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**ABOUT THE COVER – Front:** contemporary picture of the refurbished and restored Marconi-RCA Operations Center.

**Front and back:** collage of the wireless communications operations and operators from early 1920’s to 1950’s.

The Operations Building of the Marconi-RCA Wireless Station was built in 1914 for the Marconi Wireless Telegraph Company of America, operated with distinction as Coastal Marine Station WCC, Chatham Radio from 1921-1997. This Building and the entire Site were placed on the National Register of Historic Places, in 1994. It currently houses the Chatham Marconi Maritime Center Museum and Education Center, where the science of wireless communications and Chatham’s historic role come alive.

**Photo credits:** Chatham Marconi Maritime Center

## Elective Offices

### Moderator (3 year term)

William G. Litchfield Term Expires 2012

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### Selectmen (3 year term)

Florence Seldin, Chair Term Expires 2012  
Leonard M. Sussman, Vice Chair Term Expires 2014  
Timothy Roper, Clerk Term Expires 2013  
Sean Summers Term Expires 2012  
David R. Whitcomb Term Expires 2013

### Chatham Housing Authority (5 year term)

Valerie Foster, Director  
William P Bystrom Term Expires 2013  
John J. Kelleher Term Expires 2016  
Shirley L. Smith Term Expires 2015  
Joanne M. Taylor Term Expires 2014  
Maureen E. Auterio, (State Appointee) Term Expires 2012

### School Committee (3 year term)

Jeffrey S. Dykens, Chairman Term Expires 2014  
Susan Ann Linnell Term Expires 2014  
Steven B. Davol Term Expires 2013  
Robert N. Long Term Expires 2013  
Eric Whiteley Term Expires 2012

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### Barnstable County Assembly of Delegates – Representative (2 year term)

Ronald J. Bergstrom Term Expires 2012

## Appointed Offices

### Town Manager's Office

Jill R. Goldsmith Town Manager  
Kristin M. Sullivan Executive Assistant

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### Finance Department

Alexandra Heilala, Director of Finance/Town Accountant  
Nancy E. Geiger Assistant Town Accountant  
Shanna Nealy Accounting Clerk

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### Treasurer/Collector

Louise A. Redfield Treasurer/Collector  
Amanda Love Monahan, Assistant Tax Collector  
Anita A. Beebe Collections Assistant

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### Assessing

Andrew R. Machado Deputy Assessor  
Holly Cabot Assistant Assessor  
Candace Griffin Assistant Assessor  
Cathy M. Schaeffer Assistant Assessor

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### Human Resources, Human Services and Channel 18

Gerry Panuczak Human Resources Director  
Danni Krash Media Coordinator  
Ryan Darmon Assistant Media Coordinator

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### Permit Department

Mary Jane O'Leary Permit Clerk  
Bette Hahner Permit Clerk

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### Council on Aging

Ellen D. Ford Director  
Penny Forsman Outreach Worker  
Pauline G. Hoerner Secretary  
Katherine Dalton Secretary/Clerical  
Patricia A. Schapira Outreach Worker & Volunteer Coordinator  
Whitney Burr Driver  
Richard Hosmer Driver

### Council on Aging

Roger Kallstrom Driver  
Francis Marchessault Driver  
Peter Norcross Driver  
George Parsons Driver  
Paul Robinson Driver  
James Rooney Driver

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### Information Technology Department

Raymond J. Medeiros Director  
James A. Cuddy Manager

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### Town Counsel

Bruce P. Gilmore

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### Town Clerk Department

Julie S. Smith Town Clerk  
Paula A. Tobin Assistant Town Clerk

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### Registrars of Voters

Virginia Laporte  
Frank H. Tobin  
Henry W. Welch, Jr.

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### Election Personnel/Inspectors

Evelyn Ambriscoe  
Joan Bagnell  
Carol Barry  
Beverly Brown  
G. Valerie Buck  
Theodora Casey  
Scott Daniels  
Ann Eldredge  
Priscilla Ford  
John Geiger  
Nancy Geiger  
Mary Griffin  
Elizabeth Hines  
Sandra Koski  
Mary McDermott  
Lillian McNulty  
Judith Perron  
Sandra Porter

### Election Personnel/Inspectors

David Porter  
Louise Redfield  
Janine Scott  
Jennifer Smith

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### Constables

Benjamin J. Nickerson Term Expires 2014  
Thomas R. Pennypacker, II Term Expires 2012  
John Proudfoot Term Expires 2013

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### Veterans' Services Director/Burial Agent

Edward F. Merigan

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### Health & Environment

Robert A. Duncanson Director

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### Conservation

Kristin M. Andres Conservation Agent  
Mary M. Fougere Secretary  
Lara Slifka Assistant Conservation Agent/  
Environmental Technician

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### Health

Judith H. Giorgio Health Agent  
Emily Beebe Health Inspector/Part-time  
Dianne E. Langlois Secretary

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### Coastal Resources

Theodore L. Keon Director  
Renee Gagne Shellfish Constable  
Rachel Hutchinson Propagation Specialist  
Assistant Shellfish Constable/

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### Deputy Shellfish Constables

David DeSaulnier Term Expires 2012  
Patricia Duvall Term Expires 2013

# Appointed Offices

## Deputy Shellfish Constables

Bruce H. Edson	Term Expires 2012
Allyson Felix	Term Expires 2012
John Higgins	Term Expires 2012
Janine Hojniski	Term Expires 2012
Peter Kolb	Term Expires 2012
John MacMullan	Term Expires 2014
Suzanne Phillips	Term Expires 2013
Constance Reid	Term Expires 2012
Robert Ryder	Term Expires 2012
Robert Walsh	Term Expires 2014
Paul Tabory	Term Expires 2012

## Herring Warden

Donald St. Pierre	Term Expires 2010
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## Community Development

Kevin S. McDonald	Chief Zoning Officer/ Building Commissioner
Terence M. Whalen	Principal Planner/ Department Head
Lynn Thatcher	Assistant Planner
Jeffrey R. McCarty	Local Building Inspector/ Sealer Weights and Measures
Paula M. Liska	Central Permitting Coordinator
Patricia Buck	Secretary, Inspections Division
Paul Lagg	GIS Coordinator
Michele Clarke	Office Manager
Sarah Clark	Secretary

## Field Drivers and Fence Viewers

George W. Goodspeed, Jr.
Kevin S. McDonald

## American Disabilities Act Coordinator

Kevin S. McDonald
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## Gas and Plumbing Inspection

Eric Olkkola	Inspector
Tom David	Deputy Inspector

## Sealer of Weights and Measures

Jeffrey R. McCarty	Inspector
Kevin S. McDonald	Assistant Inspector

## Surveyor of Wood, Bark and Lumber

Robert J. Liska
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## Transient Vendor Inspection

Jeffrey R. McCarty	Inspector
Kevin S. McDonald	Assistant Inspector

## Wiring Inspection

George McManus	Inspector
Peter Winkler	Deputy Inspector

## Harbormaster

Stuart F.X. Smith	Harbormaster
Susan K. Rocanello	Office Manager/Asst. Harbormaster
Wayne Julin	Mooring Officer
John Rendon	Assistant Harbormaster

## Assistant Harbormasters

### Chatham

Leo Cain	Term Expires 2012
Ian Carlson	Term Expires 2012
Leo Concannon	Term Expires 2014
D. Michael Davis	Term Expires 2012
Tom Dickert	Term Expires 2012
John Farrell	Term Expires 2012
Vince Gulotta	Term Expires 2012
Ryan Higgins	Term Expires 2012
James Horne	Term Expires 2014
James Hughes	Term Expires 2012
Michelle Kilburn	Term Expires 2012
Patrick Moloney	Term Expires 2012
Katie McClellan	Term Expires 2012
William Neiser	Term Expires 2012
Colin Politi	Term Expires 2012
Nathan Politi	Term Expires 2012
Michael Ryder	Term Expires 2012
Michael Silvia	Term Expires 2012
John Summers	Term Expires 2014
Hunter Twombly	Term Expires 2012
Christopher Vardakis	Term Expires 2012

### Harwich

James Coyle	Term Expires 2011
Frank Kunz	Term Expires 2011
Thomas Leach	Term Expires 2011
Heinz Proft	Term Expires 2011
Peter Sawyer	Term Expires 2011
Thomas Telesmanick	Term Expires 2011

### Orleans

Matthew Cadman	Term Expires 2011
Dawson Farber	Term Expires 2011
Gardner Jamieson	Term Expires 2011
John Mellin	Term Expires 2011
Greg Normandy	Term Expires 2011

## Police Department

Mark R. Pawlina	Chief
John Cauble	Captain
Michael Anderson	Lieutenant
Margaret McDonough	Animal Control Officer
Kim Clemons	Secretary
Cathy Schaeffer	Term Expires June 30, 2014 Parking Clerk/Hearing Officer

## Fire Department

Michael Ambriscoe	Chief
Peter Connick	Deputy Chief
John Proudfoot	Fire Inspector
Suzanne A. Martin	Secretary

## Forest Warden

Michael Ambriscoe
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## Hazardous Materials Coordinator

Michael Ambriscoe
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## Chatham Emergency Management Agency

John Cauble	Emergency Management Director
Stuart F.X. Smith	Emergency Management Deputy Director

## Oil Pollution and Spill Coordinators

Stuart F.X. Smith	(All Coastal and Marine Activities)
Michael Ambriscoe	(All Inland Activities)

## Cemetery

Linda Goodspeed	Secretary
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## Parks and Recreation

Daniel L. Tobin	Director
Georgia A. Farrell	Recreation Program Supervisor
Suzanne Winkfield	Recreation Coordinator
Sharon Powell	Youth Services Coordinator
Helene E. Borges	Secretary
George Gatzogiannis	Community Building Supervisor
Tim Sylvia	Community Building Supervisor

## Department of Public Works

Jeffrey S. Colby	Superintendent Administrator
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## Tree Warden & Superintendent of Insect and Pest Control

Daniel L. Tobin
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## Landfill

Jeffrey A. Bremner	Foreman
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## Public Weighers

Jeffrey A. Bremner
Karl Gilley
John Martin
Steven T. Leavenworth
David Laurie

# Appointed Offices

## Water and Sewer Departments

William G. Redfield Interim Director  
Pamela J. Curry Administration

## Municipal Buildings and Grounds

Norman E. Whelan Building and Grounds  
Gary J. Kaser Building and Grounds

## Schools

Michael Gradone Interim Superintendent  
Paul Mangelinkx Principal, High School  
Lisa Sjostrom Principal, Middle School  
Gaylene Heppe Principal, Elementary School

# Committees

## Affordable Housing Committee

Bruce Beane Term Expires 2012  
Charles S. Christie Term Expires 2012  
John (Jack) Kelleher Term Expires 2013  
Mary Stevens McDermott, Co-Chairman  
Term Expires 2014  
Cindi Maule Term Expires 2014  
Shirley L. Smith Term Expires 2014  
Robert F. Denn Term Expires 2013  
Betty Eldredge (resigned 2011)

## Affordable Housing Trust Fund – Board of Trustees

Timothy L. Roper Term Expires 2013  
Florence Seldin Term Expires 2012  
Sean Summers Term Expires 2012  
Leonard Sussman Term Expires 2014  
David Whitcomb Term Expires 2013  
Robert F. Denn Term Expires 2013  
John Kelleher Term Expires 2013

## Airport Commission

Richard E. Hunter, Chairman  
Term Expires 2012  
Nancy A. Patterson Term Expires 2014  
Craig H. Pennypacker Term Expires 2013  
David S. Rauscher Term Expires 2012  
W. Thomas Whiteley (resigned 2011)

## Board of Assessors

Thomas Nickerson “Nick” Brown  
Term Expires 2013  
Robert B. Franz, Chairman  
Term Expires 2014

## Aunt Lydia’s Cove Committee

Frederick Bennett Term Expires 2012  
Gregory J. Connors Term Expires 2012  
Kenneth Eldredge, Chairman  
Term Expires 2012  
Mark Liska Term Expires 2012  
James F. Nash Term Expires 2012  
Peter W. Taylor Term Expires 2012

## Barnstable County Coastal Resources Committee

Robert A. Duncanson, Representative  
Vacancy, Alternate

## Barnstable County HOME Consortium Advisory Council

John Kelleher Term Expires 1/31/13

## Barnstable County Technical Advisory Committee on Dredging

Theodore L. Keon Until Work Completed  
Stuart F.X. Smith, Alternate  
Until Work Completed

## Bikeways Committee

Herman G. Eldering Until Work Completed  
Wayne Gould Until Work Completed  
Ronald B. Holmes, Chairman  
Until Work Completed  
Karen McPherson Until Work Completed  
Douglas J. Nichols Until Work Completed  
Deborah M. Swenson Until Work Completed  
David Widing Until Work Completed  
Steven B. Wardle Until Work Completed

## Cable Advisory Committee

Robert Bourke Term Expires 2012  
Huntley Harrison Term Expires 2013  
Richard Garvin Term Expires 2014

## Cape Cod Commission - Town Representative

Lynne Pleffner Term Expires 4/24/12

## Cape Cod Municipal Health Group Board

Gerry Panuczak, Representative  
Until Work Completed

## Cape Cod National Seashore Advisory Committee

William R. Hammatt Term Expires 2013

## Cape Cod Regional Technical High School District Committee

Patricia Siewert Term Expires 6/30/14  
James M. Upson Term Expires 6/30/12

## Cape Cod Regional Transit Authority

Ronald J. Bergstrom, Representative  
Until Work Completed

## Cape Light Compact - Town Delegate

Peter K. Cocolis Until Work Completed

## Capital Projects Review Committee (formerly PD/Annex Design Review Task Force)

Deborah Aikman Term Expires 2012  
Andrew R. Siffard Term Expires 2013  
Theodore Streibert, Chairman  
Term Expires 2013  
Daniel A. Sylver Term Expires 2012  
Juris Ukstins Term Expires 2014

## Cemetery Commissioners

George W. Goodspeed, Jr., Chairman  
Term Expires 2012  
Stephen Hart Term Expires 2014  
Susan Whitcomb Term Expires 2013

## Community Preservation Committee

Victor Di Cristina, Rep,  
Land Bank Open Space Term Expires 2014  
John F. Kaar, Rep, Planning Board, Chairman  
Term Expires 2013  
Jane Moffett, Rep, Historical Commission  
Term Expires 2013  
Alice B. Popkin, At-Large Member  
Term Expires 2014  
Carol Scott, Rep, Conservation Commission  
Term Expires 2014

# Committees

## Community Preservation Committee

Ira Seldin, Rep, Park & Recreation Commission Term Expires 2013  
Bruce Beane, Rep, Affordable Housing Committee Term Expires 2012  
Joanne Taylor, Rep, Housing Authority Term Expires 2012  
John W. Geiger, II, At-Large Member

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## Conservation Commission

Billie C. Bates Term Expires 2014  
Paul T. Chamberlin Term Expires 2013  
John W. Geiger, II Term Expires 2012  
Diane L. Holt, Chairman Term Expires 2014  
Robert Lear Term Expires 2012  
Carol Scott Term Expires 2013  
Stephen J. Kuzma Term Expires 2014  
Stephanie Hamilton, Associate Term Expires 2012

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## Council on Aging Board

Martha Batchelder Term Expires 2013  
Ann DePatie Term Expires 2012  
Carole DeChristopher Term Expires 2014  
Agnes D. Galop (resigned 2011) Term Expires 2014  
Audrey E. Gray Term Expires 2012  
Francis J. Hynes Term Expires 2014  
Betty Brewin Magnusson Term Expires 2013  
John Rafferty Term Expires 2014  
Alvin L. Stern, Chairman Term Expires 2013  
Stuart Tuchinsky Term Expires 2013

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## Cultural Council

Kathryn DeFord Term Expires 2012  
Henry Lynn Herbst (resigned 2011) Term Expires 2013  
Elizabeth Hessler, Co-Chairman Term Expires 2014  
Wendy Johnson Term Expires 2012  
Sheila Marx Term Expires 2012  
Joan-Ellen Messina, Co-Chairman Term Expires 2014  
Gay Murdoch Term Expires 2012  
Virginia Plexico Term Expires 2012  
Christopher Seufert Term Expires 2012  
Berjouhi Spencer Term Expires 2014  
Anne Foster Term Expires 2014  
Dian Benson Term Expires 2014

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## Committee for the Disabled

John Poignand Term Expires 2014  
Robert Hughes Term Expires 2014  
Patricia Weber Term Expires 2013  
Mary U. Mikita, Chairman Term Expires 2012

## Committee for the Disabled

Corrine A. Moore Term Expires 2013  
Cynthia Roderick Term Expires 2012  
John Raye Term Expires 2014  
Stuart Tuchinski Term Expires 2015

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## Energy Committee

Peter K. Cocolis, Chairman Term Expires 2013  
Robert E. Crupi Term Expires 2014  
Charles M. Rader Term Expires 2012  
John H. Scott Term Expires 2012  
Katherine McClellan Term Expires 2014

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## Finance Committee

Norma B. Avellar Term Expires 2013  
Kenneth F. Sommer, Chairman Term Expires 2013  
Roslyn B. Coleman Term Expires 2012  
Robert Dow Term Expires 2012  
John F. Crea Term Expires 2014  
Jo Ann Sprague Term Expires 2012  
Richard S. Stenberg Term Expires 2013  
John L. Whelan Term Expires 2013  
Coleman C. Yeaw Term Expires 2014

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## Golf Advisory Committee

Myron F. Burdick Term Expires 2012  
Douglas Ann Bohman, Chairman Term Expires 2014  
Emily Cunningham Term Expires 2014  
Roger Sullivan Term Expires 2014  
William Morrison Term Expires 2013

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## Board of Health

Edward W. Sheehan, Chairman Term Expires 2012  
Ronald C. Broman Term Expires 2012  
Mary Ann Gray Term Expires 2013  
Allen Ward Term Expires 2012  
Edwin Kidder Whittaker Term Expires 2014

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## Historic Business District Commission

Darci Sequin Term Expires 2013  
Theodore P. Streiber Term Expires 2014  
Daniel A. Sylver, Chairman Term Expires 2014  
Ali van der Burg Term Expires 2012  
Jackson Smith Term Expires 2012  
Rebecca Speight (resigned 2011)

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## Historical Commission

Donald Aikman Term Expires 2013  
William E. Manley Term Expires 2014  
Frank A. Messina Term Expires 2012  
Jane M. Moffett Term Expires 2014  
Robert D. Oliver, Chairman Term Expires 2013  
Sandi B. Porter Term Expires 2012  
Nancy B. Yeaw Term Expires 2013  
Stuart G. Stearns (resigned 2011)

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## Human Services Committee

Scott Daniels Term Expires 2012  
Joan Mohr Term Expires 2012  
Kathleen A. Motz, Chair Term Expires 2012  
Janice O'Connell Term Expires 2014  
Marilyn Sneden Term Expires 2013  
Joan Howe Term Expires 2014  
Primrose Craven (resigned 2011)  
Richard S. Stenberg (resigned 2011)

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## Land Bank Open Space Committee

George W. Cooper Term Expires 2013  
Victor Di Cristina, Chairman Term Expires 2013  
John Farrell Term Expires 2012  
Laurel Sorenson Term Expires 2012  
Ali van der Burg Term Expires 2014

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## Local State Building Code Board of Appeals

Frederick Bearse Term Expires 2012  
David A. Clark Term Expires 2013  
David A. Crockett Term Expires 2014  
Robert J. Liska Term Expires 2013  
Peter Polhemus Term Expires 2012

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## Main Street Design Advisory Committee to the Board of Selectmen

Scott Hamilton Until Work Completed  
John B. Hynes, Jr. Until Work Completed  
Carol Pacun Until Work Completed  
David Veach, Chairman Until Work Completed

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## North Beach Advisory Committee

Ted Keon (Advisory Member) Until Work Completed  
Roger Carroll Until Work Completed  
Kurt E. Hellfach Until Work Completed  
Donna G. Lumpkin Until Work Completed  
Thomas A. Olson Until Work Completed  
John Perry Until Work Completed  
Warren Nash Until Work Completed  
Robert N. Long Until Work Completed

# Committees

## Parks and Recreation Commission

Meredith Fry	Term Expires 2013
Joyce M. Reynolds	Term Expires 2013
Michael D. Ryder	Term Expires 2014
Michael Seidewand, Chairman	
	Term Expires 2012
Ira L. Seldin	Term Expires 2012

## Planning Board

Peter Cocolis	Term Expires 2014
Robert W. Dubis	Term Expires 2012
Richard J. Gulick	Term Expires 2013
John F. Kaar	Term Expires 2013
Cory J. Metters, Chairman	
	Term Expires 2012
Steven E. West	Term Expires 2014
Mark R. Zibrat	Term Expires 2013

## Pleasant Bay Resource Management Alliance Steering Committee

Jane Harris, Town Representative	
	Until Work Completed
Charles J. Bartlett, Alternate	
	Until Work Completed

## Public Ceremonies Committee

Carol Abel	Term Expires 2014
Douglas Ann Bohman	Term Expires 2015
Donald Edge	Term Expires 2015
Robert B. Franz	Term Expires 2015
Brad Schiff, Chairman	Term Expires 2015
John Scott	Term Expires 2013
Richard Clifford, Vice Chairman	
	Term Expires 2014
Stephanie Hamilton	Term Expires 2014
Gail Tilton	Term Expires 2013
John King	Term Expires 2014

## Chatham Railroad Museum Group

Winslow H. Adams, Jr.	
	Until Work Completed
Donald Aikman	Until Work Completed
Paul L. Fougere	Until Work Completed
John E. Gulow	Until Work Completed
Stephen Hart	Until Work Completed
Larry Larned, Chairman	
	Until Work Completed
Ryder Martin	Until Work Completed
Ralph E. Pape	Until Work Completed
James C. Spence	Until Work Completed
William F. von Brauchitsch	
	Until Work Completed
Malcolm L. Ward	Until Work Completed
Howard C. Woolaver	Until Work Completed
Franklin R. Yeager	Until Work Completed

## Chatham Railroad Museum Group

### Members Emeritus

Alden P. Abbot
Michael Doyle
James R. Morgan

## Shellfish Advisory Committee

James E. Blanchfield	Term Expires 2013
Jamile Bassett	Term Expires 2014
Barry Greco	Term Expires 2013
David C. Likos, Chairman	
	Term Expires 2013
Theodore T. Lucas	Term Expires 2014
Domenic Santoro	Term Expires 2014
Stephen A. Wright	Term Expires 2013
Stuart F. Moore, Shellfish Constable	

## South Coastal Harbor Plan Committee

Ernest Eldredge	Until Work Completed
Dean W. Ervin, Chairman	
	Until Work Completed
Kurt E. Hellfach	Until Work Completed
David C. Likos	Until Work Completed
Charles A. Murphy	Until Work Completed
George Olmsted	Until Work Completed
Patricia Siewert	Until Work Completed
Martha Stone	Until Work Completed

## Summer Residents Advisory Committee

Bob Champlin	Term Expires 2014
Katherine D. Flynn	Term Expires 2012
Harold C. Kraus, Chairman	
	Term Expires 2013
Jill N. MacDonald	Term Expires 2012
Katherine Malfa	Term Expires 2014
Hugh G. Moulton	Term Expires 2013
Philip A. Richardson	Term Expires 2014
Peter J. Tarrant	Term Expires 2012
Arnold Trebach	Term Expires 2013
Michael S. Waters	Term Expires 2012
William McGagh, Associate	
	Term Expires 2012
Colette B. Traylor	Term Expires 2012
Joel Rottner	Term Expires 2014

## Town Manager Search Committee

Douglas Ann Bohman	
	Until Work Completed
John H. Cogswell	Until Work Completed
Fred O. Jensen	Until Work Completed
Kenneth Sommer	Until Work Completed
Eric Whiteley	Until Work Completed

## Traffic Study Committee

J. Thomas Fox	Until Work Completed
Ronald C. Meservey	Until Work Completed
Janet C. Newton	Until Work Completed
Richard J. Stacey, Chairman	
	Until Work Completed

## Underground Wiring Committee

John H. Cogswell, Chairman	
	Until Work Completed
Deborah Aikman	Until Work Completed
Mary Conathan	Until Work Completed
Richard Gulick, Vice Chairman	
	Until Work Completed
Walter Meier	Until Work Completed
Richard Siewert	Until Work Completed
Juris Ukstins	Until Work Completed

## Water & Sewer Advisory Committee

Charles M. Rader, Chairman	
	Term Expires 2012
Charles J. Bartlett	Term Expires 2012
George Cooper	Term Expires 2013
John H. Cogswell	Term Expires 2014

## Waterways Advisory Committee

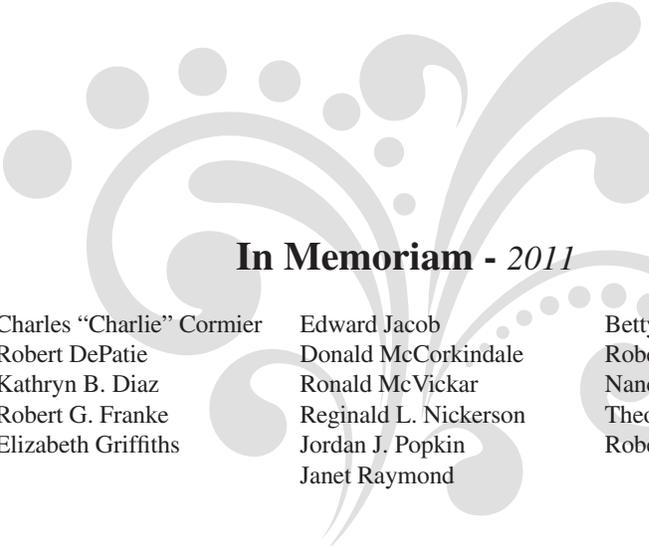
Robert O. Hamblet, Chairman	
	Term Expires 2014
David G. Davis	Term Expires 2014
Edward D. Conway, Vice Chairman	
	Term Expires 2013
John F. Huether	Term Expires 2013
Timothy Linnell	Term Expires 2012
Donald St. Pierre	Term Expires 2013
Peter W. Taylor	Term Expires 2012

## Zoning Board of Appeals

Peter M. Acton	Term Expires 2012
Donald M. Freeman	Term Expires 2012
David S. Nixon, Vice Chairman	
	Term Expires 2013
Sabine Dow	Term Expires 2014
Edward M. Fouhy, Chairman	
	Term Expires 2013
Joseph F. Craig, Associate	
	Term Expires 2012
Robert B. Hessler, Associate	
	Term Expires 2012
David Veach, Associate	Term Expires 2012

## 300th Anniversary Planning Committee

Donald Aikman	Until Work Completed
Shareen Davis	Until Work Completed
Spencer Grey	Until Work Completed



## In Memoriam - 2011

Charles "Charlie" Cormier  
Robert DePatie  
Kathryn B. Diaz  
Robert G. Franke  
Elizabeth Griffiths

Edward Jacob  
Donald McCorkindale  
Ronald McVickar  
Reginald L. Nickerson  
Jordan J. Popkin  
Janet Raymond

Betty Smith  
Robert Snow  
Nancy Swetland  
Theodore Von Toerne  
Robert Wolin

## Board of Selectmen

In past Town reports, it was noted that "the year was a challenging one," and this year was no exception. The Board of Selectmen met every week, and sometimes twice weekly, to respond to a wide range of policy, fiscal and managerial challenges.

The Board began the fiscal year with the responsibility of hiring a new Town Manager. We appointed Chief Mark Pawlina as Interim Town Manager, who did an exceptional job in the transition period. The Board also engaged a professional executive search consultant plus appointed a five-member Citizens' Search Advisory Committee. After engaging in an open and public process the Board, by unanimous vote, appointed Jill Goldsmith Town Manager and she commenced her service in August.

The Board's agreed goal of a balanced and responsible Town budget was achieved and at a level far below the increases allowed by Proposition 2 1/2%. This was accomplished through a variety of means, including our adoption of a new employee early retirement plan allowed under recent state legislation. For the first time in many years, the Town and School budgets were voted as separate articles at Town Meeting. A significant new source of revenue was added when Town Meeting voted to approve an article increasing the local meals tax by 0.75%, as allowed under State law. As of this writing, this measure has produced approximately \$178,000 in new revenue since July.

The end of 2011 marked completion

of construction of the underground sewer "backbone" along Rte. 28, with final paving to begin in the Spring of 2012. Responding to concerns of Chatham businesses, the Board of Selectmen authorized funding for an extensive advertising campaign and modifications to the construction schedule, all within the budget. Additionally, the expanded wastewater treatment plant is on budget and on schedule, and should begin operations in early 2012. The Board engaged the services of a professional financial consultant, paid for by the County, who reviewed and validated the financial structure of the Town's Comprehensive Wastewater Management Plan.

The Board continues to support and work with the various Town departments, Committees and Commissions. We held joint public meetings with several committees including the Planning Board and Capital Projects' Review Committee. A recommendation by the Energy Committee to install a solar panel array atop the Town land was endorsed by the Board of Selectmen. This large-scale renewable energy project should produce a first-year savings for the Town estimated at over \$145,000.

The Board participated in several meetings with local citizens, plus state and federal authorities, concerning replacement of the Mitchell River Bridge with a context-sensitive design. Responding to the Board, federal and state agencies continue to assure the Town that full funding remains available, which will relieve taxpayers of that burden.

The Board has endorsed the efforts of the

Chatham Tercentennial Committee and we are eager to join in the year-long celebration to mark the founding of Chatham in 1712.

We appreciate the continued interest and involvement of so many citizens, and we thank the many volunteers who, along with the Board, care about and work in the best interests of the Town.

**Respectfully submitted,  
Florence Seldin, Chairman**

## Town Manager

The Town Manager's report is generally reserved for a status update on the financial position of the Town as well as a general overview of the Town. While that information, as well as the FY2013 Budget perspective, is available on the Town's website at [www.chatham-ma.gov](http://www.chatham-ma.gov) through our effort for greater transparency and efficiency, I would like to take a moment to mention how truly grateful I am to the townspeople of Chatham who have given me such a warm welcome since I began my service in August 2011. From my first week's "Meet the Town Manager Reception" to the "Chatham 300 Gala" everyone has made me feel like a member of the community. Everyday residents stop by my office to say hello and introduce themselves, and it's with this "open-door" policy that I appreciate serving as the Chatham Town Manager, where the people are as remarkable as the vistas.

**Respectfully submitted,  
Jill Goldsmith, Town Manager**

## Finance Department – Annual Financial Reports

In accordance with the provisions of Chapter 41 §61 of the Massachusetts General Laws, I hereby submit a report for the receipts and expenditures for the Town of Chatham for the Fiscal Year ending June 30, 2011 unless otherwise stated. Also included is a balance sheet and miscellaneous financial reports.

**Respectfully submitted,**  
**Alexandra Heilala, Director of Finance**

### Town of Chatham – Combined Balance Sheet: All Fund Types & Account Groups – June 30, 2011

ASSETS	Governmental Fund Types				Enterprise Funds	Fiduciary Fund Types Trust and Agency Funds	Account Group Long-Term Obligation Accounts	Totals (Memorandum Only)
ASSETS	General Fund	Special Revenue Funds	Capital Project Funds	Enterprise Funds	Enterprise Funds	Fiduciary Fund Types Trust and Agency Funds	Account Group Long-Term Obligation Accounts	Totals (Memorandum Only)
Cash and cash equivalents	\$ 5,459,043	\$ 5,739,459	\$ (1,031,872)	\$ 109,735	\$ 3,551,395			13,827,759
Investments					9,991			9,991
Property taxes receivable	261,165	20,818						281,983
Other receivables: Notes			7,518,952					7,518,952
Motor vehicle and boat excise	232,251							232,251
Water, sewer rates and special assessments	52,846	166,004						218,850
Tax liens	685,957							685,957
Intergovernmental	40,067							40,067
Tax foreclosures	36,543							36,543
Deferred property taxes	40,297							40,297
Apportioned leases	596,603	760,376						1,356,978
Departmental and other receivables	217,066					27,456		244,522
								0
Due from other governments in future years:								
School building assistance								0
Principal and interest subsidies								0
To be provided in future years for:								
Retirement of lease payable							36,682,282	36,682,282
Retirement of bonds							28,349,062	28,349,062
<b>Total Assets</b>	<b>\$ 7,621,837</b>	<b>\$ 6,686,657</b>	<b>\$ 6,487,080</b>	<b>\$ 109,735</b>	<b>\$ 3,588,841</b>	<b>\$ 65,031,344</b>	<b>\$ 89,525,494</b>	
<b>LIABILITIES AND FUND EQUITIES</b>								
Liabilities:								
Warrants payable	\$ 681,116	\$ 125,638	\$ 330,358					\$ 1,137,112
Amounts withheld from employees	93,172							93,172
Abandoned and Unclaimed Property	108,505							108,505
Other agency payables	0					27,456		27,456
Provision for tax refunds								0
Due to general fund								0
Lease payable								0
Bonds and notes payable				52,418,952			36,682,282	89,101,234
Loans authorized and unissued							28,349,062	28,349,062
Deferred revenue	<u>2,126,252</u>	<u>947,198</u>	0	0	0		0	3,073,450
Total liabilities	3,009,045	1,072,836	52,749,310	0	27,456		65,031,344	121,889,991
Fund balances:								
Non-expendable trust funds						543,187		543,187
Reserve for Debt Exclusion Premium	666,607							666,607
Reserved for encumbrances and continued appropriations	2,246,057	3,599,642						5,845,698
Reserved for expenditure	814,300	555,207	-46,262,231					-44,892,724
Reserve for Deficit	-7,305							-7,305
Unreserved	<u>893,134</u>	<u>1,458,972</u>		<u>109,735</u>	<u>3,018,199</u>			5,480,041
<b>Total fund balance</b>	<b>4,612,793</b>	<b>5,613,821</b>	<b>-46,262,231</b>	<b>109,735</b>	<b>3,561,386</b>		<b>0</b>	<b>-32,364,496</b>
<b>Total liabilities and fund balance</b>	<b>\$ 7,621,837</b>	<b>\$ 6,686,657</b>	<b>\$ 6,487,080</b>	<b>\$ 109,735</b>	<b>\$ 3,588,841</b>	<b>\$ 65,031,344</b>	<b>\$ 89,525,494</b>	

# Town of Chatham – Balance Sheet June 30, 2011 – General Fund

## ASSETS

Cash		5,459,042.90
2002 & Prior Personal Property	97,604.56	
2003 Personal Property	2,724.48	
2004 Personal Property	3,105.40	
2005 Personal Property	2,044.51	
2006 Personal Property	3,468.11	
2007 Personal Property	1,196.06	
2008 Personal Property	(1,973.82)	
2009 Personal Property	1,244.34	
2010 Personal Property	1,950.49	
2011 Personal Property	2,778.69	
		114,142.82
2002 & Prior Real Estate Taxes Receivable	25,582.17	
2005 Real Estate Taxes Receivable	(226.82)	
2006 Real Estate Taxes Receivable	0.02	
2007 Real Estate Taxes Receivable	(331.86)	
2008 Real Estate Taxes Receivable	(397.74)	
2009 Real Estate Taxes Receivable	4,955.32	
2010 Real Estate Taxes Receivable	1,748.43	
2011 Real Estate Taxes Receivable	385,065.07	
		416,394.59
Deferred Real Estate Taxes Receivable		40,296.73
Tax Liens	607,162.14	
Septic Betterment Liens	2,281.94	
Sewer Rate Liens	1,154.44	
Water Betterment Liens Receivable	33,454.80	
Land Bank Tax Liens Receivable	15,696.95	
Water Bill Liens Receivable	14,738.71	
CPA Liens Receivable	11,468.38	
		685,957.36
2002 & Prior Motor Vehicle Taxes Receivable	64,736.55	
2003 Motor Vehicle Taxes Receivable	5,077.86	
2004 Motor Vehicle Taxes Receivable	4,371.97	
2005 Motor Vehicle Taxes Receivable	5,240.12	
2006 Motor Vehicle Taxes Receivable	5,530.91	
2007 Motor Vehicle Taxes Receivable	5,057.15	
2008 Motor Vehicle Taxes Receivable	7,691.94	
2009 Motor Vehicle Taxes Receivable	8,289.73	
2010 Motor Vehicle Taxes Receivable	11,804.36	
2011 Motor Vehicle Taxes Receivable	34,964.76	
2002 & Prior Boat Excise Taxes Receivable	51,470.62	
2003 Boat Excise Taxes Receivable	2,290.23	
2004 Boat Excise Taxes Receivable	2,015.34	
2005 Boat Excise Taxes Receivable	1,338.82	
2006 Boat Excise Taxes Receivable	2,057.34	
2007 Boat Excise Taxes Receivable	3,795.29	
2008 Boat Excise Taxes Receivable	3,378.22	
2009 Boat Excise Taxes Receivable	4,113.52	
2010 Boat Excise Taxes Receivable	4,067.49	
2010 Boat Excise Taxes Receivable	<u>4,958.85</u>	
		79,485.72
2002 & Prior Provisions for Abatements	(92,866.05)	
2003 Provisions for Abatements	(2,724.48)	
2004 Provisions for Abatements	(3,729.10)	
2005 Provisions for Abatements	(2,497.74)	
2006 Provisions for Abatements	(4,360.58)	
2007 Provisions for Abatements	(1,303.68)	
2008 Provisions for Abatements	(4,787.32)	
2009 Provisions for Abatements	(59,900.53)	
2010 Provisions for Abatements	-	
2011 Provisions for Abatements	<u>(97,202.82)</u>	
		(269,372.30)
Due from State		40,067.20
Septage Accounts Receivable	8,428.50	
Sewer Rate Liens	-	
Sewer Rate Lien Interest	-	
2009 Sewer Rates Receivable	565.05	
2010 Sewer Miscellaneous Receivable	525.00	
2010 Sewer Rates Receivable	14,141.93	
2011 Sewer Rates Receivable	27,630.42	
2011 Sewer Miscellaneous Receivable	1,554.77	
		52,845.67
Airport Accounts Receivable	5,032.00	
Ambulance Receivable	147,521.49	
Beach Concessions	-	
Coast Guard Lease	-	
Landfill Accounts Receivable	51,067.70	
Parking Clerk	<u>13,445.00</u>	
		217,066.19
Tax Possessions		36,542.59
Street Betterments	19,963.72	
Street Committed Interest	<u>16,408.33</u>	
		36,372.05

# Town of Chatham – Balance Sheet June 30, 2011 – General Fund

Apportioned Street Assessments 2012	37,100.15	
Apportioned Street Assessments 2013	37,100.15	
Apportioned Street Assessments 2016	26,343.73	
Apportioned Street Assessments 2017	26,003.19	
Apportioned Street Assessments 2018	26,003.19	
Apportioned Street Assessments 2019	26,003.19	
Apportioned Street Assessments 2020	24,831.56	
Apportioned Street Assessments 2021	24,442.56	
Apportioned Street Assessments 2022	19,839.12	
Apportioned Street Assessments 2023	19,839.12	
Apportioned Street Assessments 2024	19,839.12	
Apportioned Street Assessments 2025	19,058.17	
Apportioned Street Assessments 2026	17,616.39	
Apportioned Street Assessments 2027	17,616.39	
Apportioned Street Assessments 2028	17,616.39	
Apportioned Street Assessments 2029	17,616.39	
		440,896.39
Water Betterments	6,451.78	
Water Committed Interest	1,180.90	
		7,632.68
Apportioned Water Betterments 2012	39,501.70	
Apportioned Water Betterments 2013	12,265.24	
Apportioned Water Betterments 2014	2,725.23	
		54,492.17
Septic Betterments	18,403.68	
Septic Committed Interest	740.18	
		19,143.86
Apportioned Septic Assessment 2012	3,281.03	
Apportioned Septic Assessment 2013	3,281.03	
Apportioned Septic Assessment 2014	3,281.03	
Apportioned Septic Assessment 2015	3,281.03	
Apportioned Septic Assessment 2016	3,281.03	
Apportioned Septic Assessment 2017	3,281.03	
Apportioned Septic Assessment 2018	3,281.03	
Apportioned Septic Assessment 2019	3,281.03	
Apportioned Septic Assessment 2020	3,281.03	
Apportioned Septic Assessment 2021	3,281.03	
Apportioned Septic Assessment 2022	2,326.53	
Apportioned Septic Assessment 2023	1,798.67	
Apportioned Septic Assessment 2024	564.93	
Apportioned Septic Assessment 2025	564.93	
		38,065.36
Total Assets		<u>7,621,837.33</u>
<b>LIABILITIES &amp; FUND EQUITIES</b>		
Liabilities:		
Warrants Payable	681,115.77	-
Group Insurance Payable	93,172.04	
Abandoned & Unclaimed Property	108,504.91	
		882,792.72
Deferred Revenue:		
Deferred Revenue Real & Personal Property Tax	261,165.11	
Deferred Revenue Tax Liens	607,162.14	
Deferred Revenue Land Bank Tax Liens	15,696.95	
Deferred Revenue Water Betterment Liens	33,454.80	
Deferred Revenue Motor Vehicle Excise	152,765.35	
Deferred Revenue Boats, Ships & Vessels Excise	79,485.72	
Deferred Revenue Sewer Betterment Liens	2,281.94	
Deferred Revenue Sewer Usage	52,845.67	
Deferred Revenue Sewer Rate Liens	1,154.44	
Deferred Revenue Departmental	217,066.19	
Deferred Revenue Federal & State Grant	40,067.20	
Deferred Revenue Street Betterments	36,372.05	
Deferred Revenue Water Betterments	7,632.68	
Deferred Revenue Deferred Real Estate Taxes	40,296.73	
Deferred Revenue Apportioned Street Betterments	440,896.39	
Deferred Revenue Apportioned Water Betterments	54,492.17	
Deferred Revenue Apportioned Septic Betterments	19,143.86	
Deferred Revenue Septic Assessments	38,065.36	
Deferred Revenue Water Bill Liens	14,738.71	
Deferred Revenue CPA Liens	11,468.38	
		2,126,251.84
Total Liabilities		3,009,044.56
General Fund Equities:		
Reserve for Encumbrances	2,246,056.51	
Reserve for Expenditures	814,300.00	
Reserve for Overlay Deficit	(7,305.23)	
Reserve for Debt Exclusion Premium	666,607.00	
Unreserved Fund Equity	893,134.49	
Fund Equity Actual		
Total Fund Equity		<u>4,612,792.77</u>
Total Liabilities & Fund Equities		<u>7,621,837.33</u>
		7,621,837.33

# Town of Chatham – 2011 General Fund Appropriations and Expenditure Ledger

Account	Total ATM	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Variance	Closed to Revenue	Balance Encumbered
<b>Moderator:</b>										
Salaries	600.00				600.00	600.00				
Expenses	50.00				50.00	45.00		5.00	5.00	
<b>Selectmen:</b>										
Salaries	10,500.00			45.45	10,545.45	10,545.45				3,551.64
Expenses	1,000.00			9,642.83	12,142.83	12,142.83				9,283.00
Art 9/96 - Lighthouse Overlook	3,551.64				3,551.64					4,461.41
Art 4, STM 11/00 - I-Net Construction	9,283.00				9,283.00					
Art 14, STM 10/97 - Cable Franchise Legal Exp	4,461.41				4,461.41					
<b>Town Manager:</b>										
Salaries	252,516.00		11,142.83	31,350.33	365,009.16	365,009.16		0.00	0.00	
Expenses	157,706.00			(30,404.35)	127,301.65	127,281.14		20.51	20.51	20.51
Prior Year Encumbrances										
Art 13 5/10 Stabilization Tr-Library	\$ 35,000.00			\$	35,000.00	35,000.00				
Art 14 5/10 Stabilization Tr-Dredging/Shellfish	\$ 94,876.74			\$	94,876.74	26,976.39		67,900.35	67,900.35	
Art 15 5/10 Tercentennial	10,000.00				10,000.00	10,000.00				
Art 16 5/10 Regional School Plan	10,000.00				10,000.00	10,000.00				
Art 14, ATM 5/02 - Bike Path	23,423.70				23,423.70					23,423.70
Art ATM 5/06 Wastewater Facility	4,197.00				4,197.00					4,197.00
Art 11 Stabilization Transfer-Trailers	35,884.00				35,884.00					35,884.00
Art 6 ATM 5/04 Forest Assessment & Management	3,900.00				3,900.00					3,900.00
Art 6 ATM 5/04 ADA Compliance	18,953.00				18,953.00	3,925.00				15,028.00
Art 6, ATM 5/05 - Land Bank Appraisal Costs	2,734.81				2,734.81	1,268.50				1,466.31
Art 9 ATM 5/07 Main St Municipal Parking Lot	410,398.00				410,398.00	233,345.49				177,052.51
Art 11 5/98 Cable Studio	5,892.44				5,892.44	2,500.00				3,392.44
Art 6, 5/02 - Capital Budget - Annual Restroom Consti	4,459.76				4,459.76	4,459.76				
<b>Parking Clerk:</b>										
Salaries	3,500.00				3,500.00	3,500.00				
Expenses	3,000.00			(2,072.27)	927.73	927.73				
Prior Year Encumbrances										
<b>Personnel Services:</b>										
Salaries & Wages	161,873.00			4,110.01	165,983.01	165,983.01				209.00
Expenses	11,200.00			(395.88)	10,804.12	10,595.12				
Prior Year Encumbrances	110.00				110.00	110.00				
Annual Channel 18 capital	9,688.73				9,688.73	3,842.30				5,846.43
Salary Adjustment Account	258,727.79		(93,082.73)		165,645.06					165,645.06
<b>Finance Committee:</b>										
Salaries	2,000.00			(54.63)	1,945.37	1,922.27			23.10	(0.00)
Expenses	600.00			(308.31)	291.69	284.00			7.69	
<b>Finance Department:</b>										
Salaries	580,951.00			1,578.44	582,529.44	582,529.44				
Expenses	78,400.00				78,400.00	39,212.91			5,805.09	33,382.00
Prior Year Encumbrances	19,805.00				19,805.00	19,805.00				
Art 6, ATM 5/03 - Capital Budget-Ergonomic Worksta	22,643.31				22,643.31					22,643.31
Art 7, ATM 5/03 - Administration of Septic Bettermei										

# Town of Chatham – 2011 General Fund Appropriations and Expenditure Ledger

Account	Total ATM	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Variance	Closed to Revenue	Balance Encumbered
Art 6 ATM 5/04 Business Machines	14,697.67				14,697.67			14,697.67		14,697.67
Art 6 ATM 5/04 Microfilm/CD Rom	10,000.00				10,000.00			10,000.00		10,000.00
<b>Information Systems:</b>										
Salaries	167,837.12			(220.33)	167,616.79	167,213.76		403.03	403.03	(0.00)
Expenses	117,700.00				117,700.00	116,026.75		1,673.25	1,673.25	-
Prior Year encumbrances	-				-	-		-	-	-
Art 7, ATM 5/01 – Capital Budget – Land Mgmt Softwr:	67,957.84				67,957.84	49,405.85		18,551.99	18,551.99	18,551.99
Art 7, Annual - MIS Training, CH18; Website	22,140.61				22,140.61	20,940.45		1,200.16	1,200.16	1,200.16
Art 6 ATM 5/05 VOIP Phone system	5,210.38				5,210.38	5,210.38		5,210.38	5,210.38	5,210.38
Art 6, Annual Hardware Replacement & upgrade	11,660.66				11,660.66	4,658.00		7,002.66	7,002.66	7,002.66
<b>Audit:</b>										
Expenses	28,000.00			5,250.00	33,250.00	33,250.00		-	-	-
<b>Law Department:</b>										
Expenses	95,000.00			(5,250.00)	89,750.00	86,848.16		2,901.84	2,901.84	(0.00)
Prior Year Encumbrances	-				-	-		-	-	-
<b>Town Clerk:</b>										
Salaries	120,593.00			2,740.84	123,333.84	123,333.84		-	-	-
Expenses	13,565.00			(2,740.84)	10,824.16	9,612.38		1,211.78	1,211.78	-
Prior Year Encumbrance	2,605.00				2,605.00	2,605.00		-	-	-
Art 9 ATM 05/08 New Voting Machines	13,000.00				13,000.00	4,500.00		8,500.00	8,500.00	8,500.00
<b>Elections &amp; Registrations:</b>										
Salaries	1,275.00			(650.00)	625.00	625.00		-	-	-
Expenses	20,050.00			6,042.10	26,092.10	26,092.10		-	-	-
Prior Year Encumbrances	-				-	-		-	-	-
<b>Permit Office</b>										
Salaries	39,036.00			(20,092.10)	18,943.90	18,943.90		-	-	-
Expenses	3,900.00			1,428.71	5,328.71	5,328.71		-	-	-
Prior Year Encumbrances	19.25				19.25	19.25		-	-	-
<b>Non-Voting Taxpayer Advisory Committee:</b>										
Expenses	2,800.00				2,800.00	2,185.40		614.60	614.60	-
<b>Engineering:</b>										
Annual C&E	122,484.33				122,484.33	96,676.15		25,808.18	25,808.18	25,808.18
<b>Total General Government</b>	<b>3,131,418.19</b>	<b>71,500.00</b>	<b>(81,939.90)</b>	<b>0.00</b>	<b>3,120,978.29</b>	<b>2,440,075.20</b>	<b>-</b>	<b>680,903.09</b>	<b>-</b>	<b>-</b>
<b>Insurance:</b>										
Watercraft Insurance	19,460.00				19,460.00	18,684.00		776.00	776.00	-
Fleet - Motor Vehicle Insurance	57,750.00				57,750.00	46,112.12		11,637.88	11,637.88	-
Mooring Insurance	1,772.00				1,772.00	7,007.00		1,772.00	1,772.00	-
Flood Insurance	9,115.00				9,115.00	7,007.00		2,108.00	2,108.00	-
Public Officials Liability Insurance	10,500.00				10,500.00	10,395.24		104.76	104.76	0.00
General Liability & Building Insurance	137,500.00				137,500.00	111,055.72		26,444.28	26,444.28	-
Uninsured Damages	15,000.00				15,000.00	7,449.27		7,550.73	7,550.73	-
Prior Year Encumbrances	-				-	-		-	-	-
Reserve Fund:										
Expenses	100,000.00				-	-		-	-	-
<b>Total Undistributed Insurance and Reserve</b>	<b>351,097.00</b>	<b>(100,000.00)</b>			<b>251,097.00</b>	<b>200,703.35</b>	<b>-</b>	<b>50,393.65</b>	<b>-</b>	<b>-</b>

# Town of Chatham – 2011 General Fund Appropriations and Expenditure Ledger

Account	Total ATM and encumbered	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Variance	Closed to Revenue	Balance Encumbered
<b>Police Department:</b>										
Salaries	1,899,750.00			(36,400.28)	1,863,349.72	1,863,349.72		-		-
Expenses	109,729.00			9,232.34	118,961.34	118,699.82		261.52		-
Prior Year Encumbrances	-			-	-	-		-		261.52
Art 10 5/10 Tactical Equipment	3,000.00			3,000.00	3,000.00	3,000.00				-
Art10 5/09 Accident Recreation Equip	2,780.00			2,780.00	2,780.00	2,780.00				2,780.00
Annual Cruiser Replacement	58,090.37			58,090.37	58,090.37	51,130.00		6,960.37		6,960.37
Art 6, 5/02 - Capital Budget Ammunition Storage She	3,106.53			3,106.53	3,106.53	3,106.53				3,106.53
Art 6 5/04 Replace flat roof Police Station	1,500.00			1,500.00	1,500.00	1,500.00				1,500.00
<b>Animal Control:</b>										
Salaries	52,872.00			(2,124.48)	50,747.52	50,747.52		-		-
Expenses	1,900.00			420.27	2,320.27	2,320.27		-		-
<b>Emergency Management:</b>										
Salaries	2,500.00			(2,500.00)	-	-		-		-
Expenses	6,600.00			(1,602.38)	4,997.62	4,997.62		-		-
Prior Year Encumbrances	-			-	-	-		-		-
Annual - Emergency Management brochures	5,583.49			5,583.49	2,614.17	2,614.17		2,969.32		2,969.32
<b>Fire Department:</b>										
Salaries	2,319,754.00		81,939.90	43,455.46	2,455,599.36	2,455,599.36		-		-
Expenses	167,315.00			(1,456.42)	165,858.58	165,858.58	(1,329.10)	1,329.10		1,329.10
Prior Year Encumbrances	-			-	-	-		35,000.00		35,000.00
Art 10 5/10 Rigid Hull Boat	35,000.00			35,000.00	3,500.00	3,500.00				-
Art 10 5/10 CO-Oximiter	3,500.00			3,500.00	3,500.00	3,500.00				-
Art 10 5/10 Upgrade Breathing apparatus	20,000.00			20,000.00	20,000.00	20,000.00				20,000.00
Art 10 5/10 Radio Equipment	4,800.00			4,800.00	4,800.00	4,800.00				4,800.00
Annual - Protective Clothing/Forestry Clothing	18,021.10			18,021.10	3,241.90	3,241.90	522.00	14,257.20		14,257.20
Annual- Hose Replacement	9,879.04			9,879.04	9,879.04	9,879.04		9,879.04		9,879.04
Replace Ambulance/Rescue	163,000.10			163,000.10	162,193.00	162,193.00	807.10	0.00		0.00
Annual - Capital Budget - Radio Equipment	240.04			240.04	240.04	240.04				-
<b>Cape &amp; Islands EMS:</b>										
Expenses	5,385.00			5,385.00	5,384.46	5,384.46		0.54		(0.00)
<b>Oil Pollution Control:</b>										
Expenses	1,030.00			1,030.00	1,006.48	1,006.48		23.52		23.52
<b>Lighthouse Beach</b>										
Salaries	63,496.00			6,781.17	73,277.17	73,277.17		-		-
Expenses	16,000.00			976.61	16,976.61	16,976.61		-		-
Art 6 5/10 Buoys	2,400.00			2,400.00	2,400.00	2,400.00	2,400.00			-
Prior Year Encumbrances	-			-	-	-		-		-
<b>Harbormaster:</b>										
Salaries	350,176.00			(14,078.37)	336,097.63	336,097.63		(0.00)		(0.00)
Expenses	92,102.00			5,768.73	104,920.73	106,374.30	(4,016.22)	2,562.65		2,562.65
Prior Year Encumbrances	-			-	-	-		-		-
Art 6, 5/02 - Capital Budget - Mooring & Buoy Tackle	15,149.13			(8,472.65)	6,676.48	3,973.19	5.92	2,697.37		2,697.37
Art 7, 5/03 - Mooring Management	8,000.00			8,000.00	7,199.70	7,199.70	800.30			-
Annual Town Landing	5,000.00			5,000.00	5,000.00	5,000.00		5,000.00		5,000.00
Annual- Aids to Navigation	21,000.00			21,000.00	5,000.00	5,000.00		16,000.00		16,000.00
Art 10 5/10 Fuel Dispenser replacement										

