon or within 100 feet of any land subject to flooding by inundation by groundwater, surface water or tidal action;
- H. ~~Upon or within 100 feet of a~~ Any land subject to coastal storm flowage;
- I. Within the boundaries of any area of critical environmental concern. (5/12/14 ATM)

Or take any other action in relation thereto. (By Citizen Petition)

**Motion: Petitioner Sara Whiteley moved that the town vote to amend the Wetlands Protection Bylaw as written in the Warrant for Article 46.**

**Board of Selectmen Recommendation:**  
**Approve 5-0-0**  
**Finance Committee Recommendation:**  
**Approve 6-1-1**

**MOTION FOR INDEFINITE POSTPONEMENT: VOTE: Voice. The Moderator stated, "In my opinion, the No's have it." After a request for a show of cards, the Moderator declared "the No's have it."**

**After a request for a hand count:**

**VOTE ON MOTION FOR INDEFINITE POSTPONEMENT:**

**Yes: 144**  
**No: 181**

**"The vote is not indefinitely postponed," declared the Moderator.**

**VOTE ON MAIN MOTION AS WRITTEN IN THE WARRANT: Voice. "In my opinion, there is a majority in favor, declared the Moderator. Article 46 has passed."**

#### **Article 36 – CITIZEN PETITION - Release from membership from the Cape Cod Commission**

To see if the Town will vote to direct the Board of Selectmen to place the following question on the next election ballot: "Shall the Town of Chatham petition the General Court of the Commonwealth of Massachusetts asking that the Town of Chatham be released from membership in and removed from the authority of the Cape Cod Commission and the Cape Cod Commission Act?" or to take any action relative thereto.

(By Citizen Petition)

**Motion: Petitioner James "Buck" Upson moved that the Town will direct the Board of Selectmen to place the following question on the next election ballot: "Shall the Town of Chatham petition the General Court of the Commonwealth of Massachusetts asking that the Town of Chatham be released from membership in and removed from the authority of the Cape Cod Commission and the Cape Cod Commission Act?"**

**Explanation (as provided by Petitioner):**  
*It is contended that the Town of Chatham is overcharged for the services it receives from the Cape Cod Commission, and underrepresented relative to its membership and input into its governance and activities. Furthermore, the Cape Cod Commission has outlived its usefulness for which it was originally intended. Moreover, it wastefully duplicates the functions of numerous municipal departments, committees, boards and commissions like the planning department, conservation commission, and the building department, among others.*

**Board of Selectman Recommendation:**  
**Disapprove 1-3-0**  
**Finance Committee Recommendation:**  
**Approve 5-3**  
**VOTE: Voice. "The No's have it, the article is lost," declared the Moderator.**

**Article 37 – CITIZEN PETITION  
- Conservation Restriction: Ryder’s  
Cove**

To see if the Town will vote to retain for conservation and open space purposes that portion of the land shown on Assessors Map 11J, Parcel 6-6, being that portion of Lot 1 as shown on Land Court Plan 5445A situated on the north side of Orleans Road, and being shown as “Proposed Conservation Restriction Area” on the illustrated map attached hereto and incorporated herein by reference, and to authorize the Board of Selectmen to grant a perpetual Conservation Restriction, as authorized under M.G.L. Chapter 184, Sections 31-33, to be held by a land trust or qualified conservation organization such as, but not limited to, the Chatham Conservation Foundation, Inc., the uses of the aforementioned land being restricted to open space and passive recreation, specifically including the existing woodland walking trail and any extension thereof, and to take any other action in relation thereto. (By Citizen Petition)

**Motion: Petitioner Barbara Cotnam moved that the Town vote to retain for conservation and open space purposes and to grant a perpetual Conservation Restriction on the land described in this Article in the Warrant as shown on the sketch plan attached to the Warrant Article, the uses of said land to be restricted to open space and passive recreation specifically including the existing woodland trail and any extension thereof, as authorized under M.G.L. Chapter 184, Sections 31-33, said restriction to be held by a land trust or qualified conservation organization such as but not limited to the Chatham Conservation Foundation, Inc.; and to authorize and direct the Board of Selectmen to carry out the provisions of this Article.**

**Explanation (as provided by Petitioner):**  
The purpose and intent of this Article is to ensure that this historic and ecologically important area will be retained predominantly in its natural, open, scenic, and wooded condition for the benefit of current residents and visitors for generations to come. The Ryder’s Cove land to be conserved is part of the 1914 Marconi/RCA Wireless Receiving Station complex which is celebrating its 100th Anniversary this year. All the land was purchased in 1999 by a unanimous Town Meeting vote and it is listed on the National Register of Historic Places. The land to be conserved is part of our cultural heritage. It was used seasonally by the Monomoyicks, and it was also part of William Nickerson’s first purchase. The triangle of wooded open green space was used as a recreational area

both for the employees of the Marconi/RCA Marine Wireless Station and also by the U.S. Navy during World War II when they took control of the station complex.

*On the Sketch Plan in the Warrant, the area proposed for a conservation restriction begins fifteen (15) feet west of the buildings, parking lots and northern tower and it is the dark shaded area on the sketch plan and marked “Proposed Conservation Restriction Area”. The land is included in the Pleasant Bay Area of Critical Environmental Concern (A.C.E.C.), a State designation that gives it special recognition because of the quality, uniqueness and significance of its natural resources. It is part of the Pleasant Bay watershed containing wetlands and eelgrass beds located along the base of the bank which, at the approximate top of bank is twenty-eight feet elevation. It is heavily vegetated with trees and shrubs with root systems that bind the soil and are nature’s filtering system for Ryder’s Cove. The vegetation helps to stabilize the bank bordering Ryder’s Cove that could be further exposed to erosion that continues to destroy much of Chatham’s waterfront. There is a marked walking trail which provides scenic views of Ryder’s Cove, which is to be specifically retained. Conserving this land is consistent with the goals of Chatham’s Long Range Comprehensive Plan to “preserve and protect, and where possible, to enhance, the quality of Chatham’s unique natural resources”, and to “minimize potential negative impacts on our precious natural resources”.*

*A number of local organizations, including the Friends of Chatham Waterways,*

*Friends of Pleasant Bay, Chatham Marconi Maritime Center and the Friends of Trees, as well as other organizations and associations have written in support of protecting this land.*

*Conservation and preservation of this site has previously been supported at Town Meeting, in 2006, when voters, by a substantial majority, opposed construction of a parking lot in favor of conservation.*

*A “YES” vote to protect this land with a Conservation Restriction will again provide our town with direction to conserve, preserve, and protect this special place and not leave it vulnerable for future development.*

**Board of Selectmen Recommendation:  
Disapprove 0-4-0  
Finance Committee Recommendation:  
Disapprove 2-5-0**

**VOTE: Voice. “In my opinion that is clearly not 2/3rds in favor” declared the Moderator. After a request for a hand count:**

