

★★★ CHATHAM ANNUAL REPORT 2015 ★★★



USCG photo by PA3 Amy Thomas. Courtesy of the Orleans Historical Society, Orleans, MA



Photos courtesy of the Orleans Historical Society, Orleans MA

Celebrating Chatham's Finest

ABOUT THE COVER



On the night of February 18, 1952 the greatest rescue in Coast Guard history took place when a crew of four from Coast Guard Station Chatham set out in the CG36500 motor lifeboat and saved 32 men from the SS Pendleton after it broke in half in a storm.

Crew members Bernie Webber, Andrew Fitzgerald, Richard Livesey, and Ervin Maske were all awarded the Gold Lifesaving Medal for their heroism.

The boat was retired from service in 1968 and was mostly forgotten until 1981 when the Orleans Historical Society acquired the CG36500 and rescued it from Wellfleet where it had fallen into disrepair. The boat was moved to Orleans where it was painstakingly and lovingly restored by volunteers. The restored boat reunited the original crewmembers after 50 years.

“The Finest Hours” by Michael Tougias and Casey Sherman, which tells the story of the valiant rescue, was made into a movie by Walt Disney Pictures. Location filming occurred around Town in the winter of 2015.

Cover photos, courtesy of the Orleans Historical Society, Orleans MA, document the restoration of the CG36500 and the reunion of its crew.

Back cover photos, courtesy of Lt. Michael Anderson, Chatham Police Department, depict some of the location filming that occurred around Town.

To contribute to the maintenance and up keep of the CG36500, please forward donations to: Orleans Historical Society, PO Box 353, Orleans, MA 02653.



Table of Contents

About Cover.....	1	Emergency Management	68
Table of Contents	2	Energy Committee	68
Elected/Appointed Offices.....	3	Finance Committee	69
Committees/Boards/Commissions	5	Fire Rescue Department	69
In Memoriam – 2015	7	Golf Advisory Committee	70
Board of Selectmen.....	8	Natural Resources Department.....	70
Town Manager	9	Herring Warden	79
Annual Financial Reports	12	Historic Business District Commission.....	79
Annual Wages – Town Employees	47	Historical Commission	80
Affordable Housing Committee	54	Human Services Committee	80
Airport Commission	54	Independence Day Parade Committee.....	81
Animal Control Officer.....	54	Land Bank Open Space Committee	81
Aunt Lydia’s Cove Committee	55	Monomoy Regional School District.....	81
Bikeways Committee.....	55	North Beach Advisory Committee	84
Board of Assessors.....	55	Park & Recreation Commission	84
Board of Health.....	56	Planning Board	84
Cable Advisory Committee	56	Pleasant Bay Alliance	85
Cape Cod Commission	57	Police Department	86
Cape Cod Regional Technical High School District	59	Principal Projects and Operations.....	86
Cape Cod Regional Transit Authority	60	Public Works.....	87
Cape Cod Water Protection Collaborative.....	60	Railroad Museum Group	90
Cape Light Compact.....	61	Shellfish Advisory Committee.....	90
Cape and Vineyard Electric Cooperative.....	62	South Coastal Harbor Plan Committee.....	90
Cemetery Commission	62	Summer Residents Advisory Committee.....	91
Chatham Housing Authority	62	Town Clerk.....	92
Committee for the Disabled.....	63	Tree Warden.....	92
Community Development Department.....	63	Veterans Services	93
Community Preservation Committee	64	Water & Sewer Advisory Committee	93
Conservation Commission.....	64	Waterways Advisory Committee	93
Council on Aging.....	65	Zoning Board of Appeals.....	94
Cultural Council.....	66	Town Meeting – May 11-12, 2015	96
Economic Development Committee.....	67	Annual Town Election – May 14, 2015.....	128
Eldredge Public Library.....	67		

Elected Offices

MODERATOR (3 year term)

William G. Litchfield Term Expires 2018

BOARD OF SELECTMEN (3 year term)

Jeffrey S. Dykens, Chairman
Term Expires 2016
Timothy L. Roper, Vice Chairman
Term Expires 2016
Cory J. Metters, Clerk Term Expires 2018
Seth T. Taylor Term Expires 2017
Dean P. Nicastro Term Expires 2018

MONOMOY REGIONAL SCHOOL

DISTRICT COMMITTEE (3 year term)

Glenn R. Bryant, Sr. Term Expires 2017
Stephen B. Davol Term Expires 2018
Edward Jaworski Term Expires 2016
Amy Middleton Term Expires 2017
Terry Russell Term Expires 2018
Karen Ryder Term Expires 2016
Nancy L. Scott Term Expires 2017
Sharon Stout Term Expires 2017
Brian Widegren Term Expires 2017

BARNSTABLE COUNTY ASSEMBLY OF DELEGATES (2 year term)

Ronald J. Bergstrom Term Expires 2016

CHATHAM HOUSING AUTHORITY (5 year term)

Maureen E. Auterio State Appointment
Alan Mowry Term Expires 2019
Jack Kelleher Term Expires 2016
Shirley L. Smith Term Expires 2018
William P. Bystrom Term Expires 2018

Appointed Offices

TOWN MANAGER

Jill R. Goldsmith Town Manager
Shanna Nealy Executive Assistant

FINANCE

Alexandra Heilala Director of Finance/
Town Accountant
Cheryl Serijan Assistant Town Accountant/
Assistant Finance Director
Mary Lanctot Accounting Clerk/Receptionist

TREASURER/COLLECTOR

Louise A. Redfield Treasurer/Tax Collector
(Retired 2015)
Tawnya Menesale Treasurer/Tax Collector
Marie Chmura Assistant Treasurer/
Tax Collector
Anita A. Beebe Collections Assistant

ASSESSING

Ardelle Kelley Assessing Director
Candace Cook Assistant Assessor

HUMAN RESOURCES, HUMAN SERVICES

Gerry Panuczak Human Resources Director

INFORMATION TECHNOLOGY AND CHANNEL 18

Craig Rowe IT Director
James A. Cuddy IT Manager
Ryan Darmon Media Coordinator
Brandon DeTraglia Assistant
Media Coordinator

TOWN CLERK

Julie S. Smith Town Clerk
Paula A. Tobin Assistant Town Clerk

REGISTRARS OF VOTERS

Virginia Laporte
Frank H. Tobin

ELECTION PERSONNEL/ INSPECTORS

Evelyn Ambriscoe
Joan Bagnell
Carol Barry
Beverly Brown
Judith Buchanan
G. Valerie Buck
Theodora Casey
Scott Daniels
Mary Dempsey
Carolsue Donabar
Ann Eldredge
Mary Griffin
Genie Griffin-Hatch
Christine Storey Hart
Elizabeth Hines
Sandra Koski
Mary Langille
Mary McDermott
Lillian McNulty
Amanda Monahan
Judith Perron
Alexandra Porter
David Porter
Louise Redfield
Ethel Shafter
Jennifer Smith
Helga Sullivan
Carol Tautkus
Margaret Walker

CONSTABLES

Benjamin J. Nickerson Term Expires 2017
Thomas R. Pennypacker, II
Term Expires 2018
John Proudfoot Term Expires 2016

TOWN COUNSEL

Louison, Costello, Condon, and Pfaff, LLP

COUNCIL ON AGING

Amanda Speakman Director
Eva Marie Souza Outreach Coordinator
Stephanie Shea Outreach Work
Nancy Michniewicz Receptionist
Gerald Golia Driver
Richard Hosmer Driver
Roger Kallstrom Driver
Crayton Nickerson, Jr. Driver
Paul Robinson Driver

VETERANS' SERVICES DIRECTOR

Edward F. Merigan

NATURAL RESOURCES

Dr. Robert A. Duncanson Director

COASTAL RESOURCES

Theodore L. Keon Director
Renee Gagne Shellfish Constable
Rachel Hutchinson Assistant Shellfish
Constable/Propagation Specialist

DEPUTY SHELLFISH CONSTABLES

Frederick Bennett Term Expires 2016
Robert Denn Term Expires 2016
John Dobbins Term Expires 2016
Mark Dobbins Term Expires 2016
Allyson Felix Term Expires 2016
Jeffrey Hahner Term Expires 2016
John Higgins Term Expires 2016
Janine Hojnoski Term Expires 2016
Thomas Hutchinson Term Expires 2016
Peter Kolb Term Expires 2016
John MacMullan Term Expires 2016
Suzanne Phillips Term Expires 2016
Robert Ryder Term Expires 2016
Lawrence Sampson Term Expires 2016
Mark Simonitsch Term Expires 2016
Paul Tabory Term Expires 2016
Carl Zartman Term Expires 2016

Appointed Offices

CONSERVATION

Kristin M. Andres Conservation Agent
(Retired 2015)
Paul Wightman Conservation Agent
Mary M. Fougere Secretary
Emily Beebe Assistant Conservation Agent/Part-time

HARBORMASTER

Stuart F.X. Smith Harbormaster
Jason Holm Deputy Harbormaster
Susan K. Rocanello Office Manager/Asst. Harbormaster
Michael Ryder Coastal Facilities/Wharfinger

ASSISTANT HARBORMASTERS

Chatham

Matthew Archer Term Expires 2015
Robert Byrnes Term Expires 2015
Leo Concannon Term Expires 2015
D. Michael Davis Term Expires 2015
Thomas Deeg Term Expires 2015
Robert Goley Term Expires 2015
Gregory Goodwin Term Expires 2015
Vince Gulotta Term Expires 2015
James Horne Term Expires 2015
Matthew Hussey Term Expires 2015
Mark Lawrence Term Expires 2015
Brooke Paulson Term Expires 2015
Walter Quinn Term Expires 2015
Michael Ryder Term Expires 2015
Peter Sheppard Term Expires 2015
John Summers Term Expires 2015
Gary Wilder Term Expires 2015

Harwich

William Neiser Term Expires 2015
Heinz Proft Term Expires 2015
John Rendon Term Expires 2015
Thomas Telesmanick Term Expires 2015

Orleans

Dawson Farber Term Expires 2015
Gardner Jamieson Term Expires 2015
Greg Normandy Term Expires 2015
Nathan Sears Term Expires 2015

HEALTH

Judith H. Giorgio Health Agent
Emily Beebe Health Inspector/Part-time
Dianne E. Langlois Secretary

HERRING WARDEN

Donald St. Pierre

PERMITS

Francis Ellingham Permit Clerk
Jacqueline Leonard Permit Clerk
Doug Nichols Permit Clerk
Joanne O'Connell Permit Clerk

COMMUNITY DEVELOPMENT

Deanna Ruffer Director
Justin Post Building Commissioner/
Zoning Enforcement Officer/Sign Agent
Jeffrey Chandler Local Building Inspector
Ryan Bennett Principal Planner

COMMUNITY DEVELOPMENT

Anna Brigham Central Permitting
Coordinator
Kristen Caruso GIS Planner
Michele Clarke Office Manager
Sarah Clark Secretary
Sarah Provos Secretary

AMERICAN DISABILITIES ACT COORDINATOR

Kristen Caruso

GAS AND PLUMBING INSPECTION

Eric Olkkola Inspector
Tom David Deputy Inspector

SURVEYOR OF WOOD, BARK AND LUMBER

Robert J. Liska

WIRING INSPECTION

George McManus Inspector
Peter Winkler Deputy Inspector

PRINCIPAL PROJECTS AND OPERATIONS

Terence M. Whalen Director

MUNICIPAL BUILDINGS AND GROUNDS

Norman E. Whelan Assistant Facilities
Superintendent

Gary J. Kaser
John Custodie
Lori Powell
Mary Rogers

POLICE

Mark R. Pawlina Chief
John Cauble Deputy Chief
Michael Anderson Lieutenant
Margaret McDonough Animal Control
Officer *(Retired 2015)*
Diane Byers Animal Control Officer
Melanie Boutin Secretary

FIRE

Michael Ambriscoe Chief
Peter Connick Deputy Chief
Richard Shevory Fire Inspector

FOREST WARDEN

Michael Ambriscoe

HAZARDOUS MATERIALS COORDINATOR

Michael Ambriscoe

EMERGENCY MANAGEMENT

John Cauble Emergency Management
Director
Stuart F.X. Smith Emergency Management
Deputy Director

OIL POLLUTION AND SPILL COORDINATORS

Stuart F.X. Smith
(All Coastal and Marine Activities)
Michael Ambriscoe *(All Inland Activities)*

PARKS AND RECREATION

Daniel L. Tobin Director
Georgia A. Farrell Recreation Program
Supervisor
Suzanne Winkfield Recreation Coordinator
Sharon Stark Youth Services Coordinator
Helene E. Borges Secretary *(Retired 2015)*
Susan Mabile Secretary
Brian Deveau Community Building
Supervisor
George Gatzogiannis Community Building
Supervisor
Tim Sylvia Community Building Supervisor

CEMETERY

Linda Goodspeed Secretary

DEPARTMENT OF PUBLIC WORKS, WATER & SEWER DEPARTMENTS

Jeffrey S. Colby Director
Pam Jones Office Administrator
Robin Young Secretary
Gerald Friend
Kenneth Friend
Brian Gates
Brian Powers
Paul White

Appointed Offices

TREE WARDEN & SUPERINTENDENT OF INSECT AND PEST CONTROL

Daniel L. Tobin

LANDFILL

Mark Mehall
David Laurie
Steven Leavenworth
Richard Putnam
Jennifer Underwood

Supervisor

PUBLIC WEIGHERS

Jeffrey Colby
David Laurie
Steven T. Leavenworth
Jennifer Underwood

Committees/Boards/Commissions

AFFORDABLE HOUSING

Shirley L. Smith, Chairman
Term Expires 2017
Bruce Bean
Term Expires 2018
Rev. Nancy Bischoff
Term Expires 2016
Echo Karras
Term Expires 2017
Karolyn McClelland
Term Expires 2018
Irene Van Duyen
Term Expires 2018

AFFORDABLE HOUSING BOARD OF TRUSTEES

Robert F. Denn
Term Expires 2016
Jeffrey S. Dykens
Term Expires 2016
John Kelleher
Term Expires 2016
Cory J. Metters
Term Expires 2018
Dean P. Nicastro
Term Expires 2018
Timothy L. Roper
Term Expires 2016
Seth T. Taylor
Term Expires 2017

AIRPORT COMMISSION

Peter Donovan, Chairman
Term Expires 2016
Michael Geylin
Term Expires 2017
Huntley Harrison
Term Expires 2018
Paula Lofgren
Term Expires 2017
Nancy Patterson
Term Expires 2017
Craig Pennypacker
Term Expires 2016
Tom Wilson
Term Expires 2018

ASSESSORS

Robert B. Franz, Chairman
Term Expires 2017
Thomas (Nick) Brown
Term Expires 2016
John Burke
Term Expires 2018

AUNT LYDIA'S COVE

Kenneth Eldredge, Chairman
Term Expires 2016
Gregory J. Connors
Term Expires 2016
Doug Feeney
Term Expires 2017
Mark Liska
Term Expires 2017
James F. Nash
Term Expires 2018
Joel Rottner
Term Expires 2018
Darren Saletta
Term Expires 2018

BIKEWAYS COMMITTEE

Ronald B. Holmes, Chairman
Term Expires 2018
James Perry Ponte
Term Expires 2017
Karen McPherson
Term Expires 2018
Douglas J. Nichols
Term Expires 2016
Deborah M. Swenson
Term Expires 2016
Steven B. Wardle
Term Expires 2017
David Widing
Term Expires 2017

BOARD OF HEALTH

Edwin "Ted" Whittaker, Chairman
Term Expires 2017
Ronald C. Broman
Term Expires 2018
Mary Ann Gray
Term Expires 2016
Edward W. Sheehan
Term Expires 2017
Dr. Allen Ward
Term Expires 2018

BARNSTABLE COUNTY COASTAL RESOURCES COMMITTEE

Robert A. Duncanson
Until Work Completed

BARNSTABLE COUNTY TECHNICAL ADVISORY COMMITTEE ON DREDGING

Theodore L. Keon
Until Work Completed
Stuart F.X. Smith, Alternate
Until Work Completed

CAPE COD JOINT TRANSPORTATION COMMITTEE

Terry Whalen
Until Work Completed

CAPE COD NATIONAL SEASHORE ADVISORY COMMITTEE

Joseph Craig

CAPE COD REGIONAL TECHNICAL HIGH SCHOOL DISTRICT COMMITTEE

James M. Upson
Term Expires 2018

CAPE COD REGIONAL TRANSIT AUTHORITY

Jill Goldsmith
Until Work Completed

CABLE ADVISORY COMMITTEE

Huntley Harrison, Chairman
Term Expires 2016
Lisa Franz
Term Expires 2017
Richard Garvin
Term Expires 2018

CAPE COD COMMISSION

Michael J. Skelley
Term Expires 2018

CAPE COD MUNICIPAL HEALTH GROUP BOARD

Gerry Panuczak
Until Work Completed

CAPE LIGHT COMPACT

Peter Cocolis
Until Work Completed

CAPE & VINEYARD ELECTRIC COOPERATIVE

John H. Scott
Until Work Completed

CEMETERY COMMISSION

George W. Jr. Goodspeed, Chairman
Term Expires 2018
Stephen A. Hart
Term Expires 2017
Susan Whitcomb
Term Expires 2016

COMMITTEE FOR THE DISABLED

John Poignand, Chairman
Term Expires 2017
Carol "Jill" Holmes
Term Expires 2018
Robert Hughes
Term Expires 2017
Robert Lear
Term Expires 2017
John Raye
Term Expires 2017
George Snider, Jr.
Term Expires 2016
Ragnhild Bjerke, Associate
Term Expires 2016

COMMUNITY PRESERVATION COMMITTEE

Debbie Aikman, At Large
Term Expires 2017
Bruce Bean, Affordable Housing
Term Expires 2018
Victor DiCristina, Land Bank
Open Space Committee
Term Expires 2017

Committees/Boards/Commissions

COMMUNITY PRESERVATION COMMITTEE

Bob Dubis, Planning Board
Term Expires 2017

Jane Moffet, Historical Commission
Term Expires 2016

Alan Mowry, Housing Authority
Term Expires 2017

Ira Seldin, Park & Recreation Commission
Term Expires 2016

Richard Stenberg, At Large
Term Expires 2018

Dr. Michael Tompsett, Conservation Commission
Term Expires 2017

CONSERVATION COMMISSION

Dr. Michael Tompsett, Chairman
Term Expires 2017

Sarah Kay Bryce
Term Expires 2018

Richard Drury
Term Expires 2017

C. Christopher Janien
Term Expires 2018

Joseph Scarlatelli
Term Expires 2016

Betsy Sommer
Term Expires 2016

James "Buck" Upson
Term Expires 2017

Dawn Boynton, Associate
Term Expires 2016

Judith Peterson, Associate
Term Expires 2016

CONSTABLES FOR THE TOWN

Benjamin J. Nickerson
Term Expires 2017

Thomas R. Pennypacker, II
Term Expires 2018

John Proudfoot
Term Expires 2016

COUNCIL ON AGING

Carole DeCristopher, Chairman
Term Expires 2017

Martha Batchelder
Term Expires 2016

Joseph Gagliano
Term Expires 2018

Audrey E. Gray
Term Expires 2018

Betty Magnusson
Term Expires 2016

Barbara Segall
Term Expires 2017

David Speciale
Term Expires 2016

CULTURAL COUNCIL

Cecile Maranhas, Chairman
Term Expires 2017

Sally Campbell
Term Expires 2016

Nancy Gothie
Term Expires 2018

Winnie Lear
Term Expires 2018

Linda Middleton
Term Expires 2018

Faith Rushnak
Term Expires 2017

Linda Saunders
Term Expires 2018

Pam Weiler
Term Expires 2018

Lynne Van Dine Weller
Term Expires 2018

ECONOMIC DEVELOPMENT COMMITTEE

Luther Bates, Chairman
Term Expires 2018

Stephen Buckley
Term Expires 2018

Walter Bush
Term Expires 2018

Michael Gorman
Term Expires 2017

George Khalil
Term Expires 2017

Darren Saletta
Term Expires 2016

ENERGY COMMITTEE

John H. Scott, Chairman
Term Expires 2018

Peter K. Cocolis
Term Expires 2016

Katherine McClellan
Term Expires 2017

Robert Wirtshafter
Term Expires 2018

FINANCE COMMITTEE

Kenneth F. Sommer, Chairman
Term Expires 2017

Norma Avellar
Term Expires 2016

Roslyn B. Coleman
Term Expires 2018

John Crea
Term Expires 2017

Stephen Daniel
Term Expires 2017

Florence Seldin
Term Expires 2018

Jo Ann Sprague
Term Expires 2018

Steve West
Term Expires 2016

John L. Whelan
Term Expires 2016

GOLF ADVISORY COMMITTEE

Bruce Bogardus, Chairman
Term Expires 2017

Carl Bertolino
Term Expires 2017

Stephen Kuzma
Term Expires 2018

Edward Boyce
Term Expires 2016

Roger Sullivan
Term Expires 2017

HISTORIC BUSINESS DISTRICT COMMITTEE

Daniel A. Sylver, Chairman
Term Expires 2017

Stephen Burlingame
Term Expires 2018

Darci Sequin
Term Expires 2016

Theodore P. Streibert
Term Expires 2017

Lynn Van Dine Weller
Term Expires 2017

Ali van der Burg, Alternate
Term Expires 2016

Jackson Smith, Alternate
Term Expires 2016

HISTORICAL COMMISSION

Frank A. Messina, Chairman
Term Expires 2018

Donald Aikman
Term Expires 2016

William E. Manley
Term Expires 2017

Jane Moffett
Term Expires 2017

Robert D. Oliver
Term Expires 2016

Sandi Porter
Term Expires 2018

Benjamin Smolenski
Term Expires 2016

Stephanie Hamilton, Alternate
Term Expires 2016

HUMAN SERVICES

Paul Brown, Chairman
Term Expires 2017

Joanne Donoghue
Term Expires 2016

Kathleen (CeCe) Motz
Term Expires 2018

Janice O'Connell
Term Expires 2017

Marilyn Sneden
Term Expires 2016

Margaret Stenberg
Term Expires 2018

Ann Wade
Term Expires 2016

Jack Zillox
Term Expires 2017

INDEPENDENCE DAY PARADE COMMITTEE

Brad Schiff, Chairman
Term Expires 2017

Janet Fields
Term Expires 2017

Jennifer Gibbs
Term Expires 2018

Nicole Gullotti
Term Expires 2016

Danielle Jeanloz
Term Expires 2016

John King
Term Expires 2017

INSURANCE ADVISORY COMMITTEE

Richard E. Hunter
Until Work Completed

LAND BANK OPEN SPACE COMMITTEE

George W. Cooper, Chairman
Term Expires 2016

Victor Di Cristina
Term Expires 2016

John (Jack) Farrell
Term Expires 2018

Hrant "Hank" Russian
Term Expires 2018

Ali van der Burg
Term Expires 2017

David Doherty, Alternate
Term Expires 2016

LOCAL STATE BUILDING CODE BOARD OF APPEALS

Larry Sampson
Term Expires 2016

David R. Crockett
Term Expires 2017

Peter Polhemus
Term Expires 2018

NORTH BEACH ADVISORY COMMITTEE

Donna G. Lumpkin
Until Work Completed

Thomas A. Olson, Chairman
Until Work Completed

Ted Keon, Advisor
Until Work Completed

PARK & RECREATION COMMISSION

Meredith Fry, Vice Chairman
Term Expires 2016

Robert Becker
Term Expires 2016

Kimberley Robbins
Term Expires 2018

Michael D. Ryder
Term Expires 2017

Ira Seldin
Term Expires 2018

Committees/Boards/Commissions

PLANNING BOARD

Peter Cocolis, Chairman	Term Expires 2017
Stephen Burlingame	Term Expires 2016
Robert W. Dubis	Term Expires 2017
Kathryn Halpern	Term Expires 2018
Diane Holt	Term Expires 2018
John D. Marsh	Term Expires 2018
Robert Wirtshafter	Term Expires 2018

PLEASANT BAY RESOURCE MANAGEMENT ALLIANCE STEERING COMMITTEE

Jane Harris	Until Work Completed
Charles J. Bartlett, Alternate	Until Work Completed

PUBLIC CEREMONIES

Carol Abel	Term Expires 2017
Douglas Ann Bohman	Term Expires 2018
Robert B. Franz	Term Expires 2018

RAILROAD MUSEUM WORKING GROUP

James Aaron	Until Work Completed
Donald Aikman	Until Work Completed
Eugene Guild	Until Work Completed
John E. Gulow	Until Work Completed
Stephen Hart	Until Work Completed
Roland (Ron) Kelley	Until Work Completed
William Koerner	Until Work Completed
Ryder Martin	Until Work Completed
Ralph Pape	Until Work Completed
William Tuxbury	Until Work Completed
Malcolm L. Ward	Until Work Completed

SHELLFISH ADVISORY COMMITTEE

Jamie Bassett, Chairman	Term Expires 2017
James E. Blanchfield	Term Expires 2016
John Garey	Term Expires 2018
Barry Greco	Term Expires 2016
David C. Likos	Term Expires 2016
Wendy Homer	Term Expires 2017
Stephen A. Wright	Term Expires 2016

SOUTH COASTAL HARBOR MANAGEMENT

Michael Westgate, Chairman	Until Work Completed
Ernest Eldredge	Until Work Completed
Dean W. Ervin	Until Work Completed
Thomas G. King	Until Work Completed
David Likos	Until Work Completed
George Olmsted	Until Work Completed
Martha Stone	Until Work Completed

SUMMER RESIDENTS ADVISORY COMMITTEE

Michael Waters, Chairman	Term Expires 2018
Bob Champlin	Term Expires 2017
Katherine D. Flynn	Term Expires 2018
Harold C. Kraus	Term Expires 2016
Jill N. MacDonald	Term Expires 2018
Katherine A. Malfa	Term Expires 2016
Hugh G. Moulton	Term Expires 2016
Colette B. Traylor, Ph.D.	Term Expires 2017
Philip A. Richardson	Term Expires 2017
Joel Rottner	Term Expires 2017
Peter J. Tarrant	Term Expires 2018
Christina Dykstra Mead, Associate	Term Expires 2016
Jamie Meehan, Associate	Term Expires 2016

TRAFFIC SAFETY COMMITTEE

Dick Hunter	Until Work Completed
Ronald C. Meservey, Chairman	Until Work Completed
Janet C. Newton	Until Work Completed
Richard J. Stacey	Until Work Completed
Tom Doane	Until Work Completed

WATER & SEWER ADVISORY COMMITTEE

Larry Sampson, Chairman	Term Expires 2016
Debbie Aikman	Term Expires 2017
Charles J. Bartlett	Term Expires 2018
George Cooper	Term Expires 2016
Michael Skelley	Term Expires 2017

WATERWAYS ADVISORY COMMITTEE

John Heuther, Chairman	Term Expires 2016
Edward D. Conway	Term Expires 2016
David G. Davis	Term Expires 2017
Richard Hosmer	Term Expires 2017
Timothy Linnell	Term Expires 2018
Donald St. Pierre	Term Expires 2016
Peter W. Taylor	Term Expires 2018

ZONING BOARD OF APPEALS

Joseph F. Craig,	Term Expires 2016
Donald Freeman	Term Expires 2018
Robert B. Hessler, Chairman	Term Expires 2017
David S. Nixon	Term Expires 2016
David Veach	Term Expires 2018
Happy Van Sickle, Associate	Term Expires 2016
Rick Leavitt, Associate	Term Expires 2016
Paul Semple, Associate	Term Expires 2016



Joseph C. Avellar	Edward M. Fouhy	Elizabeth (Libby) Mottur
Iyah Barbara Brown	Leona H. Goodspeed	Howard G. Norcross
G. Valarie Buck	Russell Haddleton	Mary Olmsted
I. Thomas Buckley	Louise Holland	Thomas R. Patton III
Claire E. Dubis	Thomas Hutchinson	Audrey N. Savin
Joseph Fennell	Stephen B. King	Berjouhi Spencer
Ellen Ford		Keith Zibrat

Board of Selectmen

Calendar year 2015 was notable in many respects for the Town of Chatham.

The Town continued its long history of prudent financial management. Town meeting approved an operating budget that increased less than 2% over fiscal year 2015. The property tax rate was increased by 3 cents to \$5.02 per thousand (FY2016). The property tax rate remains the lowest of any town on Cape Cod. The Town's bond rating was reaffirmed by Standard and Poor's at a stellar AAA rating. Maintaining the Town's strong financial position remains as one of the highest priorities for the Board of Selectmen.

Many issues from years past continue to confront the Town. Of most import is the ongoing controversy over which party, the Federal government or the Commonwealth of Massachusetts together with the Town of Chatham, owns, controls, and manages the waters west of the Monomoy National Wildlife Refuge. During 2015 the Town successfully negotiated an agreement with the US Fish and Wildlife Service that preserved local control over the waters east of a line drawn from the Morris Island weather station to the Monomoy light house. However, ownership and control over the waters west of the refuge remains undecided. Working with our state and federal legislative delegations and the Attorney General's office of the Commonwealth, the Board of Selectmen pursues a legislative solution that it hopes will be ascendant over the need to file expensive and time consuming litigation to resolve this dispute.

The Board of Selectmen spent a considerable amount of time working on a sidewalk plan focused primarily on Stage Harbor Road and Bridge Street that addressed the needs of all the citizens of Chatham. Striking a compromise with our many engaged property owners, the Board voted to install sidewalks on Bridge Street and a four foot walking lane on Stage Harbor Road completing its vision of a pedestrian friendly walking route throughout Chatham's scenic 'Loop'. However, a legal challenge to the manner in which the Town took easements in 1997 requisite for sidewalk construction along these roads threatens the plan's viability.

The issue over the appropriateness of skydiving at our municipal airport also continued. The Board of Selectmen through the Town Manager issued an RFP for skydiving vendors after extensive deliberation with legal counsel and an airport consultant. The Board's position reflected the input received that the activity could be conducted safely and recognized the import of the financial support the Town has received, and will continue to receive, from the FAA and other

federal agencies to support airport and municipal operations. The FAA strongly argued that skydiving is a sanctioned activity at our airport and can be conducted safely. The Board of Selectmen realizes the importance of viable airport operations to our Town's overall economic health. However, a citizens group filed litigation challenging the safety of the activity at Chatham's municipal airport and the awarding of a skydiving contract remains in abeyance.

The Board has been fortunate indeed to work with a professional Town Manager and an extremely dedicated Town staff.

The Board of Selectmen dealt with other important and less contentious issues throughout the year. The Board continued the Town's historical commitment to invest in infrastructure and needed capital improvements.

The construction of the new Fire Station commenced after the site on Depot Street was treated and declared safe from the effects of subsurface contamination related to a gasoline spill which occurred years ago. The new state-of-the-art Fire Station is expected to come on line in the summer of 2016.

The Town continued its commitment to water quality and to the protection of our precious environment as Phase 1A of the wastewater management plan was implemented. This phase focuses on the Oyster Pond and Little Mill Pond watersheds.

The Mitchell River Bridge project continued unabated when weather permitted. The unique draw bridge over the waters that connect Stage Harbor and the Mill Ponds is scheduled to be completed in June of 2016.

The skateboard park in Volunteer Park was completed and came on line for use by our community in December of 2015.

The Muddy Creek project, undertaken in conjunction with the Town of Harwich, commenced in 2015. Supported by federal grants, the project increases the saltwater tidal flow into the Monomoy River by enlarging the culverts that run under Route 28. The project is expected to be completed by June 2016.

Discussions with the Town of Harwich on the sharing of capacity at Chatham's wastewater treatment facility continued. The stated desire of the discussions is to utilize existing regional capacity and to avoid duplicative

and unnecessary expensive investments in infrastructure. Both Towns are working on the terms of an acceptable inter-municipal agreement that would govern the potential future use by Harwich of Chatham's wastewater facility.

The Town's investment in renewable energy generated 2,500,000 kWh in 2015, offsetting 75% of the Town's electrical demand, with a net benefit of \$225,000.

The West Chatham roadway project is nearer to completion as the project reached the 75% design phase. In the best case scenario, construction will begin in summer of 2017.

The Board wrestled with the dearth of downtown Main Street parking during our peak summer season. After proposing a two hour limit for on-street summer season parking the Board re-considered its position and supported the creation of a citizen's group to further study the problem. Led by members of the Merchants Association and the Chamber of Commerce this group will make recommendations to the Board that will potentially impact downtown parking in 2017.

The Board made many appointments to its regulatory boards including the Conservation Commission, the Airport Commission, the Planning Board and the Historic Business District Committee. Many new volunteers were appointed to the numerous committees that are so valuable and necessary to support the work of the Town and of the Board of Selectmen. The Board of Selectmen thanks our volunteers for their service to the Town.

The Board welcomed two new members in 2015. Cory Metters who served admirably on the Town's Planning Board and Dean Nicasastro who served faithfully on the Town's Finance Committee ran unopposed and were elected in May 2015. They replaced Florence Seldin and Sean Summers who were both stalwarts on the Board of Selectmen.

The Board has been fortunate indeed to work with a professional Town Manager and an extremely dedicated Town staff. The work of the Board of Selectmen as we create policy and provide strategic direction for the Town coherent with the Town's Charter is made much easier given the input and guidance of our talented municipal employees. The hard work of the Town's employees is very much appreciated.

The Board of Selectmen will continue to work to enhance the quality of life for all its citizens in this wonderful Town. The Board welcomes and appreciates the strong engagement of our public as we strive together to improve our lives in this beautiful and unique community.

**Respectfully submitted,
Jeffrey S. Dykens, Chairman**

Town Manager

I feel very privileged to have served as your Town Manager in 2015, my 4th year – and the 303rd year of our great community! We have made great efforts to provide 24/7 access to Town departments – via Town’s website www.chatham-ma.gov and improved speed for such via the Town’s use of the Open Cape Fiber Network. The website is now more accessible using a smart phone or tablet device and meetings are available on demand via the Channel 18 link. The public has even greater access to meeting information – agendas, packets, and minutes via the Town’s meeting calendar www.mytowngovernment.org/02633 on the main page of the Town’s website. Additionally this Annual Report as well as the prior three years is available on the Town Manager’s web page – www.chatham-ma.gov/Public_Documents/ChathamMA_Manager/index

The FY2016 (July 1, 2015-June 30, 2016) budget and financial planning efforts are highlighted on the Town’s website in Budget Central. The Town Manager Budget Message includes a look at the previous year as well as future forecasts in consideration of economic conditions and a conscious effort to contain the Town’s tax rate to limited growth – the most recent Budget Book can be reviewed at www.chatham-ma.gov/Public_Documents/ChathamMA_Budget/FY2017/Budget%202017.pdf Budget summaries from FY2001 to current are also available in Budget Central.

We have worked to provide the public greater insight into Town-wide operations. The Town Manager’s page provides links to the Monthly Reports to the Board of Selectmen (BOS) now in its fourth year. This information is the precursor to a State grant we received for Performance Management – data collected for “inputs” used for better policy, management, and financial decisions. The data collected also provided for more budget information to be presented graphically – of particular note for FY2017 http://www.town.chatham.ma.us/Public_Documents/ChathamMA_Manager/index

In 2015, we worked to enhance payment opportunities for Town transactions. In addition to providing on-line credit and debit payments for property and excise tax bills, Town departments such as the Beach/Transfer Sticker Permit Office, Moorings,

Recreation, and Town Clerk also accept credit/debit cards for a minimal transaction fee. All on-line payment options as well as debit/credit transactions are processed through a third party secure site. Added this year were on-line sewer connection applications and inspections, and other permits are soon to follow.

We have worked to provide the public greater insight into Town-wide operations.

Many strategic planning efforts continued in partnership with the Board of Selectmen (BOS). As noted in the BOS Annual Report, much work was done on strategic land-use planning and capital facilities. Such included continuation of the Route 28 Corridor Land Use Visioning Project (Crowell Rd to Harwich), and the West Chatham Roadway Design Project (Barn Hill Rd to George Ryder Rd). Following Town approval in the fall of 2013 for the new Fire Station Headquarters project, the anticipated completion (move-in) is scheduled for June 2016. Much of 2015 was directed to maintaining existing Town facilities with a focus on public access to waterfront infrastructure such as the property at 90 Bridge Street acquired in 2015, and Fish Pier facility improvements. In addition, work by the State continued on the Mitchell River Bridge project with an expected opening date in June 2016. Town drinking water facility improvements were also discussed in late 2015.

We continued advocacy of the Town’s jurisdictional boundary position related to the US Fish and Wildlife Service (USFWS) Draft Comprehensive Conservation Plan and Environmental Impact Statement for Monomoy National Wildlife Refuge. With all recognizing the Town has been a good steward of Monomoy for many generations, the primary issue is ownership – as the Commonwealth owns the submerged lands and the Town manages the open waters in conjunction with the Commonwealth – i.e. the refuge and wilderness boundary limit is at mean low water. In April, a visit by Town officials (Chairman Summers, Town Manager, Director of

Natural Resources) and State Representative Peake to our Washington DC delegation contributed to making this a high priority issue and USFWS administratively agreeing with the Town on the Eastern Boundary. When the Final Report was presented in late Fall, the MA Attorney General’s Office agreed with the Town’s position relating to the Western Boundary jurisdiction of the Commonwealth and the limited review by USFWS of relevant documents. Such comments were filed in December 2015. The Record of Decision by USFWS is still pending as of the writing of this report.

Our updated financial policies and conservative financial management efforts resulted in the reaffirmation of our excellent AAA bond rating by Standard and Poor’s in June 2015. Such rating means extremely strong capacity to meet financial commitments; Highest Rating. Attributing to its affirmation, the rating agency noted the Town’s commitment to sound fiscal policies, strong financial management, and trust in the officials and professional staff.

Since 2012, our annual kick-off of the budget process begins with a Budget Summit. The FY2017 Budget Summit was held on October 13, 2015. Multi-year financial forecasts and assumptions were reviewed and updated for the 2017 fiscal year and beyond, as well as an examination of financial indicators for revenues and cost controls. Participants included the Board of Selectmen, Finance Committee, Monomoy Regional School District (MRS) District Committee/ Administration, and Department Heads. Also discussed were financial trends, prior recommendations by the Finance Committee and upcoming funding priorities. Discussion at the recent Summit focused on the Town’s liability for “other post-employment benefits” (OPEB) as it relates to health insurance for retired Town employees. The BOS established an OPEB Trust Committee and funding was again contributed in 2015 via Town Meeting. These presentations and OPEB actuarial report can be found on Budget Central. Such collaboration was again evident in the 2015 Summer Residents Advisory Committee “Score Card” with the financial leadership receiving high marks. The financial presentations and scorecard results demonstrated cohesion and shared

(continued next page)

Town Manager, *cont.*

vision for financial matters by our Summer Resident Representatives which remains a significant collaboration since 2012. Further, working in partnership with our employee unions, settlements were reached in 2015 with three of the four Town Unions providing for enhanced performance, services, and greater controls of future cost liabilities such as health insurance contributions and elimination or reduction of buybacks/pay-outs.

Town Departments have been very successful in obtaining grants; notably in 2015 was the Stage Harbor Old Mill Boat Yard (OMBY) Improvement Project Grant Funding. After more than four years of application submissions, the Town was awarded a \$1 million Coastal Infrastructure Construction grant from the Seaport Economics Council (SEC) in November 2015. The project will repair serious deficiencies in the existing facility and provide for enhanced public use and berthing opportunities for the boating public. Construction costs are estimated at \$1,540,000. The Town was previously awarded a grant for \$102,750 for final engineering and permitting which is nearing completion. The Town has already appropriated \$350,000 toward our total project cost share as required, and an additional \$200,000 will be requested in FY2017 to fully fund the project for costs not covered by grants received. Contract award is estimated to occur in spring/summer 2016 with construction to begin in the fall/winter 2016.

Senior Tax Work-off Program

In 2015, we embarked on Year 3 of the program which provides senior taxpayers with property tax relief – an opportunity to receive a tax abatement of up to \$500 annually by sharing intellectual and lifetime experiences by working with Town staff. The

program is flourishing and many projects were undertaken utilizing our Chatham talent. In 2015, participants worked 755 hours in 8 different departments completing projects that would not be achievable with Town staffing. Similar to previous years, \$10,000 is earmarked for this program.

Wastewater/Sewer Project

The first contract (1C-1) in the multi-year, multi-contract Phase 1C was completed in 2015. Funded at the 2013 and 2014 Annual Town Meetings, these contracts target the restoration of Oyster Pond and Little Mill Pond watersheds. These water bodies are highly impacted by excessive nutrients. Additional benefits will result as improved water quality in Oyster Pond and Little Mill Pond propagates throughout the Stage Harbor System. Design and permitting work continue on contracts 1C-2 to 5. Construction on these contracts is expected to finish by the end of 2018. As with previous contracts, it is expected these will qualify for 0% SRF funding from the State.

The Muddy Creek Restoration Bridge Project, a joint effort of Chatham and Harwich along with State and Federal agencies, got underway in 2015 with the selection of the General Contractor. Actual construction began in November with utility relocations (gas, telephone, electric). Bridge construction will continue until mid-May 2016, when the project is scheduled for completion. The Project Team was successful in obtaining a NOAA grant of \$300,000; bringing total grants received for the project to \$4.6M. After 10+ years of planning and study this important environmental project will be completed.

Chatham and Harwich continue to evaluate the use of the Chatham treatment facility as a

means to address wastewater nitrogen within jointly shared watersheds to Muddy Creek. This joint venture will provide an opportunity for some of the capital costs on Chatham taxpayers related to the new treatment facility to be offset by Harwich.

Renewable Energy

With a total of four renewable energy/solar installations becoming fully operational in calendar year 2015, the Town moves toward generation of 75% of total energy demand at municipal facilities from renewable energy sources in the upcoming year. The net benefits from the three new PV projects was approximately \$225,000 in the first full year of operation and is on target for over \$3.6 million in financial benefit cumulatively by the end of the power purchase agreements at year 20. In 2015, the Town continued to participate in other renewable energy initiatives such as “off-taker” agreements to receive net metering credits. Additional efforts to save energy and operational costs are incorporated in the design of the new Fire Station Headquarters project which includes high efficiency measures: LED lighting, water boilers and heating and cooling systems. Upon completion of the project the Town will seek incentive rebates from the Cape Light Compact (CLC).

As we look back on the year, it is important to acknowledge the many dedicated and hardworking Town employees who strive to retain the Town’s unique culture, tradition, and excellent customer service while working to enhance technology to provide essential Town services. We are here to serve you 24/7 and welcome your input on how we can serve you better.

**Respectfully submitted,
Jill R. Goldsmith, Town Manager**

CHATHAM ANNUAL REPORT 2015



Annual Financial Reports and Town Employees Annual Wages

Finance Department

In accordance with the provisions of Chapter 41 §61 of the Massachusetts General Laws, I hereby submit a report for the receipts and expenditures for the Town of Chatham for the Fiscal Year ending June 30, 2015 unless otherwise stated. Also included is a balance sheet and miscellaneous financial reports.