# Town of Chatham – 2011 General Fund Appropriations and Expenditure Ledger

Account	Total ATM and encumbered	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Variance	Closed to Revenue	Balance Encumbered
Art 10 /5/10 Fish Pier Repairs	11,000.00				11,000.00			11,000.00		11,000.00
Art 7, 5/03 - Boat Maintenance & Equipment	1,767.54				1,767.54			-		-
Art 10 /5/09 Fish Pier Parking Lot	12,000.00				12,000.00			12,000.00		12,000.00
Art 9 5/08 Fish Pier North Jog Dinghy Float	30,035.59				30,035.59			17,458.64		17,458.64
Art 9 5/08 Barn Hill Piling Replacement	810.00				810.00	810.00		-		-
Art 9 5/08 Fish Pier North Jog Finger Pier Fender Box	-				-			-		-
Art 10 /5/09 Harbormaster Engine Replacement	-				-			-		-
Art 9 5/08 Float Replacement OMBY	-				-			-		-
<b>Public Safety Total</b>	<b>5,524,271.93</b>	<b>20,500.00</b>	<b>81,939.90</b>	<b>(0.00)</b>	<b>5,626,711.83</b>	<b>5,457,126.03</b>		<b>169,585.80</b>		<b>(0.00)</b>
<b>Community Development:</b>										
Salaries	636,381.00				636,381.00	635,698.29		682.71		682.71
Expenses	54,975.00				54,975.00	51,394.97		3,580.03		3,580.03
Prior Year Encumbrances	3,000.00				3,000.00	3,000.00		-		-
Art 10 /5/10 GPS Data Collection Device	7,000.00				7,000.00	5,144.67		1,855.33		1,855.33
Art 8, 5/98 - Trail/Bike Improvements	1,228.75				1,228.75	1,228.75		-		-
Art 8, 5/00 - Ryder's Cove Parking Facility	3,510.07				3,510.07			3,510.07		3,510.07
Art 8, 5/98 Develop Design Guidelines	7,000.00				7,000.00			7,000.00		7,000.00
Art 8, 5/99 Restroom Construct Main St & Beaches	1,670.06				1,670.06	1,670.06		-		-
Art 7, 5/01 - Capital Budget - Comp Zoning Bylaw Rev	22,260.73				22,260.73	6,593.65		15,667.08		15,667.08
Art 6, 5/02 - Capital Budget - Comprehensive Plan	4,738.02				4,738.02	4,738.02		-		-
Art 12, 5/02 - Capital Budget - Historical Properties Su	3,828.50				3,828.50			3,828.50		3,828.50
Art 6, 5/02 - Capital Budget - Historical Properties Su	15,858.45				15,858.45			15,858.45		15,858.45
Art 7, 5/03 - Comprehensive Wastewater Mgmt Plar	7,031.94				7,031.94	2,999.39		4,032.55		4,032.55
Art 7, 5/03 - Inspections Vehicle	3,225.00				3,225.00			3,225.00		3,225.00
Art 7, 5/03 - Annex Sound System	-				-			-		-
Art 9 5/08 GIS Software/Equipment	-				-			-		-
<b>Economic Development:</b>										
Expenses	45,500.00				45,500.00	45,500.00		-		-
Prior Year Encumbrances	-				-	-		-		-
<b>Total Community Development</b>	<b>817,207.52</b>				<b>817,207.52</b>	<b>757,967.80</b>		<b>59,239.72</b>		
<b>Health Department:</b>										
Salaries	149,917.00				149,917.00	131,579.84		18,337.16		18,337.16
Expenses	15,400.00				15,400.00	11,896.88		3,503.12		3,503.12
Prior Year Encumbrances	-				-	-		-		-
<b>Conservation Commission:</b>										
Salaries & Wages	165,037.00				165,037.00	147,561.84		17,475.16		17,475.16
Expenses	10,300.00				10,300.00	8,994.84		1,305.16		1,305.16
Prior Year Encumbrances	85.58				85.58	85.58		-		-
ATM 05/08 Conservation Land Mgmt/Forest Mgt	14,399.93				14,399.93	1,325.00		13,074.93		13,074.93
<b>Green Head Fly Control:</b>										
Assessment	1,550.00				1,550.00	1,550.00		-		-
<b>Laboratory:</b>										
Salaries	133,231.00			40.74	133,271.74	133,271.74		-		-
Expenses	70,100.00		(40.74)		70,059.26	57,536.29		12,522.97		12,522.97
Prior Year Encumbrances	-				-	-		-		-
Art 68, 5/98 Flow Monitoring System	4,000.00				4,000.00			4,000.00		4,000.00
Art 8 5/00 Equipment Water Quality Monitoring Inst	14,299.50				14,299.50			14,299.50		14,299.50

# Town of Chatham – 2011 General Fund Appropriations and Expenditure Ledger

Account	Total ATM and encumbered	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Variance	Closed to Revenue	Balance Encumbered
<b>Pleasant Bay Management Plan:</b>										
Expenses	32,774.00	-	-	-	32,774.00	32,774.00	-	-	-	-
<b>Stormwater Management:</b>										
Art 27/90 - Runoff Oyster Pond	-	-	-	-	-	-	-	-	-	-
Annual Drainage/Stormwater Management	40,670.19	-	-	-	40,670.19	5,100.56	-	35,569.63	-	35,569.63
Art 8, 5/99 Queen Anne Rd/Oyster Pond Parking	20,600.00	-	-	-	20,600.00	-	-	20,600.00	-	20,600.00
Art 7, 5/01 - Capital Budget - Mill Creek Rd Surface R	-	-	-	-	-	-	-	-	-	-
Art 6 ATM 5/04 Mass Estuaries Project	1,500.00	-	-	-	1,500.00	-	-	1,500.00	-	1,500.00
Art 6 5/05 ATM Forest Management Plan	9,307.82	-	-	-	9,307.82	-	-	9,307.82	-	9,307.82
Annual Lovers Lake/Stillwater Pond Restor	165,935.40	-	-	-	165,935.40	143,930.84	-	22,004.56	-	22,004.56
Art 9 5/08 Sylvan Gardens Restoration/Mgmt	85,000.00	-	-	-	85,000.00	23,206.74	-	61,793.26	-	61,793.26
<b>Waterways Advisory Committee:</b>										
Salaries	200.00	-	-	-	200.00	144.16	-	55.84	-	55.84
Expenses	1,000.00	-	-	-	1,000.00	647.00	-	353.00	-	353.00
Prior Year Encumbrances	180.00	-	-	-	180.00	-	-	-	-	-
Art 36/1E/94 - Harbor Management Plan	-	-	-	-	-	-	-	-	-	-
<b>Coastal Resources: (CR &amp; Shellfish &amp; Shellfish Adv)</b>										
Salaries	227,015.00	-	-	(888.07)	226,126.93	222,605.69	-	3,521.24	3,521.24	(0.00)
Expenses	15,630.00	-	-	888.07	16,518.07	16,340.37	-	177.70	-	177.70
Prior Year Encumbrances	23.30	-	-	-	23.30	-	-	-	-	-
Art 8/97 North Beach Management	4,294.80	-	-	-	4,294.80	30.08	-	4,264.72	-	4,264.72
ATM Article - Annual Dredging Program	239,517.88	-	-	-	239,517.88	131,513.85	-	108,004.03	-	108,004.03
ATM Article - Aerial Shoreline Photo Survey	16,300.70	-	-	-	16,300.70	6,045.00	-	10,255.70	-	10,255.70
ATM Article - Annual Mitchell River Bridge	32,250.08	-	-	-	32,250.08	-	-	32,250.08	-	32,250.08
Art 8, 5/00 - Barn Hill Landing Renovations	-	-	-	-	-	-	-	-	-	-
Art 8, 5/00 - Cockle Cove Beach Renourishment	2,280.30	-	-	-	2,280.30	-	-	2,280.30	-	2,280.30
Art 4, STM-2 - OMBY Building Repairs	2,475.00	-	-	-	2,475.00	-	-	2,475.00	-	2,475.00
Art 7, 5/03 - Fish Pier Dinghy Floats	500.00	-	-	-	500.00	-	-	500.00	-	500.00
Art 7, 5/03 - OMBY Bulkhead Repairs	3,149.85	-	-	-	3,149.85	900.00	-	2,249.85	-	2,249.85
Art 7, 5/03 - OMBY Bathrooms	1.75	-	-	-	1.75	-	-	-	-	-
Art 6 5/04 Town Landing Maintenance	37,736.83	-	-	-	37,736.83	14,550.52	-	23,186.31	-	23,186.31
Art 6 5/04 Site Parking Improv/Town Landings	419.59	-	-	-	419.59	419.59	-	-	-	-
Art 10 5/09 Nantucket Shoreline Assessment	31,000.00	-	-	-	31,000.00	27,412.50	-	3,587.50	-	3,587.50
Art 11 5/08 Mill Creek Dredging	4,180.76	-	-	-	4,180.76	-	-	4,180.76	-	4,180.76
<b>South Coastal Implementation Committee:</b>										
Salaries	1,000.00	-	-	-	1,000.00	379.99	-	620.01	620.01	-
Expenses	500.00	-	-	-	500.00	500.00	-	-	-	-
Art 7, 5/01 - Capital Budget - South Coastal Addition	3,064.74	-	-	-	3,064.74	347.16	-	2,717.58	-	2,717.58
<b>Total Health &amp; Environment w/Coastal Resources</b>	<b>1,556,828.00</b>	-	-	-	<b>1,556,828.00</b>	<b>1,120,855.11</b>	-	<b>435,972.89</b>	-	-
<b>Education:</b>										
Salaries & Expenses	9,710,595.00	-	-	-	9,710,595.00	9,306,015.61	180,999.30	223,580.09	102,554.36	121,025.73
Cape Cod Tech Assessment	278,874.00	-	-	-	278,874.00	272,759.00	-	6,115.00	-	6,115.00
Prior Year Encumbrances	83,465.21	-	-	-	83,465.21	83,465.21	-	-	-	-
Annual Capital	134,733.00	-	-	-	134,733.00	315,732.30	(180,999.30)	-	-	-
<b>Total Education</b>	<b>10,207,667.21</b>	-	-	-	<b>10,207,667.21</b>	<b>9,977,972.12</b>	-	<b>229,695.09</b>	-	-

# Town of Chatham – 2011 General Fund Appropriations and Expenditure Ledger

Account	Total ATM and encumbered	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Variance	Closed to Revenue	Balance Encumbered
<b>Highway Department:</b>										
Salaries	380,305.00			14,012.52	394,317.52	394,317.52		-		-
Expenses	62,200.00			1,313.19	63,513.19	63,513.19		-		-
Prior Year Encumbrances	-			-	-	-				
ATM Article - Annual Paving	160,817.87				160,817.87	122,297.36		38,520.51		38,520.51
ATM Article - Annual Catch Basins	43,977.66				43,977.66	43,963.61		14.05		14.05
ATM Article - Annual Crack Repair	14,397.63				14,397.63			14,397.63		14,397.63
Annual Emergency Road Repair	10,000.00				10,000.00	9,190.26		809.74		809.74
Art 10 5/09 Front End Loader	4,049.00				4,049.00			4,049.00		4,049.00
Art 7 5/03 - Street Signs	5,214.13				5,214.13	4,734.33		479.80		479.80
Art 6 5/04 - Sidewalk Construction	-				-	-		-		-
Art 6 ATM 5/04 New DPW Building Equip	-				-	-		-		-
Art 6 ATM 5/05 Bike Trail Maintenance	-				-	-		-		-
Art 8 ATM Portable Air Compressor	-				-	-		-		-
Art 8 ATM 05/07 Catch Basin Cleaning Truck	-				-	-		-		-
Art 9 ATM 05/08 Large Dump w/ plow	-				-	-		-		-
Art 9 ATM 5/08 Street Sweeper	-				-	-		-		-
<b>Snow &amp; Ice:</b>										
Salaries	16,000.00			(890.66)	15,109.34	15,109.34		-		-
Expenses	55,000.00			37,739.78	92,739.78	92,739.78		-		-
<b>Street Lighting:</b>										
Expenses	46,000.00				46,000.00	41,783.07		4,216.93		4,216.93
Prior Year Encumbrances	-				-	-		-		-
<b>Central Fuel Depot:</b>										
Expenses	186,000.00			(11,832.45)	174,167.55	164,027.87		10,139.68		10,139.68
Prior Year Encumbrances	-				-	-		-		-
<b>Solid Waste Management:</b>										
Salaries	358,976.00			4,929.12	363,905.12	363,905.12		-		-
Expenses	518,600.00			(31,920.00)	486,680.00	431,088.29		55,591.71		14,140.52
Prior Year Encumbrances	732.50				732.50	732.50		-		-
Art 10 5/09 Building Maintenance	436,257.79				436,257.79	54,792.97		381,464.82		381,464.82
Art 8 5/07 Ten wheel Roll off truck	-				-	-		-		-
Art 6 5/05 Trailer Spotting Truck	-				-	-		-		-
Art 8 05/06 Rolloff Container Units	9,025.71				9,025.71	8,679.29		346.42		346.42
Art 8 5/07 Replace Dump Truck	-				-	-		-		-
<b>Sewer Department:</b>										
Salaries	47,073.00				47,073.00	46,064.72		1,008.28		(0.00)
Expenses	520,570.00				520,570.00	520,077.54		492.46		0.00
Prior Year Encumbrances	674.55				674.55	674.55		-		-
Art 9/96 Wastewater Discharge	3,235.74				3,235.74			3,235.74		3,235.74
Art 1, STM 6/00 Wastewater Management Plan	-				-	-		-		-
Art 4, STM 1/02 - Sewer Capital	12,447.45				12,447.45			12,447.45		12,447.45
Art 6, ATM 5/02 - Capital Budget - Rep Main Fac Infil	3,822.00				3,822.00			3,822.00		3,822.00
<b>Airport Commission:</b>										
Art 12 5/08 Airport Runway Construction	123,649.17				123,649.17	40,707.75		82,941.42		82,941.42

# Town of Chatham – 2011 General Fund Appropriations and Expenditure Ledger

Account	Total ATM and encumbered	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Variance	Closed to Revenue	Balance Encumbered
Annual - Continuing Modernization	17,703.44	-	-	-	17,703.44	11,181.39	-	6,522.05	-	6,522.05
<b>Cemetery Commission:</b>										
Salaries	17,799.00	-	-	(6,116.81)	11,682.19	11,682.19	-	(0.00)	-	(0.00)
Expenses	61,200.00	-	-	-	61,200.00	41,703.63	-	19,496.37	19,413.87	82.50
Prior Year Encumbrances	182.50	-	-	-	182.50	182.50	-	-	-	-
Annual - Cemetery Road Resurface & Ext	4,049.34	-	-	-	4,049.34	4,049.34	-	4,049.34	-	4,049.34
Annual - Clean & Repair Head Stones	1,045.00	-	-	-	1,045.00	1,000.00	-	45.00	45.00	45.00
Art 8, 5/00 - Complete Expansion of Union Cemetery	49,489.20	-	-	-	49,489.20	1,701.50	-	47,787.70	-	47,787.70
Art 6 5/02 Capital Budget-Replace Old Water Lines	-	-	-	-	-	-	-	-	-	-
<b>Municipal Buildings &amp; Grounds:</b>										
Salaries	335,649.00	-	-	(1,283.55)	334,365.45	334,365.45	-	-	-	-
Expenses	285,378.00	-	-	37,914.19	323,292.19	323,292.19	-	-	-	-
Prior Year Encumbrances	1,649.50	-	-	-	1,649.50	1,649.50	-	-	-	-
ATM Annual - ADA Compliance	664.88	-	-	-	664.88	664.88	-	-	-	-
Annual Property Maintenance/Building Maintenance	181,950.09	-	-	-	181,950.09	167,312.13	-	14,637.96	-	14,637.96
Art 2, STM 5/02 - Doc Keene Scout Hall	-	-	-	-	-	-	-	-	-	-
Art 8, 5/00 - Replace Roof Highway Barn Annex	-	-	-	-	-	-	-	-	-	-
Art 8, 5/99 - Fire Station Roof Repair	3,000.00	-	-	-	3,000.00	-	-	3,000.00	-	3,000.00
<b>Park &amp; Recreation:</b>										
Salaries	855,248.00	-	-	(43,865.33)	811,382.67	782,928.18	-	28,454.49	28,454.49	-
Expenses	154,648.00	-	-	-	154,648.00	152,774.04	-	1,873.96	563.41	1,310.55
Prior Year Encumbrances	-	-	-	-	-	-	-	-	-	-
Art 10 5/10 Dump Truck	44,000.00	-	-	-	44,000.00	-	-	44,000.00	-	44,000.00
Art 10 5/10 Large Mowing Machine	26,000.00	-	-	-	26,000.00	18,853.67	-	7,146.33	-	7,146.33
Art 6, ATM 5/02 - S Chatham Playground	563.43	-	-	-	563.43	-	-	563.43	-	563.43
Art 7, ATM 5/03 - Replace Beach Tractor	1,524.54	-	-	-	1,524.54	-	-	1,524.54	-	1,524.54
Art 6 ATM 5/04 Irrigation System Volunteer Park	45,200.00	-	-	-	45,200.00	-	-	45,200.00	-	45,200.00
Art 6 ATM 5/05 Golf Course Stairs	-	-	-	-	-	-	-	-	-	-
Art 8 ATM 5/07 Comm Center Outfitting	34,307.67	-	-	-	34,307.67	269.99	-	34,037.68	-	34,037.68
Art 8 ATM 5/07 Renovation of Park & Rec building	15,543.44	-	-	-	15,543.44	1,055.00	-	14,488.44	-	14,488.44
Art 9 5/08 Repair Depot Rd Tennis Courts	1,075.00	-	-	-	1,075.00	-	-	1,075.00	-	1,075.00
Art 9 5/08 P&R Dump truck with plow	12,745.34	-	-	-	12,745.34	-	-	12,745.34	-	12,745.34
Art 9 5/08 Comm Center Program Consultant	6,764.74	-	-	-	6,764.74	-	-	6,764.74	-	6,764.74
<b>Total Public Works</b>	<b>5,176,405.31</b>	-	-	-	<b>5,176,405.31</b>	<b>4,269,015.30</b>	-	<b>907,390.01</b>	-	-
<b>Council on Aging:</b>										
Salaries	226,564.00	-	-	(3,081.00)	223,483.00	202,579.98	-	20,903.02	20,903.02	-
Expenses	15,150.00	-	-	2,668.75	17,818.75	17,741.90	-	76.85	-	76.85
Prior Year Encumbrances	-	-	-	-	-	-	-	-	-	-
Art 7, 5/01 - Annual Buildings & Grounds Maintenance	3,378.93	-	-	-	3,378.93	3,378.93	-	-	-	-
<b>Veterans District:</b>										
Expenses	62,572.00	-	-	(99.33)	70,472.67	69,471.23	-	1,001.44	1,001.44	0.00
Prior Year Encumbrances	-	-	-	-	-	-	-	-	-	-
<b>Contract Public Assistance:</b>										
Prior year encumbrances	7,175.00	-	-	-	7,175.00	7,175.00	-	-	-	-
Chatham/Orleans VNA	22,500.00	-	-	-	22,500.00	22,500.00	-	-	-	-
Monomoy Community Service	111,000.00	-	-	-	111,000.00	111,000.00	-	-	-	-
Nauset Workshop	6,425.00	-	-	-	6,425.00	6,425.00	-	-	-	-

# Town of Chatham – 2011 General Fund Appropriations and Expenditure Ledger

Account	Total ATM and encumbered	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Variance	Closed to Revenue	Balance Encumbered
CC Child Development	5,500.00				5,500.00	5,500.00				-
Independence House	4,200.00				4,200.00	4,200.00				-
Legal Services of Cape Cod	5,000.00				5,000.00	5,000.00				-
Sight Loss Service	900.00				900.00	900.00				-
Big Brother/Big Sister	6,000.00				6,000.00	6,000.00				-
Lower Cape Outreach	8,500.00				8,500.00	8,500.00				-
Eldredge Public Library	396,000.00				396,000.00	396,000.00				-
South Chatham Library	5,100.00				5,100.00	5,100.00				-
Interfaith Council for the Homeless	6,000.00				6,000.00	6,000.00				-
Aids Council (CARES)	2,000.00				2,000.00	2,000.00				-
Elder Services of Cape Cod	8,200.00				8,200.00	8,200.00				-
Consumer Assistance	250.00				250.00	250.00				-
Chatham Booster Club	2,500.00				2,500.00	2,500.00				-
Operation in from the cold	3,000.00				3,000.00			3,000.00		3,000.00
Polished LLC	2,000.00				2,000.00			2,000.00		2,000.00
Gosnold	8,000.00				8,000.00	8,000.00				-
Cultural Council	4,000.00				4,000.00	4,000.00				-
Childcare Network Voucher	5,000.00				5,000.00	5,000.00				-
ARC of Cape Cod	1,000.00				1,000.00			1,000.00		1,000.00
<b>Railroad Museum:</b>										
Expenses	3,000.00				3,000.00	3,253.12	(742.22)	489.10		489.10
Prior Year Encumbrances	-				-	-				-
<b>Public Ceremonies:</b>										
Expenses	15,000.00			511.58	15,511.58	15,511.58				-
<b>Other Public Events:</b>										
Chatham Band	7,500.00				7,500.00	7,500.00				-
<b>Total Community and Social Services</b>	<b>953,414.93</b>	<b>8,000.00</b>			<b>961,414.93</b>	<b>933,686.74</b>	<b>(742.22)</b>	<b>28,470.41</b>		
<b>Debt Service:</b>										
Principal	3,483,833.58				3,483,833.58	3,483,833.58				-
Interest - Long-term	1,186,361.94				1,186,361.94	1,186,361.94				-
Interest - Short-term	350,000.00				350,000.00	546,336.58		(196,336.58)		-
Art 17, 5/01 - Debt Prepayment									(196,336.58)	-
<b>Total Debt Service</b>	<b>5,020,195.52</b>				<b>5,020,195.52</b>	<b>5,216,532.10</b>		<b>(196,336.58)</b>		
<b>Employee Benefits:</b>										
Prior Year Encumbrances	13,506.86				13,506.86	13,506.86				-
Workers Compensation	57,750.00				57,750.00	52,211.28		5,538.72	3,538.72	2,000.00
Medicare/Social Security	120,000.00			9,613.73	129,613.73	129,613.73				-
Unemployment	24,197.00			40,345.10	64,542.10	64,542.10				-
Public Safety Employee Injury Insurance	26,976.00			26,976.00	14,111.00	14,111.00		12,865.00	12,865.00	-
Barnstable County Retirement	1,478,400.00			(9,613.73)	1,468,786.27	1,456,864.00		11,922.27	11,922.27	0.00
Group Health Insurance	2,162,060.00			(40,345.10)	2,121,714.90	1,912,047.11		209,667.79	176,068.00	33,599.79
Prior year encumbrances	-				-	-				-
<b>Total Employee Benefits</b>	<b>3,882,889.86</b>				<b>3,882,889.86</b>	<b>3,642,896.08</b>		<b>239,993.78</b>		
	36,621,395.47			(0.00)	36,621,395.47	34,016,829.83	(742.22)	2,605,307.86	359,251.35	2,246,056.51

# Town of Chatham – Balance Sheet June 30, 2011 – Special Revenue Funds – Town

## ASSETS

Cash	2,469,422.06
Land Bank Receivables 2011	11,294.47
Land Bank Receivables 2010	57.05
Land Bank Receivables 2009	152.36
Land Bank Receivables 2008	41.51
Land Bank Receivables 2007	-10.65
Land Bank Receivables 2006	-0.02
Land Bank Receivables 2005	119.30
Land Bank Receivables 2004	-18.71
 Total Assets	 <u>2,481,057.37</u>

## LIABILITIES & FUND EQUITIES

### Liabilities:

Warrants Payable	61,979.62	
Deferred Revenue-Land Bank	11,635.31	
Total Liabilities		73,614.93

### Fund Equities

#### Federal Grants:

Cops Fast	1,367.00	
Cops More	47.46	
Police Vests Grant	36.89	
Micro Loan	92.60	
Haz Mitigation EIR Grant	280.68	
Business Bldrs Progr	47.11	
Airport Commission	12,611.52	
Anti-terrorism	1,062.29	
ARRA MWPAT	0.00	
ARRA Fire Service Staffing	0.00	
		15,545.55

#### State & County Grants:

County CAT Grant	10,080.00
Community Policing	924.25
Underage Drinking	1,012.86
S.A.F.E. Fire	895.31
Firefighter Safety Equipment	1,878.72
Haz/Mat Fire	925.36
Firefighter Training	1,250.00
Ambulance Task Force	0.00
Coastal Adv Retrofit	2,982.45
Cape Cod Comm Pathways	4,495.09
TAP Grant Affordable Housing	258.50
Strong Isle Stairway	2,700.00
Shellfish - County	5,000.00
Pump Out Grant	5,145.54
Fish Pier North Jog Float Grant	34,407.00
Stage Harbor Dredging	0.00
St Aid to Highways	74.89
DEP Paint Shed	2,540.91
MRIP recycling	1,313.68
Lab Volunteer Monitoring	0.00
Beach Monitoring	4,649.34
COA State Grant	6,651.01
Eldredge Public Library	0.00
So, Chatham Library	68.66
Arts Lottery	2,796.00
Cultural Council State Operating	110.03
Click it or Ticket	4,340.44
Vest Grant	0.00
Railroad Museum Project	0.00
Wind Turbine Study	0.00
DEP Water Supply Protection Grant	0.00
County Funds Bike Path	831.19

95,331.23

**Town of Chatham – Balance Sheet June 30, 2011 – Special Revenue Funds – Town**

Revolving:		
Commercial Shellfish	50,344.79	
Airport Revolving	23,186.16	
Park & Recreation	18,366.27	
Inspectional Services	74,946.01	
Bassett House	19,748.64	
Recycling Revolving	250.06	
		186,841.93
Receipts Reserved for Appropriation:		
Land Bank -undesignated fund balance	1,319,232.72	
Sale of Town Land	1,500.00	
Wetlands Protection	171,646.72	
Waterways Improvement	246,120.54	
Sale of Cemetery Lots	19,525.00	
Railroad Museum	6,455.60	
		1,764,480.58
Other:		
Premium on Bonds	0.00	
Public Ceremonies	576.83	
Peg Access	5,658.29	
Youth Outreach	857.06	
Conservation Fund Donation	12,483.80	
Eastward Ho Conservation Project	0.00	
Old Comers/Woodland	245.69	
Wildfire Management Grant	112.11	
Conservation Commission By Law Filing Fees	13,734.14	
Barnstable County Land Management	-1,960.75	
Damages to Municipal Property	3,681.71	
Damages to Police Property	2,703.05	
Police Restitution	840.00	
Police Donations	3,446.99	
Damages to Town Property	867.85	
Disabilities Gifts	281.21	
Volunteer Park Donation	5,320.37	
Pleasant Bay Alliance	132,068.80	
Sudbury Donation	12,500.00	
Kelley Foundation	8,000.00	
Fertilizer Study	6,858.46	
Freshwater Fund	10,800.00	
Dredging Donations	578.00	
Stage Harbor Dredging	0.00	
Damages to Town Property	39.71	
Coastal Resources Donation	98.01	
Mill Creek Road	0.00	
COA Enrichment	88,047.42	
Park & Rec Donations	180.00	
Park Damages to Town Property	1,415.00	
Railroad Donations	2,867.03	
Bikeways Donations	130.03	
Windmill Preservation Donations	25.00	
Samuel Hawes Park	351.26	
Underground Utility Comm	6,049.83	
Historical Commission	497.85	
Cultural Council	20,067.55	
Bassett House Gifts	250.00	
Public Ceremonies Donations	5,570.85	
		345,243.15
Total Fund Equities		<u>2,407,442.44</u>
Total Liabilities & Fund Equities		<u>2,481,057.37</u>

# Town of Chatham – Balance Sheet June 30, 2011 – Community Preservation Fund

## ASSETS

Cash	829,641.20
Community Preservation FY 2004	-11.96
Community Preservation FY 2005	107.52
Community Preservation FY 2006	0.00
Community Preservation FY 2007	-5.34
Community Preservation FY 2008	20.91
Community Preservation FY 2009	124.26
Community Preservation FY 2010	3.39
Community Preservation FY 2011	8,944.02

Total Assets 838,824.00

## LIABILITIES

Warrants Payable	17,882.88
Deferred Revenue CPA Receivables	9,182.80

Total Liabilities 27,065.68

## FUND EQUITIES

Unreserved Fund Equity	256,551.27
Reserve for Historic Preservation	
Reserve for Open Space	-
Reserve for Expenditure	-
Reserve for Encumbrances	<u>555,207.05</u>

811,758.32

Total Liabilities & Fund Equities 838,824.00

# Town of Chatham – Balance Sheet June 30, 2011 – Special Revenue Funds – School

ASSETS	
Cash	1,024,180.99
	<u>1,024,180.99</u>
LIABILITIES & FUND EQUITIES	
Liabilities:	
Warrants Payable	10,248.39
Fund Equities:	
School Lunch	8,468.60
Federal Grants:	
ARRA - IDEA Early Childhood SPED	2.03
Title I	3,278.39
94-142	9,847.87
Early Childhood	393.00
Bullying Prevention	123.32
Improving Education	7,386.41
	21,031.02
State & County Grants:	
Ed Reform Grant	800.00
Tech Prep County Grant	-
School Choice	650,979.19
Children's Place	-
Media One (AT&T) Education Tech	10,807.57
Academic Support	487.43
Full Day Kindergarten	-
Tech Enhance Comp Grant	-
Circuit Breaker	175,953.62
	839,027.81
Revolving:	
Preschool Program	4,985.54
Adult Education	426.72
School Building Use	13,509.93
Lost Text Book	792.74
Athletic Fund	1,810.76
	<u>21,525.69</u>
Other Purposes:	
Peg Access	13,089.30
Chatham Robot Camp	6,055.15
Friends of P.B. M/S	2,443.73
Under Chatham Blue	798.25
School Arts Grant	10.00
Friends of Pleasant Bay Elem	1,449.56
Friends of Pleasant Bay High School	795.10
Together We Can	608.59
Skate Board Park	1,679.83
Friends of Trees	12,100.00
School to Career	153.55
Educational Access	64,978.20
Environmental Education Grant	14,131.39
Before/After School	5,297.34
Outreach School Education Grant	289.49
	123,879.48
Total Fund Equities	<u>1,013,932.60</u>
Total Liabilities & Fund Equities	<u>1,024,180.99</u>

# Town of Chatham – Combining WTB – SRF’s – Fiscal 2011

	Total SRF	Unassigned B/S Items	Land Bank	Public Ceremonies	Sale of Town Land	County CAT Grant	Doc Keene Donations	Government Acc (CH.18)	I Net	Peg Acc (CH.18)
<b>Revenue</b>										
Property taxes	1,390,457.21		739,744.23							
Motor vehicle excise	-									
Vessel and other excise	242,433.83									
Penalties and interest	-									
Licenses and permits	42,966.17									
Charges for services	3,147,647.97									
Fines and forfeitures	640.00									
Investment income	31,813.98		3,112.14							
Contributions and donations	213,333.72		-							
PILOT	-									
Departmental and other	72,376.00									
Intergovernmental-federal	631,846.13									
Intergovernmental-other	10,188,173.77									
Total revenue	15,961,688.78	-	742,856.37	-	-	-	-	-	-	-
<b>Expenditures</b>										
General government	1,729,223.26		34,100.00						37.14	
Public safety	13,936.69									
Education	1,928,238.12									
Public works	10,412,871.41									
Comm & econ. Development	173,084.63									
Health and human services	39,686.71									
Culture and recreation	79,953.37									
Coastal Resources (Wtr. Ways)	524,432.11									
	-									
	-									
	-									
State and county assessments	-									
Total expenditures	14,901,426.30	-	34,100.00	-	-	-	-	-	37.14	-
<b>OFS/(U)</b>										
Transfers in	432,774.00									
Transfers out	(1,991,351.22)		(898,301.00)							
Bond proceeds	-									
Sale of capital assets	-									
Total ofs/(u)	(1,558,577.22)	-	(898,301.00)	-	-	-	-	-	-	-
Net change	(500,374.23)	-	(189,544.63)	-	-	-	-	-	(37.14)	-
Fund balance - b.o.y.	8,149,242.16	-	1,508,777.35	6,147.68	1,500.00	10,080.00	-	-	37.14	5,658.29
Fund balance - e.o.y.	7,648,867.93	-	1,319,232.72	6,147.68	1,500.00	10,080.00	-	-	-	5,658.29
Fund balance proof	(0.00)	-	-	-	-	-	-	-	-	-

**Town of Chatham – Combining WTB – SRF’s – Fiscal 2011**

	County Spur Bike Path	Bassett House Revolving	Bassett House Gifts	Bikeways Donations	Undgrnd Util Committee	Youth OR Donation	Premium on Bonds	Wetlands Protect F	Cons gifts/donations	Old Comers Woodland
<b>Revenue</b>										
Property taxes										
Motor vehicle excise										
Vessel and other excise										
Penalties and interest										
Licenses and permits										
Charges for services		3,000.00						28,309.09		
Fines and forfeitures										
Investment income										
Contributions and donations				50.00		22,322.00			475.00	
PILOT										
Departmental and other							21,440.00			
Intergovernmental-federal										
Intergovernmental-other										
Total revenue	-	3,000.00	-	50.00	-	22,322.00	21,440.00	28,309.09	475.00	-
<b>Expenditures</b>										
General government										
Public safety										
Education										
Public works										
Comm & econ. Development										
Health and human services										
Culture and recreation										
Coastal Resources (Wtr. Ways)										
State and county assessments										
Total expenditures	-	-	-	-	-	24,624.83	21,440.00	18,196.30	879.66	175.00
<b>OFS/(U)</b>										
Transfers in										
Transfers out								(10,000.00)		
Bond proceeds										
Sale of capital assets										
Total ofs/(u)	-	-	-	-	-	-	-	(10,000.00)	-	-
Net change	-	3,000.00	-	50.00	-	(2,302.83)	-	112.79	(404.66)	(175.00)
Fund balance - b.o.y.	831.19	16,748.64	250.00	80.03	6,049.83	3,159.89	-	171,533.93	12,888.46	420.69
Fund balance - e.o.y.	831.19	19,748.64	250.00	130.03	6,049.83	857.06	-	171,646.72	12,483.80	245.69
Fund balance proof	-	-	-	-	-	0.00	-	-	-	-

# Town of Chatham – Combining WTB – SRF’s – Fiscal 2011

	Wildfire Mgmt Grant	ConsCom By-law Filing	Barnstable Land Mgt	Damages to Bldg Town Property	Waterways Improv Fund	Damages to Bldg PD	Elections State	Dam T Prop Selectman	Comm Police Grant	COPS FAST Grant
<b>Revenue</b>										
Property taxes										
Motor vehicle excise					242,433.83					
Vessel and other excise										
Penalties and interest										
Licenses and permits										
Charges for services										
Fines and forfeitures										
Investment income		21,042.50								
Contributions and donations										
PILOT										
Departmental and other			2,925.00			1,308.85	1,086.00			
Intergovernmental-federal	15,950.00									
Intergovernmental-other	15,950.00	21,042.50	2,925.00		242,433.83	1,308.85	1,086.00			
Total revenue										
<b>Expenditures</b>										
General government										
Public safety					935.00		1,086.00			
Education						235.00				
Public works										
Comm & econ. Development	15,837.89	7,308.36	4,885.75							
Health and human services										
Culture and recreation										
Coastal Resources (Wtr. Ways)										
State and county assessments										
Total expenditures	15,837.89	7,308.36	4,885.75		935.00	235.00	1,086.00			
<b>OFS/(U)</b>										
Transfers in										
Transfers out					(292,540.00)					
Bond proceeds										
Sale of capital assets										
Total ofs/(u)					(292,540.00)					
Net change	112.11	13,734.14	(1,960.75)		(51,041.17)					
Fund balance - b.o.y.				867.85	297,161.71	2,703.05		3,681.71	924.25	1,367.00
Fund balance - e.o.y.	112.11	13,734.14	(1,960.75)	867.85	246,120.54	2,703.05		3,681.71	924.25	1,367.00
Fund balance proof	(0.00)									



# Town of Chatham – Combining WTB – SRF’s – Fiscal 2011

	Firefighter Safety Equip	Firefighting Training	Ambulance Task Force	Federal Police Vests	Gifts & Donations	Micro Loan - HUD Grant	Inspectional Services	Tap Gr Afford Hsing	Comp Bin Rev CH44 Sec53E	Fed EIR Haz Mit Grant	Coastal Ad Retrofit
<b>Revenue</b>											
Property taxes											
Motor vehicle excise											
Vessel and other excise											
Penalties and interest											
Licenses and permits							63,822.26				
Charges for services											
Fines and forfeitures											
Investment income											
Contributions and donations											
PILOT											
Departmental and other											
Intergovernmental-federal											
Intergovernmental-other		500.00									
Total revenue		500.00					63,822.26				
<b>Expenditures</b>											
General government											
Public safety	0			2,449.70							
Education											
Public works											
Comm & econ. Development							64,480.27				
Health and human services											
Culture and recreation											
Coastal Resources (Wtr. Ways)											
State and county assessments											
Total expenditures				2,449.70			64,480.27				
<b>OFS/(U)</b>											
Transfers in											
Transfers out											
Bond proceeds											
Sale of capital assets											
Total ofs/(u)											
Net change		500.00		(2,449.70)			(658.01)				
Fund balance - b.o.y.	1,878.72	750.00		2,486.59		92.60	75,604.02	258.50		280.68	2,982.45
Fund balance - e.o.y.	1,878.72	1,250.00		36.89		92.60	74,946.01	258.50		280.68	2,982.45
Fund balance proof				(0.00)							



# Town of Chatham – Combining WTB – SRF’s – Fiscal 2011

	Kelly Found Grant	Freshwater Fund	Fertilizer Study	Damages to town prop CR	Strong Island Stairway	Coast/Gifts & Donations	Pump Out Grant	Dredging Donations	Stage Hbr Dredging	Fish Pier North Job Float Grant
<b>Revenue</b>										
Property taxes										
Motor vehicle excise										
Vessel and other excise										
Penalties and interest										
Licenses and permits										
Charges for services										
Fines and forfeitures										
Investment income										
Contributions and donations						30,872.00			33,000.00	
PILOT										
Departmental and other										
Intergovernmental-federal			25,000.00				10,000.00			
Intergovernmental-other			25,000.00				10,000.00			
Total revenue	-	-	-	-	-	-	-	30,872.00	33,000.00	-
<b>Expenditures</b>										
General government										
Public safety										
Education										
Public works										
Comm & econ. Development										
Health and human services										
Culture and recreation										
Coastal Resources (Wtr. Ways)			15,684.95				6,010.32	30,294.00	33,000.00	215,493.00
State and county assessments										
Total expenditures	-	-	15,684.95	-	-	-	6,010.32	30,294.00	33,000.00	215,493.00
<b>OFS/(U)</b>										
Transfers in										
Transfers out										
Bond proceeds										
Sale of capital assets										
Total ofs/(u)	-	-	-	-	-	-	-	-	-	-
Net change	-	-	9,315.05	-	-	-	3,989.68	578.00	-	(215,493.00)
Fund balance - b.o.y.	8,000.00	10,800.00	(2,456.59)	39.71	2,700.00	98.01	1,155.86	-	-	249,900.00
Fund balance - e.o.y.	8,000.00	10,800.00	6,858.46	39.71	2,700.00	98.01	5,145.54	578.00	-	34,407.00
Fund balance proof	-	-	-	-	-	-	-	-	-	-



# Town of Chatham – Combining WTB – SRF’s – Fiscal 2011

Revenue	Beach Monitoring	Volunteer Monitoring	Recycling Revolving	Samuel Hawes Park	COA Grant	Enrichment - Don Fund	Congregate - Housing Grant	State Aid to Lib Eldredge	State Aid to Lib S Chatham	Park/Rec Rev Fund	Park/Rec Donations
Property taxes											
Motor vehicle excise											
Vessel and other excise											
Penalties and interest			2,503.67								
Licenses and permits											
Charges for services											
Fines and forfeitures											
Investment income											
Contributions and donations		100.00				625.00					180.00
PILOT											
Departmental and other										50,936.00	
Intergovernmental-federal	3,313.38	-	-	-	19,264.00	-	-	5,970.77	678.66	-	-
Intergovernmental-other	3,313.38	-	2,503.67	100.00	19,264.00	625.00	-	5,970.77	678.66	50,936.00	180.00
Total revenue											
<b>Expenditures</b>											
General government											
Public safety											
Education											
Public works											
Comm & econ. Development											
Health and human services	2,707.22	528.47	3,168.60	148.74	17,934.67	15,347.75		-	1,349.96	60,377.86	
Culture and recreation											
Coastal Resources (Wtr. Ways)											
State and county assessments											
Total expenditures	2,707.22	528.47	3,168.60	148.74	17,934.67	15,347.75	-	6,098.20	1,349.96	60,377.86	-
<b>OFS/(U)</b>											
Transfers in											
Transfers out											
Bond proceeds											
Sale of capital assets											
Total ofs/(u)											
Net change	606.16	(528.47)	(664.93)	(48.74)	1,329.33	(14,722.75)	-	(127.43)	(671.30)	(9,441.86)	180.00
Fund balance - b.o.y.	4,043.18	528.47	914.99	400.00	5,321.68	102,770.17	-	127.43	739.96	27,808.13	-
Fund balance - e.o.y.	4,649.34	-	250.06	351.26	6,651.01	88,047.42	-	0.00	68.66	18,366.27	180.00
Fund balance proof								(0.00)			

# Town of Chatham – Combining WTB – SRF’s – Fiscal 2011

	<u>Dam to T Prop</u>	<u>Railrd Museum</u>	<u>Railroad</u>	<u>Historical</u>	<u>Windmill</u>	<u>Arts Lottery</u>	<u>Chatham Cult</u>	<u>Sch Lunch</u>	<u>ARRA</u>	<u>ARRA</u>
	<u>Ins Proceeds</u>	<u>Rec Res Fund</u>	<u>Donations</u>	<u>Comm Don</u>	<u>Preservation</u>	<u>State Grant</u>	<u>Council Don</u>	<u>Rev Fund</u>	<u>Chap 70</u>	<u>SPED</u>
<b>Revenue</b>										
Property taxes										
Motor vehicle excise										
Vessel and other excise										
Penalties and interest										
Licenses and permits								118,300.66		
Charges for services										
Fines and forfeitures							65.91			
Investment income		3,666.00	200.00		50.00		7,325.00			
Contributions and donations										
PILOT										
Departmental and other										
Intergovernmental-federal						4,270.00		58,794.79	91,652.00	3,218.00
Intergovernmental-other								3,638.78		
Total revenue	-	3,666.00	200.00	-	50.00	4,270.00	7,390.91	180,734.23	91,652.00	3,218.00
<b>Expenditures</b>										
General government										
Public safety										
Education										
Public works										
Comm & econ. Development										
Health and human services										
Culture and recreation			368.78	504.86	25.00	3,049.61	8,030.36			
Coastal Resources (Wtr. Ways)										
State and county assessments										
Total expenditures	-	-	368.78	504.86	25.00	3,049.61	8,030.36	174,586.12	92,154.05	4,457.09
<b>OFS/(U)</b>										
Transfers in										
Transfers out		(3,742.22)								
Bond proceeds										
Sale of capital assets										
Total ofs/(u)	-	(3,742.22)	-	-	-	-	-	-	-	-
Net change	-	(76.22)	(168.78)	(504.86)	25.00	1,220.39	(639.45)	6,148.11	(502.05)	(1,239.09)
Fund balance - b.o.y.	1,415.00	6,531.82	3,035.81	1,002.71	-	1,685.64	20,707.00	2,320.49	502.05	1,241.12
Fund balance - e.o.y.	1,415.00	6,455.60	2,867.03	497.85	25.00	2,906.03	20,067.55	8,468.60	(0.00)	2.03
Fund balance proof	-	-	-	-	-	-	-	(0.00)	0.00	0.00

# Town of Chatham – Combining WTB – SRF’s – Fiscal 2011

	Title 1 ARRA	Chapter Title 1	Title VI B P.L. 94-142	Drug Free Schools	Improving Educator	Early Childhood	Edu Jobs Grant	ARRA State Stab Fund	Bullying Prevention
<b>Revenue</b>									
Property taxes									
Motor vehicle excise									
Vessel and other excise									
Penalties and interest									
Licenses and permits									
Charges for services									
Fines and forfeitures									
Investment income									
Contributions and donations									
PILOT									
Departmental and other	18,965.00	53,927.00	137,209.00	-	21,443.00	3,448.00	50,262.00	-	-
Intergovernmental-federal								3,463.00	
Intergovernmental-other								3,463.00	
Total revenue	18,965.00	53,927.00	137,209.00	-	21,443.00	3,448.00	50,262.00	3,463.00	-
<b>Expenditures</b>									
General government									
Public safety									
Education	21,816.00	56,915.05	135,185.77	152.84	16,146.28	3,055.00	50,262.00	3,463.00	60.90
Public works									
Comm & econ. Development									
Health and human services									
Culture and recreation									
Coastal Resources (Wtr. Ways)									
State and county assessments									
Total expenditures	21,816.00	56,915.05	135,185.77	152.84	16,146.28	3,055.00	50,262.00	3,463.00	60.90
<b>OFS/(U)</b>									
Transfers in									
Transfers out									
Bond proceeds									
Sale of capital assets									
Total ofs/(u)									
Net change	(2,851.00)	(2,988.05)	2,023.23	(152.84)	5,296.72	393.00	-	-	(60.90)
Fund balance - b.o.y.	2,851.00	6,266.44	7,824.64	152.84	2,089.69	-	-	-	184.22
Fund balance - e.o.y.	-	3,278.39	9,847.87	-	7,386.41	393.00	-	-	123.32
Fund balance proof									



# Town of Chatham – Combining WTB – SRF’s – Fiscal 2011

	Circuit Breaker	Adult Education	School Building Use	Athletic Rev Fund	Preschool Program	PEG Access	Under Chatham Blue	School Arts	Friends of PB Elementary	Tech Enh Grant	Together We Can
<b>Revenue</b>											
Property taxes											
Motor vehicle excise											
Vessel and other excise											
Penalties and interest											
Licenses and permits											
Charges for services		-	35,400.61	2,726.00	14,307.50	-	-	-	-	-	-
Fines and forfeitures											
Investment income											
Contributions and donations									1,440.00		
PILOT											
Departmental and other											
Intergovernmental-federal											
Intergovernmental-other											
Total revenue	153,949.22	-	35,400.61	2,726.00	14,307.50	-	-	-	1,440.00	8,000.00	-
	153,949.22	-	35,400.61	2,726.00	14,307.50	-	-	-	1,440.00	8,000.00	-
<b>Expenditures</b>											
General government											
Public safety											
Education	14,146.90	29.63	51,708.60	5,972.87	16,087.59	14,180.20	47.00	1,122.99	-	8,180.50	
Public works											
Comm & econ. Development											
Health and human services											
Culture and recreation											
Coastal Resources (Wtr. Ways)											
State and county assessments											
Total expenditures	14,146.90	29.63	51,708.60	5,972.87	16,087.59	14,180.20	47.00	1,122.99	-	8,180.50	-
	14,146.90	29.63	51,708.60	5,972.87	16,087.59	14,180.20	47.00	1,122.99	-	8,180.50	-
<b>OFS/(U)</b>											
Transfers in											
Transfers out											
Bond proceeds											
Sale of capital assets											
Total ofs/(u)	-	-	-	-	-	-	-	-	-	-	-
Net change	139,802.32	(29.63)	(16,307.99)	(3,246.87)	(1,780.09)	(14,180.20)	(47.00)	(1,122.99)	1,440.00	(180.50)	-
	139,802.32	(29.63)	(16,307.99)	(3,246.87)	(1,780.09)	(14,180.20)	(47.00)	(1,122.99)	1,440.00	(180.50)	-
Fund balance - b.o.y.	36,151.30	456.35	29,817.92	5,057.63	6,765.63	27,269.50	845.25	1,132.99	9.56	180.50	608.59
Fund balance - e.o.y.	175,953.62	426.72	13,509.93	1,810.76	4,985.54	13,089.30	798.25	10.00	1,449.56	(0.00)	608.59
Fund balance proof	-	-	-	-	-	-	-	-	-	0.00	-



# Town of Chatham – Combining WTB – SRF’s – Fiscal 2011

	Stabilization Fund	Affordable Hsg Trust Fund	Retirement Fund	Law Enforce. Trust	Fed. Forfeit. Property	Police - Weir Bequest	Fire Weir Bequest	Jean Gardner	Luce Union Cemetery	Chase Seaside Cemetery	Pearl Nickerson
<b>Revenue</b>											
Property taxes											
Motor vehicle excise											
Vessel and other excise											
Penalties and interest											
Licenses and permits											
Charges for services											
Fines and forfeitures											
Investment income	20,702.30		10.45	10.45	9.82	-	19.29	4.49	94.29	10.45	
Contributions and donations											
PILOT											
Departmental and other											
Intergovernmental-federal											
Intergovernmental-other											
Total revenue	20,702.30	-	10.45	10.45	9.82	-	19.29	4.49	94.29	10.45	
<b>Expenditures</b>											
General government											
Public safety					500.00		1,762.27				
Education											
Public works											
Comm & econ. Development											
Health and human services											
Culture and recreation											
Coastal Resources (Wtr. Ways)											
State and county assessments											
Total expenditures	-	-	-	-	500.00	-	1,762.27	-	-	-	-
<b>OFS/(U)</b>											
Transfers in											
Transfers out	(135,000.00)										
Bond proceeds											
Sale of capital assets											
Total of/s/(u)	(135,000.00)										
Net change	(114,297.70)	-	10.45	(490.18)			(1,762.27)	19.29	4.49	94.29	10.45
Fund balance - b.o.y.	1,760,452.19	350,000.00	0.45	7.68	1,763.46	15,506.30	6,470.53	1,654.56	386.43	8,081.77	896.04
Fund balance - e.o.y.	1,646,154.49	350,000.00	0.45	18.13	1,273.28	15,506.30	4,708.26	1,673.85	390.92	8,176.06	906.49
Fund balance proof											

## Town of Chatham – Combining WTB – SRF’s – Fiscal 2011

	Mack Memorial	Community Preservation	Water Fund
<b>Revenue</b>			
Property taxes		650,712.98	
Motor vehicle excise			
Vessel and other excise			
Penalties and interest		-	
Licenses and permits			2,848,683.85
Charges for services			
Fines and forfeitures			
Investment income	71.95	7,542.01	
Contributions and donations			
PILOT			
Departmental and other			
Intergovernmental-federal		209,292.00	
Intergovernmental-other	-		-
Total revenue	71.95	867,546.99	2,848,683.85
<b>Expenditures</b>			
General government		1,647,000.29	
Public safety			
Education			
Public works			2,385,237.20
Comm & econ. Development			
Health and human services			
Culture and recreation			
Coastal Resources (Wtr. Ways)			
State and county assessments	-	-	-
Total expenditures	-	1,647,000.29	2,385,237.20
<b>OFS/(U)</b>			
Transfers in			400,000.00
Transfers out		(304,875.00)	(333,893.00)
Bond proceeds			
Sale of capital assets			
Total ofs/(u)	-	(304,875.00)	66,107.00
Net change	71.95	(1,084,328.30)	529,553.65
Fund balance - b.o.y.	6,166.98	1,896,086.62	851,133.76
Fund balance - e.o.y.	6,238.93	811,758.32	1,380,687.41
Fund balance proof	-	-	-

# Town of Chatham – Balance Sheet June 30, 2011 – Capital Projects – General

## ASSETS

Cash	-1,378,886.99
Notes Receivable	<u>7,518,952.00</u>
 Total Assets	 <u>6,140,065.01</u>