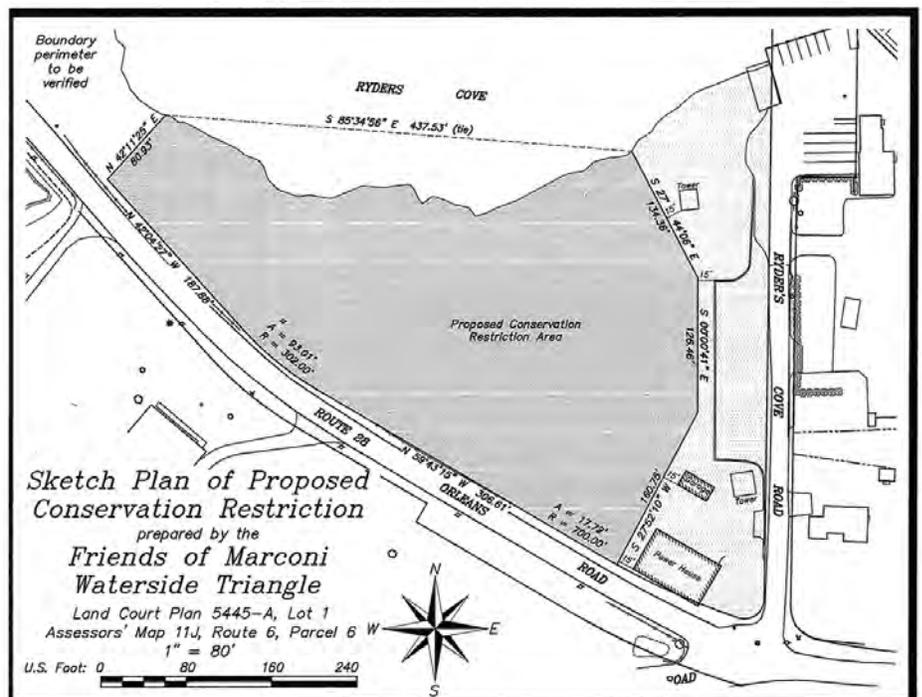
**Yes: 97  
No: 153**

**“Article 37 does not prevail,” declared the Moderator.**

**Article 38 – CITIZEN PETITION -  
General Bylaw Amendment**

(Underline indicates language proposed for insertion.)

To see if the Town will vote to amend its General Bylaw, Section 10-2, Paragraph A, Standing Committees by insertion (shown with underlines> as follows:



(1a) Aunt Lydia's Cove Committee. This Committee shall be comprised of active or retired commercial fishermen that utilize the Chatham Fish Pier as their port.

(By Citizen Petition)

**No Motion**

**Explanation (as provided by Petitioner):**

*This amendment will add the Aunt Lydia's Cove Committee as a standing Committee to advise the Board of Selectmen and Harbor-master on regulations and activities that govern the use of the municipal Fish Pier in Aunt Lydia's Cove.*

**Board of Selectmen Recommendation:**

**Disapprove 0-4-0**

**Finance Committee Recommendation:**

**Disapprove 2-5-0**

**Article 39 – CITIZEN PETITION - Waterways Bylaw Amendment**

To see if the Town will vote to amend the provisions of Chapter 265-1 of the Town of Chatham Waterways Bylaw (Application and regulations) by adding a new Subsection E by inserting the following language: The Harbormaster and all current functions, duties and responsibilities shall be contained in a civilian position. The Harbormaster shall be supervised by the Town Manager or a department head with like responsibilities, duties and functions. This position shall not be supervised by the Police department or any members thereto. (By Citizen Petition)

**No Motion**

**Explanation (as provided by Petitioner):**

*A Resolution in the Special Town meeting of January 22, 2013 voted overwhelmingly to support the following resolution: "Be it resolved that the Special Town Meeting of January 22, 2013 votes to request that the Board of Selectmen and Town Manager maintain a separate Harbormaster Department independent of the Police Department. The Harbormaster Department, with all its current functions and responsibilities, should be led by a Harbormaster which will be a civilian position supervised by the Town Manager or a department with like responsibilities, duties and functions not associated with the Police Department."*

*The Town Manager and Board of Selectmen have failed to implement this resolution by the townspeople of Chatham so the above bylaw is being offered in conformance with the town Home Rule Charter Part II, Section 2-8, to accomplish the goals of the January 22, 2013 town meeting resolution. The bylaw is constructed as to not conflict with Part V, Section 5-1(a), of the Home Rule Charter.*

*Further, this bylaw is in keeping with Part IV, Section 4-7 (r).*

**Board of Selectmen Recommendation:**

**Disapprove 0-4-0**

**Finance Committee Recommendation:**

**Disapprove 1-6-0**

**Article 40 – CITIZEN PETITION - General Bylaw Amendment**

To see if the Town will vote to amend its General Bylaw, by adding a Chapter 2 to the General Bylaws Titled Administrative Orders, which states the following:

All Administrative Orders issued by the Town Manager and filed with the Board of Selectmen in accordance with Part V, section 5-1(a) of the Home Rule Charter shall be presented to the Selectmen at the first Selectmen's meeting following such filing of any Administrative Order with the Board of Selectmen. Immediately upon issuance of any Administrative Order by the Town Manager, such administrative order shall be posted on the Town Manager's website.

Ninety (90) days prior to any filing of any Administrative Order issued by the Town Manager with the Board of Selectmen in accordance with Part V, Section 5-1(a) of the Home Rule Charter relating to the Harbormaster and all current functions and duties of the Harbormaster, such Administrative Order shall be presented to the Waterways Advisory Committee, Shellfish Advisory Committee and Aunt Lydia's Cove Committee for discussion and debate on the merits of such Administrative Order. The Waterways Advisory Committee, Shellfish Advisory Committee and Aunt Lydia's Cove Committee shall each vote to recommend or not recommend the approval of such Administrative Order to the Board of Selectmen. (By Citizen Petition)

**No Motion**

**Explanation (as provided by Petitioner):**

*This bylaw is being offered to the voters for their consideration to ensure that more open and transparent discussions are held with respect to administrative orders issued by the Town Manager with respect to the organization of town departments.*

**Board of Selectmen Recommendation:**

**Disapprove 0-4-0**

**Finance Committee Recommendation:**

**Disapprove 0-7-0**

**Article 41 – CITIZEN PETITION - General Bylaw Amendment**

(~~Strikethrough~~ indicates language proposed for deletion; Underline indicates language proposed for insertion.)

To see if the Town will vote to amend its General Bylaw, Section 10-2, Paragraph C, Standing Committees by deletion (shown with strikethroughs) and insertion (shown with underlines) as follows:

~~C.-The number of members and terms of service shall be established by the Selectmen. Standing Committees shall have no less than five (5) members per committee. The term for each committee, board or commission member shall be three (3) years. Members may serve a maximum of four (4) consecutive terms. Members may only be removed or not reappointed for cause. Any such cause shall be disclosed to the committee, board or commission member.~~ (By Citizen Petition)

**No Motion**

**Explanation (as provided by Petitioner):**

*This amendment will allow committees, boards, and commission members to vote their conscience and represent how their fellow citizens feel on any particular issue without the fear of not being reappointed because of any potential political leanings of the appointing authority.*

**Board of Selectmen Recommendation:**

**Disapprove 0-4-0**

**Finance Committee Recommendation:**

**Disapprove 0-7-0**

**Article 42 – CITIZEN PETITION - Amendments to Sewer Regulations**

Underline indicates language proposed for inclusion.

To see if the Town will vote to amend the "Town of Chatham Rules and Regulations of the Sewer Department", as heretofore adopted at the May 11, 2004 Annual Town Meeting, and thereafter amended by action of the May 9, 2005 Annual Town Meeting, August 27, 2012 Special Town Meeting, and October 7, 2013 Special Town Meeting (the "Previous Amendments"), as follows:

After the paragraph preceding Article I which presently reads as follows:

*"Modification, additions to or rescinding of these rules and regulations may take place from time to time as authorized by a Town Meeting as required by Massachusetts General Laws, Chapter 83, Section 10."*

Insert the following:

"The aforesaid Rules and Regulations and all of the Previous Amendments shall be deemed to be valid and in full force and effect; and

Notwithstanding anything to the contrary which may be contained therein, all further amendments, changes, modifications,

revisions, additions, or rescissions of the aforesaid Rules and Regulations and Previous Amendments shall not be valid without the approval and authorization of a majority vote of Town Meeting.