Respectfully submitted,
Alexandra Heilala, Finance Director

Town of Chatham – Combined Balance Sheet – All Fund Types Account Groups – June 30, 2015

ASSETS	Governmental Fund Types				Fiduciary	Account	Totals (Memorandum Only)
	General Fund	Special Revenue Funds	Capital Project Funds	Enterprise Funds	Trust and Agency Funds	Long-Term Obligation Accounts	
Cash and cash equivalents	\$ 10,870,501	\$ 7,688,463	\$ 8,216,475	\$ 210,978	\$ 3,749,629		30,736,045
Investments					9,991		9,991
Property taxes receivable	134,445	29,830					164,275
Other receivables: Notes			28,698,767				28,698,767
Motor vehicle and boat excise	281,175						281,175
Water, sewer rates and special assessments		316,032					316,032
Tax liens	496,725						496,725
Intergovernmental	-						-
Tax foreclosures	71,473						71,473
Deferred property taxes	4,902						4,902
Apportioned leases	295,497	921,292					1,216,790
Departmental and other receivables	514,712				54,542		569,254
							-
Due from other governments in future years:							
School building assistance							-
Principal and interest subsidies							-
To be provided in future years for:							
Retirement of lease payable						88,511,588	88,511,588
Retirement of bonds						12,370,868	12,370,868
Total Assets	\$ 12,669,430	\$ 8,955,616	\$ 36,915,242	\$ 210,978	\$ 3,814,162	\$ 100,882,456	\$ 163,447,885
LIABILITIES AND FUND EQUITIES							
Liabilities:							
Warrants payable	\$ 808,172	\$324,125	\$ 161,434		\$ 17,620		\$ 1,311,351
Amounts withheld from employees	119,462						119,462
Abandoned and Unclaimed Property	96,239						96,239
Other agency payables					780,887		780,887
Provision for tax refunds							-
Due to general fund		35					35
Lease payable							-
Bonds and notes payable			29,198,767			88,511,588	117,710,355
Loans authorized and unissued						12,370,868	12,370,868
Deferred revenue	<u>1,762,387</u>	<u>1,267,154</u>	-	-	-	-	<u>3,029,541</u>
Total liabilities	2,786,260	1,591,313	29,360,201	0	798,507	100,882,456	135,418,739
Fund balances:							
Non-expendable trust funds					587,957		587,957
Reserve for Debt Exclusion Premium	1,430,498						1,430,498
Reserved for encumbrances and continued appropriations	3,264,115	2,718,814					5,982,929
Reserved for expenditure	900,000	0	7,555,041				8,455,041
Reserve for Overlay Deficit							0
Reserve for Snow & Ice Deficit	-19,920						-19,920
Unreserved	<u>4,308,477</u>	<u>4,645,489</u>	<u>0</u>	<u>210,978</u>	<u>2,427,698</u>		<u>11,592,641</u>
Total fund balance	9,883,170	7,364,303	7,555,041	210,978	3,015,655	-	28,029,146
Total liabilities and fund balance	\$ 12,669,430	\$ 8,955,616	\$ 36,915,242	\$ 210,978	\$ 3,814,162	\$ 100,882,456	\$ 163,447,885
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Town of Chatham – Balance Sheet June 30, 2015 – General Fund

ASSETS		
Cash		10,870,500.60
2006 & Prior Personal Property	108,715.31	
2007 Personal Property	1,070.01	
2008 Personal Property	(2,145.28)	
2009 Personal Property	1,101.27	
2010 Personal Property	1,522.62	
2011 Personal Property	1,535.17	
2012 Personal Property	1,584.35	
2013 Personal Property	2,171.41	
2014 Personal Property	2,986.33	
2015 Personal Property	4,743.17	
		123,284.36
2006 & Prior Real Estate Taxes Receivable	7,211.05	
2007 Real Estate Taxes Receivable	810.05	
2008 Real Estate Taxes Receivable	(462.12)	
2009 Real Estate Taxes Receivable	598.54	
2010 Real Estate Taxes Receivable	(2,934.51)	
2011 Real Estate Taxes Receivable	(910.93)	
2012 Real Estate Taxes Receivable	505.71	
2013 Real Estate Taxes Receivable	8,427.87	
2014 Real Estate Taxes Receivable	60,627.30	
2015 Real Estate Taxes Receivable	508,613.15	
		582,486.11
Deferred Real Estate Taxes Receivable		4,901.82
Tax Liens	435,617.72	
Septic Betterment Liens	-	
Sewer Rate Liens	-	
Water Betterment Liens Receivable	29,724.32	
Land Bank Tax Liens Receivable	10,339.86	
Water Bill Liens Receivable	(13,592.44)	
CPA Liens Receivable	7,450.91	
		496,725.25
2006 & Prior Motor Vehicle Taxes Receivable	80,351.02	
2007 Motor Vehicle Taxes Receivable	4,203.47	
2008 Motor Vehicle Taxes Receivable	5,559.73	
2009 Motor Vehicle Taxes Receivable	5,211.29	
2010 Motor Vehicle Taxes Receivable	3,299.32	
2011 Motor Vehicle Taxes Receivable	4,810.19	
2012 Motor Vehicle Taxes Receivable	3,213.65	
2013 Motor Vehicle Taxes Receivable	5,911.68	
2014 Motor Vehicle Taxes Receivable	14,902.85	
2015 Motor Vehicle Taxes Receivable	57,634.90	
		185,098.10
2006 & Prior Boat Excise Taxes Receivable	59,204.35	
2007 Boat Excise Taxes Receivable	3,585.29	
2008 Boat Excise Taxes Receivable	3,312.22	
2009 Boat Excise Taxes Receivable	3,409.25	
2010 Boat Excise Taxes Receivable	2,902.50	
2011 Boat Excise Taxes Receivable	2,292.75	
2012 Boat Excise Taxes Receivable	2,558.49	
2013 Boat Excise Taxes Receivable	3,243.54	
2014 Boat Excise Taxes Receivable	5,852.26	
2015 Boat Excise Taxes Receivable	9,716.03	
		96,076.68
2006 & Prior Provisions for Abatements	(106,090.09)	
2007 Provisions for Abatements	(1,303.68)	
2008 Provisions for Abatements	(1,366.69)	
2009 Provisions for Abatements	(776.08)	
2010 Provisions for Abatements	-	
2011 Provisions for Abatements	(22,098.51)	
2012 Provisions for Abatements	(22,910.50)	
2013 Provisions for Abatements	(32,839.40)	
2014 Provisions for Abatements	(166,031.15)	
2015 Provisions for Abatements	(217,909.32)	
		(571,325.42)
Due from State		-
Septage Accounts Receivable	8,461.59	
Sewer Rate Liens	5,202.91	
Sewer Rate Lien Interest	(8,579.96)	
2010 Sewer Miscellaneous Receivable	81.31	
2010 Sewer Rates Receivable	(440.00)	
2011 Sewer Rates Receivable	575.12	
2011 Sewer Miscellaneous Receivable	300.00	
2012 Sewer Rates Receivable	531.56	
2013 Sewer Miscellaneous Receivable	-	
2013 Sewer Rates Receivable	2,517.52	
2014 Sewer Rates Receivable	35,604.73	
2014 Sewer Miscellaneous Receivable	(26,163.81)	
2015 Sewer Rates Receivable	43,703.26	
2015 Sewer Miscellaneous Receivable	2,400.01	
		64,174.24
Airport Accounts Receivable	-	
Ambulance Receivable	159,068.99	
Beach Concessions	(9,300.00)	
Coast Guard Lease	(8,040.00)	
Landfill Accounts Receivable	63,191.45	
Parking Clerk	13,575.16	
		218,495.60
Tax Possessions		71,473.06

Town of Chatham – Balance Sheet June 30, 2015 – General Fund

Street Betterments	171,319.46	
Street Committed Interest	<u>17,248.17</u>	188,567.63
Apportioned Street Assessments 2016	24,362.42	
Apportioned Street Assessments 2017	24,362.42	
Apportioned Street Assessments 2018	24,362.42	
Apportioned Street Assessments 2019	24,362.42	
Apportioned Street Assessments 2020	23,190.79	
Apportioned Street Assessments 2021	22,801.79	
Apportioned Street Assessments 2022	18,814.65	
Apportioned Street Assessments 2023	18,814.65	
Apportioned Street Assessments 2024	18,114.65	
Apportioned Street Assessments 2025	18,114.79	
Apportioned Street Assessments 2026	16,948.01	
Apportioned Street Assessments 2027	16,948.01	
Apportioned Street Assessments 2028	16,948.01	
Apportioned Street Assessments 2029	16,948.01	
Apportioned Street Assessments 2030	3,510.72	
Apportioned Street Assessments 2031	3,510.72	
Apportioned Street Assessments 2032	3,510.72	
Apportioned Street Assessments 2033	3,510.72	
		299,135.92
Water Betterments	13,181.10	
Water Committed Interest	<u>210.87</u>	13,391.97
Apportioned Water Betterments 2013	-	
Apportioned Water Betterments 2014	11,863.96	
Apportioned Water Betterments 2015	-	
		11,863.96
Septic Betterments	2,631.10	
Septic Committed Interest	<u>1,792.29</u>	4,423.39
Apportioned Septic Assessment 2016	1,508.24	
Apportioned Septic Assessment 2017	1,508.24	
Apportioned Septic Assessment 2018	1,508.24	
Apportioned Septic Assessment 2019	1,508.24	
Apportioned Septic Assessment 2020	1,508.24	
Apportioned Septic Assessment 2021	1,508.24	
Apportioned Septic Assessment 2022	553.74	
Apportioned Septic Assessment 2023	553.74	
		<u>10,156.92</u>
Total Assets		<u>12,669,430.19</u>
LIABILITIES & FUND EQUITIES		
Liabilities:		
Warrants Payable	808,171.64	-
Group Insurance Payable	119,461.92	
Abandoned & Unclaimed Property	<u>96,239.43</u>	1,023,872.99
Deferred Revenue:		
Deferred Revenue Real & Personal Property Tax	134,445.05	
Deferred Revenue Tax Liens	435,617.72	
Deferred Revenue Tax Foreclosures	34,930.47	
Deferred Revenue Land Bank Tax Liens	10,339.86	
Deferred Revenue Water Betterment Liens	29,724.32	
Deferred Revenue Motor Vehicle Excise	185,098.10	
Deferred Revenue Boats, Ships & Vessels Excise	96,076.68	
Deferred Revenue Sewer Betterment Liens	-	
Deferred Revenue Sewer Usage	64,174.24	
Deferred Revenue Sewer Rate Liens	-	
Deferred Revenue Departmental	218,495.60	
Deferred Revenue Federal & State Grant	-	
Deferred Revenue Street	-	
Deferred Revenue Street Betterments	188,567.63	
Deferred Revenue Water Betterments	13,391.97	
Deferred Revenue Deferred Real Estate Taxes	4,901.82	
Deferred Revenue Apportioned Street Betterments	299,135.92	
Deferred Revenue Apportioned Water Betterments	11,863.96	
Deferred Revenue Apportioned Septic Betterments	10,156.92	
Deferred Revenue Septic Assessments	4,423.39	
Deferred Revenue Water Bill Liens	13,592.44	
Deferred Revenue CPA Liens	<u>7,450.91</u>	
		<u>1,762,387.00</u>
Total Liabilities		2,786,259.99
General Fund Equities:		
Reserve for Encumbrances	3,264,115.11	
Reserve for Expenditures	900,000.00	
Reserve for Snow & Ice Deficit	(19,919.52)	
Reserve for Overlay	-	
Reserve for Debt Exclusion Premium	1,430,498.00	
Unreserved Fund Equity	4,308,476.61	
Fund Equity Actual		
Total Fund Equity		<u>9,883,170.20</u>
Total Liabilities & Fund Equities		<u>12,669,430.19</u>
		12,669,430.19

Town of Chatham – 2015 General Fund Appropriations and Expenditure Ledger

Account	Total ATM and encumbered	Reserve Fund	Salary Adjustments	Budget Adjustments	Final Appropriation Balance	Expenditures	Interfund Transfers	Budget Ending	Closed to Revenue	Balance Encumbered
Moderator:										
Salaries	600.00				600.00	600.00		-		-
Expenses	50.00				50.00	20.00	30.00	-		-
Selectmen:										
Salaries	10,500.00				10,500.00	10,500.01	(0.01)	(0.00)		(0.00)
Expenses	1,000.00				1,000.00	806.95	199.05	-		-
Art 9/96 - Lighthouse Overlook	3,551.64				3,551.64	612.00				2,939.64
Art 4, STM 11/00 - I-Net Construction	9,283.00				9,283.00					9,283.00
Town Manager:										
Salaries	215,087.54				215,087.54	216,437.60	(1,350.06)	0.00		0.00
Expenses	165,550.00				165,550.00	166,935.66	(1,385.66)	(0.00)		(0.00)
Art 14, ATM 5/02 - Bike Path	21,998.70				21,998.70					21,998.70
Art ATM 5/06 Wastewater Facility	4,197.00				4,197.00					4,197.00
Art 11 Stabilization Transfer-Trailers	35,884.00				35,884.00					35,884.00
Art 14 5/10 Stabilization Tr-Dredging/Shellfish	45,606.50				45,606.50	17,717.38				27,889.12
Art 16 5/13 CMEA Settlement	205,609.00				205,609.00					205,609.00
Art 1 STM 9/15/14 Monomoy CCP Response	300,000.00				300,000.00	147,914.16				152,085.84
Art 2 STM 8/27 OPM Fire Design	535.67				535.67	2,957.00	(2,421.33)			-
Art 2 STM 9/14 Depot Road Contamination	698,494.00				698,494.00		698,494.00			-
Art 6 ATM 5/04 Forest Assessment & Management	3,900.00				3,900.00					3,900.00
Art 6 ATM 5/04 ADA Compliance	15,028.00				15,028.00					15,028.00
Art 6, ATM 5/05 - Land Bank Appraisal Costs	466.31				466.31					466.31
Art 9 ATM 5/07 Main St Municipal Parking Lot	3,669.36				3,669.36					3,669.36
Art 33 ATM 5/14 Fish Pier Easement	100,000.00				100,000.00	100,000.00				-
Art 34 ATM 5/14 Bridge Street Acquisition	4,400.40				4,400.40	(150.00)				4,550.40
Prior Year Bills - ATM 5/11/15	20,000.00				20,000.00	20,000.00				-
Parking Clerk:										
Salaries	4,000.00				4,000.00	4,000.00				-
Expenses	2,500.00				2,500.00	1,805.23	694.77			-
Personnel Services:										
Salaries & Wages	86,936.16				86,936.16	86,561.68	274.48	0.00		0.00
Expenses	8,900.00				10,900.00	16,526.86	(5,626.86)			-
Annual Channel 18 capital	30,000.00			2,000.00	30,000.00	6,546.83				23,453.17
Salary Adjustment Account	344,355.50		(275,000.00)	(2,000.00)	67,355.50		463.56	23,453.17		66,891.94
Finance Committee:										
Salaries	2,000.00				2,000.00	1,700.72	299.28			-
Expenses	600.00				600.00	176.00	424.00			-
Finance Department:										
Salaries	577,239.70				577,239.70	559,914.05	17,325.65	(0.00)		(0.00)
Expenses	109,350.00				109,350.00	71,646.58	16,932.47			20,770.95
Prior Year Encumbrances	17,481.00				17,481.00					-
Art 6 ATM 5/04 Business Machines	14,697.67				14,697.67	2,497.00				12,200.67
Information Systems:										
Salaries	230,875.76				230,875.76	238,134.47	(7,258.71)	0.00		0.00
Expenses	131,250.00				131,250.00	138,302.89	(7,052.89)	(0.00)		(0.00)
Art 7, ATM 5/01 - Capital Budget - Land Mgmt Softw:	136.45				136.45					-
Art 9, Annual - land mgt. assessment & GIS	12,500.00				12,500.00	28,422.81	(15,922.81)			-

Town of Chatham – 2015 General Fund Appropriations and Expenditure Ledger

Account	Total ATM and encumbered	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Ending	Closed to Revenue	Balance Encumbered
Art 6 ATM 5/05 VOIP Phone system	3,147.15				3,147.15	-		3,147.15		3,147.15
Art 6, Annual Hardware Replacement & upgrade	87,601.24				87,601.24	11,246.21	23,281.70	53,073.33		53,073.33
Audit:				(3,477.00)						
Expenses	32,000.00				28,523.00	1,000.00				
Prior year encumbrances	1,000.00									
Law Department:				3,477.00						
Expenses	97,500.00				100,977.00	132,727.81	(31,750.81)			
Prior Year Encumbrances	5,100.00				5,100.00	3,346.15		1,753.85	1,753.85	
Town Clerk:										
Salaries	124,102.47				124,102.47	125,808.20	(1,705.73)	0.00	0.00	0.00
Expenses	13,565.00				13,565.00	11,482.55	2,082.45			
Art 9 ATM 05/08 New Voting Machines	8,500.00				8,500.00			8,500.00		8,500.00
Elections & Registrations:										
Salaries	1,275.00				1,275.00	650.00	625.00			
Expenses	34,450.00				34,450.00	27,535.67	6,914.33			
Permit Office										
Salaries	20,111.00				20,111.00	28,227.39	(8,116.39)			
Expenses	3,500.00				3,500.00	4,572.61	(1,072.61)			
Non-Voting Taxpayer Advisory Committee:										
Expenses	2,300.00				2,300.00	2,264.46	35.54			
Engineering:										
Annual C&E	160,074.11				160,074.11	19,022.40	4,842.66	136,209.05		136,209.05
Projects Administration										
Salaries	94,291.08				94,291.08	94,366.08	(75.00)			
Expenses	13,350.00				13,350.00	4,036.07	9,313.93			
Prior year Encumbrances	3,188.85				3,188.85	3,188.85				
Total General Government	4,143,289.26		(275,000.00)		3,868,289.26	2,356,294.78	698,494.00	813,500.48		
Insurance:										
Watercraft Insurance	19,560.00				19,560.00	17,628.00		1,932.00	1,932.00	
Fleet - Motor Vehicle Insurance	46,000.00				46,000.00	50,094.00		(4,094.00)	(4,094.00)	
Mooring Insurance	1,775.00				1,775.00			1,775.00	1,775.00	
Flood Insurance	9,250.00				9,250.00	13,297.00		(4,047.00)	(4,047.00)	
Public Officials Liability Insurance	10,500.00				10,500.00	18,108.00		(7,608.00)	(7,608.00)	
General Liability & Building Insurance	335,000.00				335,000.00	276,369.00		58,631.00	58,631.00	
Uninsured Damages	62,376.45				62,376.45	74,022.66		(11,646.21)	(11,646.21)	
Reserve Fund:										
Expenses	100,000.00	(100,000.00)								
Total Undistributed Insurance and Reserve	584,461.45	(100,000.00)			484,461.45	449,518.66		34,942.79		
Police Department:										
Salaries	2,118,789.65			190,000.00	2,308,789.65	2,355,854.63	(47,064.98)			
Expenses	163,457.00				163,457.00	154,598.27	8,858.73			
Prior Year Encumbrances										
Art 9 5/13 Speed Control Trailer	2,032.04				2,032.04	21.39		2,010.65		2,010.65
Annual Cruiser Replacement	86,462.93				86,462.93	70,274.83	1,290.00	14,898.10		14,898.10
Art 9 5/14 Radar Units	5,000.00				5,000.00	5,073.00	(73.00)			
Art 9, 5/14 - Unmarked Vehicle	30,000.00				30,000.00	31,217.00	(1,217.00)			

Town of Chatham – 2015 General Fund Appropriations and Expenditure Ledger

Account	Total ATM and encumbered	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Ending	Closed to Revenue	Balance Encumbered
Art 9 5/13 Cruiser Radios	4,000.00				4,000.00			4,000.00		4,000.00
Art 9 5/13 AED Units	5,850.00				5,850.00			1,590.09		1,590.09
Animal Control:										
Salaries	59,118.80			744.45	59,863.25					
Expenses	1,900.00			(744.45)	1,155.55		1,029.44			
Emergency Management:										
Salaries	2,500.00				2,500.00					
Expenses	6,600.00				6,600.00					
Art 9 5/14 Generators	131,186.59				131,186.59					131,186.59
Annual - Emergency Management brochures	2,969.32				2,969.32			2,969.32		2,969.32
Fire Department:										
Salaries	2,461,488.51		275,000.00	135,000.00	2,871,488.51	2,868,039.18	3,449.33	(0.00)		(0.00)
Expenses	467,883.00				467,883.00	504,073.62	(36,190.62)	0.00		0.00
Prior Year Encumbrances	339.08				339.08			339.08	339.08	
Annual- Hose Replacement	5,058.54				5,058.54			5,058.54		5,058.54
Ambulance / Rescue	235,711.35				235,711.35	235,584.50		126.85		126.85
Thermal imaging camera	500.00				500.00			500.00		500.00
Art 9 5/14 Staff Vehicle	30,000.00				30,000.00	30,000.00				
Art 10 5/10 Upgrade Breathing apparatus	20,000.00				20,000.00	9,818.17		10,181.83		10,181.83
Art 10 5/10 CO-Oximeter	131.00				131.00			131.00		131.00
Annual - Protective Clothing/Forestry Clothing	101,628.96				101,628.96	86,153.93		15,475.03		15,475.03
Cape & Islands EMS:										
Expenses	5,493.00				5,493.00	5,492.15		0.85	0.85	0.00
Oil Pollution Control:										
Expenses	1,030.00				1,030.00	1,024.80	5.20	0.00		0.00
Lighthouse Beach										
Salaries	63,000.00				63,000.00	44,481.50	18,518.50			
Expenses	14,000.00				14,000.00	9,731.82	4,268.18			
Prior Year Encumbrances										
Public Safety Total	6,026,129.77		275,000.00	325,000.00	6,626,129.77	6,478,674.28	(41,012.44)	188,467.93		15,475.03
Community Development:										
Salaries	627,332.14				627,332.14	502,720.12	64,111.12	60,500.90	60,500.90	
Expenses	62,500.00				62,500.00	90,999.12	(64,111.12)	35,612.00	112.00	35,500.00
Prior Year Encumbrances	70,357.09				70,357.09	457.09		69,900.00	69,900.00	
Art 10 5/10 GPS Data Collection Device	1,855.33				1,855.33			1,855.33		1,855.33
Art 8, 5/00 - Ryder's Cove Parking Facility	3,510.07				3,510.07			3,510.07		3,510.07
Art 8, 5/98 Develop Design Guidelines	7,000.00				7,000.00			7,000.00		7,000.00
Art 7, 5/01 - Capital Budget - Comp Zoning Bylaw Rev	12,665.25				12,665.25	2,514.20		10,151.05		10,151.05
Art 6, 5/02 - Capital Budget - Historical Properties Su	222.45				222.45			222.45		222.45
Art 12, 5/02 Comprehensive Wastewater Mgmt Plan	675.00				675.00			675.00		675.00
Art 9, 5/13 - Inspections Vehicle	28,000.00				28,000.00			28,000.00		28,000.00
Art 7, 5/03 - Annex Sound System	3,225.00				3,225.00			3,225.00		3,225.00
Art 9 5/12 GIS Flyover	71,317.00				71,317.00	3,306.00		68,011.00		68,011.00
Economic Development:										
Expenses	55,000.00				55,000.00	55,000.00				
Prior Year Encumbrances										
Total Community Development	943,659.33				943,659.33	654,996.53		288,662.80		

Town of Chatham – 2015 General Fund Appropriations and Expenditure Ledger

Account	Total ATM	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Ending	Closed to Revenue	Balance Encumbered
and encumbered										
Health Department:										
Salaries	299,096.00				299,096.00	285,266.65	13,829.35	(0.00)		(0.00)
Expenses	86,150.00				86,150.00	77,167.92	(4,759.77)	13,741.85		13,741.85
H&E Vehicle						49.98	(49.98)			
Prior Year Encumbrances	5,166.00				5,166.00	4,594.09		571.91		
Conservation Commission:										
Salaries & Wages	163,931.19				163,931.19	172,038.31	(8,107.12)			
Expenses	20,300.00				20,300.00	21,740.73	(11,440.73)	10,000.00		10,000.00
ATM 05/08/12 Conservation Land Mgmt/Forest Mgt	21,941.93				21,941.93	707.77		21,234.16		21,234.16
Laboratory:										
Art 68, 5/98 Flow Monitoring System	4,000.00				4,000.00			4,000.00		4,000.00
Art 8 5/00 Equipment Water Quality Monitoring Inst	14,299.50				14,299.50			14,299.50		14,299.50
Pleasant Bay Management Plan:										
Expenses	32,774.00				32,774.00					
Stormwater Management:										
Annual Drainage/Stormwater Management	89,573.19				89,573.19	15,880.85		73,692.34		73,692.34
Art 8, 5/99 Little Mill Pond	20,600.00				20,600.00			20,600.00		20,600.00
Art 6 ATM 5/04 Mass Estuaries Project	1,500.00				1,500.00			1,500.00		1,500.00
Art 6 5/05 ATM Forest Management Plan	8,543.57				8,543.57	1,161.50		7,382.07		7,382.07
Annual Lovers Lake/Stillwater Pond Restor	7,394.80				7,394.80			7,394.80		7,394.80
Art 9 5/08 Sylvan Gardens Restoration/Mgmt	15,660.50				15,660.50	5,891.25		9,769.25		9,769.25
Waterways Advisory Committee:										
Salaries	200.00				200.00		200.00			
Expenses	800.00				800.00	651.50	148.50			
Harbormaster:										
Salaries	348,699.04				348,699.04	344,678.11	3,768.43	252.50	252.50	(0.00)
Expenses	93,730.00				93,730.00	93,828.66	(98.66)	(0.00)		(0.00)
Prior Year Encumbrances								0.00		
Art 7, 5/03 - Mooring Management	4,000.00				4,000.00	3,620.32		379.68		379.68
Annual Town Landing	4,000.00				4,000.00	3,862.61		137.39		137.39
Annual- Aids to Navigation	10,000.00				10,000.00	6,727.00		3,273.00		3,273.00
Art 10 5/10 Fuel Dispenser replacement	21,000.00				21,000.00	16,482.00		4,518.00		4,518.00
Art 10 5/10 Fish Pier Repairs	2.58				68,002.58			68,002.58		68,002.58
Art 7, 5/03 - Boat Maintenance & Equipment	2,000.00				2,000.00	1,467.61		532.39		532.39
Art 10 5/09 Fish Pier Parking Lot	12,000.00				12,000.00			12,000.00		12,000.00
ATM Article - Annual Mitchell River Bridge	23,601.84				23,601.84	14,431.55		9,170.29		9,170.29
Art 9 5/12 Fish Pier Repairs	62,784.53				62,784.53	37,485.51		25,299.02		25,299.02
Art 9 5/14 Truck Replacement	17,000.00				17,000.00	9,571.27		7,428.73		7,428.73
Art 10 5/09 Harbormaster Engine Replacement	27,947.69				27,947.69	27,941.20		6.49		6.49
Coastal Resources:										
Salaries	236,305.05				236,305.05	231,739.19	4,565.86	(0.00)		(0.00)
Expenses	19,430.00				19,430.00	16,822.28	1,236.14	1,371.58	501.65	869.93
Art 8/97 North Beach Management	4,264.72				4,264.72			4,264.72		4,264.72
ATM Article - Annual Dredging Program	224,590.60				224,590.60	120,949.65		103,640.95		103,640.95
ATM Article - Aerial Shoreline Photo Survey	22,602.70				22,602.70	4,007.00		18,595.70		18,595.70
ATM Article-Shellfish Outboard Engine Replacement	16,500.00				16,500.00	6,146.81		10,353.19		10,353.19
Art 8, 5/00 - Cockle Cove Beach Renourishment	2,280.30				2,280.30			2,280.30		2,280.30

Town of Chatham – 2015 General Fund Appropriations and Expenditure Ledger

Account	Total ATM and encumbered	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Ending	Closed to Revenue	Balance Encumbered
Art 9, 5/12 - Shellfish Truck	3,721.76				3,721.76			3,721.76		3,721.76
Art 7, 5/03 - Fish Pier Dinghy Floats	500.00				500.00			500.00		500.00
Art 9, 5/13 - OMBY Pier & Float Repairs	350,000.00				350,000.00			350,000.00		350,000.00
Art 16 5/15 - Bridge Street Pier Reconstruction	175,000.00				175,000.00			175,000.00		175,000.00
ATM Article - Town Landing Maintenance	38,975.59				38,975.59	22,656.07		16,319.52		16,319.52
Art 6 5/14 H&E North Beach Truck	28,000.00				28,000.00	27,438.00	49.98	512.02		512.02
Art 10 5/09 Nantucket Shoreline Assessment	5.00				5.00			5.00		5.00
Art 11 5/08 Mill Creek Dredging	4,180.76				4,180.76	1,175.00		3,005.76		3,005.76
Stage Harbor Management/So Coastal:										
Salaries	500.00				500.00	257.39	158.00	84.61	84.61	-
Expenses	500.00				500.00		500.00			-
Total Natural Resources	2,546,052.84	68,000.00			2,614,052.84	1,609,211.78	0.00	1,004,841.06		
Education:										
Monomoy Regional Assessment	7,739,657.00				7,739,657.00	7,739,657.00				
Cape Cod Tech Assessment	367,437.00				367,437.00	367,436.00		1.00	1.00	
Total Education	8,107,094.00				8,107,094.00	8,107,093.00		1.00		
Highway Department:										
Salaries	347,946.48				347,946.48	331,632.72	1,490.26	14,823.50	14,823.50	-
Expenses	62,200.00				62,200.00	63,690.26	(1,490.26)	(0.00)		(0.00)
Prior Year Encumbrances	67.16				67.16			67.16	67.16	
ATM Article - Annual Paving	456,800.30				456,800.30	389,356.75	3,346.68	64,096.87		64,096.87
ATM Article - Annual Catch Basins	56,393.60				56,393.60	18,912.00		37,481.60		37,481.60
ATM Article - Annual Crack Repair	50,950.19				50,950.19	54,296.87	(3,346.68)			
Annual Emergency Road Repair	10,084.18				10,084.18	9,768.20		315.98		315.98
Art97, 5/13 - Street Signs	5,242.56				5,242.56	5,162.67		79.89		79.89
Annual Sidewalk Construction	204,888.29				204,888.29	96,012.50		108,875.79		108,875.79
Annual Bike Trail Maintenance	31,469.93				31,469.93	5,065.00		26,404.93		26,404.93
Art 8 ATM 5/14 Small Dump Truck w/Plow	48,000.00				48,000.00	47,591.00		409.00		409.00
Snow & Ice:										
Salaries	16,000.00				16,000.00	35,525.55	(13,624.78)	(5,900.77)	(5,900.77)	-
Expenses	75,000.00	32,000.00			107,000.00	224,818.34	(103,799.59)	(14,018.75)	(14,018.75)	-
Street Lighting:										
Expenses	36,000.00				36,000.00	22,375.22		13,624.78	13,624.78	-
Central Fuel Depot:										
Expenses	206,000.00				206,000.00	151,552.67	54,269.49	177.84	177.84	(0.00)
Solid Waste Management:										
Salaries	346,592.32				346,592.32	292,654.91	50,722.46	3,214.95	3,214.95	0.00
Expenses	553,600.00				553,600.00	512,503.51	41,096.49			
Prior Year Encumbrances	1,138.64				1,138.64	1,138.64				
Art 9 5/13 Recycling Improvements	250,000.00				250,000.00					250,000.00
Art 10 5/09 Building Maintenance	147,948.89				147,948.89	40,676.95		107,271.94		107,271.94
Art 8 5/14 Dump Recycling Truck	70,000.00				70,000.00	70,000.00				
Sewer Department:										
Salaries	22,752.58				22,752.58	22,884.48	(131.90)	0.00	0.00	0.00
Expenses	916,000.00			(14,000.00)	902,000.00	904,760.99	(5,822.69)	3,061.70		3,061.70
Art 10,5/10 Flatbed Truck	7,537.88				7,537.88	7,537.88				

Town of Chatham – 2015 General Fund Appropriations and Expenditure Ledger

Account	Total ATM	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Ending	Closed to Revenue	Balance Encumbered
Art 4, STM 1/02 - Sewer Capital	12,282.19				12,282.19			12,282.19		12,282.19
Art 6, ATM 5/02 - Capital Budget - Rep Main Fac Infil	3,822.00				3,822.00			3,822.00		3,822.00
Airport Commission:										
Art 12 5/08 Airport Runway Construction	67,525.96				67,525.96	38,475.50		29,050.46		29,050.46
Annual - Continuing Modernization	326.80				326.80			326.80		326.80
Cemetery Commission:										
Salaries	17,799.00				17,799.00	13,893.20		3,905.80	3,905.80	-
Expenses	64,200.00				64,200.00	57,831.88		6,368.12	6,368.12	-
Prior Year Encumbrances	960.00				960.00	960.00		-	-	-
Annual - Cemetery Road Resurface & Ext	4,049.34				4,049.34	1,500.00		2,549.34		2,549.34
Annual - Clean & Repair Head Stones	2,000.00				2,000.00	2,000.00		-		-
Art 8, 5/00 - Complete Expansion of Union Cemetery	85.20				85.20			85.20		85.20
Art 9 5/13 - Expansion of Seaside Cemetery	137,056.35				137,056.35	1,250.00		135,806.35		135,806.35
Municipal Buildings & Grounds:										
Salaries	267,480.99				267,480.99	284,740.44	(17,259.45)	-		-
Expenses	478,000.00				478,000.00	474,785.05	3,214.95	0.00		0.00
Annual Property Maintenance/Building Maintenance	100,000.00				100,000.00	85,149.74		14,850.26		14,850.26
Art 9, ATM 5/14 Fish Pier Repairs	250,000.00				250,000.00	13,268.87		236,731.13		236,731.13
Park & Recreation:										
Salaries	884,232.19			(26,000.00)	858,232.19	834,797.87		23,434.32	23,434.32	(0.00)
Expenses	164,260.00				164,260.00	171,585.55	(8,664.98)	1,339.43	1,339.43	0.00
Prior Year Encumbrances	363.00				363.00	-		363.00	363.00	-
Art 9, ATM 5/13 - Replace 1 Ton Dump Truck	10,643.00				10,643.00			10,643.00		10,643.00
Art 8 ATM 5/07 Comm Center Outfitting	10,757.23				10,757.23	119.88		10,637.35		10,637.35
Art 6, STM 8/27 Skateboard Park	42,500.00				42,500.00			42,500.00		42,500.00
Art 9 5/08 Comm Center Program Consultant	1,038.39				1,038.39			1,038.39		1,038.39
Total Public Works	6,441,994.64	32,000.00		(40,000.00)	6,433,994.64	5,288,275.09	0.00	1,145,719.55		
Council on Aging:										
Salaries	220,014.12				220,014.12	188,619.12		30,984.94	30,984.94	-
Expenses	19,675.00				19,675.00	20,085.06	(410.06)	(0.00)		(0.00)
Prior Year Encumbrances	-				-	-		-		-
Veterans District:										
Expenses	78,041.00				78,041.00	61,338.56		16,702.44	16,702.44	-
Contract Public Assistance:										
Chatham/Orioles VNA	26,250.00				26,250.00	26,250.00		-		-
Monomy Community Service	117,000.00				117,000.00	117,000.00		-		-
Nauset Workshop	5,000.00				5,000.00	5,125.00	(125.00)	-		-
CC Child Development	5,500.00				5,500.00	5,500.00		-		-
Independence House	4,000.00				4,000.00	4,000.00		-		-
Legal Services of Cape Cod	5,000.00				5,000.00	5,000.00		-		-
Sight Loss Service	900.00				900.00	900.00		-		-
Big Brother/Big Sister	3,000.00				3,000.00	2,250.00		750.00	750.00	750.00
Lower Cape Outreach	10,000.00				10,000.00	10,000.00		-		-
Eldredge Public Library	451,880.00				451,880.00	451,880.00		-		-
South Chatham Library	7,650.00				7,650.00	6,375.00		1,275.00	1,275.00	1,275.00
Interfaith Council for the Homeless	7,875.00				7,875.00	7,875.00		-		-
Aids Council (CARES)	2,000.00				2,000.00	2,000.00		-		-

Town of Chatham – 2015 General Fund Appropriations and Expenditure Ledger

Account	Total ATM and encumbered	Reserve Fund	Salary Adjustments	Budget Adjustments	Appropriation Balance	Expenditures	Interfund Transfers	Budget Ending	Closed to Revenue	Balance Encumbered
Elder Services of Cape Cod	6,000.00				6,000.00	6,000.00				-
Consumer Assistance	350.00				350.00	350.00				-
Operation in from the cold	1,000.00				1,000.00	1,000.00				-
Duffy Health Center	2,000.00				2,000.00	2,000.00				-
Outer Cape Health Services	2,000.00				2,000.00	2,000.00				-
Gosnold	7,000.00				7,000.00	7,000.00				-
Cultural Council	4,000.00				4,000.00	4,000.00				-
Childcare Network Voucher	7,500.00				7,500.00	6,872.45	125.00	502.55	502.55	-
ARC of Cape Cod	1,000.00				1,000.00	1,000.00				-
Railroad Museum:										
Expenses	3,262.70				3,262.70	3,245.10		17.60	17.60	(0.00)
Prior Year Encumbrances	-				-	-				-
Public Ceremonies:										
Expenses	17,000.00				17,000.00	16,345.41		654.59	654.59	-
Other Public Events:										
Chatham Band	7,500.00				7,500.00	7,500.00				-
Total Community and Social Services	1,022,397.82				1,022,397.82	971,510.70		50,887.12		
Debt Service:										
Principal	5,053,315.01				5,053,315.01	5,045,198.28		8,116.73	8,116.73	(0.00)
Interest - Long-term	2,004,929.00			692.11	2,005,621.11	2,001,711.68		3,909.43	3,909.43	0.00
Interest - Short-term	600,000.00			(325,692.11)	274,307.89	103,638.01	18,000.00	152,669.88	152,669.88	-
Total Debt Service	7,658,244.01			(325,000.00)	7,333,244.01	7,150,547.97	18,000.00	164,696.04		
Employee Benefits:										
Prior Year Encumbrances	1,104.21				1,104.21	671.65		432.56	432.56	-
Workers Compensation	60,500.00			20,000.00	80,500.00	95,280.97	(14,780.97)			-
Medicare/Social Security	137,500.00				137,500.00	144,769.79	(12,325.63)	5,055.84	2,740.82	2,315.02
Unemployment	50,000.00				50,000.00	13,374.33	36,625.67			-
Public Safety Employee Injury Insurance	20,000.00				20,000.00	18,914.18	847.26	238.56	238.56	(0.00)
Barnstable County Retirement	1,734,970.00				1,734,970.00	1,734,970.09	(0.09)	(0.00)		(0.00)
Group Health Insurance	2,140,000.00			20,000.00	2,160,000.00	2,170,061.83	(10,366.24)	304.41	304.41	0.00
Total Employee Benefits	4,144,074.21			40,000.00	4,184,074.21	4,178,042.84		6,031.37		
	41,617,397.33				41,617,397.33	37,244,165.63	675,481.56	3,697,750.14	433,635.03	3,264,115.11

Town of Chatham – Balance Sheet June 30, 2015 – Special Revenue Fund

Cash	\$2,759,435.18
Land Bank Receivables 2015	\$14,274.56
Land Bank Receivables 2014	\$1,366.01
Land Bank Receivables 2013	\$976.62
Land Bank Receivables 2012	\$55.48
Land Bank Receivables 2011	(\$0.45)
Land Bank Receivables 2010	(\$69.75)
Land Bank Receivables 2009	\$23.57
Land Bank Receivables 2008	\$41.51
Land Bank Receivables 2007	(\$10.65)
Land Bank Receivables 2006 & Prior	<u>\$100.57</u>

Total Assets

\$2,776,192.65

LIABILITIES & FUND EQUITIES

Liabilities:

Warrants Payable	\$284,190.79
Deferred Revenue-Land Bank	<u>\$16,757.47</u>
Total Liabilities	\$300,948.26

Fund Equities

Federal Grants:

Cops Fast	\$1,367.00
Cops More	\$47.46
Police Vests Grant	(\$108.61)
Micro Loan	\$92.60
Haz Mitigation EIR Grant	\$280.68
Morris Island USFWS Grant	(\$4,614.54)
Business Bldrs Progr	\$47.11
Airport Commission	(\$124,218.45)
Anti-terrorism	<u>\$1,062.29</u>
	(\$126,044.46)

State & County Grants:

Chapter 90 - Training Field	\$0.00
County CAT Grant	\$10,080.00
Community Policing	(\$21.70)
Underage Drinking	\$1,012.86
S.A.F.E. Fire	\$5,186.57
Firefighter Safety Equipment	\$339.15
MCE_BCEHO EMS	\$1,440.00
Firefighter Training	\$3,750.00
CPR Class	\$176.14
Coastal Retrofit	\$2,982.45
Energy Efficiency Grant	\$15,783.00
Cape Cod Comm Pathways	\$4,495.09
County IT Grant	\$4,375.00
TAP Grant Affordable Housing	\$258.50
DLTA Affordable Housing	\$0.00
FEMA/MEMA Storm	\$10,385.06
EMPG 800 Radio Grant	(\$1,012.17)
EMPG/Port Security Grant	\$2,382.60
Shellfish - County	\$5,000.00
Pump Out Grant	\$22,630.12
Fish Pier North Jog Float Grant	\$0.00
DLTA Mooring Grant	\$0.00
Seaport Grant	\$36,438.00

Town of Chatham – Balance Sheet June 30, 2015 – Special Revenue Funds

WRRP Grant	(\$61,161.49)
St Aid to Highways	\$74.89
DEP Paint Shed	\$2,540.91
MRIP recycling	\$6,513.68
DEP SRMP Grant	\$855.00
Beach Monitoring	\$2,570.59
COA State Grant	\$0.01
Eldredge Public Library	\$0.00
So, Chatham Library	\$1,432.27
Arts Lottery	(\$35.93)
Cultural Council State Operating	\$500.46
Click it or Ticket	\$4,340.44
County Funds Bike Path	<u>(\$98.81)</u>
	\$83,212.69
Revolving:	
Commercial Shellfish	\$49,737.21
Airport Revolving	\$48,187.02
Park & Recreation	\$64,104.19
Inspectional Services	\$123,693.45
Bassett House	\$30,217.09
Recycling Revolving	<u>\$186.69</u>
	\$316,125.65
Receipts Reserved for Appropriation:	
Land Bank -undesignated fund balance	\$1,130,664.99
Elections & Registration	\$4,164.00
Sale of Town Land	\$1,500.00
Wetlands Protection	\$185,041.87
Waterways Improvement	\$220,470.54
Sale of Cemetery Lots	\$26,885.00
Railroad Museum	<u>\$10,583.90</u>
	\$1,579,310.30
Other:	
Premium on Bonds	\$0.00
Public Ceremonies	\$576.83
Peg Access	\$50,040.29
Youth Outreach	\$2,133.49
Conservation Fund Donation	\$19,659.88
Wetlands Consultant	\$1,500.00
Old Comers/Woodland	\$245.69
Wildfire Management Grant	\$112.11
Conservation Commission By Law Filing Fees	\$86,251.84
Barnstable County Land Management	\$430.35
Damages to Municipal Property	\$15,089.27
Damages to Police Property	\$4,230.85
Police Restitution	\$840.00
Police Donations	\$2,957.99
Disabilities Gifts	\$266.21
Volunteer Park Donation	\$5,320.37
Pleasant Bay Alliance	\$176,604.80
Sudbury Donation	\$12,500.00
Kelley Foundation	\$8,000.00
Fertilizer Study	\$6,808.46
Freshwater Fund	\$10,800.00
Sears Point Consultant	\$39,627.50

Town of Chatham – Balance Sheet June 30, 2015 – Special Revenue Funds

Strong Island Stairway	\$2,700.00
Water Street Town Landing Project	\$21,208.00
HMGP1813 Erosion Grant	\$0.00
Dredging Donations	\$17,293.00
COA Enrichment	\$85,690.08
Van Schassen Gift COA	\$12,928.84
P.A.R.K. After School Program	\$10,460.50
Park & Rec Donations	(\$543.52)
Park Damages to Town Property	\$1,415.00
Railroad Donations	\$3,396.96
Bikeways Donations	\$330.03
Windmill Preservation Donations	\$45.00
Samuel Hawes Park	\$551.26
Underground Utility Comm	\$6,049.83
Historical Commission	\$0.00
Cultural Council	\$15,767.42
Bassett House Gifts	\$250.00
Public Ceremonies Donations	<u>\$1,101.88</u>
	\$622,640.21
Total Fund Equities	<u>\$2,475,244.39</u>
Total Liabilities & Fund Equities	<u>\$2,776,192.65</u>

Town of Chatham – Balance Sheet June 30, 2015 – Community Preservation Fund

ASSETS	
Cash	2,387,294.58
Community Preservation FY 2006	0
Community Preservation FY 2007	-5.34
Community Preservation FY 2008	20.91
Community Preservation FY 2009	12.30
Community Preservation FY 2010	-75.56
Community Preservation FY 2011	-20.61
Community Preservation FY 2012	41.81
Community Preservation FY 2013	730.98
Community Preservation FY 2014	1,158.81
Community Preservation FY 2015	11,208.73
Total Assets	<u>2,400,366.61</u>
LIABILITIES	
Warrants Payable	19,186.08
Deferred Revenue CPA Receivables	13,072.03
Total Liabilities	32,258.11
FUND EQUITIES	
Unreserved Fund Equity	1,071,690.44
Reserve for Historic Preservation	-
Reserve for Open Space	-
Reserve for Community Housing	-
Reserve for Encumbrances	<u>1,296,418.06</u>
	2,368,108.50
Total Liabilities & Fund Equities	<u>2,400,366.61</u>

Town of Chatham – Balance Sheet June 30, 2015 – Special Revenue Funds – School

ASSETS		
Cash		139,607.30
LIABILITIES & FUND EQUITIES		
Liabilities:		
Warrants Payable		-
Fund Equities:		
School Lunch		383.86
Federal Grants:		
Race to the Top		-
Improving Education		-
		<hr/>
		-
State & County Grants:		
Tech Prep County Grant		-
Academic Support		-
Full Day Kindergarten		-
Circuit Breaker		-
		<hr/>
		-
Revolving:		
Adult Education		-
School Building Use		-
Lost Text Book		-
Athletic Fund		-
		<hr/>
		-
Other Purposes:		
Chatham Robot Camp		-
Friends of P.B. M/S		-
Under Chatham Blue		-
Friends of Pleasant Bay Elem		-
Friends of Pleasant Bay High School		-
Together We Can		-
Skate Board Park		-
Friends of Trees		-
School to Career		-
Educational Access		139,223.44
Environmental Education Grant		-
Before/After School		-
Outreach School Education Grant		-
		<hr/>
		139,223.44
Total Fund Equities		<hr/>
		139,607.30
Total Liabilities & Fund Equities		<hr/> <hr/>
		139,607.30

Town of Chatham – Combining WTB – SRFs – Fiscal 2015

	<u>Undgrnd Util Committee</u>	<u>Youth OR Donation</u>	<u>Premium on Bonds</u>	<u>Wetlands Protect F</u>	<u>Cons gifts/donations</u>	<u>Wetlands Consultant</u>	<u>Old Comers Woodland</u>	<u>Wildfire Mgmt Grant</u>	<u>ConsCom By-law Filing</u>	<u>Barnstable Land Mgt</u>	<u>Sears Point damages</u>
Revenue											
Property taxes											
Motor vehicle excise											
Vessel and other excise											
Penalties and interest											
Licenses and permits											
Charges for services				16,880.00					20,619.00		39,000.00
Fines and forfeitures											
Investment income											
Contributions and donations		266.00									5,700.00
PILOT											
Departmental and other		8,921.75									
Intergovernmental-federal											
Intergovernmental-other											
Total revenue	-	9,187.75	-	16,880.00	-	-	-	-	20,619.00	-	44,700.00
Expenditures											
General government											
Public safety											
Education											
Public works											
Comm & econ. Development											
Health and human services											
Culture and recreation		9,617.82									6,162.50
Coastal Resources (Wtr. Ways)											
State and county assessments											
Total expenditures	-	9,617.82	-	-	-	-	-	-	-	-	6,162.50
OFS/(U)											
Transfers in											
Transfers out				(10,000.00)							
Bond proceeds											
Sale of capital assets				(10,000.00)							
Total ofs/(u)				6,880.00					20,619.00		38,537.50
Net change		(430.07)									
Fund balance - b.o.y.	6,049.83	2,563.56		178,161.87	19,659.88	1,500.00	245.69	112.11	65,632.84	430.35	1,090.00
Fund balance - e.o.y.	6,049.83	2,133.49		185,041.87	19,659.88	1,500.00	245.69	112.11	86,251.84	430.35	39,627.50
Fund balance proof	-	-		-	-	-	-	-	-	-	-