## FUND EQUITIES

Warrants Payable	330,358.41
BANS Payable	43,500,000.00
Interim Notes Payable-MWPAT	7,518,952.00
 Fund Equities:	
Land Acquisition Kolb Property	331.12
Land Acquisition- Edson Property	-750,000.00
Community Center	89,426.46
DPW	0.00
PD Annex	-16,211,463.33
Mill Hill Road	0.00
Main Street Reconstruction	65,867.82
School Building Project Art9 STM 11/95	191.75
Volunteer Bike Spur	0.00
Parliament & Northgate Road Acceptance	0.00
Road Projects	-715,377.37
Wastewater	-27,688,221.85
Total Fund Equities	<u>-45,209,245.40</u>
 Total Liabilities & Fund Equities	 <u>6,140,065.01</u>

### General

PD Annex	15,000,000.00
Road Projects	750,000.00
Wastewater-design	800,000.00
Wastewater-const	26,200,000.00
Land Purchase-Edson	<u>750,000.00</u>
	<b>43,500,000.00</b>

### Water

Town Forest Pump house	350,000.00
Water Mains	550,000.00
Chemical Feed Bldg	<u>500,000.00</u>
	1,400,000.00
	44,900,000.00

**Town of Chatham – Balance Sheet June 30, 2011 – Capital Projects – Water**

ASSETS	
Cash	347,014.56
Total Assets	<u>347,014.56</u>
LIABILITIES & FUND EQUITIES	
Liabilities:	
Warrants Payable	0.00
BANS Payable	<u>1,400,000.00</u>
Total Liabilities	1,400,000.00
Fund Equities:	
Indian Hill Blending System	0.00
Small Standpipe	0.00
Chemical Feed Building	-408,281.59
Town Forest Pump House	23,332.44
Supply Well	58,110.69
Water Mains	-726,146.98
Total Fund Equities	-1,052,985.44
Total Liabilities & Fund Equities	<u>347,014.56</u>

**Town of Chatham – Balance Sheet June 30, 2011 – Capital Projects – Water Fund**

ASSETS	
Cash	1,416,214.50
Water Rate Liens	0.00
Water Rate Liens Committed Interest	0.00
2009 Water Rates Receivable	777.19
2010 Water Rates Receivable	38,224.29
2011 Water Rates Receivable	121,342.91
2008 Miscellaneous Water	-25.00
2010 Miscellaneous Water	928.01
2011 Miscellaneous Water	4,756.98
	166,004.38
Apportioned Leases Receivable	760,375.91
Total Assets	<u>2,342,594.79</u>
LIABILITIES & FUND EQUITIES	
Liabilities:	
Warrants Payable	35,527.09
Deferred Revenue Water Receivables	166,004.38
Deferred Revenue Apportioned Leases	760,375.91
Total Liabilities	961,907.38
Fund Equities:	
Reserve for Encumbrances	178,266.81
Reserve for expenditure	0.00
Unreserved Fund Equity	<u>1,202,420.60</u>
Total Fund Equities	<u>1,380,687.41</u>
Total Liabilities & Fund Equities	<u>2,342,594.79</u>

## Town of Chatham – Water Fund Appropriations & Expenditures – Year Ended June 30, 2011

Description	Balance July 1, 2010	Water & Tax Rates	Water Surplus	Original Budget	Final Budget	Expenditures and encumbrances	Budget Variance	Closed to Revenue	Balance 30-Jun-11
Salaries	0.00	192,635.00		192,635.00	192,635.00	192,272.54	362.46	362.46	0.00
Expenses		1,091,800.00		1,091,800.00	1,091,800.00	1,082,860.46	8,939.54	8,939.54	0.00
Prior encumbrances	0.00						0.00		
To General Fund							0.00	0.00	
Debt Service:									
Principal	0.00	793,173.80		793,173.80	793,173.80	793,173.80	0.00	0.00	
Interest - Long-term	0.00	249,984.32		249,984.32	249,984.32	249,984.32	0.00	0.00	
Interest - Short-term	0.00	100,000.00		100,000.00	100,000.00	20,249.96	79,750.04	79,750.04	0.00
Special Revenue Fund:									
Articles:									
Art 10 5/09 Water Storage Tank	88,612.84			88,612.84	88,612.84	37,410.66	51,202.18		51,202.18
Art 13 ATM Chemical Feed Building				0.00	0.00		0.00		0.00
Art 11 ATM 5/10 Water Storage Tanks	0.00		100,000.00	100,000.00	100,000.00	9,285.46	90,714.54	0.00	90,714.54
Art 8, 5/96 - Monitor Groundwater	6.49			6.49	6.49	0.00	6.49	0.00	6.49
Art 8, ATM 5/99 - Training Field Well Grndwtr Mon	3,846.71			3,846.71	3,846.71	0.00	3,846.71	0.00	3,846.71
Art 8, ATM 5/99 - Town Forest Pump Test	0.00			0.00	0.00		0.00	0.00	0.00
Art 7, ATM 5/01 - Town Forest Pump Test	0.00			0.00	0.00		0.00	0.00	0.00
Art 3, STM 1/02 - Water Capital Supplement	28,678.20			28,678.20	28,678.20		28,678.20	0.00	28,678.20
Art 6, ATM Vulnerability Assessment	3,818.69		0.00	3,818.69	3,818.69	0.00	3,818.69	0.00	3,818.69
	<u>124,962.93</u>	<u>2,427,593.12</u>	<u>100,000.00</u>	<u>2,652,556.05</u>	<u>2,652,556.05</u>	<u>2,385,237.20</u>	<u>267,318.85</u>	<u>89,052.04</u>	<u>178,266.81</u>

## Town of Chatham – Balance Sheet June 30, 2011 – Capital Projects – Trust Funds

### ASSETS

Restricted Cash	533,195.94
Reynard Stocks	9,990.75
Westgate Stocks	
Expendable Cash	<u>2,284,814.44</u>
Total Assets	<u><u>2,828,001.13</u></u>

### LIABILITIES & FUND EQUITIES

Liabilities:	
Warrants Payable	0.00
Total Liabilities	
Fund Equities:	
Non-Expendable Trust Funds:	
Reynard Principal	9,990.75
South Branch Poetry Principal	0.00
Westgate Principal	126,914.73
Perpetual Care Principal	370,730.00
Spurling Principal	1,000.00
Arey Principal	200.00
Lincoln Principal	2,000.00
Bearsse Principal	250.00
Briggs Principal	2,000.00
Cox Railroad Principal	5,087.00
Chase Park Principal	22,514.21
Wm. Nickerson Principal	<u>2,500.00</u>
Total Non-Expendable Fund Equities	543,186.69
Expendable Trust Funds:	
Stabilization	1,781,154.49
Affordable Housing Trust	350,000.00
Retirement	0.45
Law Enforcement	18.13
Federally Forfeited Property	1,273.28
Police Bequest	15,506.30
Fire Bequest	4,708.26
Reynard	50,608.97
South Branch Poetry	0.00
Westgate	6,673.23
Scholarship	2,945.40
Perpetual Care	27,084.15
Spurling	1,514.96
Arey	824.52
Lincoln	5,092.47
Bearsse	668.60
Briggs	2,257.09
Gardner	1,673.85
Luce Union	390.92
Chase Seaside	8,176.06
Pearl Nickerson	906.49
Chase Park	12,999.52
Mack Memorial	6,238.93
Wm Nickerson	1,369.01
Cox Railroad Museum	<u>2,729.36</u>
Total Expendable Fund Equities	<u>2,284,814.44</u>
Total Liabilities & Fund Equities	<u><u>2,828,001.13</u></u>



**Town of Chatham – Balance Sheet June 30, 2011 – Agency Fund**

ASSETS	
Cash	733,384.54
Police Special Details	27,421.26
Meal tax	34.47
	<u>760,840.27</u>
LIABILITIES	
Warrants Payable	18,628.78
High School Treasury Student Activities	10,418.19
Middle School Treasury Student Activities	7,777.49
Elementary Treasury - Student Activities	4,617.66
Medical Insurance Refunds	1,669.02
MA Firearms Permits	1,537.50
Meals tax	0.00
Sales tax	21.14
Police Detail	0.00
Fire Detail	4,214.40
Custodial Detail	885.65
Main St School Special Details	1,585.73
Agency Interest	11,036.08
Guarantee Deposits - Planning Board	300,614.76
Guarantee Deposits - Signs	485.00
Guarantee Deposits - Water	11,108.70
Guarantee Deposits - Miscellaneous	40,401.16
Guarantee Deposits - Roads	6,500.00
Guarantee Deposits - COA	1,528.39
Watershed Land Eminent Domain	3,228.90
Peoples Cemetery	8,661.04
Conservation Land	52,853.76
Goose Pond Land	39,856.34
Wordell Land Escrow	2,453.74
Eldredge Lot 11	143,288.66
Eldredge Lot 23	57,315.77
Eldredge Lot 19	21,914.89
Chatham Fish & Lobster	3,430.63
Finast Seafood	177.20
Nantucket Fish & Lobster	3,000.00
Deputy Collector Fees	1,629.69
Total Liabilities	760,840.27

**Town of Chatham – Balance Sheet June 30, 2011 – Enterprise Fund**

ASSETS	
Cash	109,735.31
Total Assets	<u>109,735.31</u>
LIABILITIES & FUND EQUITIES	
Liabilities:	
Warrants Payable	0.00
Total Liabilities	0.00
Fund Equities:	
Unreserved Fund Equity	109,735.31
Total Fund Equities	109,735.31
Total Liabilities & Fund Equities	<u>109,735.31</u>

## Town of Chatham – Balance Sheet June 30, 2011 – Debt – General

### ASSETS

Amounts to be Provided for Payment of Bonds	31,231,308.60	
Loans Authorized	26,539,062.00	
Total Assets		<u>57,770,370.60</u>

### LIABILITIES

Bonds Payable:		
Library Addition (5, 11/87)	149,857.00	
COA Building (30,5/94)	52,477.00	
School Construction (9, 11/95)	7,954,840.00	
Middle Road Land Acquisition (23, 5/93)	12,443.00	
Town Forest Nickerson Land (21, 5/92)	68,707.00	
Solonche Land (77/89)	49,231.00	
Refunding Issue - Land	553,443.00	
Road Betterments 18=6 03	45,000.00	
Community Center 11-03	600,000.00	
Land Acquisition- Abreu	2,780,000.00	
OMBY Ramp (25, 5/94)	8,656.00	
MWPAT Bond Sewer Betterments	146,008.29	
Gravel Packed Well (72, 5/87)	91,970.00	
Water Mains Queen Anne (67, 5/89)	20,017.00	
Water Mains (29, 5/90)	36,788.00	
Refunding Issue - Water	269,418.00	
Sludge Dewatering 8, 5/88)	98,462.00	
Sewer Filtration Beds	16,736.31	
Refunding Issue - Sewer	5,410.00	
Landfill Closure	480,000.00	
Refunding Issue 2002	805,000.00	
Golf Course Acquisition	907,257.00	
Refunding Issue - Other O/L	60,051.00	
Community Center	6,155,000.00	
DPW Facility	2,530,000.00	
PD/Annex Town Offices	85,000.00	
McCoy Land Acquisition	1,935,000.00	
Mill Hill Road Land Acquisition	1,325,000.00	
Road Betterments (Northgate)	430,000.00	
Wastewater Treatment Facility	3,289,537.00	
Wastewater Treatment Facility	<u>270,000.00</u>	
Total Bonds Payable		31,231,308.60
<b>Loans Authorized &amp; Unissued</b>		<u>26,539,062.00</u>
Total Liabilities		<u>57,770,370.60</u>

## Town of Chatham – Balance Sheet June 30, 2011 – Debt – Water

### ASSETS

Amounts to be Provided for Payment of Bonds	5,450,973.00	
Loans Authorized	1,810,000.00	
		<u>7,260,973.00</u>

### LIABILITIES

Bonds Payable:		
WaterMains (11, 01)	985,000.00	
Town Forest Pump House	695,000.00	
Water Standpipe	675,000.00	
Pumping Station (79, 5/88)	55,723.00	
Well Exploration	155,000.00	
Alarm System (25, 5/91)	21,099.00	
Water Mains (31, 5/92)	29,755.00	
Well & Pump (27, 5/91)	44,362.00	
Water Mains Art 29 5/90	410,000.00	
Water Bonds Refunding	1,095,000.00	
Water Standpipe	165,000.00	
Water 11 5.94	40,034.00	
Water Mains	15,000.00	
Water Nickerson Land	40,000.00	
Water Mains	255,000.00	
Water Standpipe	85,000.00	
Well & Pump Station	210,000.00	
Water Mains-USDA	<u>475,000.00</u>	
Total Bonds Payable		5,450,973.00
Loans Authorized & Unissued		<u>1,810,000.00</u>
Total Liabilities		<u>7,260,973.00</u>

**Town of Chatham – General Fund – Revenues, Expenditures & Changes in Fund Equity –  
Year Ended June 30, 2011**

Revenues		
Real Estate Taxes	24,621,175.52	
Personal Property Taxes	141,938.17	
Tax Liens-Redeemed	78,713.48	
Deferred Real Estate Receipts	-	
Local Receipts (see budget/actual)	6,436,481.49	
State Receipts (see budget/actual)	<u>1,846,292.94</u>	
Total Revenues	33,124,601.60	
Expenditures:		
See Appropriation & Expenditure schedule	33,984,055.53	
State and County Expenditures	<u>991,296.00</u>	
Total Expenditures	34,975,351.53	
Revenues over (under) Expenditures	(1,850,749.93)	
Other Financing Sources and Uses:		
Transfer in from Special Revenue Funds	1,514,458.22	
Transfer in from Capital Projects Fund	-	
Transfer in from Water Fund	333,893.00	
Transfer in from Trust Funds	-	
Transfer out to Trust Funds	-	
Transfer out to Agency Fund	-	
Transfer out to Special Revenue Fund	(32,774.00)	
Transfer out to Water Fund	(400,000.00)	
Total Other Financing Sources and Uses	1,415,577.22	
Revenues and Other Financing Sources over (under) Expenditures and Other Financing Uses	(435,172.71)	
Fund Equity Beginning of Year	5,047,965.48	
Fund Equity End of Year	4,612,792.77	

**Town of Chatham – Transfer Schedule – Year Ended June 30, 2011**

Source	General Fund	SRF Town	SRF School	CPF General	CPF Water	Water Fund	Trust Funds	Total
Waterways Improvement	292,540.00	-292,540.00						0.00
Land Bank	898,301.00	-898,301.00						0.00
Shellfish Revolving	0.00	0.00						0.00
Wetlands Protection Fund	10,000.00	-10,000.00						0.00
Cemetery Sale of Lots	5,000.00	-5,000.00						0.00
Railroad Museum	3,742.22	-3,742.22						0.00
Community Preservation Act	304,875.00	-304,875.00						0.00
Perpetual Care	0.00							0.00
Water Overhead	333,893.00				-333,893.00			0.00
Subtotal	1,848,351.22	-1,514,458.22	0.00	0.00	-333,893.00	0.00	0.00	0.00
Pleasant Bay Alliance	-32,774.00	32,774.00						0.00
Railroad Museum	0.00	0.00						0.00
Water Tax Rate Subsidy	<u>-400,000.00</u>					<u>400,000.00</u>		0.00
Subtotal	-432,774.00	32,774.00	0.00	0.00	0.00	400,000.00	0.00	0.00
<b>CPA to Trust for Affordable Hsg Trust</b>				<b>100,000.00</b>				

## Town of Chatham – State Local Receipts – Budget vs. Actual – Fiscal 2011

	<u>Budget</u>	<u>Actual</u>	<u>Budget Savings (Deficiency)</u>
Local Receipts:			
Motor Vehicle Excise	935,000.00	967,672.72	32,672.72
Hotel/Motel Excise	1,035,000.00	1,132,216.88	97,216.88
Boat Excise	20,000.00	37,569.18	17,569.18
Penalties & Interest	110,000.00	125,914.05	15,914.05
Rollback Taxes			-
P.I.L.O.T.S.	30,000.00	23,468.00	(6,532.00)
Charges for service-sewer	332,000.00	331,088.02	(911.98)
Charges for service-trash	945,000.00	897,039.06	(47,960.94)
Park & Rec Charges	390,000.00	547,521.70	157,521.70
Other Revenue	575,000.00	164,276.14	(410,723.86)
Fees	150,000.00	129,357.04	(20,642.96)
Rentals	90,000.00	434,551.30	344,551.30
Other Dept. Revenue	50,000.00	57,191.61	7,191.61
Licenses & Permits	620,000.00	619,627.94	(372.06)
Special Assessments	120,000.00	126,133.88	6,133.88
Fines & Forfeits	50,000.00	55,912.03	5,912.03
Investment Income	70,000.00	50,059.66	(19,940.34)
Miscellaneous Revenue	6,200.00	631,824.71	625,624.71
E Rate School telephone reimb		8,686.93	
Non Miscellaneous Rev.	-	-	-
Medicaid Reimbursement		46,262.13	46,262.13
<b>Total Local</b>	<b>\$ 5,528,200.00</b>	<b>\$ 6,386,372.98</b>	<b>\$ 858,172.98</b>
State Receipts:			
School aid CH 70	645,100.00	645,100.00	-
School transportation			-
Charter School Assess. Reimb.	66,726.00	33,545.00	(33,181.00)
Charter School Capital Facility			-
Quinn bill	6,736.00	6,447.94	(288.06)
Exemptions-Vets, Blind & Elderly			
Unrestricted General aid	127,294.00	127,294.00	-
Veterans Benefits	27,395.00	25,199.00	(2,196.00)
Exemptions-Vets, Blind & Elderly	19,808.00	57,095.00	37,287.00
<b>Total State</b>	<b>\$893,059.00</b>	<b>\$ 894,680.94</b>	<b>\$ 1,621.94</b>
<b>Total Local &amp; State</b>	<b>\$ 6,421,259.00</b>	<b>\$ 7,281,053.92</b>	<b>\$ 859,794.92</b>

## Town of Chatham – 2011 Annual Wages

	Regular Wages	Overtime	Longevity	Details	Total
<b>SELECTMEN</b>					
Roper, Timothy L	\$2,000.00				\$2,000.00
Seldin, Florence	\$2,458.34				\$2,458.34
Summers, Sean D	\$2,000.00				\$2,000.00
Sussman, Leonard M	\$2,041.66				\$2,041.66
Whitcomb, David R	\$2,000.00				\$2,000.00
<b>TOWN MANAGER</b>					
Goldsmith, Jill R	\$54,442.32				\$54,442.32
Hinchey, William G	\$246,313.14				\$246,313.14
McDonald, Ramona M	\$24,979.46		\$475.00		\$25,454.46
Smulligan, Linda F	\$21,923.07				\$21,923.07
Sullivan, Kristin M	\$12,306.00				\$12,306.00
<b>HUMAN RESOURCES &amp; CHANNEL 18</b>					
Canavan, Scott P	\$123.75				\$123.75
Darmon, Ryan P	\$26,812.53	\$181.83			\$26,994.36
DeTraglia, Brandon E	\$4,863.38				\$4,863.38
Hull, Michael J	\$82.50				\$82.50
Krash, Danni	\$69,368.00				\$69,368.00
Norman, Bobby J	\$2,380.13				\$2,380.13
Panuczak, Gerald P	\$76,664.88				\$76,664.88
Small, Samuel R	\$1,749.00				\$1,749.00
<b>FINANCE-ACCOUNTING</b>					
Geiger, Nancy E.	\$69,323.20			\$500.00	\$69,823.20
Heilala, Alexandra H	\$94,389.05				\$94,389.05
Nealy, Shanna E	\$40,047.15				\$40,047.15
<b>FINANCE-ASSESSORS</b>					
Cabot, Holly	\$43,111.74			\$600.00	\$43,711.74
Cook, Candace	\$38,112.60	\$578.62			\$38,691.22
Machado, Andrew R	\$80,532.32			\$300.00	\$80,832.32
Schaeffer, Cathy M	\$49,343.20				\$49,343.20
<b>FINANCE-TREASURER/COLLECTOR</b>					
Beebe, Anita A	\$43,552.60			\$1,000.00	\$44,552.60
Monahan, Amanda V	\$54,636.40	\$3,574.98		\$1,600.00	\$59,811.38
Redfield, Louise A	\$70,376.55			\$1,100.00	\$71,476.55
<b>INFORMATION TECHNOLOGY</b>					
Cuddy, James	\$68,682.00			\$1,100.00	\$69,782.00
Medeiros, Raymond J	\$96,608.40			\$300.00	\$96,908.40
<b>TOWN CLERK</b>					
Smith, Julie S	\$70,474.20			\$1,200.00	\$71,674.20
Tobin, Paula A	\$48,920.70	\$523.61		\$600.00	\$50,044.31
<b>PERMIT DEPARTMENT</b>					
Ambriscoe, Evelyn M	\$3,357.00				\$3,357.00
Hahner, Bette A	\$7,817.86				\$7,817.86
Kent, Judith B	\$2,860.84				\$2,860.84
O'Leary, Mary Jane	\$7,030.80				\$7,030.80
<b>CONSERVATION</b>					
Andres, Kristin M	\$65,804.80				\$65,804.80
Boynton, Dawn M	\$126.00				\$126.00
Buck, Elizabeth C	\$2,316.00				\$2,316.00
Fougere, Mary M	\$41,153.28	\$6,372.18		\$600.00	\$48,125.46
Olson, Thomas A	\$3,702.00				\$3,702.00
<b>FACILITIES</b>					
Cook, Daniel J	\$8,646.00				\$8,646.00
Custodie, John	\$3,300.00				\$3,300.00
Hayes, Elizabeth S	\$7,577.63				\$7,577.63
Johnson, Christopher B	\$14,052.06				\$14,052.06
Kaser, Gary	\$53,227.20			\$1,800.00	\$55,027.20
Powell, Lori	\$36,003.95			\$250.00	\$36,253.95
Rogers, Mary J	\$42,198.48			\$300.00	\$42,498.48
Silva, Matthew J	\$22,593.50				\$22,593.50
Vitello, Stephen R	\$80,359.36				\$80,359.36
Whelan, Norman	\$54,935.84			\$1,300.00	\$56,235.84

## Town of Chatham – 2011 Annual Wages

	Regular Wages	Overtime	Longevity	Details	Total
<b>POLICE DEPARTMENT</b>					
Anderson, Michael D	\$93,961.49	\$2,517.48		\$33,768.52	\$130,247.49
Bayer, Craig N	\$55,417.52	\$6,098.26		\$18,348.99	\$79,864.77
Boutin, Melanie A	\$45,641.60	\$1,806.18			\$47,447.78
Brown, Katie L	\$51,067.68	\$5,614.79	\$300.00	\$13,619.71	\$70,602.18
Cauble, John D	\$102,166.41		\$2,000.00		\$104,166.41
Clemons, Kimberly	\$49,774.40		\$425.00		\$50,199.40
Coholan, Ryan D	\$56,109.49	\$5,438.18		\$1,435.38	\$62,983.05
Glover III, William R	\$65,973.35	\$18,524.16	\$2,000.00	\$73,749.02	\$160,246.53
Goddard, Andrew B	\$75,473.01	\$25,196.94		\$27,488.92	\$128,158.87
Harris, Sarah A	\$76,636.30	\$14,783.17	\$600.00	\$2,607.25	\$94,626.72
Hemeon, Erin C	\$40,431.36	\$5,472.36			\$45,903.72
Hutton, Andrew P	\$55,490.34	\$3,832.14		\$19,120.64	\$78,443.12
Little, William S. J	\$66,317.93	\$11,112.76	\$300.00	\$43,586.72	\$121,317.41
Lynch, Rodney M	\$8,995.46	\$1,420.34		\$44,175.16	\$54,590.96
Malzone, Louis F	\$68,020.49	\$22,645.71			\$90,666.20
Massey, William G	\$74,381.09	\$12,456.99	\$250.00	\$15,045.12	\$102,133.20
McClintock, Sean J	\$39,118.15	\$699.55		\$13,680.59	\$53,498.29
Meehan, Jeanine M	\$40,426.72	\$6,161.19			\$46,587.91
Murphy, Michael A	\$62,817.24	\$6,165.66	\$250.00	\$53,763.13	\$122,996.03
Pawlina, Mark R	\$168,851.80				\$168,851.80
Phillips, Geoffrey E	\$60,733.94	\$666.10		\$4,357.29	\$65,757.33
Powers, Thomas J	\$62,374.82	\$7,001.13		\$20,791.08	\$90,167.03
Ryder, Sean P	\$59,392.37	\$12,470.94		\$19,648.78	\$91,512.09
Skinner, Brian J	\$68,147.54	\$12,854.38	\$300.00	\$34,436.48	\$115,738.40
Whittle, John R	\$57,430.43	\$11,385.05	\$1,800.00	\$30,987.22	\$101,602.70
Wisniewski, Joshua S	\$60,588.63	\$5,290.72		\$26,945.28	\$92,824.63
McDonough, Margaret	\$50,830.40	\$2,896.51	\$1,300.00		\$55,026.91
<b>FIRE DEPARTMENT</b>					
Ambriscoe, Michael	\$143,015.96		\$250.00		\$143,265.96
Bates, Vance	\$64,471.21	\$13,892.51	\$250.00		\$78,613.72
Clarke, Ryan	\$62,991.52	\$21,654.53			\$84,646.05
Connick, Peter E	\$79,669.68	\$33,362.90	\$2,000.00	\$236.43	\$115,269.01
Delande, William A	\$66,957.52	\$45,713.89	\$600.00	\$919.45	\$114,190.86
Depasquale, David M	\$72,596.76	\$23,339.36	\$1,000.00	\$472.86	\$97,408.98
Fellman, Violet A	\$71,447.21	\$6,195.67		\$425.00	\$78,067.88
Flynn, Matthew R	\$77,039.56	\$42,133.17	\$1,900.00		\$121,072.73
Gingras, Aaron J				\$367.78	\$367.78
Hansen, Katrina	\$70,794.67	\$29,946.07	\$1,900.00	\$394.05	\$103,034.79
Heller, Mark R	\$68,299.31	\$31,108.18	\$300.00		\$99,707.49
Henderson, Stacey A	\$67,998.75	\$26,651.84	\$350.00		\$95,000.59
Higgins, Mark A	\$70,296.48	\$30,177.59	\$350.00	\$893.18	\$101,717.25
Holmes, Ryan C	\$62,441.19	\$7,309.30	\$300.00		\$70,050.49
Hunter, Richard E	\$117,044.88		\$1,500.00		\$118,544.88
Hunter, Timothy J	\$63,948.14	\$31,607.36	\$350.00	\$1,182.15	\$97,087.65
Long, Scott A	\$67,974.66	\$22,315.53	\$250.00		\$90,540.19
Lyman, Constance L	\$7,132.00	\$472.00		\$367.78	\$7,971.78
Martin, Suzanne A	\$43,050.07		\$1,100.00		\$44,150.07
Moore, Kevin J	\$62,730.49	\$8,287.12	\$1,000.00		\$72,017.61
Pennypacker, Craig H	\$3,700.00			\$420.32	\$4,120.32
Proudfoot, John	\$72,558.98	\$9,868.63	\$2,000.00		\$84,427.61
Ready, David	\$73,172.67	\$28,094.43	\$1,400.00	\$1,182.15	\$103,849.25
Ruggiere, Nicholas P	\$54,764.12	\$11,340.10		\$630.48	\$66,734.70
Shevory, Richard	\$64,224.36	\$13,312.07	\$250.00	\$210.16	\$77,996.59
Silvester, Ralph	\$69,160.72	\$39,936.53	\$250.00	\$210.16	\$109,557.41
Smith, Gerard C	\$68,241.68	\$36,455.36	\$425.00	\$210.16	\$105,332.20
Tavano, Justin T	\$64,829.44	\$26,261.44			\$91,090.88
Wirtz, Wallace F. N	\$74,503.43	\$29,318.51	\$1,000.00		\$104,821.94
Young, James A	\$273.00				\$273.00
<b>COMMUNITY DEVELOPMENT</b>					
Buck, Patricia E	\$41,055.00	\$44.70	\$250.00		\$41,349.70
Clark, Sarah B	\$33,976.06	\$1,064.81			\$35,040.87
Clarke, Michele A	\$49,541.60	\$1,516.05			\$51,057.65
Griffin, Genie H	\$4,545.06				\$4,545.06
Lagg, Paul J	\$66,732.32		\$350.00		\$67,082.32
Liska, Paula M	\$45,821.08		\$2,166.67		\$47,987.75
McCarty, Jeffrey R	\$59,280.00		\$1,000.00		\$60,280.00

## Town of Chatham – 2011 Annual Wages

	Regular Wages	Overtime	Longevity	Details	Total
McDonald, Kevin S	\$50,563.20		\$1,275.00		\$51,838.20
McManus, George F	\$24,887.20	\$1,052.92	\$464.00		\$26,404.12
Olkkola, Eric R	\$24,887.20		\$150.00		\$25,037.20
Thatcher, Lynn T	\$64,400.80		\$1,000.00		\$65,400.80
Whalen, Terence M	\$88,573.12		\$250.00		\$88,823.12
<b>HARBORMASTER</b>					
Concannon, Leo V	\$4,710.75				\$4,710.75
Davis, David M	\$18,200.00	\$864.00			\$19,064.00
Dickert Jr, George Thomas	\$10,223.00	\$132.00			\$10,355.00
Horne, James M	\$11,730.00	\$840.00			\$12,570.00
Hughes, James		\$99.00			\$99.00
Julin, Wayne D	\$49,774.40	\$951.35	\$350.00		\$51,075.75
McClellan, Katherine M	\$1,440.00				\$1,440.00
Neiser, William F	\$17,467.50	\$138.50		\$564.34	\$18,170.34
Rendon, John C	\$51,118.50				\$51,118.50
Rocanello, Susan K	\$62,169.80	\$1,053.01	\$800.00		\$64,022.81
Ryder, Michael D	\$13,860.00				\$13,860.00
Smith, Stuart F	\$93,174.50		\$2,000.00		\$95,174.50
Summers, John B	\$7,953.00	\$358.88			\$8,311.88
Vardakis, Christopher P	\$9,174.00	\$1,849.50			\$11,023.50
<b>LIGHTHOUSE BEACH</b>					
Cain, Leo J	\$6,944.00	\$624.00			\$7,568.00
Carlson, Ian A	\$5,376.00	\$192.00			\$5,568.00
Gulotta, Vincent E	\$10,206.00	\$1,876.50			\$12,082.50
Kilburn, Michelle D	\$5,088.00				\$5,088.00
Politi, Colin J	\$7,830.00	\$418.50			\$8,248.50
Stinson, Samuel I	\$5,088.00	\$696.00			\$5,784.00
Twombly, Hunter J	\$6,712.00	\$180.00			\$6,892.00
<b>COASTAL RESOURCES</b>					
Desaulnier, David P	\$5,381.50				\$5,381.50
DuVall, Patricia M	\$1,181.75				\$1,181.75
Edson, Bruce	\$3,172.00				\$3,172.00
Felix, Allyson K	\$1,425.25				\$1,425.25
Gagne, Renee D	\$12,751.64				\$12,751.64
Higgins, John T	\$783.50				\$783.50
Hojnoski, Janine A	\$377.63				\$377.63
Kenneway, Matthew M	\$2,847.00				\$2,847.00
Keon, Theodore L	\$69,801.28		\$800.00		\$70,601.28
Kolb, Peter C	\$2,635.25				\$2,635.25
Macken, Andrew C	\$1,841.00				\$1,841.00
Macken, Donna	\$1,507.50				\$1,507.50
MacMullan, John J	\$2,253.75				\$2,253.75
Moore, Stuart F	\$50,466.01	\$4,537.57	\$2,000.00		\$57,003.58
St. Pierre, Donald	\$750.00				\$750.00
Walsh, Robert L	\$5,683.00				\$5,683.00
Whitcomb, Craig	\$65,696.91		\$1,475.00		\$67,171.91
Woods, Abbey R	\$2,502.50				\$2,502.50
Phillips, Suzanne	\$13,714.25				\$13,714.25
<b>HIGHWAY DEPARTMENT</b>					
Borthwick, Gilbert R	\$9,380.00				\$9,380.00
Colby, Jeffrey S	\$74,923.20	\$57.60			\$74,980.80
Friend Jr, Gerald N	\$47,601.70	\$3,550.92	\$250.00		\$51,402.62
Friend, Kenneth M	\$55,848.00	\$2,517.50	\$1,500.00		\$59,865.50
Gates, Brian G	\$51,937.60	\$4,637.55	\$800.00		\$57,375.15
Marsh, Daniel Lee	\$26,358.90		\$2,275.00		\$28,633.90
Nickerson Jr, Crayton S	\$38,553.69	\$2,472.36	\$2,166.67		\$43,192.72
Powers, Brian L	\$43,206.20	\$2,046.78	\$250.00		\$45,502.98
Whalen, Jay K	\$3,193.75				\$3,193.75
White Jr, Paul L	\$65,406.04	\$6,564.83	\$2,000.00		\$73,970.87
<b>SNOW &amp; ICE</b>					
Bogue, Forrest O		\$2,000.00			\$2,000.00
Coholan, Richard E		\$72.00			\$72.00
Lusher, David M		\$168.00			\$168.00

## Town of Chatham – 2011 Annual Wages

	Regular Wages	Overtime	Longevity	Details	Total
<b>TRANSFER STATION</b>					
Bremner, Jeffrey A	\$67,918.40	\$1,629.60	\$2,000.00		\$71,548.00
Devlin, Thomas Scott	\$2,475.00				\$2,475.00
Eldredge, Joseph A	\$11,517.90	\$178.14			\$11,696.04
Gilley, Karl W	\$46,083.52	\$4,011.30			\$50,094.82
Laurie, David	\$50,786.96	\$3,505.62	\$350.00		\$54,642.58
Leavenworth, Steven T	\$55,120.00	\$3,768.29	\$1,100.00		\$59,988.29
Malatesta, Robert P	\$12,748.93				\$12,748.93
Martin, John C	\$41,486.40	\$3,422.04	\$1,200.00		\$46,108.44
<b>WATER &amp; SEWER</b>					
Curry, Pamela J	\$45,565.36	\$533.10	\$250.00		\$46,348.46
Harrison, Joanne	\$36,852.20		\$1,200.00		\$38,052.20
Redfield, William G	\$87,622.99		\$1,883.33		\$89,506.32
Ryder, Michael D	\$2,623.70				\$2,623.70
<b>CEMETERY</b>					
Goodspeed, Linda M	\$9,767.62				\$9,767.62
<b>HEALTH DEPARTMENT</b>					
Beebe, Emily E H	\$25,586.92				\$25,586.92
Giorgio, Judith	\$67,288.00		\$300.00		\$67,588.00
Langlois, Dianne E	\$43,552.60	\$777.75	\$1,800.00		\$46,130.35
<b>LABORATORY</b>					
Duncanson, Robert A	\$103,756.00		\$1,900.00		\$105,656.00
Slifka, Lara E	\$49,275.20	\$124.39			\$49,399.59
<b>COUNCIL ON AGING</b>					
Anthony, Laird P	\$687.50				\$687.50
Burr, Whitney H	\$1,332.39				\$1,332.39
Dalton, Katherine	\$8,108.50				\$8,108.50
Farley, Rosemary A	\$12,288.00		\$750.00		\$13,038.00
Ford, Ellen D	\$66,446.90		\$1,100.00		\$67,546.90
Forsman, Penny G	\$10,267.22				\$10,267.22
Hoerner, Pauline G	\$37,492.00		\$1,200.00		\$38,692.00
Hosmer, Richard	\$1,326.08				\$1,326.08
Kallstrom, Roger W	\$5,838.00				\$5,838.00
Norcross, Peter A	\$398.44				\$398.44
Parsons, George W	\$7,362.50				\$7,362.50
Robinson, Paul M	\$4,275.60				\$4,275.60
Rooney, James E	\$2,734.91				\$2,734.91
Schapira, Patricia A	\$32,257.64		\$265.63		\$32,523.27
<b>PARKS &amp; RECREATION</b>					
Avery, Colby R	\$6,836.75				\$6,836.75
Baldwin, Brendan W	\$4,206.50				\$4,206.50
Borde, Paul C	\$3,417.00				\$3,417.00
Borges, Helene	\$43,552.60		\$600.00		\$44,152.60
Briody, Caitlin C	\$4,743.50				\$4,743.50
Briody, Justin D	\$3,595.50				\$3,595.50
Briody, Patrick B	\$7,677.75				\$7,677.75
Callaghan, Lila E	\$5,498.75				\$5,498.75
Callery, Leah A	\$888.75				\$888.75
Casady, Maggie A	\$1,250.00				\$1,250.00
Chase, Susan K	\$1,360.00				\$1,360.00
Colby, Robert W	\$2,640.00				\$2,640.00
Constant, David J	\$48,085.28	\$323.10	\$1,300.00		\$49,708.38
Coulsey, Jacqueline M	\$1,510.03				\$1,510.03
Coy, Christopher M	\$3,361.50				\$3,361.50
Coy, Daniel J	\$1,520.00				\$1,520.00
Deadrick, Margaret S	\$3,795.25				\$3,795.25
Deveau, Brian J	\$6,910.04				\$6,910.04
Dickson, Emily E	\$676.50				\$676.50
Donahue, Dylan C	\$4,005.75				\$4,005.75
Doyle, Robert F	\$4,277.00				\$4,277.00
Eldredge, Kevin J	\$24,997.50	\$420.75			\$25,418.25
Elefante, Lindsey C	\$1,435.00				\$1,435.00
Farrell, Georgia A	\$51,801.40	\$126.60	\$660.00		\$52,588.00
Fougere, Paul L	\$44,327.68	\$6,600.42	\$350.00		\$51,278.10

## Town of Chatham – 2011 Annual Wages

	Regular Wages	Overtime	Longevity	Details	Total
Fougere, Samantha L	\$2,399.25				\$2,399.25
Frederick, Thomas H	\$2,849.00				\$2,849.00
Friend, Ronald A	\$42,723.20	\$5,607.43			\$48,330.63
Fulcher, Jared E	\$15,043.02	\$110.28			\$15,153.30
Fulcher, Jerauld W	\$15,043.02	\$91.90			\$15,134.92
Gainey, Suzanne B	\$1,739.50				\$1,739.50
Gatzogiannis, George E	\$36,308.00	\$5,740.73			\$42,048.73
Hanna, Whitney R	\$1,420.00				\$1,420.00
Hardigan, Susan T	\$2,080.00				\$2,080.00
Hardy, Jennifer A	\$4,488.50				\$4,488.50
Harrington, Karly S	\$3,760.75				\$3,760.75
Hendrix, Philip A	\$1,215.00				\$1,215.00
Howell, Jeffrey S	\$2,337.50				\$2,337.50
Jones, Diana Beatrice	\$3,239.50				\$3,239.50
Kelley, Gregory J	\$3,466.75				\$3,466.75
Lanctot, Jeffrey P	\$7,121.04				\$7,121.04
Langlois, Brittany E	\$1,518.50				\$1,518.50
Long, Casey R	\$1,455.00				\$1,455.00
Lucas, Matthew T	\$1,475.00				\$1,475.00
Mack, Christopher P	\$1,870.00				\$1,870.00
McCowen, Kristina L	\$1,311.00				\$1,311.00
McMahon, Jeffrey	\$6,082.13				\$6,082.13
McMahon, Katherine E	\$1,571.78				\$1,571.78
McMahon, Sean P	\$4,406.25				\$4,406.25
Meldon, Mary A	\$3,430.00				\$3,430.00
Moye, Julius C	\$1,914.25				\$1,914.25
Murray, Isabel A	\$1,429.75				\$1,429.75
Nickerson, Libby L	\$1,330.00				\$1,330.00
Niezgoda, Dean A	\$4,131.00				\$4,131.00
Nutter, Todd E	\$3,307.50				\$3,307.50
O'Brien, Matthew S	\$7,043.75				\$7,043.75
Payne, Jackson H	\$5,365.50				\$5,365.50
Powell, Sharon E	\$48,402.63	\$86.70	\$207.50		\$48,696.83
Schultz, Alyssa M	\$1,605.50				\$1,605.50
Staae, Kevin S	\$1,215.00				\$1,215.00
Sullivan, Daniel V	\$5,569.50				\$5,569.50
Summers, Sean J	\$1,295.00				\$1,295.00
Sylvia, Timothy M	\$36,308.00	\$1,389.60			\$37,697.60
Terry-Welsh, Lillian G	\$1,515.25				\$1,515.25
Thomas, Connor J	\$1,325.25				\$1,325.25
Tobin, Daniel L	\$118,265.60				\$118,265.60
Treat, Katherine M	\$1,420.25				\$1,420.25
Vaughan, Anne C	\$2,327.50				\$2,327.50
Vaughn, Patrick T	\$1,118.00				\$1,118.00
Wagonback, James	\$1,016.50				\$1,016.50
Watts, William M	\$5,499.00				\$5,499.00
White, Joseph C	\$17,609.97				\$17,609.97
Williamson, Evan G	\$1,215.00				\$1,215.00
Wilson, Scott J	\$4,312.00				\$4,312.00
Wilsterman, Alexander G	\$4,159.50				\$4,159.50
Wilsterman, Elizabeth G	\$2,524.50				\$2,524.50
Winkfield, Suzanne F	\$38,817.10				\$38,817.10
<b>Total Town Employees</b>	<b>\$8,814,872.08</b>	<b>\$863,520.57</b>	<b>\$83,688.80</b>	<b>\$505,816.73</b>	<b>\$10,267,898.18</b>
<b>SCHOOL-TEACHERS</b>					
Alexander, David	\$78,985.36				\$78,985.36
Allen, Penelope	\$29,399.21				\$29,399.21
Ambrose, Jonathan T	\$44,875.63				\$44,875.63
Andrews, Kathryn M	\$60,859.57				\$60,859.57
Angelone, Luann	\$33,660.37				\$33,660.37
Armstrong, Cherian	\$70,974.28				\$70,974.28
Aschettino, Elaine M	\$81,987.20				\$81,987.20
Aucoin, Joan E	\$40,528.85				\$40,528.85
Baker, Brian	\$76,745.42				\$76,745.42
Barnard, Ann M	\$56,386.21				\$56,386.21
Barnes, Matthew A	\$52,135.57				\$52,135.57
Barnes, Rachel M	\$78,595.50		\$600.00		\$79,195.50
Beattie, Janice M	\$80,898.35		\$2,222.22		\$83,120.57

## Town of Chatham – 2011 Annual Wages

	Regular Wages	Overtime	Longevity	Details	Total
Bourke, Robert M	\$55,732.72				\$55,732.72
Bresnahan, Donna M	\$76,460.50		\$2,222.22		\$78,682.72
Brown, Matthew R	\$63,323.43				\$63,323.43
Burns, Dustan L	\$19,121.71				\$19,121.71
CampbellSchofield, Janice	\$75,703.50		\$800.00		\$76,503.50
Caolo, Wilhelmina E	\$74,798.64				\$74,798.64
Cataldo, Charles S	\$66,553.65				\$66,553.65
Chapman, E. Wesley	\$50,076.43				\$50,076.43
Cole, Michelle M	\$46,076.07				\$46,076.07
Condelli, Nancy L	\$64,325.77				\$64,325.77
Coombs, Martha L	\$21,243.05				\$21,243.05
Coy, Darlene M	\$66,929.99				\$66,929.99
DiGiacomo, Susan R	\$79,365.93				\$79,365.93
Domenick, Susan J	\$10,730.35				\$10,730.35
Ferullo, Paula A	\$64,949.99				\$64,949.99
Finn, Helen	\$69,688.73				\$69,688.73
Flynn, Christene T.	\$63,670.65				\$63,670.65
Forte Doyle, Lisa	\$77,096.50		\$3,333.33		\$80,429.83
Fratu, Judith G	\$89,324.50		\$3,333.33		\$92,657.83
Gauthier, Vicki L	\$14,057.64				\$14,057.64
Gifford, Richard E	\$75,596.63				\$75,596.63
Gill, Brandi E	\$61,221.93				\$61,221.93
Gleason, Janice E	\$80,221.35		\$3,333.33		\$83,554.68
Graham, Christina M	\$5,090.00				\$5,090.00
Grogan, Shana A	\$25,022.70				\$25,022.70
Gula, Barbara H	\$68,298.43				\$68,298.43
Hanson, Sandra Waters	\$73,542.92		\$800.00		\$74,342.92
Harrison, Huntley R	\$73,027.41				\$73,027.41
Haven, Annie E B	\$59,154.00				\$59,154.00
Hoffman-Terry, Ian T	\$47,586.07				\$47,586.07
Horne, Suzanne F	\$80,221.99		\$2,222.22		\$82,444.21
Howe, Elizabeth	\$70,430.86				\$70,430.86
Jones, Paulette	\$84,610.29				\$84,610.29
Julin, Amanda E	\$50,389.43				\$50,389.43
Kelly, Gina	\$41,118.43		\$8,888.88		\$50,007.31
Klonel, Marjorie R	\$67,433.65				\$67,433.65
Kloumann, Cassandra M	\$83,607.23				\$83,607.23
Koch, Nancy Jean	\$67,884.79		\$800.00		\$68,684.79
Lariviere, Janice E	\$80,221.35		\$2,222.22		\$82,443.57
Lynn, Margaret	\$56,058.78				\$56,058.78
Mackin, Allison T	\$34,263.50				\$34,263.50
Macomber, Cindy Hay	\$69,561.79		\$800.00		\$70,361.79
Majka, Amy	\$66,960.57				\$66,960.57
Malinowski, Jill A	\$80,850.23				\$80,850.23
Manning, Karen	\$72,597.86				\$72,597.86
McGuire, Barbara S	\$73,554.79		\$3,333.33		\$76,888.12
McMahon, Paula K	\$75,768.79		\$3,333.33		\$79,102.12
McVickar, Glenn A	\$67,884.79		\$2,222.22		\$70,107.01
Mohr, Joan Bart	\$58,427.07		\$600.00		\$59,027.07
Moye, Catherine L	\$27,746.86				\$27,746.86
Mulholland, Sean J	\$55,978.71				\$55,978.71
Pagos, Marianne	\$24,296.60				\$24,296.60
Quinn, Richard	\$77,929.07		\$600.00		\$78,529.07
Rae, Stephanie M	\$50,319.57				\$50,319.57
Reed, AnnMarie	\$79,374.07				\$79,374.07
Rigas, Stamatina	\$48,706.07				\$48,706.07
Roberts, Christopher J	\$80,862.12		\$600.00		\$81,462.12
Roberts, Joan	\$66,553.65				\$66,553.65
Roy, Mary A	\$80,221.35		\$3,333.33		\$83,554.68
Schlichter, Karen M	\$20,161.71				\$20,161.71
Simpson, Luke E	\$64,764.10				\$64,764.10
Smoller, Donna	\$67,884.79				\$67,884.79
Terrenzi, Kelly	\$76,088.29				\$76,088.29
Thibeault, Jennifer	\$77,641.70				\$77,641.70
Thomas, Scott R	\$88,317.85				\$88,317.85
Travis, Leslie Ann	\$80,528.07				\$80,528.07
Trull, Carol D	\$63,176.90		\$600.00		\$63,776.90
Turco, Margaret	\$65,314.82				\$65,314.82

## Town of Chatham – 2011 Annual Wages

	Regular Wages	Overtime	Longevity	Details	Total
Valine, Bethany	\$67,297.28				\$67,297.28
Van der Burg, Willemina	\$55,618.65				\$55,618.65
Vreeland, Patricia S	\$80,798.53				\$80,798.53
Webster, Joseph	\$74,971.99				\$74,971.99
Welburn, Karol A	\$35,139.39				\$35,139.39
Wheaton, Sarah G	\$27,000.57				\$27,000.57
Whitcomb, Susan	\$22,671.24				\$22,671.24
Widegren, Karen L	\$69,920.86				\$69,920.86
<b>SCHOOL-CAFETERIA</b>					
Bicknell, Melodye L	\$9,575.59		\$1,150.00		\$10,725.59
Haaz-Freeman, Karen	\$407.88				\$407.88
Jordan, Linda L	\$15,831.34		\$1,275.00		\$17,106.34
Karras, Bonnie L	\$6,869.14				\$6,869.14
Murray, Janeen G	\$21,961.25		\$1,425.00	\$329.12	\$23,715.37
Panuczak, Linda	\$4,869.21				\$4,869.21
Proudfoot, Jill M	\$35,490.63	\$396.00	\$350.00		\$36,236.63
Zayatz, Mary Jo	\$3,682.75		\$125.00	\$65.36	\$3,873.11
<b>SCHOOL-COACHES</b>					
Andrews, Craig G	\$6,867.00				\$6,867.00
Andrews, Helen	\$8,297.00				\$8,297.00
Bates, Adrian D	\$6,867.00				\$6,867.00
Fraser, Susan H	\$4,905.00				\$4,905.00
Fry, Meredith L	\$1,500.50				\$1,500.50
Kelly, Gregory P	\$4,905.00				\$4,905.00
Leonard, Douglas M	\$4,905.00				\$4,905.00
Nickerson, Joseph A. II	\$4,905.00				\$4,905.00
Rebello, Joseph	\$3,001.00				\$3,001.00
Rondeau, James	\$5,003.00				\$5,003.00
Woods, Cary M	\$5,003.00				\$5,003.00
<b>SCHOOL-ADMINISTRATION</b>					
Bruster, Katelyn	\$43,083.24				\$43,083.24
Crowell, Elizabeth A	\$64,822.82		\$400.00		\$65,222.82
Goggin, Joan M	\$104,188.79				\$104,188.79
Gradone, Michael B	\$45,999.98				\$45,999.98
Heppe, Gaylene D	\$94,202.32				\$94,202.32
Kelliher, John T	\$37,986.04				\$37,986.04
Lanzo, Mary Ann	\$110,767.84				\$110,767.84
Mangelinkx, Paul R	\$114,787.40				\$114,787.40
Morgan, Debora R	\$89,317.16				\$89,317.16
Sawyer, Mary Frances	\$448.20				\$448.20
Sjostrom, Lisa A	\$97,063.74				\$97,063.74
Wade, Ann C	\$51,022.22				\$51,022.22
<b>SCHOOL-SECRETARIES</b>					
Caswell, Faith E	\$35,829.13				\$35,829.13
Curt, Katherine R	\$43,956.51		\$1,400.00		\$45,356.51
Hancock, Kriste A	\$5,947.40				\$5,947.40
Long, Nancy M	\$35,173.13				\$35,173.13
Tripp, Dorothy E	\$23,239.32				\$23,239.32
Drucker, Avis P	\$10,932.40				\$10,932.40
Holland, Louise A	\$11,977.20				\$11,977.20
<b>SCHOOL-CUSTODIANS</b>					
Devlin, David A	\$34,125.88	\$47.80		\$995.36	\$35,169.04
Looney, Robert E	\$999.90				\$999.90
Caivano, Ryanna G	\$17,468.24	\$74.22		\$115.20	\$17,657.66
Crowell, Clarence A III	\$39,002.68	\$704.40		\$1,424.29	\$41,131.37
Custodie, John F	\$1,520.74	\$165.53		\$1,383.48	\$3,069.75
Eckman, Erik J	\$38,310.93	\$1,800.60		\$2,355.82	\$42,467.35
Ferreira, Edward J	\$4,854.10			\$2,313.12	\$7,167.22
Forgeron, Richard E	\$32,780.11	\$552.96		\$771.00	\$34,104.07
Fortin, Roland R	\$37,986.94	\$611.02	\$1,050.00	\$1,386.01	\$41,033.97
Hall, Alan J	\$60.61			\$204.96	\$265.57
Litwinowich, Stephen J	\$52,630.40	\$1,413.32		\$1,335.34	\$55,379.06
Matheson, Robert S	\$37,992.47	\$957.14	\$550.00	\$1,238.80	\$40,738.41

## Town of Chatham – 2011 Annual Wages

	Regular Wages	Overtime	Longevity	Details	Total
<b>SCHOOL-SUBSTITUTES</b>					
Allen, Penelope J	\$210.00				\$210.00
Arestad, Kim C	\$105.00				\$105.00
Avellar, Norma B	\$1,750.00				\$1,750.00
Blackie, Dana J	\$210.00				\$210.00
Blauner, Danielle M	\$1,295.00				\$1,295.00
Brenner, Anna H	\$35.00				\$35.00
Brookhart, Allison K	\$175.00				\$175.00
Caporale, Melissa M	\$35.00				\$35.00
Cavanaugh, Maryrose G	\$140.00				\$140.00
Clifford, Judith A	\$1,050.00				\$1,050.00
Coffey, Erin M	\$22,450.03				\$22,450.03
Cowen, Frederick HK	\$770.00				\$770.00
Craig, Joseph F	\$6,475.00				\$6,475.00
Cronin, Mary A	\$945.00				\$945.00
Cunniff, Margaret A	\$875.00				\$875.00
Drake, Mary P	\$4,550.00				\$4,550.00
Duggan, Helen B	\$3,955.00				\$3,955.00
D'Urso, Mark	\$105.00				\$105.00
Dzialo, Edward J	\$770.00				\$770.00
Enright, Lillian V	\$770.00				\$770.00
Fichtel, Dagmar	\$897.32				\$897.32
Foley, Charles F	\$350.00				\$350.00
Frazier-Chasse, Tonnya A	\$700.00				\$700.00
Giasullo, Frank M	\$3,485.00				\$3,485.00
Gingras, Shannah J	\$350.00				\$350.00
Ginsberg, Martin I	\$385.00				\$385.00
Gulick, Laura L	\$280.00				\$280.00
Hansen, Eric M	\$2,205.00				\$2,205.00
Harry, Deborah J	\$3,627.15				\$3,627.15
Hart, Christine Storey	\$2,310.00				\$2,310.00
Heffron, Ann M	\$140.00				\$140.00
Hinesley, Joanne M	\$560.00				\$560.00
Hooper, Claire A	\$7,588.13				\$7,588.13
Kalbach, Barbara G	\$490.00				\$490.00
Kline, Kathleen N	\$4,480.00				\$4,480.00
Lanctot, Mary M	\$7,452.51				\$7,452.51
Leanues, Susan K	\$350.00				\$350.00
Leavitt, Gail M	\$140.00				\$140.00
LeDuc, Diane J	\$770.00				\$770.00
Locantore, Lynn A	\$7,035.00				\$7,035.00
Marx, Sheila	\$4,305.00				\$4,305.00
McCarthy, Pamela J	\$910.00				\$910.00
McDermott, Mary S	\$175.00				\$175.00
McKinley, Patricia E	\$630.00				\$630.00
McPherson, Karen	\$4,577.00				\$4,577.00
Mitchell, Janet E	\$25,124.96				\$25,124.96
Monbouquette, John F	\$805.00				\$805.00
Morris, Deborah M	\$420.00				\$420.00
Nabywaniec, Mary Jo	\$490.00				\$490.00
Needel, Andrew M	\$665.00				\$665.00
Newton, Janet C	\$6,404.94				\$6,404.94
Nickerson, Lilia R	\$70.00				\$70.00
Owens, Mary Alice	\$70.00				\$70.00
Pawlina, Pamela L	\$140.00				\$140.00
Perry, Michael C	\$70.00				\$70.00
Pillsbury, Allison M	\$315.00				\$315.00
Pollo, Ricardo R	\$350.00				\$350.00
Powers, Robert G	\$1,400.00				\$1,400.00
Randall, Jonathan W	\$4,190.00				\$4,190.00
Redmond, Thomas	\$630.00				\$630.00
Ressner, Anabel R	\$560.00				\$560.00
Reveruzzi, James F	\$70.00				\$70.00
Roper, Kathleen J	\$2,905.00				\$2,905.00
Scott, Janine M	\$70.00				\$70.00
Seem, Geraldine H	\$105.00				\$105.00
Seidewand, Karen	\$2,439.00				\$2,439.00
Sidoli, Christopher J	\$1,890.00				\$1,890.00

## Town of Chatham – 2011 Annual Wages

	Regular Wages	Overtime	Longevity	Details	Total
Somol, Carole M	\$1,120.00				\$1,120.00
Travaglino, Louis J	\$490.00				\$490.00
Tuxbury, Edith W	\$245.00				\$245.00
Von der Heyde, Nancy F	\$11,665.17				\$11,665.17
Wogisch, Laura M	\$140.00				\$140.00
Zilliox, Genovaite	\$1,435.00				\$1,435.00
<b>SCHOOL-TEACHING ASSISTANTS</b>					
Benoit, Marylou Michelle	\$20,218.22				\$20,218.22
Blakeney, Corinne L	\$19,988.17		\$1,300.00		\$21,288.17
Butcher, Laureen J	\$22,555.50				\$22,555.50
Chase, Bonnie	\$2,790.00				\$2,790.00
Clark, Katherine A	\$21,166.49				\$21,166.49
Clark, Rita	\$38,952.54		\$1,100.00		\$40,052.54
Condon, Hailey A	\$18,450.48				\$18,450.48
DeAngelis, Robert J	\$18,215.87				\$18,215.87
Dyer, Marie	\$25,284.72		\$1,600.00		\$26,884.72
Galloway-Sandoval, Grace	\$22,494.07				\$22,494.07
Gleason, Sharon E	\$30,217.45		\$1,200.00		\$31,417.45
Harbilas, Alison G	\$11,320.00				\$11,320.00
Harrison, Martha D	\$9,390.98				\$9,390.98
Hart, Jennifer S	\$8,054.58				\$8,054.58
Jenkins, Dianne L	\$5,290.00				\$5,290.00
Johnson, Marybeth	\$11,420.00				\$11,420.00
Laber, Jennifer M	\$7,390.00				\$7,390.00
Lavery, Terese M	\$2,539.61				\$2,539.61
Lucas, Linda	\$15,233.04		\$500.00		\$15,733.04
McArthur, Leslie T	\$21,847.15				\$21,847.15
McIntire, Margaret	\$24,944.31		\$750.00		\$25,694.31
Messersmith, Mary	\$26,143.45		\$1,000.00		\$27,143.45
Middleton, Linda V	\$16,705.69				\$16,705.69
Moody, Mary	\$16,890.00				\$16,890.00
Myrbeck, Donna	\$26,176.74		\$1,000.00		\$27,176.74
Natichioni, Barbara J	\$473.08				\$473.08
O'Leary, Melissa G	\$7,624.16		\$350.00		\$7,974.16
Owen, Melissa J	\$8,979.95				\$8,979.95
Peninger, Beverly Ann	\$10,660.00				\$10,660.00
Poignand, Mary Lou	\$24,582.97		\$450.00		\$25,032.97
Robinson, Kerri J	\$25,787.46				\$25,787.46
Rushnak, Faith A	\$19,514.19				\$19,514.19
Silvester, Jilanne	\$2,490.00				\$2,490.00
Souve, Lori	\$10,195.00				\$10,195.00
Stewart, Morgan	\$7,220.00				\$7,220.00
Sylver, Karen M	\$27,360.91		\$1,000.00		\$28,360.91
Terrio, Veronica C	\$10,115.56				\$10,115.56
Trainor, Susan G	\$36,721.60		\$500.00		\$37,221.60
Van Ness, Chelsea J	\$12,300.00				\$12,300.00
Whittle, Elizabeth H	\$10,102.15				\$10,102.15
Wood, Regina K	\$7,020.00				\$7,020.00
Wright, Laura C	\$5,358.61				\$5,358.61
<b>SCHOOL- MISCELLANEOUS</b>					
Aslanian, Robert S	\$160.00				\$160.00
Bunting, Mollie E	\$160.00				\$160.00
Carran, Jeffrey P	\$160.00				\$160.00
Dodge, Joseph M	\$404.00				\$404.00
Harned, E. Robert	\$4,000.00				\$4,000.00
Jaques, Taylor L	\$160.00				\$160.00
Lincoln, Eleanor P	\$563.50				\$563.50
Lucas, Jason E	\$160.00				\$160.00
Ohman, Patrick J	\$160.00				\$160.00
Papenfahs, Wendy M	\$757.00				\$757.00
Ramirez, Jessika J	\$160.00				\$160.00
Sarno, Amanda M	\$160.00				\$160.00
<b>Total School Employees</b>	<b>\$7,730,808.25</b>	<b>\$6,722.99</b>	<b>\$64,674.96</b>	<b>\$13,917.86</b>	<b>\$7,816,124.06</b>
<b>Total Town &amp; School Employees</b>	<b>\$16,545,680.33</b>	<b>\$870,243.56</b>	<b>\$148,363.76</b>	<b>\$519,734.59</b>	<b>\$18,084,022.24</b>

## Affordable Housing Committee

The Affordable Housing Committee (AHC) meetings are held on the third Wednesday of each month at 4 p.m. held primarily at the Chatham Community Center, unless otherwise posted. Additional meetings are called and posted when necessary. Meetings are open to the public.