Or take any other action in relation thereto.”

**Motion: Petitioner Gloria Freeman moved that the Town vote to amend the “Town of Chatham Rules and Regulations of the Sewer Department”, as heretofore adopted at the May 11, 2004 Annual Town Meeting, and thereafter amended by action of the May 9, 2005 Annual Town Meeting and subsequent Town Meetings, as set forth in the Warrant.**

**Explanation (as provided by Petitioner):**

*The purpose of this Article is to ensure that Town Meeting continues its historical authority to review and approve the content of the Town of Chatham Rules and Regulations of the Sewer Department, just as it has done for the past 42 years. In 2005, this body voted to amend the Regulations by adding Article II, the important “growth neutral” provisions, which were designed to prevent unlimited development which might be caused by our decision to sewer the Town. This was followed by three other amendments, all of which were similarly approved by a majority vote at individual Town Meetings. This has been our practice historically and is provided for in the body of the Regulations. It should not be changed now because the Water & Sewer Commissioners – who are the Board of Selectmen – may want to change that practice unilaterally. This Article provides simply that amendments to the Sewer Department Rules and Regulations shall not be valid without the approval and authorization of a majority vote of Town Meeting. This is exactly what we have been doing since 1972 when the Rules were first passed, and it allows Chatham citizens to continue to have full participation in regulations that will affect public health, safety and welfare, the environment and our quality of life.*

**Board of Selectmen Recommendation:**  
**Disapprove 2-2-0**

**Finance Committee Recommendation:**  
**Approve 6-1-0**

**VOTE: Voice. “So voted by a very large majority,” declared the Moderator.**

**Article 43 – CITIZEN PETITION - Resolution on Public Participation**

To see if the Town will vote to adopt the following resolution:

“Resolved that the Town of Chatham recognizes the fundamental role of informed and engaged citizens in their Town’s governance and so, therefore, adopts a policy for practices that are consistent with the following “Core Values for the Practice of Public Participation”:

1. Public participation is based on the belief that those who are affected by a decision have a right to be involved in the decision-making process.
2. Public participation includes the promise that the public’s contribution will influence the decision.
3. Public participation promotes sustainable decisions by recognizing and communicating the needs and interests of all participants, including decision makers.
4. Public participation seeks out and facilitates the involvement of those potentially affected by or interested in a decision.
5. Public participation seeks input from participants in designing how they participate.
6. Public participation provides participants with the information they need to participate in a meaningful way.
7. Public participation communicates to participants how their input affected the decision”

Or to take any action related thereto.

(By Citizen Petition)

**Motion: Petitioner Stephen Buckley moved that the town vote to adopt the following Resolution on Public Participation as printed in the Warrant.**

**Explanation (as provided by Petitioner):**

*The “Core Values for the Practice of Public Participation” were first adopted in 1996 by the International Association for Public Participation (IAP2) and then refined in 2006 with broad input from hundreds of international experts to identify those aspects of public participation which cross national, cultural and religious boundaries.*

*As the preeminent international leader in public participation, the IAP2 developed the “Core Values” to guide the development and use of public participation practices for better decisions which reflect the interests and concerns of potentially affected people. Additional background and information can be found at the IAP2 website: [www.iap2.org](http://www.iap2.org)*

*We, the undersigned registered voters of Chatham, do hereby petition the Board of Selectmen to include the above Article (and Explanation) regarding Public Participation in the Warrant of the next Town Meeting.*

**Board of Selectmen Recommendation:**  
**Approve 4-0-0**

**Finance Committee Recommendation:**  
**Approve 5-2-0**

**VOTE: Voice. “So voted by a very substantial majority,” declared the Moderator.**

**Article 44 – CITIZEN PETITION - Zoning: Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS)**

~~Strikethrough~~ indicates language proposed for deletion.

Underline indicates language proposed for inclusion.

To amend its Protective (Zoning) Bylaw, **Section II., Definitions. Subsection B.**, as follows:

45. “FLOOD HAZARD AREA” means the land in the flood plain subject to a one percent (1%) or greater chance of flooding in any given year. It includes those areas shown on the ~~Flood Insurance Rate maps (dated January 1998) prepared by the Federal Emergency Management Agency as Zones A, AO, AH, A1, A30, A99, V and VI-V30~~ Barnstable County Flood Insurance Rate Maps, prepared by the Federal Emergency Management Agency for the Town of Chatham dated July 16, 2014. (5/11/98-ATM) (ATM 5/12/14)  
(By Citizen Petition)

**No Motion**

**Explanation (as provided by Petitioner):**

*For Chatham property owners to benefit from the insurance program of the Federal Emergency Management Agency it is necessary that the Town amend its zoning bylaw to adopt the 2014 Flood Insurance Rate Maps prepared for this town. Therefore, it is important to present the above the Warrant before the May 2014 Annual Town Meeting without any additional amendments which could cause this amendment to be defeated.*

**Board of Selectmen Recommendation:**  
**Recommendation from Town Meeting Floor**

**Finance Committee Recommendation:**  
**Disapprove 0-7-1**

**Planning Board Recommendation:**  
**Report from Town Meeting Floor**

**Article 45 – CITIZEN PETITION- Conservation: Chapter 272: Wetlands Protection**

~~Strikethrough~~ indicates language proposed for deletion

Underline indicates language proposed for inclusion

To see if the Town will vote to amend its Conservation Bylaw, **Section 272-2. Definitions. [Amended 5-10-2004 ATM by Art. 15]** as follows:

The following words, for the purpose of this chapter of these bylaws, shall, unless another meaning is clearly apparent for the way in which the word is used, have the following meanings:

**ADJACENT UPLAND RESOURCE AREA**

– Means the land within 100 feet of any freshwater wetland, coastal wetland, marsh, wet meadow, bog, vernal pool or swamp, bank, beach, dune or flat, any lake, river pond, stream, estuary watercourse or the ocean, and subject to flooding or inundation by groundwater, surface water, tidal action or land subject to coastal storm flowage as articulated in § 272-3 of the bylaw. It shall also mean the land within 200 feet of a perennial stream or river. (5/12/14 ATM)

Also amend, **Section 272-3. Jurisdiction.** [Amended 5-10-2004 ATM by Art. 15] as follows:

Except as permitted by the Commission or as provided in this chapter, no person shall remove, fill, dredge, build upon, or alter the following resource areas:

- A. Upon or within 100 feet of any freshwater wetland, coastal wetland, marsh, wet meadow, vernal pool, bog or swamp;
  - B. Upon or within 100 feet of any bank, beach, dune or flat;
  - C. Any lake, river, pond, stream, estuary, watercourse, or the ocean;
  - D. Within 100 feet of any lake, pond, stream, estuary, watercourse, or the ocean;
  - E. Within 200 feet of any river;
  - F. Any land under said waters;
  - G. Upon or within 100 feet of any land subject to flooding by inundation by groundwater, surface water or tidal action;
  - H. Upon or within 100 feet of any land subject to coastal storm flowage;
  - I. Within the boundaries of any area of critical environmental concern. (5/12/14 ATM)
- Or take any other action in relation thereto.  
(By Citizen Petition)

**No Motion**

[Note-it is anticipated that no motion will be provided on Article 45, The Petitioner submitted a subsequent petitioned article (Article 46) to make a correction to Article 45.

**Board of Selectmen Recommendation:** None  
**Finance Committee Recommendation:** None

**Selectman Leonard Sussman moved to adjourn at 11:37 pm.**

**VOTE: Voice. So voted unanimously.**  
**Respectfully submitted,**  
**Julie Smith, MMC/CMMC**  
**Town Clerk**

**Annual Town Election  
May 15, 2014**

This Annual Town Election, called by the Board of Selectmen as required by law on a Warrant duly posted by Constable Benjamin J. Nickerson on April 10, 2014, was held on Thursday, May 15, 2014 at the Chatham Community Center. The polls opened at 7:00 a.m.