Town of Chatham – Combining WTB – SRFs – Fiscal 2015

	Police Restitution	Gifts & Donations	S.A.F.E. Grant	MCE-BCEHO EMS	Firefighter Safety Equip	FEMA Assist FF Grant	Firefighting Training	CPR Class	Federal Police Vests	Micro Loan - HUD Grant	Inspectional Services
Revenue											
Property taxes											
Motor vehicle excise											
Vessel and other excise											
Penalties and interest											
Licenses and permits											
Charges for services								160.00			58,118.06
Fines and forfeitures	-										
Investment income		300.00									
Contributions and donations PILOT											
Departmental and other Intergovernmental-federal			7,218.00	-	-	202,943.00					
Intergovernmental-other							2,000.00				
Total revenue	-	300.00	7,218.00	-	-	202,943.00	2,000.00	160.00	-	-	58,118.06
Expenditures											
General government											
Public safety											
Education											
Public works											
Comm & econ. Development			5,185.72	-	2,410.65	202,943.00		96.98			63,761.26
Health and human services											
Culture and recreation											
Coastal Resources (Wtr. Ways)											
State and county assessments											
Total expenditures	-	-	5,185.72	-	2,410.65	202,943.00	-	96.98	-	-	63,761.26
OFS/(U)											
Transfers in											
Transfers out											
Bond proceeds											
Sale of capital assets											
Total ofs/(u)	-	300.00	2,032.28	-	(2,410.65)	-	2,000.00	63.02	-	-	(5,643.20)
Net change	-	300.00	2,032.28	-	(2,410.65)	-	2,000.00	63.02	-	-	(5,643.20)
Fund balance - b.o.y.	840.00	2,657.99	3,154.29	1,440.00	2,749.80	-	1,750.00	113.12	(108.61)	92.60	129,336.65
Fund balance - e.o.y.	840.00	2,957.99	5,186.57	1,440.00	339.15	-	3,750.00	176.14	(108.61)	92.60	123,693.45
Fund balance proof	-	-	-	-	-	-	-	-	-	-	-

Town of Chatham – Combining WTB – SRFs – Fiscal 2015

	Gifts & Don Volunteer Pk	Shellfish Revolving	Shellfish County Grant	Port Security Grant	Seaport Grant	Alliance Account	Sudbury Found Grant	Kelly Found Grant	Freshwater Fund	Fertilizer Study
Revenue										
Property taxes										
Motor vehicle excise										
Vessel and other excise										
Penalties and interest		62,164.00								
Licenses and permits										
Charges for services										
Fines and forfeitures										
Investment income		51.17								
Contributions and donations						58,770.37				
PILOT										
Departmental and other										
Intergovernmental-federal										
Intergovernmental-other						60,866.00				
Total revenue	-	62,215.17	-	-	-	119,636.37	-	-	-	-
Expenditures										
General government										
Public safety										
Education										
Public works										
Comm & econ. Development										
Health and human services										
Culture and recreation										
Coastal Resources (Wtr. Ways)		42,364.35			16,735.00	141,316.90				
State and county assessments										
Total expenditures	-	42,364.35	-	-	16,735.00	141,316.90	-	-	-	-
OFs/(U)										
Transfers in										
Transfers out										
Bond proceeds										
Sale of capital assets										
Total ofs/(u)						32,774.00				
Net change	-	19,850.82	-	-	(16,735.00)	11,093.47	-	-	-	-
Fund balance - b.o.y.	5,320.37	29,886.39	5,000.00	2,382.60	53,173.00	165,511.33	12,500.00	8,000.00	10,800.00	6,808.46
Fund balance - e.o.y.	5,320.37	49,737.21	5,000.00	2,382.60	36,438.00	176,604.80	12,500.00	8,000.00	10,800.00	6,808.46
Fund balance proof	-	-	-	-	-	-	-	-	-	-

Town of Chatham – Combining WTB – SRFs – Fiscal 2015

	DEP Paint Shed	MRIP Recycle Grant	DEP SRMP Grant	Airport Rev F Ch44 Sec53E	FAA & MAC Grants	Sale of Lots	Beach Monitoring	Volunteer Monitoring	Recycling Revolving	Samuel Hawes Park	COA Grant
Revenue											
Property taxes											
Motor vehicle excise											
Vessel and other excise											
Penalties and interest									1,017.44		
Licenses and permits											
Charges for services											
Fines and forfeitures											
Investment income											
Contributions and donations											
PILOT				22,761.88							
Departmental and other		5,200.00			493,243.90						
Intergovernmental-federal			750.00		263,926.57	7,000.00					23,528.00
Intergovernmental-other		5,200.00	750.00	22,761.88	757,170.47	7,000.00			1,017.44		23,528.00
Total revenue											
Expenditures											
General government											
Public safety											
Education											
Public works				24,975.33	895,261.06	840.00					
Comm & econ. Development							2,438.52		2,885.00		30,102.00
Health and human services											
Culture and recreation											
Coastal Resources (Wtr.Ways)											
State and county assessments											
Total expenditures				24,975.33	895,261.06	840.00	2,438.52		2,885.00		30,102.00
OFS/(U)											
Transfers in											
Transfers out											
Bond proceeds											
Sale of capital assets											
Total ofs/(u)											
Net change		5,200.00	750.00	(2,213.45)	(138,090.59)	6,160.00	(2,438.52)		(1,867.56)		(6,574.00)
Fund balance - b.o.y.											
Fund balance - e.o.y.	2,540.91	1,313.68	105.00	50,400.47	13,872.14	20,725.00	5,009.11		2,054.25	551.26	6,574.01
Fund balance - e.o.y.	2,540.91	6,513.68	855.00	48,187.02	(124,218.45)	26,885.00	2,570.59		186.69	551.26	0.01
Fund balance proof											(0.00)

Town of Chatham – Combining WTB – SRFs – Fiscal 2015

	Windmill Preservation	Arts Lottery State Grant	Chatham Cult Council Don	State Revolv Cultural Fund	Sch Lunch Rev Fund	Ed Acc Prog AT&I	Stabilization Fund	Affordable Hsg Trust Fund	Retirement Fund	OPEB Trust
Revenue										
Property taxes										
Motor vehicle excise										
Vessel and other excise										
Penalties and interest										
Licenses and permits										
Charges for services										
Fines and forfeitures										
Investment income		4,300.00	55.86	350.00	-	76,154.57	31,201.55	300,000.00		6,355.04
Contributions and donations PILOT			6,560.00							
Departmental and other Intergovernmental-federal		4,300.00		215.00						
Intergovernmental-other		4,300.00	6,615.86	565.00		76,154.57	31,201.55	300,000.00		6,355.04
Total revenue										
Expenditures										
General government										
Public safety										
Education						50,000.00				
Public works										
Comm & econ. Development										
Health and human services								177,013.00		
Culture and recreation		4,335.93	13,451.15	225.00						
Coastal Resources (Wtr.Ways)										
State and county assessments										
Total expenditures		4,335.93	13,451.15	225.00		50,000.00		177,013.00		
OFS/(U)										
Transfers in										150,000.00
Transfers out										
Bond proceeds										
Sale of capital assets										
Total ofs/(u)										150,000.00
Net change		(35.93)	(6,835.29)	340.00		26,154.57	31,201.55	122,987.00		156,355.04
Fund balance - b.o.y.	45.00	-	22,602.71	160.46	383.86	113,068.87	1,765,908.92	95,000.00	0.45	102,543.86
Fund balance - e.o.y.	45.00	(35.93)	15,767.42	500.46	383.86	139,223.44	1,797,110.47	217,294.00	0.45	258,898.90
Fund balance proof		0.00								

Town of Chatham – Balance Sheet June 30, 2015 – Capital Projects – General

ASSETS

Cash	6,947,906.14
Notes Receivable	<u>28,698,767.00</u>
Total Assets	<u>35,646,673.14</u>

FUND EQUITIES

Warrants Payable	158,423.33
BANS Payable	500,000.00
Interim Notes Payable-MWPAT	28,698,767.00
Fund Equities:	
Land Acquisition Kolb Property	331.12
Community Center	82,806.47
Fire Station Mitigation	413,962.00
Fire Station	7,714,535.60
PD Annex	10,039.70
Main Street Reconstruction	65,867.82
School Building Project Art9 STM 11/95	191.75
Road Projects	15,658.00
El Street/Skyway Road	1,559.97
Wastewater	-2,015,469.62
Total Fund Equities	<u>6,289,482.81</u>
Total Liabilities & Fund Equities	<u>35,646,673.14</u>

Town of Chatham – Balance Sheet June 30, 2015 – Capital Projects – Water

Cash	1,268,569.06
Total Assets	<u>1,268,569.06</u>

LIABILITIES & FUND EQUITIES

Liabilities:	
Warrants Payable	3,011.15
BANS Payable	<u>0.00</u>
Total Liabilities	3,011.15
Fund Equities:	
Chemical Feed Building	165,168.28
Iron Removal Treatment Facilities	1,045,513.00
Town Forest Pump House	23,332.44
Supply Well	9,540.96
Water Mains	22,003.23
Total Fund Equities	1,265,557.91
Total Liabilities & Fund Equities	<u>1,268,569.06</u>

Town of Chatham – Balance Sheet June 30, 2015 – Water Fund

ASSETS

Cash		2,402,125.58
Water Rate Liens	630.37	
Water Rate Liens Committed Interest	-49.94	
2009 & Prior Water Rates Receivable	-1,377.86	
2010 Water Rates Receivable	-331.22	
2011 Water Rates Receivable	6,506.10	
2012 Water Rates Receivable	-9,277.00	
2013 Water Rates Receivable	4,943.56	
2014 Water Rates Receivable	76,187.47	
2015 Water Rates Receivable	224,968.64	
2009 & Prior Miscellaneous Water	-1,037.89	
2010 Miscellaneous Water	-265.30	
2011 Miscellaneous Water	-2,147.23	
2012 Miscellaneous Water	-296.23	
2013 Miscellaneous Water	1,911.71	
2014 Miscellaneous Water	5,407.30	
2015 Miscellaneous Water	10,259.14	
		316,031.62
Apportioned Leases Receivable		921,292.49
Total Assets		<u>3,639,449.69</u>

LIABILITIES & FUND EQUITIES

Liabilities:		
Warrants Payable		20,747.81
Due to General Fund		35.00
Deferred Revenue Water Receivables		316,031.62
Deferred Revenue Apportioned Leases		921,292.49
Total Liabilities		1,258,106.92
Fund Equities:		
Reserve for Encumbrances		291,730.79
Reserve for expenditure		0.00
Unreserved Fund Equity		<u>2,089,611.98</u>
Total Fund Equities		2,381,342.77
Total Liabilities & Fund Equities		<u>3,639,449.69</u>

Town of Chatham – Water Fund Appropriations & Expenditures – Year Ended June 30, 2015

Description	Balance July 1, 2014	Water & Tax Rates	Water Surplus	Original Budget	Final Budget	Expenditures and encumbrances	Budget Variance	Closed to Revenue	Balance 30-Jun-15
Salaries	0.00	184,287.58		184,287.58	184,287.58	128,094.18	56,193.40	56,193.40	0.00
Expenses		1,178,280.00		1,178,280.00	1,178,280.00	1,223,852.45	-45,572.45	-45,572.45	0.00
Prior encumbrances	0.00	24,312.50		24,312.50	24,312.50	24,312.50	0.00		0.00
To General Fund									
Debt Service:									
Principal	0.00	599,177.72		599,177.72	599,177.72	599,177.72	0.00		0.00
Interest - Long-term	0.00	190,291.52		190,291.52	190,291.52	190,291.53	-0.01	-0.01	0.00
Interest - Short-term	0.00	200,000.00		200,000.00	200,000.00		200,000.00	200,000.00	0.00
Special Revenue Fund:									
Articles:									
Art 10 5/09 Water Storage Tank	50,363.88			50,363.88	50,363.88		50,363.88	0.00	50,363.88
Art 13 ATM Chemical Feed Building	0.00			0.00	0.00		0.00	0.00	0.00
Art 11 ATM 5/10 Water Storage Tanks	3,514.73			3,514.73	3,514.73		3,514.73	0.00	3,514.73
Art 8, 5/96 - Monitor Groundwater	6.49			6.49	6.49		6.49	0.00	6.49
Art 8, ATM 5/99 - Training Field Well Grndwtr Mon	3,846.71			3,846.71	3,846.71		3,846.71	0.00	3,846.71
Art 11, ATM 5/13 - Iron Treatment Plant OPM	73,393.39			73,393.39	73,393.39	15,961.30	57,432.09	0.00	57,432.09
Art 12, ATM 5/13 - Emergency Generators Wells	139,200.00			139,200.00	139,200.00	4,230.00	134,970.00	0.00	134,970.00
Art 13, ATM 5/13 - Asset Management System	9,100.00			9,100.00	9,100.00		9,100.00	0.00	9,100.00
Art 3, STM 1/02 - Water Capital Supplement	28,678.20		0.00	28,678.20	28,678.20		28,678.20	0.00	28,678.20
Art 6, ATM Vulnerability Assessment	3,818.69		0.00	3,818.69	3,818.69		3,818.69	0.00	3,818.69
	<u>311,922.09</u>	<u>2,376,349.32</u>	<u>0.00</u>	<u>2,688,271.41</u>	<u>2,688,271.41</u>	<u>2,185,919.68</u>	<u>502,351.73</u>	<u>210,620.94</u>	<u>291,730.79</u>

Town of Chatham – Balance Sheet June 30, 2015 – Trust Funds

ASSETS		
Restricted Cash	577,965.94	
Reynard Stocks	9,990.75	
Westgate Stocks		
Expendable Cash	<u>2,427,004.89</u>	
Total Assets		<u><u>3,014,961.58</u></u>
LIABILITIES & FUND EQUITIES		
Liabilities:		
Warrants Payable	693.00	
Total Liabilities		
Fund Equities:		
Non-Expendable Trust Funds:		
Reynard Principal	9,990.75	
Westgate Principal	134,684.73	
Perpetual Care Principal	407,730.00	
Spurling Principal	1,000.00	
Arey Principal	200.00	
Lincoln Principal	2,000.00	
Bearse Principal	250.00	
Briggs Principal	2,000.00	
Cox Railroad Principal	5,087.00	
Chase Park Principal	22,514.21	
Wm. Nickerson Principal	<u>2,500.00</u>	
Total Non-Expendable Fund Equities		587,956.69
Expendable Trust Funds:		
Stabilization	1,797,110.47	
Affordable Housing Trust	217,294.00	
Retirement	0.45	
OPEB Trust	258,898.90	
Law Enforcement	18.13	
Federally Forfeited Property	3,039.49	
Police Bequest	15,506.30	
Fire Bequest	0.00	
Reynard	65,666.09	
Westgate	8,361.52	
Scholarship	3,116.54	
Perpetual Care	8,481.42	
Spurling	1,661.06	
Arey	884.05	
Lincoln	5,504.46	
Bearse	721.99	
Briggs	2,504.35	
Gardner	1,771.15	
Luce Union	413.62	
Chase Seaside	8,650.98	
Pearl Nickerson	959.18	
Chase Park	15,062.34	
Mack Memorial	6,601.27	
Wm Nickerson	1,593.75	
Cox Railroad Museum	<u>3,183.38</u>	
Total Expendable Fund Equities		<u>2,427,004.89</u>
Total Liabilities & Fund Equities		<u><u>3,014,961.58</u></u>

Town of Chatham – Balance Sheet June 30, 2015 – Agency Funds

ASSETS

Cash	\$743,272.55
Police Special Details	\$54,541.81
Meal tax	\$0.00
	<u>\$797,814.36</u>

LIABILITIES

Warrants Payable	\$16,927.33
High School Treasury Student Activities	\$0.00
Middle School Treasury Student Activities	\$0.00
Elementary Treasury - Student Activities	\$0.00
Medical Insurance Refunds	\$1,669.02
MA Firearms Permits	\$3,450.00
Sales tax	\$0.95
Police Detail	\$0.00
Fire Detail	(\$451.37)
Main St School Special Details	\$2,813.56
Strong Island Detail	\$100.00
North Beach ORV Surcharge	\$4,976.00
Agency Interest	\$13,055.51
Guarantee Deposits - Planning Board	\$254,789.62
Guarantee Deposits - Signs	\$385.00
Guarantee Deposits - Water	\$20,015.28
Guarantee Deposits - Miscellaneous	\$13,412.41
Guarantee Deposits - Roads	\$6,500.00
Guarantee Deposits - Sewer	\$150.00
Guarantee Deposits - COA	\$1,528.39
Watershed Land Eminent Domain	\$3,228.90
Peoples Cemetery	\$8,661.04
Conservation Land	\$48,261.74
Goose Pond Land	\$39,856.34
Wordell Land Escrow	\$2,596.27
Eldredge Lot 11	\$151,611.61
Eldredge Lot 23	\$60,645.00
Eldredge Lot 19	\$23,187.83
Chatham Fish & Lobster	\$0.00
Finast Seafood	\$187.53
Nantucket Fish & Lobster	\$3,000.00
CodCommunications	\$118,512.64
Deputy Collector Fees	(\$1,256.24)
 Total Liabilities	 \$797,814.36

Town of Chatham – Balance Sheet June 30, 2015 – Enterprise Fund

ASSETS	
Cash	210,977.67
Total Assets	<u>210,977.67</u>
LIABILITIES & FUND EQUITIES	
Liabilities:	
Warrants Payable	0.00
Total Liabilities	0.00
Fund Equities:	
Unreserved Fund Equity	210,977.67
Total Fund Equities	210,977.67
Total Liabilities & Fund Equities	<u>210,977.67</u>

Town of Chatham – Balance Sheet June 30, 2015 – Debt – Water

ASSETS	
Amounts to be Provided for Payment of Bonds	6,003,714.00
Loans Authorized	7,463,000.00
	<u>13,466,714.00</u>
LIABILITIES	
Bonds Payable:	
WaterMains (11, 01)	715,000.00
Town Forest Pump House	495,000.00
Water Standpipe	495,000.00
Chemical Feed Building	395,000.00
Well and Pump Station	410,000.00
Water Mains	910,000.00
Water Standpipe	65,000.00
Well and Pump Station	350,000.00
Water Mains USDA	425,000.00
Pumping Station	14,214.00
Well Exploration	95,000.00
Water (Iron) Treatment Plant	700,000.00
Alarm Systems	5,382.00
Water Mains	17,802.00
Well and Pump	11,316.00
Water Mains	195,000.00
Water Bond Refunding	120,000.00
Water Standpipe	105,000.00
Water Mains	<u>480,000.00</u>
	6,003,714.00
Loans Authorized & Unissued	<u>7,463,000.00</u>
Total Liabilities	<u>13,466,714.00</u>

**Town of Chatham – General Fund – Revenues, Expenditures & Changes in Fund Equity –
Year Ended June 30, 2015**

Revenues	
Real Estate Taxes	29,087,265.26
Personal Property Taxes	188,519.36
Tax Liens-Redeemed	103,581.62
Deferred Real Estate Receipts	-
Local Receipts (see budget/actual)	7,994,814.90
State Receipts (see budget/actual)	<u>1,138,862.00</u>
Total Revenues	38,513,043.14
Expenditures:	
See Appropriation & Expenditure schedule	37,207,391.63
State and County Expenditures	<u>669,675.00</u>
Total Expenditures	37,877,066.63
Revenues over (under) Expenditures	635,976.51
Other Financing Sources and Uses:	
Transfer in from Special Revenue Funds	1,442,670.15
Transfer in from Capital Projects Fund	-
Transfer in from Water Fund	272,899.00
Transfer in from Trust Funds	1,000.00
Transfer out to Trust Funds	(150,000.00)
Transfer out to Capital Project Fund	(698,494.00)
Transfer out to Special Revenue Fund	(36,774.00)
Transfer out to Water Fund	(400,000.00)
Total Other Financing Sources and Uses	431,301.15
Revenues and Other Financing Sources over (under) Expenditures and Other Financing Uses	1,067,277.66
Fund Equity Beginning of Year	8,815,892.54
Fund Equity End of Year	9,883,170.20

Town of Chatham – Transfer Schedule – Year Ended June 30, 2015

<u>Source</u>	<u>General Fund</u>	<u>SRF Town</u>	<u>SRF School</u>	<u>CPF General</u>	<u>CPF Water</u>	<u>Water Fund</u>	<u>Trust Funds</u>	<u>Total</u>
Waterways Improvement	450,000.00	-450,000.00						0.00
Land Bank	902,031.00	-902,031.00						0.00
Shellfish Revolving	0.00	0.00						0.00
Wetlands Protection Fund	10,000.00	-10,000.00						0.00
Cemetery Sale of Lots	0.00	0.00						0.00
Railroad Museum	3,262.70	-3,262.70						0.00
PEG Access Funds	30,000.00	-30,000.00						0.00
Insurance Proceeds	47,376.45	-47,376.45						0.00
Perpetual Care	1,000.00						-1,000.00	0.00
Stabilization	0.00						0.00	0.00
Water Overhead	272,899.00			0.00	0.00	-272,899.00		0.00
Subtotal	1,716,569.15	-1,442,670.15	0.00	0.00	0.00	-272,899.00	-1,000.00	0.00
Pleasant Bay Alliance	-32,774.00	32,774.00						0.00
Cultural Council	-4,000.00	4,000.00						0.00
Agency Fund- Sch Custodian	0.00						0.00	0.00
Agency Fund- Meals tax	0.00						0.00	0.00
Capital Projects	-698,494.00			698,494.00	1,000,000.00	-1,000,000.00	150,000.00	0.00
Stabilization/OPEb	-150,000.00							0.00
Water Tax Rate Subsidy	<u>-400,000.00</u>				<u>400,000.00</u>			<u>0.00</u>
Subtotal	-1,285,268.00	36,774.00	0.00	698,494.00	1,000,000.00	-600,000.00	150,000.00	0.00

Town of Chatham – State Local Receipts – Budget vs. Actual – Year Ended June 30, 2015

	<u>Budget</u>	<u>Actual</u>	<u>(Deficiency)</u>
Local Receipts:			
Motor Vehicle Excise	935,000.00	1,152,922.78	217,922.78
Hotel/Motel Excise	1,065,000.00	1,287,868.19	222,868.19
Local Meals Tax	250,000.00	375,462.62	125,462.62
Boat Excise	30,000.00	39,079.68	9,079.68
Penalties & Interest	100,000.00	178,476.30	78,476.30
Rollback Taxes	-	-	-
P.I.L.O.T.S.	20,000.00	51,884.00	31,884.00
Charges for service-sewer	300,000.00	397,169.69	97,169.69
Charges for service-trash	900,000.00	938,761.80	38,761.80
Park & Rec Charges	400,000.00	516,985.90	116,985.90
Other Revenue	540,000.00	627,081.05	87,081.05
Fees	150,000.00	204,818.80	54,818.80
Rentals	90,000.00	203,799.53	113,799.53
Other Dept. Revenue	50,000.00	54,421.71	4,421.71
Licenses & Permits	620,000.00	881,939.14	261,939.14
Special Assessments	100,000.00	68,672.28	(31,327.72)
Fines & Forfeits	50,000.00	59,324.00	9,324.00
Investment Income	19,000.00	24,017.02	5,017.02
Miscellaneous Revenue	2,500.00	2,881.82	381.82
E Rate School telephone reimb	-	-	-
Non Miscellaneous Rev.	290,852.00	929,233.60	638,381.60
Medicaid Reimbursement	-	15.00	15.00
Total Local	\$ 5,912,352.00	\$ 7,994,814.91	\$ 2,082,462.91
State Receipts:			
School aid CH 70	-	-	-
School transportation	-	-	-
Charter School Assess. Reimb.	-	-	-
Charter School Capital Facility	-	-	-
Quinn bill	-	-	-
Exemptions-Vets, Blind & Elderly	-	-	-
Unrestricted General aid	133,917.00	133,917.00	-
Veterans Benefits	23,315.00	22,341.00	(974.00)
Exemptions-Vets, Blind & Elderly	31,654.00	30,992.00	(662.00)
Total State	\$188,886.00	\$ 187,250.00	\$ (1,636.00)
Total Local & State	\$ 6,101,238.00	\$ 8,182,064.91	\$ 2,080,826.91

Town of Chatham – Balance Sheet June 30, 2015 – Debt – General

ASSETS		
Amounts to be Provided for Payment of Bonds	82,507,874.37	
Loans Authorized	4,907,868.00	
Total Assets		<u>87,415,742.37</u>
LIABILITIES		
Bonds Payable:		
Library Addition (5, 11/87)	38,226.00	
COA Building (30,5/94)	13,386.00	
School Construction (9, 11/95)	3,723,120.00	
Fire Station Construction	9,775,000.00	
Middle Road Land Acquisition (23, 5/93)	3,174.00	
Town Forest Nickerson Land (21, 5/92)	17,526.00	
Solonche Land (77/89)	12,558.00	
Refunding Issue - Land	141,174.00	
Road Improvements	20,000.00	
Community Center 11-03	405,000.00	
Land Acquisition- Abreu	1,660,000.00	
OMBY Ramp (25, 5/94)	2,208.00	
MWPAT Bond Sewer Betterments	92,693.37	
Gravel Packed Well (72, 5/87)	23,460.00	
Water Mains Queen Anne (67, 5/89)	5,106.00	
Water Mains (29, 5/90)	9,384.00	
Refunding Issue - Water	68,724.00	
Sludge Dewatering 8, 5/88)	25,116.00	
Refunding Issue - Sewer	1,380.00	
Landfill Closure	240,000.00	
Golf Course Acquisition	231,426.00	
Refunding Issue - Other O/L	15,318.00	
Community Center	4,595,000.00	
DPW Facility	1,815,000.00	
PD/Annex Town Offices	65,000.00	
McCoy Land Acquisition	1,075,000.00	
Mill Hill Road Land Acquisition	725,000.00	
Road Betterments (Northgate)	180,000.00	
Wastewater Treatment Facility (cws 09-16)	2,621,100.00	
Wastewater USDA	1,620,474.00	
Wastewater USDA	19,835,361.00	
Wastewater (CWS09-16-A)	6,904,044.00	
Wastewater MWPAT (CW09-17)	2,145,052.00	
Wastewater Art 13 ATM 5/8/06	665,000.00	
Wastewater Art 14 ATM 5/11/09	4,030,011.00	
Wastewater Pool 18	3,847,853.00	
PD/Annex Town Offices	13,180,000.00	
PD/Annex Supplemental	990,000.00	
PD/Annex Equipment	110,000.00	
Land Purchase-Edson	525,000.00	
Roads, Sidewalk and Bike Path	940,000.00	
Road Betterments (Ell Str & Skyway)	115,000.00	
Total Bonds Payable		82,507,874.37
Loans Authorized & Unissued		<u>4,907,868.00</u>
Total Liabilities		<u>87,415,742.37</u>

Town of Chatham – 2015 Annual Wages

Name	Regular	Overtime	Longevity	Details	Other	Total
TOWN MANAGER						
Goldsmith, Jill R	164,186.58				1,300.00	165,486.58
Nealy, Shanna E	53,416.56		350.00		117.00	53,883.56
HUMAN RESOURCES						
Panuczak, Gerald P	86,769.44		350.00		2,622.40	89,741.84
FINANCE - ACCOUNTING						
Heilala, Alexandra H	105,489.36				3,712.40	109,201.76
Serijan, Cheryl L	65,603.20					65,603.20
Lanctot, Mary M	40,359.90					40,359.90
FINANCE - ASSESSORS						
Kelley, Ardelle P	17,950.40					17,950.40
Machado, Andrew R	42,070.00		600.00		19,701.17	62,371.17
Schaeffer, Cathy M	28,336.00		425.00		6,427.50	35,188.50
Cook, Candace	44,425.50	481.06	425.00			45,331.56
FINANCE - TREASURER/COLLECTOR						
Menesale, Tawnya K I	6,424.00					6,424.00
Redfield, Louise A	70,012.80		1,500.00		1,463.40	72,976.20
Chmura, Marie A	43,267.63				216.36	43,483.99
Beebe, Anita A	44,207.80		1,400.00			45,607.80
CHANNEL 18						
Darmon, Ryan P	53,232.40					53,232.40
DeTraglia, Brandon E	19,162.64				11,001.05	30,163.69
Hull, Michael J					6,118.02	6,118.02
Small, Samuel R					795.84	795.84
INFORMATION TECHNOLOGY						
Rowe, Craig	87,193.60				99.84	87,293.44
Cuddy, James	68,307.20		1,500.00		1,413.60	71,220.80
TOWN CLERK						
Smith, Julie S	70,012.80		1,600.00		1,696.40	73,309.20
Tobin, Paula A	49,595.00	654.06	1,000.00			51,249.06
PERMIT DEPARTMENT						
Ellingham, Frances J	1,157.26				15,095.49	16,252.75
Leonard, Jacqueline P					351.00	351.00
Nichols, Douglas J					1,476.13	1,476.13
O'Connell, Joanne E					4,314.00	4,314.00
CONSERVATION						
Wightman, Paul C	3,932.24					3,932.24
Andres, Kristin M	41,010.27		699.96		19,801.36	61,511.59
Fougere, Mary M	44,207.80	10,979.84	1,000.00			56,187.64
PRINCIPAL PROJECTS AND OPERATIONS						
Whalen, Terence M	92,876.64		500.00		1,764.40	95,141.04
FACILITIES						
Whelan, Norman	60,923.20	4,745.53	1,700.00			67,368.73
Kaser, Gary	54,038.40	2,445.38	2,000.00			58,483.78
Custodie, John	9,682.72					9,682.72
Powell, Lori	43,492.80		500.00			43,992.80
Rogers, Mary J	43,492.80	39.21	600.00			44,132.01
Silva, Matthew J	28,804.00	213.23			459.34	29,476.57
Burns, Robert E		581.00				581.00
POLICE DEPARTMENT						
Pawlina, Mark R	149,890.00				21,800.16	171,690.16
Cauble, John D	90,764.40		2,000.00		25,447.36	118,211.76
Boutin, Melanie A	50,523.20		425.00			50,948.20
Cronin, Brendan J	29,086.48	3,248.36			1,343.96	33,678.80
De Oliveira, Amanda M	39,755.47	7,828.24			1,059.12	48,642.83

Town of Chatham – 2015 Annual Wages

Name	Regular	Overtime	Longevity	Details	Other	Total
POLICE DEPARTMENT						
Hemeon, Erin C	46,945.22	7,529.71	250.00		1,627.44	56,352.37
Meehan, Jeanine M	45,867.41	15,037.88	350.00		10,084.93	71,340.22
Pentland, Kerrie E	2,876.89	239.76			935.35	4,052.00
Anderson, Michael D	81,390.40	630.80	1,400.00	30,140.17	27,142.98	140,704.35
Amara, Joseph A	47,062.07	7,910.62		14,944.54	7,856.80	77,774.03
Hutton, Andrew P	60,930.27	7,918.94	350.00	11,805.64	3,807.52	84,812.37
Little, William S. J	60,969.39	16,960.14	700.00	38,852.99	16,791.34	134,273.86
Malzone, Louis F	60,969.39	27,771.81	425.00	318.50	22,257.25	111,741.95
Merigan, Christopher R	52,072.84	20,154.02		16,285.53	7,611.72	96,124.11
Murphy, Michael A	60,969.39	10,691.20	500.00	15,347.03	16,433.60	103,941.22
Pasionek, Mark R	30,890.56	6,883.80		10,144.56	1,882.24	49,801.16
Phillips, Geoffrey E	60,617.28	10,831.61	300.00	10,212.67	19,782.97	101,744.53
Powers, Thomas J	60,969.39	44,785.96	300.00	23,953.86	20,615.48	150,624.69
Ryder, Sean P	59,616.45	8,680.14	250.00	11,116.94	13,766.58	93,430.11
Skinner, Brian J	13,163.59	17,296.74	350.00	303.78	14,146.08	45,260.19
Vardakis, Christopher P	51,801.48	24,541.31		11,917.54	3,711.84	91,972.17
Walker, Brendan P	35,277.64	3,225.24		9,444.06	2,285.04	50,231.98
Whittle, John R	60,969.39	13,982.95	2,000.00	83,762.94	3,673.09	164,388.37
Wisniewski, Joshua S	60,969.59	13,128.15	425.00	54,279.98	4,213.14	133,015.86
Glover III, William R	71,942.55	41,282.98	2,000.00	69,402.97	3,318.24	187,946.74
Goddard, Andrew B	71,942.55	36,541.57	1,300.00	1,936.72	22,230.71	133,951.55
Harris, Sarah A	71,942.55	33,350.98	1,000.00	15,047.83	24,244.54	145,585.90
Massey, William G	71,672.63	39,366.73	500.00	7,470.54	22,287.06	141,296.96
Finacom, Robert P		1,447.30		31,713.30	2,823.60	35,984.20
Lynch, Rodney M				13,069.15		13,069.15
ANIMAL CONTROL						
Byers, Diane M	10,894.75	312.18				11,206.93
McDonough, Margaret	23,394.03	1,344.02	1,416.70		3,437.38	29,592.13
FIRE DEPARTMENT						
Ambriscoe, Michael	122,676.01		500.00		30,455.12	153,631.13
Connick, Peter E	90,769.92		2,000.00		16,671.20	109,441.12
Depasquale, David M	65,075.26	26,040.17	1,400.00		14,778.45	107,293.88
Flynn, Matthew R	70,772.08	48,832.72	2,000.00	1,607.20	11,981.62	135,193.62
Higgins, Mark A	70,772.08	34,699.66	700.00	660.10	11,556.62	118,388.46
Wirtz, Wallace F. N	70,772.08	42,963.34	1,400.00		11,531.62	126,667.04
Bates, Vance	61,539.68	27,266.13	500.00	401.80	9,649.16	99,356.77
Black, Nicholas W	52,942.15	29,657.71			13,334.44	95,934.30
Clarke, Ryan	61,539.68	31,912.57	350.00	344.40	11,449.16	105,595.81
Delande, William A	61,539.68	41,905.45	1,000.00	631.40	9,719.24	114,795.77
Field, William RC	55,153.69	23,557.48		631.40	9,689.42	89,031.99
Fietz, Harrison R				401.80	701.50	1,103.30
Heller, Mark R	61,539.68	46,799.19	1,200.00		13,614.86	123,153.73
Henderson, Stacey A	61,539.68	35,090.58	700.00	344.40	11,490.04	109,164.70
Holmes, Ryan C	61,539.68	16,374.32	600.00		7,829.14	86,343.14
Hunter, Timothy J	61,539.68	41,836.51	700.00	631.40	9,674.16	114,381.75
Long, Scott A	61,539.68	33,034.78	500.00	539.33	10,449.16	106,062.95
Moore, Kevin J	61,539.68	16,954.35	1,400.00		6,873.98	86,768.01
Ricard, Shawn M	49,427.59	11,576.69			9,350.63	70,354.91
Ruggiere, Nicholas P	52,927.97	20,684.63		235.68	13,847.99	87,696.27
Tavano, Justin T	61,539.68	37,767.00	425.00	471.36	9,949.62	110,152.66
Young, James A	51,149.05	21,629.96		975.80	6,149.94	79,904.75
Shevory, Richard	70,772.08	29,367.50	500.00	373.10	8,652.73	109,665.41
Fellman, Violet A	66,156.54	5,622.07	800.00	631.40	10,715.43	83,925.44
Ready, David	66,156.54	36,704.38	1,800.00	574.00	11,140.43	116,375.35
Silvester, Ralph	66,156.54	51,363.94	500.00		12,990.43	131,010.91
Smith, Gerard C	65,843.29	42,483.43	800.00	1,868.64	8,828.68	119,824.04
Lyman, Constance L				373.10	2,583.36	2,956.46
Pennypacker, Craig H				229.60	360.00	589.60
COMMUNITY DEVELOPMENT						
Ruffer, Deanna L	101,500.56				1,937.60	103,438.16
Post, Justin J	75,588.80				7.36	75,596.16
Brigham, Anna	47,995.07					47,995.07

Town of Chatham – 2015 Annual Wages

Name	Regular	Overtime	Longevity	Details	Other	Total
COMMUNITY DEVELOPMENT						
Clark, Sarah B	38,922.52	2,162.80	300.00			41,385.32
McManus, George F	25,261.60	1,700.30	600.00			27,561.90
Caruso, Kristen M	35,664.56				333.60	35,998.16
Lagg, Paul J	15,429.36		466.66		9,986.50	25,882.52
Chandler, Jeffrey S	34,249.60					34,249.60
Clarke, Michele A	56,680.00		425.00			57,105.00
Olkkola, Eric R	25,261.60		300.00			25,561.60
Bennett, Ryan G	35,900.80					35,900.80
Auvil, Pamela J	332.12					332.12
Provos, Sara E	26,149.43	1,323.30			298.61	27,771.34
NATURAL RESOURCES						
Duncanson, Robert A	116,854.40	2,000.00			898.88	119,753.28
Griscom, Sarah B	10,436.75					10,436.75
Giorgio, Judith	68,307.20	600.00				68,907.20
Beebe, Emily E H	54,274.41				1,770.15	56,044.56
Norris, Deborah H	502.55				4,151.93	4,654.48
Langlois, Dianne E	44,207.80	2,089.00	2,000.00			48,296.80
Smith, Stuart F	93,953.60		2,000.00		1,806.80	97,760.40
Holm, Jason B	52,602.48	794.64				53,397.12
Ryder, Michael D		644.48			7,863.25	8,507.73
Rocanello, Susan K	65,540.80	1,229.03	1,200.00			67,969.83
Horne, James M		2,160.00			18,625.00	20,785.00
Byrnes, Robert J					6,264.00	6,264.00
Goodwin, Gregory B		1,326.75			6,960.00	8,286.75
Hussey, Matthew D		630.75			4,698.00	5,328.75
Paulsen, Brooke C		232.88			6,097.25	6,330.13
Sheppard, Peter A		232.50			5,890.00	6,122.50
Summers, John B		86.63			9,561.75	9,648.38
Wilder, Gary N					4,975.50	4,975.50
Archer, Matthew T		472.50			8,332.50	8,805.00
Deeg, Thomas J		1,255.50			18,090.00	19,345.50
Goley, Robert C					1,954.00	1,954.00
Lawrence, Mark R					5,692.50	5,692.50
Woods, Jakob M					3,276.00	3,276.00
Keon, Theodore L	70,428.80		1,200.00		1,896.16	73,524.96
St. Pierre, Donald					750.00	750.00
Gagne, Renee D	62,536.00				1,195.60	63,731.60
Hutchinson, Rachel C	53,865.60					53,865.60
Denn, Robert F					1,084.13	1,084.13
Dobbins, Mark P					1,219.13	1,219.13
Felix, Allyson K					892.50	892.50
Hahner, Jeffrey					1,243.01	1,243.01
Hojnoski, Janine A					1,545.00	1,545.00
Hutchinson, Thomas P					855.51	855.51
Kolb, Peter C					5,823.75	5,823.75
MacMullan, John J					4,920.00	4,920.00
Ryder, Robert S					1,803.75	1,803.75
Sampson, Lawrence W					4,878.14	4,878.14
Simonitsch, Mark A					1,441.81	1,441.81
Zartman, Carl K					2,689.70	2,689.70
Doane, Shannon R					3,052.52	3,052.52
Vitale, Dominick J					2,337.52	2,337.52
Phillips, Suzanne					13,055.50	13,055.50
Beetham, Gerald W					3,246.89	3,246.89
Coombs, Joanne					2,151.50	2,151.50
Olson, Thomas A					5,595.75	5,595.75
HIGHWAY DEPARTMENT						
Colby, Jeffrey S	83,991.52		666.66		30,794.37	115,452.55
Rooney, Robert R	29,213.60				3,900.00	33,113.60
White Jr, Paul L	65,540.80	10,320.63	2,000.00			77,861.43
Powers, Brian L	49,046.40	4,114.72	500.00			53,661.12
Friend Jr, Gerald N	52,707.20	6,569.42	500.00			59,776.62
Gates, Brian G	52,707.20	5,381.59	1,200.00			59,288.79
Friend, Kenneth M	56,680.00	5,144.05	2,000.00			63,824.05
Borthwick, Gilbert R	3,760.00					3,760.00

Town of Chatham – 2015 Annual Wages

Name	Regular	Overtime	Longevity	Details	Other	Total
SNOW AND ICE						
Barr, Thomas W		276.00				276.00
Coholan, Richard E		840.00				840.00
Lusher, David M		540.00				540.00
Peter, Richard V		696.00				696.00
Welch, Mark C		1,380.00				1,380.00
TRANSFER STATION						
Mehall, Mark D	54,469.28					54,469.28
Jones, Pamela J	51,284.80	4,687.00	500.00			56,471.80
Young, Robin A	36,836.80	708.90				37,545.70
Laurie, David	56,789.00	551.88	700.00			58,040.88
Leavenworth, Steven T	56,680.00	4,946.41	1,500.00			63,126.41
Underwood, Jennifer L	36,998.72	1,854.60				38,853.32
Putnam, Richard M	34,181.36	2,158.96				36,340.32
Eldredge, Joseph A	3,200.00	1,983.76			9,245.00	14,428.76
CEMETERY						
Goodspeed, Linda M	11,485.20					11,485.20
COUNCIL ON AGING						
Speakman, Amanda L	61,777.20				1,197.60	62,974.80
Shea, M. Stephanie	35,673.19					35,673.19
Souza, Eva M	40,668.60					40,668.60
Michniewicz, Nancy A	11,021.50					11,021.50
Forsman, Penny G	8,800.32					8,800.32
Carucci, Kathleen M					12,892.50	12,892.50
Golia, Gerald E	4,706.47				18.06	4,724.53
Hosmer, Richard	714.01					714.01
Kallstrom, Roger W	11,761.90					11,761.90
Robinson, Paul M	4,583.65					4,583.65
Gregory, Patricia A					279.87	279.87
Tripp, Dorothy E					306.44	306.44
Nickerson Jr, Crayton S	10,026.00				500.00	10,526.00
Bastone, Elsa C					507.36	507.36
Campanro/Town of Chatham, Daniel P					507.36	507.36
Curran, Stephen J					507.36	507.36
Douglas, Jennifer A					507.36	507.36
Fiore, Laura V					507.36	507.36
Vreeland, Patricia S					507.36	507.36
Waters, Barbara					507.36	507.36
PARKS AND RECREATION						
Borges, Helene	17,822.79		1,458.33		145.98	19,427.10
Mabile, Susan M	18,636.01				7,118.95	25,754.96
McCowen, Kristina L					1,749.00	1,749.00
Frederick, Thomas H					4,064.50	4,064.50
Hardigan, Susan T					4,218.50	4,218.50
Jones, Diana Beatrice					3,190.00	3,190.00
Mack, Christopher P					3,459.50	3,459.50
Proudfoot, Jill M					3,355.00	3,355.00
Regan, Richard F					635.25	635.25
Gustafson, Carl R					4,376.25	4,376.25
Deveau, Brian J	10,820.50	125.65				10,946.15
Gatzogiannis, George E	41,765.60	479.02	350.00			42,594.62
Gulotta, Vincent E		607.50			25,618.55	26,226.05
Neiser, William F					3,022.53	3,022.53
Quinn, Walter W		2,990.98			20,184.51	23,175.49
Redmond, Thomas L					2,150.04	2,150.04
Sylvia, Timothy M	19,910.00	784.10	233.31		713.78	21,641.19
White, Joseph C					10,596.96	10,596.96
Tobin, Daniel L	116,854.40		2,000.00		4,247.20	123,101.60
Lucey, Conor T					5,835.00	5,835.00
Van Amson, Katherine P					5,602.50	5,602.50
Verrilli, Andrew J					3,993.38	3,993.38
Sokol, Emily L					1,842.00	1,842.00
Hart, Elizabeth A					4,778.14	4,778.14

Town of Chatham – 2015 Annual Wages

Name	Regular	Overtime	Longevity	Details	Other	Total
Barnard, Samantha R					4,576.65	4,576.65
Borde, Kathryn V					3,859.63	3,859.63
Briody, Emma E					3,501.51	3,501.51
Burke, Aidan G					4,277.63	4,277.63
Callaghan, India M					1,536.39	1,536.39
Coy, Frances R					4,417.89	4,417.89
Douglass, Elizabeth P					4,388.64	4,388.64
Hano, Peter W					3,137.26	3,137.26
Kelley, Jake F					790.51	790.51
Meshnick, Andrew B					1,082.50	1,082.50
Montgomery, Alise E					2,855.26	2,855.26
Montgomery, Jaime N					2,767.13	2,767.13
Murphy, Joseph J					4,918.40	4,918.40
O'Laughlin, Shannon M					3,028.14	3,028.14
Rosen, Joshua M					3,638.26	3,638.26
Round, Connor M					4,464.26	4,464.26
Spiegel, Katherine M					3,062.52	3,062.52
Taylor, Julia D					4,752.89	4,752.89
Van Amson, Mia A					1,380.63	1,380.63
Walsh, Michael L					1,169.13	1,169.13
Guarente, Lauren J					1,640.63	1,640.63
Kiernan, Charles E					945.00	945.00
Constant, David J	49,046.40		1,700.00			50,746.40
Fougere, Paul L	49,046.40	5,918.60	700.00			55,665.00
Friend, Ronald A	47,313.60	2,259.93	350.00			49,923.53
Fulcher, Jared E		507.38			6,624.75	7,132.13
Fulcher, Jerauld W		37.13			4,469.50	24,506.63
Hanifin, John M					3,777.75	3,777.75
Kendrick, John K		37.13			19,123.75	19,160.88
Mulholland, John J					4,795.50	4,795.50
Farrell, Georgia A	48,991.80		990.00		564.96	50,546.76
Winkfield, Suzanne F	48,991.80		288.75			49,280.55
Stark, Sharon E	48,956.11		412.50			49,368.61
Avellar, Aaron S					1,441.63	1,441.63
Baldwin, Molly E					1,388.63	1,388.63
Callery, Jacqueline L					1,456.88	1,456.88
Camp, Robert J					1,022.50	1,022.50
Concordia, Emmaline G					1,332.38	1,332.38
Corres, Nilda I					1,564.50	1,564.50
Dickson, Emily E					1,514.63	1,514.63
Fox, Dylan R					1,548.75	1,548.75
Grosso, Kayla J					1,472.63	1,472.63
Hyson, Eric L					620.00	620.00
Hyson, Marina G					231.00	231.00
Keenan, Patrick A					1,514.63	1,514.63
Kelemen, Adam D					1,292.50	1,292.50
Menoni, Molly E					1,197.50	1,197.50
Moye, Julius C					1,123.50	1,123.50
Murray, Colin J					1,417.50	1,417.50
Pavlakis, Aleczander J					1,128.13	1,128.13
Sequin, Alexandra M					1,551.38	1,551.38
Whiteley, Kaia G					1,289.63	1,289.63
Callery, Brooke A					1,069.63	1,069.63
Hendrix, Nicholas A					1,112.63	1,112.63
Mazzarelli, Erica M					1,030.13	1,030.13
Zeyen, Lucas F					779.00	779.00
Likos, David C					18,493.81	18,493.81
Barry, Kelly A					2,633.75	2,633.75
Brown, Dylan					1,377.02	1,377.02
Callaghan, Charles G					5,233.77	5,233.77
Paige, Bruce J					1,480.00	1,480.00
Rafuse, John L					1,115.00	1,115.00
Cain, Leo J					7,472.00	7,472.00
Grilli, Curtis J					2,400.00	2,400.00
Niezgoda, Dean A		276.00			4,864.00	5,140.00
Politi, Colin J		162.00			5,913.00	6,075.00
Surowiec, Austin P					4,856.00	4,856.00
Tuminelli, Nicholas F		1,188.00			7,448.00	8,636.00

Town of Chatham – 2015 Annual Wages

Name	Regular	Overtime	Longevity	Details	Other	Total
Stipends						
AIRPORT COMMISSION						
Donovan, Peter	\$400.00					
Geylin, Michael	\$200.00					
Harrison, Huntley	\$200.00					
Lofgren, Paula	\$200.00					
Patterson, Nancy	\$200.00					
Pennypacker, Craig	\$200.00					
Rauscher, David S.	\$200.00					
Wilson, Tom	\$200.00					
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BOARD OF ASSESSORS						
Brown, Thomas	1,500.00					
Burke, John	1,500.00					
Franz, Robert	1,750.00					
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BOARD OF SELECTMEN						
Dykens, Jeffrey S	2,312.50					
Metters, Cory	1,250.00					
Nicastro, Dean	1,250.00					
Roper, Timothy L	2,000.00					
Seldin, Florence	791.67					
Summers, Sean D	895.84					
Taylor, Seth T	2,000.00					
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CEMETERY COMMISSION						
Goodspeed, George	1,000.00					
Hart, Stephan	500.00					
Whitcomb, Susan	500.00					
<hr/>						
MODERATOR						
Litchfield, William G	600.00					
<hr/>						
REGISTRARS OF VOTERS						
LaPorte, Virginia	300.00					
Tobin, Frank	300.00					

CHATHAM ANNUAL REPORT 2015



Annual Town Department/Committee Reports

Affordable Housing Committee

During the past year, the Affordable Housing Committee continued its ongoing work to foster the creation of affordable housing opportunities within Chatham. The Committee continues to use the Housing Production Plan (approved by the Department of Housing and Community Development in July 2013) as a guide for our current and future activities. We are currently working on and/or have finished:

- a video developed by the Committee showing “Faces of Affordable Housing in Chatham.” Video may be viewed on the Town website and is shown on Ch. 18.
- finalizing more video footage to share with groups of citizens in Town, education them on the need for affordable housing in Chatham especially for year round workers such as police officers, firefighters, teachers, and individuals from the service community.
- develop year round affordable units for the working members of our community and those financially vulnerable.
- identify and take advantage of properties that have discounted or nominal costs, such as Town-owned or tax-foreclosures, to make the development of affordable housing more financially feasible.
- minimize impacts on the build environment such as accessory apartments, small infill developments, or buy-down initiatives that convert existing housing into affordable units.
- encourage mixed-income development to minimize stigmas associated with concentration of affordable units.