The Chatham Housing Authority (CHA) applied for and was granted Community Preservation Funds for a Rental Assistance Program to help families having difficulty meeting their housing needs.

The Committee's effort to have town owned land on Depot Road transferred for the purpose of providing new units of Affordable Housing was defeated at the May Town Meeting. The Board of Selectmen had supported this warrant article.

Several local developers discussed affordable housing projects with the AHC, to build market/affordable developments on land they own. At this time, these projects are still pending. The Committee voted unanimously to support the Chatham Housing Authority's request to expend \$345,000 from the Affordable Housing Trust Fund for the purchase (and preliminary planning) of property located at 1566 Main Street. The AHC voted unanimously to support this project last fall. At their July 12, 2011 meeting the Chatham Board of Selectmen voted unanimously to support the submission of a "Local Initiative Program (LIP) Application for Comprehensive Permit Projects" to the Department of Housing and Community Development (DHCD) for the proposed Levi's Path project located at 2684 Main Street in South Chatham. Supporting this type of project furthers one of the AHC's strategies in its multi-pronged approach to generate affordable housing by partnering with private developers to generate affordable units in Chatham in a cost-effective and collaborative manner.

When one compares the maximum affordable home purchase prices for an average, locally-employed Chatham couple or family to the average listing price for Chatham residential properties, it is clear that there is a remarkable affordability gap for locally employed Chatham workers and residents who wish to acquire their own home. The Committee will endeavor in the coming year to provide opportunities to improve this situation.

**Respectfully submitted,**  
**Mary McDermott, Chair**  
**Charles Christie, Vice Chair**  
**Bruce Beane**  
**Shirley Smith**  
**Cynthia Maule**

## Airport Commission

The Town of Chatham should be very proud of the facility it has at Chatham Municipal Airport (CQX). The Airport Commission along with our Fixed Base Operator (FBO), the Cape Cod Flying Circus have kept the facility as one of the best maintained and secure general aviation airports in the Commonwealth of Massachusetts. This statement comes from the Massachusetts Department of Transportation Aeronautics Division (Mass-DOT) and who along with the Federal Aviation Administration (FAA) administers regulations and grant funding for our facility. All federal grant projects are funded as follows: FAA 95%/90%, MassDOT 2.5%/5% and Town of Chatham 2.5%/5% depending on congressional action. All state grant projects are funded MAC 80% and Town of Chatham 20%.

The Airport Commission is still progressing on our twenty year master plan, at this time we are in the planning and design stages of our next project, that being a garage/workshop building for our snow removal and mowing equipment.

The FBO through leased operations provides services that include refueling, flight school and sightseeing (Cape Aerial Tours) along with aircraft maintenance and repair (Stick & Rudder). Also the year round and independently owned restaurant, Hanger B has become a favorite with both pilots, visitors and locals alike. Skydive Chatham; the tandem parachute jumping operation had a very successful seasonal operation due to favorable weather conditions.

The Airport Commission would like to thank W. Thomas Whiteley, the longest serving member of the commission for his many years of service to the Town of Chatham and CQX.

The Airport Commission would again like to thank the Chatham Police Department for their security patrols of the airport and the Chatham Highway Department for the runway snow removal.

We would also like to thank our secretary, Amanda Monahan for keeping us organized.

**Respectfully submitted,**  
**Richard E. Hunter, Chairman**  
**W. Thomas Whiteley, Vice-Chairman**  
**David S. Rauscher, Commissioner**  
**Nancy A. Patterson, Commissioner**  
**Craig H. Pennypacker, Commissioner**

## Animal Control Officer

The year 2011 was a busy year for the Animal Control Department. Calls for service nearly doubled from 452 in 2010 to 868 this year. This year I am happy to report that there were no new cases of rabies in our wildlife or domestic animal populations. We did have several people treated with post exposure vaccines after coming in contact with bats in their homes.

The new town animal holding facility was completed and has housed numerous adoptable cats and stray dogs since it has been completed. Every cat and dog surrendered this year has been placed into loving homes with the help of donations from the Chatham High School Animal Welfare Club.

This year I deployed to Memphis, TN to assist with emergency animal sheltering during the flooding they experienced in the spring. It was a great learning experience and a wonderful way to help others in need. I also completed two American Humane courses. One was in basic emergency services and the other in slack water rescues.

Lastly, I would like to give my sincere thanks as always to the residents of Chatham, those that help me during the course of my duties, Chatham Health Department, Chatham DPW and the Personnel from the Chatham Police and Fire departments for their continued support and assistance.

**Respectfully submitted,**  
**Meg McDonough, Animal Control Officer**

<b>Total Calls</b>	<b>868</b>
Dog & Cats Licensed	736
Citations issued	8
Selectman's hearings	0
Dog/Cat bites	14
Quarantines' issued	7
Dogs & Cats quarantined	
for bites unknown	8
Barking complaints	34
Bats submitted for rabies testing/	
Positives	2/0
Humans treated for rabies exposure	2
Loose or lost dogs	240
Lost cats/Found cats	20/13
Cats returned to owner	2
Animals surrendered/Placed	12/12
Adopted animals	13
Fines levied	\$520.00

<b>Wildlife picked up</b>	
Seals	3
Turtles	6
Hawks	1
Possoms	2
Seagulls	5
Beaded dragon	1
Rabbits	1

## Other Calls

Dogs hit by cars	3
Cats hit by cars	5
Deer hit by cars	4
Complaints against dogs locked in vehicles	7
Cruelty investigations	1
Loose horse complaints	4
Dogs on beaches complaints	18
Coyotes complaints	28

Acting as Animal Inspector this unit made the following inspections:

<b>Stable Inspections</b>	10
Horses	25
Ponies	14
Chickens	80
Rabbits	5
Waterfowl	20
Goats	8
Sheep	2

## Assembly of Delegates

The Assembly of Delegates is the legislative branch of Cape Cod Regional Government (also known as Barnstable County government). Each town within the county is duly represented on the Assembly of Delegates. Delegates are elected by the voters from each town for a two-year (calendar) term.

On Tuesday, November 2, 2010, delegates were elected to serve and on January 5, 2011 assumed their duties and began the twelfth session (2011 – 2012) of the Assembly of Delegates. Ronald Bergstrom (Chatham) was elected Speaker and Richard Anderson (Bourne) was elected Deputy Speaker. Michelle Springer continued as the Acting Assembly Clerk following the sad passing of long-time Assembly Clerk Diane Thompson. In February 2011, Janice O'Connell was appointed and assumed her duties as the new Clerk for the Assembly of Delegates.

The Assembly of Delegates holds regular meetings on the first and third Wednesday of each month at 4:00 p.m. in the Chamber Hall of the Assembly of Delegates, First District Courthouse, Barnstable, MA. The vote of each delegate is a weighted vote based on the 2010 U. S. Decennial Census. Barnstable has the largest weighted vote of 20.92% and Truro has the smallest weighted vote of 0.93%.

The legislative powers of county government are vested in the Assembly of Delegates, and except as provided in the Barnstable County Home Rule Charter, the acts of the Assembly of Delegates are required to be by ordinance. Ordinances are brought forward to the Assembly of Delegates and

then referred for review and discussion to a Standing Committee of the Assembly by the Speaker prior to receiving a recommendation from the committee for a vote by the full Assembly. The public has the opportunity to participate in the process when a proposed ordinance is scheduled for a public hearing by the appropriate Standing Committee.

Delegates are appointed to serve on the Standing Committees of the Assembly. There are six Standing Committees of the Assembly of Delegates: Economic Affairs, Governmental Regulations, Health and Human Services, Natural Resources, and Public Services.

Members of each Standing Committee will review the components of all proposed ordinances assigned to and under consideration by each appropriate committee prior to issuing a report to the full Assembly.

An important and significant responsibility of the Assembly is the review and adoption of the proposed FY budget that is submitted to the Assembly of Delegates by the Board of County Commissioners (executive branch of Barnstable County government). Standing Committees meet with department managers, review their budgets and programs, look at the goals and effectiveness of each program, and consider information that is gathered through the public hearing process prior to making a recommendation to the full Assembly for a vote. This budget process typically takes place between February and May of each year.

During FY 2011 (July 2010 through June 2011), the Assembly of Delegates adopted ten ordinances (#10-19 through 10-21 and 11-01 through 11-07). A complete list of all ordinances adopted by the Assembly of Delegates is available upon request or can be viewed on the county website at [www.barnstablecounty.org/assembly-of-delegates/ordinances](http://www.barnstablecounty.org/assembly-of-delegates/ordinances). If you have any questions please feel free to contact me at [rbergstrom@barnstablecounty.org](mailto:rbergstrom@barnstablecounty.org).

**Respectfully submitted,  
Ronald Bergstrom, Speaker  
Barnstable County Assembly of Delegates**

## Board of Assessors

The Town of Chatham fiscal year 2012 values were approved in September 2011 and tax rate was approved by the Massachusetts Department of Revenue in October 2011. The total assessed value for all taxable classes of real and personal property for fiscal 2012 was \$ 5,870,093,810 with a tax rate of \$4.45 per thousand. Tax amounts were committed to the Tax Collector and bills were then issued in December of 2011 following Special Town Meeting.

The Assessors' information can be accessed by logging onto the Town of Chatham website at [www.chatham-ma.gov](http://www.chatham-ma.gov) by going to "Departments" and then "Assessing". The Assessors Maps can be accessed as well with the updated integration of Maps-On-Line with the taxpayer database; continuing to offer users more options and details.

The office staff is a strong resource for both public and interdepartmental support. Staff is clerks Holly Cabot and Candace Griffin; Cathy Schaeffer, Office Manager and Andy Machado, Director of Assessing.

In an effort to maintain a high level of customer service, as of May 2011 the Assessors Office became designated by the Department of State, Bureau of Consular Affairs, as Town's new Passport Acceptance Facility. This was a result of the Department of State mandate restricting Town Clerk Offices from issuing both birth certificates and passports.

The Board wishes to express their strong appreciation to the entire Assessing staff. Their diligent work and attention to detail are to be commended.

**Respectfully submitted,  
Robert B. Franz, Chairman  
Nick Brown**

## Bikeways Committee

The Bikeways Committee was formed in the fall of 2003 to serve as an advisory committee to the Board of Selectmen and was given the following charge:

To advise, in concert with the Town's public safety officials, on the creation of rules and regulations governing the use of the Town's Bike Paths with emphasis on safety and security.

1. To advise on the physical implementation of those rules and regulations via signage, markings, bike racks and security both on the Trail and within the Town.
2. To advise and recommend on additional local Trail connections via dedicated trails or share the road access.
3. To advise and recommend on connections to other towns.
4. To maintain bicycle safety and education programs in both the community and the schools.
5. To represent Chatham at meetings with other regional Bike Path groups.

The Committee meets monthly and worked diligently during 2011 on many aspects of bicycling in Chatham including monitoring conditions on the Old Colony Rail Trail (OCRT) through regular use by Committee members. The following are some specific accomplishments of the Committee in 2011:

- Created and began planning for the Tour de Chatham, a scenic bicycle tour of the town using The Scenic Bike Route and the Old Colony Rail Trail, to be held on May 19, 2012 in conjunction with Bay State Bike Week and as part of the town's 300th Celebration.
- Conducted the annual Bicycle Safety Rodeo in May in conjunction with the police department. It was held at the new PD/Annex Property on George Ryder Road.
- Collaboration with other lower cape bicycle committees was begun through the creation of the Lower Cape Bicycle Coalition which met quarterly.
- The Committee participated in Bay State Bike Week events.
- The Committee's page on the town website was updated.
- The Committee continued to stay involved in the planning process for the West Chatham Corridor improvement project and the Crowell Road/Route 28d Intersection Improvement projects.
- The committee has begun planning for a spur connecting the OCRT and Route 28 in West Chatham which will also serve as a link to the bike/pedestrian path on Barn Hill and Hardings Beach Roads.

**Respectfully submitted,**  
**Ronald Holmes, Chairman**  
**Wayne Gould, Vice-Chairman**  
**Karen McPherson, Secretary**  
**Deborah Swenson, Committee Member**  
**Douglas Nichols, Committee Member**  
**David Widing, Committee Member**  
**Stephen Wardle, Committee Member**

## Cape Cod Commission

All 15 towns on Cape Cod benefit from regional services provided by the Cape Cod Commission annually. For example, the Commission serves as coordinator of regional transportation planning with other agencies and providers. In Fiscal Year 2011, those planning efforts resulted in approximately \$50 million of local and regional transportation projects being scheduled for federal and state funding in the Transportation Improvement Program for Federal Fiscal Years 2011-2014. Another example is the Commission's continuing role as coordinator of the Barnstable County HOME Consortium and administrator of the HOME Program, which received nearly \$750,000 in federal funds in Fiscal Year 2011 to be applied to affordable housing needs throughout the region. The primary purpose of this report, however, is to focus on Chatham-specific activities and services provided by the Cape Cod Commission in Fiscal Year 2011.

## Planning, Community Development, and Technical Services

- The Commission coordinated work by Boston University graduate students from September through December 2010 to inventory cultural landscapes, conduct public workshops, and compile a final report with maps for the Town of Chatham.
- The Commission provided technical assistance on historic review procedures to the Chatham Historical Commission (November 2010), and moderated a Chatham Historical Commission-sponsored forum on Chatham archaeology (May 2011).
- The Commission assisted the Pleasant Bay Alliance in developing a coastal atlas for Pleasant Bay.
- The Commission provided \$10,837 in District Local Technical Assistance funds to help conduct visioning work (initiated in Fiscal Year 2010; completed in Fiscal Year 2011) to develop and coordinate land use planning and roadway improvements for the Route 28 corridor in West Chatham.
- The Commission conducted 21 automatic traffic-recorder counts on road segments and four turning-movement counts at intersections in Chatham.
- The Commission provided transportation-related technical assistance for the development of the Monomoy Access Plan.
- The Commission provided information for consideration about the replacement of the Mitchell River Bridge.
- The Commission continued to support the town's work on its Comprehensive Wastewater Management Plan, Adaptive Management Plan, and related activities.
- With data collected by staff members aided by an AmeriCorps Cape Cod member, the Commission identified the location of private wells in Chatham to ensure the protection of private water supply wells from herbicide spraying adjacent to NSTAR utility rights-of-way (ROWs).
- The Commission conducted water education festivals for students in Chatham schools.

## Regulatory Activities

### DRI Decisions in Fiscal Year 2011

- Commerce Park Cellular Tower Expansion - The Commission approved the proposed height increase (from 80 to 115 feet) for an existing unipole tower and expansion of the compound area within an industrial park as a Hardship Exemption with conditions on 12/16/10.
- Dupont Residence - the proposed substantial alteration of a single-family dwelling listed as a contributing structure in a
- National Register Historic District. The applicant withdrew the proposal on 6/21/11.

## Other Regulatory Assistance

- The Commission submitted comment letters to the Massachusetts Environmental Policy Act (MEPA) Office on the Environmental Notification Forms for (1) Cranberry Lane Culvert and Marsh Restoration (8/26/10); (2) Glass Shorefront Protection (10/7/10); and (3) Old Salt Works Bank Stabilization (10/25/10).

## Cape Cod Regional Transit Authority

The Cape Cod Regional Transit Authority (CCRTA) has provided in Chatham 20,560 one-way passenger trips from July 2010 through June 2011 (FY11).

CCRTA provided 88 general public clients in Chatham with DART (Dial-a-Ride Transportation) service during FY11. These clients took a total of 2,537 one-way passenger trips during this time period. Total DART passenger trips in the fifteen towns of Cape Cod were 168,627 in FY10 compared to 184,344 in FY11.

CCRTA FY11 records for the Boston Hospital Transportation service indicates 30 Chatham residents took 152 one-way trips on this service.

The fixed route Hyannis to Orleans (H2O) serves the towns of Barnstable, Yarmouth, Dennis, Harwich, Chatham and Orleans along the route 28 corridors. A total of 16,101 one-way trips originated in Chatham for the H2O route for the period July 2010 through June 2011; total ridership for the H2O route for this period was 126,965.

CCRTA supplied the Chatham Council on Aging with one Mobility Assistance Program (MAP) vehicle that provided 1,770 rides from July 2010 to June 2011.

Route maps, schedules, fares, Google Transit Trip Planner and the latest news about Cape Cod public transportation services are provided at [www.capecodrta.org](http://www.capecodrta.org), as well as links to many other transportation resources.

**Respectfully submitted,**  
**Tom Cahir, Administrator**

## Cape Cod Regional Technical High School

Cape Cod Regional Technical High School was established in 1973 as a public technical high school and provides an opportunity to acquire high quality technical, academic and social skills preparing students for success in our changing world. For our school year 2010-2011, we had 693 students enrolled in 17 different technical programs from our sending school district that compris-

es 12 towns from Mashpee to Provincetown with an operating budget of \$12,463,448.

### **Cape Cod Tech:**

- Graduated 141 seniors in June 2011.
- Developed a 5-year Strategic Plan with three major goals: (1) increase student achievement including college and career readiness; (2) Build the Professional Skills of Cape Cod Tech staff to provide effective leadership, instruction, and support services that foster student success; and (3) improving public and community relations.
- Began a self-study to prepare for the New England Association of Schools and Colleges site visit next year, 2012.
- Started phasing out our Hotel, Restaurant, and Business Management program due to a lack of student interest and enrollment.
- Adopted a school-wide bullying policy.
- Adopted Department of Elementary and Secondary Schools common core standards and Race to the Top initiatives.
- Two of our Science Teachers received the Massachusetts Secretary's Award for Excellence in Energy and Environmental Sciences.
- Introduced Career Cruising computer program as one tool used to guide students into a career.
- Sent 8 medal winning students to the State SkillsUSA competition and after the March FFA State Convention, 5 of our students will be headed off to Indianapolis, Indiana in October, 2011.
- Hosted the Lower Cape Chamber of Commerce Home and Garden Show on 4/9/11 with our Carpentry and Horticulture Shops participating and showcasing our Renewable Energy Center.
- Completed the following capital improvements to the school:
  - New front staircase deemed necessary by the Harwich Building Inspector;
  - Started repaving of East End Entrance due to tripping hazards;
  - Applied for funds through the Massachusetts School Building Association to start process of boiler replacement.
- Harwich Water Department honored two Cape Cod Tech students for their senior project in installing a "green" bathroom in our school.
- Extended community outreach through public relations specialist.
- Researched expanding our Science offerings to include a Physics, Technology and Engineering program to start in September of 2011.
- Due to changes in the Meeting Posting laws, our meetings are now posted to our website.

- Many of our teachers and students in the Construction shop area worked on the International Hostel recently dedicated in Hyannis.

Please visit our website: [www.capetech.us](http://www.capetech.us) for more information.

**Respectfully submitted,  
Pat Siewert  
Buck Upson**

**Cape Cod Regional Technical High School  
School Committee representatives for the  
Town of Chatham**

## **Capital Projects Review Committee**

The Capital Projects Review Committee (CPRC) met twice a month on average throughout the year. Projects that were worked on include:

### **Fire Station Headquarters Replacement**

We continued working with Maguire Group architect Fabrizio Caruso to prepare conceptual designs and cost estimates for new headquarters on Depot Road. The Board of Selectmen advised that the initial design needed changes, and funds to accommodate this were approved in the October Special Town Meeting. The goal of CPRC is to have an Article ready for approval at the May 2012 Annual Town Meeting.

### **Council on Aging Adult Supportive Day Care**

Thanks to the work of architect Tom Swenson of Brown Lindquist Fenuccio and Raber, final plans and cost estimates for a COA building addition for adult supportive day care were prepared for a Town Meeting Article. It was decided by COA representatives that a new fire station should come first. Therefore, the project was put on hold.

### **Seaside Cemetery Expansion**

Cemetery Commission plans for expansion of Seaside Cemetery into the adjacent Town-owned railroad right of way were reviewed and approved.

We wish to give special thanks to Town Planner Terry Whalen, our staff liaison, and to Fire Chief Michael Ambriscoe for their able assistance and cooperation.

**Respectfully submitted,  
Deborah Aikman, Chairman  
Andrew Siffard, Vice Chairman  
Daniel Sylver, Clerk  
Theodore P. Streibert  
Juris Ukstins**

## **Cemetery Commission**

There were 49 burials in Chatham in 2011. In 2011, 6 cemetery plots and 12 individual burial lots were sold. These sales returned to the Town Lot Fund \$2,400 and to the Perpetual Care Fund \$4,800.

The expansion work in the various operating cemeteries is continuing. Peoples Cemetery – no plans for expansion. Union Cemetery – we are in the process of extending the burial space to Stepping Stones Road. This area should be fenced and laid out by the end of this year. Seaside Cemetery – markers will be set in the new area adjacent to Crowell Road. Plans are being worked on to lay out the area at the rear of this cemetery which was a portion of the old railroad bed. There will be an article in the annual town meeting to turn this land over to the Commission for cemetery use and the necessary money for the development. South Chatham – the pipe and stone post fencing are near completion. We are still working to develop a parcel of land at the rear of the old cemetery which has been held up by a lack of adequate access.

The implementation of the new Rules and Regulations has been very helpful.

The TOWN of CHATHAM is celebrating its 300th birthday and the commission is making sure all cemeteries are well marked and labeled with signage and all fence repairs completed.

The commission continues to strive to do whatever is necessary to improve the general appearance of the cemeteries so that they are a fitting memorial for all that are interred there.

The Cemetery Commission Office at 221 Crowell Road is open Wednesday and Friday from 9:00 A.M. to 12:00 Noon, except holidays. The Commission meets on the second Friday of the month at 8:00 A.M., except holidays. The services of the Department are available at all times by calling (508-945-5117) or contacting a Commission Member.

**Respectfully submitted,  
George W. Goodspeed, Jr. Chairman  
Susan N. Whitcomb, Clerk  
Stephen A. Hart**

## **Coastal Resources Department**

### **New Inlet**

The new inlet was relatively stable throughout 2011 and did not exhibit any significant changes. North Beach Island (NBI) continued to narrow along the northern end while the southern portion of the island showed substantial growth and elongation to the south into the inlet opening opposite Chatham Light.

In August, the Cape Cod National Seashore (CCNS) made an unexpected announcement regarding the five camps on NBI which are owned by the federal government and leased back to private individuals. The CCNS deemed the camps to be imminently vulnerable to damage from a coastal storm; therefore they intended to proactively demolish the five camps before they might become a public safety hazard. The lease holders, the Board of Selectmen as well as many of Chatham's citizenry did not consider the situation dire enough to warrant this course of action and considerable efforts were undertaken to try to delay the removal of these camps. With the support of the Selectmen, the lease holders and other private camp owners petitioned to have all the camps on NBI deemed eligible for listing on the National Register of Historic Places as a historic district. This action delayed any further actions by the CCNS while the application was being considered by the Keeper of the National Register, however, in December the Keeper denied the request. This decision was subsequently appealed by the camp owners and leasees. Following the decision of the Keeper, the CCNS informed the lease holders that the leases would not be renewed for 2012 and that planning for demolition of the camps would continue. When the CCNS will follow through with the proposed demolition is uncertain at this time.

At years end the camp issue was still ongoing and has generated many raw feelings and emotions. While most participants realize that the loss of all the camps on NBI is the ultimate fate of these structures as NBI continues to degrade, there is support among the community to try and preserve this traditional use for as long as possible.

### **North Beach Management**

The Coastal Resource Department oversees the Off Road Vehicle (ORV) sticker program as well as the management of endangered nesting shorebirds on North Beach and North Beach Island.

#### **ORV Sticker Program**

ORV sticker sales were similar to the sales from last year.

**Total ORV Stickers - 328**

**Total Revenue - \$11,800**

### **Shorebird Management**

Shorebird monitor Suzanne (Phil) Phillips once again led the North Beach/NBI endangered species monitoring efforts for 2011 with support from Tom Olson, and Libby Buck. Bird monitoring efforts are primarily focused on protecting suitable nesting and foraging habitat for Piping Plovers, Least Terns and American Oyster Catchers. We had

a particularly good year for piping plovers with the successful fledging of 44 plover chicks (10 on North Beach and 34 on North Beach Island). This compares to 15 fledged chicks in 2010. This was the highest number of fledged chicks in recent memory and the success was likely related to our effective monitoring efforts and the good cooperation and support of camp owners and the general public.

### **Landings/Infrastructure**

**Ryder's Cove:** This was the first year of implementation of the new Ryder's Cover ramp pass program. The online, web-based program limits the number of non-resident, non-taxpayers who may purchase a pass and use the ramp to 40 per day (July 6 through September 30). The daily fee is \$20. While there were some "growing" pains with its initial setup and operation, the program was successful at limiting congestion at the facility. The program also generated over \$20,000 in revenue which will help offset costs for future water dependent projects and programs.

Even with the new pass program congestion at the facility continued this past summer due to the significant boat traffic from both commercial and recreational fishermen accessing the large schools of striped bass that once again settled in directly off our eastern shoreline. The landing had the additional complication of fish buyers utilizing the landing to buy the commercial bass which added additional stress to the busy facility. The Waterways Advisory Committee (WAC) recommended that the Town Landing Officer position be re-instated to help keep order at the facility. There was also renewed interest in looking at options to improve parking and the general "flow" of vehicles at the landing. These issues will be further discussed in 2012.

**Barn Hill:** After many years in planning and development, the parking lot was paved this past year with a first "binder coat." The final paving coat is anticipated in 2012.

**Old Mill Boat Yard:** Staff continued to coordinate options for re-designing the pier and float systems at OMBY with the WAC. A consensus was reached for a potential design and the next step is to develop a grant proposal for possible funding from the Massachusetts Seaport Advisory Council. This will be prepared and submitted early in 2012. Conditions of the existing bulkhead are also a concern as the wood is showing ever increasing signs of deterioration.

**Strong Island, Scatteree, Cow Yard and Cotchpicicut:** These landings were not as impacted by the new inlet as they had been in

2010. Nonetheless some additional nourishment was placed at these locations to offset some of the ongoing erosion. Funding provided through grants from the Massachusetts Emergency Management Agency (MEMA) Hazard Mitigation Grant process for improving Cow Yard and Cotchpicicut landings moved into the permitting phase. While the permitting had been initially progressing smoothly, at year's end, Massachusetts DEP expressed concerns over inconsistencies with the designs relative to state wetland regulations. They subsequently appealed the local Order of Conditions from the Conservation Commission and negotiations on possible modifications to the projects will be occurring early in 2012.

### **Mitchell River Bridge**

By years end, the Section 106 historical review process for the Mitchell River Bridge (MRB) was nearing completion for MassDOT, the Federal Highway Administration and the various consulting parties. While much progress has been made relative to the original bridge plan put forward by MassDOT, there are still strongly expressed opinions on the more appropriate bridge design. The issue continues to be principally one of material usage. The "preservation" oriented groups wish to see the MRB rebuilt with a wood super- and sub-structure while MassDOT recommends a "hybrid" design that incorporates a wooden super-structure atop a sub-structure of steel encased concrete piles and concrete caps. The Selectmen are on record as supporting the MassDOT alternative. It is anticipated that a clear direction will be forthcoming early in 2012. The overriding concern is that since completion of the project is time sensitive, further delays in moving forward may jeopardize the project funding.

### **Dredging**

For the first time in over a decade, the US Army Corps of Engineers (USACE) did not conduct any dredging at either of the federal channels at Stage Harbor or Aunt Lydia's Cove. While it is good news that the channel conditions were not seriously degraded at either harbor, the more troubling concern is the continued lack of federal funding to perform dredging at these and other small harbors throughout the nation. This issue will need considerable attention to ensure that these important channel systems remain open to viable navigation.

The County dredge "Cod Fish" removed approximately 15,000 cubic yards (cys) of sand from the Stage Harbor entrance channel in February 2011. Most of the material (12,000 cys) was placed along the beaches fronting the two public parking lots at

Harding's Beach. An additional 3,000 cys were placed along the private beach of the Harding's Shores Association which abuts the public beach to the west. This additional material was paid for by the Association and is another example of a successful private/public cooperative shore protection effort.

A shoal began to quickly develop across the inlet channel into Mill Creek in the early fall. Fortunately, the County dredge was just completing a project in Harwich and we were able to fit a quick "clean out" of about 3,000 cys from the channel into their fall schedule. The project was completed in November and the sand was placed on the public beach at the end of Forest Beach Road. We also began coordinating a potential project whereby private interests would dredge sand along the west side of the Mill Creek jetty, at private expense, and place the material along private beaches in South Chatham. The town is in support of this effort since it could reduce the ongoing infilling of the Mill Creek inlet while also placing much needed beachfill at the "head" of the local littoral system in South Chatham.

### Nantucket Sound Beaches

The erosion study of Chatham's Nantucket Sound beaches was widely reviewed and discussed throughout 2011. There seems to be general acceptance of the importance of these beaches to the Town of Chatham and efforts to identify mechanisms to plan for and fund this type of work will be discussed in 2012.

### Herring Run

The Ryder's Cove Herring Run remained closed due to a state-mandated closure of all Commonwealth herring runs. The herring warden, Don St. Pierre, reported a poor year for returning herring. A field crew from the MA Division of Marine Fisheries provided valuable assistance in renovating the deteriorated fish ladder at the entrance to Lover's Lake in the fall. A similar project was completed at Stillwater Pond in 2010 and we now have two nicely rebuilt and functioning runs.

### Shellfishing on Monomoy

The resolution of the issue for continuation of commercial shellfishing on Monomoy has been a major concern for a decade. Based on discussions with the US Fish and Wildlife Service (USFWS) we are confident that a mutually acceptable proposal will be put forth in their Comprehensive Conservation Plan (CCP). The draft CCP has been frequently delayed but we are assured that the draft plan should be available by the spring of 2012.

**Respectfully submitted,**  
**Theodore L. Keon**  
**Director of Coastal Resources**

## Community Development Department

The functions of the Community Development Department are focused in the three primary areas: building/inspectional services, support to regulatory boards and planning. With this year's adoption of the Department's Customer Service Statement (see: [www.chatham-ma.gov/Public\\_Documents/Chatham-MA\\_CommDev/index](http://www.chatham-ma.gov/Public_Documents/Chatham-MA_CommDev/index)), staff will continue to strive to meet the provisions and expectations of that statement into 2012 and beyond by "working together to serve you better".

### Building and Inspectional Services

The following information summarizes the Building and Inspectional Services activity for the past year: The number of new dwelling units increased to (33) compared to (30) in 2010 and (24) in 2009. There were (14) house demolitions, (492) residential additions and renovations, (19) nonresidential additions/renovations, (2) Multi-Family dwellings and (10) apartments. In addition, there was (1) new public structure and (3) renovations/additions to public structures.

There were (552) building permits issued. (698) electrical permits, (360) plumbing, (396) gas permits and (80) sign permits. The number of new dwelling permits issued on a monthly basis peaked in October at 15. The pace of construction activity is slowly recovering to pre-2009 levels, which averaged approximately 620 building permits per year. The total value of construction was \$40,212,605.00 in 2011.

### Summary of revenue (\$) from permits and inspections

Building Permits	265,965
Gas Permits	16,509
Plumbing Permits	30,224
Wiring Permits	43,995
Sign Permits	2,755
Certifications	386
Photocopies	744
Sealer Fees	200
Zoning Board Fees	17,350
LSBCA (Building Code Appeals)	0
Historical Commission Fees	1,750
Historic Business District Commission Fees	2,415
Development Bond	0
Planning Board Fees	8,217
<b>Total Departmental Revenue</b>	<b>390,510</b>

### Regulatory Boards

Another key component of the Department's mission is to support several of the Town's land use regulatory Boards and Commission's including the Planning Board, Zoning

Board of Appeals, Historical Commission and Historical Business District Commission. Staff attended, participated, coordinated and prepared for over 90 meetings with these Boards and Commissions in 2011.

### Planning Support

The Community Development Department also continues to provide planning, mapping and technical assistance to municipal management teams and the general public including the following projects in 2011:

- Marconi Station Site Plan Development
- Council on Aging Supportive Day Care Facility
- New Fire Station Headquarters
- HBDC Regulation Update
- West Chatham Intersections and Corridor Project
- Mitchell River Bridge Replacement
- Cemetery Expansion Site Planning
- Bikeways Long Range Planning
- West Chatham Visualization & Land Use Planning Project
- Affordable Housing Committee support & planning
- Historic Properties Survey
- Wastewater Land Use Zoning Analysis
- SmartCape local planning and coordination
- Zoning Bylaw Rewrite analysis
- Chase Park Windmill Restoration Project
- Flood Zone Determinations

In September, the department completed its quinquennial audit for the FEMA National Flood Insurance /Community Rating System programs. These are voluntary incentive based programs that award flood insurance discounts to local citizens based on the flood mitigation efforts undertaken by the Town. Based, on these ongoing efforts, Chatham property owners are entitled to a 10% discount on their flood insurance.

The GIS program continues to expand its capabilities through web based applications such as MapsOnline and PeopleForms. In 2011 The GIS Coordinator assisted in the development and deployment of several on-line applications which make use of existing software (PeopleForms) and allow Town staff to provide more efficient customer service by tracking information in a standardized format. These include:

- Ryder's Cove Ramp Use Permit
- Talent Bank Form
- Citizens Police Academy application
- Traffic Study Advisory application
- WebAssessor
- Mooring location tracking
- EOC Data Tracking
- Master Address Database

- Fire Hydrant location/attribute information management
- Friends of Trees-Tree Inventory

The GIS Coordinator provided assistance to the following projects: Zoning Bylaw Rewrite, Pleasant Bay Coastal Resource Atlas, Water & Sewer System asset management. Additionally, using funds from a Barnstable County District Local Technical Assistance Grant the GIS Coordinator worked with staff from the Towns of Dennis and Mashpee to create a Master Address template for use on a county wide basis.

I would like to express my thanks to the staff of the Community Development Department for their continued efforts during 2011. In particular, I want to point out and thank Paula Liska and Kevin McDonald for their dedicated years of service to the Town of Chatham, as they both retired from full-time employment this year. Both have stayed on in part-time capacities, to help the Department transition into the future. The efforts of all the Department's employees during this period of change are greatly appreciated.

**Respectfully submitted,**  
**Terry Whalen, Principal Planner/  
 Department Head  
 and Department Staff:**  
**Kevin McDonald, Building Commissioner,  
 Chief Zoning Officer**  
**Paula Liska, Central Permitting  
 Coordinator/Assistant Zoning Officer**  
**Paul Lagg, GIS Coordinator**  
**Lynn Thatcher, Assistant Town Planner**  
**Michele Clarke, Office Manager/  
 Planning Board Secretary**  
**Jeffrey McCarty, Local Building  
 Inspector/Sealer of Weights and Measures**  
**Eric Olkkola, Plumbing and Gas Inspector**  
**George McManus, Wiring Inspector**  
**Patti Buck, Building Department Secretary**  
**Sarah Clark,  
 Community Development Secretary**

## Community Preservation Committee

The Community Preservation Act (CPA) was signed into Massachusetts law in 2000 and adopted in Chatham in 2002. The CPA creates a surcharge on real estate taxes which produces a local Community Preservation Fund. Money in this fund can be spent, only by Town Meeting vote, for specific types of projects:

- acquisition, creation or preservation of open space;
- acquisition, preservation, rehabilitation or restoration of historic resources;
- acquisition, creation, preservation or support of affordable housing;

- acquisition, creation or preservation of land for recreational purposes.

Local receipts are matched by the State with funds raised through fees from the Registry of Deeds. In October, 2011 we received a match of 32.4% of the amount raised locally.

The Act requires that at least 10% of the funds raised in each fiscal year be spent or reserved for each of open space, historic preservation and affordable housing. The remaining 70% of CPA funds each year are available for any of the four CPA purposes.

Any individual, non-profit group, or Town entity may apply for funds. Applicants meet with the CPC. After reviewing applications, the Committee makes recommendations to Town Meeting, which votes to appropriate or reserve specific funds.

In 2011, four project applications were recommended by the CPC and approved by Town Meeting. The Annual Town Meeting in May approved: \$239,720 for a Resident Rent Assistance Voucher Program; \$22,000 for signs at historic sites being commemorated as part of Chatham's 300th anniversary; and \$30,000 to upgrade utilities in residence buildings on the Marconi site to allow their eventual lease. In addition, \$87,500 was reserved for future Open Space projects, \$35,000 was reserved for future Historic Preservation projects, and \$15,000 was appropriated for administrative expense. A Special Town Meeting in October increased by \$325,000 the Community Preservation portion of the funding for the Edson property purchase authorized by Town Meeting in 2010. This allowed the town to avoid the expense of borrowing against future receipts of the Land Bank.

The make up of the CPC is determined by state statute and local authorization. Chatham's CPC has nine members appointed by the Board of Selectmen. Seven are drawn from existing Town bodies (Conservation Commission, Historical Commission, Housing Authority, Planning Board, Affordable Housing Committee, Land Bank/Open Space Committee and Parks & Recreation Commission.) The final two members are appointed from the citizenry at-large.

The CPC met fourteen times in 2011.

**Respectfully submitted,**  
**John Kaar, Chair, Planning Board**  
**Bruce Beane, Affordable Housing Committee**  
**Victor DiCristina, Vice-Chair**  
**Land Bank/Open Space Committee**  
**John Geiger, Conservation Commission**  
**Jane Moffett, Clerk, Historical Commission**  
**Alice Popkin, At-Large**  
**Ira Seldin, Parks and Recreation Commission**  
**Joanne Taylor, Chatham Housing Authority**

## Conservation Commission

All of Chatham's coastal and inland water bodies, its coastal flood plain, and the land within 100 feet of these resources are subject to protection under the Massachusetts Wetlands Protection Act (MGL Ch 131, s. 40) and the Chatham Wetlands Protection By-Law (Chapter 272). The primary responsibility of the Conservation Commission is to administer these statutes while assisting individuals toward compliance with these state and local wetlands laws and their regulations as they seek to improve their properties. The Commission's other responsibility is the oversight of town-owned conservation properties.

**Commission Hearings and Results:** The Commission meets four times each month: on the first and third Wednesdays to hold public hearings on projects proposed within our jurisdiction; and on the second and fourth Wednesdays for 'working sessions' at which the Commission prepares Orders of Conditions for approved projects and deals with other business. In addition, Commission members visit all project sites, attend special meetings and organized on-sites. During 2011, 246 project applications were submitted and processed by the Commission (about 9% less applications than in 2010). All Notice of Intent applications were ultimately approved with an Order of Conditions. Two applications denied in 2010 remained under appeal in 2011 and were ultimately upheld by MA DEP and Superior Court.

**Violations:** As a regulatory body, the Commission must occasionally deal with violations of the wetlands regulations. The Commission dealt with an unusually high number of violations in 2011. Where appropriate, the violators were required to restore the areas to their natural state with native vegetation and in some cases to pay fines. Violations and the follow up enforcement require an inordinate amount of staff time.

### Management of Town Conservation Lands:

An additional responsibility of the Conservation Commission is the management of the conservation lands owned by the Town. Of note, the Sylvan Gardens citizens' workgroup worked with the consultant throughout 2011 on the Land Management Plan. Two public meetings were held, with the final presentation to the public scheduled for early 2012. The new Land Bank purchase on Main Street, formerly owned by the Edson family, came under Conservation Commission management in 2011. Under the direction of the Assistant Agent, Lara Slifka, AmeriCorps Cape Cod and town volunteers

assisted the Town on several invasive species / habitat improvement and trail maintenance projects on conservation properties by providing labor.

**Education and Outreach:** The Commission continues to see the value in educating the public. The Commission provides a semi-monthly column in the Cape Cod Chronicle entitled Conservation Conversations dealing with various topics and issues pertinent to the protection of Chatham's natural resources. Workshops were held at the Community Center on various conservation topics.

**Membership & Staff:** During 2011 Stephen Kuzma was appointed from an Associate position to a Commissioner, and two Associate positions were filled by Jackie Meaney and Stephanie Hamilton. One Associate position remained open. The Commission is very fortunate to have the outstanding services of Conservation Agent Kristin Andres, Assistant Agent Lara Slifka and Secretary Mary Fougere. They are the day to day public face of the Conservation Office, and we are grateful for their patience and professionalism.

**Respectfully submitted,**  
**DeeDee Holt, Chair**  
**John Geiger, Vice Chair**  
**Carol Scott, Clerk**  
**Billie Bates, Paul Chamberlin,**  
**Stephen Kuzma, Bob Lear**  
**Jackie Meany, Associate**  
**Stephanie Hamilton, Associate**

## Council on Aging (COA)

The Chatham COA, established in 1974, continues to be the Chatham community's resource for older persons. It is located on Stony Hill Road, just outside the heart of the village and operates Monday through Friday from 8:00 a.m. to 4:00 p.m. The purpose of the COA is to identify the needs of Chatham seniors and to develop, coordinate, promote and staff programs and services to meet these needs.

Current programs and activities at the COA include those for active seniors as well as supportive programs for those seniors and caregivers in need of assistance.

**Health & Wellness Classes and Programs include:** Stretching & Weight Training, Chair Exercises and Yoga, and exercises for those with Parkinsons. In addition to classes, private massage sessions and foot/toenail care are provided by appointment. Blood Pressure Clinics are provided weekly and once a year a health fair is held where bone density, glucose, and cholesterol are also tested. Hearing screening is provided monthly. In 2011

Hospice and Palliative Care facilitated a Bereavement Seminar and Alzheimers Services of Cape Cod held a memory screening.

**2011 Educational Programs:** AARP Driver Safety Program, Chiropractic Program "How to Improve One's Posture," Medicare Presentation, Elder Law Program "The Legal Checkup," Garden Club Demonstration, Painting and Cooking Classes, Hospice Program, Cape Rights for the Disabled Presentation.

**Social Offerings and Clubs:** Twice weekly Bridge and Scrabble games, Mah Jongg lessons, weekly movies, "Busy Fingers" (needlework), a Book Club and a Digital Camera Club. Free afternoon entertainment programs with refreshments were scheduled throughout the year. Two off-Cape trips to Boston events were taken by bus.

A Luncheon Meal is provided at the COA on Tuesdays and Thursdays through the Senior Nutrition Program of Elder Services of Cape Cod and the Islands for any person 60 years old or older. In the Spring/Summer picnics were held at Chatham sites and occasional Friday night dinners were provided.

**Meals on Wheels** Elder Services of Cape Cod and the Islands addresses the nutritional needs of elders who are homebound and unable to prepare a meal on their own. Meals are delivered from the Chatham COA kitchen by Elder Services volunteers to the individual homes of recipients. Meals are available seven days a week. A voluntary donation is requested to help defray the cost of the meal.

**Transportation Services** are very important for those seniors no longer driving. The Senior Center has two vans for its use to provide rides on weekdays for local errands, grocery shopping, local medical appointments and trips to the Orleans Supportive Day Program. Requests for transportation must be made to the COA the day before the ride is requested. Long term arrangements are made with the attendees of the Orleans Day Program. Weather permitting, monthly rides are offered to local Sunday church services and on occasion to Hyannis for shopping opportunities. In the past year, 2364 round-trip rides were provided which included transporting seven Chatham residents to the Orleans Day Program.

**Outreach Services** are provided by two part-time Coordinators who visit with and assist seniors and family members in their homes as well as in the offices of the Chatham COA. Families often come in to learn about community supports for rehabilitating seniors or seniors that require additional help in order to

remain in their own home as long as possible. The Outreach Coordinators provide information on health services, community homecare providers, durable medical equipment, town senior safety programs, supportive day programs, support groups, health care proxy and power of attorney information, transportation, social and recreational activities, alternative living residence choices, and information and referral to government agencies like the Veterans Administration, and assistance with application to government programs like fuel assistance. The Coordinators work collaboratively with all community agencies and town departments in support of Chatham seniors.

## Volunteer-Staffed COA Programs

- **Computer Classes** given throughout the year, (with the exception of the summer and holiday months). Classes are offered in a supportive environment for seniors at reasonable prices. The combination of experienced volunteer instructors working with trained computer assistants creates a positive and approachable environment to even the most reluctant student. This year all computers and software have been upgraded to Windows 7. A new class has been added to teach the Apple iPad. (Three classes were held to accommodate the large interest.) Another new class on the internet telephone system, Skype, has been added. The Center now has several extra large monitor screens for people with poor eyesight and a new type of rollerball mouse is available for those who have trouble maneuvering the regular mouse. In addition to the classes, the Computer Lab is used in the Fall for individual enrollment in the Medicare D Prescription Drug Program. New courses are continually being offered and information is available by calling the Computer Lab or the Senior Center.
- **Weekly Movies** Throughout most of the year current movies are selected and shown by COA volunteers on two Wednesday afternoons a month. The movies are free to all attendees. They are funded by the Friends of the COA.
- **Monthly Birthday Parties** This is a new program this year initiated by the Friends of the COA and staffed by their volunteers. Once a month Chatham seniors are invited to a party at the Senior Center to celebrate their birthday month with other friends and neighbors.
- **SHINE** health insurance counseling. SHINE provides information and assistance through counseling for seniors on Medicare and with other health insurance concerns. With

the help of this program sponsored by the Massachusetts Executive Office of Elder Affairs, seniors are empowered to make informed health coverage decisions and resolve insurance problems. Two Chatham SHINE volunteers are available on Fridays by appointment.

- **Legal Information** Two local attorneys volunteer their time to meet with seniors at the Center to discuss personal legal issues. The attorneys are available for scheduled appointments on two different days each month.
- **Income Tax** AARP-trained volunteers provide income tax counseling and preparation services to Senior taxpayers with low to moderate income. They have scheduled appointments at the Senior Center from February through the beginning of April.
- **Lending Library** This Library, located on the 2nd floor of the COA building, is staffed by volunteer library professionals. New books are continually being purchased and added to the collection. Large print and books on tape are also available on loan.
- **Greeting Cards** are offered for sale at reduced prices. Volunteers order the stock and fill the display racks. Any proceeds go back to the COA Programs through the Friends of the COA.

Our volunteers have also been active in delivering U.S. Government surplus food to Chatham recipients, working on the COA newsletter, The Flash, making visits to homebound seniors in their homes, administering our weekly blood pressure clinics, answering the telephone and welcoming people coming into the COA, supporting both the in-house luncheons and meals on wheels, providing gardening support for the grounds and creating and donating beautiful flower arrangements to decorate the COA year round. Our volunteer's contributions are huge and we are so thankful for their time and wonderful expertise!