Town Clerk Julie Smith and Computer Specialist James Cuddy examined the ballot boxes, demonstrated the boxes were empty and showed the ballot counters to be registered at zero. The Optical Scan electronic voting systems had a slight glitch upon opening of the polls, but the issue was corrected by 9:00 a.m. 151 ballots were inserted into the machine manually between 7:00 and 9:00 a.m., hand counted after the polls were closed and added to the total votes cast.

Inspectors Evelyn Ambriscoe, Joan Bagnell, Beverly Brown, Ann Eldredge, Mary Griffin, Genie Hatch, Sandra Koski, Mary McDermott, Jennifer Smith, Carol Tautkus, Paula Tobin, and Tellers Louise Redfield, Shanna Nealy and Sandi Porter all contributed to the success of this election.

The polls closed at 8:00 p.m. At the time of this election there were 5,508 registered voters in Chatham. 1,480 ballots were cast (27%).

<b>BOARD OF SELECTMEN (1)</b>	<b>TOTAL</b>
RICHARD COOPER KELSEY	183
DANIEL A. SYLVER	521
SETH THOMAS TAYLOR	770*
WRITE-IN	1
BLANK	5
<b>TOTAL</b>	<b>1,480</b>

<b>MONOMOY REGIONAL SCHOOL COMMITTEE (2)</b>	<b>TOTAL</b>
NANCY L. SCOTT	977*
GLENN R. BRYANT	887*
WRITE-IN	4
BLANK	1092
<b>TOTAL</b>	<b>2,960</b>

<b>HOUSING AUTHORITY (1)</b>	<b>TOTAL</b>
ALAN H. MOWRY	1106*
WRITE-IN	9
BLANK	365
<b>TOTAL</b>	<b>1,480</b>

**QUESTION ONE**  
**DEBT EXCLUSION WASTEWATER**  
**BALLOT QUESTION**  
Shall the Town of Chatham be allowed to exempt from the limitations of proposition two and one-half, so-called, the amounts required to pay for the bonds issued for the purpose of paying costs of designing and constructing various projects involving wastewater collec-

tion facilities, including facilities for surface water nutrient management?

<b>QUESTION ONE</b>	<b>TOTAL</b>
YES	898*
NO	448
BLANK	134
<b>TOTAL</b>	<b>1,480</b>

**Respectfully submitted,**  
**Julie Smith, MMC/CMMC**  
**Town Clerk**

**State Primary Election  
September 9, 2014**

This State Primary Election, called by the Board of Selectmen as required by law on a Warrant duly posted by Constable John Proudfoot on August 29, 2014, was held on Tuesday, September 9, 2014 at the Chatham Community Center. The polls opened at 7:00 a.m.

Town Clerk Julie Smith, Assistant Town Clerk Paula Tobin and Computer Specialist James Cuddy examined the ballot boxes, demonstrated the boxes were empty and showed the ballot counters to be registered at zero. The Optical Scan electronic voting systems operated throughout the voting hours without incident.

Warden Carol Barry, Inspectors Evelyn Ambriscoe, Joan Bagnell, Ann Eldredge, Mary Griffin, Genie Hatch, Sandra Koski, Mary McDermott, Jennifer Smith, Carol Tautkus, and Tellers Amanda Monahan, Louise Redfield, David Porter and Sandi Porter all contributed to the success of this election.

The polls closed at 8:00 p.m. At the time of this election there were 5,533 registered voters in Chatham. A total of 1,376 ballots were cast (25%); 680 Democrat and 696 Republican.

<b>DEMOCRAT</b>	<b>TOTAL</b>
<b>SENATOR IN CONGRESS</b>	
EDWARD J. MARKEY	556*
WRITE-IN	8
BLANK	116
<b>TOTAL</b>	<b>680</b>

<b>GOVERNOR</b>	<b>TOTAL</b>
DONALD M. BERWICK	163
MARTHA COAKLEY	309*
STEVEN GROSSMAN	204
WRITE-IN	1
BLANK	3
<b>TOTAL</b>	<b>680</b>

<b>LIEUTENANT GOVERNOR</b>	<b>TOTAL</b>
LELAND CHEUNG	181
STEPHEN J. KERRIGAN	283*
MICHAEL E. LAKE	95
WRITE-IN	2
BLANK	119
<b>TOTAL</b>	<b>680</b>

<b>ATTORNEY GENERAL</b>	<b>TOTAL</b>
MAURA HEALEY	488*
WARREN E. TOLMAN	160
WRITE-IN	0
BLANK	32
<b>TOTAL</b>	<b>680</b>

<b>SECRETARY OF STATE</b>	<b>TOTAL</b>
WILLIAM FRANCIS GALVIN	564*
WRITE-IN	2
BLANK	114
<b>TOTAL</b>	<b>680</b>

<b>TREASURER</b>	<b>TOTAL</b>
THOMAS P. CONROY	164
BARRY R. FINEGOLD	184
DEBORAH B. GOLDBERG	255*
WRITE-IN	1
BLANK	76
<b>TOTAL</b>	<b>680</b>

<b>AUDITOR</b>	<b>TOTAL</b>
SUZANNE M. BUMP	507*
WRITE-IN	2
BLANK	171
<b>TOTAL</b>	<b>680</b>

<b>REPRESENTATIVE IN CONGRESS</b>	<b>TOTAL</b>
WILLIAM RICHARD KEATING	547*
WRITE-IN	4
BLANK	129
<b>TOTAL</b>	<b>680</b>

<b>COUNCILLOR</b>	<b>TOTAL</b>
OLIVER P. CIPOLLINI, JR.	236*
JOSEPH C. FERREIRA	182
ALEXANDER KALIFE	20
WALTER D. MONIZ	65
WRITE-IN	0
BLANK	177
<b>TOTAL</b>	<b>680</b>

<b>SENATOR IN GENERAL COURT</b>	<b>TOTAL</b>
DANIEL A. WOLF	596*
WRITE-IN	3
BLANK	81
<b>TOTAL</b>	<b>680</b>

<b>REPRESENTATIVE IN GENERAL COURT</b>	<b>TOTAL</b>
SARAH K. PEAKE	608*
WRITE-IN	4
BLANK	68
<b>TOTAL</b>	<b>680</b>

<b>DISTRICT ATTORNEY</b>	<b>TOTAL</b>
RICHARD G. BARRY	502*
WRITE-IN	3
BLANK	175
<b>TOTAL</b>	<b>680</b>

<b>REGISTER OF PROBATE</b>	<b>TOTAL</b>
WRITE-IN	77
BLANK	603
<b>TOTAL</b>	<b>680</b>

<b>COUNTY COMMISSIONER</b>	<b>TOTAL</b>
MARK R. FOREST	515*
WRITE-IN	1
BLANK	164
<b>TOTAL</b>	<b>680</b>

<b>REPUBLICAN</b>	<b>TOTAL</b>
<b>SENATOR IN CONGRESS</b>	<b>TOTAL</b>
BRIAN J. HERR	526*
WRITE-IN	1
BLANK	169
<b>TOTAL</b>	<b>696</b>