The Committee continues to coordinate our planning activities with the Chatham Housing Authority Executive Director, John Stewart.

We thank the citizens of Chatham who during the past year have stepped forward to assist us with our mission.

We look forward in the coming year to working with other Town committees, local agencies and interested citizens to meet the affordable housing challenges ahead.

Respectfully submitted,
Shirley L. Smith, Chairman
Karolyn McClelland
Rev. Nancy Bischoff
Bruce Beane
Stephanie Hamilton
Echo Karras
Irene Van Duyn

Airport Commission

The Airport Commission is regulated by the M.G.L. Chapter 90 and the Federal Aviation Administration (FAA) and Massachusetts Department of Transportation Aeronautics Division (Mass DOT) grant assurances, these are available for viewing on our Town website.

The Airport Commission along with our Fixed Base Operator (FBO), The Cape Cod Flying Circus has kept Chatham Municipal Airport (CQX) as one of the best maintained and secure general aviation airports in the Commonwealth of Massachusetts. This statement comes from Mass DOT and who along with the FAA administrator’s regulations and grant funding for our facility. All federal grant improvement projects are funded as follows: FAA 90%, Mass DOT 5% and the Town of Chatham 5%. These grant percentages change year to year based on federal and state budgets. All state grant projects are funded Mass DOT 80% and Town of Chatham 20%.

The Airport continues to progress on its 20-year master plan, at this time the only grant based project the Airport is pursuing is the purchase of a bucket loader for snow removal to be housed in the recently completed Snow Removal Equipment building. Currently the Airport Commission is seeking funding from Town Meeting for the local share of the bucket loader as well as funding for repairs to the existing hanger/terminal building, the latter of which is not covered under grant funding.

The FBO through leased operations provides services that include refueling, flight school and sightseeing (Cape Aerial Tours) as well as aircraft maintenance and repairs (Stick and Rudder). Also the year round and independently owned restaurant, Hanger B has become a favorite with pilots, visitors and locals. This year the FBO sponsored an open house on June 13th. This was a great success and brought many people to the airport to view the aircraft static display, antique car displays, model railroads and enjoy a barbecue. The FBO has also participated in many other local events such as the 4th of July Parade, a number of Chamber of Commerce Events, and sponsored a Valentine’s Day 50’s style hanger dance.

Currently the Airport Commission is in the process of negotiating the renewal of the management agreement for the FBO and Airport Manager. Also a request for proposals has been put out for a new airport engineer contract. Throughout the past year the Commission has worked through updating and implementing new airport noise mitigation

policies, streamlining the Commission website and contact/correspondence. In the near future the Commission will be reviewing the proposals from qualified engineering firms to make a selection and commencing on a review and update of the airport master plan.

The Commission would like to thank our Airport Manager Tim Howard for his dedication to the facility, also the Chatham Police Department for their security patrols of the airport and the Chatham Highway Department for runway snow removal.

In closing we would like to thank our Town staff liaison Terry Whalen for his many efforts keeping us organized and informed.

Respectfully submitted,
Peter Donovan, Chairman
Huntley Harrison, Vice Chairman
Craig H. Pennypacker, Commissioner
Nancy Patterson, Commissioner
Tom Wilson, Commissioner
Mike Geylin, Commissioner
Paula Lofgren, Commissioner

Animal Control Officer

Long time Animal Control Officer Margaret “Meg” McDonough retired in June of 2015 after a very successful career in serving the citizens of Chatham. The new Animal Control Officer (ACO), Diane Byers, took over in September and is working to develop a strong and positive partnership with the community.

ACO Byers brings to Chatham a background in the fields of Animal Control, Biology and Wildlife Management. She also received specialized training since being hired, including the sheltering of pets during times of disasters or crisis. She is eager to put these skills to use.

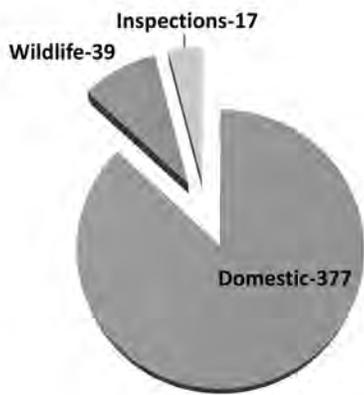
Please remember to have your cats and dogs vaccinated against rabies this year. Cats and dogs in Chatham are required to be licensed and vaccinated. It is especially important to have your outside pets collared and tagged.

The new ACO has been working with the Chatham Animal Welfare Club from Monomoy High School, helping them fundraise for local animal welfare organizations and is in the process of becoming familiar with all local and state animal and wildlife organizations and agencies.

The Animal Control Officer would like to thank the citizens of Chatham, the Chatham Fire Department, the Chatham Department of Public Works and the Chatham Health Department for their assistance during the transition of the new ACO.

Respectfully submitted,
Chief Mark R. Pawlina

Police calls for service – Animal Control



Total Calls for Service	Count
Dogs/Cats licensed	580
Selectman's Hearings	0
Dog/Cat Bites	17
Quarantines Issues	06
Dog/Cat Quarantined with Bites of Unknown Origin	03
Dogs Locked in Vehicles	21
Barking Dog Complaints	31
Bats Submitted for Rabies Testing	01
Humans Treated for Post Exposure	01
Loose/Lost Dogs	149
Lost/Found Cats	30
Cats Returned to Owner	07
Animals Surrendered	02
Coyote/Fox/Raccoon Complains	19
Marine Mammal Issues	05
Deer Hit by Vehicles	05
Wildlife Picked Up	
Rabbits	03
Swans	02
Raccoons	03
Seagulls	06
Foxes	04
Snakes	02
Stable Inspections	
Horses	08
Chickens	05
Rabbits	04

Aunt Lydia's Cove Committee

In 2015 the main discussion points for the Aunt Lydia's Cove Committee were as follows:

1. Fuel Quality at the Fish Pier – Must meet the requirements for the price fisherman pay per gallon; In order to do so, testing schedule was implemented and is now active.
2. Capital Improvements of the Fish Pier:
 - a. Extension of the Parking Lot – utilize the newly acquired space on the south side (CBI side).

- b. Observation Deck – It is currently attached to the building and this imposes a potential safety hazard; Observation Deck needs to be rebuilt as an independent structure.
 - c. Bulkhead (South Jog) – Old and out-of-date, must be replaced.
 - d. South Jog – New fuel pump – This would alleviate the pressure from the face of the Fish Pier and will allow for a better flow of commercial and non-commercial vessels.
 - e. Lifting Boom (North Jog) – Still in the works with Red's Best.
3. Meetings with the two packing house lease holders – Red's Best and Marder Trawling – at the Fish Pier to make sure they are fulfilling their contract and lease obligations to the Town of Chatham and the fishermen.

Respectfully submitted,
Douglas Feeny, Chairman

Bikeways Committee

The Bikeways Committee was formed in the fall of 2003 to serve as an advisory committee to the Board of Selectmen and was given the following charge:

1. To advise, in concert with the Town's public safety officials, on the creation of rules and regulations governing the use of the Town's Bike Paths with emphasis on safety and security.
2. To advise on the physical implementation of those rules and regulations via signage, markings, bike racks and security both on the Trail and within the Town.
3. To advise and recommend on additional local Trail connections via dedicated trails or share the road access.
4. To advise and recommend on connections to other towns.
5. To maintain bicycle safety and education programs in both the community and the schools.
6. To represent Chatham at meetings with other regional Bike Path groups.

The Committee meets monthly and worked diligently during 2015 on many aspects of bicycling in Chatham including monitoring conditions on the Old Colony Rail Trail (OCRT) through regular use by Committee members. The following are some specific accomplishments of the Committee in 2015:

- We conducted the annual Bicycle Safety program for children in May in conjunction with the police department.
- We collaborated with other town bicycle committees, particularly Harwich, with whom we share the Old Colony Bike Trail.
- Bicycling in Chatham maps were again made available at various locations.

- Worked with DPW on the planned repaving of a portion of Old Queen Anne Road and Old Comers Road to create a wider lane for cyclists between the fog line and the unpaved side of the roads.
- Participated in the discussion of sidewalks on Stage Harbor Road and Bridge Street as far as how proposed versions pertained to the interests of cyclists.
- The Committee continued to stay involved in the planning process for the West Chatham Corridor improvement project and the Crowell Road/Route 28 Intersection Improvement project. Other long range planning for bicycle transportation was also part of the Committee's work in 2015.

Respectfully submitted,
Ron Holmes, Chairman
Debbie Swenson, Karen McPherson
Doug Nichols, David Widing
James Ponte, Steve Wardle

Board of Assessors

The Town of Chatham Assessing Department, as required by Massachusetts law, place values on all real and personal property within our community. To meet these requirements, the Assessors are obligated to revalue all properties yearly and, once every three years, undergo a state recertification audit. This is done so that each property taxpayer in the community pays his or her share of the cost of local government in proportion to the amount of money the property is worth.

In addition to appraisal duties, the Assessing Department is responsible for the processing of statutory tax exemptions; tax abatement filings for real estate and motor vehicle and boat excise taxes; maintaining and updating records of deeds received from the Registry of Deeds; maintaining records of exempt property; managing the assessment records, which includes property record cards and Assessors' maps; and defending Appellate Tax Board cases.

In Fiscal Year 2016, the Assessor's office said goodbye to the Director of Assessing-Andy Machado and the Office manager-Cathy Fryxell. Andy left to pursue a career in Yarmouth and Cathy in Truro. The Board wishes to express their sincere appreciation to them both for their dedicated years of service to the Town of Chatham.

Fiscal Year 2016 was Chatham's year for the Department of Revenue's three year audit which reviews and certifies a community's property values to ensure they reflect full and fair market values. This was made more challenging due to these two key vacancies. The Board of Assessors would like to thank Jill Goldstein, Alix Heilala, PK Valuation group, and all town employees who worked

as a team with the assessing department during this time. The end result was a timely completion of Fiscal Year 2016 state certification audit by the Department of Revenue.

The Board is pleased to announce that Ardelle Kelley joined the Assessing Department in October as the new Assessing Director. Ardelle brings 18 years of experience to the department with prior work assessing in the towns of Mashpee and Dennis. The Board would also like to extend its congratulations to Candace Cook who was promoted to Assistant Assessor in November. Additionally, Candace passed the Course 5 Mass Appraisal for Ad Valorem Taxation.

The Assessing Department remains committed to addressing the needs and concerns of the public quickly and courteously. The work ethic and attention to detail of both Ardelle and Candace are to be commended.

**Respectfully submitted,
John Burke, Chairman
Nick Brown, Robert B. Franz**

Board of Health

The Board of Health had a busy and productive year in 2015. Prior to highlighting our accomplishments, I would first like to acknowledge my fellow Board members and all of the Town staff that provide support to us.

The BOH is composed of 5 members and we were very sad to receive the resignation of long-time member, Mary Ann Gray, this past December. She provided 11 ½ years of service to the Board. We shall greatly miss her sense of humor, her work ethic, and most importantly, her knowledge and the insight that she offered on the many different issues that faced the Board. We also welcomed new Board member John Beckley, who was appointed by the Board of Selectmen to complete the term of Mrs. Gray, which was through June 30, 2016. John has over 30 years of work experience in the field of public health in NJ and will bring much to the BoH table. Continuing as Board members are Ron Broman, Ed Sheehan, and Allen Ward, M.D. My sincere thanks are extended to each of them for all of their hard work and dedication to the BOH.

The BOH is also very fortunate to have excellent staff support services which allows us to function at a high level. Our thanks and appreciation is hereby noted for their hard work, dedication, and professionalism. We specifically would like to acknowledge Robert Duncanson, PhD, Director Natural Resources, Judy Giorgio, Town Health Agent, and Diane Langlois, who provides secretarial and administrative support. Although Emily Beebe, former Town Health Inspector left the

Health Division to accept another position, we would like to recognize and thank her for her contributions during the past year.

MEETINGS

- The BOH conducted 21 public meetings in 2015, which involved 88 hearings. 21 variances were granted during the year.

SEWER CONNECTIONS

- The installations of mandated sewer connections continued at a slow, steady pace this past year with 60 installations completed.
- The Board granted 44 extensions to property owners who presented legitimate reasons for requesting additional time to complete their installations.

REGULATORY

- Plastic Bag regulation – The Board enacted a new regulation this past year which prohibits the use of single use plastic bags with integral handles by vendors in the Town of Chatham. The regulation will take effect on January 1, 2017, allowing current business establishments time to use up current supplies and purchase bags which will meet the new standard.
- Proposed updating of current regulations with regard to tobacco use and sales is currently under discussion. The changes being considered include the ban and sale of tobacco products to any person under the age of 21 in the Town of Chatham.
- The Board is also considering changes to regulations regarding nitrogen aggregation as applied to properties located in nitrogen sensitive areas, particularly land designated as Zone II.

The Board continues to maintain excellent communication with all Town departments, including the Fire and Police Departments. It is very important that Board members have updated knowledge of the various health and safety issues and problems that face the Town. Mutual communication and cooperation with all Town departments is particularly valuable and allows us to do a better job.

We look forward to another productive year in 2016.

**Respectfully submitted,
Edwin K. Whittaker, Chairman**

Cable Advisory Committee

Currently the Cable Advisory Committee consists of three (3) voting members. The mission of the Committee is to be called on from time to time to convene for the purpose of discussing and making recommendations on cable related topics, and in particular the Town's cable television contract.

The current members are:

Huntley Harrison, Chairman
Richard Garvin
Lisa Franz

Although the Committee can function as is, it would be good to have two additional members for a total of five.

The current cable television contract between the Town of Chatham and Comcast runs from January 2011 through January 2021. The Cable Advisory Committee works with other towns to define the fee structure, network services, programming, service to public buildings, FCC requirements, etc. Essentially, anything that Comcast does in Chatham is covered in the contract. The Cable Advisory Committee was involved in the contract negotiations leading up to the current ratified contract, and subsequently researched and made recommendations for the additional contract with Cape Cod Community Media Center to fund the Public Access Channel 99. The Committee will be reviewing the performance of the Media Center in 2015/2016 as that contract has a five-year performance review stipulation.

In addition to Public Access Channel (99), the Committee has oversight and contractual responsibility for the Town government channel, 18, and the educational channel, 22.

Comcast returns to Chatham 4.5% of the Gross Annual Revenue collected from cable service fees of approximately \$6.33 million dollars. This return amounts to \$285,000, which is split between the Public Access, Education, and Government channels (PEG). This breaks down as follows:

- Public Access Channel 99 – 1.5% or ~\$99,000
- Education Channel 22 – 1% or \$66,000
- Government Channel 18 – 2% or \$120,000

The Cape Cod Community Media Center manages Channel 99 and provides five towns (Chatham, Harwich, Dennis, Barnstable, and Yarmouth) a state-of-the-art media resource center with studios, control rooms, editing facilities, and a set of courses available to the towns for a nominal membership fee. Community members can be trained to use video equipment and to produce their own shows.

The Education Channel (22) is the television station for the Monomoy Regional School District. It televises the School Committee meetings, student created productions, and the school bulletin board featuring special events, sports, the lunch menu, and other items of interest to the school community. The new high school features a TV studio and control room facility that provides live cablecasts to both Chatham and Harwich.

According to Steve Cass, the Video Production teacher, due to the flooding and resultant damage last winter of the television studio and equipment, it has taken until just recently for the regional school to return the studio to operational status. Concomitantly, Comcast will soon be setting up connectivity for viewers in Chatham and Harwich to watch live cablecasts from the school. These include the School Committee meetings, school bulletin board, student produced productions, etc.

The Government Channel (18) provides citizens live viewing of various committee meetings from the Annex as well as streamed and archived meetings on the Town website. Currently, all Town committee meetings are recorded in self-serve rooms set up in various Town locations. This clearly demonstrates the Town's commitment to increasing the effectiveness and transparency of local government. The Channel 18 staff also covers Town events, such as the 4th of July Parade, First Night, the Polar Plunge, and various public service cablecasts. They also assist with the production of Chatham Today. This fiscal year saw the addition of a second full-time employee to the Channel 18 staff.

Given the dates of contract review and involvement, the Cable Advisory Committee spent the majority of 2015 focusing on Chatham Today, a monthly video chronicle of Town events, activities, and current Town information. Now in its fourth year, Chatham Today produces monthly segments throughout the year. The segments run on Public Access Channel 99, Facebook and YouTube, and also run on Channel 18. Additionally, the segments produced in 2015 attempted to highlight various enterprises in Chatham through on-location productions. This past year we have produced specials for First Night, and the Farmers' Market. Moving forward into 2016, the Committee will again focus on Chatham Today programming. Future plans include specials for the Sewer Plant, Community Garden, the new Chatham Shark Center, and other interesting people and places in Chatham.

As you know, all marketing efforts for Chatham Today are confined to free sources; and, thanks to Ryan Darmon's efforts, Channel 18 is handling our programming needs more than adequately. We are extremely fortunate to have the support of the Board of Selectmen and the Chatham Chamber of Commerce in our production effort.

One last note, the cable TV landscape is changing due to rising fees and competition with satellite networks, streaming video from the Internet, and services such as Netflix. People are starting to drop their cable subscriptions in lieu of these other choices.

Also, there is a movement toward a la carte channel selection. I believe these are some of the issues we will be dealing with in the next contract negotiations with Comcast. This could mean less revenue coming back to the town to support the aforementioned services. The Committee will do our best to keep you apprised of these and other cable TV issues as we move forward.

Respectfully submitted,
Huntley Harrison, Chairman
Richard Garvin
Lisa Franz

Cape Cod Commission

About the Cape Cod Commission
In March 2015, the Cape Cod Commission celebrated the 25th anniversary of the county-wide vote that created it as the regional land use planning, economic development, and regulatory agency for Barnstable County, Massachusetts. The Commission works toward maintaining a healthy balance between economic progress and environmental vitality. "Keeping a special place special" describes the agency's mission to protect the region's unique qualities.

The 19-member appointed Cape Cod Commission board represents a wide spectrum of the region and provides oversight for a staff of 40 professionals.

This report represents broad areas of the Commission's work and responsibilities, highlighting several specific projects and initiatives.

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Email: frontdesk@capecodcommission.org
Web: www.capecodcommission.org,
www.statscapecod.org.

Fiscal Year 2015 Appointed Representatives

CHATHAM MEMBER

Michael J. Skelley

EXECUTIVE DIRECTOR

Paul Niedzwiecki, pniedzwiecki@capecodcommission.org

Section 208 Areawide Water Quality Management Plan Update

U.S. EPA approved the Cape Cod Area-Wide Water Quality Management Plan, commonly referred to as the 208 Plan, leading to the implementation phase of the plan. Sandwich was designated as the Waste Treatment Management Agency, or WMA, for the watersheds within its boundaries.

The stakeholder process used in the development of 208 Plan Update was recommend-

ed for us in local plans and has been put into action by the Town of Orleans in FY2015.

The Commission also developed innovative, first-of-their-kind decision-support tools as part of the plan. WatershedMVP (multi-variant planner), the Scenario Assessment Model (SAM), a financial model and others will make local discussions and decisions easier by processing complex data sets into usable options. These and other tools are available at www.capecodcommission.org/blackbox.

More information on the 208 Plan Update is located at www.capecodcommission.org/208

Regional Policy Plan Update

The last update to the Regional Policy Plan (RPP) in 2009 represented the first substantial reorganization of the RPP since it was first drafted, separating the regulatory and planning sections.

For this update, the Commission is building on those earlier reforms. Among the goals for the RPP update are to: ease the local comprehensive planning process and increase consistency with regional goals, simplify the regulatory process and create a framework for regional capital planning.

A series of on-line planning tools were developed to support the RPP Update process and local decision making, such as the Chronology Viewer, Community Characteristics Viewer and Envision Tomorrow. These and other tools are available at www.capecodcommission.org/blackbox.

Strategic Information Office

The Commission's Strategic Information Office (SIO) continued its technical support and development of an electronic permits, licenses and inspections solution for Cape towns, known as ePermitting. The system is live in the towns of Yarmouth, Chatham, Provincetown, and Harwich. Sandwich, Falmouth, and Orleans may move forward with e-Permitting implementation in the coming 12 months.

The Commission contracted for planimetrics data to be developed from imagery from the April 2014 Cape-wide aerial flyover. Planimetrics is the conversion of imagery into a flat digital map of elements such as roads, fire hydrants, utility poles, curb cuts and other such features essential for capital facilities and infrastructure design and general planning. The Cape-wide contract for this work has an estimated savings of between \$370,000 and \$620,000, as opposed to individual town contracts.

Planning/Community Design

With expertise in land use planning, zoning, natural resources, historic preservation,

affordable housing, and other areas, the planning staff works to improve the function and character of communities while managing growth and protecting the Cape's sensitive environment.

Through the Commission's historic preservation specialist, 48 historic properties and districts were protected through inventory and state register listing. The Commission provided technical assistance and support to five towns to update their Multi-Hazard Mitigation plans – Barnstable, Chatham, Dennis, Provincetown, Truro – and six other towns are updating their existing plans.

Planning staff has led an 18-month effort with the National Park Service to complete bicycle master plan for the Outer Cape communities.

CEDS/Economic Development

Barnstable County received federal designation as an Economic Development District in late 2013, resulting in a \$60,000 Economic Development Administration grant. The Commission's administration of the Comprehensive Economic Development Strategy, or CEDS, was key in receiving the designation.

The Commission maintains 20 balanced economy benchmarks, eight up-to-date town-level data tables and 11 maps by county for each town, which are available on STATSCapeCod.org. Adding to this economic analysis is BART (Barnstable Area Regional Trends), a quarterly on-line publication that identifies and examines important economic trends in the region, available at www.capecodcommission.org/bart.

RESET Projects

Among the services the Cape Cod Commission provides to towns is technical assistance through RESET (Regional Economic Strategy Executive Team) projects.

Staff members from multiple departments collaborate with town leaders on planning projects to promote economic development on Cape Cod. It is part of the implementation strategy for the Cape Cod Comprehensive Economic Development Strategy, or CEDS, which is administered by the Commission.

Smarter Cape Conference

The 5th Annual SmarterCape conference focused on the housing challenges and opportunities facing Cape Cod from multiple perspectives, including results of a housing survey by the Cape Cod Young Professionals. Sessions included discussions about when increased housing density make sense, interactive planning tools, and examples of what other communities have done to create wage-sustainable housing in their communities. Governor Charlie Baker was keynote speaker at the Summit.

Regulatory Program

Through its Regulatory Program, the Cape Cod Commission reviews projects that present regional issues identified in the Act, including water quality, traffic flow, community character, affordable housing, open space, natural resources, and economic development as Developments of Regional Impact (DRIs).

Affordable Housing/HOME Consortium

The Commission administered the U. S. Department of Housing and Urban Development (HUD)-funded HOME Programs, which created 71 rental units in 2015, and provided direct technical assistance to the towns of Bourne, Brewster, Chatham, Wellfleet and Truro. The Commission also completed and submitted the federally-required Affordable Housing Consolidated Plan for 2016.

FY2015 saw a number of transitions for the HOME Program, which has been administered by the Commission since 1993. With the retirement of Housing Specialist Paul Ruchinkas in October 2014, the program was reevaluated and the decision made to transfer the operation to Barnstable County's Department of Human Services. This was accomplished as part of the budget process for FY2016.

The Commission's housing specialist position was redefined and will see formal implementation in FY2016.

Water Resources

Water Staff provides technical assistance to towns, citizens and the County on water resources projects including: water supply, wastewater and stormwater management, fresh water ponds and marine waters.

Project assistance included numerous technical assessments, Cape-wide well monitoring, planning, education and regulatory review on all aspects of Cape Cod's water resources. Water staff participates on a variety of local, regional and state committees and strives to develop strategies to implement cost-effective solutions to capitalize on common regional needs across the Cape.

The Commission's watershed manager also serves as the Licensed Site Professional for Barnstable County and provided support to the Barnstable County Commissioners related to contamination related to past operations at the Barnstable Fire Training Academy.

The Commission has coordinated the PALS (Ponds and Lake Stewards) pond sampling program since its inception in 2001.

Transportation

The Cape Cod Commission's transportation staff provides technical expertise in transportation and traffic-related matters for the Com-

mission, its staff, and the 15 Cape Cod towns. The Cape Cod Commission Act charges the Commission with furthering and coordinating the provision of "adequate capital facilities," including transportation services, through the goals and standards specified in the Cape Cod Regional Policy Plan.

The Commission provides administrative and staff support for the Cape Cod Metropolitan Planning Organization (MPO), and the Cape Cod Joint Transportation Committee (CCJTC).

In FY2015, more than \$18.6 million in Federal and State infrastructure capital was secured for the region.

The TIP is a list of transportation system projects to be implemented with federal and state funds available for Cape Cod. Projects may include roadway, bicycle, pedestrian, and transit improvements. The TIP includes four years of projects developed in accordance with federal laws. www.capecodcommission.org/transportation

HIGHLIGHTED TRANSPORTATION PROJECTS

REGIONAL TRANSPORTATION

PLAN UPDATE: A draft of the 2016-2019 Regional Transportation Plan, prepared by Commission Staff, was released for public comment by the Cape Cod MPO in June 2015. A website was developed to track the plan's progress and provide updates on meeting schedules and key decisions (www.capecodcommission.org/rtp).

CAPE-WIDE BICYCLE NETWORK

PLAN: Through work with individual towns and development of 10 multi-modal plans, consensus was achieved among all 15 towns for cross-border bicycle connections.

TRAFFIC COUNTING PROGRAM: The Commission's transportation staff conducted annual summer traffic counts in all 15 Cape towns, including automatic traffic recorders (ATRs) and turning movement counts (TMCs).

The following Town of Chatham road segments were included in the 2015 Traffic Counting program: Route 28 east of Crowell Road (South end); Route 28 west of Crowell Road (South end); Route 28 North of Main Street; Barn Hill Road North of Meadow View Road; Bridge Street east of Gammys Lane; Chatham Bars Avenue west of Shore Road; Crowell Road south of Barcliff Avenue Crowell Road (S) North of Route 28; Depot Road North of Route 28; George Ryder Road North of Katie Ford Dr; Hardings Beach Road west of Barn Hill Road; Main Street east of Route 28; Old Queen Anne Road North of Stepping Stones; Queen Anne Road

south of Route 28; Queen Anne Road west of Stage Harbor Road; Ridgevale Road south of Route 28; Sam Ryder Road North of Middle Road; Sam Ryder Road south of Middle Road; and Stage Harbor Road south of Route 28.

Traffic data is available online: www.capecodcommission.org/counts

WEST MAIN STREET (ROUTE 28), FROM GEORGE RYDER ROAD TO BARN HILL ROAD: Commission staff administers the Transportation Improvement Program (TIP) for the Metropolitan Planning Organization (MPO). This is a current TIP project with an estimated cost of \$3,547,482.

CAPE COD CANAL TRANSPORTATION STUDY: The Commission assisted the Massachusetts Department of Transportation (MassDOT) on the Canal Area Study by providing traffic counts to calibrate the transportation model.

Regional Coordination/Technical Assistance

The Commission is in a position to respond to issues of regional concern with technical assistance and facilitation. Among the issues for which Commission expertise was sought are:

- restoration of Route 6 overcut areas between exits 2 and 4, including coordination of a working group and review of draft plans
- facilitation of the Regional Beach Access Committee, which advocated for awareness of regulations relative to the shoreline and local control on beach access issues such as shoreline protection, permitting, dredging, endangered species and tourism.
- convening of the National Grid Ad-Hoc Advisory Committee to help communities directly affected by the natural gas connection moratorium, expedite permitting process and facilitate communication.

District Local Technical Assistance (DLTA) Grants

For the past several years, the Commonwealth of Massachusetts has allocated funds to each of the state's 13 regional planning agencies, the Cape Cod Commission among them, to help municipalities with sustainable development and to encourage municipalities to form partnerships to achieve planning and development goals consistent with state and regional priorities.

**Respectfully submitted,
Paul Niedzwiecki, Executive Director**

Cape Cod Regional Technical High School District

Cape Cod Regional Technical High School will provide an opportunity to acquire high quality technical, academic, and social skills preparing our students for success in our changing world.

Cape Cod Regional Technical High School (CCRTHS) was established in 1973 as a public technical high school. The CCRTHS district draws students from 12 towns extending from Mashpee to Provincetown. For our school year 2014-2015, we had **647** students enrolled in 17 different technical programs with an operating budget of **\$13,908,300**.

The Town of Chatham had **17** students enrolled at CCRTHS as of October 1, 2014. The assessment for Chatham in FY15 was **\$367,437**.

Highlights from Cape Cod Tech 2014-2015 School Year

- Cape Cod Regional Technical High School District celebrated its 40th Anniversary this year!
- CCRTHS graduated 135 seniors in June 2015, 4 were from Chatham.
- CCRTHS students must meet the same state academic standards as the state requires of our sending schools.
- CCRTHS improved public and community relations by providing shop services to members of the community. This has allowed communities to realize significant savings in labor charges.
- Forty-five students received John and Abigail Adams Scholarships for tuition from state colleges and universities, 2 were from Chatham.
- Fifty-two students were inducted to the National Technical Honor Society, 1 from Chatham.
- At the SkillsUSA State level competition, twenty students won medals, and three students qualified for the National Skills and Leadership competition. Medals won: Career Showcase Arts, Business Procedure, Occupational Health & Safety, Prepared Speech, Marine Service Technology, Tech-spo, and a state officer candidate.
- At the SkillsUSA District level competition of the 59 students who attended, 12 students medaled. Medals won: Marine Service Technology, Dental Assisting, Mechatronics, Photography, Teamworks in Carpentry, Electrical, Masonry, Plumbing, Welding Sculpture.
- At the Massachusetts 2015 FFA State Convention, five students won awards: Floriculture, Nursery Landscape, Quiz Bowl, Reporter's Scrapbook and Secretary's Book.
- In Computer/21st Century Learning all seniors participated in the Credit for Life Fair, a hands-

- on personal finance simulation. All students participated in the marketing efforts of the annual CCT Job Fair. Junior students assisted with marketing our 40th Anniversary event.
- The English Department aligned all English classes to Common Core, piloted the PARCC exam for 9th grade, and offered Advanced Placement (AP) Language and AP Literature.
- The Health classes continued to offer literacy strategies in the health curriculum to support Common Core and to align curriculum with the Massachusetts Framework in Health.
- The Library provides a website for teachers to align digital resources with their curriculums and for professional development. There is a significant increase in student use of the library.
- The Math Department strengthened their college preparatory curriculum (CP1) with a focus on problem solving. This will increase college readiness.
- Physical Education focused on maximizing student participation in personal skills development.
- In Science, 2014 MCAS results show 72% of students achieved proficient or higher. Two students received awards for making the cafeteria significantly more environmentally friendly.
- In Social Studies, 16 students completed the Advanced Placement in World History and the department is now offering Challenges in Democracy as an honors level class.
- The Spanish Department aligned the curriculum with Foreign Language Standards to increase accessibility to the program.
- Special Education introduced Mindfulness through the Calmer Choice Program for 11th graders to increase achievement through emotional awareness and will expand the program next year.
- Our School Counseling Department increased completion rates of Career Plan Portfolios and scholarship/toolship applications. Our Student Ambassadors are leaders for school functions.
- The Art Department had student exhibits all through the Main Floor and The Cove Restaurant throughout the year. Fundraiser proceeds were used to buy frames for the displayed artwork.
- In Auto Collision all 11th graders earned OSHA and CPR certifications. This shop also increased 12th grade CO-OP opportunities with local employers.
- Auto Technology continued a 1:1 laptop program with their students and improved web based text book curriculum. Two students won 2nd place at the Mass Auto Dealers competition.

- The Carpentry Department built a new snack shack at Skaket Beach in Orleans. All tenth, eleventh, and twelfth grade students completed the OSHA Training Program.
- In Cosmetology, 8 seniors had Co-Op jobs and were certified in CPR. All who took the Cosmetology State Exam passed. Five juniors were certified in OSHA. They passed the Nail Technician State Exam and have summer jobs in their field.
- Culinary Arts significantly increased their student enrollment. Students hosted and served at numerous events held by community groups in our restaurant, The Cove, which is open to the public.
- Dental Assisting seniors participated in five weeks of internship and worked alongside staff in local dental offices. Three seniors completed MA Certification in Radiology. All students completed CPR, First Aid and OSHA training; and assisted in The Ellen Jones Dental Program.
- Early Childhood Education 11th and 12th grade students participated in teaching practicums. The CCT Preschool was awarded a Level 2 rating in a rigorous review by the state's QRIS program.
- The Electrical Department did an extensive remodel of their workstation, won a bronze medal at SkillsUSA and completed a major re-lighting project for the Charles Moore Arena.
- Graphic Arts students earned college credit at Cape Cod Community College for high school level coursework. They were recognized for various design awards and SkillsUSA leadership achievements. This shop uses the Work Force Ready System to test for technical competencies.
- The Engineering Technology Shop has completed three years of curriculum. A gold medal was won at SkillsUSA and three students won a merit award from the Society of Women Engineers.
- Health Tech introduced a Biomedical Program this year. Twelve students worked in internships or Co-Op placements including Cape Cod Hospital and Pavilion Nursing and Rehabilitation.
- Horticulture students helped build a playground in Dennis and other off-campus projects. This shop re-vamped and re-organized the scope and sequence of its curriculum for shop and theory. For the second year they taught a Cape Cod Community College course to the junior class.
- The Roots and Roses floral shop continues to provide hands-on experiences for students.
- HVAC students participated in hands-on learning opportunities within the school: installed AC units in classrooms, maintained refrigeration in Culinary, and serviced ductless split coils.

- The Information Technology shop structured lessons with a new Cisco curriculum and utilized hands-on opportunities within the school such as the Help Desk and infrastructure projects.
- The Plumbing Department gained two female students during the year and boasted 100% participation in SkillsUSA. Among their awards were two 3rd place medals and one All Star.
- Welding students work with instructors from project design, through solutions, to outlining project steps, then writing an essay and reflection paper on the project. They also won two medals at SkillsUSA.
- One hundred and seven (107) qualified students participated in placements for Cooperative Education, Internships and Student Practicums for real-life work experience. Students must maintain grades of C or better in academic classes and B or better in shop and theory classes to be eligible for placement. The Co-Op Office joined with the Business classes to provide the highly successful second annual Student Job Fair for the entire student body.

Please visit our website: www.capetech.us for more information.

**Respectfully submitted,
James "Buck" Upson
Chatham Representative to CCRTHS
School Committee**

Cape Cod Regional Transit Authority

The Cape Cod Regional Transit Authority (CCRTA) has provided in Chatham 15,032 one-way passenger trips from July 2014 through June 2015 (FY15).

CCRTA provided 126 general public clients in Chatham with DART (Dial-a-Ride Transportation) service during FY15. These clients took a total of 2,415 one-way passenger trips during this time period. Total DART passenger trips in the fifteen towns of Cape Cod were 220,637 in FY14 compared to 232,437 in FY15.

CCRTA FY15 records for the Boston Hospital Transportation service indicates 31 Chatham residents took 148 one-way trips on this service.

The fixed route Hyannis to Orleans (H2O) serves the towns of Barnstable, Yarmouth, Dennis, Harwich, Chatham and Orleans along the Route 28 corridors. A total of 12,469 one-way trips originated in Chatham for the H2O route for the period July 2014 through June 2015; total ridership for the H2O route for this period was 166,295. CCRTA supplied the Chatham Council on

Aging with one Mobility Assistance Program (MAP) vehicle that provided 3,674 rides from July 2014 to June 2015.

Route maps, schedules, fares, Google Transit Trip Planner and the latest news about Cape Cod public transportation services are provided at www.capecodrta.org, as well as links to many other transportation resources.

**Respectfully submitted,
Tom Cahir**

Cape Cod Water Protection Collaborative

Wastewater management continued to be the primary focus for the Collaborative this year. The discussions focused on the finalization of a regionalized approach to wastewater management and the potential savings offered by regional watershed based approach. The Collaborative continued to be a forum for towns to obtain information on best practices and guidance from the experiences of other towns throughout the region.

In January 2013, Barnstable County, acting through the Cape Cod Commission, was directed by the Commonwealth of Massachusetts to prepare an update to the 1978 Section 208 Area-Wide Water Quality Management Plan for Cape Cod. This plan is a comprehensive Cape-wide review of water quality issues facing the region, with a focus initially on nutrient management and water quality planning for Cape Cod's coastal embayments.

The Cape Cod Water Protection Collaborative Governing Board and Technical Advisory Committee (TAC) provided input into the 208 Plan Update. The TAC was a key player in the review and shaping of the technologies matrix that formed the basis for the evaluation of appropriate management techniques. In addition, a Regulatory, Legal, and Institutional (RLI) Work Group, with representation from DEP, EPA, the Cape Cod Commission and the Collaborative addressed the potential need for regulatory reform and other challenges associated with planning and implementation. The Collaborative, through its Executive Director, was fully involved and engaged in this effort.

The ongoing lawsuits between the Conservation Law Foundation, and the United States Environmental Protection Agency were settled with the parties agreeing that the suit would be stayed as long as the County completed the 208 Plan, it was certified by the Governor by June 15, 2015 and approved by EPA by September 2015. Each of those milestones was met. Governor Baker certified the plan in June of 2015 and the EPA approved the plan in September of 2015. The

completion of the 208 Plan has successfully shielded the Cape from further litigation as long as communities continue to make progress implementing nitrogen management measures. The Collaborative will continue to work with communities to ensure that implementation continues and that the stay of litigation remains in place.

The Collaborative successfully proposed that the County and the Commonwealth partner to ensure continuation of a long term record of water quality in the marine environment and to ensure transparent access for the public to the data. In response to the Collaborative's request, the Baker Administration has made a four year \$1 million commitment to match county funds to support monitoring of marine sentinel stations and to develop and maintain a robust web based interface to the underlying data. The County increased its commitment to monitoring by appropriating \$250,000 to match the Commonwealth's funding.

Lastly, the Collaborative has maintained its practice of supporting local planning and management efforts. The Collaborative has continued to provide third party consulting support in engineering and planning reviews and financial management to any town requesting such support. The majority of Cape towns have accessed this support and the budget to continue this program stayed intact.

**Respectfully submitted,
Florence Seldin**

Cape Light Compact

Cape Light Compact is an award-winning energy services organization operated by the 21 towns and two counties on Cape Cod and Martha's Vineyard. The Compact's mission is to serve its 200,000 customers through the delivery of proven energy efficiency programs, effective consumer advocacy, competitive electricity supply and green power options. For more information, visit www.capelightcompact.org.

POWER SUPPLY – Stability, Security and Green Power Options

Cape Light Compact offers stable and secure electric supply at competitive rates. Much depends on timing and market forces, but the Compact was proud to offer stable, competitive prices in 2015. As in previous years, electricity prices in 2015 were primarily driven by the price of natural gas. The winter of 2015 saw a lower wholesale electricity price spike from the 2014 winter, but retail electricity prices were still the highest in recent history. This is because of high forward market prices at the time when retail suppli-

Energy Efficiency – Saving Energy and Money

Jan – Nov 2015	# of Participants	Customer Savings	kWh Saved	Rebates/Incentives Paid to Customers
Low Income	60	\$11,355.80	56,779	\$60,646.70
Residential	443	\$131,121.60	655,608	\$541,196.05
Commercial	61	\$171,376.80	856,883	\$292,823.58
Total	564	\$313,854.20	1,569,270	\$894,666.33

**Please note that this data does not include activity that occurred in December 2015. Please visit www.capelightcompact.org/reports for complete information. **

ers were procuring in advance for their expected loads. These high forward prices were set by expectations of the same high wholesale prices seen in the winter of 2014, which didn't come to fruition this year. While New England's natural gas delivery constraint was still the main contributing factor to high winter wholesale prices, it was mitigated by warmer temperatures in the beginning of the winter, increased liquefied natural gas (LNG) imports, implementation of an improved winter reliability program by the electricity grid operator, and low oil prices.

The past few years have seen many changes in how electricity is produced in New England. There is growing concern over how to meet both the reliability needs of the electric grid and our greenhouse gas reduction goals, all at a reasonable cost to electricity consumers. In the upcoming year, state elected officials and the Massachusetts Department of Public Utilities will be focusing on this issue. Topics to be deliberated include: (1) whether or not to install new natural gas pipelines, and who should pay for this; electric customers or gas customers; (2) net metering cap for solar and other renewable generation projects; (3) smart grid, or grid modernization, technology, who will benefit and how will costs be allocated amongst electric customers. As we have done in the past the Cape Light Compact Governing Board will participate in these, and other, discussions on behalf of electric customers.

In 2015, Cape Light Compact provided energy to residents and businesses in accordance with two competitive electricity supply contracts negotiated by the Compact. The Compact's residential electricity supplier was ConEdison Solutions, and the commercial and industrial supplier was NextEra Energy. As of the most recent count, the Compact had approximately 5,763 total electric accounts within the Town of Chatham on its energy supply.

CONSUMER ADVOCACY – Committed to Consumer Interests

Since 1997, Cape Light Compact has advocated for the ratepayers of Cape Cod and Martha's Vineyard at the local, state, and federal level. In 2015, the Compact focused

much of its advocacy on consumer electricity disclosure labels, DPU's competitive supply website, and door-to-door marketing rules. These issues affect how electricity consumers interact with and take advantage of the competitive supply market. The Compact has provided input advocating for better disclosure methods of electricity sources, including renewable energy, which will better inform consumers about where the electricity they're purchasing comes from. The Compact is also continuing to provide DPU with input on their competitive supplier website in order to ensure it is easy for users to use and understand. The Compact, along with others, has also successfully lobbied for the implementation of door-to-door marketing rules that will help protect consumers from some of the unscrupulous marketing tactics that have been used on the Cape and Vineyard.

The Compact is also pleased to announce that the Department of Public Utilities issued a final order in May approving the Compact's revisions to its Aggregation Plan, which was submitted in April 2014. This order affirms the purposes, structure, and funding of the Compact, and has been used as a model for other municipalities seeking to form their own aggregations. While Cape Light Compact was the first municipal aggregator in the state, there are now 72 communities in Massachusetts with approved Aggregation Plans.

Funding for the energy efficiency programs (i.e. energy audits for homes and businesses, rebates on the purchase of energy efficient appliances and energy education in our schools) comes from a monthly customer "energy conservation" charge (\$0.0025 cents multiplied by the number of kilowatt hours used during the month) and a portion of the "distribution charge" (\$0.02349 for residential customers and \$0.01127 for commercial and industrial customers) that appears on each customer's electric bill.

Other Cape Light Compact Efforts Include:

- Monomoy High School received \$563,336 in energy efficiency incentives through the Compact's comprehensive Advanced Buildings Program.
- The installation of Variable Speed Drives at the Wastewater Treatment Plant. At 392,000

kWh, the electricity saved by this project is enough to power 54 typical homes for an entire year.

- 3 ENERGY STAR® qualified homes were built in the Town of Chatham.
- Cape Light Compact continues to offer support for energy education to the Monomoy School District through classroom visits, teacher workshops, curriculum and free materials all aligned with the state NGSS and STEM initiatives through the Compact's Energy Education Outreach program.

**Respectfully submitted,
Peter Cocolis, Chatham Representative**

Cape and Vineyards Electric Cooperative

To benefit the rate-payers and member-towns, the Cape & Vineyard Electric Cooperative (CVEC) was created in 2007. Since its creation, CVEC has been successful in its mission by bringing forward price-stabilizing Renewable Energy installation to the Cape and Martha's Vineyard through multiple rounds of photovoltaic (PV) development. The CVEC has representatives from most towns on Cape Cod and Martha's Vineyard. In 2010, Chatham joined CVEC with the Chatham Energy Committee's Chairperson, John Scott, being on CVEC's Board of Directors.