It is important to continue to emphasize an important goal that the Chatham COA has worked hard this year to meet. That goal is to satisfy the needs of those Chatham senior residents that would benefit now from a Supportive Day Program. Initially, the COA Director, the COA Board of Directors, and the Chatham Human Resources Director worked with an architectural firm and the Chatham Capital Projects Review Committee to create plans for an addition to the COA facility to create much needed space and possibly house a Social Supportive Day Care program. Because of the other pressing capital needs of

the town during the year, it was determined to delay any additional action toward implementation at this time.

What became immediately important was to meet the current need of our residents. The Chatham COA has put forth a serious effort to collaborate with other community organizations in identifying the resources needed. It was important to identify where Chatham residents requiring special supports could take part in a program of social interaction, mental stimulation, physical activities, and where required, health monitoring.

The Orleans COA has a Social Supportive Day Program within their COA Building. They are currently accepting Chatham residents as long as Orleans residents do not fill their enrollment capacity. For those individuals requiring transportation in order to be able to attend the Day Program, the Chatham COA has arranged to provide transportation using the Chatham COA vans and van drivers. The Visiting Nurse Association of Cape Cod (VNA) has a Medical Adult Day Health Program on Route 137 in East Harwich. This program accommodates those individuals requiring medical as well as social supports. The Chatham COA in collaboration with the Friends of the Chatham COA and other area COA's worked together with the VNA to get their Program, the Compass Day Health Center established. Chatham residents are encouraged to apply. The need for these services for Chatham families is strongly recognized by the COA staff, Board of Directors and the Friends of the Chatham COA. Working toward the expansion of current space at the Center would enhance current programs and provide the space required for a future Supportive Day Program.

**Respectfully submitted,**  
**Alvin Stern, Chairman, Chatham COA**  
**Board of Directors**  
**Patricia Schapira, Outreach Coordinator**

## Cultural Council

The Chatham Cultural Council is a local agency, funded by the Massachusetts cultural council, a state agency. It is also supported by funding from the Town of Chatham, and the generous donations of local citizens. The 2011-12 grant cycle began in September with the annual community workshop held to assist individuals and organizations in writing successful grant applications. For FY12,

The Council received 29 requests totaling \$35,257. We were able to grant 22 requests, or \$13,914 in full or partial funding in accordance with Mass Cultural guidelines and

local priorities published on our website: [www.chathamculturalcouncil.org](http://www.chathamculturalcouncil.org). Chatham receives the minimum allocation of funds from the state, this year slightly more than \$3800, and the council relies on supplemental funds from the Town of Chatham to support a cross section of community-based projects in the arts, humanities and interpretive sciences. Our 2011 fundraising efforts added \$3365 to our donations account.

For FY12 the Council granted \$7,788 for projects in connection with the Chatham 300 Celebration: *American Music 300* (Cape Cod Opera), *Chatham Through the Ages* (Chatham Historical Society), *Wampanoag Program For Chatham 300* (Chatham Wampanoag Committee), *Chatham Tercentennial Concert* (Chatham Chorale), *Our Town* high school performance (Chatham Drama Guild), *Interpretive Material* (Chatham Windmill Group), *Chamber Music Special Concert with original music* (CC Chamber Music Festival), *Titanic 100th Anniversary Radio Event* (Chatham Marconi/WCC Radio Assn.), *1776 Musical* (Friends of Monomoy Theatre). The Chatham Schools received grants for field trips to *Nantucket Whaling Museum* and *Harwich Junior Theatre*, funds for Cape Cod Opera outreach programs, a high school arts magazine, introduction to musical instruments at the elementary level, and a child-narrated travelogue/documentary for elementary students, *China Through My Eyes* by Jennifer Sexton.

Grants were also given to *Arts, Alzheimers & Music Initiative* by Alzheimers Services Cape Cod and the Islands; software acquisition for Chatham Marconi Maritime Center; Songwriting Competition and Performance through Eventide Arts; a Recreation and Arts Program by Chatham Youth Services; *ART-WORK*, a high school artist intern program by Cape Cod Museum of Art; *Brandenburg By the Sea*, a concert in Chatham, and Natural History Programs in Chatham by the Mass Audubon Society.

In June of 2011, a reception was given by the Council to honor past grantees and to raise awareness of the work of the Council. The Council membership currently stands at 10, with a limit of 15. We are actively seeking new members to serve a term of 3 to 6 years. Cultural Council activities, information, and grant application forms and guidelines are available on our website.

**Respectfully submitted,**  
**Elizabeth Hessler, Chair**

## Committee for the Disabled

The Chatham Committee for the Disabled continues to take advocate for increased accessibility for the disabled residents of our town. The following report summarizes our recent activities:

- We have continued to work in a spirit of cooperation with local businesses and with the Community Development Department to ensure that establishments seeking liquor license renewals are in compliance with the ADA standards for accessibility or are making efforts toward that goal as specified in the Town's local Alcoholic Beverage Licensing Rules and Regulations.
- We continue to be part of the All Cape Ad Hoc Committee for Visit-Ability Standards. This committee is concerned with improving construction and renovation standards as mandated by the Massachusetts Architectural Access Board.
- Again this year we helped judge the middle school students' art posters about disability. We were proud of their insight.
- In an effort to foster better cooperation among town entities with related areas of responsibility, our committee has been inviting representatives from various departments, boards and committees to our monthly meeting to discuss issues and plan for increasing our ability to better serve the public. Most recently, we met with Carla Burke, Chairman of the Harwich Disabilities Committee to discuss areas of common concern. Topics of discussion included
  1. Potential benefits and advantages of regional ADA Coordinator services
  2. Additional public outreach and training for the ADA accessible AutoMark Voting Machine
  3. The mutual interest of both committees in being involved in the design of the new regional high school facility.

The Committee has continued to receive numerous complaints from residents and visitors regarding the sidewalks and curbing along downtown Main Street. The committee remains interested in working with the Town to ensure that this area is upgraded to meet current ADA standards.

We are pleased to have a new members, Corinne Moore, John Poigand and John Raye and we regret to announce that our long time member John Cotnam will be stepping down to focus his attention on other projects. John served the committee admirably in many capacities including Chairman, Vice Chairman and Secretary. His service will be missed

and we wish him the best of luck in future endeavors.

We would also like to thank Paul Lagg, our staff liaison and ADA Coordinator for providing planning and technical assistance to the committee.

**Mary Mikita, Chairman**  
**Patricia Webber, Corrine Moore,**  
**John Cotnam, Cynthia Roderick,**  
**John Poigand, John Raye**

## Eldredge Public Library

In Fiscal Year 2011 business was booming at Eldredge Public Library! Circulation of our Library materials rose to 167,642 items; we presented 666 programs to 11,338 people of all ages; our Reference Librarians fielded 5,181 requests for information; the total number of visits to the Library was 176,369. For the third year in a row, a *Library Journal* study honored the Eldredge with four stars, naming it one of the best public libraries in the country.

Community Preservation Committee funds paid for restoration of the Library's historic front steps, which re-opened with a ribbon-cutting in December. The effort was recognized in May with a Chatham Preservation Award.

The Friends of Eldredge Public Library continue to present classes, lectures, author visits, special events, decorating and hospitality. Their fund-raising efforts, including a membership drive, year-round book sale, last summer's House tour and the 2011 Chatham-by-the-Sea Raffle, made it possible for the Library to present interesting programs for all ages, to add new items to the Library's collections, to maintain its computer systems, and to purchase needed equipment, including 18 internet-ready laptops, 6 desktop computers and a new public address system. And, of course, Friends' dedicated volunteers have made all the difference by assisting the Library staff in their duties as they cope with an ever-busier Library!

This year we resolved to present more programs to adults that were informative, but not necessarily based on books and authors. Two new series were very well-received: the "New Year's Resolution" series showed us how to relax, focus, organize, simplify and enjoy life, go green, write our memoirs, eat healthily, and tend to financial wellness; the "Wild about Animals on Cape Cod" series brought in experts to acquaint us with the wildlife all around us; and our summer series "English as a Second Language" was much appreciated by our newcomers to America. In June our Volunteer Fair on the Library Lawn attracted numerous non-profit groups that were able to

match attendees with their volunteer needs.

Ruth Courtneil joined the Library staff as bookkeeper and development assistant in October. And as we enter FY2012, former volunteer Lorna Dzialo came on board as a new library technician, replacing Susan Hunter when she left to pursue other interests. The Eldredge Public Library Board welcomed new Trustees Alan Sachtleben and Bruce Wood, who were elected to the Board this year, and bid farewell to Board members David Wister and Mary Ellen Sussman with many thanks for their years of service.

All of us at the Eldredge Public Library look forward to meeting our ongoing challenge of providing quality library service to the residents and visitors in Chatham in Fiscal Year 2012. We have lots of ideas for the future!

**Respectfully submitted,**  
**Irene B. Gillies, Director**

## Library Trustees for Fiscal Year 2012

**President:** Richard Evans

**Vice President:** Phyllis Freeman

**Clerk:** Stephanie Bartlett

**Treasurer:** Peter Saunders

**Assistant Treasurer:** Alan Sachtleben.

**Members:** Susan Eldredge, Joseph Gagliano, Gay Murdoch, Carol Odell, Mary Olmsted, William Plumer, Alice Popkin, Richard Siewert, Bruce Wood

## Circulation

Books	81,969
Magazines	999
Audio: CDs, Playaways	16,640
DVDs	42,351
Audio Downloads	794
E-Book Downloads	366
Miscellaneous	1,284
Total onsite loans:	144,403

## Circulation Breakdown

To Chatham Residents	125,707
To Other Mass. Residents	24,877
To Out-of-State Residents	17,058

Number of Registered Borrowers 9,849

## Inter-Library Loans

Received *(included above)	(19,662)*
Loaned	23,239

**TOTAL CIRCULATION** 167,642

## Additions

New Books	3,766
New CDs	545
New DVDs	642
New Playaways	83
New Videogames	169

## Chatham Emergency Management

Town of Chatham Emergency Management experienced several changes in staff assignments and benefited from new technology in 2011. The Town's new Emergency Operations Center (EOC), located at the Chatham Police Department on George Ryder Road was activated for the first time in August for the forecasted hurricane, and then downgraded Tropical Storm Irene.

The EOC ran on generator power for 48 hours during the storm while the town experienced widespread power outages. The new EOC is equipped with an interoperable radio system, dual computer systems, fax, wireless internet, and a weather monitoring station.

In May 2011, Deputy Fire Chief, Richard Hunter was appointed by interim Town Manager, Mark Pawlina, as the new Director of Chatham Emergency Management, until his retirement from the Fire Department in October 2011. Deputy Chief Hunter served for many years as the Fire Department liaison to Emergency Management, dealing with many winter storms, tropical storms, hurricanes and other events.

In October 2011, Captain John Cauble, Chatham Police Department, was appointed by Town Manager, Jill Goldsmith, as Director of Chatham Emergency Management. Captain Cauble, along with Harbormaster Stuart Smith, have been Deputy Directors of Emergency Management since 2008.

Deputy Director, Stuart Smith continues to maintain and upgrade Emergency Management mobile generators and trailers. Most, if not all of the generators were obtained from military surplus programs.

The Chatham Storm Emergency Information brochure was updated and mailed to Chatham residents in 2011 by Chatham G.I.S. Coordinator, Paul Lagg. The Brochure titled "Are You Prepared" contains valuable information on flooding, evacuation, preparation and sheltering.

The Regional Emergency Shelter, located at the Cape Cod Regional Technical School in Harwich, designated for Chatham, Harwich and Brewster residents, was activated for the first time in 2011 during Tropical Storm Irene. When activated, the Shelter is staffed by Red Cross, Police, Fire, and Animal Control personnel from all three towns. The shelter also serves as a pet shelter. In the case of local events, the Town of Chatham has a primary public shelter at the Chatham High School on Crowell Road. Pet sheltering supplies for the Chatham and Regional shelters were purchased in 2011 with grants funding from Massachusetts Emergency Management.

A Chatham Emergency Management Special Assistance Form has been developed for persons requiring special assistance in the event of a storm or other emergency. Information on this form and Chatham Emergency Management can be accessed on the Town web site at: [www.town.chatham.ma.us/Public\\_Documents/ChathamMA\\_Police/eoc](http://www.town.chatham.ma.us/Public_Documents/ChathamMA_Police/eoc)

**Respectfully submitted,  
Captain John D. Cauble, Director**

## Energy Committee

The five member Energy Committee meets monthly. Its role is to consider all aspects of Chatham's use of energy, to promote economy, efficiency and conservation. In 2011 we welcomed a new member, Katherine McClellan, who replaced our former chairman Cam Koblisch. Our new chairman is Peter Cocolis.

This year, we developed a town-wide energy policy, which was reviewed by the town departments and adopted by the Selectmen. Recognizing that the town has taken major strides to reduce energy consumption and cost in facilities, the committee also recognized that energy efficiency depends on the awareness and participation of the town workforce. The policy provides guidelines to promote energy awareness and further reduce energy use and costs.

A member of the Energy Committee is Chatham's representative to the cape-wide organization, Cape Light Compact. CLC is funded in part by a small surcharge on electric bills. It competitively negotiates residential and municipal electricity rates and provides grants to fund energy conservation projects. For example, this year CLC funded energy-efficient facilities at the new Town Hall Annex. CLC has funded more efficient lighting at the Community Center and energy audits for Chatham households. From January to November 2011, rebates and other efficiency incentive programs provided to the Town of Chatham by the Compact totaled approximately \$376,681.26 and brought savings to 390 participants of \$163,979 or about 819,897 kilowatt-hours of energy saved for 2011. Looking to the future, CLC is supporting the design of a new Fire Station. Twenty-nine Chatham small business and municipal accounts took advantage of numerous energy efficiency opportunities available to them. They received incentives of \$156,863.76 and realized energy savings of 236,691 kWh.

In 2010, the town joined another multi-town organization, the Cape and Vineyard Cooperative. CVEC is able to build renewable energy generation facilities using private, state and federal funding sources, and

sell the electrical energy to member towns at very favorable rates. A member of the Energy Committee is Chatham's representative. In 2011, CVEC let a contract to American Capital Energy Inc. to set up a large photovoltaic array at the site of our covered former landfill. The town will not make any capital investment, but is committed to purchase the energy. The estimated annual savings the Town of Chatham will receive from the PV project at the landfill is approximately \$148,742. Over the 20 year contract the estimated savings is \$2,974,840. Also, at the wastewater treatment site the roof of the new administration building will soon be fitted with a photovoltaic array to provide some of that building's electrical power.

Chatham has about 600 street lights and a private company maintains them as part of larger contract with other Cape towns. The Energy Committee is in the first stages of considering with Cape Light Compact whether street lighting might use light emitting diode (LED) technology. LED has the promise to be very efficient and requires almost no maintenance. To give the town some experience with this kind of streetlight, the parking lot in the center of town behind the Orpheum Theater will be illuminated with LED street lights, funded by a grant from CLC.

**Respectfully submitted,  
Peter Cocolis, Chairman**

## Facilities Department

The goal of the Facilities Department is to deliver thorough and timely service to citizens and staff in a courteous and professional manner. The Facilities staff strives to maintain buildings in a clean and safe condition at all times.

The Facilities Department is responsible for the routine maintenance and upkeep of all the town buildings. The staff makes sure that buildings are safely accessible at all times, and that the public bathrooms are not only open, but clean and well supplied for our visitors. The department evaluates the town's electrical, mechanical and systems equipment; coordinating inspections and repairs when necessary.

Specific Projects in 2011 are listed below:

- One of the major accomplishments for the Town was the completion of the new buildings on George Ryder Road. The Facilities Department is responsible for the upkeep and cleaning of these buildings. We assisted with moving items from their temporary locations to the new buildings or to 549 Main Street. We completed several projects after the contractors had left, including touching

up paint in the meeting rooms, hanging pictures in the lower level, fixing door handles, and moving more filing cabinets. Specific projects included building kiosks for the lobby and construction of the shed in the upper parking lot.

- The Council on Aging floor was installed by an outside contractor which we coordinated. We also installed countertop, baseboard and painted walls and trim.
- At the town office building on Main Street we fixed the storm door, painted the ladies rest room in addition to minor repairs.
- The Harbormaster’s office was remodeled and we completed those items that were not included in the original contract. This included painting and installing bead board and plastering in the office.
- The lobby door at the Bassett House was fixed, and we installed glass on the storm door as well.
- The Information Booth was in need of new siding, which we fixed along with replacing rotted trim.
- The Harding’s Beach Bathhouse was rebuilt in 2011 to better serve the needs of beachgoers.

**Respectfully submitted,  
Facilities Department**

## Finance Committee

The Town Moderator appoints the nine-member Finance Committee for three-year terms. The Town Charter requires the Finance Committee to report to Town Meeting its recommendations on each article in the Warrant.

In order to fulfill this charge, the Finance Committee reviews in detail the annual operating and capital budgets, as well as all major town projects. The Committee reviews the budgets of each of the town departments as well as all volunteer committees. The town continues to be viewed as one that manages its financial affairs very well and had its triple “A” rating affirmed in 2011.

The committee has noted several areas of concern for the near term with respect to their impact on the towns’ tax rate as well as the desire to continue to live within Prop 2 ½ limits. First are the continued increases in benefits costs for town employees, related to both healthcare and the funding of the pension plan. Second are the debt increases that are coming, starting in fiscal 2013, with respect to two recently completed major projects (Police Station and Town Annex), as well as the cost of financing the ongoing sewer project. Third is the need to ensure the appropriate level of funding is available for the capital budget, which has suffered in recent years due to a significant reduction in

“free cash” (which historically has been the source for funding the annual capital budget).

The Finance Committee will closely monitor the impact that major capital projects will have on the finances of the town and taxpayers. In addition to the ongoing sewer project, the town will most likely be asked to approve at least two more proposals in 2012 (a new fire station, as well as Chatham’s share of the Monomoy regional high school building).

In all of our endeavors, the Finance Committee pledges to work in concert with the Board of Selectmen, our town employees, other volunteer committees, and taxpayers, such that Chatham continues to be seen as a town that manages its finances prudently and maintains its excellent credit rating. The Finance Committee looks to contribute in such a way that the Chatham we leave for future generations will be one that everyone can be proud to call home.

We note with regret that two of our members, Alice Clack and Dan McPhee, have retired from the Committee; we will miss their valued advice and counsel. We would like to thank Town Manager Jill Goldsmith, Finance Director Alix Heilala, and our Secretary Amanda Monahan, for their cooperation and assistance.

**Respectfully submitted,  
Kenneth Sommer, Chairman  
Jo Ann Sprague, Vice-Chair  
Robert Dow, Clerk  
Roselyn Coleman, Coleman Yeaw,  
Norma Avellar, Richard Sternberg,  
John Whelan**

## Fire Rescue Department

The fire department provides fire suppression, fire prevention, code enforcement, emergency medical service, technical rescue, and public safety education to the community. In 2011, the fire department responded to 2,667 emergency incidents, a 10.5% increase from last year.

The department’s ambulance transported 1,002 patients to the hospital and received \$559,761.13 in revenue. A total of 628 code enforcement inspections were conducted. Inspection fees and permits issued generated \$16,560.00 in revenue. The total department revenue collected in 2011 was \$576,321.13.

The fire department experienced its busiest year ever and received excellent reviews from a 2011 Operational Study. The study recommended improvements to the fire department infrastructure, such as, a new fire station, a sub station, quint style ladder truck, and a command vehicle. Other recommendations were to increase both career and call personnel staff to reduce overtime, use of a regional

dispatch center, and provide additional fire training programs. The complete report can be reviewed on the town’s website [www.chatham-ma.gov](http://www.chatham-ma.gov).

The fire department continued its Public Education/Prevention/Wellness Programs by means of an open house, Risk Watch school programs, community HEARTSafe program and teaching CPR and AED to over 80 residents.

Congratulations and thank you to Deputy Fire Chief Richard Hunter who retired after 37 years of service. Also, congratulations to the new Deputy Fire Chief Peter Connick, Captain Kate Hansen, and Lieutenant Mark Higgins.

The firefighters and I want to thank the community for its outstanding support and look forward to serving the community in 2012.

**Respectfully submitted,  
Fire Chief Michael Ambriscoe**

<b>EMERGENCY INCIDENTS</b>	<b>2,667</b>
• Fire Related Incidents:	730 (27.4%)
• Medical Related Incidents:	1,644 (61.6%)
• Other:	293 (11%)

<b>NON-EMERGENCY/SERVICE INCIDENTS:</b>	<b>1,031</b>
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<b>INJURIES</b>	<b>4</b>
• Firefighters	4
• Civilians	0

<b>REVENUE</b>	<b>\$576,321.13</b>
• Ambulance	\$559,761.13
• Permits/Inspections	\$16,560.00

## Harbormaster

The department is responsible for installing 200 plus seasonal and year-round aids to navigation, management of the Municipal Fish Pier, assisting mariners and persons in distress, active enforcement of maritime law throughout Chatham waterways, responding to pollution events and providing prevention measures, and the issuance and renewal of all mooring, docking and wait list permits. In addition, the department operates and maintains the Mitchell River Drawbridge, provides oversight and management of Town Landings, and provides water safety coverage for Lighthouse Beach.

### Mooring Management:

(see Town website for historical data)

**Private Mooring Permit Total** – 2,351

**Mooring Wait List** (number of persons on list) – 1259

**Third Party Permits** (moorings used by someone other than mooring owner) – 124

**Mooring Permit Non-Renewals** (includes all permits) – 134

**Mooring Assignments** – 126

## Patrol Boat Operations:

**Calendar Year Revenue Total:** Includes Packing House Rental, Packer Permits, Fuel Fees, Mooring Permits, Wait Lists, Mooring Late Fees, Airport Storage, Docking Permits, Transient Mooring Rentals, USCG Slip Rental, Bridge Street Parking, and Ryders Cove Ramp Fees: **\$342,949.56** (see Town website for individual receipts)

**Lighthouse Beach:** For the third year in a row operating under the Town's Operational Plan, there were no fatalities or serious injuries during the 2011 season. Though there were several assist cases, there were no situations where a water rescue of a distressed swimmer or potential drowning victim was required.

## Seasonal Patrol Boat Report and Recommendations

**1. OVERVIEW** – The Chatham Harbormaster Department is responsible for all the navigable waterways of the Town of Chatham, which includes 66 miles of coastline, as well as other areas as required including waters from the baseline out to 3 nautical miles offshore. In addition to assisting mariners and swimmers in distress, the Harbormaster Department is responsible for maintaining all Town owned Aids to Navigation, pollution prevention and response, enforcement of state and local waterway regulations and bylaws, and management of mooring permits and regulations. In accordance with department Standard Operating Procedures, Patrol Boat operators conducted safe and effective boat operations throughout the unique and challenging waterways of Chatham. The following report highlights their efforts and results for the 2011 season.

**2. SUMMARY OF OPERATIONS:** With only a few exceptions the H-24 Patrol Boat was dedicated to patrolling the waters of Chatham Harbor, which includes Chatham Inlet, North Beach and North Beach Island, Pleasant Bay channel, Aunt Lydias Cove, Bassing Harbor, Ryders Cove, Crows Pond, Pleasant Bay, the east side of North and South Monomoy Islands, and offshore waters. The H-26 Patrol Boat was dedicated to patrolling the waters of Stage Harbor to include the entrance channel, the Southway, Oyster River & Pond, Mitchell River & Mill Pond, waters along Hardings, Ridgevale and Cockle Cove Beaches, the west side of North and South Monomoy Islands, and offshore waters in Nantucket Sound. The H-21 Patrol Boat was dedicated primarily to Lighthouse Beach, patrolling daily from 9:30 am to 5:30 pm from Memorial Day thru Labor Day. A

separate report on Lighthouse Beach operations, including the patrol efforts of the H-21 has been prepared. The H-25B Carolina Work Skiff was utilized primarily for the purpose of setting, hauling and servicing aids to navigation within Chatham waterways. The H-25 Patrol Boat (Parker), equipped with the Geographic Information System (GIS) was mainly used for mooring management within Chatham Harbor and Stage Harbor, yet was used for other missions as needed. While it is very difficult to capture in totality the multi-mission work that the patrol boat operators have executed over the season, the following summary by mission area captures a significant level of effort:

**a. MARITIME ASSISTANCE** – Outline below is a list of maritime assistance cases that have been accurately captured in Incident Reports and patrol boat daily logs. The 149 cases successfully executed by the department's patrol boat operators have resulted in many lives saved or assisted and millions of dollars in property saved.

**Tow of Disabled Boats:** 49 cases of towing disabled recreational and commercial boats.

**Vessel Grounding:** 27 cases involving towing boats off a shoal and/or transporting personnel from grounded boats.

**Boats Taking on Water/Dewatering:** 26 cases involving dewatering boats that were at risk of sinking due to taking on water.

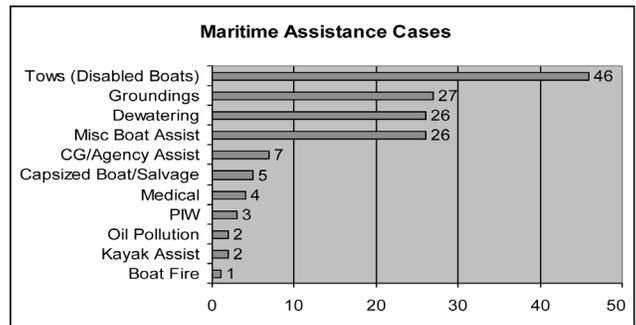
**Boat Assists:** 26 cases; assisted in providing fuel, charging dead batteries, escort of boats lost in fog, escort of boats across the bar, recovery of boats adrift, mooring assists, etc.

**CG/Agency Assist:** 7 cases during which Department patrol boats responded to assist partnering agencies with maritime distress cases.

**Capsized Boat/Salvage:** 5 cases involving recovery/righting of capsized boats.

**Medical Assist:** 4 cases; care provided by EMT/Paramedic Patrol Boat crewmember, with 3 of the cases also supported by CFD Paramedics.

**Persons In Water (PIW):** 3 cases resulting in 10 persons recovered from the water.



Fuel Concessions:	Product	Gallons	Amount
Whitley	Diesel	206,152.2	\$18,092.18
	Gasoline	13,783	\$1,102.64
Monomoy Fuel	Diesel	3120.5	\$238.86
<b>Total</b>		<b>223,055.7</b>	<b>\$19,433.68</b>

Fish Landings – Municipal Pier:		
Nantucket Fish Co., Inc.		4,673,866 pounds
Chatham Fish & Lobster Co.		2,622,440 pounds
<b>Total</b>		<b>7,296,306 pounds</b>

**Oil Pollution:** 2 cases where patrol boat personnel assisted in the pumping of bilges and deployed oil containment boom and absorbent pads to contain and recover fuel oil.

**Kayak Assist:** 2 cases assisting kayakers unable to paddled back to port due to strong winds and currents.

**Boat Fires:** 1 case; extinguished outboard engine fires and transported personnel from boat.

**b. LAW ENFORCEMENT** - The primary objective of all law enforcement actions by the Chatham Harbormaster Department is to promote public safety and welfare by encouraging voluntary compliance, and addressing non-compliance. Again this year, presence through active patrolling of Chatham waterways by patrol boat operators served to significantly deter negligent or unlawful operations. This year the department implemented the requirement for patrol boat operators to conduct a post-incident safety boarding for each boat that required a tow back to port. In addition to numerous verbal warnings, patrol boat operators issued 12 written by-law violations, 3 state violations and 10 written warnings.

**c. MOORINGS** - A great deal of patrol boat time was dedicated in the verification of ownership and compliance with state regulations and local mooring bylaws. Patrol boat operators conducted mooring checks within all Chatham mooring fields to ensure the proper display of Town mooring stickers and state registration stickers, ensuring proper display of mooring number and name on mooring balls, and checked the condition of hawsers. A total of 108 written warnings

were issued for violations of mooring regulations. The Department's Mooring Officer continued efforts to populate the Geographic Information System (GIS) mapping program with verified positions of all moorings within Chatham waterways and worked aggressively to inspect mooring tackle & hawsers, reposition moorings as needed, remove abandoned or illegal moorings, and properly maintain 35 Town/Public moorings.

**d. AIDS TO NAVIGATION** – The department is responsible for the proper licensing of all 200 plus private Aids to Navigation by way of the U.S. Coast Guard; private Town aids are established, disestablished and updated by means of the Private Aids To Navigation (PATON) database. Patrol Boat operators were responsible for deploying seasonal private aids to navigation within Chatham waterways prior to the start of the boating season, verified and adjusted buoy positions throughout the season, and hauled buoys for maintenance at the conclusion of the boating season. After being hauled, all buoys are pressure washed and reconditioned as needed throughout the off-season, which often includes welding repairs and replacement of ground tackle and chain.

**e. SUPPORT OPERATIONS** - In addition to executing the department's primary missions, patrol boat operators provided support to the following agencies and organizations:

**MA Division of Marine Fisheries** – Throughout the season, patrol boat operators again provided assistance to state marine biologist Dr. Greg Skomal and his staff as they continued their research and tracking of great white sharks within Chatham's area of responsibility. In addition to providing transport of personnel offshore to the contracted shark tagging boat, the department also assisted in the deployment of several buoys outfitted with a shark tracking device/transponder in various locations both within the harbor and offshore.

**International Fund for Animal Welfare (IFAW)** – Patrol boat operators reported the sightings of injured and/or stranded seals and dolphins within Chatham waterways, and were often called upon to transport IFAW staff to the scene to test and/or retrieve if necessary. As was the case last year, there were many reports of injured and dead seals with large bite marks suspected to be from sharks. A dead sperm whale that had washed ashore in Stage Harbor was towed out of the harbor by the H-26.

**MA Department of Environmental Protection (DEP)** – Department personnel participated in a DEP sponsored Geographic Response Plan exercise. Objectives of the exercise were to develop and execute tactical and operational plans for response to an oil spill within Chatham waterways. Three department patrol boats and operating personnel were utilized in deploying oil containment boom within Stage Harbor. This was a joint exercise with participation from Chatham Fire, Harwich Fire and Harbormaster, USCG, and Moran Environmental.

**Local and National Media:** Again this year, there was significant media interest surrounding great white shark sightings within Chatham waters from both local and national media outlets. On occasion throughout the season patrol boat operators would take reporters and photographers out on the waterway to cover the story.

**Tropical Storm Irene:** In anticipation of the storms arrival, the department issued public safety advisories to encourage recreational and commercial boaters to take early action to secure boats. Also issued a letter to all Chatham commercial fishermen to advise them to have a definitive storm refuge plan in place for their boats. Letter issued via the Cape Cod Hook Fisherman's Association & seasonal Wharfinger outreach. Patrol Boat operators took preventative action to check mooring hawsers, chaffing gear and shackles, and doubled up hawsers when necessary. During the storm, department maintained patrol boat operators on scene at both Stage Harbor and Chatham Harbor; operators responded to over 10 vessels that broke loose from their moorings, notified owners and set anchors on many of the boats to prevent further damage.

**Water Quality Testing** – Throughout the season, Patrol Boat operators transported MA state marine biologists and Town of Chatham health and environment personnel to areas within Chatham Harbor and offshore in support of water quality testing program.

### **3. LESSONS LEARNED:**

**a. Stage Harbor Patrol** - This past season, only on the south side, the department shifted from an active patrol posture to a response posture. A "response posture" meant that there was no dedicated patrol boat operator that actively patrolled the waterway during the 10 hour operational day as has been done in the past, and is still being done on the Chatham Harbor side. There was, however, a qualified and experienced patrol boat operator immediately available to respond to a boating assistance or distress case that may

have occurred within Stage Harbor of Nantucket Sound. The department maintained this response posture only during the week (Mon-Thu) when the boating traffic was relatively light; an active patrolling posture was maintained during the weekend. By all indications this slight shift in our readiness posture proved to be effective. There were no situations where a patrol boat was either unable to respond or was delayed in responding to a distress or assistance case. By shifting to a response posture, it was our hope to save on fuel costs and minimize the wear and tear on our patrol boat. Measuring any type of real savings is difficult to do; looking at our fuel budget to date compared to the previous year, there is no indication that we will have saved on fuel costs. However, the cost of fuel during the 2011 season was approximately \$1.00 more per gallon than the 2010 season. Also, our overall case load during the 2011 boating season was higher than the previous year; the department responded to 149 boating assistance and/or distress cases compared to 89 the previous year. So while we reduced the routine patrol time, we didn't realize a significant reduction in boat hours because of the greater case load.

**b. EMT/Boat Crew** – This past season we employed our billeted EMT position slightly different than the previous season. Last season the EMT was utilized on the Stage Harbor patrol boat seven days a week. This year we used the position to achieve a two person patrol posture during the weekends (Fri-Sun) on both the Stage Harbor and Chatham Harbor patrol boat. Clearly the weekends have the highest volume of boating activity, and therefore the period with the most vessel assistance and/or distress cases. The department was extremely fortunate to have two persons that filled the billeted position who were not only qualified EMT's but also experienced boat operators. This change proved to be very effective.

**c. Firefighting Capability** – As previously highlighted in a letter dated March 15, 2010 from the Harbormaster to the Town Manager there is a need for marine firefighting capability in Chatham. Again this year we had a case involving a boat fire. Fortunately there were no personnel injuries. Last year (2010) we had 3 boat fire cases and the year before that (2009) we had 2 documented cases. Equipping the H-26 patrol boat with a fire pump as recommended would certainly improve our current readiness shortfall as it relates to boat fires.

### **4. RECOMMENDATIONS:**

**a.** As we have highlighted in the past, a two person patrol boat posture is needed every-

day throughout the season to ensure safe and effective operations, particularly on the north side where patrol boat operators must contend with the challenging conditions associated with large tides, strong currents, and shifting shoals in and around Chatham Harbor entrance bar and the North Beach inlet.

b. Fund a marine firefighting pump for installation on the H-26. The pump will not only provide a high pressure, high capacity water stream, it will also enable firefighters to use foam to suppress a fuel fire.

## **Lighthouse Beach Report and Recommendations**

### **1. OVERVIEW:**

In accordance with the Lighthouse Beach Operational Plan, the 2011 Seasonal Period for patrol operations started on Friday, June 24 and continued daily thru Monday, September 5 (Labor Day). The daily operational hours within the seasonal period were from 9:30 am to 5:30 pm. Beach patrol operations were extended to the two weekends after Labor Day as well.

Personnel staffing for 2011 Lighthouse Beach operations was decreased by a net half position from the previous year, as approved by the Town; the second patrol boat operator was eliminated, yet a half position was added to cover lunch reliefs. All Beach Patrol staff members were properly trained to the challenging National Lifeguard Standard for open water/swift current conditions by the National Seashore Surf School at Herring Cove in Provincetown, Ma. The Lighthouse Beach Patrol staff also had an orientation and additional departmental training at Lighthouse Beach prior to the start of the season from June 21-23. In addition, weekly training with the rescue surf boards, rescue tubes and the jet-ski was conducted by patrol staff throughout the season. These training sessions provided the core skills and procedures to improve public safety at Lighthouse Beach through Prevention, Preparedness and Coordinated Response as outlined in the Operational Plan.

The daily Beach Patrol staff consisted of 4 trained personnel positioned to provide the best coverage on the beach and in the water. A fifth staff person would come in for lunch breaks. This Patrol member would be scheduled from 11a.m. to 3p.m. daily. H-21 patrol boat with a one person crew patrolled the waters off Lighthouse Beach ensuring the safety of swimmers, as well as keeping boats at least 150ft from the shoreline. The regulatory swim buoys that were placed between the swim area and boat lane before the start of the summer season were effec-

tive in keeping boats well clear of the swim area. In addition, the Jet-Ski was positioned in the water on a mooring off Lighthouse Beach, and successfully augmented the patrol boat when needed. An ATV with a single beach patrol member was positioned near the shoreline in the vicinity of the stairs. The second ATV with a single beach patrol member was constantly positioned at the south tip in the "no swim zone." This patrol member had to be more mobile this year with the increased area of the No Swim Zone. Due to changes in beach topography, the waters off the No Swim Zone were more dangerous with strong currents and riptides; a deep tidal river floods quickly at the base of the sandbar which could potentially strand patrons that walk out towards the end of the bar, and there were "blind spots" in certain areas of the No Swim Zone due to sand build-up. The fourth beach patrol member would do a foot patrol from the stairs to the south tip, always carrying with them a rescue tube and a radio. Often, this roving patrol would remain at the triple signs, which is the beginning of the "no swim zone." This was a very popular spot for beach patrons. Each patrol member would rotate off the beach for one half hour to have lunch back at the FEMA trailer located on the grounds near the Stage Harbor Harbormaster office.

Weather conditions during the summer of 2011 were generally very good. Beach population numbers averaged 475 patrons daily, with increases up to 900 patrons on weekends. Decrease in beach population would be evident on some weekdays that were overcast or foggy. Patrons who did come to the beach were often in the water, regardless of the weather. In all weather conditions, patrons consistently walked to the south tip of Lighthouse Beach hoping to see seals, sharks, and the occasional breaching humpback whale. Although there is clear signage to prohibit swimming at the south tip and warn patrons of the dangerous surf and swift current conditions, there were many who attempted to swim in this area on a daily basis. Some wanted to swim in the surf, some wanted to swim with the seals and others wanted to search for sand dollars. On average the Beach Patrol had to instruct 10 to 15 people daily to get out of the water in the "no swim zone." As such, it was imperative that a Beach Patrol member was stationed at the point during all hours of operations.

Lighthouse Beach was closed to swimming from 5p.m. to 9:30 a.m. starting on August 10. This was due to increased shark activity between dusk and dawn as verified by sonar receiver devices that were placed on buoys in Chatham Harbor in front of Light-

house Beach. In addition, eyewitnesses, such as fishermen and the early morning beach yoga class reported seeing dorsal fins in shallow water off Lighthouse Beach. The Harbormasters Department in unison with the Parks and Recreation Department and in consultation with the MA Department of Marine Fisheries made the sound decision to close the beach to swimming. This regulation was in place through the end of the season. The Beach Patrol would close the beach to swimming using the red flag system combined with active patron engagement. In addition the Patrol used a dry erase board posted at the foot of the stairs that lead down to the beach to let patrons know that swimming would be prohibited starting at 5p.m. The press releases regarding these new hours were also very helpful. Lighthouse Beach was also closed Sunday, August 28 due to Tropical Storm Irene. Three Beach Patrol staff members were on duty in the upper parking lot with an A.T.V. equipped with rescue equipment and a department truck. Throughout the season there were times when the beach was closed temporarily due to dense fog or thunderstorms as required by the Operational Plan. With the announcement of these closings, a beach patrol member would travel by ATV to engage the patrons at Andrew Harding's Beach as well to advise them of the impending weather conditions.

On August 15 Chatham's east facing ocean side beaches were closed to swimming due to shark activity. This included North Beach, North Beach Island and South Beach. Lighthouse Beach remained open for swimming from 9:30 a.m. to 5:00 p.m. on a daily basis.

### **2. SUMMARY OF OPERATIONS:**

For the third year in a row operating under the Town's Lighthouse Beach Operational Plan, there were no fatalities or serious injuries that occurred at Lighthouse Beach during the 2011 summer season. Though there were several assist cases, there were no situations where water rescue of a distressed swimmer or potential drowning victim was required. This was due in large part to the increased patrol presence and resources dedicated to the beach, the high level of competence of the beach patrol staff members, and the collaborative oversight and support from the Parks & Recreation Commission, Board of Health and our supporting public safety departments.

Prior to the start of the season educational brochures were distributed to the local Chamber of Commerce and many of the local Inn's and businesses to inform the public on the dangerous water conditions off Lighthouse Beach and North Beach Inlet. Appropri-

ate signage was thoroughly posted along the beach and educational pamphlets were distributed by the beach patrol throughout the summer, and were also available to the visiting public at the top of the stairs going down to the beach.

The beach patrol administered first aid for minor cuts and bruises throughout the summer season. The beach patrol was vigilant in keeping the two first aid bags updated as well as making sure the AED machine and oxygen tank were working properly. These first aid bags were located in each ATV. There was also a first aid kit aboard the H-21 patrol boat. Maintaining proficiency in water rescue techniques, knowledge of first aid procedures and sustaining a high level of physical fitness were key functions to the preparedness and effectiveness of the beach patrol staff. Each beach patrol member knew, at any moment, these skills could be called upon. However, what once again proved to be the most important attribute was the use of prudence and diplomacy in dealings with the public.

Communications between the Marine Operations Supervisor and Beach Supervisor was once again effective. All potential beach closures were discussed and evaluated collectively which ensured prudent action by the beach patrol staff. In addition, this relationship facilitated the timely notification of the Harbormaster, Parks & Recreation Director and other partnering departments and agencies of public safety incidents on the beach.

The 2011 summer season brought many sightseers to our beach. Once again, patrons came to view the seals and were hoping to view at least one shark. Where in 2010 the seals hauled out on the sandbar on the point of the no swim zone, this year the seals beached themselves consistently on a newly developed sandbar southeast in the “no swim zone.” The Patrol was very active in this area due to the fact that this sandbar would flood in first in a tidal river behind walkers if they were allowed to walk on the bar. The seals being hauled out by the hundreds on this bar were a great attraction to the public. By engaging the public and using traffic cones, the Patrol prohibited patrons from walking on the bar due to the dangers of quick tidal change, regardless of the state of tide. Also, the tidal river would rarely get shallow enough for patrons to cross over without the water being over their calves. No person is allowed to be in water over their calves in accordance with The Operational Plan. This regulation was enforced successfully.

Overall, Beach Patrol operations at Lighthouse Beach were once again successful. Clearly the additional resources and regulations that were put into place to maintain

public safety were immensely effective. The fact that there were no rescues required demonstrates that the Operational Plan aimed at Education, Prevention, Preparedness and Coordinated Response was effectively carried out. Prevention, addressing a situation before it becomes a safety issue, was the key ingredient. The mere presence of the Patrol on the beach has become a deterrent for anyone looking to risk their own and others safety.

### **3. LESSONS LEARNED:**

The Patrol was vulnerable at times with the loss of a fifth Patrol staff member position that was cut from this year’s budget. The changes in the beach topography due to storms and tidal surge gave Lighthouse Beach a different look this year. Some of those changes created some surveillance issues on the beach. On high volume days the loss of the extra Patrol member was evident. Between heavy volume of swimmers in the swim zone and patrons walking the shoreline all the way to the point, the Patrol would be in constant motion filling in the surveillance gaps. The jet-ski and H21 were very helpful with this. The only limitation of our watercraft is the ability to fully engage the patron on the beach who may be about to break a rule or regulation or may have a question about the regulations. It is much more effective logistically for the patrol from the beach to engage patrons about prevention. Even though five patrol members may be scheduled on a daily basis, four would be our full strength due to lunch rotation. The highest population volume on the beach is between the hours of 11:00 a.m. - 4:00 p.m., and our patrol strength is neutral not increased at this time due to the lunch rotation. Having five patrol members at all times of the day would be sufficient. This would mean scheduling a sixth Patrol member to come in for lunch breaks.

The jet-ski (H-9) has proven to be an important part of the Beach Patrol. The jet-ski has the flexibility to patrol in waters close to shore where the H21 is limited by water depth. The jet-ski, when not patrolling, is moored just off the beach in the swim zone. It is secured overnight at the fish pier. There were a few occasions when the jet-ski was not in top form. These issues were addressed and the jet-ski performed efficiently throughout the season.

The policy of No-Skim boarding in the no swim zone was not challenged this year as compared to the previous years. With respectful explanations to patrons, an understanding regarding this regulation was acceptable. Skim-boarding is allowed in the swim zone so there was ample space for this activity to take place. Flotation devices such as “boogie-

boards” and rafts were not allowed anywhere on Lighthouse Beach. This is a very important regulation for this beach, especially with the constancy of strong currents. The Patrol was very busy enforcing this regulation, but was met with understanding by patrons after clear and respectful explanation was provided.

**South Beach** – This adjoining Beach had a high volume of patrons during the season. Though this area was not patrolled by the Beach Patrol, it remained a popular spot. On August 15, South Beach was closed to swimming due to shark activity. Signage was posted by the Beach Patrol in several areas on South Beach. Consistently over the last several years, white sharks have been very active in this area as recorded by MA Department of Marine Fisheries.

**Andrew Harding’s Beach** – This adjoining Beach was closed to swimming just prior to the 2011 season due to strong currents and a steep drop off from the low tide mark. The Beach Patrol did not patrol this area but would be able to respond in an emergency. This beach area, like Lighthouse Beach, has seen changes that have made the area more dangerous for swimmers. Andrew Harding’s Beach was very populated throughout the summer with many patrons swimming at certain times.

**Porta Potties** –The portable bathrooms were cleaned efficiently throughout the season. There were no complaints.

**No Swimming Zone** – This is an area of constant engagement with patrons. For many different reasons patrons attempt to wade or swim in this area. Often it is a patron who is at the beach for the first time. Some patrons choose to ignore the posted signage. The Patrol engaged an average of 10-15 patrons daily to exit the water in the “no swim zone.” Patrons are allowed to be in calf deep water in this area in accordance with the Operational Plan. The extensive sandbar formed farther to the south in the “no swim zone” has become a very popular destination for beach goers and especially seal watchers. The Patrol prohibited walking on the bar due to a tidal river with strong current that separated the beach from the bar, plus quick tide turnabout and a 200-300 seal haul out on a daily basis.

### **4. RECOMMENDATIONS:**

Based upon the lessons learned from the 2011 Lighthouse Beach operational season, the following recommendations are outlined below to further enhance the public safety posture at Lighthouse Beach:

- Request the re-installment of a fifth Patrol member for the full day, while still having another Patrol member to cover lunch relief from 11 a.m. to 3 p.m. This would ensure that the Patrol would have five staff ready at all times, especially during the busiest times of the beach day.
- Additional A.T.V. for expanded coverage of the “no swim zone.” At times during the beach day an A.T.V. is stationary at the beginning of the sandbar, especially at tide changes, due to patrons’ desire to walk on the sandbar which at times extends a half mile east at low tide. Because of the potential dangers of the bar the Patrol prohibits patrons from walking on the bar at all times. A narrow but deep tidal river floods quickly at the base of the sandbar which could potentially strand patrons. Thus, it is imperative a dedicated Patrol presence is there with one fully equipped A.T.V. engaging patrons. Because of this there is about a half mile area that needs to be patrolled because this area has several “blind spots.” The Patrol did an adequate job addressing this by doing a foot patrol of this area while the other A.T.V. was positioned by the stairs in the swim zone. The best coverage would be for the Patrolman who was on foot to have a fully equipped A.T.V. with rescue board and full first aid capabilities. As of now, the foot patrol has rescue tube and radio only. It is not an adequate option to use one of the other A.T.V.’s because they are needed in their designated areas in case of emergency. With the ever changing shoreline of Lighthouse Beach, a third A.T.V. has become a necessity.
- Beach Supervisors request another Rescue Backboard for potential head, neck and spinal injuries. Currently the Patrol has one that is kept on the A.T.V. near the stairs in the swim zone.
- Beach Supervisors request more signage in the area of the back ponds on Lighthouse Beach which have contaminated water due to seagull activity. The lone sign, prohibiting swimming, faces in one direction and is not seen by patron approaching the area from different directions. The Patrol did an adequate job engaging patrons about the hazards of swimming in the ponds. The water is tested and the signage provided by the Chatham Health Department.
- The Harbormaster will be requesting replacement of aging equipment through the Town’s Capital Plan to maintain operational effectiveness of the Lighthouse Beach program.

- The issue of water sports, such as Kite Surfing and Windsurfing being conducted from Town beaches that have been closed to swimming needs to be addressed by the Parks & Recreation Commission. During periods of adverse weather conditions, such as TS Irene this past season, when the beach has been closed to swimming as a public safety measure, the Lighthouse Beach patrol is often confronted by these kite surfers and windsurfers. While the patrol attempts to persuade them from entering the water, there is currently no regulation or by-law that prohibits such activity. This is a safety issue that should be looked at.
- As we have requested in past reports, a public safety patrol presence is needed on North Beach Island due to the dangerous surrounding waters and the large population that beach along its shoreline. Our position remains unchanged.

**Respectfully submitted,  
Stuart F. X. Smith, Harbormaster**

## Board of Health

The Board of Health continues to review Septic System design and construction. Some time in early 2012 the new Sewer Treatment Plant will come on line, and sewer connections will begin to take place.

Working with the Health Department, along with concerned citizens, the Board of Health adopted on December 8, 2011, a Sewer Connection Regulation.

The Board of Health continues to support the Park and Recreation Department and Harbormaster’s office in the operation of the Lighthouse Beach Plan. The plan over the past three years has been very effective. For the summer of 2012, additional signage may be necessary, along with other safety measures.

For the record, I would like to acknowledge our new Assistant Health Agent, Emily Beebe. Also, Animal Control Officer Meg McDonough and our Secretary, Dianne Langlois, along with Health Agent, Judy Giorgio, and all of the staff personnel that assist the board during the year.\*

**Respectfully submitted,  
Edward W. Sheehan, Chairman  
Mary Ann Gray, Vice-Chairman  
Ronald Broman, Member  
Edwin (Ted) Whittaker, Member  
Dr. Alan Ward, Member**

*\*For an in-depth review,  
please refer to the Health Agents Report*

## Department of Health and Environment

The Department of Health and Environment (DHE) brings together those town staff having responsibility for the protection of public and environmental health, and natural resource protection and management. The DHE is comprised of the Health Division, Conservation Division, Water Quality Laboratory (WQL), Coastal Resources and Shellfish Departments. This enhances the coordinated approach to protecting and enhancing Chatham’s natural resources. A close working relationship is maintained with the Department of Community Development as most projects include permitting that involves both departments.

The DHE made the transition to the new Town Annex in June. The Water Quality Laboratory transitioned into new laboratory facilities in the new Operations Building at the Water Pollution Control Facility in July.

Long-time Shellfish Constable Stuart Moore retired in 2011 and Renee Gagne came onboard as the new Constable in October. December saw the retirement of Craig Whitcomb as Assistant Shellfish Constable/Propagation Specialist. A new propagation specialist is expected to be hired in early 2012.

Department staff continues to support numerous town committees and boards. Judith Giorgio (Health Agent) supports the Board of Health. Kristin Andres (Conservation Agent) supports the Conservation Commission and Land Bank Open Space Committee. Kristin Andres, Robert Duncanson, Ted Keon (Coastal Resources) and Stuart Moore/Renee Gagne (Shellfish Constable) serve on the Technical Advisory Committee for the Pleasant Bay Resource Management Plan as well as several special topic work groups. Ted Keon supports the North Beach Advisory Committee, South Coastal Harbor Management Plan Implementation Committee and Waterways Advisory Committee. Stuart Moore/Renee Gagne supports the Shellfish Advisory Committee. The Department Director continued to represent the Town on numerous local, regional, and state committees, including the Cape Cod Water Protection Collaborative Technical Advisory Committee, dealing with wastewater, water quality, and other environmental issues. See separate reports by a number of the referenced Committees.

Implementation of Phase 1A of the town-wide Comprehensive Wastewater Management Plan (CWMP) made substantial progress with ongoing construction on the four (4) contracts awarded in 2010.

J. L. Marshall & Sons, Inc. of Pawtucket,

RI, continued work on the upgraded/expanded wastewater treatment facility. This project is being funded by the USDA's Rural Development Water and Wastewater Loan/Grant Program. By the end of 2011 most site work was completed, all buildings and treatment facilities had been completed, and the Contractor was in the process of starting up, testing, and providing training for various components. Switch over from the existing treatment facilities to the new facilities is expected in spring 2012 following DEP approval. This contract remains on-schedule for completion in early summer 2012.

MECO Environmental of Weymouth, MA, has largely completed the construction of 5 new wastewater pumping stations at the end of 2011. This project is being funded by the MA Water Pollution Abatement Trust through a low interest (2%) loan from the State Revolving Fund (SRF). Major components of the stations have undergone startup and testing. The Contractor was working on punch list items at the end of the year with completion expected in early 2012. This contract remains on-schedule for completion in late spring 2012.

Robert B. Our Company, Inc., of Harwich continued work on 2 contracts for construction of the expanded wastewater collection system (sewers), both contracts being funded by the MA Water Pollution Abatement Trust through a low interest (2%) loan from the State Revolving Fund (SRF).

The side roads contract, covering a portion of George Ryder Road, Barnhill Road, Meadow View Rd., Meadow View Rd. South, Vineyard Ave., and additional side streets, was completed in June, within the original project schedule. Final paving of Barn Hill Rd. between Route 28 and Harding's Beach Rd. will occur in 2012 following completion of town work to add drainage and re-align the road to allow for the installation of sidewalks. Final paving in the Meadow View neighborhood will await work the neighborhood association is planning to improve drainage.

The Route 28 sewer construction project, from Crowell Road to Beacon Hill Dr., was also completed in 2011. Final paving of the stretch of Route 28 from Old Queen Anne Road to Barn Hill Road will take place in spring 2012. This was a significant accomplishment as earlier changes to the schedule, to address concerns of the local business community, had threatened to delay the completion of construction. However, all parties, Contractor, Town, MassDOT-Highway, and the businesses, worked together to allow the work to progress and to get back on-schedule. This contract is back on-schedule for completion in late spring 2012.

The Town continues to closely follow the progress of revisions to state regulations that could result in nutrient-related State Revolving Fund (SRF) funded projects being eligible for 0% interest rather than the current 2%. Action by the State is expected in 2012 and would result in further direct savings to Chatham taxpayers.