<b>GOVERNOR</b>	<b>TOTAL</b>
CHARLES D. BAKER	582*
MARK R. FISHER	94
WRITE-IN	0
BLANK	20
<b>TOTAL</b>	<b>696</b>

<b>LIEUTENANT GOVERNOR</b>	<b>TOTAL</b>
KARYN E. POLITO	577*
WRITE-IN	1
BLANK	118
<b>TOTAL</b>	<b>696</b>

<b>ATTORNEY GENERAL</b>	<b>TOTAL</b>
JOHN B. MILLER	552*
WRITE-IN	1
BLANK	143
<b>TOTAL</b>	<b>696</b>

<b>SECRETARY OF STATE</b>	<b>TOTAL</b>
DAVID D'ARCANGELO	541*
WRITE-IN	0
BLANK	155
<b>TOTAL</b>	<b>696</b>

<b>TREASURER</b>	<b>TOTAL</b>
MICHAEL JAMES HEFFERNAN	541*
WRITE-IN	0
BLANK	155
<b>TOTAL</b>	<b>696</b>

<b>AUDITOR</b>	<b>TOTAL</b>
PATRICIA S. SAINT AUBIN	527*
WRITE-IN	0
BLANK	169
<b>TOTAL</b>	<b>696</b>

<b>REPRESENTATIVE IN CONGRESS</b>	<b>TOTAL</b>
MARK C. ALLIEGRO	119
JOHN C. CHAPMAN	504*
VINCENT A. COGLIANO, JR.	12
DANIEL L. SHORES	46
WRITE-IN	0
BLANK	15
<b>TOTAL</b>	<b>696</b>

<b>COUNCILLOR</b>	<b>TOTAL</b>
WRITE-IN	130
BLANK	566
<b>TOTAL</b>	<b>696</b>

<b>SENATOR IN GENERAL COURT</b>	<b>TOTAL</b>
RONALD R. BEATY, JR.	297*
ALLEN R. WATERS	290
WRITE-IN	0
BLANK	109
<b>TOTAL</b>	<b>696</b>

<b>REPRESENTATIVE IN GENERAL COURT</b>	<b>TOTAL</b>
WRITE-IN	66
BLANK	630
<b>TOTAL</b>	<b>696</b>

<b>DISTRICT ATTORNEY</b>	<b>TOTAL</b>
MICHAEL D. O'KEEFE	557*
WRITE-IN	4
BLANK	135
<b>TOTAL</b>	<b>696</b>

<b>REGISTER OF PROBATE</b>	<b>TOTAL</b>
ANASTASIA WELSH PERRINO	542*
WRITE-IN	1
BLANK	153
<b>TOTAL</b>	<b>696</b>

<b>COUNTY COMMISSIONER</b>	<b>TOTAL</b>
LEO G. CAKOUNES	546*
WRITE-IN	1
BLANK	149
<b>TOTAL</b>	<b>696</b>

Respectfully submitted,  
Julie Smith, MMC/CMMC  
Town Clerk

## Special Town Meeting September 15, 2014

To any of the Constables of the Town of Chatham in the County of Barnstable. IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to NOTIFY and WARN the INHABITANTS OF THE TOWN OF CHATHAM qualified to vote in elections and Town affairs, to meet in the gymnasium of the Monomoy Regional Middle School Gymnasium at 425 Crowell Road in said Chatham on the 15th day of September 2014 at 6:30 o'clock in the evening, then and there to act on any business that may legally come before said meeting.

Moderator William G. Litchfield opened this Special Town Meeting at 6:30 p.m. 298 voters were in attendance, far exceeding the quorum of 100.

On behalf of Town Clerk Julie Smith, the Moderator read the Constables Return of Service: Barnstable, ss. "Pursuant to the written WARRANT, I have notified and warned the inhabitants of the Town of Chatham by posting attested copies of the same in each of the Post Offices of said Town at least fourteen

days before September 15, 2014 on August 29, 2014. John Proudfoot, Constable.”

Moderator Litchfield then administered the Oath of Office to the volunteer Tellers for the evening and reminded the voters that the Members of the League of Women Voters were present in the front row to enforce the “5 Minute Rule”

The Moderator introduced CART Stenographer Stefanie Farrell and the Boy Scouts from Troop #71 lead the audience in the Pledge of Allegiance.

**Moderator Litchfield explained to the audience that there may be an article in which he would need to step down from the podium and a Temporary Moderator would need to be nominated to serve. Chatham Resident/Voter Thomas Raftery was nominated as Temporary Moderator by Selectman Florence Seldin.**

**VOTE: Voice. So voted unanimously.**

**Resolution as Presented by Selectman Florence Seldin: Resolved that the Town vote to adopt the following rules of procedure for the Special Town Meeting of September 15, 2014.**

- A) The Moderator shall have the option of reading each Article in the Warrant verbatim or summarizing the subject matter therein in general terms, at his discretion.**
- B) Upon an Article having been disposed of by vote, the Moderator shall entertain a motion to reconsider said Article or to accept a Resolution pertaining to said Article only during the same session during which said vote was acted upon.**
- C) A motion to move the previous question shall require a two-thirds vote and may not be debated.**
- D) The Moderator shall not accept a motion to move the previous question by any person discussing the Article until after an intervening speaker has discussed the Article.**
- E) A non-voter may request the privilege of addressing the meeting on a motion made under any Article or Resolution offered the request to be granted by the Moderator unless there is an objection by a voter. Upon objection, the Moderator shall poll the meeting by voice or count, at his discretion, and a majority vote in favor shall entitle said non-voter to address the meeting. However, the Moderator may grant the privilege of the floor to any non-resident Town Department Head without necessity of a vote.**
- F) The Moderator shall not entertain the**

**question of the presence of a quorum at any point at which a motion to move the previous question has already been voted.**

- G) Speakers addressing the meeting shall be limited to five (5) minutes within which to present their remarks. The Moderator will not recognize anyone who has previously spoken on the Article until all persons wishing to address the meeting have had an opportunity to speak. The Moderator may exercise reasonable discretion in enforcement of this rule.**

**The foregoing rules are not intended to alter or change the traditional conduct of the Town Meetings in Chatham except as specifically stated above.**

**VOTE: Voice. So voted unanimously.**

#### **ARTICLE 1**

#### **MONOMOY NATIONAL WILDLIFE REFUGE DRAFT COMPREHENSIVE CONSERVATION PLAN/ ENVIRONMENTAL IMPACT STATEMENT - FUNDING APPROPRIATION**

To see if the Town will vote to raise and appropriate and/or transfer from available funds, a sum of money for the purpose of funding the Town’s continued efforts to prepare and submit formal comments and continued advocacy to preserve the Town’s interests regarding Monomoy and the Monomoy National Wildlife Refuge Draft Comprehensive Conservation Plan and Environmental Impact Statement; and land-use boundary disputes relating to Monomoy, or take any other action in relation thereto. (Board of Selectmen)

**MOTION: Florence Seldin, Chairman, Board of Selectmen, moved that the Town vote to appropriate and transfer from Free Cash the sum of \$300,000.00 to fund the preparation of the Town’s comments and continued advocacy efforts to preserve the Town’s interests in the Monomoy National Wildlife Refuge Draft Comprehensive Conservation Plan and Environmental Impact Statement; and land-use boundary disputes relating to Monomoy.**

**Explanation as printed in the Warrant:**  
*The US Fish & Wildlife Service (FWS) released the Draft Comprehensive Conservation Plan and Environmental Impact Statement (CCP/EIS) for the Monomoy National Wildlife Refuge in April 2014 for public comments which are due by October 10, 2014. The CCP/EIS is an extensive document which*