CVEC is responsible for the construction of numerous PV projects located throughout the Cape and Martha's Vineyard (Barnstable and Duke Counties, respectively). For Chatham, there are three PV projects at the following sites: the Capped Landfill, the Town Hall Annex, and the Police Station. For the first year of production, these saved over \$240,000 for the Town's budget. This was more than expected and partially due to the unusually sunny weather in 2015. Over the 20-year contract for the three projects, the estimated savings will be over two million dollars. This is based on current electric rates and will be more with increasing rates. CVEC's plans to develop solar energy at the Chatham Airport have been delayed due to interconnection and FAA issues.

In other renewable energy developments, CVEC has contracted with a cranberry grower in southern Plymouth County who is developing four large wind turbines (Future Generation Wind) and with a solar generation company developing a large PV project in Dartmouth, Massachusetts. Both of these projects are under construction and should be complete and benefitting CVEC by June 2016. The Chatham Board of Selectmen voted to take part in the net metering benefits of both facilities.

CVEC's newly formed Future Projects Committee (of which Chatham's John Scott is a member) is investigating carport PV projects on the Cape and Martha's Vineyard. The committee is also seeking benefits to CVEC members through a program that takes advantage of the generation of solar energy during daily peak electricity demand periods.

**Respectfully submitted,
John H. Scott, Director, CVEC**

Cemetery Commission

There were 62 burials in Chatham in 2015. In 2015, 6 cemetery plots and 17 individual burial lots were sold. These sales returned to the Town Lot Fund \$5,100.00 and to the Perpetual Care Fund \$8,300.00.

The Commission continues working on the expansion at Seaside and Union Cemeteries. We are currently waiting for the contract work to be completed so that we can bid out the work and bring the project to fruition. We are in need of additional burial plots!

Split rail wood fencing has been installed at several of the cemeteries. This will be an ongoing project. In the process of this work, a title problem was found. Town Council has been engaged to clear up the issue.

Cleaning and repair of the older headstones at Seaside and Peoples Cemeteries continues as funds allow.

All grounds have been taken care of as needed and the appearance has been very acceptable.

The Cemetery Commission Office at 221 Crowell Road is open Wednesday and Friday from 9:00 A.M. to 12:00 Noon, except on holidays. The Commission meets on the second Friday of the month at 8:00 A.M., except on holidays. The services of the Department are available at all times by calling (508-945-5117) or contacting a Commission Member.

**Respectfully submitted,
George W. Goodspeed, Jr. Chairman
Stephen Hart
Susan Whitcomb**

Chatham Housing Authority

The Chatham Housing Authority, organized and existing pursuant to Massachusetts General Laws, Chapter 121B, Section 3, is composed of a five-member Board of Commissioners responsible for policy making and general administration of the Authority. The Authority is a quasi-state agency under the direction of the Massachusetts Department of Housing and Community Development. Four of our board members are elected by Town voters and the fifth is appointed by the Commonwealth. The seat for the State Ap-

pointee has been vacant for the last year and a half and may not be filled until the spring of 2016. The Authority's staff consists of an Executive Director, Administrative Assistant, a full-time maintenance employee and a part-time maintenance employee.

Board meetings are held on the third Tuesday of each month at 4 p.m. in the Authority's offices, 240 Crowell Road, Chatham. Additional meetings are called and posted when necessary. Meetings are open to the public. The annual meeting and election of officers is held at the regular meeting in September.

Core Authority Programs

These are the state programs that are run by the Authority:

- The Anchorage: elderly/disabled housing.
- Captain Barse Congregate House: elderly housing
- Captain's Landing: Family Housing.
- A Group Home leased to Dept. of Mental Health and a Group Home leased to Fellowship Health Resources, Inc.
- Massachusetts Rental Voucher Program (MRVP): We administer 11 MRVP's

These are the town programs that are run by the Authority:

- CHOP Houses, The Authority is the Resale Agency for the CHOP (Chatham Home Ownership Program) houses located off Stony Hill Road.
- MCI Rent Escrow Program: There are four families enrolled in a five year program.
- Rental Assistance Program: This is funded by CPA funds. We currently have 10 families enrolled in the program.
- Harwich Housing Authority: The Authority continues to manage the Harwich Housing Authority, which consists of 20 MRVP's, 12 family units and a group home, as well as several town programs.

Maintaining and Creating Affordable Housing

Key elements in the Chatham Housing Authority's mission are to "provide affordable, decent, safe, and sanitary housing through the maintenance of our existing units and the development of new units" and "to support residents in their effort to achieve self-sufficiency." We have used the Town's Comprehensive Plan to accomplish its goals which mesh closely with our mission.

The CHA is working with Habitat for Humanity towards the completion of developing four single family homes for first time homeowners at the West Chatham property purchased in the fall 2011.

The Board also wishes to applaud the extraordinary Authority personnel, who not only are experienced professionals, but car-

ing individuals. We are proud to serve with Executive Director John Stewart, Administrative Assistant Tracy Cannon; Maintenance Supervisor Matt Stone and Mark Pouliot, part-time maintenance staff.

**Respectfully submitted,
Alan Mowry, Chairperson
Shirley Smith, Vice Chair/ Treasurer
William Bystrom, Member
Irene Van Duyn, Member**

Committee for the Disabled

During 2014-2015 the Committee for the Disabled underwent a number of personnel changes. We wish to thank Stuart Tuchinsky for his three years of service to the Committee. Stu has moved on to become Chairman of the Marconi Museum.

"Accessible Chatham" brochure continues to be distributed and to be well received. It has brought the additional benefit of making the Chatham residence aware of our Committee's existence. We are continuing our goal of maintaining and updating our database to provide an accurate listing of ADA accessible businesses and amenities for residents and visitors.

Despite offers of bench donations at Harding's Beach, none have been installed yet. One bench has been installed at Forest Beach and one at Pleasant Beach. Harding's is our most popular beach with four handicapped parking spaces and only one backless bench, which is difficult for a handicapped person to use. Hopefully they will be installed by next summer.

The Committee continues to focus on citizen ADA safety. We continue to strongly support ADA compliant sidewalks throughout the Town, to Lighthouse beach, and on to the new wooden bridge. We are pleased that some progress has been made on this. Citizens continue to complain to the Committee on the condition of sidewalks on Main Street. Recognizing that sidewalk repair is costly, perhaps publishing a master plan addressing down Main Street sidewalks, ADA parking and drop off areas would provide citizens with a sense of the schedule of when such improvements might be expected. The Committee continues to stress the need to improve the ADA parking and accessibility at Chase Park, the upper windmill and labyrinth area and handicap accessibility at the entrance to lower Chase Park during special events held at this location.

The Committee has expressed concerns over the absence of advisory signage at the crosswalks located throughout downtown.

We are encouraged that Police and Traffic Safety Committee support the addition of signs similar to those provided by Harwich and other Cape towns. We all are only too well aware that motorists do not always yield to pedestrians waiting to cross and sometimes fail to see a pedestrian as he or she walks out from behind parked vehicles. A fine, ordered by the selectman of \$100 enforcing failure to yield, would need to be put in place if such signs were put in place.

The Committee is eager to get the results of the Town's parking review and hopes that it results in a means for providing additional ADA parking.

We look forward to continuing to work closely with Town departments to ensure that Chatham meets the needs of our aging population and persons with disabilities who reside in our charming town.

**Respectfully submitted,
John Poignand, Chairman
Jill Holmes
Robert Hughes
Robert Lear
George Snider
John Raye
Ragnhild Bjerke, Associate**

Community Development Department

The Department of Community Development's mission is to ensure courteous, consistent, dependable and trustworthy public service in four primary areas: building/inspectional services, planning, zoning, and historic preservation. In carrying out this mission, the Department also supports various Town Boards, Commissions, and Committees including:

- Planning Board
- Zoning Board of Appeals
- Historic Commission
- Historic Business District Commission
- Affordable Housing Committee
- Bikeway Committee
- Committee for the Disabled
- Economic Development Committee

The Department strives to enhance the Town's long term planning efforts while streamlining permitting and enhancing the efficiency of inspectional services.

Building/Inspectional Services

The volume of construction activity in Town continues to increase, for the fourth year in a row; although the incremental increase between 2015 and 2014 was much smaller than in the prior three years. In 2015, 838 building permits were issued, a 4% increase

over the number issued in 2014 and a 60% increase when compared to the number issued in 2011. The number of permits issued for new dwelling units remained fairly constant at 49 permits issued as compared to 48 in 2014. Residential renovations and additions continue to be the dominate type of construction with 706 permits issued in 2015, a 10% increase over 2014. The average value of a residential renovation-addition has risen from just under \$50,000 in 2014 to \$62,624 in 2015. A total of 35 permits were issued for renovations and/or additions to commercial buildings with only eight (8) new commercial building permits issued in 2015. The number of permits for the demolition of existing residential structures nearly doubled in 2014 to a total of 45 as compared to 25 in 2013, with 39 demolitions permits issued in 2015. A total of 1,110 plumbing and gas permits were issued in 2015 and 789 electrical permits. Revenue in 2015 from building, gas, plumbing and wiring permits was \$494,486.

In July 2013, the department implemented the first phase of a new e-permitting program which will ultimately streamline the building permit process and allow homeowners, contractors and builders to file applications and request and track inspections on-line. This software has been fully implemented internally and in the field by the inspectional staff. Software challenges that delayed the implementation of on-line permitting and inspection scheduling have been resolved as of the end of 2015. The department, with the assistance of the Cape Cod Commission and software provider can now focus on implementing the public access portal to allow on-line filing of applications and inspection scheduling.

Planning, Zoning and Historic Preservation

Many of the Town's planning, zoning and historic preservation activities are overseen by or the responsibility of one of four boards or commissions. These are: the Historical Commission, Historic Business District Commission, Planning Board and Zoning Board of Appeals. Collectively, these four boards/commissions held 117 meetings in 2015, the majority of which were attended by department staff who also provided support in advance of and following the meetings. It also warrants mention that the number of formal site plans acted on by the Planning Board in 2015 (6) was significantly less than the number reviewed in 2014 (16), although in 2015 the Planning Board also approved the amendment of 15 site plans as compared to the amendment of 9 in 2014. Site plan review is required for commercial and multi-family land uses (uses other than single or two family residences). Revenue generated from

applications submitted to these boards was \$28,995. An additional \$1,191 in revenue was collected in copying fees.

Two public hearings were held in 2015 in coordination with the Town's Tree Warden to review proposed tree removals along designated scenic roads. Through Town Meeting action in 1974, 1986 and 1987 a total of 39 roads (or portions of roads) in Chatham have been designated scenic roads under the provisions of Massachusetts General Law, Chapter 40, Section 15c. Public hearings are required prior to paving, repair, reconstruction and/or maintenance of a scenic road if this work involves the removal and/or cutting of trees or tearing down or destruction of stone walls. The hearings held were related to proposed tree removal on Old Queen Anne Road and Barn Hill Road.

During 2015, the Department also completed several initiatives in cooperation with the Boards, Commissions and advisory committees supported by the Department, including:

1. Completion of the 18 month work plan implementing the first five Route 28 Corridor land use recommendations. This work has culminated with the Planning Board proposing five (5) amendments to Chatham's Protective (zoning) for consideration at the 2016 Annual Town Meeting, addressing multiple objectives in the Land Use and Affordable Housing Sections of the Comprehensive Plan.
2. Completion of the inventorying of high and medium priority significant historic assets built before 1965 (as identified in the Comprehensive Survey Plan completed in FY2015) providing valuable information to property owners as well as the Chatham Historical Commission (who sponsored this work) and the Historic Business District Commission.
3. Development of new design guidelines and procedures for the Historical Business District Commission (HBDC) providing applicants with a clearer understanding of the Commission's expectations as well as streamlining the issuance of Certificates through the establishment of an administrative approval process.
4. Completion of the first phase of a multi-year outreach program, the Face of Affordable Housing in Chatham, by the Affordable Housing Committee with the three videos that were developed now airing on Channel 18 and during previews at the Orpheum Theater.

The GIS program, based in the Department, continues to support the Town's expanded use of web based applications such as Maps-

Online and PeopleForms to enhance the transparency and efficiency of Town services. This work routinely involves collaborating with and supporting the work of other departments including but not limited to:

- Fire Department
- Police Department
- Natural Resources Department
- Department of Public Works
- Town Clerk and Town Assessors

Finally, we'd like to express our gratitude to the volunteers who serve on the boards, commissions and committees the Department supports for their commitment to the community.

Respectfully submitted,
Deanna L. Ruffer, Director
**Justin J. Post, Building Commissioner/
Zoning Enforcement Officer**
Ryan Bennett, Principal Planner
**Anna Brigham, Central Permitting
Coordinator**
Kristen Caruso, GIS Planner
Michele Clarke, Office Manager
**Sarah Clark, Community Development
Secretary**
**Christina Bassett, Inspections Division
Secretary**
Jeffrey Chandler, Local Building Inspector
Eric Olkkola, Plumbing and Gas Inspector
George McManus, Wiring Inspector

Community Preservation Committee

The Community Preservation Act (CPA) was signed into Massachusetts law in 2000 and adopted in Chatham in 2002. The CPA creates a surcharge on real estate taxes which produces a local Community Preservation Fund. Money in this fund can be spent, only by Town Meeting vote, for specific types of projects:

- acquisition, creation or preservation of open space;
- acquisition, preservation, rehabilitation or restoration of historic resources;
- acquisition, creation, preservation or support of community housing;
- acquisition, creation, preservation, rehabilitation or restoration of land for recreational purposes.

Local receipts are matched by the State with funds raised through fees from the Registry of Deeds, and, at the discretion of the Legislature, through transfer from the State consolidated budget surplus. In November, 2015 we received a match of 37% of the amount raised locally.

The Act requires that at least 10% of the funds raised in each fiscal year be spent or reserved for each of open space, historic preservation and community housing. The remaining 70% of CPA funds each year are available for any of the four CPA purposes.

Any individual, non-profit group, or Town entity may apply for funds. Applicants meet with the Community Preservation Committee (CPC). After reviewing applications, the Committee makes recommendations to Town Meeting, which votes to appropriate or reserve specific funds.

In 2015, six project applications were recommended by the CPC, five of which were approved by Town Meeting. The Annual Town Meeting approved: \$28,500 for pedestrian access at the Water Street (East) Town Landing; \$75,000 for continuance of the Historic Property Survey; \$250,000 for the Affordable Housing Trust Fund; \$147,438 for St. Christopher's Church restoration and preservation of architectural details; and \$9,800 for the World War II Memorial. A net of \$100,000 was reserved for future Open Space appropriation; \$15,000 was appropriated for administrative expense.

The makeup of the CPC is determined by state statute and local authorization. Chatham's CPC has nine members appointed by the Board of Selectmen. Seven are drawn from existing Town bodies (Conservation Commission, Historical Commission, Housing Authority, Planning Board, Affordable Housing Committee, Land Bank/Open Space Committee and Parks & Recreation Commission.) The final two members are appointed from the citizenry at-large. The CPC met eleven times in 2015.

Respectfully submitted,
Deborah Aikman, Chair, At-Large
**Victor Di Cristina, Vice-Chair, Land Bank/
Open Space Committee**
**Jane Moffett, Clerk, Historical
Commission**
**Bruce Beane, Affordable Housing
Committee**
Robert Dubis, Planning Board
Alan Mowry, Chatham Housing Authority
**Ira Seldin, Parks and Recreation
Commission**
Richard Stenberg, At-Large
**Michael Tompsett, Conservation
Commission**

Conservation Commission

In 2015 the Conservation Commission faced significant challenges in preserving the interests protected by the Massachusetts Wetlands Protection Act (MGL c. 131, § 40) and the Chatham Wetlands Protection By-Law

(Chapter 272 and Regulations). With the documented rise in sea level in Pleasant Bay and last winter's significant storm events affecting the Chatham shoreline, the Commission faces significant challenges in implementing the regulations, understanding the coastal dynamics and protecting the shoreline.

Commission Hearings and Results: The Commission meets 4 times per month on Wednesdays; twice to hold public hearings on applications and twice for work sessions in order to prepare Orders of Conditions for approved projects and deal with other business. Commission members are dedicated and generally visit all project sites. Unlike Commissions in most towns, they also prepare Findings and Special Conditions for the Order of Conditions. During 2015 the Commission reviewed and acted upon, 89 project Notice of Intent applications, 26 Requests for Determination of Applicability, 21 Amendments to existing Orders of Conditions, 11 Extension requests and 127 Administrative Reviews for a total of 274 applications. One approval granted by the Commission was appealed to the Department of Environmental Protection by an abutter.

Violations: The Commission dealt with a similar number of violations of the regulations as in recent years. Most violations result from illegal cutting of vegetation in the resource area, without applying for permission. Where appropriate, the violators were required to restore the areas to their natural state with native vegetation and in some cases to pay fines.

Management of Town Conservation

Lands: In 2015 the Commission faced a higher number of applications and lower staffing, which resulted in less time spent on land management public outreach and education than has been done in previous years.

Education and Outreach: Educating the public is important to conservation results. Several Workshops were held at the Community Center on various conservation topics. Changes have been made to the application process, which should result in educating applicants and better applications.

Membership & Staff: The Conservation Commission lost the services of two dedicated, knowledgeable and valuable agents this year, who both resigned for personal reasons. For 16 years Ms. Kristin Andres acted as agent, developed many educational programs and worked on regulations for the protection of coastal and wetland resource areas. She managed Town-owned Conservation Land and the associated Conservation Land Steward Program. Assistant Agent Ms. Emily

Beebe, ably replaced Ms. Andres as interim agent until Mr. Paul Wightman was hired as the new Conservation Agent. Mr. Wightman comes to the position with over 25 years of experience as a former Conservation Agent in Dennis, and is an environmental attorney. In Brewster he has been Chairman of the Conservation Commission, Chairman of the Land Acquisition Committee. He was also a representative on the Cape Cod Commission and has experience as a Park Ranger.

Respectfully submitted,
Dr. Michael Tompsett, Chairman
James "Buck" Upson
Kay Bryce
C. Christopher Janien
Richard "Dick" Drury
Betsy Sommer
Joe Scarlatelli
Dawn Boynton, Associate
Judy Petersen, Associate

Council on Aging

MISSION

Established in 1974, the Chatham Council on Aging (COA) is the local community resource for older persons and their caregivers. The COA works to identify the needs of the seniors in the community and to develop, coordinate and promote programs and services to meet those needs. Our mission is to enhance the dignity, support the independence and promote the general health and wellbeing of Chatham's older persons and caregivers.

COMMUNITY NEEDS ASSESSMENT

Chatham COA launched a comprehensive Community Needs Assessment (CNA) in 2015. Funded by the Friends of Chatham COA and the Town of Chatham, the Center for Social and Demographic Research on Aging at the University of Massachusetts Boston conducted this multi-phased, research study scheduled to conclude in early 2016.

The community in which an older person lives makes a big difference in the extent to which he or she is successful in achieving well-being. The intent of this Needs Assessment was to proactively receive input, develop knowledge and collect hard data which will inform the short and long term planning for serving the wants and needs of Chatham's rapidly growing aging population. Data collection included the process of consulting stakeholders across Chatham—representatives of the people who care about seniors and about Chatham as a community. In the Community Forums many seniors expressed concerns about economic security. How can the COA help Chatham's seniors plan for their

economic security in their retirement years? What can we do as a Town to promote wellness throughout the life course? How can we secure opportunities for seniors to participate in community activities and be more active as they age? And as our community ages, how can we secure and protect livability of the community for residents of all ages?

Components of Chatham COA's CNA included a demographic profile of Chatham; a presentation at the Summer Residents Annual Town Meeting and brief survey of summer residents; community forums; focus groups; key informant interviews; survey-based data collection from year-round residents; overview of current COA programs, services and usage; peer community comparisons; a final report made available in written and .pdf formats and an in-person presentation of findings.

PROGRAM AND SERVICE HIGHLIGHTS

Detailed in the monthly "Flash" newsletter, free to all subscribers, are the following programs and services. Current schedules and archived copies of the "Flash" are available at www.chathamcoa.com.

Senior Tax Work-off Program: Year 3 of the Senior Tax Work-off program concluded on June 30, 2015. Another successful Tax Work-off year saw 12 participants perform 755 hours of service in 8 Town departments. As of 12/31/15, halfway through Year 4 of the program, 14 participants have been placed in 9 Town departments.

Service Offerings: The COA continues to offer assorted health education and screening options including blood pressure; Spring Health Fair; hearing screenings; memory screenings; walking group pre- and post-testing; foot care services; health & wellness programs; legal services; tax preparation services; Medicare Part D Open Enrollment clinics; varied caregiver support options; access to diverse support offerings through referrals; transportation services; computer, tablet and smartphone classes; topic-specific seminars and information sessions.

Social & Recreational Activities: COA Café gourmet lunches and soups to go; ESCCI congregate lunches; COA Cinema free movies on Mondays; Men's weekly discussion group; Busy Fingers knitting & needlework; Bridge, Cribbage and Scrabble programs; Women's Wisdom monthly discussion group; free Lending Library, used book sale and low-cost greeting card shop; seasonal performances and theme entertainment.

OUTREACH

The year 2015 began with severe and prolonged winter weather which created a cascading effect of isolation, safety and financial stressors. Staff resources were directed to both office and in-home appointments for assisting seniors with addressing safety concerns due to the weather, accessing resources to address increasing financial need and increased need for assistance with basic phone-menu and online technology. Requests for enrollment in Fuel Assistance programs increased. A pattern of financial need continues to grow as community members age in place, outliving their resources which are further stretched by unplanned-for emergencies such as severe weather and medical crises. In an effort to proactively prepare for these and other emergencies, several programs have been initiated:

- Elder Working Group (EWG) was formed in January 2015 with the goal of identifying “at-risk” elders and coordinating communication between the Chatham municipal departments. Participants include the Chatham Police Department, Chatham Fire/Rescue, Chatham Council on Aging, Chatham Board of Health, Chatham Housing Authority and the Town Nurse (VNA). The goals of the EWG include the creation of a process to identify and provide services to the most vulnerable older community residents. The group is building on existing interdepartmental relationships and expanding communication and data sharing. The EWH is working towards sustainable collaboration, communication, and coordination by working to formalize policy and procedures.
- In collaboration with the CFD Public Education Coordinator the COA initiated a public awareness campaign regarding the need to update smoke and CO detectors and the availability of new units for those in need. Batteries were distributed and response cards were provided for those needing assistance changing batteries or installing new units.
- In collaboration with CPD Emergency Management Director and Community Development, vent assessments have been made part of the Reassurance Program registration. Inspections are ongoing of current participant homes that may be at risk for blocked vents during a snow storm.
- Promotion and new enrollments in the CPD Reassurance Program continues.
- In collaboration with CPD Emergency Management and the DPW, the COA has identified at-risk elders on the “do not plow” list. COA Outreach worked with these families to identify vulnerabilities and made plans proactively before winter

weather arrived. This program has been created to be an annual service.

PROFESSIONAL DEVELOPMENT

In addition to the ongoing orientation and training of new staff members, the COA’s Director and professional Outreach staff attended training and professional development opportunities in the following areas: hoarding; Cape Cod Healthcare and community health centers; CCCC’s Gerontology Intensive series; Healthy Living Cape Cod; Department of Transitional Assistance; South Shore Community Action Council’s Fuel Assistance program; behavioral health; Adult Protective Services; regional legislative World Café; Dementia and Alzheimer’s “Adapting and Planning for Disease Progression” conference; AARP’s “Life Reimagined”; C&I regional domestic violence council; MA Gerontology Association: The Aging Network “Challenges and Opportunities for Emerging Leaders”.

THANK YOU

The COA once again owes many thanks to the Friends of Chatham COA. The Friends is a private, non-profit corporation which continues to support the COA tremendously through volunteerism and fundraising efforts.

This COA support group further contributes to community outreach and goodwill through the monthly birthday parties which are funded and run by Friends volunteers. The Friends also pay for the COA newsletter postage and provides tuition to Supportive and Medical model Adult Day Programs for clients with demonstrated need while financially supporting many COA programs and other miscellaneous needs not covered by the COA’s Town budget.

The COA relies heavily on volunteers to provide help with critical positions such as receptionist, dining and kitchen help and blood pressure clinic organizer among others. Thank you to the 54 volunteers who gave over 3900 hours of their time to the Town of Chatham during 2015. The Executive Office of Elder Affairs conservatively estimates the value of this gift to be \$71,000!

BY THE NUMBERS

Category	2015
Outreach*	Active Clients: 392
Program Att	Participants: 1001
Transportation	Clients: 107
Volunteer Management	Volunteers: 54
	Hours of Service: 3921

* Please note: Active Outreach clients do not include clients who received services but did not meet the minimum 3 points of contact or experience a noteworthy critical event requiring a file be opened.

2015 COA Personnel

Mandi Speakman	Director
Eva Souza	Outreach/Volunteer Coordinator
Stephanie Shea	Outreach Coordinator
Nancy Michniewicz	Receptionist
Kathy Carucci	Program Coordinator

Bus Drivers:

Gerry Golia	Dick Hosmer
Roger Kallstrom	Paul Robinson

Respectfully submitted,
Carole DeChristopher
Chairman, COA Board of Directors
Mandi Speakman
Director, Council on Aging

Cultural Council

Public funding for the arts, humanities and interpretive sciences is provided in Massachusetts through the Mass Cultural Council, a central agency. Chatham Cultural Council is part of a network of local councils that serve every city and town in the state.

Requests for funding came from 31 applicants for the year 2015-2016 and the CCC was able to grant full or partial funding for 25 grantees for a total of \$14,158.

The CCC received funds in the amount of \$4,400 from the Mass Council and this amount was increased with funds in the amount of \$4,000 from the Town Budget appropriation under the Community Services department. The Council raised \$2100 in local fund raising efforts. These funds were for the fiscal year 2015. Other fund raising efforts are in progress for fiscal year 2016.

Teachers in the Chatham Elementary and the Monomoy Regional School systems have applied for and received grants for various enrichment programs and field trips which would not otherwise be funded through the school budget.

Our grants for 2015-2016 were publicized locally and in the spring a Grantee Reception will be held at the Creative Arts Center. Past and present grantees are invited to attend as well as State legislators, the Board of Selectmen, School Administrators and teachers.

Grants are written in accordance with published guidelines from the Mass Council and local guidelines which were published on the website. Aside from grants falling into the category of arts, humanities and interpretive sciences, they must have a public component for the benefit of the community as a whole. They must be submitted by October 15 each year and they are discussed and voted upon over the next two months. See a complete list of grants below and also on the Mass Council website at www.mass-culture.org.

This year the Council consists of eight volunteers appointed by the Board of Selectmen

Grants awarded 2015-2016

APPLICANT	PROJECT TITLE	TYPE
Monomoy Regional Middle School	Whaling Museum	FT
Monomoy Regional Middle School	Language of Dance	Pass
Chatham Elementary School	Mary Baker Eddy Library	FT
Monomoy Regional Middle School	Heat Is On	Pass
Monomoy Regional Middle School	Museum of Fine Arts	FT
Monomoy Regional Middle School	Wheelock Theater	FT
Monomoy Regional Middle School	Lion King Musical	Pass
Monomoy Regional Middle School	MacBeth	Pass
Monomoy Regional School District	Harwich Observatory	Pass
Monomoy Regional Middle School	Living Lab Vernal Pool	Pass
Mass Audubon	Wildlife lessons for CES	Pass
Eventide Theater	Life of Anne Frank	Pass
Chatham Drama Guild	9 Steps	FT
Chatham Orpheum Theater	Sensory Film Series	Pass
Harwich Junior Theater	Poetry and art of listening	Pass
Monomoy Regional Middle School	Shrek the Musical	FT
First Night	First Night	Pass
Chatham Band	Octoberfest 2016	Pass
Chatham Conservation	Construct vernal pool	Pass
Atlantic White Shark	Finomenal Fest	Pass
Chatham Marconi Center	Organizing and cataloging	Pass
Atwood House/Chatham Historical Society	Pendelton Rescue	Pass
Cultural Center of Cape Cod	Rise and Shine	Pass
Roger Tincknell	Old Time Sing Along	Pass
Melanie Braverman	Alzheimer's Support Center	Pass

to serve one or two terms of three years each. The Council holds regular monthly business meetings September through June which are open to the public. There is a good deal of paperwork in order to adhere to Town and state regulations. We provide all of our own minutes, correspondence and state required online office reporting.

Louise Redfield was our staff liaison and assisted us in our fiscal reporting process. We appreciate her expertise. We look forward to working with Tawnya Menesale, our new staff liaison.

Respectfully submitted,
Cecile Maranhas, Co-Chairman
Nancy Gothie, Co-Chairman

Economic Development Committee

During 2015 the Economic Development Committee (EDC) held 9 meetings. The Committee benefited from the diverse perspectives of the members. The Committee member's backgrounds include: Technology, Finance, Real Estate, Hospitality, Retail, Energy, Legal, and Maritime Industry experience.

The EDC's efforts are currently focused on ensuring the long-term economic sustainability of the Town of Chatham. This includes exploring ways the Town can foster sustainable job development for young adults and working families, monitoring and commenting on the potential economic consequences of work being done by other Town committees, and informing the Board of Selectmen of opportunities to enhance existing eco-

nomie sectors. The Committee's efforts also take into consideration the need to balance economic development activities with the need to continue to improve the quality of the life in Chatham that all of us will cherish.

During 2015 the Committee's efforts focused on the following areas of the Town's economy:

- Continuing to provide input to the Board of Selectmen and Water & Sewer Advisory Committee on refinement of the economic development portion of proposed Article II sewer regulations.
- Investigating, in conjunction with a sub-committee of the Finance Committee, the pros and cons of changes to the Hotel/Motel Tax including the possibility of extending this tax to include short term rentals. The Finance Committee and ultimately the Board of Selectmen agreed with the EDC that neither an increase in the tax or expansion of the tax to short term rentals was warranted nor had the Town demonstrated a need for the additional revenue.
- Supporting the infrastructure improvements proposed by the Town for Ryders Cove landing and the Town's acquisition of waterfront property with a permitted pier on Bridge Street, and continuing the Committee's advocacy for access to our waterways as a significant component of the Town's current and future economy.

We welcome broad participation in our efforts and look forward to continuing to work closely with the Board of Selectmen and other Town boards, commissions, and committees to foster the long term sustainability

and growth of the Chatham's economy. We want to thank Shane Coughlin, the former chairman of the EDC who resigned in June 2015, for his leadership of and contributions to the EDC and wish him well in his future endeavors. We would also like to remember Ed Fouhy, a former member who passed away this year, for his contributions in the early years of the EDC.

Respectfully submitted,
Luther Bates, Chairman
George Khalil, Clerk
Darren Saletta
Mike Gorman
Walter Bush
Stephen Buckley

Eldredge Public Library

Fiscal Year 2015 was a year of change for the Eldredge Public Library. Thanks to the Friends of Eldredge Public Library, our staff work areas underwent major renovation in October, greatly improving the comfort, functionality, and appearance of the staff room while giving a morale boost to the staff who participated in the planning. The Library had to close for five and a half days to accomplish the change, but carried on services in the meantime, and it was well worth it!

The circulation statistics pointed to changes in our users' habits. Use of books on CDs, downloadable audiobooks, E-books, and other electronic materials rose. Our DVD circulation lost a bit as patrons found online sources such as Netflix and on-demand movies and television shows more convenient. Technology changes will continue to evolve, and will continue to affect the services we provide and the way we provide them.

By the numbers: 120,544 Library items circulated this year. E-book circulation continued to grow at a rapid rate, increasing by 30% this year! Use of the various online resources we offer rose to 12,852. We presented 718 programs to 13,024 people; answered 5,831 reference questions; and served the needs of patrons who made 157,630 visits to the Library. We have Library cards on file for a total of 10,682 people. And, for the 7th time, the *Library Journal* study honored the Eldredge with four stars, rating it one of the best libraries in the country.

The Friends' dedicated group of volunteers were busy all year, manning the circulation desk, mending books, arranging for programs, Learning Series classes, refreshments and seasonal décor, and running their ongoing book sale. Through the year they planned and worked on their very successful Chatham-by-the Sea Raffle this summer. The Friends' support of the Libraries' Youth

Services activities is key to maintaining our excellent offerings. Sincere thanks to all our wonderful Friends of the Library. This will be their thirty-sixth year of service to the Library!

As we begin FY2016 we are happy to welcome new Trustee Robert Lear to the Library Board. We bid a fond farewell to Trustees Phyllis Freeman and Richard Siewert after many years of service. We will miss them! Our dedicated and knowledgeable staff is truly creative, helpful, and more, and I thank them for all that they do! We all look forward to the challenges and opportunities in store at the Eldredge Public Library in Fiscal Year 2016!

**Respectfully submitted,
Irene B. Gillies, Director**

Library Trustees for Fiscal Year 2016

President	Joseph Gagliano
Vice President	Bruce Wood
Treasurer	Sally Stratman
Clerk	Susan Eldredge
Assistant Treasurer	Alan Sachtleben

Members

Stephanie Bartlett	Nick Harris
Alice Popkin	Daniel Brown
Gay Murdoch	Peter Saunders
Kay DeFord	Carol Odell
David Wister	Robert Lear

CIRCULATION

Books	58,817
Magazines	503
Audio: CDs, Playaways	6,866
Video-DVDs	27,471
Audio Downloads	2,577
E-Books	6,394
Miscellaneous	1,117
Total onsite loans	103,745
Inter-Library Loans: Received	(16,767)*
<i>included above</i>	
Loaned	16,799
TOTAL CIRCULATION	120,544

Circulation Breakdown

To Chatham Residents	89,173
To Other Massachusetts Residents	19,207
To Out-of-State Residents	12,164
Number of Registered Borrowers	10,682

Additions

New Books	3,562
New Compact Discs	397
New DVDs	420
New Playaways	54
New Videogames	20
New Ebooks	144,500

Emergency Management

The 2015 winter storms in January and February impacted Chatham with heavy snowfall, strong winds, and coastal flooding resulting in numerous power outages and property damage. Blizzard JUNO starting on January 27, 2015 was the first of several snow storms that affected Chatham. Chatham Emergency Management and Chatham Officials held pre-planning meetings and participated on conference calls with MEMA, National Weather Service and the Barnstable County Regional Emergency Planning Committee before and during the storms. Information from storm preparation meetings and conference calls was forwarded to town personnel, Channel 18, Town Website administrators, school personnel and SWIFT 911 Emergency Notification System administrators to keep residents informed. During the storms, Emergency Management worked directly with Eversource and Verizon liaisons to restore power and phone service. Chatham DPW worked many hours over several days, plowing roadways and Town facilities. On January 27, 2015, the Barnstable County Regional Emergency Planning Committee opened all of the Regional Shelters, including the shelter for Chatham, Harwich and Brewster residents at the Cape Cod Technical High School in Harwich. Shelter Staffing was provided by Chatham Fire Department Paramedics, Chatham Police Officers, and the Chatham Animal Control Officer.

The Town of Chatham will receive reimbursement in the amount of \$82,415.59 for snow removal and storm damages under the 2015 January Blizzard Disaster Declaration/FEMA Public Assistance Program. The FEMA reimbursement was coordinated by Alix Heilala, Chatham Director of Finance with the assistance of Chatham Emergency Management and Town department heads.

In December 2015, the Chatham Emergency Management Director applied for a FEMA/MEMA 2016 EMPG Grant to purchase a new portable 800 MHz radio for the Chatham Emergency Operations Center (EOC). The new radio was needed to replace a 20 year old radio that was no longer serviceable. The grant application in the amount of \$2,460 was approved and a new 800 MHz radio will be purchased.

In 2015, Chatham Emergency Management continued to partner with Chatham Council on Aging by promoting and maintaining the Emergency Management Special Assistance Program. The Special Assistance Program has been developed for persons of all ages requiring special assistance in the event of a storm, long term power outage or other emergency. Chatham Emergency

Management has continued to work at the local, county and state level to enhance preparedness and response to storms and other emergency situations. This preparation is accomplished by working closely with Town departments including the Department of Natural Resources, Health Agent, Council on Aging, Police and Fire, Harbormaster Office and D.P.W. Chatham Emergency Management has a strong working relationship with the Barnstable County Regional Emergency Planning Committee (BCREPC) and Massachusetts Emergency Management Agency (MEMA). Chatham Emergency Management Director, Police Deputy Chief John Cauble, administers the overall day to day operations and management of the Town's Emergency Operations Center (EOC) located at 249 George Ryder Road. Stuart Smith, Chatham Harbormaster is the Emergency Management Deputy Director. The Chatham Emergency Management Director is an active participant in the Barnstable County Regional Emergency Planning Committee and MEMA Region II, attending all monthly meetings, training sessions, operational drills, and taking part in planning and operations for the BCREPC Regional Shelter Program.

**Respectfully submitted,
Deputy Chief John Cauble
Emergency Management Director**

Energy Committee

The five member Chatham Energy Committee (CEC) meets monthly. The CEC's role is to consider all aspects of Chatham's use of energy, as well as promote economy, efficiency and conservation. With the guidelines of the Committee-prepared "Town Energy and Resource Conservation Policy", the CEC continues to promote new and existing energy initiatives in Chatham.

The CEC, while voting against Chatham becoming a designated Green Community, continues to pursue many of the Green Community Act's criteria, including developing energy policy, municipal building audits for conservation, using energy management software to track monthly gas and electricity use, and discussing "stretch" building codes with local builders. The CEC's priority during 2015 focused several things, including working with the Cape and Vineyards Electric Cooperative (CVEC) and the Cape Light Compact in developing renewable energy facilities in Chatham; helping Chatham benefit from CVEC's involvement with off-Cape renewable energy projects; and promoting CLC's energy-saving programs.

John Scott is Chatham's representative on the Board of Directors of CVEC. CVEC pro-

motes and builds renewable energy generation facilities. The facilities also provide electricity cost savings to CVEC member towns. Through CVEC, Chatham has three solar generation projects: the Chatham Landfill Project and two rooftop projects at the Police Station and the Town Hall Annex. These three projects saved Chatham close to \$250,000 in their first full year of operation. Other CVEC-supported projects from which Chatham will benefit are an 8 MW wind generation project in southern Plymouth and a solar generation project in Dartmouth, MA.

CEC Member, Peter Cocolis, is Chatham's representative on the Board of the Cape Light Compact (CLC). CLC is funded largely by a small surcharge on electric bills. It competitively negotiates residential and municipal electricity rates, offers free energy audits, and provides grants to fund energy efficiency and conservation projects to all Cape residents, businesses and municipalities. During 2015, the CEC promoted the CLC free energy audits so that more Town residents and businesses are aware of the program. In 2014 CLC replaced all 560 Chatham streetlights with far more efficient LED lights, at no cost to the Town. This is annually saving Chatham more than \$20,000 in electricity costs and an additional annual savings of about \$8,000 in maintenance costs. Most other exterior lighting of school and Town property is now also LEDs. In December, CLC negotiated extremely attractive electric rates for all of 2016.

**Respectfully submitted,
John H. Scott, Chairperson and Clerk**

Finance Committee

The Town Moderator appoints the nine-member Finance Committee for three-year terms. As required by The Town Charter and By-Laws, the Finance Committee is to report to Town Meeting its recommendations on each article in the Warrant. The Committee reviews the annual operating and capital budgets, department and volunteer group budgets, major town projects and all other articles for town meeting consideration.

The budget process for FY 2016 began with a streamlined budget book, which is more in line with the Management structure of the town. For the second year, department level budgets included revenue items that are controlled through their operations. The Finance Committee continues to request that town staff look to improve the efficiency of town services and mitigate long-term financial challenges of high debt service levels and healthcare benefits for staff. To this end, work began in earnest with the Collins Center (UMass) to create a set of performance

management measurements (Fire/EMS department first to do this in 2015). Overall, Chatham residents and visitors continue to receive an excellent set of services.

Budget items that created major discussions this year were: 1) Monomoy Regional School District (MRSD) due to regionalization financial challenges, much of it affecting Harwich, but Chatham must stay engaged in the process; 2) Debt Service levels as total Debt will continue to be high in the near term due to infrastructure projects; 3) The Project Administrative Function and the need for better clarity on its role; 4) Community Preservation Act (CPA) and an outstanding question from last year as to whether there is a better way to allocate these funds.

From a financial perspective, the tax rate for fiscal 2016 will rise by 0.6%. While the increase in the tax rate was minimized due to an increase in assessed property values of 4%, this does not necessarily reduce the tax bill for property owners. Municipal and school expenses will increase by approximately 3%, which includes the impact of the first year of debt service on the new high school (and partially offset by lower municipal debt interest expense and capital spending).

The Finance Committee pledges to work with the Board of Selectmen, Town staff, committees and taxpayers, and is an independent voice to Town Meeting. Leaving the committee in 2015 were Dean NiCastro and Bob Dow and the town thanks them for their years of service. The committee welcomed two new members, Stephen Daniel and Florence Seldin.

**Respectfully submitted,
Kenneth Sommer, Chairman
John Crea, Vice-Chair
John Whelan, Clerk
Norma Avellar
Roslyn Coleman
Stephen Daniel
Florence Seldin
Jo Ann Sprague
Steve West**

Fire/Rescue Department

It is my pleasure to present the 2015 Annual report of the Chatham Fire Rescue Department. The Department is dedicated to providing the highest quality of service possible to our community. We are committed to meeting the needs of the community by providing fire protection, emergency medical service, hazardous materials response, ice rescue, technical rescue, public education, fire prevention, inspection/code enforcement, and plan review services. The Department's excellent customer service is the result of

highly trained and dedicated firefighters/paramedics that take pride in their profession and in serving the community. It is the goal of the Fire/Rescue Department to provide the highest level of public safety possible to our community.

In 2015, the Fire/Rescue Department responded to 2,728 incidents and transported 1,064 patients to the hospital. Revenue received in 2015 for ambulance transports, permits, and inspections totaled \$640,227.97

The Department received delivery of a new ladder truck last September. The truck has over 115 feet of ground ladders plus an aerial ladder mounted on top of the truck allowing for safer and quicker access to the upper floors, roofs and chimneys using minimal manpower.

The Fire Prevention/Inspection Division had a busy year performing plan review of 228 proposed construction projects to ensure compliance with the state fire code. The Fire Inspector conducted 356 code enforcement inspections in commercial and residential buildings and issued 421 permits.

The Public Education Coordinator presented several programs on fire prevention, injury prevention, CPR, and AED instructions in the schools and to several people in the community. The programs were funded by state grants. The S.A.F.E. grant award funds school programs and the Senior S.A.F.E. grant funds programs for senior citizens.

Over the past two years the Department was awarded over \$400,000 in grants from the Department of Homeland Security to replace breathing apparatus and radios. These grant awards removed \$400,000 of needed equipment that required funding through the Town's Capital Budget.

The Fire/Rescue Department has been temporarily located in trailers at the rear of the Public Works building while a new fire station is being constructed on Depot Road. After a few initial delays, the project is now rapidly moving along and estimated completion date is May or June of 2016.

As Fire Chief, and on behalf of the firefighters/paramedics, I want to thank the community for the several thoughtful letters of appreciation and positive feedback and support we continue to receive every year. Every letter of appreciation is posted on the department's bulletin board and certainly is a morale booster for all. Thanks to everyone again for your continued support. We are always ready to serve our wonderful community!

**Respectively submitted,
Michael Ambriscoe, Fire Chief**

Golf Advisory Committee

In 2015 the Golf Advisory Committee selected Bruce Bogardus as Chairman. The Golf Advisory Committee started the year completing a new Request for Proposal for the operating contract of the Seaside Links Golf Course. The BOS reviewed and made a few amendments and then issued it on January 23rd. Of note was the decision by the Town not to increase any fees. The Request for Proposal was for a three year contract.

Two proposals were received and they were opened and reviewed at a meeting with the Town Manager on February 19th. A third proposal was received, but was non-conforming. At this meeting there was discussion as to the pro's and con's of each proposal and which contract was most favorable according to the objectives. The price proposals were then opened. The recommendation was for Johnson Golf Management and they had the best price proposal for the Town as well. The recommendations went to the Town and it was approved. References were checked as were financials. The contract was signed and Johnson Golf Management started to participate with the Golf Advisory Committee in March and started to manage the course April 1st.

The Golf Advisory Committee completed the "Conflict of Interest" training and test in April.

The major maintenance issue was the need for a new or rebuilt irrigation pump and determining who was responsible for the cost of the equipment. This was done and paid for by the Town. Johnson Golf Management managed the repairs and made sure the course was properly maintained. They provided all new tee markers, ball washers, divot repair boxes and trash bins. The quality of course maintenance was quick to make a significant improvement in conditions. A portapotty was added on the 5th tee. The contract required detailed reporting of course use and these reports are now being provided on a monthly basis. Many trees were removed on the ladies 4th tee to allow visibility to the green. Ornamental grasses were planted between the 6th and 9th fairways. Senior tees were added on 5 holes. The paths down to the lower level on the 4th hole were leveled and graveled to improve access and safety.

A Request for Proposal was completed for the rebuilding of the stairs surrounding the area around the seventh and ninth tee holes. Work was completed in May. The Chatham BOS were invited to a tour of the course in October.

The Golf Advisory Committee implemented an ongoing list of projects/proposals for work to be done. This list is now reviewed at

each meeting to update priorities, funding, and actions. There was significant improvement in the course quality and numerous comments were made by players and leagues alike.

The Golf Advisory Committee made a proposal in December to the Community Preservation Committee for funds to support replacement of an artificial grass tee, adding two new senior tees and expanding the irrigation system to cover the rest of the course. A mission Statement was developed and submitted to the BOS for approval.

The public is invited to view the Golf Advisory Committee meetings which are available on the Channel 18 archives on the Town website.

**Respectfully submitted,
Bruce Bogardus, Chairman
Carl Bertolino
Edward Boyce
Stephen J. Kuzma
Roger Sullivan**

Natural Resources Department

The Department of Natural Resources (DNR) was organized in summer 2014 by the transfer of Harbormaster operations and management into the Department of Health and Environment.

DNR brings together those Town staff having responsibility for the protection of public and environmental health, protection and management of natural resources, and management of marine resources and coastal and marine infrastructure. DNR is comprised of Coastal Resources, Conservation, Harbormaster, Health, Shellfish, and Water Quality Laboratory (WQL). This structure enhances the coordinated approach to protecting and enhancing Chatham's natural resources and coastal and marine infrastructure. A close working relationship is maintained with the Department of Community Development as many projects involve permitting in both departments. The Department Director also oversees the Sticker Office, responsible for transfer station, beach, recycling, and ORV stickers, and Shellfish licenses. See separate Report for the Sticker Office.