Progress reports on the 4 construction contracts are available on the town's website ([www.chatham-ma.gov/public\\_documents/ChathamMa\\_CWMPPlan/CWMP](http://www.chatham-ma.gov/public_documents/ChathamMa_CWMPPlan/CWMP)). The public is encouraged to review the Final CWMP/Final EIR, and other CWMP reports and documents, which are available on the town's website and at the Eldredge Public Library. The town's website ([www.chatham-ma.gov/public\\_documents/ChathamMa\\_CWMPPlan/CWMP](http://www.chatham-ma.gov/public_documents/ChathamMa_CWMPPlan/CWMP)) also contains a Frequently Asked Questions document on the CWMP and the wastewater project construction. There is also a link to the Barnstable County Community Septic Loan Program which provides low interest loans for replacing septic systems as well as making sewer connections.

Quarterly monitoring continued of Lovers Lake and Stillwater Pond which had been treated with Alum in fall 2010 to mitigate high phosphorus levels. Monitoring showed the treatment was successful as evidenced by increased water clarity and decreased water column phosphorus levels. Further details will be in the final report on the monitoring which will be available in early 2012.

The Pleasant Bay Alliance (PBA) (see separate report) had another busy year as it continued implementation of the Resource Management Plan (RMP) for the Pleasant Bay Area of Critical Environmental Concern (ACEC). The DHE Director remained heavily involved as chairman of the RMP Technical Advisory Committee. The Alliance continued coordinating the wastewater management planning efforts of the 4 Pleasant Bay watershed communities in order to address the total nitrogen TMDL.

The WQL continues to coordinate the Pleasant Bay Alliance Citizen Water Quality Monitoring Program with the Chatham Water Watchers program to maximize data collection and effectively utilize limited resources. Work continued on the Muddy Creek Culvert Project, with funding through the federal Cape Cod Water Resource Restoration Project, to evaluate ecological impacts of a larger culvert, methods of construction and cost estimates and a bridge alternative suggested by MassDOT. The report on these evaluations will be available in early 2012.

Stormwater management projects continued in 2011 with ongoing construction of the Main St. parking lot project (behind the Co-

lonial Building) to address stormwater runoff issues, as well as safety and maximizing parking spaces. Landscaping and final paving will take place in 2012. Work continued with GIS staff on the detailed, town-wide mapping of drainage infrastructure. This mapping is a required component of the town's Phase II Stormwater Permit.

## Health Division

### Report from the Health Agent

In 2011 the Health Division staff conducted its routine inspectional work including food service, tobacco control, septic systems, housing and nuisance complaint investigations, swimming pools, and motel/hotels and inn inspections. All building permits, Zoning Board of Appeals applications, and Planning Board applications were reviewed as well as Real Estate Inspection reports. In addition 4 successful flu vaccine clinics were held in the community, vaccinating approximately 600 adults and children.

This summer the Board of Health revised its Tobacco Control Regulation to include a ban on sale of tobacco products in Health Care facilities, including pharmacies. Chatham is the first community on Cape Cod to establish such a prohibition.

Working with the Board of Health, the Health Department helped to formulate a strategy to deal with the transition to town sewer that many homeowners will be faced with in the upcoming years. To this end the Board has adopted a Sewer Connection Regulation which lays out the requirements for home and property owners to connect to town sewer when ordered by the Board of Health.

Thank you to Animal Control Officer Meg McDonough who continues to support the Health Staff in enforcing the Board of Health's Animal Regulations. Thank you to Emily Beebe, who in her first year as Health Inspector, has formed a great working relationship with our Chatham Businesses. As always, many thanks to Dianne Langlois for her hard work with the staff and Board of Health. And thank you to all our diligent Board of Health Members.

Disposal Works Construction Permits		
	103	\$ 11,100.00
Food Handler's Permits		
	95	\$ 14,310.00
Motel/Cottage Permits		
	16	\$ 2,000.00
Installer's Licenses		
	41	\$ 5,125.00
Septage Hauler's Licenses		
	18	\$ 2,250.00
Test Hole Fees		
	33	\$ 3,300.00
Swimming Pool/Hot Tub Permits		
	18	\$ 2,100.00

Well Construction Permits	17	\$ 1,275.00
Tobacco Sale Permits	9	\$ 700.00
Real Estate Inspection Review Fees	188	\$ 5,345.00
Rubbish Hauler Licenses	4	\$ 500.00
Stable Permits	10	\$ 400.00
Scallop Facility Opening Facility Permits	5	\$ 250.00
Scallop Shucking Permits	1	\$ 2.00
Room Inspection Fees	16	\$ 2,775.00
Board of Health Variance Review Fees	16	\$ 1,200.00
Camp Permits:	3	\$ 105.00
<b>Total</b>	<b>593</b>	<b>\$ 52,737.00</b>

**Respectfully submitted**  
**Judith Giorgio, RS, Health Agent**

## Conservation Division

### Report from the Conservation Agent

The primary responsibility of the Conservation Division staff is to provide support to the Conservation Commission who is responsible for administering the Wetlands Protection Act (MGL Ch 131, s. 40) and the Chatham Wetlands Protection Bylaw (Chapter 272). A majority of staff time is dedicated to facilitating the permit process under the wetlands protection laws by:

- Serving as liaison between professionals, applicants, and the Commission;
- Educating the public on wetland values, natural resource protection, the application process;
- Maintaining the conservation related records and resource materials;
- Reviewing proposed projects and applications;
- Conducting site inspections for preliminary review of projects and for compliance with permits;
- Preparing permits and issuing documents; and
- Investigating reported violations and taking necessary enforcement actions, including the issuance of tickets and court appearances.

### Wetlands Protection

In 2011 there were a total of 246 applications submitted to the Commission for work within areas protected by state and/or local wetlands protection regulations, representing a 9% decrease over 2010 applications. The slight reduction in the numbers of applications does not reflect the fact that the scope and degree of complexity of some of the applications were such that additional special meetings had to be held by the Conservation Commission

to deal with them properly. Given the state of the country's economy, the number of filings for projects near wetlands was not significantly reduced.

Applications were made up of 106 Administrative Reviews, 30 Requests for Determination of Applicability, 89 Notices of Intent, and 19 Requests to Amend Orders of Conditions. Due to the Permit Extension Act (PEA) passed by the state legislature, there was need to only issue 2 Extensions of Orders of Conditions. Many others were automatically extended 2 years per the PEA.

- Total Wetland Application Fees Collected: \$30,779.50

The total wetland application fees collected include a portion of the state application fee as well as a separate local filing fee. The town's share of the State fees collected totaled \$13,326 and the fees collected under the local bylaw totaled \$17,453. By statute, wetland fees obtained in the administration of the MA Wetlands Protection Act can only be used to carry out the Commission's duties under the Act, not for other Commission activities.

**Violations** - There were a few violations that required enforcement action. Tickets were issued totaling \$12,150. Tickets paid total \$4,050 which is deposited into the General Fund. The outstanding tickets will be dealt with in court.

**Appeals** - At the beginning of 2011, there were two ongoing appeals of denials by the Conservation Commission. Both denials were ultimately upheld and affirmed by both MA DEP and Barnstable Superior Court.

### Staff Duties

Other duties and responsibilities of the conservation staff include

- staff support to related committees such as the Land Bank Open Space Committee, South Coastal Harbor Management Plan Committee;
- participation in regional workgroups and committees such as the Pleasant Bay Alliance;
- providing public education through workshops, the town website, and dissemination of informational brochures and handouts;
- providing presentations to local organizations;
- active pursuit of continuing education by attending seminars and conferences;
- drafting and implementation of Commission
  - policies and regulations;
- assistance to the Commission in the oversight of town-owned conservation lands through monitoring and implementation of land management plans.

The Assistant Agent's role is assisting the Conservation Agent with conservation related matters, in particular the management of the town-owned conservation properties under the oversight of the Conservation Commission. Numerous management projects, including trail work, cleanup of dumping sites, invasive species removal and restorative plantings, posting of signage, etc. were conducted over the last year with the help of AmeriCorps volunteers and other department staff.

### Public Outreach

The Division organized several free public workshops with financial support from and collaboration with the Chatham Conservation Foundation, Inc. and the Pleasant Bay Alliance. A grant awarded by the Chatham Cultural Council further assisted with this program on various conservation topics that included landscaping with native plants and invasive species management, coyote ecology, pollinators, invasive species management, wildlife tracking. Staff also prepared and gave presentations to civic organizations such as the Chatham Women's Association and participated in the Woods Hole SeaGrant program on Flood Plain Management.

Staff continues to update the town's conservation webpage and seeks to use all available means to inform the public about conservation issues. Chatham Conservation is now on Facebook.

### Conservation Land Management

Working with the Chatham Conservation Foundation, Inc. and Paul Lagg, GIS Coordinator for the Town, the CCF published a trail map that highlights several conservation properties in Chatham and is also available online.

The implementation of the *Conservation Land Management Plan* and the *Wildfire Protection and Preparedness Plans* is an ongoing process. Some of the many land management projects completed over the past year include:

- **Forest Beach Conservation Area** - continued invasive species removal, annual mowing, installation of second bench
- **Captain George N Harding Conservation Area** - continued invasive species removal and weeding, semi-annual mowing
- **Training Field Triangle** - creation of new trail and trail maintenance, sign management, removal of hazardous trees, installation of interpretive sign, poison ivy control
- **Old Comers Woodland** - trail redesign and maintenance, mowing of meadow; invasive species removal and re-vegetation
- **Sylvan Gardens** - invasive species and storm damage removal and installation of maintenance access trail and split rail fence

- **McCoy Tree Farm** - removal of hazardous trees along trail, posting of signage, state certification of the wetland as a vernal pool
- **Valley Farm Conservation Area** - trail maintenance
- **Cedar Street Conservation Area** - trail maintenance, invasive species removal, replacement of sections of split rail fence, Developed Land Management Plan
- **George Ryder Forest** - trail maintenance, installation of bollards to prevent illegal dumping of debris, poison ivy removal
- Property inspections, surveys, and gathering of GPS points at property bounds and along trails
- **Star Bog** - clean up of illegally dumped material
- **Main Street**, formerly known as Minot Acres, property line survey
- Addressed encroachment issues
- Rubbish removal where illegal dumping has occurred
- Conservation Property Walking Tours

All of this work could not have been done without the assistance and cooperation of AmeriCorps service members, volunteers, neighbors, landscape contractors and other Town Departments.

**Rolf E. Sylvan Gardens** - Intensive work with the consulting group hired to prepare a comprehensive plan for Sylvan Gardens continued throughout the year. The consultants worked with a group of citizen volunteers and staff preparing a draft management plan. Two public meetings were held and the third meeting with the consultants is expected in early 2012 as this portion of the planning process comes to a close.

**Grants** - Land management projects and public access improvement projects on conservation lands continue to be largely funded through grants. For example, the Barnstable County Land Management Grant Program awarded the Conservation Division \$3,899 which was used in FY11 toward invasive species management at various conservation properties.

**AmeriCorps** - The conservation land management work of this division and the Conservation Commission is greatly enhanced by the assistance of AmeriCorps Cape Cod. AmeriCorps volunteers provide an extremely valuable service to the Conservation Commission and the Town in assisting with trail maintenance, invasive plant species control and other land management activities organized as group projects, projects that might otherwise not be accomplished due to limitations of town staff and funding. AmeriCorps volunteers are in demand for projects

around the Cape and the application process for obtaining their services continues to get more competitive each year. We are grateful for each time AmeriCorps is able to provide their valuable assistance.

The Conservation Division has also been fortunate to have an AmeriCorps member serve as *individual placement* over the years. Member Monica Lambert served from October 2010 - July 2011 included assistance with conservation projects as well as recycling efforts within the Town. The Conservation Division was fortunate to again be selected to receive an individual member's service beginning October of this year through July 2011. AmeriCorps member Nichole Proctor-English is serving in a similar capacity, working one day per week on conservation projects.

The **ChathamRecycles** workgroup continues to meet once a month with the help of the AmeriCorps member who served with the Town through the Conservation Division in the first half of 2011. The group endeavors to hold recycling awareness events throughout the year. The first event was the second annual *Book & Media Swap* held on March 12th with the assistance of the Chatham Girl Scouts and AmeriCorps. For the fifth year in a row *RecycleFest '11* was held in May at the Transfer Station that featured an E-Waste collection which removed over 3.1 tons of electronic equipment. The Division had been awarded a grant from MA DEP which subsidized the cost of the collection for recycling. In addition, the fourth annual *Drop & Swap* event was successfully held October 30th with another e-waste collection of electrical items that were recycled.

The ChathamRecycles website continues to provide the public information on recycling in Chatham: [www.chathamrecycles.org](http://www.chathamrecycles.org) and is now on Facebook. Another exciting accomplishment for the workgroup was participating in the Chatham Fourth of July parade for the third year in a row, enlisting Chatham's summer Pedi-Cab.

Through a MA DEP Municipal Sustainability Grant, compost bins continue to be available to the public at a discounted price. In 2011, 52 Chatham blue recycling totes (\$6 each), 13 compost bins (\$40 each) and 2 kitchen scrap buckets (\$7 each) have been sold. Compost bins continue to be available to the public through the coming year. Proceeds from all of these sales are deposited into a revolving fund which is specifically earmarked for the purchase of more bins.

The volunteers are encouraged by the Selectmen's establishment of an official solid waste committee anticipated to begin its work in 2012.

The tasks accomplished by this division are due to the very much appreciated support and diligent efforts of Secretary Mary Fougere and Assistant Conservation Agent Lara Slifka, as well as the extraordinary cooperative efforts of other town department staff.

**Respectfully submitted,**  
**Kristin Andres, Conservation Agent**

## Water Quality Laboratory

The assessment and protection of the Town's water resources (marine and fresh surface and groundwater) remained a primary area of activity for the Water Quality Laboratory (WQL). There were no unanticipated shellfish closures due to poor bacteriological water quality in 2011. The seasonal closure program, which affects Mill Creek, Taylors Pond, Bucks Creek, and Muddy Creek, continues to function well allowing these areas to open in the winter and spring when water quality criteria for harvest are met.

Due to the WQL's temporary relocation no samples were analyzed from the town's municipal water system in 2011. This ensured the highest levels of quality control and public health protection were maintained.

In compliance with the Massachusetts Beaches Bill, public and semi-public beaches were tested weekly during the swimming season (June to Labor Day). Approximately 261 water samples were collected and tested for Enterococci bacteria from 21 locations (10 saltwater beaches, 3 freshwater ponds, and 4 semi-public beaches). Based on the test results, overall the beaches met the required water quality standards for recreational use.

Cockle Cove Creek remains posted No Swimming per Order of the Board of Health due to naturally occurring elevated bacterial counts. Effective June 22nd, and lasting indefinitely, the Board also posted Andrew Harding's Lane Beach No Swimming due to concern over strong currents and a steep drop-off to deep water. Cockle Cove Beach was closed for 24 hrs in August; the source of the elevated bacterial counts causing this transient closure was not identified. All Nantucket Sound beaches were closed for 48 hours due to Hurricane Irene. Similar to prior years a number of east-facing beaches were closed in response to the presence of great white sharks in close proximity to the shoreline.

Beach testing results and closure notices continued to be posted at the Town Offices, Town Annex, Permit Office, and the Commonwealth of Massachusetts web site ([www.mass.gov](http://www.mass.gov), go to beach testing). The WQL received an additional year of grant funding from the MA Dept. of Public Health to help partially cover the costs related to beach testing.

The Coastal Water Quality Nutrient Monitoring Program had another very successful season in 2011 thanks to the Chatham Water Watchers, a cooperative effort of the Town and the Friends of Chatham Waterways. The programs has 15 stations located throughout the estuarine waters of Chatham which were sampled twice monthly July through August and once in September yielding 130± samples for nutrient analysis. In addition, a comparable number of field measurements for parameters such as temperature, dissolved oxygen, transparency, etc. were collected.

Separate Annual Reports for Coastal Resources and Shellfish are elsewhere in the Annual Town Report.

Monthly Department reports are now available on the town's website ([www.chatham-ma.gov/Public\\_Documents/index](http://www.chatham-ma.gov/Public_Documents/index) as part of Board of Selectmen meeting packets.

The DHE is grateful to all Town Departments and the public for their support, assistance, and cooperation during 2011. The Director would like to offer thanks to the many volunteers of the Chatham Water Watchers.

Special thanks are due the staff of the Department of Health & Environment as they continue to serve the citizens of Chatham with diligence and professionalism in addition to dealing with the re-location to the new Town Annex.

**Respectfully submitted,**

**Robert A. Duncanson, Ph.D.**

**Director of Health & Environment**

**Director, Water Quality Laboratory**

**Judith Giorgio, R.S., Health Agent**

**Kristin Andres, Conservation Agent**

**Emily Beebe, R.S., Health Inspector**

**Mary Fougere, Conservation Secretary**

**Dianne Langlois, Health Secretary**

**Lara Slifka, Assistant Conservation**

**Agent/Stuart Moore (retired)/**

**Renee Gagne, Shellfish Constable**

**Environmental Technician**

**Theodore Keon, Coastal Resources**

## Herring Warden

All Commonwealth herring runs, including the Ryder's Cove run, remained closed as mandated by the Massachusetts Division of Marine Fisheries (DMF) due to the continued decline in herring stocks. We had one of the lowest numbers of returning herring to Ryder's Cove in recent memory which is indicative of the drop in overall herring populations. We hope that continued efforts to preserve the herring stocks prove effective and that populations will begin to grow. The recently rehabilitated fish ladder into Stillwater Lake functioned very well and

we had very good water levels throughout the system. A team from the DMF returned in the fall to perform a similar rehabilitation to the Lover's Lake fish ladder. Both ladders are fully functioning and all we need are some increased herring to return and enjoy their new access way. We thank the abutting property owners at both run locations for their full support for maintaining these important fishways.

I would like to express my appreciation to Bill Cooling for all his efforts these past several years at assisting in the annual maintenance of the run. Bill has relocated to Florida and we wish him well. Thanks are also extended to Dale Tripp and Paul White for their generous assistance in the seasonal maintenance of the herring run and to assistant herring warden Joe Fitzback.

**Respectfully submitted,  
Donald St. Pierre, Herring Warden**

## Historic Business District Commission

Thank you for the opportunity to appraise you of the work completed by the HBDC in its 2011 calendar year.

The HBDC held its bi-monthly meetings throughout the year.

A total of 136 applications were submitted for review by the HBDC. 130 of these applications came before the Commission at a public hearing for a Certificate of Appropriateness, 6 were withdrawn prior to the scheduled hearing. This in comparison to 86 applications for the previous year.

\$2,360.00 was generated through application fees. Compared to \$1,230.00 generated in the previous year.

Applications included:

- 80 sign applications with 4 fees waived (\$40.00) generating \$760.00. (60 applications in the previous year)
- 25 applications for major renovation/construction with 2 (\$100.00) fees waived generated \$1,220.00. (12 in the previous year)
- 25 Minor applications with 6 (\$120.00) fees waived generating \$380.00. (14 for the previous year)
- 5 demolition applications (0 in the previous year)

Daniel Sylver was re-elected as Chairman, Darci Sequin as Vice Chair, Ali Van der Burg, as Clerk. Theodore P. (Sam) Streibert remains a long serving regular member. Rebecca Speight resigned. Jackson Smith our alternate was appointed as a regular member in her place. Selectperson Florence Seldin remains the HBDCs' BOS Liaison. Sarah Clark - HBDCs' Secretary. Lynn Thatcher,

Assistant Planner is the HBDC/Planning Board Liaison. Mrs. Genie Griffin

We thank Ms. Speight for her past work and dedication to the HBDC.

At the time of this report the HBDC remains two alternate members short.

Some highlights included:

- The completion of 1563 Main Street – La Rose property
- PD/ Annex & Storage Shed
- CVS/CVM Project
- 33 Depot Road
- 400 Main Street
- Former Christians' Restaurant – 443 Main Street
- Seacrest Village – formerly 1300 & 1320 Main Street

Other notable items include:

- The passage and finalization of an article at Town Meeting for the expansion of our boundaries to cover all the Bromley property (12 & 20 Queen Anne Road).
- Thanks to the efforts of Staff and Sam Streibert, in particular, the HBDC was able to implement a new Demo Form. The new form helps identify unique attributes of a building along with its history and requires a review by the Historic Commission.
- The HBDC participated with the Historical Commission and Historical Society in celebration of Preservation Month.

**Respectfully submitted,  
Daniel Sylver, Chairman  
Darci Sequin, Vice Chairman  
Ali Van der Burg, Clerk  
Sam Streibert, Member  
Jackson Smith, Member**

## Historical Commission

The Chatham Historical Commission has met on the first and third Tuesday of each month excepting the months of July and August when only one meeting was deemed necessary. The Commission has not cancelled any scheduled meetings nor failed to have a quorum at any of its meetings.

The Commission has heard 11 applications for partial and/or full demolition of historic structures. This compares with 21 applications heard in 2010 and 18 in 2009, respectively. Two demolition delays were imposed and one referral was made to the Cape Cod Commission. Working with the Community Development Department, the Commission has continued its policy of encouraging homeowners to informally address the Commission or ask for an informal site visit prior to filing an application.

The Commission has been engaged in numerous on-going programs and projects

including: 1) as a consulting party on the reconstruction of the Mitchell River Bridge; 2) policy discussions and sponsorship of a successful public seminar on how best to use the Archaeological Survey Report to protect identified sensitive areas; 3) coordination on physical improvements to the Marconi/RCA site; 4) completion of the Chatham Reconnaissance Report/Cultural Landscape Survey in conjunction with Boston University; 5) restoration of the Benjamin Godfrey Gristmill in Chase Park; 6) the completion of approximately 120 historical surveys; and 7) involvement in the highly successful Preservation Awards Program which drew a record number of applications in 2011.

New initiatives of the Commission in 2011 included: 1) the Tercentennial Historical House Marker Program; 2) interpretive sign program for Main Street ; 3) sponsorship of state-wide legislative change allowing for Alternate Members to serve on Historical Commissions; 4) determination of the North Beach Island Camps as historically significant and support for eligibility on the National Register of Historic Places; 5) determination of 637 Main Street (the former CVS) and 52 Old Harbor Road (St. Martin's Lodge) as historically significant; 6) research into possible updates to the civil war monument on Main Street and 7) in cooperation with the Park and Recreation Department, re-establishing the Benjamin Godfrey Grist Mill to working condition in time for its grand opening on May 19, 2012.

The Commission is proud of its efforts to recognize, preserve and restore the historical buildings in the community. The members of the Commission look forward to continuing to work with citizens, developers and municipal departments in our efforts to maintain and enhance the historical character of Chatham.

**Respectfully submitted,**  
**Robert Oliver, Chairman**  
**Donald Aikman, Vice Chairman**  
**Frank Messina**  
**Nancy Yeaw, Clerk**  
**Jane Moffett, William Manley,**  
**Sandi Porter**

## Chatham Housing Authority

The Chatham Housing Authority, organized and existing pursuant to Massachusetts General Laws, Chapter 121B, Section 3, is composed of a five-member Board of Commissioners responsible for policy making and general administration of the Authority. The Authority is a quasi-state agency under the direction of the Massachusetts Department of Housing and Community Development.

Four members are elected by Town voters and the fifth is appointed by the Commonwealth. The Authority's administrative staff consists of an executive director, administrative assistant, a full-time maintenance employee and a part-time maintenance employee.

Board meetings are held on the third Tuesday of each month at 4 p.m. in the Authority's offices, 240 Crowell Road, Chatham. Additional meetings are called and posted when necessary. Meetings are open to the public. The annual meeting and election of officers is held at the regular meeting in September.

### Core Authority Programs

Currently, these are the housing programs of the Authority:

**The Anchorage;** Captain Bearse Congregate House; and Family on Site Housing. Group Home/Latham School and Group Home for the Disabled/Fellowship Health Resources, Inc.

**CHOP Houses,** The Authority is the Resale Agency for the CHOP (Chatham Home Ownership Program) houses located off Stony Hill Road.

**MCI Rent Escrow Program:** The May 2007 Annual Meeting voted to add an Affordable Housing Use Restriction to these four homes, this will take effect in 2011. This past year was the last year for the current residents to complete their program and purchase a home. Unfortunately, due to the economic down turn that we all experienced, this created financial hardships for three of our residents. We are continuing to hold their escrow funds until they are able to purchase a home in the coming year. We did however, have a family purchase their first home last August.

**Rental Assistance Program:** At the May 2010 annual Town Meeting the voters approved additional funding for this program. Currently we are assisting 22 households.

**Harwich Housing Authority:** The Authority continues to manage the Harwich Housing Authority.

**Massachusetts Rental Voucher Program (MRVP) and HUD Section 8 Vouchers:** Although the Chatham Housing Authority has no Section 8 vouchers of its own, it administers vouchers for other housing authorities.

### Maintaining and Creating Affordable Housing

Key elements in the Chatham Housing Authority's mission are to "provide affordable, decent, safe, and sanitary housing through the maintenance of our existing units and the development of new units" and "to support residents in their effort to achieve self-sufficiency." We have used the Town's Compre-

hensive Plan to accomplish its goals which mesh closely with our mission.

In the coming year, the MCI Rent/Escrow Program will be seeking four new participants. Renovations of the homes must be done first, and we expect to have this completed by early spring and advertising the units for early summer 2011.

The Board also wishes to applaud the extraordinary Authority personnel, who not only are experienced professionals, but caring individuals. We are proud to serve with Executive Director Valerie Foster, Administrative Assistant Debra Joudrey; Maintenance Supervisor John Stewart and Matthew Stone, part-time maintenance staff.

**Respectfully submitted,**  
**Joanne Taylor, Chairperson**  
**Maureen Auterio, State Appointee/**  
**Treasurer**  
**Shirley Smith, Vice Chair**  
**William Bystrom, Member**  
**Jack Kelleher, Member**

## Human Services Committee

Currently the Human Services Committee consists of six (6) members, all residents of Chatham. Our membership is down five (5) from our desired membership of eleven (11). The committee has lost two members, and gained one member during 2010. The current members are:

Cece Motz (Chairman)  
 Scott Daniels  
 Joan Howe  
 Joan Mohr  
 Janice O'Connell  
 Marilyn Sneden

Members leaving the committee during the past year were:

Richard Stenberg (Past Chairman)  
 Primrose Craven

The charge to the Human Services Committee is to identify unmet needs in our community, and recommend funding for agencies that meet those identified needs. We begin each year by listening to the citizens of our community as they articulate the unmet needs. We look at our currently funded agencies, and consider new agencies that would fill any gaps that might exist. We attend seminars and roundtables where different agencies are represented for ideas about possible funding. We then put out requests for proposals to currently funded agencies, and ones that we are considering funding. The bulk of our work is in autumn when we review the proposals and build a budget

recommendation that meets as many needs as possible, while stewarding the limited funds available in our community.

This past year we evaluated and approved funding requests from eighteen (18) current agencies. The total annual funding request was \$205,550 for the fiscal year 2012. As we look to fiscal 2013, and consider the economic climate, the financial struggles for the Town and its citizens, we might consider additional funding for certain agencies that provide specific services most needed during economic hard times. Needs tend to increase in bad economic times, and during our proposal review, we saw that trend in the form of increased utilization of funded agencies by Chatham residents. After level funding current awards, we are recommending additional funding for the Chatham Community Child Care Scholarship of \$2500 to a total of \$7500, due to the demonstrated need in the community even after the funds had been exhausted in fiscal 2012. The total funding request is \$208,050 for eighteen agencies. This funding recommendation represents .594% of the total Town of Chatham operating budget proposed on January 17, 2012 to the Board of Selectmen.

### 2011 Activities

The committee reviewed the proposals of 18 agencies along with continuing our internal committee recommendation for the Chatham Community Child Care Scholarship Program. The funding requests represent a total increase of \$2500 over the approved fiscal 2012 budget or 1.22%. The change is due to a \$2500 recommended increase to the Chatham Community Child Care Scholarship Program due to a demonstrated need. Given the difficult economy of late, the committee feels strongly about supporting this modest increase for this scholarship. Additionally, the committee does not want to reduce funding for any other agency in these difficult times.

### 2012 Activities

Going forward, our committee will continue to look at unmet needs in the community and recommend funding for agencies and programs that address those needs. We feel that one of the most important roles of government is to provide for the basic needs of our citizens who need help. We will again this year target more outreach into the community through providing awareness of the services available and supported by the Town of Chatham.

1. Update the informational brochure and continue to have them available at Town facilities and media sources, public gathering places, local churches, local doctors and

dentists, and local food pantries to bring attention to funded agencies and services available.

2. Continue to monitor the effectiveness of the Chatham Community Child Care Scholarship program including any additional funding required in subsequent budgets.
3. Recruit additional members to increase our membership to the normal complement of eleven.
4. Continue to partner with the Council on Aging and Capital Projects Review Committee to support the implementation of a supportive day care program in Chatham through a capital addition to the Council on Aging building and the development of the operational plan for the program.
5. Continue our mission of evaluating the proposals of the human service agencies who currently serve Chatham and look for new agencies that would address unmet needs.

**Respectfully submitted,**  
**Cece Motz, Chair**  
**Members: Scott Daniels, Joan Howe,**  
**Joan Mohr, Janice O'Connell**  
**Marilyn Sneden**

## Land Bank & Open Space Committee

The Land Bank and Open Space Committee was formed in 1999 for the purpose of acquiring property for open space preservation and passive recreation. The Committee continued to seek out properties that score high on its evaluation criteria for acquisition. Properties are ranked high that preserve scenic views, protect drinking water recharge and watershed areas, protect wildlife habitat, extend contiguous town properties, and provide opportunities for passive recreational benefits.

Since its inception, the Committee has been responsible for the purchase of more than 134 acres of open space property. The servicing of our bonded debt, for a few of these larger properties, limits the current availability of funds for significant Land Bank purchases. However, the Committee continues to seek opportunities to leverage its funds with land purchases in partnership with common interest parties, such as the Community Preservation Committee, the Chatham Conservation Foundation, Inc., and private neighborhood initiatives, as well as through supportive State Land Grants.

In 2011 the Committee initiated the acquisition of approx. 1.36 acres located at 2175 Main Street in South Chatham. The purchase of this property represents the first undevelopment restoration project of the Land Bank Committee in partnership with

the Chatham Conservation Foundation, Inc. and the Community Preservation Committee. The property, housing a former restaurant and contiguous to other open space lands, will be restored as open space extending the local vegetated vista consistent with the advancement of Chatham's Comprehensive Plan for this stretch of public roadway. The Committee looks forward to Town Meeting's approval in May 2012 at which time the Town will take ownership.

The composition of the Committee changed with the addition of Peter Donovan replacing William Plumer as representative of the Chatham Conservation Foundation, Inc. The Committee wishes to thank Bill Plumer for his dedication and service. Kristin Andres, Conservation Agent and Terry Whalen, Principal Town Planner assist the Committee. Dr. Florence Seldin is Board of Selectmen liaison and Mary Fougere is Secretary.

**Respectfully submitted,**  
**Victor Di Cristina, Chairman**  
**Jack Farrell, Vice-Chairman**  
**Dr. George Cooper, Clerk**  
**Ali van der Burg, Laurel Sorenson**  
**Peter Donovan**

## North Beach Advisory Committee

The North Beach Advisory Committee (NBAC) held 10 meetings in 2011. The committee started the year continuing an effort to work with the town of Orleans and other communities affected by the presence of protected shorebirds on their beaches.

Although momentum was lost through the year, it is hoped that some sort of collective regional approach to maximizing beach access while adhering to federal protection guidelines will be discussed for 2012.

Winter erosion and overall beach conditions were monitored closely by individual NBAC members that frequent North Beach and North Beach Island (NBI) in the off season. Fencing and posts identifying access for pedestrians and vehicles were adjusted accordingly.

Some members of the committee helped with the spring Massachusetts Beach Buggy Association spring conservation project on North Beach. MBBA representatives attended several committee meetings and offered suggestions and concerns regarding beach management which were conveyed to town officials.

In the spring the Chatham bird monitors posted and strung nesting areas and met with the NBAC throughout the nesting season to update the committee on nesting activity

and other beach observations. MA Audubon officials met with the committee in April to preview their summer education program on NBI. The program was successful in 2010 and there were no issues or conflicts so it was decided that it would not be necessary for them to update the committee monthly as they had in the past.

As a result of deteriorating conditions on North Beach Island and discussions with the NBAC, the town's Coastal Resources Director (and NBAC town liaison) began attempts to open a dialogue with the Cape Cod National Seashore with regards to future plans for their buildings on the island early in the winter. At the May NBAC meeting it was decided to arrange a meeting with all NBI property owners, including the Seashore, and representatives from the Community Development and Conservation departments to discuss future plans for their properties.

A public meeting was eventually held in August. The Seashore used that meeting as an official announcement of their plan to evict the occupants of their 5 camps and demolish them before the end of the year. The committee has spent the remainder of the year working with residents, town officials and others who support efforts to preserve the camps and their occupancy until they truly are in danger of being destroyed by erosion and must be taken down.

Throughout the year, individual members of the NBAC provide timely and comprehensive updates of conditions on both North Beach and North Beach Island. These reports have been used by town staff, various town boards and committees, and state and federal entities to assist with the management of these dynamic areas.

**Respectfully submitted,  
Robert N. Long, Chairman**

## Park and Recreation Commission

In 2011 the Park and Recreation Commission continued with its mission of providing quality recreational programs and facilities to the residents and visitors of Chatham. The Park and Recreation Commission is a 5 member appointed Commission.

At the beaches non-resident beach parking receipts totaled \$207,620. Resident beach parking sales was \$124,885. The department also took in \$10,249 from leased concession sales at Veterans Field and the beaches.

In Chase Park work proceeded on the Windmill with the foundation being repaired and shingling on the mill completed. The Mill will be operational by summer 2012 to celebrate the tercentennial. The Commission also

approved accepting a gift of a Labyrinth in Chase Park by the Chatham Clergy Association. This will be constructed in April 2012.

The Department provides grounds maintenance at most municipal properties including the schools. There are many activities from various athletic events to band concerts, festivals, and weddings that take place at various locations in Town.

A variety of recreational activities are run throughout the year for our youth. These include soccer, basketball, baseball, and softball. Additional classes are run in tumbling, arts and crafts, and music. For teens there are also dances, games, the skatepark and many trips to recreational, cultural and sporting events. Community involvement projects are also organized.

During the busy summer months children may sign up for the Summer Recreation half day program, the instructional tennis program, three sessions of two week long swim lessons, two soccer camps, one basketball camp.

The Community Center continues to offer a variety of adult programming in the areas of fitness classes, recreational activities, passive recreational activities and trips to on Cape and off Cape sites. Fitness classes that met on a regular basis include Aerobics, Yoga, T'ai Chi, "Boot Camp Chatham", Circuit Training and Zumba. Recreational activities included Badminton, Pickleball, Basketball, Futsal, Floor Hockey, group Tennis Lessons and an Adult Co-Ed Softball League that played with other Town teams & groups. Community groups meet at the Community Center to knit, rug hook, work on arts & craft projects, as well as to play card games and mahjong. Also meeting during most of the year are regular Stampin' Up card making classes and Ballroom dance classes. Adult Trips were taken to the Boston Flower & Garden Show, the Museum of Fine Arts Boston, Heritage Museum & Gardens, Sandwich Glass Museum and Plimoth Plantation.

**Respectfully submitted,  
Michael Seidewand, Chairman  
Joyce Reynolds, Vice Chair  
Meredith Fry, Ira Seldin, Michael Ryder**

## Permit Office

From fall 2010 through late spring 2011 the seasonal Permit Office was closed for the winter. During this time Transfer Station and Recycling stickers were available at the DPW Office while Shellfish licenses were issued from the Health & Environment Department.

The Permit Office re-opened in late spring 2011 in the temporary office on Route 28 and in mid-June moved to the new Town

Annex on George Ryder Road. Seasonal staff Mary Jane O'Leary and Bette Hahner did a commendable job in the transition to the new location and in running the summer operation! Thanks also to Judie Kent for filling in when needed.

Revenue for the Permit Office for 2011 was \$702,411 down from 2010's figure of \$705,077.

The following fees were collected by the Permit Office during 2011:

### SHELLFISH

Commercial	262 @ \$200	\$52,400.00
Junior Commercial	12 @ \$100	\$1,200.00
Senior Commercial	23 @ \$50	\$1,150.00
Resident Family	1189 @ \$ 25	\$29,725.00
Resident Senior	337 @ \$ 10	\$3,370.00
Non-Resident Family	720 @ \$ 80	\$57,600.00
<b>Sub-total</b>		<b>\$145,445.00</b>

In addition, 25 free Commercial and 59 free Resident Family shellfish permits were issued to residents 70 years of age or over who are domiciled in Chatham and previously had a free license.

### BEACH/TRANSFER FACILITY

1st Beach	980 @ \$25	\$24,500.00
2nd Beach	743 @ \$20	\$14,860.00
Transfer Facility, 1st car in household	1028 @ \$110	\$113,080.00
Transfer Facility, 2nd car in household	462 @ \$20	\$9,240.00
Combination Beach/ Transfer Facility, 1st car in household	2577 @ \$135	\$347,895.00
Combination Beach/ Transfer Facility, 2nd car in household	1055 @ \$40	\$42,200.00
Household Recycling	883 @ \$5	\$4,415.00
Replacements (Duplicates)	378 @ \$2	\$756.00
Weir Permits		0.00
Unallocated Funds		20.00
<b>Sub-total</b>		<b>\$556,966.00</b>

**Grand Total \$702,411.00**

In November the Permit Office closed for the season with Transfer Station and Recycling stickers and Shellfish licenses being provided from the Health & Environment Department. The Permit Office will re-open in spring 2012.

**Respectfully submitted,  
Robert A. Duncanson, Ph.D.  
Director of Health & Environment**

## Planning Board

The Planning Board, along with the support of the Planning staff, met twice monthly to address regular business agenda items. These items consisted of, but were not limited to Site Plan Reviews, Subdivisions and ANR Plans. Tommy Doane, a 27 year member and Hank Russian both stepped down and were replaced by Peter Cocolis and Steve West in July. The Board also continued its review of the Town's Protective By-Laws. Following the ATM in May, the Planning Board continued working with residents Debbie Ecker and John Sweeney on zoning articles which were referred back to the board for further review. Monthly Zoning By-law Rewrite meetings were held with specific focus on two topics: 1) Definition for Grade Plane and Building Height and 2) an article to address Clearing, Grading, Filling and Site Alteration. These zoning article topics, along with several others, were discussed in moving the process forward to the next step of Public Hearings and a final decision of recommendation for the 2012 ATM. The Planning Board also ended the year opening discussions to establish a priority list of goals for the board to consider. The Planning Board will continue with its regular business agenda as well as continue their role in the review of the Town's Protective By-Laws.

Listed below are several items of substantial concern to the public which were reviewed by the Planning Board. A complete list of Planning Board decisions is available on the town's website [www.chatham-ma.gov](http://www.chatham-ma.gov)

- 211 Orleans Road- Site Plan of Chatham Citgo / convenience store
- 593,629,631,637 & 641 Main Street- Site Plan of Main Street Parking Lot
- OFF Seaview Street- Definitive Subdivision Plan Review of Fairway Drive
- 1320 Main Street- Special Permit Amendments to Seacrest Village

Fees Collected: \$8216.82

### Site Plan Reviews

Pre-application (12)  
Formal (10)  
Change of Use (1)  
Amended Site Plan (6)  
1 yr. Site Plan Time Extension (0)  
Special Permit Amendments (1)

### Subdivisions

Preliminary (1)  
Definitive (5)  
Lots Created (9) / Parcel (1)  
Modified (0)

### ANR Plans

Reviews (7)  
Lots Created (4)  
Lots Conveyed To Abutters (5)  
Redivisions (0)  
Recommendations to ZBA: (5)  
Repetitive Petition: (1)

**Respectfully submitted,  
Cory Metters, Planning Board Chairman**

## Pleasant Bay Alliance

The Pleasant Bay Alliance is an organization of the Towns of Harwich, Orleans, Chatham and Brewster established to coordinate implementation of the Pleasant Bay Resource Management Plan. The plan incorporates the Pleasant Bay Area of Critical Environmental Concern (ACEC) and the 21,600-acre watershed. The Alliance develops public policy recommendations, technical studies and public education tools to support the Bay's natural resources and the public's safe enjoyment of Pleasant Bay. Highlights from 2011 are listed below. For more information, please visit [www.pleasantbay.org](http://www.pleasantbay.org).

**Water Quality** - the Pleasant Bay Citizen Water Quality Monitoring Program finished its 12th season of monitoring. Samples were collected at 20 locations throughout the Pleasant Bay system and, once again, our dedicated volunteers recorded a 90% sample recovery rate. Samples are analyzed for nutrient parameters at the School of Marine Science and Technology Laboratory in New Bedford.

**Fertilizer Management** - The Pleasant Bay Fertilizer Management Plan released in 2011 provides strategies to reduce nitrogen loading from fertilizer use in the Pleasant Bay watershed. A public workshop was held in March to explain the plan and present alternative turf management and gardening techniques. As a first step in implementation of the plan, the Alliance's worked with municipal turf managers to develop a policy to control fertilizer use on town properties. The policy will be presented to Boards of Selectmen for consideration in 2012.

**Muddy Creek Restoration** - The Alliance worked with the Cape Cod Conservation District and consultants to study the resource effects of widening the culvert under Route 28 at Pleasant Bay and Muddy Creek. Preliminary findings demonstrate that widening the culvert could improve water quality and restore salt marsh in Muddy Creek. The full report will be presented to the public in 2012. The Cape Cod Water Resource Restoration Project funded this project.

**Coastal Resources** - A Coastal Resource Guide for Pleasant Bay and Chatham Harbor was developed by the Alliance with assistance

from the Woods Hole Sea Grant, Cape Cod Commission and Provincetown Center for Coastal Studies. The guide will provide useful information for public resource managers, conservation commissions, and interested citizens and will provide a scientific basis for developing management recommendations. The guide will be published in early 2012.

**Dredging Assessment** - the Alliance completed an assessment of the need, resource impacts and regulatory feasibility of improvement dredging in the Area of Critical Environmental Concern. The assessment recommends an amendment to the Pleasant Bay Resource Management Plan to allow the a municipality to seek permits for improvement dredging in a limited area of the Bay near the 2007 inlet, and only if such dredging is necessary to maintain historic navigation access.

The Alliance wishes to thank the citizens of Chatham for your ongoing support.

**Respectfully submitted, Jane Harris,  
Charles Bartlett (Steering Committee);  
Robert Duncanson, Ted Keon, Kristin  
Andres (Technical Resource Committee);  
Carole Ridley (Coordinator)**

## Chatham Police Department

The Chatham Police Department moved to a new address in 2011, moving from its Depot Road location to the new facility at 249 George Ryder Road. With a thoroughly modern facility to work in, Chatham Police personnel are now fully caught up to the 21st century, with improved technology, upgraded computer systems, properly designed work spaces and well organized filing and storage areas. Because of the new police facility, we were able to participate, for the first time, in the prescription drug take back program. This program, in partnership with the U. S. Drug Enforcement Administration, provided Chatham residents with the ability to safely discard unused or unneeded prescription drugs. A new in-house computer report writing and records management system has improved the ability for officers and investigators to look up information as well as improve our service to the community by making accident reports available on-line.

Police calls for service from the community increased significantly, over 14 %, during the year, keeping patrol officers busy. However, the good news is that the portion of these calls for service that were criminal incidents decreased in 2011, marking another successive year of crime reduction in Chatham. Assaults, frauds, larcenies and

vandalism incidents saw increases, while most other crimes saw decreases. Although the police department continues to operate as lean and efficiently as possible, we have still maintained our commitment to community policing and customer service. Our continued partnership with the Chatham schools resulted in a very successful student intern program, where students are partnered with mentors in the police department so they can learn about criminal laws, police procedures and the role that forensics plays in solving crimes. The children's annual bicycle rodeo and planning for a citizen's police academy class were other community based events that the CPD provided. The sewer road construction project continued to present significant challenges in traffic coordination, as well as response to calls for service. However, most of the heavy work has now been completed and the inconvenience to the public should begin to wind down in 2012. The town events held in 2011 such as the road races, July 4th Parade, Chatham Angler baseball games and First Night were heavily attended with crowds appearing to be larger than ever.

I am proud of the men and women of the Chatham Police Department for their continued commitment and dedication in helping to make Chatham one of the safest communities in Massachusetts, and to serving the citizens and businesses of Chatham. I am grateful to the Board of Selectmen and our new Town Manager for their support of the police department. I want to include a special thanks to my command staff, Captain John Cauble and Lieutenant Michael Anderson for their effort and teamwork while I was serving in the dual role as the Interim Town Manager and Police Chief for four months in 2011. And as always, thank you to the residents of Chatham, whom we devote our service to.

**Respectfully submitted,**  
**Mark R. Pawlina, Chief of Police**

### Chatham Police Statistics 2011

Calls For Service:	11,079
Criminal Investigations:	350
Motor Vehicle Accident Investigations:	257
Criminal Arrests:	113
Motor Vehicle Enforcement Actions	2,509
Community Policing Interactions:	9,584

### Crimes Investigated by Chatham Police Department 2011

ASSAULT – INTIMIDATION	22
ASSAULT – OFFICER ASSAULTED	0
ASSAULT – SIMPLE	36
ASSAULT -AGGRAVATED	13
BURGLARY /	
BREAKING & ENTERING	31
COUNTERFEITING / FORGERY	4

DRUG NARCOTIC OFFENSES	8
FORCIBLE RAPE	1
FORCIBLE FONDLING	4
FRAUD-CONF GAME/SWND/ FLSE/PRT	12
FRAUD – CREDIT CARD/ AUTO TELLER	3
FRAUD – IMPERSONATION	1
FRAUD - WIRE	1
HATE CRIMES	1
LARCENY – ALL OTHERS	102
LARCENY – FROM M/V	10
LARCENY – SHOPLIFTING	16
LARCENY – THEFT BICYCLE	1
LARCENY – THEFT FROM A BUILDING	14
LARCENY – THEFT M/V PART	0
MOTOR VEHICLE THEFT	4
POCKET-PICKING	1
ROBBERY – W/SA BANK	0
STATUTORY RAPE	5
STOLEN PROP-RECEIVE/ RECOVERED	3
VANDALISM – DAMAGE \$250+	54
WEAPONS LAW VIOLATION	3
<b>TOTAL</b>	<b>350</b>

### 2011 Chatham Police Department Personnel

#### Administration

Mark R. Pawlina, Chief of Police  
 Captain John D. Cauble  
 Lieutenant Michael D. Anderson  
 Kimberly A. Clemons, Administrative Assistant

#### Sergeants

William R. Glover  
 Andrew B. Goddard  
 Sarah A. Harris  
 William G. Massey

#### Detectives/Court Officers

Louis F. Malzone

#### Police Officers

John R. Whittle  
 William S. Little  
 Brian J. Skinner  
 Michael A. Murphy  
 Joshua S. Wisniewski  
 Craig H. Bayer  
 Ryan D. Coholan  
 Andrew P. Hutton  
 Geoffrey E. Phillips  
 Thomas J. Powers  
 Sean P. Ryder  
 Sean J. McClintock

#### Police Dispatchers

Katie Brown  
 Melanie Boutin  
 Jeanine Meehan  
 Erin Hemeon

**Reserve Officers**  
 Rodney M. Lynch

## Department of Public Works

The 2011 Annual report for the Town of Chatham Department of Public Works is submitted in accordance with the Town of Chatham Bylaws.

### Highway Division

The duties and responsibilities of the Chatham Highway Department are as follows: to maintain and repair over 70 miles of Town owned roads, 10 miles of sidewalks and all Town parking and paved areas (this includes road re grading, resurfacing, drainage installation, painting all centerlines, crosswalk, and parking areas). Cleaning and repairing of catch and leaching basins,(the Town has over 1100 catch and leaching basins). Brush clearing, mowing The shoulders of the road, picking up litter along the roadways, snow plowing and sanding of Town and private roads (there are over 40 miles of private roads), plowing sidewalks, all Town Departments and parking lots. The Highway Division is also responsible for repairs and maintenance of vehicles of the Highway Division. Route 28 is the responsibility of the Massachusetts State Highway Dept. for road maintenance, litter cleanup, snow plowing and sanding.

This past winter 110 private roads were not plowed or sanded because of their unsuitable condition. Residents of these roads were notified in October and final notice in December as to what repairs are needed on their road , so they could receive plowing and sanding services. If improvements to the roads are made that would bring them up to an acceptable standard residents can call to have street re-inspected.

The winter of 2010/2011 was a typical winter. We plowed 5 times and sanded 19 times placing 748 tons of sand and salt mixture over the roads or 187 loads.

In fiscal year 2011, 279 excavation/trench permits and 4 driveway permits were issued. This permit system requires the inspection of all driveway permits before issuance and re-inspection of both after completion.

Skyway and Ell Street were top coated with asphalt, shoulder of the road has been loamed and seeded. This project is complete other than it has been recommended that the catch basins and leaching tanks be cleaned in the spring of 2012

Town parking lot off Stage Harbor Rd and behind the Colonial Building, the trees and bushes were cleared for the extension of the parking lot, the asphalt was pulverized and re-graded, asphalt base course was put down.

Top coat of asphalt will be put down in 2012, along with planting of trees and bushes.

Barnhill Rd sidewalk is underway and should be completed in 2012, on Barnhill Rd we also raised to grade 23 manhole frames and covers, and 24 catch basin frames and grates for the sewer project.

Stonyhill Rd sidewalk extension is complete except for 2 trees and hedge that will be planted in 2012.

### Solid Waste Division

Improvements at the Chatham Transfer Station and Recycling area are on-going. A continued effort by a small group of very dedicated volunteers continues to keep the "gift shop" open part time for the public. If anyone would like to help with this please contact the Transfer Station. We have also continued master planning for major repairs of the buildings at the site.

Our goal is to recycle as much of the refuse as possible arriving at the Transfer Station. Aside from being better for our environment, this reduces the volume of trash sent to SEMASS, which reduces costs. The facility is laid out to make it easy and convenient to recycle various materials. If there is any question on what can be recycled or how it is to be prepared, please feel free to call the Transfer Station and they will start you in the right direction.

We recycled the following materials from January 1, 2011 through December 31, 2011:

Glass all colors	189.70 Tons
Aluminum and Tin Cans	19.60 Tons
Returnable Bottles and Cans	41.48 Tons
Plastics	51.14 Tons
Newspapers	170.20 Tons
Magazines	81.06 Tons
Mixed Paper	54.85 Tons
Books	23.37 Tons
Cardboard	251.80 Tons
Clothes	44.17 Tons
Scrap Metal	184.15 Tons
TVs and Computers	35.76 Tons
White Goods	33.85 Tons
Construction waste	751.77 Tons
Propane Tanks	127 Pieces
Florescent Tubes	7,300 Linear Feet
Waste Paint	4 Barrels
Wood Chips	200 Tons
Brush	421.08 Tons
Compost taken by residents	600 Tons
Auto Batteries	196 Pieces
Engine Oil	1525 Gallons
Antifreeze	2 55 Gallon Drums
Tires	169 Pieces
Filters	5 55 Gallon Drums
Batteries, re-chargeable	9 Boxes
Fishing Gil Nets	21.41 Tons
Boy Scouts	8.28 Tons
Gift Shop	30 Tons

The more we can recycle, the more that we will save on the \$37.51 per ton cost of disposal at SEMASS. 5436.60 Tons of waste in 235 trips was transported to SEMASS in 2011.

**Respectfully submitted,  
Jeff Colby, Superintendent**

## Chatham Railroad Museum Group

The Chatham Railroad Museum attracted 7,005 visitors during 2011 including full and part time Chatham residents, tourists, railroad enthusiasts, architectural historians, students studying American transportation history and approximately 3,400 children eager to learn Morse code, read books about railroads and take an imaginary ride in the Museum's caboose. Visitors from 44 states and 20 foreign countries including Belgium, China, Ireland, Italy, Lithuania, Panama, Russia, Scotland, Sweden, Switzerland, The Czech Republic and The Netherlands enjoyed the Museum's exhibits.

The second floor tower room of the Museum building was enhanced with additional shelving for storing the Museum's large collection of printed documents, mapping, time-tables, waybills, technical manuals, books and photographs not currently on exhibit.

The exterior south and west facing walls of the Museum's 1910 caboose were sanded and repainted by Museum Group members.

Items of interest donated to the Museum during 2011 included the following New Haven Railroad artifacts: an early brakeman's lantern, steam locomotive oiling can, a one gallon spouted lamp oil can, a ticket punch and a 1910 booklet entitled "Cape Cod The Charm of The Early American." Additional items donated included a six foot cross buck sign with operating flashers, a Western Electric No 534 telephone subset and railroad related books and pamphlets.

Planning and preparations were begun to celebrate Chatham's tercentennial with exhibits chronicling Chatham's communication history and transportation heritage.

The Chatham Railroad Museum is fortunate to have the assistance of 65 volunteers who contributed nearly 690 hours of their time as Group members and docents during the 2011 season. All 65 volunteers again deserve special thanks.

**Respectfully submitted,  
G. Larry Larned, Director  
Ryder Martin, Frank Yeager,  
Donald Aikman, Ralph E. Pape,  
Paul Fougere, James C. Spence,  
John Gulow, William F. vonBrauchitsch,  
Stephen Hart, Malcom F. Ward,  
Frank Yeager**

### Emeritus Members:

**Alden P. Abbot, Edward C. Everett,  
John Mastalerz, Howard C. Woolaver**

## Chatham Public Schools

It is my privilege to submit the final annual report of the Chatham Schools, as it has been my privilege to serve the Town as Superintendent. The opportunity to support the excellence of the Chatham Schools while assisting in the transition to the Monomoy Region has been memorable and meaningful. We in Chatham are blessed with many dedicated teachers and staff, and our children benefit from that dedication every day. Declining enrollment motivated the wise decision to join Harwich in the Monomoy district, but that in no way diminishes the accomplishments of the exemplary professionals who have served the Town's students for generations.