*presents several alternatives for management of the Refuge and its utilization by the public over the next 15 years. While there are many recommendations within the alternatives that may affect Chatham residents and visitors, two specific recommendations would have significant impact on the public’s historic rights of access and utilization of resources. The first of these is the proposed annexation of 717 ± acres of Town-owned South Beach that would become part of the Refuge. The second is expansion of FWS management jurisdiction over open water and sub-tidal areas on the west side of Monomoy with accompanying prohibitions or limitations on many of the historic fishing activities that have occurred there for centuries. Some of the recommendations in the CCP/EIS have their basis in legal interpretations dating back to the original land taking in 1944 while others are based on assumptions that are not supported by science.*

*In response to the CCP/EIS release and the potential impacts many recommendations would have on the community, the Board of Selectmen created a Task Force of citizens to oversee the preparation of the Town’s comments. The Task Force has been working to ensure that complete, comprehensive, scientifically-sound, and legally-based comments are presented. In response to the scope of work necessary to ensure these tasks are completed within the limited time-frame available, the Task force has recommended that the services of outside experts be brought in to supplement Town resources (Staff and Town Counsel). The Task Force has interviewed a number of individuals/firms in the areas of fisheries science, legal, and public policy to guide the preparation of this critical comment document. The Task Force is also looking toward these entities supporting the Town in the post-comment period when there is expected to be an opportunity to discuss with the FWS the recommendations in the Draft and the issues raised by the Town in its comment letter.*

**Board of Selectmen Recommendation: Approve 5-0-0**  
**Finance Committee Recommendation: Approve 8-0-0**

**VOTE: Voice. So voted by a nearly unanimous vote, declared the Moderator.**

#### **ARTICLE 2 SUBSURFACE CONTAMINATION MITIGATION AT TOWN-OWNED PROPERTY ON DEPOT ROAD**

To see if the Town will vote to raise and appropriate and/or transfer from available funds, a sum of money for the purpose of

clean-up efforts of the subsurface groundwater contamination on Assessor's Parcel ID 14E-0-73 - Depot Road, and associated costs to the Fire Station Project, or take any other action in relation thereto. (Board of Selectmen)

**MOTION: Jeffrey S. Dykens, Selectman, moved that the Town vote to appropriate and transfer from Free Cash the sum of \$698,494.00 to fund the subsurface contamination mitigation on Assessor's Parcel ID 14E-0-73 - Depot Road, and associated costs to the Fire Station Project.**

**Explanation as printed in the Warrant:**

*During soil borings as part of building design at the site of the proposed new Fire Station on Depot Road evidence of gasoline contamination was detected. The Town subsequently hired a Licensed Site Professional (LSP), as required by MADEP regulations, to undertake a complete assessment of site conditions on the Town-owned parcel and determine a course of action.*

*In the follow-up assessment it was determined there is a significant area of gasoline impacted groundwater underlying the old Community Building and former PD/FD Complex; the area of contamination does not appear to extend under the adjacent Elementary School. Although a definitive source has not been determined, the presence of unleaded gasoline would implicate the former municipal fuel facility located on the site that was decommissioned in 1993. With construction of the new fire station imminent, Town staff and the LSP have worked to develop a plan to address the contamination while minimizing impacts to the Fire Station project, budget, and schedule.*

*Options have been developed that allow the Fire Station Project to move forward, albeit on a slightly delayed schedule, while addressing the contamination as required by MADEP. The treatment process involves the introduction of hydrogen peroxide and ozone into the contaminated groundwater through a series of wells to accelerate destruction of the contaminants. The benefit to this site is that this process can be installed and operational quickly and will be installed below the foundation level of the new Fire Station allowing building construction to proceed unimpeded.*

*The options considered differ in how aggressive the approach to clean-up is. The "full treatment" approach provides for a pilot study, followed by 4 months of full-scale active treatment followed by 18 months of site groundwater monitoring to document that the GW-3 clean-up standards have been met to reach a permanent solution without limitations on the site.*

*The "limited treatment" approach also*

*provides for a pilot study but there is no full-scale active treatment. Rather, a cost-benefit feasibility study, with site groundwater monitoring over at least a 24 month period, is conducted to determine how long it would take to reach groundwater levels associated with a certain level of risk naturally, while weighing the risks of exposure. GW-3 standards would not be met in this case and the need for further actions on the site may be identified.*

*Funds sought in this article would provide for the required services of the LSP, treatment installation and operation, monitoring, and costs incurred by the Fire Station Project (escalation due to the delay in construction, coordination between the remediation and site/building engineers/contractors, etc.) due to the presence of this unforeseen occurrence of groundwater gasoline contamination.*

**Board of Selectmen Recommendation: Approve 4-1-0**

**Finance Committee Recommendation: Approve 7-1-0**

**VOTE: Voice. So voted by a very substantial majority, declared the Moderator.**

**ARTICLE 3  
COLLECTIVE BARGAINING CONTRACT ARBITRATION SETTLEMENT; CHATHAM PERMANENT FIRE FIGHTERS UNION, IAFF LOCAL 2712**

To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury a sum of money to fund salary increases and other cost-items resulting from a contract arbitration settlement by and between the Town of Chatham and Chatham Permanent Fire Fighters Union, IAFF Local 2712, or take any other action in relation thereto. (Board of Selectmen)

**MOTION: Seth T. Taylor, Selectman, moved that the sum of \$ 275,000.00 be raised and appropriated to fund salary increases and other cost-items resulting from a contract arbitration settlement by and between the Town of Chatham and the Chatham Permanent Fire Fighters Union, IAFF Local 2712, to authorize the Town Accountant to allocate such sum to the appropriate operating budgets, and to meet this appropriation the Town raise \$275,000.00 through taxation.**

**Explanation as printed in the Warrant:**

*While the Town had a placeholder article at the May 2014 Annual Town Meeting, funding for this article was not included in the FY2015 proposed budget under Article 6 as the Arbitration decision on the collective bargaining agreement had not yet*

*been received. This relates to the collective bargaining agreement with the Chatham Firefighters expiring on June 30, 2012 and terms, conditions, and funding of a successor agreement dated July 1, 2012 through June 30, 2015. The Board of Selectmen has voted to approve the settlement, but will provide a recommendation on Town Meeting Floor as the funding amount had yet to be certified prior to the posting of this warrant.*

**Board of Selectmen Recommendation: Approve 4-1-0**

**Finance Committee Recommendation: Approve 7-0-0**

**VOTE: Voice. So voted by a very substantial majority, declared the Moderator.**

**Moderator Litchfield stepped away from the podium and Temporary Moderator Thomas Raftery stepped forward to present this article.**

**ARTICLE 4  
CITIZEN PETITION; COMMUNITY PRESERVATION ACQUISITION – TWINE FIELD PROPERTY**

To see if the Town will vote to raise and appropriate and/or transfer from available Community Preservation funds a sum of money it determines necessary to acquire by purchase for conservation, open space and passive recreation a parcel of land located off Morton Road, Chatham Massachusetts being portions of land identified by Assessors' Map 3E, Parcels E2 and E4, consisting of approximately 7.345 acres more or less and owned by the Estate of Lillian A. Eldredge, and to authorize the Selectmen to take all necessary measure to acquire said property, including the entering into agreements and the acceptance of a deed; and to further authorize the Board of Selectmen to grant a perpetual conservation restriction as authorized under G.L. c. 44B, §12 and G.L. c. 184, §§31-33 at the time of closing that is to be held by the Chatham Conservation Foundation, Inc., or take any other action in relation thereto. (By Petition)

**MOTION: John Kaar, Community Preservation Committee, moved that the Town vote to appropriate the sum of \$250,000.00 with \$100,000.00 from Community Preservation Open Space Reserves and \$150,000.00 from Community Preservation Fund Balance to acquire by purchase for conservation, open space, and passive recreation purposes, a parcel of land consisting of 7.345 acres, more or less, located off Morton Road, Chatham Massachusetts being portions of land identified by Assessors' Map 3E, Parcels E2 and E4,**

Chatham, Massachusetts and owned by the Estate of Lillian A. Eldredge and to authorize the Selectmen to take all necessary measures to acquire said property, including the entering into of agreements and the acceptance of a deed, to authorize the Conservation Commission to assume the care, custody, control and management of the property, and to further authorize the Board of Selectmen to grant a perpetual conservation restriction as authorized under G.L. c. 44B, §12 and G.L. c. 184, §§ 31-33 that is to be held by the Chatham Conservation Foundation, Inc. or another qualified entity.