Department staff supports numerous Town boards and committees. Judith Giorgio (Health Agent) supports the Board of Health. Kristin Andres (retired 2015)/Paul Wightman (Conservation Agent) supports the Conservation Commission and Land Bank Open Space Committee. Robert Duncanson, Ted Keon (Coastal Resources), and Renee Gagne (Shellfish Constable) serve on the Technical Advisory Committee for the Pleasant

Bay Resource Management Plan as well as special topic work groups. Ted Keon supports the North Beach Advisory Committee, South Coastal Harbor Management Plan Implementation Committee, and Waterways Advisory Committee. Harbormaster Stuart Smith supports the Aunt Lydia's Cove Committee. Renee Gagne supports the Shellfish Advisory Committee. The Department Director supports the Water & Sewer Advisory Committee as well as representing the Town on numerous local, regional, and state committees, including the Cape Cod Water Protection Collaborative Technical Advisory Committee, EOEA Nutrient Management Technical Workgroup, Cape Cod 208 Plan Monitoring Workgroup, and others dealing with wastewater, water quality, and other environmental issues. See separate Annual Reports by a number of the referenced Boards and Committees.

Comprehensive Wastewater Management Plan (CWMP)

Regular progress reports on construction activities and other aspects of the CWMP implementation are available on the Town's website: www.chatham-ma.gov/public_documents/ChathamMA_CWMPPlan/CWMP.

The public is encouraged to review the Final CWMP/Final EIR, and other CWMP reports and documents, which are available on the Town's website and at the Eldredge Public Library. The Town's website also contains a Frequently Asked Questions document on the CWMP and wastewater project construction.

The website also has a link to the *Barnstable County Community Septic Management Loan Program* (www.barnstablecountysepticloan.org/) which provides low interest loans for replacing septic systems as well as making sewer connections. Costs related to sewer connections may also be offset via a **state income tax credit** (www.mass.gov/dor/businesses/help-and-resources/legal-library/tirs/tirs-by-years/1990-1999-releases/tir-97-12-personal-income-tax-credit-for.html).

The Board of Health continued issuing connection orders to properties serviced by new sewer mains although at a slower pace than 2014 as less linear footage of new sewer came on-line. In 2015 the Board of Health issued 36 connection orders and granted 42 connection time extensions. Connection within one year is mandatory upon Board of Health order although the Board may grant limited time extensions for good reason. The Board of Health's mandatory Sewer Connection Regulation can be viewed online at www.town.chatham.ma.us/Public_Documents/ChathamMA_Health/Regulations/SewerConnectionReg_effective_Dec8.pdf. The new on-line sewer

connection application and tracking program functioned well saving applicants and Town staff time in not processing paper applications.

Eighty-one properties were connected to the sewer system in 2015, with a further 17 permits issued and awaiting final connection. In addition, 50 applications were in various stages of processing at the end of 2015. Connections will continue into 2016 as contracts are completed and new sewer mains accepted by the Town.

The first contract (1C-1) in the multi-year, multi-contract Phase 1C was completed in 2015. Funded at the 2013 and 2014 Annual Town Meetings, these contracts target the restoration of Oyster Pond and Little Mill Pond watersheds. These water bodies are highly impacted by excessive nutrients. Additional benefits will result as improved water quality in Oyster Pond and Little Mill Pond propagates throughout the Stage Harbor System.

Design and permitting work continued on contracts 1C-2 to 5. Contract 1C-2 is expected to be bid in spring 2016 with the rest of the 1C contracts bid by the end of 2016. Construction on these contracts is expected to finish by the end of 2018. As with previous contracts it is expected these contracts will qualify for 0% SRF funding from the State. The next wastewater request (for Phase 1D) for Town Meeting appropriation is planned for May 2017.

Chatham and Harwich continued to evaluate the use of the Chatham treatment facility as a means to address wastewater nitrogen for a portion of the East Harwich area, within the jointly shared watersheds to Muddy Creek. This joint venture would provide an opportunity for some of the capital costs on Chatham taxpayers related to the new treatment facility to be offset by Harwich. The towns will continue to explore this option in the coming year.

Regional wastewater planning continued in 2015 as the Cape Cod Commission issued the Final so-called "208 Plan", named for the relevant section of the Clean Water Act. The Cape's original 208 Plan was created in 1978 and had not been updated since that time. With \$3.3M in funding from the SRF Program the Commission developed, with numerous stakeholders, an updated 208 Plan. The Commonwealth accepted the Plan in early summer and EPA accepted the Plan in September. Work will now move forward on implementing recommendations in the Plan. The Plan does not have a significant impact on Chatham as Chatham already has an approved CWMP and has been moving forward with implementation since 2010.

Pleasant Bay Alliance

The Pleasant Bay Alliance (PBA) (see separate Annual Report) had another busy year as it continued implementation of the Resource Management Plan (RMP) for the Pleasant Bay Area of Critical Environmental Concern (ACEC). The DNR Director remained heavily involved as chairman of the RMP Technical Advisory Committee and a member of the Watershed Workgroup. The Alliance continued coordinating the wastewater/nutrient management efforts of the 4 Pleasant Bay watershed communities to address the total nitrogen Total Maximum Daily Load(s) (TMDL) for Pleasant Bay and its sub-embayments.

Muddy Creek Restoration Bridge Project

The Muddy Creek Restoration Bridge Project (Project) achieved major milestones in 2015. The joint Harwich-Chatham Team, working with project engineering consultants, CDR Maguire, Inc., Providence, RI, completed design and permitting of the new channel and bridge. The Project was put out to bid with MAS Building and Bridge, Inc. of Norfolk, MA (MAS) being selected as the contractor with a Notice to Proceed issued in September.

The first phase of the Project got underway in November with local utilities, Verizon (phone), National Grid (gas), and Eversource (electric), working to relocate their respective infrastructure so the existing embankment/culverts can be removed allowing construction of the new channel and 94-foot single span bridge. Utility relocation work was completed in mid-December and MAS intends to start earthwork and bridge construction right after New Year's 2016. The construction contract and MADOT Highway Permit call for work to be completed prior to Memorial Day 2016.

At the end of 2014 the Project had received grants totaling \$4.3M (\$1M from the *National Coastal Wetlands Conservation Program* and \$3.3M from the *U.S. Fish & Wildlife Service's Hurricane Sandy Mitigation and Resiliency Program*) for construction. The Project Team continued to seek additional grants in 2015 to reduce the impact on Chatham and Harwich taxpayers. In December the Team received word that the Project was awarded a grant of \$300,000 from the *NOAA Coastal Ecosystem Resiliency Grant Program* bringing total grant funding to \$4.6M. The channel/bridge construction is estimated at \$5.1M

Stormwater Management

Stormwater management projects continued in 2015 as part of sewer construction contracts so that work can be done in a way that minimizes impacts on neighborhoods and property owners.

In early 2015 the Town received word that EPA, through the *Southeast New England Coastal Watershed Restoration Program*, was going to fund 100% of a stormwater Best-Management-Practice (BMP) Demonstration Project for nitrogen removal in Chatham. The Town had submitted a grant proposal in 2014 for a demonstration project to retrofit nitrogen removal into the existing storm drain system that discharges to Oyster Pond. The proposed project is a good compliment to ongoing sewer projects that also target nitrogen remediation of Oyster Pond.

Design and permitting were completed in the spring and construction of the BMP, located at the intersection of Oyster Pond Furlong and Absegami Run began in early summer. Construction was complicated by the proximity of wetlands and the need to tie the new engineered gravel wetland treatment system into the existing stormwater infrastructure. The gravel wetland uses vegetation, soils, bacteria, and natural processes to convert nitrogen in the stormwater into nitrogen gas which goes back into the atmosphere. The treated water ultimately flows back into the storm drain to Oyster Pond. With proper maintenance the gravel wetland will treat approximately 11 million gallons of nitrogen-containing runoff per year. The project was completed in the fall with the exception of final landscaping that will occur in spring 2016. EPA is working out details of a monitoring plan that will be used to determine the efficacy of the system at removing nitrogen from stormwater over several years.

EPA is working to issue a new Phase II Stormwater Permit, the previous permit having expired over 5 years ago. Comments on a Draft permit issued in 2014 were being reviewed by EPA throughout much of 2015. A final permit may be issued in 2016.

Coastal Resources Division

Outer Beach/Inlet Development

Changes in the location and alignment of the 2007 inlet were relatively minor again in 2015. Navigation through the inlet was challenging due to large shoals inside the inlet which restricted access for larger vessels. The northern tip of North Beach Island (NBI) continues to narrow and overwash during storm events.

More observable changes continue to occur at the southern end of NBI with the ongoing southern migration of the island and further narrowing of the 1987 inlet opposite Chatham Light. This pattern is consistent with general predictions of changes to this barrier beach/inlet system. These changes will be monitored closely given the potential for impacts to navigation of the fishing fleet which relies on this inlet for access to the Atlantic.

Ongoing monitoring of tidal changes in Chatham Harbor and Pleasant Bay supported by the Pleasant Bay Alliance and Center for Coastal Studies in Provincetown is revealing an interesting trend. Analysis of tide data indicate that low tides measured at the Fish Pier are becoming less “low” compared to previous low tide elevations. It is theorized this is related to narrowing of the southern inlet which restricts the volume of water leaving Chatham Harbor. This pattern suggests the southern inlet is becoming less hydraulically efficient which may contribute to increased shoaling and narrowing of the inlet.

The breaks in South Beach, the first occurring in 2013 and the 2nd in 2014, have continued to develop into a large and very shallow inlet system bisecting South Beach. The inlet has funneled significant volumes of sand to the west and into the old “Southway”. This severely limits navigation both out the inlet as well as to the southern portions of the Southway. Unfortunately, these shoals hinder the ability of shellfishermen to access a significant shellfish set located along sections of the lower Southway. This pattern of inlet and shoal development is indicative of the anticipated continued break-up and migration of South Beach into the Monomoy system. Monomoy represents the southern “sink” for sand migrating along the outer beach of southern Cape Cod.

While 2014 was a relatively mild year for storms, 2015 began with a late January nor’easter which produced some of the highest water levels in Pleasant Bay and Chatham Harbor since the 1991 “No-name” storm. The event caused significant damages to Town landing facilities and the Fish Pier as well as to private property along the north and east facing shorelines. The storm was declared a National Emergency which allowed the Town to seek partial reimbursement for damages to public infrastructure from the Federal Emergency Management Agency (FEMA).

Beach Management

Shorebird Management

The same shorebird monitors comprised of Suzanne (Phil) Phillips, Tom Olson, Joanne Coombs, and Gerry Beetham returned to provide shorebird monitoring on North Beach (NB) and NBI. The number of successfully fledged piping plover chicks was higher than 2014 for both areas. This seems to be related to a decrease in predation, principally from coyotes, this past year which is the most common cause for the loss of eggs and chicks. The approximate total number of fledged chicks on NB was 19 while NBI had at least 16 to perhaps as many as 26 fledged chicks.

In late July near the end of the normal nesting season, an unexpected influx of least terns arrived to nest along the southern portions of NB. Unfortunately, the arrival occurred just as Off-Road Vehicle (ORV) access was being restored through Orleans. Chatham quickly prepared and submitted an ORV and Least Tern Management Plan through the Natural Heritage and Endangered Species Program of the MA Division of Fish and Wildlife. Chatham was subsequently issued a Conservation and Management Permit from the Commonwealth which allowed ORV access under conditions requiring increased staff presence and other safeguards against bird disturbance including enhanced fencing and time-limited self-escort vehicle corridors. The program was successful at maintaining public ORV access while also protecting the successful nesting and fledging of several least tern chicks.

Off Road Vehicle (ORV) Access

The 2015 seasonal summer closure of Nauset Beach to ORV traffic due to nesting shorebirds was not as long as previous years. This was the result of less predation, quicker fledging of chicks in the Pochet area in Orleans, as well a new management program (Habitat Conservation Plan (HCP)) granted to Orleans that enabled ORV access under strict conditions for protection of nesting piping plovers. As noted above, Chatham had to request a permit and implement a similar program for nesting least terns since ORV traffic was restored in Orleans while Chatham still had many least tern nests along its portion of Nauset Beach. Sales of Chatham resident ORV stickers by year’s end were slightly ahead of last year (462 vs. 449 in 2014).

Landings/Infrastructure

Ryder’s Cove: Activity at the landing was generally reduced this past summer since large schools of striped bass did not materialize off Chatham’s Atlantic shores. This reduced traffic and congestion for much of the season although weekend usage was still often busy.

The proposal for substantial improvements to parking and other public access utilizing the adjacent upland that had been developed over the previous year was presented to the citizenry at the 2015 Annual Town Meeting (ATM). The project was universally supported by the Selectmen, Finance Committee, and numerous advisory committees; however, the project was not approved at the ATM.

Old Mill Boat Yard

The Town was awarded a \$1 million Coastal Infrastructure construction grant from the Seaport Economic Council (SEC) in November 2015 for improvements to the

Old Mill Boat Yard in Stage Harbor. The project will repair serious deficiencies in the facility and provide for enhanced public use and berthing opportunities for the boating public. The project includes replacement of approximately 300 ft. of deteriorated timber bulkhead, installation of a new concrete float system at the end of the existing timber finger floats, removal and replacement of the existing timber pier and float with a new concrete float system, new concrete washdown pad for commercial fishing vessels, and new water supply and discharge lines for the existing shellfish upwelling system. Construction costs are estimated at \$1,540,000. The Town has already appropriated \$350,000 toward the project and additional funds will be sought at the 2016 ATM to cover the full project cost. Contract award is estimated to occur in spring/summer 2016 with construction to begin in fall 2016.

Fish Pier

The Town hired an engineering firm to develop an overall site facility condition assessment which will assist the Town in identifying and prioritizing short- and long-term facility repairs and upgrades. The report was scheduled to be completed by fall 2015 but is now anticipated early in 2016.

90 Bridge Street

The Town purchased the waterfront property at 90 Bridge Street in 2014 for the purpose of mixed municipal and public waterfront access. A marine contractor was hired to reconstruct the small timber pier located on the property and the work was nearly completed by year’s end. In addition, a consultant was selected to assist the Town in developing options for future site development and re-use of the parcel. The consultant should begin work on that effort in early 2016.

Mitchell River Bridge

Construction of the replacement Mitchell River Bridge is well underway. The project experienced some delays associated with the harsh 2015 winter weather and as a result of design changes. Despite these delays, MassDOT has indicated that an accelerated work schedule has been developed with the contractor and the bridge should still be open to traffic consistent with the original completion date of mid-June 2016. Some aspects of the project will still be unfinished such as final landscaping and other non-critical work items, but it is expected that the bridge will be operational and open to vehicles and vessel traffic for the summer.

Town Landing Regulations

The Waterways Advisory Committee recommended, and the Selectmen subsequently

approved, two changes to the Town Landing regulations governing Ryder's Cove. The changes included increasing the number of ramp passes for non-residents by an additional 20 (total now 80) per day and increasing the ramp fee from \$20.00 to \$25.00 per day.

Dredging

No dredging by the Corps of Engineers was performed this past year at Aunt Lydia's Cove or Stage Harbor. The January winter storm produced considerable shoaling at the North Jog dinghy float as well as around the South Jog float. Anchor Marine was contracted to remove the material using a "long reach" excavator and they removed about 450 cys of sand from the North Jog area and about 50 cys of sand from the South Jog float. The majority of the material was placed at Scatteree Landing with additional material going to Cotchpicut Landing and Pleasant Street Beach

After several years of "near starts" a unique dredging and disposal project finally took place this past winter for Mill Creek and Forest Beach utilizing the County dredge. The entrance to Mill Creek was dredged with about 7,500 cys of sand placed along the feeder beach at Cockle Cove. The Town then partnered with several private property owners from South Chatham to have a portion of the sand "fillet" at the eastern end of Forest Beach removed by the dredge in order to re-establish the sand trapping capacity of the jetty system. Approximately 10,800 cys of sand was removed and pumped to the west to nourish several private beaches in South Chatham. The project required additional restoration and habitat enhancement along Forest Beach for shorebird nesting. The back-passing of sand from Forest Beach as well as the habitat mitigation/restoration work was entirely funded by private interests. Mass Audubon was closely involved in the planning and implementation of the restoration work and it proved to be an excellent example of a project providing necessary sand management along with enhanced habitat restoration.

Herring Run

See separate Report.

Monomoy National Wildlife Refuge

The US Fish and Wildlife Service (USFWS) released for comment their proposed final Comprehensive Conservation Plan for the Monomoy National Wildlife Refuge (MNWR). The draft final CCP acknowledges the agreement reached between the Town and USFWS allowing for continued Town management of South Beach. The plan also modified several recommendations that would allow for the continuance of

several fishing activities in waters west of the MNWR that had previously been proposed to be prohibited in the draft CCP. Both the Town and Commonwealth provided comments strongly opposing any actions by the federal government to usurp local or Commonwealth jurisdiction over fishing rights to the waters and submerged lands within the original Declaration of Taking. The State Attorney General indicated a willingness to seek legal remedy if the USFWS continues to claim jurisdiction of these waters. By year's end USFWS has not released their final position on this and other topics through the so-called Record of Decision.

Conservation Division

The primary responsibility of the Conservation Division staff is to provide support to the Conservation Commission who is responsible for administering the Wetlands Protection Act (MGL Ch. 131, s. 40) and the Chatham Wetlands Protection Bylaw (Chapter 272). A majority of staff time is dedicated to facilitating the permit process under wetlands protection laws by:

- serving as liaison between professionals, applicants, and the Commission;
- providing public education on wetland values, natural resource protection, the application process;
- maintaining the conservation related records and resource materials;
- reviewing proposed projects and applications;
- conducting site inspections for preliminary review of projects and for compliance with permits;
- preparing permits and issuing documents; and
- investigating reported violations and taking necessary enforcement actions, including the issuance of Stop Work Orders, Enforcement Orders, non-criminal tickets and court appearances.

Wetlands Protection

In 2015 there were a total of 274 applications submitted to the Commission for work within areas protected by state and/or local wetlands protection regulations, representing a slight increase over the 264 applications in 2014.

Applications were made up of 127 Administrative Reviews, 26 Requests for Determination of Applicability, 89 Notices of Intent, 11 Extension Orders, and 21 Requests to Amend Orders of Conditions. Some project changes were approved informally by the Commission through the acceptance of field changes.

Total wetland application fees collected in 2015 were \$42,727.50. The total fees collected include a portion of the state application

fee as well as a separate local filing fee. The Town's share of the State fees collected totaled \$19,005.50 and fees collected under the local bylaw totaled \$23,722.00. By statute, fees obtained in the administration of the MA Wetlands Protection Act can only be used to carry out the Commission's duties under the Act, not for other Commission activities.

Staff Duties

Other duties and responsibilities of the conservation staff include

- staff support to the Land Bank Open Space Committee and related committees such as the South Coastal Harbor Management Plan Committee;
- participation in regional workgroups and committees such as that of the Pleasant Bay Alliance;
- providing public educational opportunities through free workshops, the Town website, and dissemination of informational brochures and handouts;
- giving presentations to local organizations;
- active pursuit of continuing education by attending seminars and conferences;
- maintenance of conservation division webpage;
- drafting and implementation of Commission policies and regulations; and,
- staff support to the Commission in the oversight and management of Town-owned conservation lands through monitoring and implementation of land management plans. Staff organizes and supervises volunteers; conducts numerous land management projects, including trail work, cleanup of dumping sites, invasive species removal and restorative plantings, posting of signage, etc. AmeriCorps and other volunteers and other department staff are essential to accomplish these tasks.

Public Outreach

Staff organized free public programs in collaboration with various non-profit groups and state and county agencies. Staff continues to update the Town's conservation webpage and seeks to use all available means to inform the public about conservation issues. Chatham Conservation is on Facebook.

Conservation Land Management

The implementation of the *Conservation Land Management Plan* and the *Wildfire Protection and Preparedness Plans* is an ongoing process. Land management projects completed at Conservation Areas over the past year include invasive species removal, planting of natives, trail maintenance, removal of hazard trees, and rubbish removal where illegal dumping has occurred.

Rolf E. Sylvan Gardens – As identified in the management and public access plan for the property, a group of volunteers has assembled to form a *Friends of Sylvan Gardens* organization a 501(c)(3) not-for-profit. The organization will work collaboratively with the Town to help with the funding of projects, development of a public outreach, education and volunteer program. The *Friends of Sylvan Gardens* role will serve as key support for the ongoing management of the property.

Land Stewardship Program – The program celebrated a year of volunteer Land Stewards walking Town-owned conservation properties and reporting their findings to the Division to aid in management of the Town’s conservation areas. Over 25 volunteers monitored conservation properties and submitted reports on their findings. The information will be maintained in a data base, assisting with identifying management issues and projects important to insuring safe public access and preservation of the quality of our wild lands. Some significant management issues discovered related to the public’s misuse of properties were encroachment by new development, illegal use of the Town land for dumping, ATV and motor bike use, camping, and bonfires, vandalism of signs, to name a few. Volunteers are also providing observations and identification of wildlife and wildlife evidence, plants and trail conditions.

A dedicated conservation website with information about the Town’s conservation lands, created in 2013, continues to be maintained by staff. It is a means for the public to access information about Town-owned conservation properties; for the Land Stewards to file their monitoring reports online; for events to be posted; and for new volunteers to sign up. A hotlink to this website can be found on the Town’s website.

AmeriCorps Cape Cod – We were fortunate to have AmeriCorps members assist with several group projects. Most projects pertained to trail maintenance, invasive species removal and other land management activities. These are all projects that might otherwise not be accomplished due to limitations of Town staff and funding.

The conservation land management work of this division and the Conservation Commission is greatly enhanced by the assistance of AmeriCorps Cape Cod. AmeriCorps volunteers provide an extremely valuable service to the Conservation Commission and the Town in assisting with trail maintenance, invasive plant species control and other land management activities organized as group projects, projects that might otherwise not be accomplished due to limitations of Town

staff and funding. AmeriCorps volunteers are in demand for projects around the Cape and the application process for obtaining their services continues to get more competitive each year. We are grateful for each time AmeriCorps is able to provide their valuable assistance.

Senior Tax Work-off Program – The Department’s participation in the program has been very rewarding due to both the accomplishments achieved and the personal interface with participants and government staff.

ChathamRecycles, an ad hoc workgroup of volunteers consisting of staff and citizens, continues to meet periodically. Regardless, the group held its *annual Book & Media Swap* – two days at the Annex building. All recycling events received a significant public response and involvement.

The ChathamRecycles website continues to provide the public information on recycling in Chatham: www.chathamrecycles.org and is now on Facebook.

Harbormaster Division

1. OVERVIEW – The Harbormaster Division is responsible for safety on navigable waterways of the Town, which includes 66 miles of coastline, as well as other areas as required, including waters out to 3 nautical miles off-shore. In addition to assisting mariners and swimmers in distress, the Harbormaster Division is responsible for maintaining and installing 200 plus seasonal and year-round Town-owned Aids to Navigation, pollution prevention and response, enforcement of state and local waterway regulations and bylaws, and management of mooring,

docking and wait list permits and regulations. In accordance with Division Standard Operating Procedures, Patrol Boat operators conducted safe and effective boat operations throughout the unique and challenging waterways. In addition, the Division provides oversight and regulatory enforcement to the Fish Pier, operates and maintains the Mitchell River Drawbridge, provides oversight and assists in management of Town Landings. The following report highlights activities for the 2015 season.

2. SUMMARY OF OPERATIONS – With few exceptions the H-24 Patrol Boat was dedicated to patrolling the waters of Chatham Harbor, which includes Chatham Inlet, North Beach and North Beach Island, Pleasant Bay channel, Aunt Lydia’s Cove, Bassing Harbor, Ryder’s Cove, Crows Pond, Pleasant Bay, the east side of North and South Monomoy Islands, and off-shore waters. The H-21 Patrol Boat was dedicated to patrolling the waters of Stage Harbor to include the entrance channel, the Southway, Oyster River & Pond, Mitchell River & Mill Pond, waters along Harding’s, Ridgevale and Cackle Cove Beaches, the west side of North and South Monomoy Islands, and off-shore waters in Nantucket Sound. The H-25B Carolina Work Skiff was utilized primarily for the purpose of setting, hauling, and servicing aids to navigation. The H-25 Patrol Boat (Parker), equipped with the Geographic Information System (GIS) was used mainly for mooring management within Chatham Harbor and Stage Harbor, was available for other missions as required, and is the primary all-season vessel. Over the coming years we will need to re-capitalize

HARBORMASTER DIVISION	YTD 2014	YTD 2015
MARITIME ASSISTANCE CASES		
TOWS (DISABLED BOATS)	20	32
GROUNDINGS	17	19
DEWATERING	3	8
MISC. BOAT ASSIST	37	48
C.G./AGENCY ASSIST	4	3
CAPSIZED BOAT/SALVAGE	9	4
MEDICAL	4	3
P.I.W.	5	5
POLLUTION	2	5
KAYAK/WATERCRAFT ASSIST	3	4
BOAT FIRE	1	0
TRANSPORT	2	1

our boats due to age, replacing them with similar size boats. While it is very difficult to capture in totality the multi-mission work that the patrol boat operators and the Division as a whole have executed over the season, the following summary by mission area captures a significant level of effort:

- a. **MARITIME ASSISTANCE** – Outlined below is a table of statistics from 2014 and 2015 of maritime assistance cases documented in Incident Reports and patrol boat daily logs. Although we do our best to document all calls for assistance, there are instances where assistance rendered is not documented in incident reports. We are in the process of developing a system that will capture assistance rendered that is not covered under our standard Incident Reports. The 132 cases successfully executed in 2015 by patrol boat operators have resulted in many lives saved or assisted and thousands of dollars in property saved.
- b. **LAW ENFORCEMENT** – The primary objective of law enforcement actions by the Division is to promote public safety and welfare by encouraging voluntary compliance, and addressing non-compliance. Again this year, presence through active patrolling served to significantly deter negligent or unlawful operations. The Division continued with the requirement for patrol boat operators to conduct a post-incident safety boarding for each boat that required a tow back to port. In addition to numerous verbal warnings, patrol boat operators issued 3 written by-law violations.
- c. **MOORINGS** – Patrol boat operators conducted mooring checks within all mooring fields to ensure the proper display of mooring stickers and state registration stickers, ensure proper display of mooring number and name on mooring balls, and checked the condition of hawsers. The Division continued to inspect mooring tackle & hawsers, reposition moorings as needed, remove abandoned or illegal moorings, and properly maintain 35 Town/Public moorings.
- d. **AIDS TO NAVIGATION** – The Division is responsible for licensing of 200 plus private Aids to Navigation through the U.S. Coast Guard; private Town aids are established, disestablished, and updated by means of the Private Aids To Navigation (PATON) database. Patrol Boat operators were responsible for deploying seasonal private aids to navigation prior to the start of the boating season, verified and adjusted buoy positions throughout the season, and hauled buoys for main-

tenance at the conclusion of the boating season. After being hauled, all buoys are pressure washed and reconditioned as needed throughout the off-season, which often includes welding repairs and replacement of ground tackle and chain. This year we researched and procured a new buoy type for deployment in protected waters. This buoy is designed to be easily deployed, hauled, and serviced in an effort to reduce the man-hours spent during buoy operations. Of additional benefit was the cost savings associated with the buoys which were purchased at half the cost of the buoys that were in use.

- e. **SUPPORT OPERATIONS** – In addition to executing the Division’s primary missions, patrol boat operators provided support to the following agencies and organizations:
 - MA Division of Marine Fisheries (DMF) – Throughout the season, patrol boat operators provided assistance to Dr. Greg Skomal and staff as they continued their research and tracking of great white sharks within Chatham’s area of responsibility. We were involved in several high profile shark stranding’s which garnered global media attention. In July, our staff responded to a report of a stranded great white shark near South Beach. Working closely with DMF our staff’s quick actions resulted in the successful rescue of the shark which was safely placed back in the water and towed back out to the ocean.
 - Atlantic White Shark Conservancy - The Atlantic White Shark Conservancy has continued to fund a white shark population study in partnership with DMF. In a cooperative effort the Division continued to assist with the shark receiver buoys placed within Chatham waters and helped facilitate daily reports provided by the Conservancy outlining activity noted by their spotter planes and boats.
 - International Fund for Animal Welfare (IFAW) – Patrol boat operators reported the sightings of injured and/or stranded seals and dolphins, and were often called upon to transport IFAW staff to the scene to obtain samples and/or retrieve if necessary. Consistent with past years, there were many reports of injured and dead seals with large bite marks suspected to be from sharks.
 - Local and National Media: Again this year, there was significant media interest surrounding great white shark sightings and strandings within Chatham waters from both local and national media outlets. As shark sightings become increasingly common, the media interest for a “sighting” has waned in favor of a higher interest in stranding’s, breaching’s, or predations.

- Water Quality Testing – Throughout the season, Patrol Boat operators transported state marine biologists and Town Natural Resources personnel to areas within Chatham Harbor and off-shore in support of water quality testing programs.

f. TRAINING

- The National Association of State Boating Law Administrators (NASBLA) is the nationally recognized leader in providing maritime training to State and Local maritime response agencies. Two NASBLA courses (Boat crewman and Boat Operator Search and Rescue) are required by the Massachusetts Harbormaster Training Council for certification. In addition to the two required courses, NASBLA offers other courses that are utilized as in-service training. In 2015 Harbormaster staff met required in-service training requirements by attending the following courses: 1) in January three members attended a specialized Boat Crewman course. This course covers the basic fundamentals and skills necessary while performing duties as a crewman aboard our patrol boats; 2) in March five members participated in a Boating Under the Influence (BUI) course covering techniques and procedures for BUI enforcement; and 3) in May three members successfully completed an enhanced vessel operator’s course. This course is designed to enhance a maritime law enforcement officer’s capabilities with the knowledge and skills necessary to appropriately operate their vessel in a safe and efficient manner at high speeds, react to threats in the maritime community, and protect his/her vessel, crew, and the citizens in their area of operation. This training incorporated tactics, techniques and procedures that the U.S. Coast Guard uses to train its boat operators, and ensures seamless integration into security operations amongst federal, state, county, local and tribal maritime law enforcement officers and agencies.

3. ADMINISTRATIVE HIGHLIGHTS

**a. HARBORMASTER DIVISION
FY 2015 REVENUE**

• Fish Pier Rent	\$26,250
• Independent Buyer/Packer	\$1,000
• Fuel Fees	\$19,709.43
• Mooring Permits	\$227,403.60
• Wait List	\$8,760
• Late Fees	\$5,480
• Transient Fees	\$4,600
• USCG Rent	\$8,040
• Bridge St. Parking	\$1,805*
• Ryders Cove Ramp	\$11,260
• Docking Permits	\$57,327
• Fisherman’s Storage (at the airport)	\$6,000
* includes in house receipts only, no on-line receipts	

ADMINISTRATIVE STATISTICS 2015

Private Mooring Permits Issued:	2,299
Commercial Mooring/Slip Permits Issued:	
(Commercial Boat Yards/Marina's)	527
Wait List	1,224
Docking Permits Issued	117
Phone Calls/Walk-in's:	5,471
Closed Loop Pressure Wash for	
Haul Outs	18
Pump Outs	88

c. MOORING MANAGEMENT SOFTWARE

- Now three years into the pilot program the Town is working with the Vendor to address issues with the system's ability to accurately provide essential functions required for our complex mooring management regulations. This year, mooring permit and waitlist renewals were significantly delayed as a result of working to ensure accurate information is provided to the public.

STAFF CHANGES

In FY2016 the Mooring Officer job description was re-structured to better serve the Natural Resources Department. The position now called the Coastal Facilities Manager/Wharfinger is shared with the Coastal Resources Division, also serving as an appointed Assistant Harbormaster. In December 2015 Michael Ryder was hired for this full-time position.

4. OTHER WATERFRONT

PROPERTIES AND FACILITIES

Working closely with the Coastal Resources Division a number of waterfront facility projects moved forward in 2015.

- Work on the pier at the Bridge Street property, purchased in 2014, began with a contract award to Great Eastern Marine. The pier is being reconstructed to accommodate heavier loading and is close to completion at years end. The pier will provide much needed boat and water access to the south side waters.
- Funding has been secured for repair/reconstruction of the bulkheads and floats at Old Mill Boat Yard. Construction should begin in fall 2016. Plans and permits are in place for this \$1.5M project. At years end the Town received notice it was awarded a \$1M grant from the Seaport Economic Council for the project.
- In response to new Town Landing Regulations regarding dinghy storage and identification markings, Harbormaster staff removed approximately 52 non-compliant dinghies from multiple Town landings. Removing abandoned, un-used and/or un-marked dinghies has helped alleviate congestion noted at and adjacent to some landings.

Fuel Concession:

Fuel Concession:	Product	Gallons	Amount
Whiteley	Diesel	171,105.2	\$17,039.51
	Gasoline	26,963.3	\$ 2,696.20
	Total	198,068.5	\$19,735.71

Fish Landings – Municipal Pier:

Marder Trawling, Inc.	3,164,497 pounds
Red's Best	4,164,369 pounds
Total	7,328,866 pounds

5. LESSONS LEARNED:

Stage Harbor Patrol – We continued patrol during the 10 hour operational day as has been done in the past, and is still being done on the Chatham Harbor side. The new cut in South Beach continued to attract more boaters to the area bringing with it an increase in case load for that area. The inside of south beach was one of the more popular destinations for boaters on the Nantucket Sound side.

EMT/Boat Crew – This position was used to achieve a two person patrol posture during the weekends (Fri-Sun) on both the Stage Harbor and Chatham Harbor patrol boats. Clearly weekends have the highest volume of boating activity, and, therefore, the period with the most vessel assistance and/or distress cases. This was the fourth consecutive year of this patrol addition which continued to be very effective.

6. MUNICIPAL FISH PIER:

- Red's Best and Whitely Fuel continued their leases at the Municipal Fish Pier this year. While still experiencing lease compliance issues with Red's Best, they have steadily improved over the past year. Marder Trawling Inc. replaced Nantucket Fish as the lease holder for the south packing bay.
- Over the summer the Wharfinger continued collecting vehicular and pedestrian traffic data. Numbers this year were consistent with those of 2013 and 2014. In August Harbormaster staff assisted with a traffic study of the upper parking lot at the Fish Pier. The purpose of the study was to gauge the average time vehicles are parked in the upper lot. This information will be used when assessing solutions to ongoing traffic issues associated with the Fish Pier's popularity. Parking enforcement along the roadway and parking lots remain a challenge for the Town.
- The Town hired an engineering firm to conduct an assessment of conditions at the Municipal Fish Pier. The assessment will provide an in-depth assessment of the building, mechanical systems, utilities,

as well as the bulkheads, floats and piers. The result of the study will yield a 10 year plan for needed improvements, renovations and repairs, including recommendations to address sea level rise and increased storm frequency/intensity. This information will be utilized to prepare and prioritize capital budget requests over the coming years.

HEALTH DIVISION

Health Division staff are responsible for the enforcement and licensing for Public and Environmental Health in the Town of Chatham. These responsibilities include:

- Routine inspectional work, in accordance with the State Sanitary Code, other State laws, and local Regulations, including food service, tobacco control, septic systems, housing and nuisance complaint investigations, swimming pools, and motel/hotels and inn inspections.
- Review of all permit applications, including septic systems and food establishments in accordance with State and local Regulations.
- Serves as staff support to the Board of Health (BOH) on variance requests, preparation and enacting health regulations, and other BOH issues.
- Coordinates with the Fire Inspector and Building Commissioner on annual inspections.
- Prepare and drill public health emergency plan, as part of the local emergency planning committee, with the assistance of the Health Agents Coalition of Cape Cod.
- Review of all building permits, Zoning Board of Appeals applications, Planning Board applications, and real estate inspection reports.
- Reviews all sewer connections and tracks BOH orders to connect to the new municipal sewer system.

Annually the Department coordinates the dissemination of vaccines, including flu shots to the community and Town employees. In the fall a multi-age clinic was held at the Monomoy Middle School, offering flu vaccine to students and their families, staff and Town employees. In addition, a flu clinic was held at the Community Center for the adult popu-

lation of Chatham. Other vaccines and services coordinated through VNA of Cape Cod (VNA) and Barnstable County Health Department (BCHD) include Hepatitis, Varicella, and Tetanus, as well as blood pressure checks.

The Health Department held its 4th annual Community Health and Fitness Fair. Free and open to the public, vaccinations and health screenings were provided and nutrition, physical fitness, and well-being information disseminated to many families. The Fair is supported by VNAVNA, BCHD, and Cape Cod Medical Reserve Corps (MRC).

With the assistance of the VNA all communicable diseases are tracked and communication is maintained with the State Department of Public Health (DPH).

In the spring, training was again provided for Chatham food service personnel in "Choke Safe" and "Hands on CPR" with the assistance of MRC.

In response to the winter's severe weather a work group was established consisting of staff from Health, Senior Center Outreach, Fire and Rescue, Police, Chatham Housing authority, etc., to coordinate communication and response to ongoing issues in the community.

The Board of Health enacted Regulations this year banning the sale or distribution of single-use plastic bags. The ban will go into full effect on January 1, 2017. The full text of the Regulation is available on-line at www.chatham-ma.gov/Public_Documents/ChathamMA_Health/Plastic%20Bag%20Ban_Chatham%20BOH_Effective%201_1_16.pdf. Copies are also available at the Town Annex.

Mary Ann Gray retired from the Board of Health after 12 years of faithful service. We will miss her depth of knowledge about the community and public health issues and thank her for her service. We welcome our newest Board of Health member John Beckley.

Thank-you to Dianne Langlois, and Board of Health members, Edward Sheehan, Ted Whittaker, Dr. Allen Ward, and Ronald Broman for all you do.

Health Division PERMITS ISSUED 2015

Disposal Works Construction	135
Food Handler's	147
Motel/Cottage	11
Room Inspection	8
Swimming Pool/Hot Tubs	10
Tobacco Sales	3
Stable/Animal Keeping	7
Septic Installers	29
Septage Haulers	20
Rubbish Haulers	5
Recreational Camps	2
Well Construction	21
Well Destruction	0

Scallop Shanty	1
Septic Abandonment	56

Total Receipts: \$58,060.00

SHELLFISH DIVISION

The Shellfish Department is charged with protecting, managing and enhancing shellfish resources throughout Town waters. Authority to govern shellfish resources is given to coastal Towns by the Commonwealth under Massachusetts General Laws Chapter 130. The Department fulfills its mission by enforcing regulations which protect and conserve the resource, by educating the public about shellfish and the need for sound management practices, and by ensuring the continued sustainability of the resource through a successful propagation program. The Department includes two full-time staff members, Shellfish Constable and Propagation Specialist/Assistant Constable, and seasonal Deputies and propagation support. The majority of staff time is dedicated to daily enforcement patrols, monitoring both recreational and commercial shellfish landings, and operation of the propagation program.

Following review and discussion with the Shellfish Advisory Committee, a number of regulatory changes were implemented in 2015. In February the Board of Selectmen approved a change to the *Shellfish Rules and Regulations* that allows ANY child under the age of 13 to shellfish with an adult holding a valid family shellfish permit. This change generated exceptionally positive feedback with the recreational shellfishing community. Another change was the increase of all classes of shellfish permit fees. This action was taken in conjunction with a request at Town Meeting to have twenty-five percent (25%) of revenues from the sale of family permits deposited within the Shellfish Revolving Fund (SRF). The SRF was established in 1983 at Town Meeting to support the "propagation, cultivation, protection and study of shellfish". The SRF is the funding source for the propagation program, including seasonal staff, seed purchases, gear, and upweller expenses. From 1983 on, seventy-five percent (75%) of commercial permit fees ONLY have been deposited in the SRF. However, it is recognized that propagation efforts include the seeding of quahogs, oysters and bay scallops in all Chatham waterways, including the "Recreation Only" area at the Causeway on Morris Island Road and, therefore, recreational permit holders have benefited from the Town's propagation program for over 30 years at the sole expense of commercial shellfishermen. With Town Meeting's approval to place 25% of family permit revenues into the SRF, the propagation program will continue providing a

sustainable shellfish resource for the benefit of both commercial and recreational harvesters.

The final version of U. S. Fish and Wildlife's (USFWS) Comprehensive Conservation Management Plan for the Monomoy National Wildlife Refuge continues to assert USFWS jurisdiction over portions of open water and submerged lands in Nantucket Sound and would, if signed into effect, adversely impact local shellfisheries. Though USFWS has reversed position on banning some of the previously proposed banned fisheries, such as bay scallop dredging; they continue to propose a ban on mussel harvest, sub-tidal salting for razor clams, and on the use of hand carts in the intertidal zone. The Commonwealth and Town, again, strongly objected to the USFWS's interpretation of its jurisdictional rights and are committed to legally challenge such assertion.

The beginning of 2015 was detrimental for those making their living along the shore. After the blizzard in late January, most coastal waterways were iced in. In February alone, the Temperature Rule, which prohibits shellfishing within the inter-tidal area when the air temperature is below 30 degrees, was in effect for all but 4 days. When the ice receded and temperatures rose, harvesters were impressed by abundant sets of both soft-shell clams and quahogs throughout all south-shore waters and flats. A review of this year's growing season follows:

Soft-shell clams

Soft-shell clams fared well over the harsh winter and for the first time in years steamers could be found throughout the Stage Harbor Complex, including both sides of the Causeway. The most abundant sets were located in the Southway which includes the flats between South Beach and Monomoy Island. As in 2014, the channel accessing the Southway flats changed daily and was precarious in any foul weather, thereby limiting access and reducing catch effort on the resource. Though landings for soft-shell clams were moderate over the year, the price-per-pound made up for average landing weights. Recreational harvesters were also very happy to find the "Recreation Only" flats at the Causeway peppered with steamer holes. Both sides of the Causeway sustained a season of harvesters and are still producing.

Quahogs

The severe winter acted as a double edged sword for quahogs. Areas of dense populations, such as the Town's grow-out areas, experienced a percentage of "winter kill", where the competition for food is more acute. In less dense areas, the ice served to protect the animals from normal winter predation,

especially puddling ducks. Overall, quahog populations seemed to rebound and landings for quahogs were just down slightly from the last few years. Much of the product also came from the flats of the Southway. As with soft-shell clams, prices for necks (smaller quahogs) were unprecedentedly high over the summer season. New sets of quahog seed have been noted throughout the Stage Harbor Complex and the Outermost/South Beach area.

Razor Clams

Only a few harvesters targeted razor clams periodically in 2015. Razor clams are still highly valued on the market, and price per pound remains high. Razor clams are notoriously unpredictable since they are able to swim and reset in other locations, so though a set of seed razor clams have been noted in and around Nantucket Sound, there is no prognosis for 2016.

Bay Scallops and Blue Mussels

There were no discernable commercial landings for bay scallops this season, though some were harvested for personal consumption. There were no landings for blue mussels in 2015, though a greater than average set has been noted in all waters of Chatham.

Violations Issued	
2	Guest violation
24	In possession of greater than 5% seed shellfish
2	No license on person
2	Over weekly limit
3	Shellfishing without a permit
4	No gauge
1	Shellfishing in closed area
3	Shellfishing without a valid permit
2	Possession of shellfish out of season
3	Suspension of Shellfish Permit
2	Citations totaling \$150.00

Propagation

With Shellfish Revolving Fund monies the Town purchased and grew two million quahogs, and with Community Preservation Funds purchased one hundred thousand oysters. In addition, the Town received approximately fifteen thousand donated oysters from Chatham Shellfish Company and received a Barnstable County Cooperative Extension Grant for three hundred thousand twenty-five seed quahogs. The Department continues to hold its annual open-house and hosted a number of educational tours and

talks through the season. A full propagation report can be found on the Shellfish Department page on the Town’s website. Seasonal propagation assistants were returning college students with additional assistance from a summer intern attending Roger Williams University. Combining efforts of Cape Cod AmeriCorps Individual Placement and group projects the propagation program utilized over \$23,000 in AmeriCorps hours.

Department staff serves as liaison to the Shellfish Advisory Committee, as a Board of Directors’ member to the Massachusetts Shellfish Officers Association, member of the Barnstable County Shellfish Advisory Committee, and a member of the AmeriCorps Cape Cod Alumni Panel. Department staff also works closely with local and state officials to ensure public safety by assisting in water quality and shellfish testing.

In closing, the Department would like to thank our placements from the Senior Tax Work-Off Program, Fran Ellingham and Daniel Campanaro. Fran and Dan are a perfect fit and we greatly appreciate their efforts. Also, a big thank you to AmeriCorps Cape Cod members who assist us with our most physically challenging tasks. A thank you to our AmeriCorps Placements, Natalie Wall and Lauren Bonatakis, who continue to collect data on an ongoing shellfish assessment project. Much appreciation to a dedicated staff of Deputy Wardens and seasonal propagation staff. And finally, a thank you to members of the Shellfish Advisory Committee who donate their valuable time advising the Board of Selectmen on the many issues affecting shellfish throughout the year.

Water Quality Laboratory

The assessment and protection of the Town’s water resources (marine and fresh surface, and groundwater) remained a primary area of activity for the Water Quality Laboratory (WQL).

The seasonal shellfish closure program, which affects Mill Creek, Taylors Pond, Bucks Creek, and Muddy Creek, continues to function well allowing these areas to open in the winter and spring when water quality criteria for harvest are met.

In compliance with the Massachusetts Beaches Bill, public and semi-public beaches were tested weekly during the swimming season (mid-June to Labor Day). 231 water samples were collected and tested for Enterococci or E. coli bacteria from 19 locations (13 saltwater public beaches (156 samples + 5 re-tests), 3 freshwater ponds (36 samples), and 3 semi-public beaches (36 samples)). Based on the test results, overall the beaches met the required water quality standards for recreational use. There were a total of 9 “beach

COMMERCIAL CATCH REPORT

	<u>Landings in Bushels</u>	<u>Estimated Wholesale Value</u>
Soft-shelled clams	9,406	\$ 1,560,531
Quahogs	21,295	\$ 1,422,633
Razor Clams	491	\$ 81,366
Total Estimated Wholesale Value		\$ 3,064,530

SHELLFISH PERMITS AND REVENUE

	<u>Number of Permits</u>	<u>Price of Permit</u>	<u>Revenue</u>
Commercial	229	\$ 250.00	\$ 57,250.00
Junior Commercial	7	\$ 125.00	\$ 875.00
Senior Commercial	60	\$ 60.00	\$ 1,800.00
Free Senior Commercial	13	NA	NA
Total from sales of Commercial Permits			\$ 59,925.00
Three-quarters of Total Sales to Shellfish Propagation Fund			\$ 44,943.75
One-quarter of Total Fee to the General Fund			\$ 14,981.25
Resident Family	1212	\$ 35.00	\$ 42,420.00
Resident Senior	436	\$ 15.00	\$ 6,540.00
Non-Resident Family	703	\$ 100.00	\$ 70,300.00
Free Senior Resident	64	NA	NA
Total from sales of Recreational Permit			\$ 119,260.00
Three-quarters of Total Sale to General Fund			\$ 89,445.00
One-quarter of Total Sales to Shellfish Propagation Fund			\$ 29,815.00
Total of combined sales to General Fund			\$ 104,426.25

day” postings (no swimming advisories) during the 2015 swimming season. All posting days occurred at Bucks Creek, likely related to higher average water temperatures and the influence of the surrounding wetlands.