Perhaps the most noteworthy development of the past year was the retirement of Dr. Mary Ann Lanzo, who served as Superintendent of Schools since 2005, and prior to that, for fourteen years as Chatham's Director of Curriculum and Student Services. The legacy of her two decades' service will last long after our schools have merged into Monomoy. We are in her debt for the excellence of our academic programs, her commitment to inclusion of all our students in mainstream classes, and for the high quality of our faculty.

Chatham's Schools have continued to be attractive to residents of surrounding communities, even as our resident student population shrinks. School Choice enrollment held steady at around 200 students this fall, even as our enrolled resident population dropped to 444, the lowest total in decades.

We were pleased and proud of the state's assessment of our program compliance in several areas, including Special Education and Civil Rights. This review, which is performed every six years in every district in the state, found very few areas in which any additional work needed to be done. Full compliance was in place shortly after the final report was received. Credit for this successful evaluation goes to Director of Student Services Joan Goggin, our dedicated staff, and of course to Dr. Lanzo.

We got a jump start on Monomoy this past fall by agreeing to share the four central administrators on the Chatham and Harwich Schools. Student Services Director Goggin and Technology Director Deb Morgan have served Harwich as well as Chatham since August, and have been instrumental in the early stages of planning to bring the two programs together over the next few years. In

return, Curriculum Director Carla Blanchard and Business Manager Christine Suckow, previously the sole employees of the Harwich Schools, now spend an appropriate time in Chatham. Ms. Blanchard's work has been especially important, as we prepare to combine two Middle Schools and two High Schools in 2014, assuming the completion of the anticipated Monomoy Regional High School.

I am most pleased to report that the excitement of preparing to become the Monomoy Schools has not distracted Chatham's staff from our focus on our students, this year. Every day we lay the groundwork for their continuing success, in Chatham, in Monomoy, and for the rest of their lives beyond the public schools. We take very seriously the Town's investment in our mission, and take real pride in our students and their accomplishments. Thank you for your support.

**Respectfully submitted,**  
**Michael Gradone**  
**Superintendent of Schools**

## Shellfish Department

2011 was a year of major change and transition for the Shellfish Department. After 22 years of service and dedication to the Town, its shellfish resource and both commercial and recreational harvesters, Stuart Moore retired as Chatham's Shellfish Constable. Assistant Constable and Propagation Specialist Craig Whitcomb also resigned from the Department in late November. Together Stu and Craig developed one of the most, if not THE most, successful propagation programs on the Cape. Craig demonstrated exceptional devotion to the well-being of the shellfish he raised. Both will be missed but the Department will move forward with the same commitment exemplified by these two stewards of the Town's shellfish resource.

### Soft-Shelled Clams

The shellfish resource also experienced some unexpected but welcomed changes in 2011. Soft-shelled clam sets exploded throughout the inter-tidal areas of Chatham Harbor. Commercial landings were low in January of 2011 but increased each succeeding month. As news of the resource moved through town, so did the number of commercial fisherman targeting the resource. At its peak in September and October, 40 to 50 diggers could be seen on any given day. Pending a continued mild winter, this resource could provide the next boon for the industry and may rival the Monomoy days of the 1990's.

### Quahogs

Quahogs landings and revenues remain fairly consistent with those of 2010 though the make-up of those landings changed. The hydraulic quahog fleet continues to downsize as economic returns make the fishery less attractive. While landings from the hydraulic quahog fishery decreased significantly, commercial landings from South Beach and Monomoy increased. Shell fishermen have benefited from an area long targeted by the Town's propagation program as well as a changing ecosystem favorable to the growth and survival of a healthy set of quahogs. Quahogs can be found in both inter-tidal and sub-tidal areas, making it viable to both scratchers and long-rakers. Harvests from the Stage Harbor Complex remain relatively the same, while areas in South Chatham, especially Buck's Creek, were disappointing. Water quality issues have been suspect for this decline. Recent dredging at the mouth of Mill Creek has noticeably increase water flow into the Creek and Taylor's Pond. This area looks promising for future grow-out areas and the rehabilitation of former quahog beds.

### Scallops

The success of scallop season came as a surprise to most in the industry. Instead of the predicted few days of fishing to fill the freezers, scallopers harvested for the entire month of November. Daily, fifteen to twenty boats dredged for scallops off Monomoy while a lesser amount targeted scallops in the Old Southway. Scallop seed was so extensive in the Old Southway, the Shellfish Advisory Committee recommended the closure of the area to dredging in order to protect the seed for next year's harvest. If this seed survives, shell fishermen could look forward to a productive 2012 scallop season.

### Mussels

Very few areas of mussels survived the onslaught of sea ducks in the early months of 2011 resulting in low commercial landings. Optimism for this winter's harvest is waning with a smaller set of mussels and the early return of sea ducks. Measures to deter the depredation of this year's crop may come too late, though continued emphasis on protecting this resource could benefit shell fishermen in 2012-13.

### Propagation

This year the propagation team raised 3 million quahogs in the upweller at Stage Harbor. Over a million of the faster growing seed that grew to approximately 20mm over the summer (like humans, individual quahogs grow at different rates) were dispersed while 1.75 mil-

lion smaller seed were planted under protective netting in Stetson's Cove, Snake River and Mill Creek. Over 2 million quahogs from 2010 were extracted from grow-out areas for distribution. In total, 3 1/2 million seed quahog were broadcast around Ryder's Cove and the Cow Yard, and throughout the Stage Harbor Complex.

The Shellfish Department also raised 100,000 oysters this year. These oysters are wintering over in cages in Stage Harbor and will be moved to Stetson's Cove this spring for further grow out. Over 440 bushels of two and three year old oysters were broadcast throughout the Stage Harbor Complex, Buck's Creek and Mill Creek. Though many commercial fishermen enjoy their share of the oyster crop, the majority is harvested by family permit holders. From the first of September until the first of the New Year, family permit holders could be seen every day, rain or shine, and throughout the town, picking their much relished oysters.

## COMMERCIAL CATCH REPORTS

	LANDINGS	ESTIMATED WHOLESALE VALUE
Soft-Shelled Clams		
	17,978 bushels	\$1,442,775.00
Quahogs	7,334 bushels	\$ 568,988.00
Mussels	1,326 bushels	\$ 49,228.00
Scallops	1,500 bushels	\$ 147,000.00
Total Estimated Wholesale Value		\$2,207,991.00

## SHELLFISH PERMITS & REVENUE

	NUMBER OF PERMITS	PRICE OF PERMIT	REVENUE
Resident Family	1,189	\$25.00	\$29,725.00
Resident Senior	337	\$10.00	\$ 3,370.00
Non-Resident Family	720	\$80.00	\$57,600.00
Free Senior Resident Family	59		
Total Revenue to the General Fund:			\$90,695.00
	NUMBER OF PERMITS	PRICE OF PERMIT	REVENUE
Commercial	262	\$200.00	\$52,400.00
Junior Commercial	12	\$100.00	\$ 1,200.00
Senior Commercial	23	\$ 50.00	\$ 1,150.00
Free Senior Commercial	25		
Total Revenue to the General Fund:			\$13,687.50
Revenue to the Commercial Shellfish Propagation Revolving Fund:			\$41,062.50

In closing, the Department would like to thank the team of Deputy Wardens who uphold and enforce shellfish regulations and to the propagation team for their dedication to the well-being of the industry's investment and future. Thanks to the Americorp volunteers for their hard work in often-time miserable weather conditions. Thanks to Craig Witcomb for sharing his propagation knowledge and experience. And finally, a special thank you to Stuart Moore for sharing his wealth of insight.

**Respectfully submitted,  
Renee Gagne, Shellfish Constable**

## South Coastal Harbor Plan Committee

This Committee was mandated by the adoption of the South Coastal Harbor Management Plan which was approved in 2005. We are charged with monitoring marine related activities along the Stage Harbor Complex and Nantucket Sound coastal areas of Chatham to ensure these activities are consistent with the goals of the Plan.

In 2011 we examined beach erosion and the effects of revetments, groins and jetties to the west of Chatham which limit replenishment of sand on Chatham's beaches. The Committee reviewed a comprehensive erosion study of Chatham's Nantucket Sound shoreline prepared by consulting engineers and endorsed its recommendations. The Committee further supports Town efforts for future implementation. Another area of interest relates to the Committee's concerns over the decline of eelgrass throughout the South Coastal waterways. We met with biologists from the National Seashore and the Center for Coastal Studies to better understand the complex reasons for the disappearance of this important resource. We have also investigated other eelgrass propagation projects in New England to assess whether these efforts could be undertaken in Chatham.

The Committee has used a master plan for Chatham's town landing, prepared by the Coastal Resources Department, as a guide for maintaining suitable public access to waterways along the South Coast. We are also monitoring mooring issues such as the effectiveness of new elastic mooring tackle which greatly reduces the problem of chain scour and its impact on surrounding resources. The Harbormaster has discussed possible changes to the Stage Harbor mooring plan with the Committee. Finally, the Committee monitors dredging projects along the South Coast.

**Respectfully submitted,  
Dean Ervin, Chairman**

**South Coastal Harbor Plan Committee  
Dean Ervin, Chairman  
Ernie Eldredge, Vice Chairman  
Martha Stone, Secretary/Clerk  
Kurt Hellfach, Dave Likos,  
George Olmstead, Pat Siewert,  
Ted Keon, Staff Liaison**

## Summer Residents Advisory Committee

Each summer the Committee meets with the Town Manager and various department heads during its six regular business meetings to receive information on the Town's performance in rendering services to its citizens and to identify issues of likely concern to summer residents. In 2011 the Committee met with Ted Keon, Coastal Resources, Dr. Robert Duncanson, Health & Environment, Jeff Colby, Highway Department, Terry Whalen, Town Planner, Fire Chief Michael Ambriscoe, Stuart Smith, Harbor Master, acting Town Manager and Chief of Police Mark Pawlina, Dan Tobin, Parks and Recreation and new Town Manager, Jill Goldsmith.

Two issues dominated the Committee's work this year: the 2013 Budget and recommendations for the new Chatham Fire Station. While Chatham's resident population has increased about 10% during the past 30 years, general fund expenses have grown by nearly 350%, almost twice the rate of inflation, resulting in the average tax bill increasing from \$775 to \$3300. The Committee believes this rate of growth is not sustainable. In 2010, the Committee recommended that the Board of Selectmen set a policy maximum for FY 2012, 2013 and 2014 equal to the non-debt service portion of the FY2011 operating budget. The Committee provided recommendations to implement the policy maximum. This year the Committee recommended that the policy maximum of \$27.6 million be extended through FY 2015. It recommended that additional funds available within Prop 2 ½ be used for the five year capital plan, stabilization fund or debt service. The text of this year's Committee proposal can be viewed on the Town website under Summer Residents. With respect to the fire station, the Committee recommended that the Town build one fire station on the on Depot Road site. The Committee believes a second fire station in South Chatham is not needed to adequately protect Chatham citizens and property and building a second station would increase the cost of the project and add significantly to the operating budget due to staffing needs for two stations.

The Committee hosted the 65th Annual

Summer Town Meeting on August 2, 2011. The Agenda for the evening included: Remarks by Board of Selectmen Chairman Florence Seldon, North Beach Inlet and Coastal Issues by Ted Keon, the Chatham Financial Scorecard by Hugh Moulton and Updates on the West Chatham Corridor by Peter Tarrant and the New Fire Station by Jill MacDonald.

The Committee would like to thank the Board of Selectmen, the Committee's Liaison, Selectman Len Sussman, Mark Pawlina and his Staff and Town Department Heads for their help in making 2011 a very productive year for the Committee.

**Respectfully submitted,  
Jill Nickerson MacDonald, Chairman  
Hal Kraus, Vice Chairman  
Bob Champlin, Treasurer  
Michael S. Waters, Secretary  
Katherine D. Flynn, Joel Rottner,  
Katherine A. Malfa, Peter J. Tarrant,  
William McGagh, Colette B. Traylor,  
Hugh G. Moulton, Arnold S. Trebach,  
Philip Richardson**

## Town Clerk

Office activity during the calendar year 2011 included:

- 27 Planning Board applications, decisions, etc. filed
- 85 Zoning Board of Appeals applications, decisions, etc. filed
- 71 Doing Business Under An Assumed Name filings (DBA)
- 20 Gasoline Storage permits issued
- 13 Raffle Permits issued
- 70 Marriage Intentions filed
- 38 Passport Applications

Monies received at the Town Clerk's Office and paid to Treasurer:

For certifications and other miscellaneous fees	\$17,793.65
736 Dog and Cat licenses sold	\$ 4,686.00
Bylaw violations	\$ 7,865.00
Passport Fees (Passports only sold until April 30, 2011)	\$ 900.00
<b>TOTAL</b>	<b>\$31,244.65</b>

## VITAL RECORDS RECORDED

As recommended by the State Office of Vital Records, only the number of births, marriages and deaths recorded in the last three years are listed:

### Birth Comparison:

18 recorded in 2011  
30 recorded in 2010  
22 recorded in 2009

### Marriage Comparison:

66 recorded in 2011  
92 recorded in 2010  
92 recorded in 2009

### Death Comparison:

164 recorded in 2011  
155 recorded in 2010  
179 recorded in 2009

## DEMOGRAPHICS

**5,420** Registered voters were listed at the close of 2011

**1,077** were enrolled in the Democrat party  
**1,211** were enrolled in the Republican party

**3,097** were registered as Unenrolled (formerly known as Independent)

**3** were enrolled in the Green-Rainbow party

**32** were enrolled in a "political designation" (Note: Voters enrolled in a political designation may not vote in any state or presidential primary)

### Three Voter Events were held during 2011; Minutes of each on the following pages:

May 9, 2011 Annual Town Meeting  
May 12, 2011 Annual Town Election  
October 24, 2011 Special Town Meeting

## Tree Warden

In 2011 the Tree Warden carried out the duties as specified in Chapter 87 of the Massachusetts General Laws. The Tree Warden position is part of the Park and Recreation Department. The Tree Warden is charged with maintaining the street trees along all Town owned roads.

There were several dead or hazardous trees removed throughout the Town during the year. Tree hearings were also held to discuss requests by homeowners to remove street trees that were becoming a problem to their homes.

There were also several trees removed along Barn Hill Road to allow for the construction of a new sidewalk between Main Street and Harding's Beach Road. Most of the trees removed were pine trees.

Hurricane Irene proved hit New England this year. In Chatham it was largely just a wind event. However it did cause a lot of tree damage with many broken and damaged trees. Power outages were widespread from the storm. This storm also did not have any rain here and many trees were damaged by a significant amount of salt spray that was in the air even on trees well away from the shore. The after effects of this storm will continue to show in the coming years growing season.

The Friends of Trees, Inc. planted several more trees and shrubs around Town. The

Friends of Trees remains a very active organization for planting and maintaining trees in our community and I thank them for their continued help and support.

The Winter Moth remains the major pest problem on Cape Cod. Look for an inch worm like caterpillar to emerge in great numbers in the spring. The repeated defoliation of trees by the caterpillars reduces the health of the trees. The moth has started to show some decline in numbers due to natural cycles.

If anyone has a concern regarding a street tree along a town road please call me at (508)-945-5158.

**Respectfully submitted,  
Daniel L. Tobin, Tree Warden**

## Veterans' Services

In 2011 we were able to add an additional service officer to the Lower Cape operation. Harry Rae joined our staff and covers our Provincetown office as well as assisting Wil Remillard with the staffing of our mid-Cape Harwich office. As a result we have been able to increase our hours in Harwich to 9:00 AM to 4:00 PM Tuesday, Wednesday and Thursday. This has allowed us to respond to the increasing demand from our returning Iraq/Afghanistan veterans as well as the changing needs of our World War II, Korea, Vietnam and peacetime veterans.

Due to difficult economic conditions and increasing medical costs, we have seen upward pressure on local assistance to low-income veterans. In 2011 we provided local aid of over \$30,000 to the town's needy veterans. These benefits were reimbursed to the town at 75% by the Commonwealth.

We also filed numerous claims with the Veterans Administration for service-connected disabilities for Chatham veterans and low income federal pensions for veterans and widows. Federal monies paid to Chatham veterans and widows in 2011 totaled \$1.19 million. These federal funds greatly reduced the demand on the Town's local aid budget.

Our objective is to be a one-stop center for all of the benefit needs of both veterans and their spouses and our staff works very hard to meet that goal. We are anxious and willing to assist with claims and information for the full range of available services.

We encourage any veteran or dependent of a veteran to contact us at 1-888-778-8701 Monday through Friday from 8:30 AM to 4:30 PM. We can also schedule appointments in one of our offices, at your home or any location that is best for you.

We would like to thank the Town Manager, Finance Director and Treasurer and for their help.

**In the Service of all Veterans,  
Edward F. Merigan, Director and  
Veterans' Agent  
Wilfred Remillard,  
Chatham Veterans Service Officer  
Harry Rae, Lower Cape Service Officer**

## Water and Sewer Departments

It is with great pleasure that I have the opportunity to submit this annual report on the Water and Sewer Departments' activities for calendar year 2011. The employees of both the Town and Weston and Sampson Services, Inc. are proud of the high quality of services we provide to our customers.

ADMINISTRATION EMPLOYEES POSITION  
DATE OF APPOINTMENTS TO DEPARTMENTS

William G. Redfield, P.E.	Director
March 22, 1993, retired September 1, 2011	
Joanne Harrison	Secretary
January 27, 1994, on Family Medical Leave	
Pamela J. Curry	Secretary
February 14, 2005	
Michael Ryder	Clerk
November 28, 2011	

The following Weston & Sampson personnel are assigned to operate and maintain the Chatham water and sewer systems:

Richard V. Peter	Water and Sewer Project Manager
Lynn Van Sant	Chief Water Facilities Operator
Michael B. Keller	Chief Wastewater Facilities Operator
Thomas Barr	Asst. Chief Water Facilities Operator
David Lusher	Meter Technician
Paul Hammersten	Water Technician
Eric Bassett	Water Distribution Operator
William Smith	Asst. Chief Wastewater Facilities Operator
Richard Coholan	Wastewater Laborer Operator

The Commonwealth of Massachusetts Department of Environmental Protection (DEP) approved the two production wells that were installed at the Mill Pond Well site as public water supplies. The two wells have a combined approved capacity of 700 gallons per minute or one million gallons per day.

A pre-design meeting with AECOM was held on September 1, 2011, to inform them of the Town's requirement for the design of the two Mill Pond wells' pump houses, support facility building, and site layout.

The Town signed an agreement with AE-COM for the design of a system for mixing the water in the standpipes. Bids were opened on June 30, 2011, and Utility Services Company Inc. was awarded the contract for the mixers' installations at their low bid price of \$91,960.00. Utility Services has ordered the mixers and as soon as they receive the mixers they will schedule their work at the site.

Part of the \$1,000,000 appropriated for water mains and water services replacements under Article 12 of the May 10, 2010, Annual Town Meeting are being used to replace the lead, steel or copper water service pipes that are crossed as the sewer mains are installed along Main Street, Rte 28.

Water services that were installed using pipes made from lead, steel or copper, are continued to be replaced to improve the quality of water to the customers who have these types of old pipes delivering water to them. When the customer replaces the private side of their water service the Water Department replaces the public side or street side of their water service. Replacing these pipes will conserve water by preventing the waste of water through possible leaks from the old pipes.

A meeting with Weston & Sampson was held on September 9, 2011, to start the design of for the removal of the old South Chatham Wells' chemical feed building and the installation of an impervious clay cover around the South Chatham wells.

Bids were received and opened on June 30, 2011, for a new 2012 model year, 8800 gv standard size, four wheel drive pickup truck for the Wastewater Treatment Facility. Liberty Chevrolet had the low bid of \$37,915.00 plus two trade-ins. The new vehicle was delivered to the Sewer Department on December 12, 2011.

Statistical Water Department information can be found under the Water Department Annual Statistical Report and its Consumer's Confidence Report on the Town of Chatham's website [www.town.chatham.ma.us](http://www.town.chatham.ma.us).

**Respectfully submitted,  
William G. Redfield, P.E.  
Interim DPW Director**

## Waterways Advisory Committee

This Waterways Advisory Committee (WAC) continues to discuss subjects of importance to both recreational and commercial boating interests and to offer informed advice to the Board of Selectmen in marine related matters.

The design discussions for updating the facility of the Old Mill Boat Yard continued into 2011. A final design recommendation was agreed during the year and forwarded to the engineers for cost estimates.

Due to the number of unidentified and abandoned dinghies, it was recommended that the Harbormaster require that name and phone number of owners be clearly marked inside each dinghy used in Chatham. The Harbormaster will determine how this could be best implemented.

The WAC discussed the recently released South Coastal Erosion Report. The report provides an assessment of the erosion problem and the consequences if not addressed. The WAC endorsed the actions and recommendations of the report.

The WAC was approached by a representative of the shellfishermen requesting their endorsement of a lighting fixture to be installed at the Crow's Pond launch ramp. Cost estimates were obtained but it was the consensus of the WAC that the fixture was too costly (\$6,000 -\$10,000) and the need not adequately identified to be a priority expense at this time.

A letter was received by the Town regarding free non-emergency towing services offered by the Harbormaster's Department to disabled boaters. The WAC conducted an informal survey of the Boatyards and found that although the "yards" did offer some towing to their customers, it was generally considered an inconvenience and they did not object to the Harbormasters towing policy. This information was passed to the BOS for their consideration.

Congestion at the Ryder's Cove landing continues to be a subject of discussion. Although the total number of out of town vehicles has been restricted by the new pass program, and some revenue produced, we continue to be faced with problems at the facility. Fish-buying trucks have now been arriving regularly and taking up some of the critical parking and encouraging non-local boaters come to sell their fish. The WAC has recommended to the BOS that a landing officer be re-instated to provide oversight of this and other facilities.

The WAC reviewed a proposal being put forth by the Pleasant Bay Alliance regarding the potential need for improvement dredging within the Pleasant Bay Area of Critical Environmental Concern (ACEC). The possibility of dredging may develop if continued shoaling due to the new inlet impacts traditional navigation. There is a state mandated prohibition of dredging in the ACEC in areas that have never been dredged before. The

WAC will continue to review this proposal and render their comments in 2012.

**Respectfully submitted,  
Robert Hamblet**

## Zoning Board of Appeals

The Chatham Zoning Board of Appeals scheduled 85 hearings and public meetings through December 31, 2011, with the summary of results as shown below. Please note that one request may necessitate relief from more than one dimensional requirement or provision of the Zoning Bylaw.

There were seventy-six (76) Special Permit requests, of which seventy-four (74) were granted, (twenty with conditions) and three (3) were withdrawn.

There were two (2) Requests for Modification of existing Special Permits; both were granted with conditions.

There was one (1) request for a Repetitive Petition, which was granted.

There was one (1) Special Permit request for a Formula Business, which was granted.

There were five (5) appeals to the Sign Code Appeals Committee, all of which were granted.

Revenue collected for calendar 2011 was \$16,650.00.

**Respectfully submitted,  
Edward M. Fouhy, Chairman  
Peter M. Acton, Vice Chairman  
Sabine Dow, Clerk  
David S. Nixon, Donald M. Freeman  
Robert M. Hessler, Associate  
Joseph N. Craig, Associate  
David Veach, Associate**

## 300th Anniversary Planning Committee

With the Tercentennial Anniversary in 2012 drawing near, the Steering Committee of the 300th Anniversary Planning Committee met every other Wednesday throughout the year to schedule the events of the five major weekends beginning on March 9, 2012 and ending with First Night; to coordinate events being planned by individuals and organizations to be held throughout the 300 days of celebration; to raise funds to support materials and activities associated with the Anniversary; and to publicize the anniversary year.

The 300th Anniversary website ([www.chatham300.org](http://www.chatham300.org)) was expanded to include information from residents about how they "found their way here," and to provide a constantly updated calendar of events. Banners

announcing the anniversary were produced in preparation for display in the four villages of Chatham beginning in early January, 2012.

The Committee is grateful to the nearly 1000 residents and friends who gave generously in support of the celebratory events and to the many volunteers who are contributing their time and expertise to make this the greatest year of celebration in the 300 years since we became Chatham.

Respectfully submitted,  
Bob Hamblet, Chairman  
Ed Conway, Vice Chairman  
Donald Aikman, Sharene Davis, Spencer,  
Grey, Dave Davis, John Heuther,  
Tim Linnell, Don St. Pierre, Peter Taylor

## Annual Town Meeting Monday May 9, 2011

To any of the Constables of the Town of Chatham in the County of Barnstable.

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to NOTIFY and WARN the INHABITANTS OF THE TOWN OF CHATHAM qualified to vote in elections and Town affairs, to meet in the gymnasium of the Chatham High School on Crowell Road in said Chatham on the 9th day of May at 6:00 o'clock in the evening, then and there to act on any business that may legally come before said meeting, and to meet again in the Community Center on Thursday, the 12th day of May, 2011 to elect the necessary Town Officers as contained in the Warrant.

Polls for the election of Officers will open at 7:00 a.m. and will close at 8:00 p.m.

Moderator Litchfield opened the meeting at 6:00 pm. 464 voters were present, far exceeding the quorum of 100.

On behalf of the Town Clerk, the Moderator read the Constables return of service: Barnstable, ss. Pursuant to the written WARRANT, I have notified and warned the inhabitants of the Town of Chatham by posting attested copies of the same in each of the Post Offices of said Town at least 14 days before May 9, 2011 on April 7, 2011. John Proudfoot, Constable."

Moderator Litchfield then administered the oath of Office to the volunteer Tellers for the evening: Bruce Beane, Nancy Geiger, Louise Redfield, Peter Taylor, Deborah Walther, and Jean Young.

The Moderator introduced members of Boy Scouts Troop #71, Justin Brown, Elijah Eldredge, Owen Kennedy, and Vaughn Yerkes as they presented the Massachusetts and United States flags.

Elijah Eldredge then led the meeting in the pledge of allegiance.

Moderator Litchfield welcomed Stefanie Farrell, and she again provided CART service for the hearing impaired. He reminded the meeting that Stefanie would be transferring the spoken word onto a screen in a format similar to "closed captioning" on television, for the benefit of those who have difficulty hearing. He also announced to the meeting that timekeepers from the League of Women Voters were present in the hall, and would be keeping track of the 5 minute rule for speakers.

Moderator Litchfield then asked the meeting to join us in a moment of silence for town Committee members and employees who have died in the past year: Elizabeth C. Breed, Jeannette G. Fontaine, James Alcock, Arthur Child, John C. Kenyon, Walter A. Hahn, William L. Robertson, Alan Daly, R. Theodore 'Ted' Vreeland, Carl Peter Doelger, III.

Resolution as presented by Selectman Sussman: Resolved that the Town vote to adopt the following rules of procedure for the Annual Town Meeting of May 9, 2011.

- A) The Moderator shall have the option of reading each Article in the Warrant verbatim or summarizing the subject matter therein in general terms, at his discretion.
- B) Upon an Article having been disposed of by vote, the Moderator shall entertain a motion to reconsider said Article or to accept a Resolution pertaining to said Article only during the same session during which said vote was acted upon.
- C) A motion to move the previous question shall require a two-thirds vote and may not be debated.
- D) The Moderator shall not accept a motion to move the previous question by any person discussing the Article until after an intervening speaker has discussed the Article.
- E) A non-voter may request the privilege of addressing the meeting on a motion made under any Article or Resolution offered, the request to be granted by the Moderator unless there is an objection by a voter. Upon objection, the Moderator shall poll the meeting by voice or count, at his discretion, and a majority vote in favor shall entitle said non-voter to address the meeting. However, the Moderator may grant the privilege of the floor to any non-resident Town Department Head without necessity of a vote.

F) The Moderator shall not entertain the question of the presence of a quorum at any point at which a motion to move the previous question has already been voted.

G) Speakers addressing the meeting shall be limited to five (5) minutes within which to present their remarks. The Moderator will not recognize anyone who has previously spoken on the Article until all persons wishing to address the meeting have had an opportunity to speak. The Moderator may exercise reasonable discretion in enforcement of this rule.

The foregoing rules are not intended to alter or change the traditional conduct of the Town Meetings in Chatham except as specifically stated above.

VOTE: Voice. So voted unanimously.

### Article 1 – Annual Town Election

To bring in their votes on one ballot to elect the following Town Officers:

One Selectman for a three (3) year term

One Housing Authority member for a five (5) year term

Two School Committee members for three (3) year terms

Two Regional School Committee members for three (3) year terms

One Regional School Committee member for a two (2) year term

One Regional School Committee member for a one (1) year term

*Explanation: In accordance with the Regional School Committee Agreement the two candidates receiving the highest and second highest number of votes will be elected to three (3) year terms; the candidate receiving the third highest number of votes will be elected to a two (2) year term; and the candidate receiving the fourth highest number of votes will be elected to a one (1) year term.*

### Article 2 – Accept Annual Reports

To hear the reports of various Town Officers and Committees and see what action the Town will take relative to the appointment of officers not chosen by ballot, or take any other action in relation thereto.

(Board of Selectmen)

MOTION: Leonard Sussman, Chairman, Board of Selectmen, moved that the Town Moderator and Board of Selectmen be authorized to appoint the necessary Town officers whose appointments are not other-

wise provided for and that the Town hear and accept the reports of various Town officers and committees as they appear in the Town Report.

*Explanation: The purpose of this Article is to enable a Town officer or committee member to address the Town Meeting, particularly if said officer or committee was not able or did not choose to submit a Town Report.*

**VOTE: Voice. So voted unanimously.**

**At this point, Selectman Leonard Sussman acknowledged outgoing Town Manager William Hinchey, recognized him for his 12 years of service to the Town of Chatham, and the meeting thanked Bill with a standing ovation.**

**Article 3 – Fix Salaries – Elected Officials**

To fix the salaries of the elected Town officers for the fiscal year beginning July 1, 2011, or take any other action in relation thereto.

Officer	Appropriation FY11	Request FY12
Moderator	\$ 600	\$ 600
Selectmen – Each	2,000	2,000
Chairman – Extra	500	500

(Board of Selectmen)

**MOTION: Florence Seldin, Selectman moved that the Town vote to fix the salaries of the elected Town officers in accordance with the positions and amounts in this Article.**

*Explanation: In accordance with Massachusetts General Law, Chapter 41, Section 108, salaries and compensation of elected officers must be fixed annually by vote of the Town at an Annual Town Meeting. This Article fixes, but does not appropriate these salaries. Actual appropriation of funds for these salaries occurs under Article 6 – Town Operating Budget.*

**Board of Selectmen Recommendation: Approve 5-0-0**

**Finance Committee Recommendation: Approve 7-0-0**

**VOTE: Voice. So voted unanimously.**

**Article 4 – Consolidated Revolving Funds**

To see if the Town will vote pursuant to the authority granted under Massachusetts General Law Chapter 44, Section 53E1/2, to establish or reestablish the following Revolving Funds for the purpose of receiving revenues and making disbursements in connection with the following authorized Town activities, or take any other action in relation thereto.

**A) Airport Revolving Fund**

All monies received by the Airport Commission from the operation of the Chatham Municipal Airport shall be credited to this fund. The Airport Commission shall be authorized to expend from this fund, without further appropriation, to defray the expenses of the Chatham Municipal Airport operated by the Commission. No more than \$85,000 shall be expended from this fund during fiscal year 2012.

**B) Bassett House Revolving Fund**

All monies received by the Town from the operation of the lease of the Bassett House shall be credited to this fund. The Town Manager shall be authorized to expend from this fund, without further appropriation, to defray the maintenance expenses of the House operated by the Chamber of Commerce. No more than \$8,000 shall be expended from this fund during fiscal year 2012.

**C) Inspectional Services Revolving Fund**

10% of all monies received by the Town from the issuance of all inspection permits shall be credited to this fund. The Community Development Department, with

the approval of the Town Manager, shall be authorized to expend from this fund, without further appropriation to defray the expenses of consulting services associated with the approval of inspectional permits. No more than \$55,000 shall be expended from this fund during fiscal year 2012.

**D) Recycling Revolving Fund**

All monies received by the Department of Health and Environment from the sale of recycling bins, compost bins, rain barrels, kitchen scrap buckets, water saving devices, recycling bags/totes, and other items particular to recycling conservation, shall be credited to this fund. The Department of Health and Environment, with the approval of the Town Manager, shall be authorized to expend from this fund, without further appropriation, to defray the expense of purchasing additional recycling containers and items particular to recycling and conservation, including advertising the availability of such items. No more than \$5,000 shall be expended from this fund during fiscal year 2012.

(Board of Selectmen)

**Article 4**

	<u>Balance</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance</u>
<u>Airport Revolving Fund</u>				
FY10	\$11,778.02	\$25,501.11	\$20,586.18	\$16,692.95
FY11	\$16,692.95	\$13,858.98	\$10,035.21	\$20,516.72
				(Thru 12/31/10)
<u>Bassett House Revolving Fund</u>				
FY10	\$13,748.64	\$ 3,000.00	\$ -	\$16,748.64
FY11	\$16,748.64	\$ 1,250.00	\$ -	\$17,998.64
				(Thru 12/31/10)
<u>Inspectional Services Revolving Fund</u>				
FY10	\$79,008.10	\$37,290.35	\$40,694.43	\$75,604.02
FY11	\$75,604.02	\$20,873.01	\$26,413.38	\$70,063.65
				(Thru 12/31/10)
<u>Recycling Revolving Fund</u>				
FY10	\$ 550.13	\$ 6,346.94	\$ 5,982.08	\$ 914.99
FY11	\$ 914.99	\$ 1,553.86	\$ 876.00	\$ 1,592.85
				(Thru 12/31/10)

## Article 6 - Budget Overview

**MOTION: Timothy Roper, Selectman, moved that the Town authorize and approve the Airport Revolving Fund, Bassett House Revolving Fund, Inspectional Services Revolving Fund and the Recycling Revolving Fund for the purposes and in the amounts listed in Article 4 of the Warrant.**

*Explanation: The purpose of these revolving funds is to segregate the revenues generated by each of these operations and to restrict the use of those revenues to the purpose for which they are collected. As required by State statute, the following is an accounting of these funds for the last eighteen months:*

**Board of Selectmen Recommendation:  
Approve 5-0-0  
Finance Committee Recommendation:  
Approve 5-0-0**

**VOTE: Voice. So voted unanimously.**

### Article 5 – Wood Waste Reclamation Facility Enterprise Fund

To see if the Town will vote to raise and appropriate and/or transfer from available funds, a sum of money to operate the Wood Waste Reclamation Facility Enterprise Fund, or take any other action in relation thereto.

Lease Revenue	\$25,000
Operating Expenses	\$25,000
	(Board of Selectmen)

**MOTION: Sean Summers, Selectman, moved that the Town vote to appropriate \$25,000 to operate the Wood Waste Reclamation Facility Enterprise Fund, and to meet said appropriation the Town raise \$25,000 through lease revenue.**

*Explanation: Town Meeting voted to adopt Chapter 44 Section 53F1/2 of the Massachusetts General Laws establishing an Enterprise Fund. An enterprise fund establishes a separate accounting and financial reporting system to support a specific business activity, in this case the Wood Waste Reclamation Facility. One of the requirements of an enterprise fund is that a budget has to be adopted at Town Meeting every year. The Wood Waste Facility is leased out with annual revenue at approximately \$25,000 per year. The revenue will be used to support groundwater monitoring and other costs associated with the operation of the facility.*

**Board of Selectmen Recommendation:  
Approve 5-0-0  
Finance Committee Recommendation:  
Approve 5-0-0**

**VOTE: Voice. So voted unanimously.**

Description	10 Actual	11 Approp	12 Dept Req	Proposed Budget FY12
<b>Expenses</b>				
<b>Operating Budgets</b>				
General Government	\$1,866,528	\$1,873,652	\$1,792,789	\$1,816,202
Public Safety	5,009,385	5,088,607	5,166,365	5,162,333
Community Development	761,860	736,856	661,100	661,100
Health & Environment	816,048	823,654	785,301	815,635
Public Works & Facilities	3,923,974	3,900,646	3,913,246	3,913,246
Community & Social Services	938,932	942,861	984,057	961,523
Employee Benefits	3,412,026	3,869,383	3,840,390	3,840,390
Undistributed Ins. & Reserve Fund	300,017	351,097	351,097	351,097
Debt Service	4,972,217	5,020,196	5,272,691	5,272,691
<b>Operating Budget Total</b>	<b>\$22,000,987</b>	<b>\$22,606,952</b>	<b>\$22,767,036</b>	<b>\$22,794,217</b>

### Article 6 – Town Operating Budget

To see if the Town will vote to raise and appropriate and/or transfer from available funds, such sums of money as it determines necessary for Town expenses and charges, including without limitation of the foregoing, debt and interest, wages, salaries and expenses for operation of the Town's departments and offices, all for the fiscal year beginning July 1, 2011 and ending June 30, 2012 inclusive, or take any other action in relation thereto.

(Board of Selectmen)

**MOTION: David Whitcomb, Selectman, moved that the Town vote to appropriate the sum of \$22,794,217 to fund the Operating Budget for the Town for the fiscal year beginning July 1, 2011 for the purposes and amounts designated in the column titled "Proposed Budget FY12" of Article 6 of the Warrant and to meet said appropriation, the Town raise \$21,730,698 through the tax rate and transfer \$170,000 from the Waterways Improvement Fund, \$870,519 from the Land Bank Fund, \$10,000 from the Wetlands Protection Fund, \$10,000 from Cemetery Perpetual Care Fund and \$3,000 from the Railroad Museum Fund.**

*Explanation: A full explanation of this funding request and its fiscal context can be seen in Appendix B: Town Manager's Budget Summary.*

*The Board of Selectmen's request to the Town Manager was to provide a budget which, aside from School funding, did not increase expenditures allowed by the available 2 ½ spending amount. The Board reviewed the Town Manager's spending request to determine whether or not in their opinion such spending constraints were "affordable" in terms of service delivery. As a result of the*

*Board of Selectmen's budget review, several modifications were made to the Town Manager's budget recommendation and have been incorporated into the budget request printed above. Those changes were as follows:*

1. to incorporate School funding into a separate warrant article
2. to increase the Town Manager's salary line item by \$25,000
3. to increase the Lighthouse Beach budget line item by \$67,400
4. to increase the Health and Environment salary line item (Shellfish Constable) by \$31,208
5. to increase the Library budget line item by \$5,100

These changes, if voted, would allow an operating budget which provides for a full and acceptable range of municipal service, and would result in an excess levy capacity of approximately \$200,000.

**Board of Selectmen Recommendation:  
Approve 4-1-0  
Finance Committee Recommendation:  
Approve 6-2-0**

**VOTE: Voice. So voted by a very substantial majority, declared the Moderator.**

### Article 7 – School Operating Budget

To see if the Town will vote to raise and appropriate and/or transfer from available funds, such sums of money as it determines necessary for Educational and School expenses and charges, including without limitation of the foregoing, debt and interest, wages, salaries and expenses for operation of the School's departments and offices, all for the fiscal year beginning July 1, 2011 and ending June 30, 2012 inclusive, or take any other action in relation thereto.

(Board of Selectmen)

## Article 7 - Budget Overview

				Proposed
Description	10 Actual	11 Approp	12 Dept Req	Budget FY12
<b>Expenses</b>				
<b>Operating Budgets</b>				
Chatham Public Schools	9,594,435	9,710,595	10,118,742	9,974,126
Cape Cod Regional Technical H.S.	183,157	278,874	287,652	287,652
<b>Operating Budget Total</b>	<b>9,777,435</b>	<b>9,989,469</b>	<b>10,406,394</b>	<b>10,261,778</b>

**MOTION:** Jeffrey Dykens, Chairman, School Committee, moved that the Town vote to appropriate the sum of \$10,261,778 to fund the Operating Budget for the Schools for the fiscal year beginning July 1, 2011 for the purposes and amounts designated in the column titled "Proposed Budget FY 12" of Article 7 of the Warrant and to meet said appropriation, the Town raise \$10,261,778 through the tax rate.

*Explanation:* The proposed 2012 Town appropriation of \$9,974,126 reflects an increase of \$263,531 from fiscal year 2011. However, there are no town-side funds for the school district's capital expenditures in the FY 2012 budget. Funding for the 2012 capital budget in the amount of \$184,733 has been included in the Chatham Public Schools' operating budget. As such, the total increase in Town funds to support both the operations and the capital expenditures of the Chatham Public Schools is \$128,798. This amount represents a 1.3% increase from the Town's FY11 total appropriation including capital of \$9,845,328.

In order to sustain our educational programs for students, the Chatham Public Schools continue to utilize School Choice funds to support its operating budget. For FY12 School Choice funds supporting the operating budget total \$1,502,411 or 13% of the total budget. This represents a \$200,000 or 15.4% increase from FY11. The Cape Cod Regional Technical High School assessment is based on the State Preliminary Required Contribution as supplied by the DESE based on the Governor's budget.

**Board of Selectmen Recommendation:**  
Approve 3-2-0

**Finance Committee Recommendation:**  
Approve 5-3-0

After a successful motion and vote to cut off debate:

**VOTE:** Voice. In my opinion, clearly a majority is in favor, declared the Moderator.

## Article 8 – Water Department Operating Budget

To see if the Town will vote to raise and appropriate and/or transfer from available funds, such sums of money as it determines necessary for expenses and charges, including without limitation of the foregoing, debt and interest, wages, salaries and expenses for operation of the Town Water Department for the fiscal year beginning July 1, 2011 and

ending June 30, 2012 inclusive, or take any other action in relation thereto.

(Water and Sewer Commissioners)

**MOTION:** Leonard Sussman, Chairman, Board of Selectmen, moved that the Town vote to appropriate \$2,387,823 for direct costs, and further that an additional \$341,695 be transferred to the General Fund to be applied to overhead and indirect costs associated with the Water Department Operating Budget of the Town for the fiscal year beginning July 1, 2011, for the purposes and in the amounts designated in the column titles "Proposed Water Budget FY 12" of Article 8 of the Warrant and to meet said appropriation, the Town raise \$2,329,518, through water receipts and raise \$400,000 through the tax rate.

## Article 8 - Budget Overview

				Proposed
Description	10Actual	11Approp	12 Dept Req	Water Budget FY 12
<b>WATER FUND</b>				
<b>Water Costs</b>				
Operating				
Salaries	192,357	192,635	187,723	187,723
Expenses	1,047,841	1,091,800	1,115,550	1,115,550
<b>Sub-total Operating</b>	<b>1,240,198</b>	<b>1,284,435</b>	<b>1,303,273</b>	<b>1,303,273</b>
<b>Debt</b>				
Principal	823,051	793,174	765,297	765,297
Interest – Long-term	272,229	249,985	219,253	219,253
Interest – Short-term	21,980	100,000	100,000	100,000
<b>Subtotal Debt</b>	<b>1,117,260</b>	<b>1,143,159</b>	<b>1,084,550</b>	<b>1,084,550</b>
<b>Total Water Direct Costs</b>	<b>2,357,458</b>	<b>2,427,594</b>	<b>2,387,823</b>	<b>2,387,823</b>
<b>Overhead – Indirect Costs</b>	<b>210,468</b>	<b>201,324</b>	<b>215,316</b>	<b>215,316</b>
<b>Overhead – Rate payback for Bett</b>	<b>138,751</b>	<b>132,568</b>	<b>126,379</b>	<b>126,379</b>
<b>Subtotal Overhead</b>	<b>349,219</b>	<b>333,892</b>	<b>341,695</b>	<b>341,695</b>
<b>Water Operating Budget</b>	<b>2,706,677</b>	<b>2,761,486</b>	<b>2,729,518</b>	<b>2,729,518</b>

**Explanation:** The FY12 Water Department budget was directed towards continuing to improve: the quality of water provided; customer relations; and providing a high level of reliability to the water supplies and distribution system to ensure the Town has safe drinking water and the required flows for fire fighting.

The Water Department is planning to continue to improve on its services by performing the following projects:

- Dissemination of information on the Department's water quality and services by preparing and mailing the "Chatham Water Department 2011 Water Quality Report" and the "Chatham Water News" to all water customers;
- Perform a valve exercising program with the spring water system disinfection and flushing program;
- Maintain all public fire hydrants and perform fire flow tests;
- Optimizing the corrosion control system to ensure the water system continues to meet lead and copper regulations;
- Cleaning, painting, and keeping organized all well pumping stations;
- Update water main and service records;
- Maintain and replace water meters; and
- Optimize the accuracy of all existing and new accounts on the Town's centralized computer system.

All the above will be performed by funding the Water Department's budget line items based on FY 2010 actual expenses for operating the water system.

**Board of Selectmen Recommendation:**  
Approve 5-0-0  
**Finance Committee Recommendation:**  
Approve 8-0-0

**VOTE:** Voice. So voted unanimously.

### Article 9 – Five Year Capital Authorization

To see if the Town will vote to raise and appropriate, and/or transfer from available funds, a sum or sums of money, to be expended for capital projects, equipment and expenses, or take any other action in relation thereto.

(Board of Selectmen)

**MOTION:** Florence Seldin, Selectman, moved that the Town vote to appropriate \$887,600 for the purpose of funding the FY12 Capital Budget in the column titled "FY12 Proposed" of Article 9 of the Warrant and to meet said appropriation, transfer \$814,300 from free cash, \$1,000 from cemetery lot sales, \$8,000 from Shellfish Revolving, and \$64,300 from unexpended

articles as follows: \$3,236 from Article 9 of the May, 1995 Annual Town Meeting; \$4,461 from Article 14 of the May, 1997 Annual Town Meeting; \$4,183 from Article 7 of the May, 2001 Annual Town Meeting; \$3,669 from Article 6 of the May, 2002 Annual Town Meeting; \$1,525 from Article 7 of the May, 2003 Annual Town Meeting; \$11,150 from Article 6 of the May, 2004 Annual Town Meeting, \$1,075 from Article 10 of the May, 2008 Annual Town Meeting and \$35,000 from Article 10 of the May, 2010 Annual Town Meeting.

**Explanation:** (Appendix G provides a full capital budget detail.) The Town's five year capital budget is funded either from free cash, other available reserves or project balance turnbacks. Free cash is generated by revenue from non-property tax sources received in excess of estimates and from budget turnbacks. As expected free cash has declined in the past few years due to our economic decline resulting in lower receipts and fewer budget turnbacks. Once again, many of the requested capital items are deferred to future years due to availability of funds. The items approved for FY2012 are those with the most priority.

Fiscal policy has been established to enable this budget or program to be used as the Town's first hedge against economic decline. This hedge allows the Town to not immediately be forced to cut operating budgets and services. Certain maintenance balances cannot be fully replenished in this program or projects or vehicle replacement can be delayed. This hedge, or flexibility, can allow time to pass for the economy to recover and revenues to increase.

**Board of Selectmen Recommendation:**  
Approve 4-1-0  
**Finance Committee Recommendation:**  
Approve 7-0-0

**VOTE ON MOTION AS PRINTED IN THE WARRANT:** Voice. So voted by a very substantial majority, declared the Moderator.

**Motion to Reconsider and Adopt Article 9 With Correction:** Selectman David Whitcomb moved that Article 9 be reconsidered and be voted as previously moved by Selectman Seldin with the following changes to those numbers set forth in the warrant overview: Increase Public Safety from 52,600 to \$65,100 and decrease Public Works from 298,500 to \$286,000.

**VOTE ON MOTION TO RECONSIDER:** Voice. So voted unanimously.

**VOTE ON ARTICLE 9 WITH CORRECTION:** Voice. So voted unanimously.

### Article 10 – Water Department Capital Budget

To see if the Town will vote to appropriate a sum of \$375,000 for the purpose of paying costs for the design and installation of impervious fill over the abandoned wells and the removal of the old chemical feed building located at the South Chatham Well Field, and for all costs incidental and related thereto, and to transfer from available funds of the Water Department the sum of \$375,000, or take any other action in relation thereto.

(Water and Sewer Commissioners)

**MOTION:** Timothy Roper, Selectman, moved that the Town appropriate \$375,000 for the design and installation of impervious fill over the abandoned wells and the removal of the old chemical feed building located at the South Chatham Well Field, and for all costs incidental and related thereto, and to transfer from available funds of the Water Department the sum of \$375,000.

### Article 9 - Capital Budget Overview

Description	FY 11 Actual	FY 12 Request	FY 12 Proposed
<b>CAPITAL PROGRAM &amp; BUDGET SUMMARY</b>			
	<b>CAPITAL</b>		<b>CAPITAL</b>
	<b>BUDGET</b>		<b>BUDGET</b>
General Government	83,300	190,000	60,000
Public Safety	114,700	286,500	52,600
Community Development	7,000	60,000	0
Health & Environment	124,000	156,000	124,000
Public Works (without Water)	533,450	735,000	298,500
Equipment	163,000	547,188	352,500
Schools	134,733	184,733	0
<b>Total Town Funded Capital Budget</b>	<b>1,160,183</b>	<b>2,159,421</b>	<b>887,600</b>

**Explanation:** South Chatham Wells #1 and #2 have frequently experienced the presence of coliform bacteria in the water. These wells are located in an area with a high water table that does not provide adequate protection to the aquifer. During heavy rains and when the pumps are working to meet the Town's larger water demands is when the bacterial contamination is found in these wells' water. Since the reconstruction and redevelopment of Well #2, in 2002, the occurrence of bacterial contamination has been more frequent. Either the construction activities or the wells redevelopment may have enlarged the hole(s) through which surface water recharges the aquifer without adequate filtration. These direct recharge routes could also be the old vacuum wells that have been removed but not sealed; the disturbed areas around Well #2, when it was reconstructed; and/or the old chemical feed building and the areas where the old chemical injection vaults were located. All these possible points of entry are close to Wells #1 and #2. A solution is to remove the old chemical feed building and install an impervious layer of fill over all these points of entry which will require the rain recharge water to travel a longer distance through the soils and better filtration before entering the aquifer.

**Board of Selectmen Recommendation:**  
**Approve 5-0-0**  
**Finance Committee Recommendation:**  
**Approve 7-0-0**

**VOTE: So voted unanimously.**

### **Article 11 – Meals Tax Increase**

To see if the Town of Chatham will vote to accept M.G.L. c. 64(L), §2(a), to impose a local meals excise, or take any other action in relation thereto.

(Board of Selectmen)

**Motion: Florence Seldin, Selectman, moved that Article 11 be voted as printed in the Warrant.**

**Explanation:** A city or town may now impose an excise of 0.75% on the sales of restaurant meals originating within a municipality. This additional tax would become effective on July 1st of this year. It is anticipated that the acceptance of this article would result in approximately \$200,000 of additional annual revenue for the Town of Chatham.

**Board of Selectmen Recommendation:**  
**Approve 3-2-0**  
**Finance Committee Recommendation:**  
**Disapprove 4-4-0**

**After a Motion and successful vote to cut off debate:**

**VOTE: Voice. In my opinion, a majority are in favor, declared the Moderator. After a request for a count:**

**YES: 269**

**NO: 162**

**Article 11 has passed, declared the Moderator.**

### **Article 12 - Disposition of Town Land for Affordable Housing**

To see if the Town will vote to donate a portion of land off of Depot Road in Chatham, Massachusetts as shown on a plan on file with the Town Clerk identified by Assessors Map 14E-52, consisting of approximately 28,700 square feet, more or less, as shown in Plan Book 213 Page 13 and more fully described in a deed recorded with the Barnstable County Registry of Deeds in Book 1371 Page 712 owned by the Town of Chatham, to a non-profit agency, to be selected through a competitive public bidding process for the purpose of creating affordable housing, or take any other action in relation thereto. (Board of Selectmen)

**MOTION: Florence Seldin, Selectman, moved that the Town vote to donate to a non-profit agency a portion of the parcel of land described in the Warrant for the purpose of creating affordable housing.**

**Explanation:** This article proposes to gift a portion of the land known as the "Grange Parcel", adjacent to Veteran's Field and fronting on Depot Road and acquired by the Town in 1967, to a non-profit agency for the purposes of creating affordable housing. Approximately 14,000 sq. ft. of the parcel, would be gifted to a non-profit development agency selected through a competitive bidding process. The primary criteria for selecting the most advantageous proposal from a non-profit entity responding to the Request for Proposals (RFP) will include the following: construction of affordable housing for households making less than 80% of the area median income, an affordability restriction in perpetuity, a design layout respecting the site's natural features and meeting all applicable requirements for sewage waste disposal. The selected non-profit agency will be responsible for all phases of design, permitting ("friendly" 40B) and construction.

The project concept is to preserve parking for Chatham Anglers games on the eastern portion of the parcel and locate one duplex building (two housing units) on the western

half of the lot. The proposed location of the duplex building would maintain a minimum 15 foot setback from the property line and to minimize site disturbance, a 10 foot "no-cut" zone clearing is proposed to maintain existing vegetation along the western and southern property boundaries. Additionally, supplemental plantings are proposed along the eastern boundary for further screening.

The continued creation of housing units is integral towards attaining the Comprehensive Plan's goal of having 10% of the Town's year round housing stock affordable by 2015.