**Explanation as printed in the Warrant:**

*The Chatham Conservation Foundation, Inc. (CCF) has entered into a Purchase and Sale Agreement with owners of the largest undeveloped residential parcel in Chatham. Located off Morton Road and with the Bike Path running along its southerly boundary, this 7.345 acre parcel will be combined with an abutting 1.393 acre being purchased by CCF thereby creating total open space of approximately 8.74 acres. Total acquisition cost is \$750,000.00 of which CCF will contribute \$500,000.00 and the balance of \$250,000.00 will come from available Community Preservation Act funds. Both parcels will be owned by the Town of Chatham and a Conservation Restriction will be granted to CCF to ensure the property is preserved for the purposes of open space, conservation and passive recreation.*

**Community Preservation Committee Recommendation:** Approve 5-0-0

**Board of Selectmen Recommendation:** Approve 5-0-0

**Finance Committee Recommendation:** Approve 6-1-1

**VOTE: Voice. The question carries, declared the Temporary Moderator.**

At 7:30 p.m., Selectman Florence Seldin moved to adjourn.

**VOTE: Voice. So voted unanimously.**  
Respectfully submitted,  
Julie Smith, MMC/CMMC

**State Election  
November 4, 2014**

This State Election, called by the Board of Selectmen as required by law on a Warrant duly posted by Constable Benjamin J. Nickerson on October 9, 2014, was held on Tuesday, November 4, 2014 at the Chatham Community Center. The polls opened at 7:00 a.m.

Town Clerk Julie Smith, Assistant Town Clerk Paula Tobin and Computer Specialist James Cuddy examined the ballot boxes, demonstrated the boxes were empty and showed the ballot counters to be registered at zero. The Optical Scan electronic voting systems operated throughout the voting hours without incident.

Warden Carol Barry, Inspectors Evelyn Ambriscoe, Joan Bagnell, Beverly Brown, Ann Eldredge, Mary Griffin, Sandra Koski, Mary McDermott, Lillian McNulty, Jennifer Smith, Carol Tautkus, ballot box monitor Ethel Shafter, and Tellers Amanda Monahan, Shanna Nealy, Louise Redfield, David Porter and Sandi Porter all contributed to the success of this election.

The polls closed at 8:00 p.m. At the time of this election there were 5,582 registered voters in Chatham. A total of 3,606 ballots were cast (65%).

<b>SENATOR IN CONGRESS</b>	<b>TOTAL</b>
EDWARD J. MARKEY	1754
BRIAN J. HERR	1760*
WRITE-IN	4
BLANK	88
<b>TOTAL</b>	<b>3606</b>

<b>GOVERNOR &amp; LIEUTENANT GOVERNOR</b>	<b>TOTAL</b>
BAKER & POLITO	2063*
COAKLEY & KERRIGAN	1424
FALCHUK & JENNINGS	60
LIVELY & SAUNDERS	18
MCCORMICK & POST	14
WRITE-IN	3
BLANK	24
<b>TOTAL</b>	<b>3606</b>

<b>ATTORNEY GENERAL</b>	<b>TOTAL</b>
MAURA HEALEY	1747
JOHN B. MILLER	1773*
WRITE-IN	1
BLANK	85
<b>TOTAL</b>	<b>3606</b>

<b>SECRETARY OF STATE</b>	<b>TOTAL</b>
WILLIAM FRANCIS GALVIN	2002*
DAVID D'ARCANGELO	1407
DANIEL L. FACTOR	81
WRITE-IN	0
BLANK	116
<b>TOTAL</b>	<b>3606</b>

<b>TREASURER</b>	<b>TOTAL</b>
DEBORAH B. GOLDBERG	1508
MICHAEL JAMES HEFFERNAN	1848*
IAN T. JACKSON	111
WRITE-IN	0
BLANK	139
<b>TOTAL</b>	<b>3606</b>

<b>AUDITOR</b>	<b>TOTAL</b>
SUZANNE M. BUMP	1523
PATRICIA S. SAINT AUBIN	1775*
MK MERELICE	103
WRITE-IN	0
BLANK	205
<b>TOTAL</b>	<b>3606</b>

<b>REPRESENTATIVE IN CONGRESS</b>	<b>TOTAL</b>
WILLIAM RICHARD KEATING	1577
JOHN C. CHAPMAN	1990*
WRITE-IN	0
BLANK	39
<b>TOTAL</b>	<b>3606</b>

<b>COUNCILLOR</b>	<b>TOTAL</b>
JOSEPH C. FERREIRA	2085*
WRITE-IN	33
BLANK	1488
<b>TOTAL</b>	<b>3606</b>

<b>SENATOR IN GENERAL COURT</b>	<b>TOTAL</b>
DANIEL A. WOLF	2034*
RONALD R. BEATY, JR.	1392
ALLEN WATERS	
(DECLARED WRITE-IN)	90
WRITE-IN	61
BLANK	29
<b>TOTAL</b>	<b>3606</b>

<b>REPRESENTATIVE IN GENERAL COURT</b>	<b>TOTAL</b>
SARAH K. PEAKE	2426*
WRITE-IN	39
BLANK	1141
<b>TOTAL</b>	<b>3606</b>

<b>DISTRICT ATTORNEY</b>	<b>TOTAL</b>
MICHAEL D. O'KEEFE	2137
RICHARD G. BARRY	1350
WRITE-IN	2
BLANK	117
<b>TOTAL</b>	<b>3606</b>

<b>REGISTER OF PROBATE</b>	<b>TOTAL</b>
ANASTASIA WELSH PERRINO	2535*
WRITE-IN	19
BLANK	1052
<b>TOTAL</b>	<b>3606</b>

<b>COUNTY COMMISSIONER</b>	<b>TOTAL</b>
LEO G. CAKOUNES	2004*
MARK R. FOREST	1435
WRITE-IN	2
BLANK	165
<b>TOTAL</b>	<b>3606</b>

<b>BARNSTABLE ASSEMBLY DELEGATE</b>	<b>TOTAL</b>
RONALD J. BERGSTROM	2560*
WRITE-IN	27
BLANK	1019
<b>TOTAL</b>	<b>3606</b>

### QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 6, 2014?

#### SUMMARY

This proposed law would eliminate the requirement that the state's gasoline tax, which was 24 cents per gallon as of September 2013, (1) be adjusted every year by the percentage change in the Consumer Price Index over the preceding year, but (2) not be adjusted below 21.5 cents per gallon.

A **YES VOTE** would eliminate the requirement that the state's gas tax be adjusted annually based on the Consumer Price Index.

A **NO VOTE** would make no change in the laws regarding the gas tax.

QUESTION ONE	TOTAL
YES	1876*
NO	1544
BLANK	186
<b>TOTAL</b>	<b>3606</b>

### QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 6, 2014?

#### SUMMARY

This proposed law would expand the state's beverage container deposit law, also known as the Bottle Bill, to require deposits on containers for all non-alcoholic non-carbonated drinks in liquid form intended for human consumption, except beverages primarily derived from dairy products, infant formula, and FDA approved medicines. The proposed law would not cover containers made of paper-based biodegradable material and aseptic multi-material packages such as juice boxes or pouches.