Cockle Cove CREEK remains posted No Swimming per Order of the Board of Health due to naturally occurring elevated bacterial counts originating from the surrounding wetlands. The Board’s No Swimming posting of Andrew Harding’s Lane Beach, due to concerns over strong currents and a steep drop-off to deep water, also remained in effect.

Beach testing results and closure notices continued to be posted at the Town Offices, Town Annex, Sticker (Permit) Office, and the Commonwealth of Massachusetts web site (www.mass.gov, go to beach testing).

The WQL continues to coordinate the volunteer Pleasant Bay Alliance Citizen Water Quality Monitoring Program and the Chatham Water Watchers Program to maximize data collection and effectively utilize limited resources. The Chatham Water Watchers is a volunteer-based monitoring program run in cooperation with the Friends of Chatham Waterways. The Friends are actively recruiting new members to join this program that remains integral to understanding the condition of our local waterways. More information is available at www.chathamwaterways.org. The Coastal Water Quality Nutrient Monitoring Program had another very successful season in 2015 thanks to all the volunteers involved. The programs has 15 stations located throughout the estuarine waters of Chatham which were sampled twice monthly July through August and once in September yielding 130± samples for nutrient analysis. In addition, a comparable number of field measurements for parameters such as temperature, dissolved oxygen, transparency, etc. were collected.

The WQL tested 87 samples for process control in support of Water Department efforts to understand the source of bacterial contamination detected in the water system in fall 2015.

Monthly Department reports are available on the Town’s website (www.chatham-ma.gov/Public_Documents/index) as part of Board of Selectmen meeting packets.

The DNR is grateful to all Town Departments and the public for their support, assistance, and cooperation during 2015. The Director would like to again offer thanks to the many volunteers of the Chatham Water Watchers.

The Department had several personnel changes in 2015. Long-time Conservation Agent Kristin Andres retired in August. Emily Beebe, Assistant Conservation Agent/Health Inspector, resigned in November to

pursue opportunities on the Outer Cape. Animal Control Officer Meg McDonough, who also served as the Board of Health’s Animal Inspector, retired in 2015. We thank them for their many years of dedicated service to the community. We welcomed Diane Byers as new Animal Control Officer/Animal Inspector. Paul Wightman came onboard in December as Conservation Agent. Interviews were being conducted at year-end for the Assistant Conservation Agent/Health Inspector position. Mike Ryder joined the Harbormaster staff as Coastal Facilities Manager/Wharfinger.

Special thanks are due the staff of the Department of Natural Resources as they continue to serve the citizens of Chatham with respect and professionalism.

**Respectfully submitted,
Robert A. Duncanson, Ph.D.**

Director of Health & Natural Resources

Director, Water Quality Laboratory

Stuart Smith, Harbormaster

Judith Giorgio, R.S., Health Agent

Kristin Andres, Conservation Agent

(retired 2015)

Paul Wightman, Conservation Agent

Theodore Keon, Coastal Resources

Renee Gagne, Shellfish Constable

Emily Beebe, Assistant Conservation

Agent/Health Inspector

Jason Holm, Deputy Harbormaster

Rachel Hutchinson, Propagation

Specialist/Assistant Shellfish Constable

Mike Ryder, Coastal Facilities Manager/

Wharfinger

Susan Rocanello, Harbormaster Office

Manager/Assistant Harbormaster

Mary Fougere, Conservation Secretary

Dianne Langlois, Health Secretary

Sarah Griscom, Ph.D., Intermittent

Environmental Technician

Herring Warden

Chatham’s Herring run at Ryder’s Cove was particularly unproductive this past year. This was surprising for a number of reasons including:

- the previous few years had consistently showed improvement,
- the run had good water flow throughout the season, and
- other runs in the region reported good numbers of returning herring for 2015.

It is not clear why our run had such few herring but hopefully 2015 was an anomaly and perhaps 2016 will again show increased numbers. All Commonwealth herring runs remain closed to the taking of herring as mandated by the Massachusetts Division of

Marine Fisheries (DMF) due to the reduced population stocks. It would be my recommendation to keep the Ryder’s Cove run closed to the taking of herring for at least another year, even if the Commonwealth lifts it ban in 2016.

I appreciate the help provided by Norman St. Pierre, Paul White and Ted Keon for their generous assistance in the seasonal maintenance of the herring run.

**Respectfully submitted,
Donald St. Pierre, Herring Warden**

Historic Business District Commission

Thank you for the opportunity to inform you of the work completed by the HBDC in its 2015 calendar year.

- The HBDC held 23 meetings in 2015.
- 116 applications were reviewed for Certificates of Appropriateness, in comparison to 143 applications for the previous year.
- \$2,400.00 was generated through application fees. Compared to \$2,590.00 generated in the previous year.

Applications included:

- 67 sign applications. (79 applications in the previous year)
- 26 applications for major renovation/construction. (30 in the previous year)
- 12 Minor applications. (22 for the previous year)
- 0 Demolition applications (7 in the previous year)
- 2 Pre-applications (3 for the previous year)
- 5 Satisfactions of Conditions for approved Certificates of Appropriateness (5 for the previous year)
- 0 Site Visits (2 for the previous year)
- 11 Administrative Approvals

Daniel Sylver was re-elected as Chairman, Darci Sequin as Vice Chair, Theodore P. (Sam) Streibert, as Clerk. Lynn Van Dine remains a regular member. Steve Burlingame was appointed to serve as a regular member. Jackson Smith became the HBDCs First Alternate, and Ali Van der Burg was appointed as the second Alternate. Selectperson Seth Taylor is the HBDCs’/ BOS Liaison. Deanna Ruffer, Director of Community Development is the HBDC/Planning Board Liaison and Sarah Clark is the HBDCs’ Secretary.

Some highlights included:

- Re-write of the HBDC Guidelines and Procedures

Other notable items include:

- The HBDC participated with the Historical Commission and Historical Society in celebration of Preservation Month. The HBDCs' continued support for funding of the preparation of Historic Property and Area Surveys and to that point Lynn Van Dine was appointed as the liaison to the Preservation Awards Committee.

**Respectfully submitted,
Daniel Sylver, Chairman
Darci Sequin
Sam Streibert
Lynn Van Dine
Steve Burlingame
Jackson Smith
Ali Van der Burg**

Historical Commission

The Historical Commission under the "Demolition Delay Bylaw" hears applications for major renovations or proposed demolition of properties greater than 75 years old. If a property is deemed "Historically Significant" and a compromise cannot be reached, a maximum of 18 month demolition delay can be imposed. The Commission also reviews properties in Chatham's National Register districts (i.e. The Old Village, Marconi-RCA site) and other National Register properties. If the proposed changes are deemed to be a "substantial alteration," of contributing structures in the National Register Districts, or a National Register property, it must be referred to the Cape Cod Commission for review and approval.

In 2015, the Commission heard 28 applications for partial and/or full demolition of historic structures. This compares with 17 applications heard in 2014. Of the 28 applications heard, the Commission imposed two demolition delays and did not refer any applications to the Cape Cod Commission. In 2014, the Commission imposed no demolition delays and made no referrals to the Cape Cod Commission. This evidences the successful effort of the Commission in working with applicants toward a compromise.

The vast majority of applications are resolved without imposing a demolition delay or referral to Cape Cod Commission. This continues to suggest that the Demolition Delay By-law is instrumental in preventing the demolition of some historic buildings. It is also the opinion of the members of the Commission that the bylaw provision continues to be a constructive incentive for owners to work with the Commission, on a compromise basis, to limit the loss of historic structures.

The Commission has continued its policy of encouraging applicants to informally ad

The Commission continues to be engaged in numerous on-going programs and projects including:

- 1) Continued generating/updating of historical surveys with our consultant Eric Dray of all properties over 75 years old.
- 2) The successful Preservation Awards Program, in cooperation with HBDC and Historical Society.
- 3) Interpretive sign program for homes and businesses.
- 4) Active support of the Chatham Windmill Group in cooperation with Parks and Recreation for the operation of the Benjamin Godfrey Gristmill in Chase Park.
- 5) Working closely with community to providing advice and guidance on requests for listings properties on the National Register and creation of Historic Districts in Chatham.

Continued initiatives of the Commission include:

- 1) coordination and consultation with HBDC and ZBA for historic properties under its jurisdiction;
- 2) review of certain building permit applications for non-contributing buildings in the Historic District;
- 3) review procedures for monitoring building demolition and renovations to assure compliance with decisions of the Commission, in close cooperation with Community Development Staff;
- 4) consultation with Community Preservation Committee on applications requesting funds for Historical preservation.

Long serving member, Nancy Yeaw retired from the Commission and alternate Benjamin Smolenski was appointed by the BOS to full membership. Two regular members were also reappointed during the year. We continue to seek volunteers to join the commission as alternates, to learn the process and be available for full membership when needed.

The Commission is proud of its efforts to recognize, preserve and restore the historical buildings in our community. We look forward to continuing to work with citizens, developers and municipal departments in our efforts to maintain and enhance the historical character of Chatham.

**Respectfully submitted,
Frank Messina, Chairman
Robert Oliver
Donald Aikman
William Manley
Jane Moffett
Sandi Porter
Benjamin Smolenski
Stephanie Hamilton**

Human Services Advisory Committee

The Town of Chatham's Human Services Advisory Committee currently is composed of nine members—and has no vacancies. Two members joined in 2015, Jack Zilliox and Margaret Stenberg. The full membership is: Paul Brown, Joanne Donoghue, Cece Motz, Janice O'Connell, Margaret Stenberg, Marilyn Sneden, Ann Wade, Jack Zilliox, and Mandi Speakman (non-voting member).

The Human Services Advisory Committee reviews and recommends funding for human service agencies providing needed services for Chatham residents. In 2015 the Committee administered Fiscal 2016 grants to 19 agencies, and reviewed 22 requests for funding for the 2017 Fiscal year, including RFPs from three agencies not previously funded by the Town. The funding request listing of all agencies was shared at the January 12, 2016 Board of Selectmen meeting.

In addition to our work involving the funding requests, the Committee has continued addressing several other initiatives during 2015.

We are continually updating the informational brochure listing all the funded agencies and how to access services from those agencies. The brochure is currently with the Cape Cod Technical High School where the graphics and layout are being reviewed. Once the brochure is printed, Committee members will again distribute it throughout the Town, and upload the data to the Town website to make the information easy for Town residents to access.

We also updated the Request for Proposal forms we send to agencies requesting funding from the Town to help us more easily gain important information about the utilization of services by Chatham residents, as well as, how funding agencies receive is being spent.

After many months of planning, the Human Services Advisory Committee hosted a very successful networking event. We invited specific funded agencies and representatives from local services that are involved in making referrals such as the Chatham public safety departments, Monomoy Regional School personnel, local clergy, Town youth services personnel, Chatham Health Agent, and representatives from local agencies such as WE CAN, FISH, the Fishing Partnership, WOFF, etc. The event was held on November 17, 2015 at the Wayside Inn. We are very grateful for the donation by the Wayside Inn management and staff of that beautiful meeting space as well as the lovely refreshments. The event gave agency representatives and local first responders a chance to meet and

share information about accessing services for needy Chatham residents of all ages. Everyone who was invited attended and the exit questionnaires collected at the conclusion of the event were 100% positive, with many requests to hold a similar event in the near future.

Representatives of the Human Services Advisory Committee regularly attended the Barnstable County Regional Substance Abuse Council meetings, and are represented at the Barnstable County Substance Abuse Prevention Collaborative. Both initiatives are involved in identifying the magnitude of the substance abuse epidemic, and creating actions that increase awareness, enhance prevention, and encourage rehabilitation. After identifying a need for substance abuse and mental health clinical support for Chatham youth attending High School in Harwich, Committee members held discussions with Gosnold Hospital and the Monomoy Regional School District authorities. As a result, in October 2015, there is now a clinic in Harwich, located at the Albrow House on Main Street which is within walking distance of Monomoy Regional High School. This clinic is staffed by a licensed clinician and provides services and support to Chatham students and their families.

The Human Services Advisory Committee also continued to meet with Monomoy Community Services staff and board members to discuss the increases in services Monomoy is now providing Chatham residents, including taking over the Angel Fund, the Chatham Children's Fund, and opening a satellite center for the Baby Center located in Hyannis.

Thank you.

**Respectfully submitted,
Cece Motz, Acting Chairperson**

Independence Day Parade Committee

This past years parade was themed "Distinctly Chatham"...what makes Chatham so much different and wonderful versus other places.

It featured three major changes to the process.

1. The parade was extended by 1/3rd of a mile down Crowell Rd to make more room for spectators, and to improve the flow of the parade.
2. A pre-registration was held at the Police Station on several days prior to the parade where 80% of the participants ended up doing so.
3. Parade day registration process was improved, moving the times earlier in the am.

The parade ended up with the largest spectator crowd ever estimated at 28,000. The number of parade entrants were the third highest in Chatham history. It was established that the Chatham Independence parade began in 1896, which made this the 120th version of the parade.

**Respectfully submitted,
Brad Schiff, Chairman**

Land Bank Open Space Committee

The Land Bank Open Space Committee was formed in 1999 for the purpose of acquiring land for open space preservation and passive recreation. The Committee continues to seek properties that protect the recharge zones and watersheds of drinking water wells, protect wildlife habitats, extend contiguous Town conservation properties and protect scenic views. Strategic purchases that mitigate the consequences of anticipated sea level rise are a priority.

The Committee has facilitated the purchase of more than 143 acres for open space preservation. Bonded debt service continues to limit our ability to make significant land purchases. However, we seek to leverage funds for land purchases with the Community Preservation Committee, the Chatham Conservation Foundation, Inc., private neighborhood initiatives and State Land Grants.

The Committee sponsored Article 40 on the May 2015 Town Meeting Warrant that sought Perpetual Conservation Restrictions on nine parcel sets acquired for the Town before 2005. The Article passed. The Chatham Conservation Foundation, Inc. already held such perpetual restrictions on open space land purchased for the Town after 2005.

The Town Conservation Division has a Land Stewardship Program and Newsletter. Its volunteers monitor several Town conservation properties, helping to identify property management issues regarding safe public access and the preservation of conservation values of land bought from Land Bank and Community Preservation Act funds.

The 'Friends of Sylvan Gardens, Inc.' is a 501c(3) non-profit organization formed to promote public access and to assist the Town in the management of the "Rolf E. Sylvan Garden Conservation Area" - a 9.47 acre property off Old Main Street that is under the oversight of the Chatham Conservation Commission.

The Land Bank Committee wishes to express its profound indebtedness to Kristin Andres, Chatham's first Conservation Agent. She was a master of detail regarding Land Bank purchases and served lately as our Re-

cording Secretary. Her resignation is deeply regretted.

Since 2012, George Cooper has served as Chairman, succeeding Victor DiCristina who is the Land Bank representative to and Vice-Chairman of the Community Preservation Committee. Dean Nicastro, Esq., is our Board of Selectmen liaison.

**Respectively submitted,
Dr. George Cooper, Chairman
Jack Farrell, Vice-Chairman
David Doherty, Clerk
Victor DiCristina
Hank Russian
Ali van der Burg**

Monomoy Regional School District

For the Monomoy Regional School District, 2015 was the second year operating as a fully regionalized school district. The winter and spring of 2015 found the newly regionalized Monomoy Regional Middle School and Monomoy Regional High School concluding their first year of operation, and the new high school graduating its first cohort of seniors. At a June School Committee meeting, Superintendent Scott Carpenter began to shift the district's focus: with regionalization behind us, it was now time to look forward, and begin to strategically look at how each of Monomoy's schools can improve, to provide the best educational outcomes and opportunities for students.

The First Graduating Class

June 7th provided a beautiful Sunday afternoon for the first graduating class from Monomoy Regional High School. Assembled under a tent behind the Harwich Community Center were 93 seniors dressed in cap and gown, along with their family and friends. Jessica Wilson was the valedictorian at Monomoy Regional High School's first commencement. She also received the Massachusetts Association of School Superintendents' Certificate of Academic Excellence Award, acknowledging her exemplary grade point average (GPA) and contributions to the school and community.

Strategically Improving Teaching and Learning

Following a model found in many high-performing school districts, the 2014-2015 academic year found our new regional school district enacting a biweekly early release to facilitate all teachers collaborating every other Wednesday afternoon in professional learning communities (PLC). Through this ongoing professional collaboration, Mono-

moys' teachers are now able to regularly share best practices and cooperatively develop and improve curricula.

Monomoy's administrative team followed a research-based process outlined in Curtis and City's *Strategy in Action* and began reflecting upon and reviewing current work in the district, including a review of testing data, survey results, and outcomes of current initiatives to formulate a draft Strategic Plan. In the fall of 2015, the Superintendent shared this draft with the community and began collecting feedback on the draft, along with additional input from staff, parents, students and community members. Through school and community forums and surveys Superintendent Carpenter asked individuals, "From your vantage point, what do you think Monomoy Regional Schools should focus upon to most significantly improve student learning and/or best prepare our students for their futures? What lever would you pull to most improve the teaching, learning, and/or student outcomes?" Over 500 stakeholders from our communities provided input which was subsequently melded into later revisions of the draft Strategic Plan. The four strategic objectives identified in the draft are:

- Develop engaging, appropriately challenging, and interdisciplinary curriculum.
- Strengthen parent and community partnerships in support of student learning.
- Support learners of all ages in a supportive and safe environment.
- Create an inspiring, positive culture that promotes and celebrates achievement.

The Strategic Plan, which will focus the school district's improvement over the next three years, is being presented, for adoption, to the Monomoy Regional School Committee in January 2016.

Monomoy Athletics and Arts

A vibrant arts program, combining the best from Chatham and Harwich, continues to flourish at Monomoy. Outstanding instrumental and choral performances occurred at both our middle and high schools throughout the year. In March, the first musical production in the beautiful new high school auditorium took place as our high school students wowed audiences with a performance of *Grease*. The fall theatrical production of *Peter Pan* later found the stage crew literally making use of the facility's fly space, hoisting the actors into the air.

In athletics, Monomoy Regional petitioned to move from the South Shore League to the Cape and Islands League, in search of competition with schools more closely matching Monomoy Regional High School's size and geographic location. The 2015-2016

academic year was the high school's last year in the South Shore League.

In winter sports, Monomoy Cheerleading finished in third place in the South Shore League competition. Boys basketball had two South Shore League All Stars: Logan Desouza and Chris Ryder. Monomoy students excelled, along with their Mashpee teammates, on a cooperative boys ice hockey team, known as the Monarchs, where the team qualified for the state tournament in their inaugural year.

Spring sports found the boys fielding a very young club lacrosse team and competing against Cape rivals in preparation for a launch of Junior Varsity Lacrosse during the 2015-2016 school year. Monomoy Baseball qualified for the state tournament and made it to the Division 4 South Sectional Semifinal. Dalton Nickerson was named a South Shore League All Star from this team.

Fall sports saw the Field Hockey team win 11 games and advance to the second round of the state tournament. Brooke Wrightington was named the South Shore League Player of the Year – she and teammates Marina Small, Carlee Tolley, and Hannah Potter were all South Shore League All Stars in Field Hockey. Monomoy Football started to see the wins add up and had a number of nail-biting finishes. Drew Senatore was named a South Shore League All Star in Football. Boys golf had a tremendous year, capped by Jacob Poiras being named co-champion of the South Shore Sectional, shooting a 76. Girls golf made it to the State finals and found junior Jennifer Keim ranked 4th in New England.

Monomoy Regional High School Building Project

The calendar year 2015 found the Monomoy Regional High School building project slowly winding down. Students and staff had been occupying the new school since the August 2014 ribbon cutting ceremony. The construction project in 2015 was largely focused upon site work and establishing grass on the expansive athletic fields in front of the new Monomoy Regional High School. Concurrently, the Building Committee and Superintendent were working with the general contractor and project manager to address punchlist items of which a disproportionate number related to HVAC issues.

The brutal winter of 2015 presented its own challenges to the newly opened high school when a pipe burst within a rooftop ventilation unit above the art rooms, TV studio, and part of the library. The brunt of the damage from the ensuing flood flowed down to the TV studio, literally days before it was to be opened for use in the high school curriculum. Repairs of the TV studio were

covered by an insurance claim in excess of \$650,000, but the needed repairs to the TV studio set back this component of the school's curriculum until the fall of 2015. Once fully operational in September 2015, the TV and Video production spaces began enabling the high school to provide daily broadcasts of announcements and other productions.

The total cost to build the new Monomoy Regional High School continued to track well beneath the initial \$64.7 million estimate for the project. Voters in our towns had previously approved bonding of \$36,550,815 for the construction project. Favorable competitive bidding saved the taxpayers approximately \$5.2 million. In fall presentations before each town's Board of Selectmen, Superintendent Carpenter reported that sound oversight of the construction project is now expected to save the taxpayers an additional \$3.3 million, making the anticipated final cost of the high school about \$8.5 million less than what was approved by the voters. Low interest rates at the time of borrowing for the construction project will also save taxpayers millions more over the life of the loan.

Finance

The FY15 General Fund budget presented to each community's Town Meeting, for the first year of full regionalization, was \$31,097,989, a 0.17% increase over the prior fiscal year. The FY16 General Fund budget was \$35,012,973, a 12.6% increase from FY15. This sizeable increase was largely driven by the borrowing costs for the new high school hitting the FY16 budget with a \$2,565,130 first year payment on a 25-year bond.

The FY16 budget season found the school district, along with many staff and parents, engaged in, at times emotional, public discourse before the Selectmen and Finance Committee in Harwich. The FY16 budget presented by the Superintendent was a reduced-staff budget, eliminating ten full-time equivalents (FTEs). The bulk of this staff reduction came at the high school level, as the school district negotiated with its union and adjusted the high school schedule to a "7-Block" model, requiring fewer teachers, while providing more instructional time for students within each of the seven courses in a student's schedule. While the FY16 reduced-staff budget presented by the Superintendent was ultimately supported by the Selectmen and FinCom in Harwich, the emotional public debates over school program and schedule impacted enrollment and school choice numbers and found some families looking at educational options where there was less budgetary turmoil.

During 2015, the regional school district successfully reached a three-year collec-

tive bargaining agreement with its Unit A teaching staff, representing the bulk of the district's employees.

Enrollment & School Choice

Monomoy Regional's October 1 enrollment remained virtually unchanged between the 2014-2015 and 2015-2016 academic years—dropping negligibly from a 2014-2015 enrollment of 1,934 students to a 2015-2016 enrollment of 1,931.

Monomoy Regional Schools continues to be one of the few school districts on the Cape that brings in more school choice tuition than sends out to other districts. In 2015-2016, the district is projected to take in \$1,467,354 in school choice tuition for 258 students, which is 13 fewer school choice students in the district. The decrease in school choice students entering the district largely comes from a contraction of kindergarten sections, from six to five classrooms, at Harwich Elementary School.

In 2015-2016, the district is projected to pay out \$1,111,009 in school choice tuitions for 185 Harwich and Chatham resident students attending school in other districts, which is an increase of 14 resident students exiting the district. The movement of resident students out to other school districts happened largely at the early high school grades, with a disproportionate number of Harwich families, who were worried about budgetary impacts on the high school educational program, opting for perceived stability elsewhere.

The 2015-2016 academic year saw a decrease in Chatham and Harwich resident students opting for more expensive charter schools. The total number of children opting for area charter schools dropped to 69 students, but these students are projected to take with them a net \$995,063 in charter school tuitions. Despite a reduction of four students attending charter schools from Chatham and Harwich, the net tuition dollars leaving the school district for charter schools is projected to increase by over \$50,000.

Staff Retirements and a Retirement Incentive

In the development of the FY16 budget, Monomoy Regional School District offered a retirement incentive to its employees, which led to an unprecedented number of retirements. With the retirement of 35 staff, the school district was able to significantly control the growth of its FY16 payroll, as new staff were hired to fill positions vacated by more costly veterans. Those retiring from the district collectively had provided the children and families of Chatham and Harwich 642 years of service. We appreciate and honor the service of each:

- **Mary Albertine**, Librarian, Harwich Elementary School – 30 years

- **Luann Angelone**, Music teacher, Chatham Elementary School – 9 years
- **Elaine Aschettino**, English teacher, Chatham High and Monomoy Regional High School – 18 years
- **Mary Bantick**, Administrative Assistant, Harwich Public Schools and Monomoy Regional Schools Central Office
- **Janice Beattie**, Teacher, Chatham Elementary School – 33 years
- **Bob Byrnes**, Biology teacher, Harwich High School and Monomoy Regional High School – 10 years
- **Margaret Callagy**, Guidance counselor, Harwich High School and Monomoy Regional High School – 15 years
- **Joanne Campbell**, Administrative Assistant, Harwich High School and Monomoy Regional High School – 13 years
- **Nancy Condelli**, Special Education, Chatham Middle School and Monomoy Regional Middle School – 17 years
- **Skip Crowell**, Lead Custodian, Chatham Elementary School and Monomoy Regional High School – 8 years
- **Kathy Curt**, Administrative Assistant, Chatham High School and Monomoy Regional High School – 22 years
- **Anne D'Urso**, Teacher, Harwich Elementary School – 20 years
- **Ann Marie Dooley**, Special Education Teacher, Harwich High School and Monomoy Regional High School – 24 years
- **Diane Dorgan**, Business and Technology teacher, Harwich High School and Monomoy Regional High School – 31 years
- **Nikki Fallon**, Administrative Assistant, Harwich High School and Monomoy Regional High School – 8 years
- **Lisa Graham**, Business teacher, Harwich High School and Monomoy Regional High School – 8 years
- **Suzanne Horne**, Special Education Teacher, Chatham Elementary School and Monomoy Regional Middle School – 36 years
- **Paulette Jones**, Guidance counselor, Chatham Middle School and Monomoy Regional Middle School – 23 years
- **Jeanne Keefe**, Nurse, Harwich Middle School and Monomoy Regional Middle School – 18 years
- **Anne Leete**, English teacher, Harwich High School and Monomoy Regional High School – 18 years
- **Donna Leger**, Teaching Assistant, Harwich Elementary School – 28 years
- **Nancy Long**, Administrative Assistant, Chatham Middle School and Monomoy Regional Middle School – 8 years
- **Joanna McGuigan**, Teacher, Harwich Elementary School – 13 years
- **Joan Mohr**, Nurse, Chatham Elementary School – 19 years

- **Catherine Moye**, Art teacher, Chatham Elementary School – 9 years
- **Georgia Petrasko**, English teacher, Harwich Middle School and Monomoy Regional Middle School – 7 years
- **Mary Roy**, Teacher, Chatham Middle School and Monomoy Regional Middle School – 23 years
- **Karen Savage**, Science teacher, Harwich Middle School and Monomoy Regional Middle School – 25 years
- **Liane Schneider-Biron**, Art teacher, Harwich High School and Monomoy Regional High School – 16 years
- **Denise Sessler**, Math teacher, Harwich High School and Monomoy Regional High School – 15 years
- **Luke Simpson**, Science teacher, Chatham High School and Monomoy Regional High School – 15 years
- **Donna Smoller**, Teacher, Chatham Elementary School – 17 years
- **Susan Trainor**, Teaching Assistant, Chatham High School and Monomoy Regional High School – 12 years
- **Sandy Valentine**, Teacher, Harwich Elementary School – 31 years
- **Deirdre Wittemore**, Librarian, Harwich High School and Monomoy Regional Middle School – 13 years
- **Deborah Zabielski**, Teaching Assistant, Harwich Elementary School – 16 years

Shifts in Administration

The 2014-2015 found Interim Principal Adam O'Shea leading Chatham Elementary School, while the district conducted a search for the next principal. Mr. O'Shea had joined Monomoy the previous school year and had been serving as the district's Supervisor of Elementary Curriculum. After an exhaustive search, Mr. O'Shea and Mrs. Robin Millen, Harwich Elementary School's Assistant Principal, were left standing as the two finalists. In the end, Robin Millen, a product of the former Chatham School system, was selected as the next principal for Chatham Elementary School, and Adam O'Shea stepped into the role of Assistant Principal at Monomoy Regional Middle School.

The 2014-2015 school year was also Brian Daniels' first and last year as principal of Monomoy Regional Middle School. After Mr. Daniels decided to move back "off Cape," Mark Wilson was selected as the Interim Principal of Monomoy Regional Middle School. Under Mr. Wilson's leadership, a vibrant school culture has continued to evolve, which has been welcomed by students, parents, and staff alike.

The Monomoy Mission

Our district's mission statement reads that "Monomoy Regional School District is a community of learners of all ages focused on building knowledge, positive character, and resiliency in a safe, supportive, creative, and challenging environment." Using the Strategic Plan to focus continual improvement, we intend to deliver on this mission – providing the children of Harwich and Chatham a rich and rigorous educational experience, so they are ready to succeed in the future, while also continuing to control costs for our towns and their citizens.

Proud to be a Shark.

**Respectfully submitted,
Scott Carpenter, Superintendent
Monomoy Regional School District**

North Beach Advisory Committee

The North Beach Advisory Committee (NBAC) held only four meetings from January through March 2015. No other meetings were subsequently held due to a lack of a quorum caused by insufficient NBAC membership.

Issues discussed by the NBAC and the recommendations provided to staff and the Chatham Board of Selectmen are as follows:

There was considerable discussion with regard to the Habitat Conservation Plan (HCP) issued to the Town of Orleans (TOO) to allow limited ORV access to Nauset Beach during the shorebird nesting season. The NBAC specifically discussed the management issues for Chatham that may result from increased ORV use during the nesting season. The NBAC also voted to support a surcharge (\$16) on all Nauset Beach ORV permits to offset the additional resources needed by the TOO to implement the HCP. All funds from the surcharge are to be provided to the TOO.

The NBAC reviewed changes to the TOO dog rules on Nauset Beach, and the effect the changes would have on the Chatham portion of North Beach. The NBAC also reviewed and made recommendations to modify the dog rules for North Beach Island under the jurisdiction of the Chatham Park and Recreation Commission (PRC). The PRC adopted the NBAC's recommendation that dogs remain on leash at all times while on NBI unless they are actively swimming.

The NBAC reviewed the wording of various informational signs used on North Beach and North Beach Island. The NBAC recommended changes in wording of the signs to help clarify various rules and proper beach etiquette. New signs were developed and put into use.

The NBAC discussed, and approved, a rule change proposed by the TOO allowing for self-contained ORV's (campers) to remain on the beach for up to 96 hours, followed by 24 hours off the beach.

The NBAC does not anticipate holding any meetings in 2016 at this time due to the aforementioned lack of membership.

**Respectfully submitted,
Tom Olson, Chairman**

Park and Recreation Commission

In 2015 the Park and Recreation Commission continued with its mission of providing quality recreational programs and facilities to the residents and visitors of Chatham. The Park and Recreation Commission is a five member appointed Commission.

At the beaches non-resident beach parking receipts totaled \$224,065. Resident beach parking sales were \$139,880. The Department also took in \$9,900 from leased concession sales at Veterans Field and the beaches. This summer was had very good beach weather and this resulted in increased beach parking sales. The beach patrol continued to monitor Lighthouse Beach under a modified plan adopted last year. There were no significant safety issues at this beach. A new personal water craft was purchased for use to replace an older machine that became non-functional. White sharks were seen regularly off the outer beaches in Chatham but not were ever observed in the vicinity of Lighthouse Beach. Sharks are now being seen off beaches of many towns across the Cape.

In Chase Park the Godfrey Windmill was open this year 3 days per week from 11:00am to 3:00pm Monday, Wednesday and Friday and staffed with windmill attendants. The "Chatham Windmill Group" continued to help with organizing and staffing the mill for special event days in June and August when the mill is actually operated and grinding corn.

The construction of a new skateboard park began in 2015. This all new concrete park is located in Volunteer Park. Final landscaping and fencing will take place in the spring of 2016. This replaces the skateboard park that existed previously at the Airport but needed to be removed because of new airport facilities there.

A new World War II Memorial was dedicated on Memorial Day in Nickerson Park this year. The memorial was created with the involvement of several dedicated residents working on a committee. The Town supported this effort with Community Preservation Funds and generous donations from local

organizations, businesses and individuals.

A variety of recreational activities are run throughout the year for our youth. These include soccer, basketball, baseball, and softball. Additional classes are run in tumbling, arts and crafts, and music. For teens there are also dances, games, the skate park and many trips to recreational, cultural and sporting events. Community involvement projects are also organized.

The Community Center continues to offer a variety of adult programming in the areas of fitness classes and recreational activities. Fitness classes that met on a regular basis include Aerobics, Yoga, T'ai Chi, "Boot Camp Chatham", Circuit Training and Zumba.

Recreational activities included Badminton, Pickleball, Basketball, Futsal, Floor Hockey, and group Tennis Lessons. Many community groups meet at the Community Center to knit, rug hook, work on arts & craft projects, as well as to play card games and mahjong.

The Commission wishes to thank Mike Seidewand for his many years of service on the Park and Recreation Commission serving as the Chairman for a number of years. We also thank Mike Ryder for his service on the Commission and welcome Kimberly Robbins, appointed to the Commission this year.

The Commission wishes to thank the following groups and organizations for their generous support and donations in 2015: Chatham Athletic Association, Chatham Garden Club, Chatham Merchants Association, the Chatham Windmill Group, the World War II Committee and the Friends of Trees. We also thank the Building Maintenance and Highway Departments, the School Department and other Town Departments for their help throughout the year. We especially thank you, the citizens of Chatham, for your continued interest and support. Please call our Department with your thoughts and ideas, so that we may continue to work together in making Chatham a great place to live and play.

**Respectfully submitted,
Meredith Fry, Chairman
Robert Becker, Vice Chairman
Ira Seldin
Michael Ryder
Kimberly Robbins**

Planning Board

The Planning Board, with the support of the staff and director of the Community Development Department, meets twice monthly. Regular business items include, but were not limited to Site Plan Reviews, Subdivisions, ANR Plans and By-Law development. It should be noted that site plan review is primarily required for non-residential devel-

opment. Thus, while the number of projects subject to this review is small in comparison to the volume of residential development that occurs, the projects and the related site plans tend to be more complicated in nature and with a great potential of impact on neighborhood and community character.

On June 30, 2015 DeeDee Holt and John Marsh, Clerk were appointed to the Planning Board to take the place of outgoing members Cory Metters and James Norcross. We thank Cory, past Chairman and James for their outstanding dedicated service to the Planning Board. On December 15, 2015, the BOS appointed Bob Wirstshafter and Stephen Burlingame to replace outgoing members John Hausner and Richard Gulick. We thank John and Richard for their years of dedicated outstanding service in leadership positions as Vice Chairman and Clerk respectively. Other members of the Board are: Peter Cocolis, Chairman; Kathryn Halpern; and Bob Dubis.

During the past year, the Planning Board met almost weekly due to two major Protective By-law Amendments that are planned to be sponsored at the May 2016 Town meeting: 1) Simplified amendments to the Flood Plain and Conservancy District Overlays within the Protective By-law to address flood hazard mitigation, and 2) Implementation of the Route 28 Visioning Study recommendations.

In March 2014, after co-hosting with the Board of Selectmen three public workshops and other meetings to gather citizen understanding and preferences for the Cape Cod Commission Corridor Study, the Board of Selectmen tasked the Planning Board to proceed with implementing the Cape Cod Commission's land use recommendations for Route 28 from the Harwich town line to the Crowell Road intersection. On April 22, 2014, the Planning Board reviewed the Commission's twelve recommendations and decided to proceed with implementation of the first five. These five recommendations are:

1. Create four unique, neighborhood centers, tailoring the boundaries to create areas where similar land use is desired
2. Limit formula-business activity in the corridor by, at a minimum, prohibiting them in the Small Business District
3. Adopt zoning provisions to encourage mixed use in neighborhood centers
4. Rezone parts of the corridor in between the neighborhood centers to low density residential districts (R-20)
5. Remove Flexible Development District

In 2014 and early 2015, the Planning Board held a series of meetings in each of the Route 28 study neighborhood centers: South Chatham, West Chatham, Cornfield and Crowell

Road neighborhoods. The Planning Board values the input provided by neighborhood residents, property owners and businesses. The Planning Board has also drawn on the goals and strategies set forth in the Long Range Comprehensive Plan. The Planning Board used these inputs during recent work meetings from August through November as the foundation of discussion and Board direction to the staff on developing By-Law amendments. A draft of the By-Law Amendments is scheduled for review by the Planning Board in January.

As a result of a posting error, the Attorney General's Office did not approve Article 47 of the 2015 Annual Town Meeting to eliminate three of the six Flexible Development Overlay Districts designated in the Protective Bylaw. On September 15, 2015 the Planning Board began discussions with the petitioners about how to correct this administrative error. At that time, the Planning Board informed the petitioners it was unwilling to seek a Special Town Meeting to address the situation, but was amenable to working with them to resubmit the petition for consideration at the 2016 Annual Town Meeting. On September 25, 2015 a new citizen's petition was filed with the Town Clerk and the Planning Board held the required public hearing on this petition on November 10, 2015. The Planning Board has voted to support this petition, while noting that it does not address the proposed changes within the context of the Town's overall land use needs and comprehensive plan. Specifically, multi-family housing and congregate and independent living facilities are critical uses that must be addressed in order to ensure that future housing needs of Town residents are met. As a result, the Planning Board will encourage Chatham's citizens to take a more holistic view of the needs of our community and support the Planning Board's proposed amendments to the Protective Bylaw, which will render the citizen's petition moot.

In addition, the Planning Board held public hearings on two (2) applications for Formal Site Plan Review: 78 Crowell Road for development of five single family homes; and, 136 George Ryder Road for the Nicker-son Tree & Landscape nursery. The Planning Board continues a standard practice, as part of the Site Plan Pre-Application Review, to determine whether a Public Hearing should be scheduled as part of the review of the Formal Site Plan.

The following are additional Town projects of interest which came before the Planning Board in 2015 and for which public hearings were held:

- Queen Anne Road Tree Removal
- Barn Hill Road Tree Removal

Fees Collected (through November)

\$4,712.40

Site Plan Reviews (through December)

Pre-applications	(7)
Formal (6), Public Hearings held for	(2)
Site Plan Amendments/Change of Use	(15)
ANR Plans Endorsed	(5)
Bond Reductions/Releases & Certificates of Compliance	(19)
Recommendations to ZBA	(4)

**Respectfully submitted,
Peter Cocolis, Chairman**

Bob Dubis

John Marsh

Kathryn Halpern

DeeDee Holt

Pleasant Bay Alliance

The Pleasant Bay Alliance (www.pleasant-bay.org) is an organization of the Towns of Chatham, Orleans, Harwich, and Brewster charged with implementing the Pleasant Bay Resource Management Plan. The plan incorporates the Pleasant Bay Area of Critical Environmental Concern (ACEC) and the 21,600-acre Pleasant Bay watershed. The Alliance develops public policy recommendations, technical studies and public education tools to support the Bay's natural resources and safe public enjoyment of the Bay. Highlights from 2015 are listed below:

The Pleasant Bay Citizen Water Quality Monitoring Program completed its 16th monitoring season. Trained volunteers collected samples at 24 bay-wide sites. Data from the monitoring program are used to guide local and regional nutrient management planning. The Alliance selected the Cadmus Group to conduct a statistical trend analysis of multi-year water quality data, and this analysis was presented at a forum in July.

The Alliance continued to spearhead a watershed approach to nutrient management. Wright-Pierce was selected by the Alliance to assess the watershed-wide effects associated with all four town's nutrient management plans, and to coordinate this information with the regional 208 Plan Update. When completed, this effort is expected to identify opportunities to increase cost effectiveness and foster regional cooperation among efforts to reduce nutrient loads in Pleasant Bay.

The Alliance continued development of guidelines for managing shoreline erosion, with the release of draft guidelines expected in 2016. The Alliance also continued tide level monitoring in concert with the Center for Coastal Studies, and issued a report ana-

lyzing multi-year tide data. Late this year a Request for Proposals was released to assess the effects of Sea Level Rise on the barrier beach and inner shoreline of Pleasant Bay. This project will be undertaken in 2016. Also in 2016, the Alliance also is planning the placement of an acoustic receiver to monitor tagged shark activity.

At the request of local officials, the Alliance also provided comment on a range of projects concerning consistency with the Resource Management Plan, including the Muddy Creek Restoration Bridge, Pleasant Bay Dredging, and Ryder's Cove Landing access plans, as well as private projects.

The Alliance wishes to thank the citizens of Chatham for your ongoing support.

Respectfully submitted,
Jane Harris, Steering Committee
Charles Bartlett, Steering Committee
Dr. Robert Duncanson, Director of Health & Natural Resources,
Technical Advisory Committee
Theodore Keon, Director of Coastal Resources, Technical Advisory Committee
Renee Gagne, Shellfish Constable, Technical Advisory Committee
Carole Ridley, Alliance Coordinator

Police Department

In 2015, Chatham again remains a very safe community to work, live and vacation in. The Police Department worked toward establishing an effective partnership with the downtown business community to reduce larcenies, particularly from shoplifting. This effort paid off with a reduction in larcenies, but equally important, there was an overall reduction in total crimes for 2015 compared to 2014. Further, the Town saw a reduction in calls for service and a reduction in traffic accidents. The only significant crime trend for 2015 occurred during late September and early October. Approximately thirty residential break-ins were perpetrated during this period with numerous household items stolen from jewelry to electronics. Fortunately, several arrests were made by Chatham Police in a short period of time to put a stop to the criminal activity.

The scourge of opiate drug addiction, heroin, became a major issue for all communities on Cape Cod and continues to be a major contributor to commissions of crimes. Chatham has not been spared by this scourge as many of our crimes have been linked to drug addiction. Fortunately, we have not been touched as deeply as other communities on the Cape. Chatham officers were trained in and issued the medication Naloxone. This medication can be administered to someone

experiencing an overdose of heroin and has saved numerous lives.

Parking issues were a major source of complaints to the Chatham Police Department in 2015. The Department issued 1,301 tickets during the year and was able to resolve many parking disputes and problems over the summer months.

The Independence Day Parade was extended this year to continue from Main Street through Crowell Road. This in turn, required additional traffic resources and traffic control management, as it had a major impact on that intersection. For the most part, things went smoothly.

The Department continued its efforts to effectively respond to persons who may be in a mental health crisis. A partnership with the District Attorney, the Cape Police Chiefs and the Behavioral Health Provider Coalition of Cape Cod produced a unified policy on arrested persons whose mental health situation may have contributed to the arrest. The arrested person would be given appropriate consideration for care and treatment instead of being channeled through the typical criminal justice route.

I want to thank all of the dedicated members of the Chatham Police Department, other Town departments, our citizens, our Town Manager, and our Board of Selectmen for their partnership and support of the Police Department.

Respectfully submitted,
Chief Mark R. Pawlina

Chatham Police Statistics 2015

Responses to Citizen Calls for Service:	21,988
Total Criminal Offenses:	447
Motor Vehicle Accident Investigations:	241
Total Arrests:	70
Citations Issued:	218
Juveniles Referred:	14
Motor Vehicle Enforcement Actions:	1,406
Community Policing Interactions:	7,816
Parking Tickets Issued:	1,301
Film Permits Issued:	5
Firearms Permits Issued:	78

2015 Chatham Police Department Personnel

ADMINISTRATION

Mark R. Pawlina, Chief of Police
 Deputy Chief John D. Cauble
 Lieutenant Michael D. Anderson
 Melanie Boutin, Administrative Assistant

SERGEANTS

William R. Glover
 Andrew B. Goddard
 Sarah A. Harris
 William G. Massey

DETECTIVE

Louis F. Malzone

COURT OFFICER/ RECORDS FACILITATOR

Geoffrey E. Phillips

POLICE OFFICERS

John R. Whittle
 William S. Little
 Michael A. Murphy
 Joshua S. Wisniewski
 Andrew P. Hutton
 Thomas J. Powers
 Sean P. Ryder
 Christopher Merigan
 Christopher Vardakis
 Joseph Amara
 Brendan Walker
 Mark Pasioneck

POLICE DISPATCHERS

Jeanine Meehan
 Erin Hemeon
 Amanda De Oliveira
 Brendan Cronin

RESERVE OFFICERS

Robert Finacom

ANIMAL CONTROL OFFICER

Diane Byers

Principal Projects and Operations

The Principal Projects and Operations Department is focused on the coordination of special projects and the supervision of facilities operational staff and functions. The primary goal of the Principal Projects and Operations Department related to its projects role is for coordinated planning and implementation activities to produce projects meeting the identified needs of the community and staff. Another goal is continuing to provide support to assigned Committees for the completion of their tasks, by providing research, coordination activities and information/data to help them comply with statutory responsibilities and help meet their objectives and desired outcomes.

The top priority for operations is assuring the functional continuity of Chatham's buildings for both the short and long term benefit of the Town's residents and staff by providing efficient, effective operation and stewardship of all facilities. This emphasis on maintaining Chatham's municipal buildings provides an environment for all departments to meet their baseline needs for the continued delivery of a high level of public and customer service.