**Board of Selectmen Recommendation:**  
**Approve 3-2-0**  
**Finance Committee Recommendation:**  
**Disapprove 4-4-0**  
**After successful motion and vote to cut off debate:**

**VOTE: In my opinion there is clearly not a 2/3rds affirmative vote, declared the Moderator.**

**After a request for a hand count:**

**YES: 114**

**NO: 286**

**The article is lost, declared the Moderator.**

### **Article 13 - Cemetery Commission Rules and Regulations**

~~Strikethrough~~ indicates language proposed for deletion

Underline indicates language proposed for inclusion

To see if the Town will vote to amend the existing Cemetery Rules and Regulations as follows:

~~In the Town of Chatham the~~ cemetery grounds, both public and private are maintained and controlled by the Cemetery Commission. ~~All burial grounds in the Town are under the control of the Cemetery Commission, both public and private.~~ All visitors are requested to keep in mind that the cemeteries are consecrated to the memories of those who are buried within. Dignified behavior is expected and will be required. In the many years of cemetery operation, it has been shown that it is necessary to adopt and enforce regulations to govern the conduct of visitors, to ensure respect for the dead, ~~protection of the grounds, and the safety of the~~ visitors. The rules and regulations are fair and common sense guidelines.

#### **Rules for Visiting a Cemetery:**

- The speed limit is 15 MPH.
- Park on roads only.
- Walk on roads and paths only.

- Do not trespass on private lots and graves.
- Sunbathing, picnicking, and drinking of alcoholic beverages is prohibited and playing in cemeteries is not permitted. Any person found to be intoxicated shall be removed from the cemetery.
- Ball playing, roller-skating, sledding, the riding of bicycles, mini-bikes, go-carts, skateboards, and/or any other types of similar recreational sports are strictly forbidden.
- Loud, boisterous or undignified behavior will not be tolerated.
- Dogs and other pets are not permitted on the grounds.
- Picking of blossoms, flowers or foliage is prohibited.
- Gravestone repairs or rubbings require prior authorization of the Cemetery Commission, or their Coordinator.
- No household trash shall be disposed of in the rubbish containers.

Any person found in violation of the above subsection shall be deemed a trespasser and subject to prosecution therefore.

#### **Purchase of a Cemetery Lot:**

The sale of any lot may be made to any Chatham one resident listed on the registered voting list, or a real estate tax payer or any resident in the Town of Chatham. For this rule, a parent or parents, and their children living at the same address will be considered as one residence. In the event a resident of over ten years has been forced to live outside of Chatham due to health conditions beyond his or her control, he may purchase a lot as a special condition of this regulation with the Cemetery Commission's approval. The person or his estate must show evidence of residency to qualify. In any case, not more than two (2) two grave lots will be conveyed to any person, and for the purpose of this regulation a married couple will be considered as one entity in the Chatham Cemeteries where there are single lots, not more than four grave lots maybe sold as a group to any one person.

The sale of any lot will in no case include any part of a roadway, path or walkway, and in no case may a lot be purchased for the sole purpose of resale, for profit, or to circumvent the residency rule. In the event that the purchaser of a lot is unable to use the lot, or wishes to dispose of a lot(s), the lot must be returned to the Town of Chatham, Cemetery Commission. The owner of any lot(s) being returned shall be paid the current price for an equal size lot. Any portion of the original purchase fee that was indicated to be put into a perpetual care fund will not be refunded.

The original fee including the perpetual care fees may be refunded if the lot has not been used and the current owner has owned the lot for two years or less, from the date of purchase.

The title of the owner of a lot may not be changed without the written permission of the Cemetery Commission, and all requests must be made in writing.

#### **Use of a Burial Lot(s):**

No earth burials or the burial of cremated remains may be made in any cemetery or burial ground in the Town of Chatham without the prior approval of the Cemetery Commission. All requests for burial must be made in writing with a minimum of a forty-eight hour notice. A separate burial permit is required for each individual burial in accordance with M.G.L. Chapter 114, Sections 45, 46 and 47.

No grave may be opened or re-opened without a written request to the Cemetery Commission, and all arrangements must be made with a licensed funeral director being present from beginning to end.

No lot owner shall permit a burial on any lot if the deceased is not a relative, or an heir of the lot owner without written approval permission of the Cemetery Commission.

No lot may be used for any other purpose than the burial of human remains. The use of a burial vault or a concrete burial box is required for all burials. No ashes shall be spread on the surface of any lot, and all ashes being buried on any lot shall be in an urn or a similar type container.

Following a burial in any cemetery or burial ground, the funeral residue must be removed from the lot within two weeks of the burial. Any residue found on any lot after two weeks from the time of the burial may be removed at the discretion of the Cemetery Commission.

Items of personal remembrance maybe left on any burial plot between November 15th and April 15th. At any other time of the year the items must be removed within two weeks of the burial for the maintenance and care and maintenance of the cemetery. In the event the items of personal remembrance have not been removed within at the two week period after the date of the burial, the items may be removed at the discretion of the Cemetery Commission, and will be disposed of in the customary manner as trash.

#### **Cemetery Commission Liability:**

The Cemetery Commission will exercise all reasonable care to protect the monuments, markers, and plantings on all burial sites. The Commission will not be responsible

for any and all damage caused by routine maintenance, or vandalisms in any cemetery or burial ground in the Town of Chatham, or damages caused by a private contractor providing either burial or maintenance services.

Any personal injuries sustained by anyone violating the rules and regulations of the Cemetery Commission will not be the responsibility of the Commission or of the Town of Chatham.

Any damage to a lot or grave markers caused by a burial or by a private contractor working in at the cemetery or burial ground shall be the responsibility of the contractor, the burial company, or the burial vault company. No responsibility will be assumed by the Commission or the Town of Chatham.

#### **Correction of Errors:**

The Cemetery Commission reserves, and shall have, the right to correct any errors that may be made by it, the Cemetery Coordinator, or employees of the Commission or the Town of Chatham, either in making interments, disinterment or removals, or in the description, or conveyance of any interment rights, or lots. Corrective action may be either by canceling such conveyance and substituting and conveying in lieu thereof other interment rights or a lot of equal value and similar location as far as possible, as may be selected by the Cemetery Coordinator, or, in the sole discretion of the Cemetery Commission, by refunding the amount of money paid for the purchase price of the burial plot. In the event of any such error shall involve the interment of the remains of any person in any lot, the Cemetery Commission reserves, and shall have the right to remove and re-inter the remains in such other lot of equal value and similar location as may be substituted and conveyed in lieu thereof.

#### **Monuments, Markers, and Permanent Amenities:**

No Monuments, markers, headstones, or borders shall be placed on any lot without prior approval of the Cemetery Commission. This rule shall apply to any type of bench, fence, or curbing. All monuments, markers and headstones shall be placed on concrete footings, which are adequate to support the weight of said amenities, and any, No borders or curbing shall be set flush with the ground so as to not permitted on any lot or lots which hinder the general maintenance of the cemetery grounds.

Markers for cremation plots when developed in a cemetery in the Town, shall be limited to flat markers, approximately 1' by 2' set flush with to the ground on a concrete foundation footing.

Any markers, headstones, or corner markers improperly set shall be moved and placed in the proper location on a concrete foundation at the expense of the lot owner.

The maintenance, repair, and cleaning of any headstones or grave markers are the responsibility of the lot owner. In the event that the lot owner is deceased, and there are no heirs of the original owner of the lot, the Cemetery Commission shall have the right to maintain, repair, and to clean any headstones or grave markers, as funds will allow.

When installing corner markers, lot corner pipes may not be removed. When corner markers are installed, they are to be set flush with the ground and the original corner marker must be left in place. Original lot markers are usually pipe.

### **Use of Lots Regarding Plantings and Ground Cover:**

No type of ground cover or plantings shall be permitted on any lot or within any cemetery in the Town of Chatham without the prior approval of the Cemetery Commission prior to any work being done. Plantings of and trees shall be of such size, variety, and located in such a manner as to not hinder the general maintenance of the cemetery grounds. This regulation shall also cover sodding and seeding of cemetery lots.

The use of lawn sprinklers is not permitted in any cemetery. No watering device is to be left unattended. Only hand held nozzles, which are attended, may be used. Any water found to be left on and not unattended shall be turned off without notice, by any member of the Cemetery Commission, staff members, or the Chatham Police Department.

There shall be no glass jars or any type of glass receptacles used for any purpose in a cemetery.

Potted plants, baskets and floral arrangements are to be removed from any area of the cemeteries when the arrangements have served their useful life. This is the responsibility of the lot owners. Christmas wreaths and greens shall will be allowed to decorate a burial plot from the last week in November, to February 1st of the following year.

Any flag standards on any lot are not the responsibility of the Cemetery Commission. In the event that a flag or a standard is missing, from a lot, it is the responsibility of the lot owner to of said lot shall contact the proper organization for the replacement of the same, such as the V.F.W., Legion, Fire and Police Departments, or any other organization to have it replaced. In the event a member of the family is a veteran and has been buried in a Chatham Cemetery, for information regarding flag standards and flags, please, the family

may contact the V.F.W. or Legion at 1-508-945-0554. The Cemetery Commission may does collect and properly dispose of any flags found in the cemeteries that are all damaged and broken or damaged flags.

Existing plantings that are in the cemeteries ~~that, and~~ have over grown and are interfering with the use of any ways, roadways, or the use of adjoining lots, or are deemed to be causing damage to adjoining lots shall be removed by the lot owner of said lot. The Cemetery Commission shall have the sole right to make the determination if plantings or trees are causing an obstruction or are a problem to adjoining lots, or are a maintenance problem for the Commission. In the event the trees or plantings are restricting the immediate burial on an adjoining lot, the Cemetery Commission shall have the sole right to take whatever action necessary to permit the burial. Other than the conditions created by an immediate burial, the Cemetery Commission shall make a reasonable effort to contact a lot owner regarding obstructions caused by overgrown trees and plantings, or trees and plantings, or heir of the owner, regarding the problem with the over grown conditions, or plantings of any kind improperly placed in the cemetery. In the event that the Cemetery Commission owner cannot locate or contact the owner or heirs of the owner be found, the Commission shall will put one notice in the local newspaper of said condition. Said notice shall give the common name of the cemetery, the name of the lot owner, the lot number, and a short description of the work to be done. Fourteen days after the notice appears in the newspaper, if the Commission has not been contacted, the Commission may take whatever action that the Commission feels is necessary to correct the matter. The cost shall be billed to the record owner or to their heirs.

### **SEASIDE CEMETERY – SECTION “A”** In Section “A” of Seaside Cemetery the following shall apply and shall be strictly enforced by the Commission and any employees thereof.

1. All single lots will be use in the following manner. One full size earth burial and one cremation will be permitted, or the single lot maybe used for up to four cremation urns.
2. All work performed on graves or lots by the owner, or by their order, shall be performed only with prior written authorization of the Cemetery Commission, in order to preserve as much as possible the natural appearance of the cemetery.
3. Only flat markers will be allowed in Section “A”, being made of bronze, granite, marble, or slate. All markers shall be

centered on the lot at either the head of the lot, or at the med-line. No upright markers shall be permitted in this Section “A”.

4. Corner markers maybe placed in the corners of the lots, and must be set flush to the ground.
5. Fences, borders, curbing, hedges, trees, invasive plantings, crushed stone, shells, or any other material, other than grass, shall be prohibited.
6. No signs, lettered boards, Sheppard hooks, wind chimes, novelty items, votive candles will be permitted at any grave site in section “A”.
7. No more than four single lots shall be sold to any one resident listed on the registered voting list, or a real estate tax payer in the Town of Chatham. For this rule, a parent or parents, and their children living at the same address will be considered as one residence.

Every effort is being made to keep Section “A” as natural as possible, and to not distract attention from the Old Methodist Cemetery or the Veterans War Memorial which are adjacent this new section.

These rules and regulations shall replace any and all prior rules and regulations of the The Town of Chatham Cemetery Commission. Each section of reserves the right to enforce these rules and regulations shall be construed as separate to the end that if any clause, phrase, section, or sentence thereof shall be held invalid for any reason, the remainder of the rules and regulations shall continue in full force and effect. These rules and regulations may be amended from time to time by the Cemetery Commission for the Town of Chatham as provided for in the Commonwealth of Massachusetts General Laws, and to cause a person or persons who have knowingly violated a rule or regulation to attend a hearing. In the event there is information presented at the hearing to show wrong doing, The Cemetery Commission may impose a fine of \$ 50.00 dollars for each violation of these Rules and Regulations.

These rules and regulations shall take effect upon their acceptance by the Chatham Town Meeting Current Rules and Regulations were effective May 9, 2005.

Rules and Regulations as amended are to become effective May 2010.

And, add the following attachments:

Appendix 1 - Property Under the Care of the Chatham Cemetery Commission  
Form - Burial Information  
Form - Buy Back of Cemetery Lot by the Town  
(Cemetery Commission)

**MOTION: George Goodspeed, Chairman, Cemetery Commission, moved that the Town vote to amend the existing Cemetery Rules and Regulations as printed in the Warrant with 1 change, the effective date would be May 9, 2011.**

*Explanation: These changes to the Cemetery Rules and Regulations are necessary to make them easier to understand and to allow continued effective management.*

**Board of Selectmen Recommendation: Approve 5-0-0**

**Finance Committee Recommendation: Approve 8-0-0**

**VOTE: Voice. So voted by a very substantial majority, declared the Moderator.**

#### **Article 14 - Chatham Housing Authority - Chatham Resident Voucher Program**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money it determines necessary to fund the Chatham Resident Voucher Program, or take any other action in relation thereto.

(Community Preservation Committee)

**MOTION: Joanne Taylor, Community Preservation Committee, moved that the Town vote to appropriate the sum of \$239,720 from FY 2012 Community Preservation Fund Revenues in order to fund the Chatham Resident Voucher Program.**

*Explanation: This article is a continuation of the successful rental assistance program providing affordable rental units in Chatham. The program provides rental assistance, allowing an unaffordable unit to become affordable. Tenants are required to meet income requirements, where they are at or below 60% of the Barnstable County Area median income. This program expects to assist 24 families as the demand for rental assistance remains high.*

**Community Preservation Committee Recommendation: Approve 7-0-0**

**Board of Selectmen Recommendation: Approve 3-2-0**

**Finance Committee Recommendation: Approve 6-0-1**

**VOTE: Voice. So voted by a very substantial majority, declared the Moderator.**

#### **Article 15 - 300th Anniversary Historic Signs**

To see if the Town will vote to raise and ap-

propriate and/or transfer from available funds a sum of money it determines necessary to fund signs for placement on historic sites located in Chatham or take any other action in relation thereto.

(Community Preservation Committee)

**MOTION: Victor Di Cristina, Community Preservation Committee, moved that the Town vote to appropriate the sum of \$22,000 from FY 2012 Community Preservation Fund Revenues to fund signage to identify historic sites/buildings in Chatham.**

*Explanation: This seeks funding for fourteen signs that will identify historic sites within the town to correspond with our 300th anniversary. The signs will not only identify historic sites but will educate the public as to the significance of each site/building to the town of Chatham. The sites include:*

*Town Office Building (2)*

*Marconi Site*

*Lighthouse Overlook*

*Railroad Depot*

*Chatham Lighthouse*

*Godfrey Grist Mill*

*Atwood School*

*Monomoy National Wildlife Center*

*Mayo House*

*Champlain Monument*

*Nickerson Family Center (2)*

*Chatham Fish Pier*

**Community Preservation Committee Recommendation: Approve 7-0-0**

**Board of Selectmen Recommendation: Approve 5-0-0**

**Finance Committee Recommendation: Approve 7-0-0**

**VOTE: Voice. So voted unanimously.**

#### **Article 16 - Marconi Station Brick Residential Building Utility Improvements**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money it determines necessary to fund utility/site improvements at the former Marconi-RCA property in the vicinity of the two brick residences (589 Old Comers Road and 95 Old Comers Road) to enable the reuse of said residences; or take any other action in relation thereto.

(Community Preservation Committee)

**MOTION: Jane Moffett, Community Preservation Committee, moved that the Town vote to appropriate the sum of \$30,000 from the FY2012 Community**

**Preservation Revenues in order to fund utility/site improvements at the former Marconi-RCA property near the two historic brick residences (589 Old Comers Road and 95 Old Comers Road) in order to provide future reuse of the residential buildings.**

*Explanation: This request is consistent with the overall plan for the Marconi-RCA site keeping in mind its historic significance while providing reuse of all four buildings. The Hotel and Operations buildings site improvements are nearly finished and approval of this article would complete the site/utility improvements for the entire property. The Title V installation for the residences would allow their re-use consistent with the goals for the property.*

**Community Preservation Committee Recommendation: Approve 7-0-0**

**Board of Selectmen Recommendation: Approve 5-0-0**

**Finance Committee Recommendation: Approve 7-0-0**

**VOTE: Voice. So voted unanimously.**

#### **Article 17 - Community Preservation Fund Reserve (Open Space)**

To see if the Town will vote to reserve for later appropriation a sum of money it determines necessary for open space, or take any other action in relation thereto.

(Community Preservation Committee)

**MOTION: John Kaar, Community Preservation Committee, moved that the Town vote to reserve \$87,500 from FY 2012 Community Preservation Revenues for Open Space.**

*Explanation: The Community Preservation Act requires 10% of estimated revenues be appropriated or set aside (reserved for later appropriation) for the each of the following three categories: Open Space, Historic Resources, and Community Housing. The \$87,500 is to meet the 10% requirement for Open Space for FY 2012.*

**Community Preservation Committee Recommendation: Approve 6-0-0**

**Board of Selectmen Recommendation: Approve 5-0-0**

**Finance Committee Recommendation: Approve 7-0-0**

**VOTE: Voice. So voted unanimously.**

#### **Article 18 - Community Preservation Fund Reserve (Historic Resources)**

To see if the Town will vote to reserve for

later appropriation a sum of money it determines necessary for historic preservation, or take any other action in relation thereto.

(Community Preservation Committee)

**MOTION: John Kaar, Community Preservation Committee, moved that the Town vote to reserve \$35,500 from FY 2012 Community Preservation Revenues for Historic Resources.**

*Explanation: The Community Preservation Act requires 10% of estimated revenues be appropriated or set aside (reserved for later appropriation) for each of the following three categories: Open Space, Historic Resources, and Community Housing. The \$35,500 is to meet the 10% requirement for Historic Resources for FY 2012.*

**Community Preservation Committee Recommendation: Approve 6-0-0**

**Board of Selectmen Recommendation: Approve 5-0-0**

**Finance Committee Recommendation: Approve 8-0-0**

**VOTE: Voice. So voted unanimously.**

### Article 19 - Administrative Costs

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money it determines necessary for the purpose of funding administrative costs associated with the Community Preservation Act, or take any other action in relation thereto.

(Community Preservation Committee)

**MOTION: John Kaar, Community Preservation Committee, moved that the Town vote to appropriate the sum of \$15,000 from FY 2012 Community Preservation Fund Revenues for the purpose of funding administrative costs associated with the Community Preservation Act.**

*Explanation: The Community Preservation Act allows Town Meeting to appropriate up to 5% of estimated revenues for the Community Preservation Committee to carry out its statutory duties. This year \$15,000 is being requested for clerical expenses, appraisals, consulting and legal services.*

**Community Preservation Committee Recommendation: Approve 7-0-0**

**Board of Selectmen Recommendation: Approve 5-0-0**

**Finance Committee Recommendation: Approve 7-0-0**

**VOTE: Voice. So voted unanimously.**

### Article 20 - Zoning: Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) Changes

Strikethrough indicates language proposed for deletion

Underline indicates language proposed for inclusion

***Bold Italicized Words*** are defined in the existing Bylaw

To see if the Town will vote to amend its Protective (Zoning) Bylaw, **Section IV., Subsection B. Flood Plain District, Paragraph 3. District Location** as follows:

#### **3. District Location**

The Flood Plain District is herein established as an overlay district. The District includes all special flood hazard areas designated on the Flood Insurance Rate Maps (FIRM) for the Town of Chatham dated June 20, 1998 (or as most recently amended) as Zones A, AE, AH, AO, A1-30, A99, V and V1-30. These maps, as well as the accompanying Town of Chatham Flood Insurance Study are incorporated herein by reference and are on file with the Planning Board, Town Clerk and the Building Inspector: within the Town of Chatham designated as Zone A, AE, AH, AO, A99, V, or VE on the Barnstable County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Barnstable County FIRM that are wholly or partially within the Town of Chatham are panel numbers 250010609I, 250010616I, 250010617I, 250010626I, 250010627I, 250010628I, 250010629I, 250010631I, 250010633I, 250010636I, 250010637I, 250010638I, 250010639I, 250010641I, 250010850I, 250010875I dated June 16, 2011 (or as most recently amended). The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Barnstable County Flood Insurance Study (FIS) report dated June 16, 2011 (or as most recently amended). The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk, Planning Board, Building Official and Conservation Commission.

Also amend, **Section IV., Subsection B. Flood Plain District, Paragraph 4. Development Regulations, sub-paragraph a.** and **sub-paragraph d.** as follows:

#### **4. Development Regulations**

a. All *development* in the district including structural and non-structural activities whether permitted by right or by Special Permit must be in compliance with the following:

1. Chapter 131, Section 40 of the Massachusetts General Laws. (See Wetlands Protection, 310 CMR 10.00, Department of Environmental Quality Engineering) Wetlands Protection Regulations, Department of Environmental Protection (DEP) (currently 310 CMR 10.00), Coastal Wetlands Restriction, DEP (currently 310 CMR 12.00) and Inland Wetlands Restriction, DEP (currently 310 CMR 13.00)

2. The State Environmental Code - Title V, Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, Department of Environmental Quality Engineering Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15, Title 5)

3. The Flood-Resistant Construction requirements of the Massachusetts State Building Code. Section of the Massachusetts State Building Code which addresses floodplain and coastal high hazard areas (currently 780 CMR 120.G, "Flood Resistant Construction and Construction in Coastal Dunes")

d. In unnumbered A zones, in the absence of Federal Insurance Administration data, the base flood elevations shall be determined by obtaining, reviewing and reasonably utilizing any existing base flood elevation data from federal, state or other sources. In Zones A and AE, along watercourses that have not had a regulatory floodway designated, the best available Federal, State, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

Also amend, **Section IV., Subsection A. Conservancy Districts, Paragraph 4. Prohibited Uses, sub-paragraph e.** as follows:

e. No person shall construct any *building* in Zones V and V1-30 VE, as defined on the Barnstable County Flood Insurance Rate Maps, prepared by the National Flood Insurance Program for the Town of Chatham, dated June 20 16, 1998 2011 (or as most recently amended).

Also amend, **Section IV., Subsection A. Conservancy Districts, Paragraph 5. Location, sub-paragraph a.1.** as follows:

a. The Coastal Conservancy Districts shall consist of all the *submerged lands* along the coast of Town, and areas subject to flooding including:

1. Areas delineated as the 100-year flood plain (Zones A, AO, AH, ~~A1-30~~ AE, A99, V and V1-30 VE on the Flood Insurance Rate Maps, prepared by the National Flood Insurance Program for the Town of Chatham dated

June 20 16, 1998 2011 (or as most recently amended).

And amend, **Section II., Definitions, Subsection B.**, as follows:

“**FLOOD HAZARD AREA**” means the land in the flood plain subject to a one percent (1%) or greater chance of flooding in any given year. It includes those areas shown on the Flood Insurance Rate maps (dated January 1998 June 16, 2011 (or as most recently amended) prepared by the Federal Emergency Management Agency as Zones A, AO, AH, A1-A30 AE, A99, V and V1-V30 VE.

Or take any other action in relation thereto  
(Planning Board)

**MOTION: No Motion Made Under Article 20.**

*Explanation: In light of the announcement of the effective date of the new Flood Insurance Rate Maps (FIRM) and Flood Insurance Study (FIS) for Barnstable County by the Federal Emergency Management Agency (FEMA), this Article proposes to change references in the Zoning Bylaw to comport with the recently issued revised FIRM and FIS documents. The proposed changes will not impact the structure of the Zoning Bylaw beyond updating references in the Flood Plain Overlay District, Conservancy District, and Definitions sections. FEMA requires the use of these new maps starting on June 16, 2011. Implementing the proposed changes in this Article will enable the Town to continue its participation in the National Flood Insurance Program (NFIP) which was created in 1968 to help cut the costs to taxpayers of federal disaster relief for flooding. In order for residents of a community to be eligible to receive flood insurance, the community must continue to meet the NFIP’s minimum requirements for floodplain management.*

**Planning Board Recommendation: Approve 6-0-0**

**Board of Selectmen Recommendation: Approve 5-0-0**

**Finance Committee Recommendation: Recommendation from Town Meeting Floor**

**Article 21 – Zoning: Restricting Building Construction within Buildable Upland**

~~Strikethrough~~ indicates language proposed for deletion

Underline indicates language proposed for inclusion

**Bold Italicized Words** are defined in the existing Bylaw

To see if the Town will vote to amend its Protective (Zoning) Bylaw, **Section III. District Regulations, Paragraph D. District Area Regulations, Subparagraph 3. Specific Requirements, a. Minimum Lot Conditions, 1. Upland Requirements**, as follows:

The minimum required area of a *lot*, when used for *building* purposes shall not include land under any water body, below mean high water or within the layout of ways. A buildable *lot* in any zoning district shall contain not less than twenty thousand (20,000) square feet of *buildable upland*, as defined in Section II of this Bylaw, excepting that lots created for *building* purposes prior to May 1, 1984 shall contain not less than ten thousand (10,000) square feet of such *buildable upland* or the minimum *lot area* required in that district if less than ten thousand (10,000) square feet. No lot shall be filled to conform with the minimum upland square foot requirement. Structures, exclusive of those subject to a Special Permit as defined in Section IV. Overlay Districts, Paragraph 3. Special Permit Uses of this Bylaw, shall be constructed only in the buildable upland area of a lot.

Or take any other action in relation thereto  
(Planning Board)

**MOTION: Leonard Sussman, Chairman, Board of Selectmen, moved that the Town vote to amend its Zoning Bylaw as printed in the Warrant for Article 21.**

*Explanation: A minimum amount of buildable upland is required on a lot for the construction of a building, but the current zoning bylaw lacks the requirement that the structure be located on the upland portion. The amendment corrects this omission.*

**Planning Board Recommendation: Approve 4-1-0**

**Board of Selectmen Recommendation: Approve 4-1-0**

**Finance Committee Recommendation: Approve 6-0-0**

**VOTE: Voice. So voted unanimously.**

**Article 22 – Petition to Amend United States Constitution**

To see if the Town will vote to ask the State Legislature to petition the United States Congress to initiate the process of an amendment to the United States Constitution which would allow Congress and the states to ban altogether or impose reasonable limits on the expenditure of money by corporations to influence elections.

*Explanation: On January 21, 2010, the United States Supreme Court, by a 5-4 vote,*

*ruled that the free speech rights of corporations rendered unconstitutional restrictions on the expenditure of money by corporations in an election contest, restrictions which had been part of federal law since 1907.*

*This decision opened the door to unlimited corporate money in federal, state and local elections, and it is estimated that 15% of the money spent on the elections in 2010 came from corporate sources. Many of the ads were purchased through corporations set up for that purpose, so that voters would not know who was sponsoring the ads. Since the decision was on constitutional grounds, only a constitutional amendment can overturn it.*  
(by petition)

**Petitioner Edmund Robinson moved that the Town will vote to ask the State Legislature to petition the United States Congress to initiate the process of an amendment to the United States Constitution which would allow Congress and the states to ban altogether or impose reasonable limits on the expenditure of money by corporations to influence elections.**

**Board of Selectmen Recommendation:**

**Approve 3-2-0**

**Finance Committee Recommendation:**

**Disapprove 4-4-0**

**After successful motion and vote to cut off debate:**

**VOTE: Voice. In my opinion, the ayes have it, declared the Moderator.**

**After a request for a hand count:**

**YES: 175**

**NO: 78**

**Article 22 is passed, declared the Moderator.**

**Article 23 – Stony Hill Road Sidewalk**

To see if the town will vote to appropriate a sufficient sum of money to complete the sidewalk along Stony Hill Road from Crowell Road to Route 28, as voted in article 27 of the May 10, 1993 annual town meeting.

*Explanation: The sidewalk endorsed by voters in 1993 was completed from Crowell Road to 210 Stony Hill Road (across from the Council on Aging Senior Center), where it abruptly ends, forcing pedestrians onto the busy road. Approval of this article would authorize the highway department to complete the sidewalk the additional distance to Route 28, approximately 290 feet.*

(by petition)

**MOTION: Petitioner Timothy Wood moved that Article 23 be indefinitely postponed.**

VOTE: So voted unanimously.

## Article 24 – Amend Zoning Bylaw – Grade Plane Definition

### Article 1 – Zoning: Grade Plane Definition

~~Strikethrough~~ indicates language proposed for deletion; Underline indicates language proposed for inclusion; ***bold italicized words*** are defined in the bylaw.

To see if the Town will vote to amend its Protective (Zoning) Bylaw, Section II., Definitions, subsection B as follows:

**48 49. Grade Plane** means a reference plan representing the average of the ~~finished-existing, undisturbed~~ ground levels adjoining a **building or structure** at all exterior walls ~~prior to construction, grading or filling~~. Where the finished ground slopes away from the exterior walls, the reference plane shall be established by averaging the lowest points of the ~~existing ground level~~ within the area between the **building** and the lot line or, where the lot line is more than twenty (20) feet from the building at a point 20 feet from the **building**.

And amend Appendix II. Schedule of Dimensional Requirements (Table), Maximum Building Height (Column), by adding the following new footnote:

14. The Zoning Board of Appeals is authorized to waive maximum building height by Special Permit in cases where it can be proven that unusual topographic challenges will result in an undesirable architectural design.

And amend Section II., Definitions, subsection B by adding the new definitions as follows:

28. Clearing means the removal or causing to be removed, through either direct or indirect actions, trees, shrubs, sand and gravel, vegetation and/or topsoil from a site, or any material change in the use or appearance of the land. Actions considered to be clearing include, but are not limited to: causing irreversible damage to roots or trunks of trees; destroying the structural integrity of vegetation; and/or any filling excavating or grading.

50. Grading means any excavation, filling or clearing which alters the existing surface of the land.

53. Filling means the act of transporting or placing by any manner or mechanism material to any soil surface or vegetation.

Including the renumbering of Subsection B, accordingly to account for adding the above new definitions.

And amend Appendix II. Schedule of Dimensional Requirements, Footnotes, as follows:

The Zoning Board of Appeals is authorized by to waive these requirements by Special Permit where it can be proven that unusual topographical challenges will result in an undesirable architectural design.

**Motion: Petitioner John Sweeney moved that Article 24 be referred back to the Planning Board for further consideration, and that the Planning Board be directed to report its findings to the next Town Meeting.**

*Explanation: The intent is to respond to complaints that the level of some properties has been raised prior to new construction and is inconsistent with the level of neighboring properties. These situations, which may be limited in number, can have a marked, negative impact on that neighborhood's character. Chatham must anticipate that increasing pressures from escalating land values may cause property owners to maximize the structures placed on their property. This trend may accelerate in the future. This revision brings Chatham's measure of building height into conformity with almost all other Cape Cod towns which measure building height, as we propose, from either an existing or natural and undisturbed grade.*

(by petition)

**Planning Board Recommendation:**

**Recommendation from Town Meeting Floor**

**Board of Selectmen Recommendation: Recommendation from Town Meeting Floor**

**Finance Committee Recommendation: Recommendation from Town Meeting Floor**

VOTE: Voice. So voted unanimously.

## Article 25 – Amend Zoning Bylaw – Restricting Building Construction Within Buildable Upland

### Article 2 – Zoning: Restricting Building Construction Within Buildable Upland

~~Strikethrough~~ indicates language proposed for deletion; Underline indicates language proposed for inclusion; ***bold italicized words*** are defined in the bylaw.

To see if the Town will vote to amend its Protective (Zoning) Bylaw, Section III. District Regulations, Paragraph D. District Area Regulations, Subparagraph 3. Specific Requirements, a. Minimum Lot Conditions, 1. Upland Requirements, as follows:

The minimum required area of a **lot**, when used for **building** purposes shall not include land under any water body, below mean high water or within the layout of ways. A buildable **lot** in any zoning district shall contain not less than twenty thousand (20,000) square feet of **buildable upland**, as defined in section II of this Bylaw, excepting that lots created for building purposes prior to May 1, 1984 shall contain not less than ten thousand (10,000) square feet of such **buildable upland** or the minimum **lot area** required in that district if less than ten thousand (10,000) square feet. No lot shall be filled to conform with the minimum upland square foot requirement. Structures, exclusive of those subject to a Special Permit as defined in Section IV. Overlay Districts, Paragraph 3., Special Permit Uses of this Bylaw, shall be constructed only in the buildable upland area of a lot.

**MOTION: The Petitioner moved that the Town take no action on Article 25.**

*Explanation: A minimum amount of buildable upland is required on a lot for the construction of a building, but current law lacks the requirement that the structure must be located on the upland portion. The amendment corrects this omission and provides protections to wetland areas under zoning bylaw that are consistent with Conservation Commission regulations.*

(by petition)

**Planning Board Recommendation:**

**Recommendation from Town Meeting Floor**

**Board of Selectmen Recommendation: Recommendation from Town Meeting Floor**

**Finance Committee Recommendation: Recommendation from Town Meeting Floor**

## Article 26 – Amend Zoning Bylaw – Inland Conservancy District Setbacks

### Article 3 – Zoning: Inland Conservancy District Setbacks

~~Strikethrough~~ indicates language proposed for deletion; Underline indicates language proposed for inclusion; ***bold italicized words*** are defined in the bylaw.

To see if the Town will vote to amend its Protective (Zoning) Bylaw, Appendix II. Schedule of Dimensional Requirements (Table), Minimum Building/Structure Setbacks, Conservancy Districts, Inland (Column) as follows:

**District Feet**

R 60	25	<u>50</u>
R40	25	<u>50</u>
R40A	25	<u>50</u>
R30	25	<u>50</u>
R20	25	<u>50</u>
R20A	25	<u>50</u>
SB	25	<u>50</u>
GB-1	25	<u>50</u>
GB-2	25	<u>50</u>
GB-3	25	<u>50</u>
I	25	<u>50</u>
RC3	50	50
M	N/A	N/A
M/C	N/A	N/A

**MOTION: Petitioner Deborah Ecker moved that the Town take no action on Article 26.**

*Explanation: Current law prohibits a structure from being closer than 50 feet from a coastal shoreline; but it allows structures to be only 25 feet from an inland wetland. The amendment would require set backs from a Coastal Conservancy District and an Inland Conservancy District to be the same 50 feet. The amended setbacks would establish conformity in Chatham’s zoning bylaw with the town’s conservation regulations.*

(by petition)

**Planning Board Recommendation: Recommendation from Town Meeting Floor**

**Board of Selectmen Recommendation: Recommendation from Town Meeting Floor**

**Finance Committee Recommendation: Recommendation from Town Meeting Floor**

**Article 27 – Amend Zoning Bylaw – Filling and Removal of Natural Cover  
Article 4 – Zoning: Filling and Removal of Natural Cover**

~~Strikethrough~~ indicates language proposed for deletion; Underline indicates language proposed for inclusion; *bold italicized words* are defined in the bylaw.

**To see if the Town will vote to amend its Protective (Zoning) Bylaw, Section III. District Regulations, Paragraph D. District Area Regulations, Subparagraph 3. Specific Requirements, a. Minimum Lot Conditions, by inserting a new Subparagraph K. Filling and Removal of Natural Cover.**

A special permit is required for the filling and clearing of vegetation including trees of an area of more than ten thousand (10,000) square feet. As a condition for granting a

permit, the Board of Appeals shall require a landscape plan be submitted specifying the extent of the filling and clearing, the restoration envisioned and the length of time until completion. The Board of Appeals shall give consideration to the topography of the site, the extent to which the application conforms with the general character of the surrounding neighborhood and assurance of compliance.

**And amend Section II., Definitions, subsection B by adding the new definitions as follows:**

Clearing means the removal or causing to be removed, through either direct or indirect actions, trees, shrubs, sand and gravel, vegetation and/or topsoil from a site, or any material change in the use or appearance of the land. Actions considered to be clearing include, but are not limited to: causing irreversible damage to roots or trunks of trees; destroying the structural integrity of vegetation; and/or any filling excavating or grading.

Filling means the act of transporting or placing by any manner or mechanism material to any soil surface or vegetation.

**MOTION: Petitioner Deborah Ecker moved that Article 27 be referred to the Planning Board for further consideration, and that the Planning Board be directed to report its findings to the next Town Meeting.**

*Explanation: There are no limitations about land clearing and filling in the current bylaw. This has resulted in some lots being scraped of all vegetation and in some cases piles of fill being left in an unsightly condition for unlimited periods of time. The amendment would require a special permit if an area of 10,000 square feet is to be cleared and or filled. Requiring a special permit for such activities provides notice to abutters of changes in topography that may impact their properties and neighborhood character.*  
(by petition)

**Planning Board Recommendation: Recommendation from Town Meeting Floor**

**Board of Selectmen Recommendation: Recommendation from Town Meeting Floor**

**Finance Committee Recommendation: Recommendation from Town Meeting Floor**

**VOTE: Voice. So voted unanimously.**

**MOTION TO ADJOURN: At 8:55 pm, Chairman Leonard Sussman moved that we adjourn.**

**VOTE: Voice. So voted.**

**Respectfully submitted,  
Julie S. Smith, MMC/CMMC  
Town Clerk**

**Annual Town Election  
May 12, 2011**

This Annual Town Election, called by the Board of Selectmen as required by law on a Warrant duly posted by Constable John Proudfoot on April 7, 2011, was held on Thursday, May 12, 2011 at the Chatham Community Center. The polls opened at 7:00 a.m.

Town Clerk Julie Smith, Assistant Town Clerk Paula Tobin and Town of Chatham Computer Specialist James Cuddy examined the ballot boxes, demonstrated the boxes were empty and showed the ballot counters to be registered at zero. The Optical Scan electronic voting systems operated throughout the voting hours without incident.

Warden Carol Barry and election workers Evelyn Ambriscoe, Joan Bagnell, Nancy Geiger, Mary Griffin, Sandra Koski, Mary McDermott, Lillian McNulty, Shanna Nealy, David Porter, Louise Redfield, Jennifer Smith, and Carol Tautkus all contributed to the success of this election.

The polls closed at 8:00 p.m. At the time of this election there were 5,432 registered voters in Chatham. 2,205 ballots were cast (41%).

**Respectfully submitted,  
Julie S. Smith, MMC/CMMC  
Town Clerk**

**Special Town Meeting  
Monday October 24, 2011**

To any of the Constables in the Town of Chatham in the County of Barnstable.

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to NOTIFY and WARN the INHABITANTS OF THE TOWN OF CHATHAM, qualified to vote in elections and Town affairs to meet in the gymnasium of the Chatham High School on Crowell Road in said Chatham on the 24TH day of October at 6:30 o’clock in the evening, then and there to act on any business that may legally come before said meeting.

Moderator William Litchfield opened the meeting at 6:30 p.m. 284 voters were present, far exceeding the quorum of 100.

**On behalf of the Town Clerk, the Moderator read the Constables Return of Service: “Barnstable, ss. Pursuant to**

## Annual Town Election Results

<b>SELECTMEN (1)</b>	<u>PRECINCT 1</u>	<u>PRECINCT 2</u>	<u>TOTAL</u>
Leonard M. Sussman *	562	582	1144
Robert N. Long	513	545	1058
Write-Ins	2	0	2
Blanks	1	0	1
<b>TOTAL</b>	<b>1078</b>	<b>1127</b>	<b>2205</b>
<b>HOUSING AUTHORITY (1)</b>	<u>PRECINCT 1</u>	<u>PRECINCT 2</u>	<u>TOTAL</u>
John J. Kelleher *	831	813	1644
Write-Ins	6	10	16
Blanks	241	304	545
<b>TOTAL</b>	<b>1078</b>	<b>1127</b>	<b>2205</b>
<b>SCHOOL COMMITTEE (2)</b>	<u>PRECINCT 1</u>	<u>PRECINCT 2</u>	<u>TOTAL</u>
Jeffrey S. Dykens *	750	737	1487
Susan Ann Linnell *	802	788	1590
Write-Ins	5	10	15
Write-Ins	1	3	4
Blanks	598	716	1314
<b>TOTAL</b>	<b>2156</b>	<b>2254</b>	<b>4410</b>
<b>REGIONAL SCHOOL COMMITTEE (4)</b>	<u>PRECINCT 1</u>	<u>PRECINCT 2</u>	<u>TOTAL</u>
Stephen B. Davol *	696	619	1315
Jeffrey S. Dykens *	752	709	1461
Anne E. Haggerty *	699	661	1360
Nancy L. Scott *	725	691	1416
Write-Ins	2	12	14
Write-Ins	1	4	5
Write-Ins	0	1	1
Write-Ins	0	1	1
Blanks	1437	1810	3247
<b>TOTAL</b>	<b>4312</b>	<b>4508</b>	<b>8820</b>

the written WARRANT, I have notified and warned the inhabitants of the Town of Chatham by posting attested copies of the same in each of the Post Offices of said Town at least fourteen days before October 24, 2011 on October 6, 2011. John Proudfoot, Constable.”

Moderator Litchfield administered the Oath of Office to the volunteer tellers for the evening: Nancy Geiger, Rellan Monson, Louise Redfield, Jay Stahl, Donald St. Pierre, and Jean Young.

The Moderator introduced members of Boy Scouts Troop #71: Justin Brown, Elijah Eldredge, Carlisle Nash, David VanSickle, Owen Vansickle, and leader Warren Nash as they presented the Massachusetts and United States flags and led the audience in the pledge of allegiance.

Moderator Litchfield welcomed Stefanie Farrell who again provided CART Service for the hearing impaired. Timekeepers from the League of Women Voters were present in the hall to enforce the 5-minute rule.

Resolution as presented by Selectman Seldin: Resolved that the Town vote to adopt the following rules of procedure for the Special Town Meeting of October 24, 2011.

- A) The Moderator shall have the option of reading each Article in the Warrant verbatim or summarizing the subject matter therein in general terms, at his discretion.
- B) Upon an Article having been disposed of by vote, the Moderator shall entertain a motion to reconsider said Article or to accept a Resolution pertaining to said Article only during the same session during which said vote was acted upon.
- C) A motion to move the previous question shall require a two-thirds vote and may not be debated.
- D) The Moderator shall not accept a motion to move the previous question by any person discussing the Article until after an intervening speaker has discussed the Article.

E) A non-voter may request the privilege of addressing the meeting on a motion made under any Article or Resolution offered, the request to be granted by the Moderator unless there is an objection by a voter. Upon objection, the Moderator shall poll the meeting by voice or count, at his discretion, and a majority vote in favor shall entitle said non-voter to address the meeting. However, the Moderator may grant the privilege of the floor to any non-resident Town Department Head without necessity of a vote.

F) The Moderator shall not entertain the question of the presence of a quorum at any point at which a motion to move the previous question has already been voted.

G) Speakers addressing the meeting shall be limited to five (5) minutes within which to present their remarks. The Moderator will not recognize anyone who has previously spoken on the Article until all persons wishing to address the meeting have had an opportunity to speak. The Moderator may exercise reasonable discretion in enforcement of this rule.

The foregoing rules are not intended to alter or change the traditional conduct of the Town Meetings in Chatham except as specifically stated above.

**VOTE: Voice. So voted unanimously.**

Moderator Litchfield introduced our new Town Manager Jill Goldsmith and she received a welcoming round of applause from the voters.

### Article 1 – Monomoy Regional High School Feasibility Study

To see if the Town will approve the two million dollars (\$2,000,000) in borrowing authorized by the Monomoy Regional School District for the purpose of paying the costs of a feasibility study for the construction of a new school which will be named the Monomoy Regional High School, to be located on a parcel of land which is currently owned by the Town of Harwich and on which the current Harwich High School now exists. The address of the current Harwich High School is 75 Oak Street, Harwich, MA. The District may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended under the direction of the Monomoy Regional School Building Committee. The MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Study

costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA for the Study shall be as set forth in the Feasibility Study Agreement that may be executed between the District and the MSBA.

(Board of Selectmen)

**MOTION: David Whitcomb, Selectman, moved that the Town hereby approves the two million dollars (\$2,000,000) in borrowing authorized by the Monomoy Regional School District for the purpose of paying all costs incidental or related to a feasibility study for the construction of a new school which will be named the Monomoy Regional High School, to be located on a parcel of land which is currently owned by the Town of Harwich and on which the current Harwich High School now exists. The address of the current Harwich High School is 75 Oak Street, Harwich, MA. The District may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended under the direction of the Monomoy Regional School Building Committee. The Town acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Study costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Provided further that any grant that the District may receive from the MSBA for the Study shall be as set forth in the Feasibility Study Agreement that may be executed between the District and the MSBA, and that the amount of borrowing authorized by the District shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the District and the MSBA.**

**Explanation as printed in the Warrant:** *The Monomoy Regional School Committee has voted, subject to the approval of Town Meetings in Chatham and Harwich, to incur debt in the amount of two million dollars in order to fund the costs related to a feasibility study (Phase 1 design, including the hiring of an Owner’s Project Manager and an Architect and the development of a schematic design) for the construction of a new high school. Because it is the District rather than the Towns that will incur the debt, a simple majority vote at Town Meeting is sufficient. It is likely that the District will receive signifi-*

*cant reimbursements from a grant provided by the Massachusetts School Building Authority (“MSBA”). Once the District begins to make debt service payments on the bonds, which will be paid over the number of years for which the bonds are issued, each member Town will be assessed on a yearly basis its proportionate share of the debt service as provided for under the Regional Agreement. Each Town’s share is based on a three-year rolling average of foundation student enrollment, which for Chatham is currently 28 percent. No appropriation by the Town is needed at this time.*

**Board of Selectmen Recommendation: Favorable 4:1**

**Finance Committee Recommendation: Favorable 4:1**

**Vote Required: Simple Majority**

**VOTE: Voice. So voted by a very substantial majority, declared the Moderator.**

**Article 2 – Chatham Fire Headquarters Conceptual Design**

To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as it determines necessary for costs related to the completion of the conceptual design of the Chatham Fire Headquarters located at Depot Road, or take any other action in relation thereto.

(Board of Selectmen)

**MOTION: Leonard Sussman, Selectman, moved that the Town vote to appropriate the sum of \$15,000 to fund the conceptual design for the Chatham Fire Headquarters and to meet said appropriation, the Town raise \$15,000 through the tax rate.**

**Explanation as printed in the Warrant:** *After receipt of the Fire Services Organizational Analysis and public input, the Board of Selectmen voted on September 13, 2011 to direct the Capital Planning Review Committee (CPRC) to move forward with conceptual design for one station headquarters on Depot Road. The CPRC recommended schematic “K”, however modifications need to be made based on the recommendations in the Study, public input, and comments by the Board of Selectmen. These funds will provide for an extension to the consultant contract to address the desired modifications in an effort*

*to prepare the conceptual plan for the May 2012 Town Meeting when funding of the new station is scheduled for consideration.*

**Board of Selectmen Recommendation: Favorable 5:0**

**Finance Committee Recommendation: Favorable 5:0**

**Vote Required: Simple Majority**

**VOTE: Voice. In my opinion there is a majority; Article 2 is passed, declared the Moderator.**

**Article 3 – FY 2012 Budget; Additional Appropriations**

To see if the Town will vote to raise and appropriate and/or transfer from available funds, such sums of money as it determines necessary to balance the following line items noted below within the FY2012 budget approved under Article 6 of the May 9, 2011 Annual Town Meeting for the period beginning July 1, 2011 and ending June 30, 2012 inclusive.

Or take any action relative thereto.

(Board of Selectmen)

**MOTION: Timothy Roper, Selectman, moved that the Town vote to appropriate the sum of \$30,000 to fund the Town Manager’s Salary line item, \$14,500 for Police telecommunication, and \$468,000 for short term interest and to meet said appropriation, the Town raise \$512,500 through the tax rate.**

**Explanation as printed in the Warrant:** *Item 1 - The town hired a new Town Manager in mid-August within the FY2012 budget appropriation. While this resulted in a six-week ‘savings’, there was a secretarial staff member retained during the interim to assist with the transition and a settlement payment to the previous Town Manager paid in FY2012 contributing to the additional funding request.*

*Item 2 - The maintenance & license agreement for the communications system the Police Department was not factored into the FY2012 budget necessitating this request.*

*Item 3 - We renewed/issued short term borrowing in June 2010 and in September 2011, and will permanently bond in June 2012, however short term interest will be in excess of our appropriation. An additional \$468,000*

**Article 3**

	TO	AMOUNT	FOR
1.	Town Manager Salary	\$30,000	Town Manager’s Salary
	TO	AMOUNT	FOR
2.	Police	14,500	Telecommunications
	TO	AMOUNT	FOR
3.	Short Term Interest	468,000	BAN Interest

**Article 4**

Date of Vote	Art #	Purpose / Description	Amount Authorized	Total Borrowed to 10/24/11	Amount to Rescind
5/14/2001	9	Water-Standpipe	1,800,000	1,350,000	\$ 450,000
11/7/1995	9	School Renovations	22,500,000	22,488,000	\$ 12,000
5/12/2003	17	Road Betterments (Northgate)	364,500	250,500	\$ 114,000
12/6/2010	6	Land Purchase (Mill Pond Watershed)	1,000,000	500,000	\$ 500,000

*needs to be appropriated, but will not affect the tax rate as it is reserved on the balance sheet for this purpose, and is raised as an estimated local receipt.*

**Board of Selectmen Recommendation: Favorable 5:0**  
**Finance Committee Recommendation: Favorable 5:0**  
*Vote Required: Simple Majority*  
**VOTE: Voice. So voted unanimously.**

**Article 4 – Borrowing Rescissions**

To see if the Town will vote to rescind the remainder of the borrowing authorization as listed below:

Or take any other action in relation thereto.  
 (Board of Selectmen)

**MOTION: Florence Seldin, Selectman, moved that the Town vote to rescind the following borrowing authorization:**

**\$450,000 under Article 9 for Water Standpipe approved at ATM 5/14/01, \$12,000 under Article 9 for School Renovations approved at STM 11/9/95, \$114,000 under Article 17 for Road Betterments approved at ATM 5/12/03, and \$500,000 under Article 6 for Land Purchase from CPA funds at STM 12/6/2010.**

*Explanation as printed in the Warrant: This is a ‘housekeeping’ article required so we can remove the borrowing authorization from our books. The amounts authorized under these articles are no longer needed as the projects have been completed, cost less than anticipated, or in the case of the land purchase, a grant was received to offset the total purchase price.*

**Board of Selectmen Recommendation: Favorable 5:0**  
**Finance Committee Recommendation: Favorable 5:0**

*Vote Required: Simple Majority*

**VOTE: Voice. So voted unanimously.**

**Article 5 – Collective Bargaining Agreement Ratification; MCOPS**

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the treasury \$50,000.00 to fund salary increases and other cost-items resulting from a contract settlement by and between the Town of Chatham and the Chatham Sergeants and Patrol Officers Union, Mass C.O.P.S., Local 294, AFL-CIO, and to authorize the Town Accountant to allocate such sums to the appropriate operating budgets, or take any other action in relation thereto.

(Board of Selectmen)

**MOTION: Leonard Sussman, Selectman, moved that the Town vote to appropriate the sum of \$50,000 to fund the salary adjustment for the Chatham Police and to meet said appropriation, the Town raise \$50,000 through the tax rate.**

*Explanation as printed in the Warrant: This article funds the one year collective bargaining agreement for FY2012 (ending June 30, 2012) which had not been settled in time for the 2011 Annual Town Meeting. This requires a funding appropriation to accompany ratification by the BOS and Union. This article specifically funds the FY2012 State Aid portion of the ‘Quinn Bill’ educational incentive originally at 50% but the State has underfunded it in previous years, and zero funded for FY2012. The Union received a 0% increase in both FY2011 and FY2012.*

**Board of Selectmen Recommendation: Favorable 5:0**  
**Finance Committee Recommendation: Favorable 4:0:1**  
*Vote Required: Simple Majority*

**VOTE: Voice. So voted unanimously.**

**Article 6 – CPA – Edson Property Funding**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to reduce the amount borrowed to fund the Edson Property Purchase, or take any other action in relation thereto.  
 (Community Preservation Committee)

**MOTION: Victor DiCristina, Community Preservation Committee, moved that the Town vote to appropriate and transfer the sum of \$250,000 from Community Preservation Fund Balance, and further to appropriate \$75,000 from FY2012 CPA estimated revenues to reduce the amount necessary through Land Bank borrowing for the Edson Property purchase.**

*Explanation as printed in the Warrant: This article requests funding from the Community Preservation Fund Balance and estimated revenues in order to reduce the amount of borrowing by the Land Bank fund. As you may recall Town Meeting approved borrowing of up to \$782,500 (to be paid by the Land Bank fund) for the purchase of this property. By utilizing CPA available funds we reduce the borrowing resulting in savings (less interest). It is the hope that we will be able to pay ‘up front’ and not need to permanently borrow in June 2012.*

**Community Preservation Committee Recommendation: Favorable 6:0**

**Board of Selectmen Recommendation: Favorable 5:0**  
**Finance Committee Recommendation: Favorable 5:0**  
*Vote Required: Simple Majority*

**VOTE: Voice. So voted unanimously.**

**MOTION TO ADJOURN: At 7:10 p.m., Selectman Summers moved to adjourn.**

**VOTE: Voice. So voted unanimously.**

**Respectfully submitted,  
 Julie S. Smith, MMC/CMMC  
 Town Clerk**





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OF AMERICA**  
Via **WORLDWIRE** **RCA**  
**SHORE** **SHIP**  
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**CHATHAM MASS.**  
**WCC WIM**