The proposed law would require the state Secretary of Energy and Environmental Affairs (EEA) to adjust the container deposit amount every five years to reflect (to the nearest whole cent) changes in the consumer price index, but the value could not be set below five cents.

The proposed law would increase the minimum handling fee that beverage distributors must pay dealers for each properly returned empty beverage container, which was 2¼ cents as of September 2013, to 3½ cents. It would also increase the minimum handling fee that bottlers must pay distributors and dealers for each properly returned empty reusable beverage container, which was 1 cent as of September 2013, to 3½ cents.

The Secretary of EEA would review the fee amounts every five years and make appropriate adjustments to reflect changes in the consumer price index as well as changes in the costs incurred by redemption centers. The proposed law defines a redemption center as any business whose primary purpose is the redemption of beverage containers and that is not ancillary to any other business.

The proposed law would direct the Secretary of EEA to issue regulations allowing small dealers to seek exemptions from accepting empty deposit containers. The proposed law would define small dealer as any person or business, including the operator of a vending machine, who sells beverages in beverage containers to consumers, with a contiguous retail space of 3,000 square feet or less, excluding office and stock room space; and fewer than four locations under the same ownership in the Commonwealth. The proposed law would require that the regulations consider at least the health, safety, and convenience of the public, including the distribution of dealers and redemption centers by population or by distance or both.

The proposed law would set up a state Clean Environment Fund to receive certain unclaimed container deposits. The Fund would be used, subject to appropriation by the state Legislature, to support programs such as the proper management of solid waste, water resource protection, parkland, urban forestry, air quality and climate protection.

The proposed law would allow a dealer, distributor, redemption center or bottler to refuse to accept any beverage container that is not marked as being refundable in Massachusetts.

The proposed law would take effect on April 22, 2015.

A **YES VOTE** would expand the state's beverage container deposit law to require deposits on containers for all non-alcoholic, non-carbonated drinks with certain exceptions, increase the associated handling fees, and make other changes to the law.

A **NO VOTE** would make no change in the laws regarding beverage container deposits.

QUESTION TWO	TOTAL
YES	1079
NO	2459*
BLANK	68
<b>TOTAL</b>	<b>3606</b>

### QUESTION 3: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 6, 2014?

### SUMMARY

This proposed law would (1) prohibit the Massachusetts Gaming Commission from issuing any license for a casino or other gaming establishment with table games and slot machines, or any license for a gaming establishment with slot machines; (2) prohibit any such casino or slots gaming under any such licenses that the Commission might have issued before the proposed law took effect; and (3) prohibit wagering on the simulcasting of live greyhound races.

The proposed law would change the definition of "illegal gaming" under Massachusetts law to include wagering on the simulcasting of live greyhound races, as well as table games and slot machines at Commission-licensed casinos, and slot machines at other Commission-licensed gaming establishments. This would make those types of gaming subject to existing state laws providing criminal penalties for, or otherwise regulating or prohibiting, activities involving illegal gaming.

The proposed law states that if any of its parts were declared invalid, the other parts would stay in effect.

A **YES VOTE** would prohibit casinos, any gaming establishment with slot machines, and wagering on simulcast greyhound races.

A **NO VOTE** would make no change in the current laws regarding gaming.

QUESTION THREE	TOTAL
YES	1944*
NO	1560
BLANK	102
<b>TOTAL</b>	<b>3606</b>

### QUESTION 4: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 6, 2014?

#### SUMMARY

This proposed law would entitle employees in Massachusetts to earn and use sick time according to certain conditions.

Employees who work for employers having eleven or more employees could earn and use up to 40 hours of paid sick time per calendar year, while employees working for smaller employers could earn and use up to 40 hours of unpaid sick time per calendar year.

An employee could use earned sick time if required to miss work in order (1) to care for a physical or mental illness, injury or medical condition affecting the employee or the employee's child, spouse, parent, or parent of a spouse; (2) to attend routine medical appointments of the employee or the employee's

child, spouse, parent, or parent of a spouse; or (3) to address the effects of domestic violence on the employee or the employee's dependent child. Employees would earn one hour of sick time for every 30 hours worked, and would begin accruing those hours on the date of hire or on July 1, 2015, whichever is later. Employees could begin to use earned sick time on the 90th day after hire.

The proposed law would cover both private and public employers, except that employees of a particular city or town would be covered only if, as required by the state constitution, the proposed law were made applicable by local or state legislative vote or by appropriation of sufficient funds to pay for the benefit. Earned paid sick time would be compensated at the same hourly rate paid to the employee when the sick time is used.

Employees could carry over up to 40 hours of unused sick time to the next calendar year, but could not use more than 40 hours in a calendar year. Employers would not have to pay employees for unused sick time at the end of their employment. If an employee missed work for a reason eligible for earned sick time, but agreed with the employer to work the same number of hours or shifts in the same or next pay period, the employee would not have to use earned sick time for the missed time, and the employer would not have to pay for that missed time. Employers would be prohibited from requiring such an employee to work additional hours to make up for missed time, or to find a replacement employee.

Employers could require certification of the need for sick time if an employee used sick time for more than 24 consecutively scheduled work hours. Employers could not delay the taking of or payment for earned

sick time because they have not received the certification. Employees would have to make a good faith effort to notify the employer in advance if the need for earned sick time is foreseeable.

Employers would be prohibited from interfering with or retaliating based on an employee's exercise of earned sick time rights, and from retaliating based on an employee's support of another employee's exercise of such rights.

The proposed law would not override employers' obligations under any contract or benefit plan with more generous provisions than those in the proposed law. Employers that have their own policies providing as much paid time off, usable for the same purposes and under the same conditions, as the proposed law would not be required to provide additional paid sick time.

The Attorney General would enforce the proposed law, using the same enforcement procedures applicable to other state wage laws, and employees could file suits in court to enforce their earned sick time rights. The Attorney General would have to prepare a multilingual notice regarding the right to earned sick time, and employers would be required to post the notice in a conspicuous location and to provide a copy to employees. The state Executive Office of Health and Human Services, in consultation with the Attorney General, would develop a multilingual outreach program to inform the public of the availability of earned sick time.

The proposed law would take effect on July 1, 2015, and states that if any of its parts were declared invalid, the other parts would stay in effect.

A **YES VOTE** would entitle employees in Massachusetts to earn and use sick time

according to certain conditions.

A **NO VOTE** would make no change in the laws regarding earned sick time.

<b>QUESTION FOUR</b>	<b>TOTAL</b>
YES	1710
NO	1767*
BLANK	129
<b>TOTAL</b>	<b>3606</b>

#### **QUESTION 5**

##### **THIS QUESTION IS NOT BINDING**

Shall the state senator from this district be instructed to vote in favor of legislation to expand the radiological Plume Exposure Emergency Planning Zone around the Pilgrim Nuclear Power Station in Plymouth, an approximately 10-mile-radius area, to include all of Barnstable, Dukes, and Nantucket Counties?

<b>QUESTION FIVE</b>	<b>TOTAL</b>
YES	2279*
NO	836
BLANK	491
<b>TOTAL</b>	<b>3606</b>

#### **QUESTION 6**

##### **THIS QUESTION IS NOT BINDING**

Shall the state representative from this district be instructed to vote in favor of legislation that would allow the state to regulate and tax marijuana in the same manner as alcohol?

<b>QUESTION SIX</b>	<b>TOTAL</b>
YES	2292*
NO	901
BLANK	413
<b>TOTAL</b>	<b>3606</b>

**Respectfully submitted,  
Julie Smith, MMC/CMC  
Town Clerk**