Projects

Several significant projects reached key milestones in 2015, including the following:

- **West Chatham Roadway Design Project** – Continued progress with MassDOT on the West Chatham Roadway Design Project after a 25% Design Public Hearing (February 2015), Public Information Meeting (May 2015) and submission of 75% Design Plans to MassDOT (June 2015). The 100% Design Plans are expected to be completed in 2016.
- **Fire Station Headquarters Project** – Completion of the public bidding process and the initiation of the construction phase for the Fire Station Headquarters Project in spring 2015. Anticipated building occupancy is targeted for summer 2016.
- **Crowell Road Intersection Project** – Public Information Meeting (June 2015) on the Crowell Road intersection project as part of the pre-25% Design Process for this MassDOT 2019 TIP project. Evaluation of intersection improvements alternatives will be continuing into 2016 working towards the submission of a 25% Design to MassDOT.
- **Cape and Vineyard Electric Collaborative** – Continued coordination with the Energy Committee and CVEC in 2015 to take advantage of opportunities to offset the Town's energy costs via "off-taker" agreements for Net Metering Credits.
- **Skydive Request for Proposals (RFP)** – Supported the Town Manager and Airport Commission in developing and issuing a Request for Proposals (RFP) for skydiving services to comply with an FAA approved corrective action plan to meet Grant Assurance conditions.
- **Airport Five-Year Capital Plan** – Developed a five-year capital plan submission with the Airport Commission to be considered in the FY17 budget planning process outlining implementation of future projects identified in Airport Master Plan and maintenance of Town owned buildings at the Airport.

Facilities

On the operational side, the Department's activities include the oversight of the Town's buildings with facilities staff responsible for maintaining the condition of municipal buildings in Chatham. In addition to daily routine duties (building rounds, general monitoring, and preventative maintenance inspections), supporting scheduled visits by contractors to maintain various building systems (HVAC, fire protection, alarms, elevators, plumbing, and electrical), seasonal storm preparations/responses (which dominated efforts in late January, February, March and into April) and

snow removal. The following highlights of 2015 accomplishments include:

- **Winter Storm Responses** – Managing challenging workload during prolonged period of winter weather conditions requiring extensive snow removal activities coupled with expanded urgent building issues/responses as a result of persistent storm conditions.
- **Preventative Maintenance (PM)** – Integration of HVAC systems at the Water Pollution Control Facility (WPCF) into the Town's Preventative Maintenance (PM) program and annual service contract
- **Building Systems** – Heating, ventilation and cooling (HVAC) improvements at the Eldredge Public Library, Department of Public Works, and Council on Aging
- **Transfer Station** – Assisted in improvements at the Transfer Station over the course of the year including new windows, doors, gate shack, gift shop, compactor installation and scale lighting system
- **Public Restrooms** – Interior painting of the Oyster Pond and Kate Gould Public Restrooms

Respectfully submitted,
Terence M. Whalen, Administrator

Department of Public Works

Customer service is a primary goal of the Chatham Department of Public Works and our focused effort is to provide rapid and friendly service responses which are inviting, helpful, and courteous to all who contact any employee of the DPW.

HIGHWAY DIVISION

The Chatham Highway Division is responsible for maintaining over 70 miles of Town owned roads, over 10 miles of sidewalks, and Town parking and paved areas. This includes but is not limited to cleaning and repair of drainage structures, sweeping, brush clearing, mowing, and snow removal of roads and parking areas. The Highway Division coordinates Capital Improvement Projects which involve Chatham roadways using Chapter 90 State Aid or Town authorized funding. The Division also reviews and approves Excavation/Trench Permits and Driveway permits. The Highway Division is also responsible for repair and maintenance of vehicles of the Highway, Transfer Station, and various equipment from other departments. Route 28 is the responsibility of the Massachusetts Department of Transportation for road maintenance, litter cleanup, snow plowing and sanding, etc.

This past winter 80 of 363 private roads were not plowed or sanded because of their unsuitable condition. Residents of these roads were notified in October and December as to what repairs were needed to their road, so they could receive plowing and sanding services. Once improvements to the roads are made which would bring them to an acceptable standard residents are encouraged to call to have their street re-inspected.

The winter of 2014/2015 was a busy winter. We plowed 7 times and sanded 31 times placing 1,632 cubic yards of a sand and salt mixture over the roads or 212 loads

In fiscal year 2015, 342 excavation/trench permits and 12 driveway permits were issued. This permit system requires the inspection of all driveway permits before issuance and re-inspection of both after completion.

Old Comers Road was resurfaced during the fall of 2015. In addition, Queen Anne Road had the final paving completed after the installation of Town Sewer and the completion of the new sidewalk. Sections of Stage Harbor Road from the rotary to Pond Street, Stepping Stone Road and Skyline Drive were also repaved due to deteriorating pavement conditions.

SOLID WASTE DIVISION

The Chatham Transfer Station / Solid Waste Division provides waste disposal services to the community by receiving and transferring various materials to the SEMASS Waste to Energy facility, and various recycling facilities. This includes Municipal Solid Waste, construction demolition, glass, plastic, cardboard, newspaper, metal, and over 30 categories of recycled or diverted products from the waste stream. The Solid Waste Division coordinates Capital Improvement Projects which involve on-going improvements to the Town of Chatham Transfer Station facility, for instance the installation of compacting machines to bail the material in a more cost effective manner for handling and transporting.

Our goal is to recycle as much of the refuse as possible arriving at the Transfer Station. Aside from being better for our environment, this reduces the volume of trash sent to SEMASS, which reduces costs. The facility is laid out to make it easy and convenient to recycle various materials. If there is any question on what can be recycled or how it is to be prepared, please feel free to call the Transfer Station (508-945-5156) and they will start you in the right direction.

The materials on the next page were recycled from January 1, 2015 through December 31, 2015.

The more material that is recycled or diverted from the waste stream, the more that

Recycling 2015

Items	2015 Tonnage	% change from 2014
Glass all colors	209 Tons	25% increase
Aluminum and Tin Cans	14 Tons	No change
Plastics	105 Tons	14% decrease
Mixed Paper	311 Tons	14% decrease
Mixed Recyclables (single stream)	184 Tons	350% increase
Cardboard	325 Tons	15% increase
Textiles	45 Tons	4% decrease
Gift Shop	50 Tons	No change
Scrap Metal	151 Tons	15% decrease
Books	26 Tons	7% decrease
Compost taken by residents	1760 Yards	10% increase
Food waste	12 Tons	140% increase
TV / CRTs	40 Tons	25% increase
White goods	10 Tons	38% decrease
Construction waste	829 Tons	42% increase
Auto Batteries	150 Pieces	No change
Used Engine Oil	900 Gal.	37% decrease
Used Antifreeze	55 Gal.	No change
Tires	220 Pieces	64% increase
Propane Tanks	178 Pieces	68% increase
Paint	220 Gal.	No change
Rigid Plastic	12 Tons	45% decrease
Wood Chips	350 Yards	No change
Brush	280 Tons	8% decrease
Oil Filters	0 Drums	No change
Batteries, rechargeable	8 Boxes	20% decrease

Water used by Fire Flow Testing	2,300,278 gallons
Water used for Fire Dept Usage	674,800 gallons
Water used for Hydrant Maintenance	43,000 gallons
Water used for Highway & Landfill Use	552,600 gallons
Water used for WWTP / Jetting	116,000 gallons
Water used for other known Usage	121,953 gallons
Water used due to tank overflow	750,000 gallons
Water used for construction	559,275 gallons
Water used for Tank Draining	1,171,087 gallons
Unaccounted water	26,097,759 gallons or 4.8 percent (well below the standard 10 %)
Number of new water customers added to the system in 2015 =	60

we will reduce the cost of disposal, currently priced at \$60 per ton. In 2015, 5,554 tons of solid waste was transported to SEMASS.

WATER DIVISION

The Water Division strives to improve the quality of water provided, increasing customer service, and provide a high level of reliability to the water supplies and distribution system to ensure the Town has safe drinking water and the required flows for firefighting. The Water Division will continue to improve on its services by performing the following projects: dissemination of information on the Division's water quality and services by preparing and mailing the "Chatham Water News" to all water customers; providing the "Chatham Water Division Water Quality Report" to all water customers, performing a valve exercising program with the spring water system disinfecting and flushing program; maintaining all public fire hydrants and perform fire flow tests; optimizing the corrosion control system to ensure the water system continues to meet lead and copper regulations; cleaning, painting, and keeping organized all well pumping stations; updating water main and service records; maintaining and replacing water meters; and optimizing the accuracy of all existing and new accounts on the Town's centralized computer system.

WATER CONSUMPTION

Total water pumped each month from all wells:

	(In Gallons)
January	19,987,000
February	20,677,500
March	19,821,700
April	20,611,900
May	50,493,800
June	66,812,000
July	91,053,900
August	94,410,900
September	69,028,100
October	39,841,500
November	22,900,200
December	18,940,700

Total Water pumped in 2015
534,579,200 gallons

Billed water 479,330,368 gallons

Increased amount of water pumped in 2015 compared to 2014 78,440,100 gallons

Water used for Well Treatment Operations 3,386,225 gallons

Water used for Flushing & Blowoffs 18,313,855 gallons

Water used for New Main Activations 1,162,000 gallons

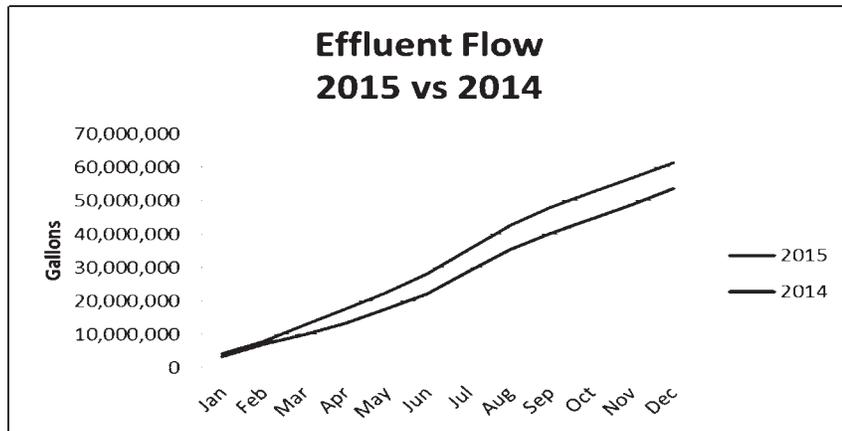
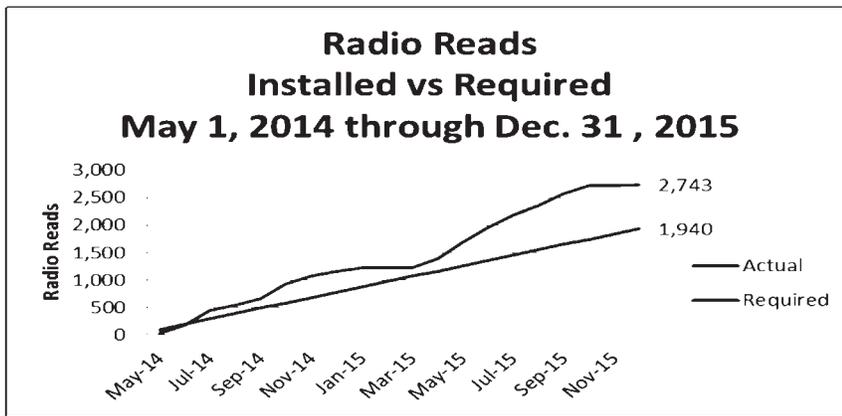
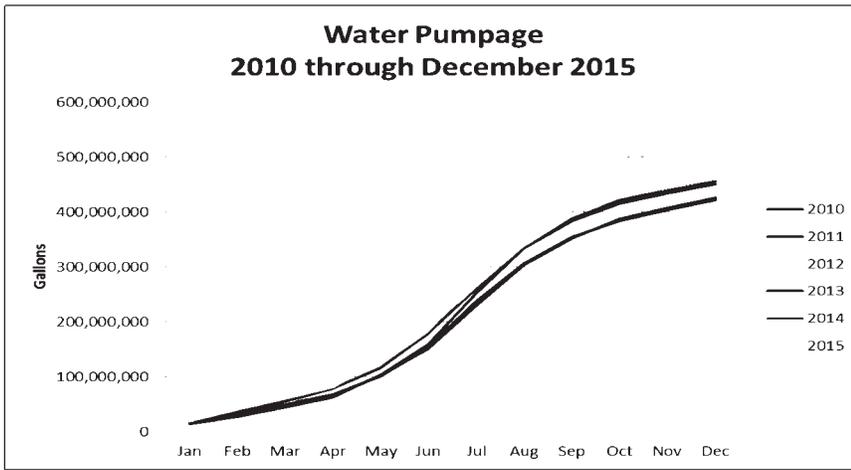
Distribution System – Water services that were installed using pipes made from lead, steel or copper, are continued to be replaced to improve the quality of water to the customers who have these types of old pipes delivering water to them. When the customer replaces the private side of their water service the Water Department replaces the public side or street side of their water service. Replacing these pipes will conserve water by preventing the waste of water through possible leaks from the old pipes.

Additional water main work included:

- Homestead Lane East - replaced 230' of 2" main with an 8" ductile iron pipe.
- Juniper Lane - replaced 1000' of 2" main with 8" ductile iron pipe and two fire hydrants.
- Mitchell River Bridge - relocated a 8" main to accommodate new sheet pilings.

Also this year, the Department continued with a water meter change out program that once fully implemented, will free up the existing staff to operate the future Iron Removal Facility.

Trainingfield (Wells 5 & 8) Emergency Generator – In an effort to provide uninterrupted water during power outages, the Department installed a 150 KW natural gas emergency generator with final completion expected in January 2016.



Iron Removal Facility - This project includes the construction of a new 2.02-million gallon per day pressure filtration water treatment plant (WTP) to improve the water quality from Wells 6, 7 with the intention of adding Well 9 in the future. The iron and manganese levels from Wells 6 and 7 are above the secondary maximum contaminant levels (SMCL) set by the DEP for iron and manganese. The new WTP will remove the naturally occurring levels of iron and manganese to levels less than the DEP and EPA standards. The design and permitting for the new WTP started in March 2014 and funding for the construction of the facility was approved by Town Meeting in May 2014.

The WTP will be located at 375 Morton Road. On Dec 31, 2014 MADEP issued the Project Approval Certificate to allow the Town to construct the project with a low interest SRF loan.

Public Outreach

- In May, an Open House was held at the Training Field Pumping Stations and was well attended.
- In November, the Department gave a presentation on water to four (4) classes in the Middle School.

Water Quality – Statistical Water Division information can be found under the Water Division Annual Statistical Report and its Consumer’s Confidence Report on the Town of Chatham’s website www.town.chatham.ma.us.

- In July, Well 6 (Ebens) had to be taken off line due to high levels of manganese. The pumping difference was made up by the remaining wells.
- Unfortunately, due to an extremely high demand this past summer, the Department exceeded the limit for Total Coliform 18 times in September and October.

SEWER DIVISION

The Sewer Division strives to improve the quality of wastewater treatment, increasing customer service, and providing a high level of reliability to the sewerage system to ensure that the Town has a healthy environment. The Sewer Division plans to continue to improve on its services by performing the following projects: disseminating information on the Division’s services by publishing articles in the “Chatham Water News” and mailing it to all water customers; performing a spring and fall wastewater collection system flushing program; optimizing the wastewater treatment’s nitrogen control system to ensure the system removes the maximum amount of nitrogen from the wastewater that the facility can achieve; cleaning, painting, and keeping organized all pumping stations and the treatment facility; updating sewer main service records; maintaining the equipment at the Water Pollution Control Facility and associated sewage pump stations; and optimizing the accuracy of all existing and new accounts on the Town’s centralized computer system.

Treatment & Pumpage – The Sewer Division collected, treated and discharged a total of 61,257,129 gallons of water which calculates to an annual daily average of 165,348 gallons. There are currently 784 properties connected to the sewer mostly around and along Main Street. Included in the total gallons collected treated and discharged were 803,906 gallons of septage and 101,302 gallons of grease from various Chatham residents and local businesses. The facility successfully removed 192,829 pounds of Biochemical Oxygen Demand (BOD) and 408,507 pounds of Total Suspended Solids (TSS) from the waste received at the treatment facility. The treatment facility was able to maintain its biological nitrogen control process and meet its permit’s Total Nitrogen limitation of less than 10 parts per million (ppm) and maximum

Annual Total Nitrogen discharge loadings of 9,132 pounds. By the end of calendar year 2015, the facility discharged a total of 2,066 pounds of Total Nitrogen which is well below the permit of 9,132 pounds.

Sewer Project – In May 2014, Town Meeting appropriated a further \$17,500,000 to complete Phase 1C of the sewer expansion plan. Phase 1C continues sewer extensions in the Oyster Pond and Little Mill Pond watersheds. Contract 1C-1 (D&C Construction of Rockland, MA) is approximately 95% complete. This contract provided sewers on Homestead Lane, Chatham Heights, Old Main Street, Wood Valley Road Extension, Oyster Pond Furlong, and portions of Old Queen Anne Road, Wilfred Road, Stepping Stones Road, Stage Harbor Road, and Main Street. The remaining contracts of Phase 1C are still in the design phase.

The next sewer contract (1C-2) expected to begin construction in 2016 is for sewer construction along Wheldon Way, Village Landing, Oyster Bluff, Tabitha Terrace, Independence Lane, Inlet Road, Shattuck Place, Shattuck Lane, Spinnaker Lane, Earle's Way, Janes Way, Gristmill Lane, Tide Mill Lane, Absegami Run, Oyster Pond Lane, Wineberry Lane, and The Cornfield. In addition, an upgrade to the 40+ year old Mill Pond pumping station is currently under design.

Public Outreach – In May, an Open House was held at the Water Pollution Control Facility and was well attended.

Respectfully submitted,
Robert R. Rooney
Interim Director of Public Works

Railroad Museum Group

The Chatham Railroad Museum attracted 6,093 visitors during 2015 from 20 different countries and 35 States. Cash donations by visitors totaled \$4,460.00.

In 2015, over 80 individuals volunteered their time, energy, and knowledge to sustain the Chatham Railroad Museum as a local summertime tradition.

Mr. William S. Beinecke made a very generous donation of \$1500.00 with a 2-to-1 matching gift from The Prospect Hill Foundation, Inc. providing \$3500.00 for use in preserving the Museum.

The Museum Group looks forward to the rehabilitation and historic preservation of the 1910 Caboose. Funding was approved for this project at the 2014 Annual Town Meeting and work is targeted to begin in Spring 2016. Also scheduled to begin in 2016 is the updating of the 2004 inventory of the Museum collection.

Respectfully submitted,
James Aaron
Don Aikman
Eugene Guild
John E. Gulow

Steve Hart
Ron Kelley
Bill Koerner
Ryder Martin
Ralph Pape
William Tuxbury
Malcom F. Ward
Dick Boberg, Associate

Emeritus Members
James C. Spence
Frank Yeager

Shellfish Advisory Committee

The protection of Chatham's fragile shellfish habitat was of particular importance to the Shellfish Advisory Committee during all of 2015 due to a noticeable spike in hard structure and stone revetment applications to the Conservation Commission. The Shellfish Advisory Committee maintains deep concern over the potential loss of irreplaceable shellfish habitat due to the recent and current trend of armoring Chatham's coastline and will continue all efforts within its purview to protect this public trust for Chatham's current residents and future generations.

The Shellfish Advisory Committee (SAC) is an advisory committee to the Board of Selectmen and is comprised of seven members that meet monthly. It was originally appointed by the Board of Selectmen in 1967 to determine the most productive use of the Town's vital shellfish resources. The Committee also advises the Shellfish Department on fishery management, shellfish propagation, and regulations. Along with Chatham's Shellfish Regulations, the Committee references the Town of Chatham Bylaw 272 (Wetlands Protection), 310 Massachusetts Code of Regulations 10.00 (Wetlands Protection, and Massachusetts General Laws Chapter 130, 91 and 131 (Marine Fisheries, Waterways and the Wetlands Protection Act, respectively) for decisions pertaining to shellfish habitat and resources.

In 2015 the Shellfish Advisory Committee convened in open meeting 16 times for an approximate total of 23 hours and 59 minutes. The Committee took some 27 different votes with discussion and deliberation on 27 different agenda topics such as:

- Continued review of Monomoy National Wildlife Refuge proposed management plan
- Review of *The Spectrum of Erosion Control Methods* published by Woods Hole Sea Grant and Cape Cod Cooperative Extension as an educational document dealing with coastal erosion.
- Approval of the increase in in all classes of Shellfish Permit Fees

- Appointment of SAC Officers
- Review of ongoing AmeriCorps shellfish survey efforts
- Support allowing any child 12 years of age and under to shellfish with any adult holding a valid shellfish permit
- Continued update on the Eldredge deep-water mussel aquaculture project
- Support of the Bridge Street Article (purchase) at 2015 Annual Town Meeting
- Support for continued Water Street Public access
- Support moving Oyster season opening from September 1st to October 1st
- Monthly review of municipal propagation efforts
- Support for Article 7 of the 2015 Town Meeting asking the Town to approve the use of 25% of the receipts received from the issuance of Family Shellfish Permits for deposit into the Shellfish Revolving Fund
- Monthly review of Shellfish Department updates

The Shellfish Advisory Committee's monthly meetings are available for viewing on The Town of Chatham website: (www.town.chatham.ma.us/Public_Documents/ChathamMA_CH18/Ch18) and the Committee equally welcomes and encourages members of the public to attend and participate in all of its meetings. Special thanks to Dave Likos for his years of service as Chairman and to Selectman liaison Seth Taylor.

Respectfully submitted,
Jamie Bassett, Chairman
Stephen Wright, Vice Chairman
Barry Greco, Clerk
James Blanchfield
John Garey
Wendy Homer
David Likos

South Coastal Harbor Plan Committee

The Commonwealth approved the South Coastal Harbor Plan, originally voted by Town Meeting, with updates by this Committee approved by the Board of Selectmen. The plan covers Chatham's south-facing harbors, waters and waterfronts from Monomoy to the Harwich town line and is in force for the next seven years. The plan includes our Implementation Report for the past ten years and sets priorities for the future. It addresses the need for public access to our beaches, the critical role of habitat and eelgrass for our fisheries and shellfisheries, and encourages incorporation of future sea level rise into future planning and project designs. Coastal Zone Management (CZM) signed the approval letter on May 12, 2015.

The 2015 Annual Town Meeting approved the zoning bylaw changes we proposed which expand the previous prohibition of new private residential piers to include new private association piers in the Stage Harbor complex. Amendments to the Waterways Bylaws restricting kiteboarding to the outer section of Stage Harbor which we had recommended were also approved. We supported changes to the Mooring regulations and Town Landing regulations which require that dinghies not in active use be removed from the shore after November 30.

We worked to enable Aquaculture Research Corporation (ARC) to continue shellfish nursery operations at the facility they leased from Stage Harbor Yacht Club which was due to expire in 2014. All of Chatham's shellfish seed and over 80% of all shellfish seed, Cape-wide was derived from this important upwelling facility. ARC has made arrangements for a new similar operation in Harwich for 2016, to complement reconstruction of their main facility in Dennis.

Chatham won a partial victory in disagreements with the US Fish & Wildlife Service related to the draft Comprehensive Conservation Plan (CCP) for the Monomoy National Wildlife Refuge (MNWR). The proposed final CCP now includes recommendations that would maintain Chatham's management of South Beach and allow the continuation of certain traditional fishing activities in the waters and submerged lands east of the MNWR. This Committee supported the efforts and comments of the Town's very effective Monomoy National Wildlife Refuge Task Force. We also worked, with others, to strengthen the Attorney General's claim that the Commonwealth has ownership and jurisdiction of the waters and submerged lands to the west of Monomoy. The issue of management jurisdiction of these submerged lands is yet to be resolved to the satisfaction of the Town and State.

We worked with other Town committees, notably Waterways Advisory and Shellfish Advisory, on mutual issues of concern. We also met with the Summer Residents Advisory Committee and Greg Berman, Coastal Processes Specialist with the Woods Hole Oceanographic Institute/Barnstable County Extension Service staff, to discuss shoreline erosion and the potential impacts associated with efforts to mitigate erosion. We have posted on our website the County's "Spectrum of Erosion control Methods" which identifies various alternative techniques to address shoreline erosion. The natural functioning of our coastal landforms, including erosion and the movement of sand and marshes, play essential roles in sustaining

habitat critical to fisheries and shellfisheries, as well as beaches and dunes for the enjoyment of the public and protection of upland property.

We voted unanimously to support efforts for the Town to acquire the Eldredge private pier, adjacent to the Harbormaster's office at the Old Mill Boat Yard in Stage Harbor. The private pier is currently for sale and it is critical for the Town to preserve landing and offloading facilities for commercial fishermen in Stage Harbor in addition to the Fish Pier at Aunt Lydia's Cove.

Reconstruction of the existing timber pier at 90 Bridge Street was well underway at year's end. We will work with Town staff and other Town committees to oversee the site feasibility assessment to be performed by the consultant, Fay, Spofford and Thorndike. This effort is intended to assist the Town in determining the best use and most feasible layout for future re-use of the parcel for mixed municipal and public access, including new piers, floats, and potentially, a new upwelling facility for the Town's shellfish propagation program.

Respectfully submitted,
Michael Westgate, Chairman
Tom King, Vice Chairman
Martha Stone, Secretary/Clerk
Ernest Eldredge
Dean Ervin
Dave Likos
George Olmstead

Summer Residents Advisory Committee

The Summer Residents Advisory Committee (SRAC) had a very active year. Including the Summer Town Meeting, SRAC met on eleven separate occasions.

For the second consecutive year, SRAC met in advance of town meeting to consider the 2015 Town Meeting warrant articles. On May 2, 2015, SRAC voted to support Articles 17, 18, 26, 38 and 39. SRAC opposed Articles 44, 47 and 48. Although SRAC was very interested in the zoning amendments proposed in Article 30, as of the date of its May meeting, SRAC had had insufficient time to adequately study the proposed zoning changes. Therefore, SRAC declined to take a position on this article. Representatives of SRAC attended Town Meeting in order to express to the voting public the position of SRAC on the foregoing warrant articles.

At Town Meeting, SRAC strongly supported Article 17, the proposal to develop the Marconi Triangle at Ryder's Cove into a park. This proposal was consistent with

SRAC position papers as far back as 2002 promoting access to water and development of the Marconi Triangle. SRAC believes that it is unfortunate that the Town chose not to fund this project. SRAC also spoke in support of the Charter Amendments proposed in Article 26 which promoted diversity on Town boards and committees. Unfortunately, this proposal was also defeated. In addition, SRAC supported Articles 38 and 39 dealing with a prevailing wage exemption and Waterways Improvement Fund and these articles were approved by Town Meeting. SRAC expressed its strong opposition to Article 44 which would have severely limited a summer resident's ability to serve on Town advisory committees and this article was defeated by the voters at Town Meeting. Similarly, SRAC expressed its opposition to Article 48 which would have restricted the authority of the Selectmen with respect to roads and sidewalks and this article was also defeated.

At its May 2015 meeting, SRAC also voted to educate itself on the issue of shoreline erosion and voted to implement a survey in order to gauge public interest in shoreline erosion. The survey results, which are published on the Town website, revealed strong public interest in further education. In order to further SRAC's interest in education and in response to the survey results, SRAC is proud to have produced the "Shoreline Erosion in Chatham Presentation and Discussion" which took place on August 13, 2015. The presentation was moderated by Hal Kraus, a SRAC member who also made public the results of the SRAC erosion survey. SRAC was also privileged to have the benefit of presentations from the following speakers who all generously volunteered their time: Ted Keon, Director of Coastal Services for the Town of Chatham; Greg Berman, Coastal Processes Specialist Woods Hole Sea Grant and Cape Cod Cooperative Extension; and, Bob Perry, Cape Cod Engineering. SRAC intends to continue its investigation of coastal erosion in the coming years.

At its June 19 meeting, SRAC was privileged to hear from Jeffrey Dykens who spoke on several issues which the Board of Selectmen intends to address. Among the issues addressed by Mr. Dykens was inadequate parking in the downtown area as well as in certain other areas of Town and the potential implementation of a shuttle as a possible solution. SRAC had previously addressed this issue with respect to the Fish Pier and surrounding streets and SRAC had previously published position papers on the issue of Fish Pier parking, which can be located on the Town website. In 2015, SRAC attempted to expand its investigation of parking and

shuttle service to include the downtown area and Lighthouse Beach. On multiple occasions, SRAC members met informally with Deanna Ruffer and Jeff Colby for the purpose of gathering information and data. On July 24th, Deanna and Jeff met formally with the entire Committee and provided their thinking to the Committee. SRAC members also met informally with Stuart Smith who shared his knowledge of parking uses and permits at the Fish Pier. Finally, SRAC also met informally with the manager of a Main St. business with a large number of employees who shared with us that he would be receptive to the use of a shuttle by his employees as an alternative to downtown employee parking. Unfortunately, SRAC ran out of time to gather enough information to expand its position on parking beyond the Fish Pier. Therefore, SRAC's 2015 position on parking and the shuttle is limited to the Fish Pier. SRAC's 2015 "Report on Fish Pier Parking" is published on the Town website.

Town finances are always high on the list of issues to be addressed each year by SRAC. This issue was addressed by Jill Goldsmith at SRAC's June 19th meeting. The issue was also the focus of SRAC's June 26th meeting, where it was addressed by Alix Heilala and Ken Sommer. SRAC's work on the Town finances is summarized in the "Chatham Scorecard," presented at the Summer Town Meeting and published on the Town website. SRAC also prepared a "Summer Residents Advisory Committee Position Paper – Other Post Employment Benefits, August 14 2015," which is published on the Town website.

At its June 19th meeting, SRAC also heard from Deanna Ruffer and Peter Cocolis concerning the 2015 Town Meeting Warrant Article 30 and their intention to revisit the flood plain zoning issues at 2016 Town Meeting. As a result of this meeting and as a result of further study by SRAC members, SRAC will likely be able to take a position on flood plain zoning should it again be put before the voters at the 2016 Town Meeting.

At its meeting on July 10, SRAC discussed public safety in Chatham. The assistance provided by Police Chief Pawlina, Fire Chief Ambriscoe and Harbormaster Stuart Smith was invaluable. On July 17, SRAC explored services available to Chatham seniors and youth with the help of Mandi Speakman, Sharon Stark and Dan Tobin. Scott Carpenter discussed the progress of the Monomoy Regional School District on August 7 and John Speers, general manager of Chatham Bars Inn (CBI), described CBI's future plans at our last meeting of the year on August 14th.

On August 6, 2015 SRAC sponsored the Summer Town Meeting. We wish to

thank the Selectmen and Town employees who attended and were available to assist in responding to questions.

SRAC also wishes to thank the Board of Selectmen and the permanent residents of the Town of Chatham for their support of SRAC, and for providing the summer residents the opportunity to participate in the civic and governmental affairs of Chatham. SRAC appreciates all of the support it receives from the Selectmen, Town Manager, Finance Committee, Department Heads and staff. On behalf of all summer residents, SRAC would especially like to thank the Board of Selectmen and Finance Committee for their support of summer resident participation on Town advisory committees in addition to SRAC.

**Respectfully submitted,
Joel Rottner, Chairman**

Town Clerk

Office activity during the calendar year 2015 included:

- 20 Planning Board applications, decisions, etc. filed
- 95 Zoning Board of Appeals applications, decisions, etc. filed
- 65 Doing Business Under An Assumed Name filings (DBA)
- 19 Gasoline Storage permits issued
- 12 Raffle Permits issued
- 73 Marriage Intentions filed

Monies received at the Town Clerk's Office and paid to Treasurer:

For certifications and other miscellaneous fees	\$ 19,649.60
580 Dog and Cat licenses sold	\$ 4,350.00
Bylaw violations	\$ 2,185.00
TOTAL	\$ 26,166.60

VITAL RECORDS RECORDED

As recommended by the State Office of Vital Records, only the number of births, marriages and deaths recorded in the last three years are listed:

Birth Comparison

- 25 recorded in 2015
- 27 recorded in 2014
- 29 recorded in 2013

Marriage Comparison

- 71 recorded in 2015
- 93 recorded in 2014
- 73 recorded in 2013

Death Comparison

- 191 recorded in 2015
- 138 recorded in 2014
- 184 recorded in 2013

DEMOGRAPHICS

- 5,970** Year-Round, Full Time Residents were listed at the close of 2015
- 5,324** Registered voters were listed at the close of 2015
- 1,101** were enrolled in the Democrat Party
- 1,134** were enrolled in the Republican Party
- 3,051** were registered as Unenrolled (formerly termed "Independent")
- 17** were enrolled in the United Independent Party
- 21** were enrolled in a "political designation"

Two Voter Events were held during 2015
 May 11, 2015 - Annual Town Meeting
 May 14, 2015 - Annual Town Election

**Respectfully submitted,
Julie S. Smith, MMC/CMMC
Town Clerk**

Tree Warden

In 2015 the Tree Warden carried out the duties as specified in Chapter 87 of the Massachusetts General Laws. The Tree Warden position is part of the Park and Recreation Department. The Tree Warden is charged with maintaining the street trees along all Town owned roads.

There were several dead or hazardous trees removed throughout the Town during the year.

The Chatham Friends of Trees, Inc. donated and planted several more trees and shrubs around Town. The Friends of Trees remains a very active organization for planting and maintaining trees in our community and I thank them for their continued help and support. Trees were planted in Chase Park, Kate Gould Park and other locations in Town. The Friends of Trees led effort which has Chatham recognized as a "Tree City USA" by the National Arbor Day Foundation continued for a second year. Chatham is now recognized a "Tree City." There are signs at the entrance to Town that indicate this. It is recognition that Chatham is a community that is actively planting and managing its community trees.

Tree removal hearings were held for a request to remove a maple tree at 483 Main Street. The age and size of this tree with its prominent location on Main Street brought many comments objecting to the removal of this tree to the Tree Warden. The tree was not removed and will be watched in the future for any deterioration that may make this tree a hazard to persons and property. The Tree Warden also had joint hearings with the Planning Board on tree removal requests on Scenic Roads.

The summer drought we had in 2015 exacerbated the effects of insect issues that local trees are facing. Drought combined with insect defoliation is an issue and seems to be having an impact on a greater number of trees in Chatham and across the Cape.

The Winter Moth remains the major pest problem on Cape Cod. Look for the inchworm-like caterpillar to emerge in great numbers in the spring. The repeated defoliation of trees by the caterpillars reduces the health of the trees.

Crypt Oak Gall Wasp is a newer pest to our area affecting many oak trees in Chatham. This insect lays its eggs in the twigs of oak trees. The insect larvae live in the twig and cut off nutrients to the twigs. This causes the tree to have a browning death of outer leaves. In trees with a significant infestation this reduces the tree's health and can lead to loss of the tree. There were a few trees killed in Town this year by this pest.

If anyone has a concern regarding a street tree along a Town road please call me at 508-945-5158.

**Respectfully submitted,
Daniel L. Tobin, Tree Warden**

Veteran's Services

The following report is of the activities of the Department of Veterans' Services for Calendar Year 2015. Our duties are categorized in two basic areas: Benefits and Services.

Commonwealth Low-income Benefits

This program is covered and authorized under Massachusetts General Law Chapter 115. It provides financial assistance to honorably-discharged, veterans who establish need and worthiness and are residents of the Town of Chatham. During the year the Town, through our office, extended benefits to qualified veterans totaling \$14,400 for housing, food, heat, medical and other related costs. The amount expended was reimbursed to the Town by the Commonwealth at a rate of 75% of total expenditures.

Federal Benefits and Services

We assisted veterans and their dependents in obtaining federal, state and local benefits under the broad umbrella of the Department of Veterans Affairs. These services included payments for service-connected disabilities, pensions, education, medical, burial, medals and records. During the year, this office assisted in obtaining \$1,427,356 in cash payments for compensation and pensions for Chatham veterans and their dependents.

Contact Information

Our service officers for the Town are Wil Remillard and Robert Schultz. We encourage all veterans and their dependents to utilize our services. Veterans may contact the main office in Hyannis five days per week at 1-888-778-8701. We can also schedule appointments in one of our offices, at your home or any location that is best for you. We would especially like to thank the Town Manager, Finance Director and Town Accountant for their assistance and support throughout the year.

In the Service of all Veterans.

**Respectfully submitted,
Edward F. Merigan, Director
and Veterans' Agent
Wilfred Remillard, Chatham Veterans
Service Officer
Robert Schultz, Lower Cape
Service Officer**

Water and Sewer Advisory Committee

The Water and Sewer Commissioners (Town Selectmen) on subjects regarding funding and operation of the Town Department's handling of water supply and sewage concerns.

The Committee meets monthly to hear public concerns and requests for billing abatements and has been heavily invested in rewriting proposed regulations for the Sewer Department (Article II).

The Committee hears monthly reports from both the Water and Sewer Departments regarding usage, infrastructure buildout, additional process concerns, and budget needs. All Committee meetings include information that is important to the general public and the public is encouraged to comment at every Meeting. Meetings may be viewed remotely on Chatham's Town website.

The following are items of interest that were discussed during 2015:

- A) Three requests were made for abatement of extraordinary water bills. Of these, two requests were rejected and one mitigated.
- B) Quoted costs for a water treatment facility, which was proposed in 2014 Town Meeting, significantly exceeded funds approved for that project requiring Town employees and Weston and Sampson to consider design changes to reduce cost.
- C) Water consumption increased markedly in the second half of 2015. The increase was sufficient (~15%) to question the need for voluntary water use restrictions, additional well development, additional investigation to determine the cause.

- D) In November a bacterial concern was raised regarding tests of two wells. The event was very short lived and its cause remains in question.
- E) Extensive discussion was given and public comment heard regarding amendments to Article II of the Sewer Regulations. A concerted effort was made to draft a less complicated, user friendly version of this document while considering both conservation, and future needs. At year end the Committee was finalizing the seventh version of the proposed Regulations for consideration by The Selectmen in early 2016.

Paul Kelley and Debbie Ecker representing The Friends of Chatham Waterways, and Norm Pacun and Gloria Freeman contributed significantly to the drafting of the document.

While this is a short list of the activity of the Water and Sewer Advisory Committee, I would like the opportunity to thank each of the Committee Members, Dr. Duncanson, Val Peter, Jeff Colby, Pam Jones, Bob Rooney and the aforementioned members of the Community for their extraordinary patience and contribution to the needs of the Town of Chatham.

**Respectfully submitted,
Larry Sampson, Chairman
Michael Skelley
George Cooper
Chuck Bartlett
Debbie Aikman**

Waterways Advisory Committee

The year started out on what we thought was a good note relative to proposed improvements envisioned for the Ryder's Cove Town Landing. We worked many hours with Town staff to develop a project to improve the functionality of the landing and to create a place for all the people of Chatham to use and enjoy. The project would have provided substantial improvements to vehicular flow and parking for use of the landing and walking trails in a park-like setting. We met with many other committees in Town to get their thoughts and suggestions and all these groups agreed it was a good plan and should go to Town Meeting for approval. When Town Meeting came around it was turned down. The opposition had a good turnout and, unfortunately, many of those that supported the project did not attend Town Meeting to vote in favor.

The Waterways Advisory Committee (WAC) recommended reconstruction of the timber pier at 90 Bridge Street with a goal

of having it completed for the 2015 summer. Issues raised by the successful bidder delayed progress and we are now anticipating it will be completed for summer 2016. We have been working with the Shellfish Department and support their vision to relocate the existing shellfish upwelling system from the Old Mill Boat to a new facility at this site. The Committee recently recommended that the larger of the two existing buildings located on the parcel be removed to provide additional maneuverability and parking for vehicles. A master plan for reuse of the site will begin in 2016 and the WAC looks forward to working with the consultant on this project.

We spent several meetings reviewing options for new or revised fees and revenue sources to support water-related projects and activities and there are always pros and cons. We remain concerned that the growing needs and capital investment required to maintain and improve our waterfront infrastructure will never be satisfied simply by increasing revenue with fees. Therefore, the WAC encourages the Town to place a higher commitment of tax receipts toward waterways projects. We plan to look at revenue sources again in 2016.

We asked staff to review the permit status for the Pleasant Bay dredging project. Some WAC members do not understand why the permitting process takes so long for these projects to be approved. We also expressed caution that the dredged sand that is placed on nearby beaches may end up back in the channels where it was dredged.

The Committee is recommending that the Town allow limited haul out activities and winter storage spaces for commercial fishing vessels at the upper lot at the Ryder's Cove Landing and Old Mill Boat Yard. We have been working with staff to develop proposed regulations to govern this work. Boat storage and maintenance activities of this nature are currently not allowed in the upper lot at Ryder's Cove due to restrictions placed on the facility by the Conservation Commission. The Selectmen have supported our request to seek revisions to the current prohibition from the Conservation Commission. This issue will require further review and involvement of other committees and boards in 2016.

The Committee was asked to comment on establishing a "place holder" in the County dredge's 2016 schedule for potential dredg-

ing in the Morris Island Cut in case it was too shallow in the spring of 2016. The WAC did not vote in favor of the dredging and the Selectmen also did not support.

The WAC is reviewing safety concerns related to waterskiing, tubing, and other water sport activities in Oyster Pond and Crows Pond. The WAC supports efforts by the Harbormaster to limit the encroachment of moorings into the open water at these locations and we are still discussing other options to improve watersport safety.

We discussed the need for dredging of the mooring basin and South Jog and ongoing parking concerns at the Chatham Fish Pier. The WAC would like to see further resolution of both these topics.

Finally, the WAC would also like to recognize Bob Hamblet for his many years of volunteer service to the Town as a valued member, and former chairman, of the WAC.

**Respectfully submitted,
John Huether, Chairman
Ed Conway, Vice Chairman
Don St. Pierre
Tim Linnell
Dave Davis
Peter Taylor
Dick Hosmer
Bob Hamblet**

Zoning Board of Appeals

The Chatham Zoning Board of Appeals scheduled ninety-seven (97) hearings through December 31, 2015, with the summary of results through December 31, 2015 shown below, as compared to one hundred one (101) hearings in 2014. Please note that one request may necessitate relief from more than one dimensional requirement or provision of the Zoning Bylaw.

There were seventy-six (76) Special Permit requests, of which sixty-three (63) were granted [six (6) with conditions], one (1) was denied, four (4) were withdrawn and one (1) was continued to a future date.

There were six (6) Variance requests, one (1) was granted, two (2) were denied, and three (3) were withdrawn.

Five (5) of the applications heard contained a request for both a Variance and a Special Permit, one (1) application had both the Special Permit and Variance requests granted, three (3) of the Variance requests were withdrawn, and one (1) Special Permit request was withdrawn.

There were no Appeals of the Chief Zoning Officer.

There were nine (9) Requests for Modification of existing Special Permits, eight (8) were granted [one (1) with conditions].

There were two (2) requests to modify 40B Comprehensive Permits, both which were granted.

There were six (6) appeals to the Sign Code Appeals Committee, of which six (6) were granted.

Revenue collected for calendar 2015 through December 31, 2015 was \$17,900, as compared to \$18,500 in 2014. The 2015 figure includes fees collected for several hearings in 2016.

The Board discussed the Palitz vs. Tisbury ZBA ruling by the Supreme Judicial Court with regard to 81L subdivision plans and accepted the ruling.

**Respectfully submitted,
Robert Hessler
Donald Freeman
Joseph F. Craig
David S. Nixon
David Veach
Rick Leavitt
Happy Van Sickle
Paul Semple**

CHATHAM ANNUAL REPORT 2015



Town Meeting – Monday, May 11 - Tuesday, May 12, 2015

Town Election – Thursday, May 14, 2015

Annual Town Meeting Minutes

Monday, May 11, 2015

To any of the Constables in the Town of Chatham in the County of Barnstable.

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to NOTIFY and WARN the INHABITANTS OF THE TOWN OF CHATHAM, qualified to vote in elections and Town affairs to meet in the gymnasium of the Monomoy Regional Middle School (formerly the Chatham High School) on Crowell Road in said Chatham on the 11TH day of May, 2015 at 6:00 o'clock in the evening, then and there to act on any business that may legally come before said meeting, and to meet again in the community Center on Thursday, the 14TH day of May, 2015 to elect the necessary Town Officers as contained in the Warrant.

Polls for the election of Officers will open at 7:00 a.m. and will close at 8:00 p.m.

Moderator William Litchfield opened this Annual Town Meeting at 6:02 p.m., there were **523 voters present, far exceeding the quorum of 100.**

On behalf of Town Clerk Julie Smith, the Moderator read the "Constable's Return of Service": Barnstable, ss. "Pursuant to the written WARRANT, I have notified and warned the inhabitants of the Town of Chatham by posting attested copies of the same in each of the Post Offices of said Town at least fourteen days before May 11, 2015 on April 6, 2015, Thomas R. Penny-packer, II, Constable."

The Moderator then administered the Oath of Office to the volunteer Tellers for the evening: Bruce, Beane, Pat Cass, Jamie Chalker, Susan Plumb, Deborah Walther, and Jean Young. Louise Redfield and Shanna Nealy served as vote tabulators for this town meeting.

The Moderator then introduced Stefanie Farrell who again provided CART services for the hearing impaired, and Chatham Boy Scouts Justin Brown, Carlisle Nash, Eddie Thatcher and Troop Leader Warren Nash from Troop #71 who presented the flags and led the voters in the Pledge of Allegiance. He reminded the voters that representatives from the League of Women Voters were present in the first row to keep track of the 5 minute rule.

Moderator Litchfield then read the in memoriam list and asked the voters to join in a moment of silence for the former town committee members and employees who have died in the past year: Castella Ford, Charlotte M. Forgeron, Agnes Galop, Karl

Gilley, Harvey Huetter, Jean Jones, Francis X. Kennedy, Bruce McCluskey, Kevin S. McDonald, Clarence Norcross, Patricia Siewert, Laurel Shaw Sorenson, Richard C. Spitzer, and Thomas B. White.

Resolution as presented by Selectman Summers: Resolved that the Town vote to adopt the following rules of procedure for the Town Meeting of May 11, 2015.

- A) The Moderator shall have the option of reading each Article in the Warrant verbatim or summarizing the subject matter therein in general terms, at his discretion.
- B) Upon an Article having been disposed of by vote, the Moderator shall entertain a motion to reconsider said Article or to accept a Resolution pertaining to said Article only during the same session during which said vote was acted upon.
- C) A motion to move the previous question shall require a two-thirds vote and may not be debated.
- D) The Moderator shall not accept a motion to move the previous question by any person discussing the Article until after an intervening speaker has discussed the Article.
- E) A non-voter may request the privilege of addressing the meeting on a motion made under any Article or Resolution offered the request to be granted by the Moderator unless there is an objection by a voter. Upon objection, the Moderator shall poll the meeting by voice or count, at his discretion, and a majority vote in favor shall entitle said non-voter to address the meeting. However, the Moderator may grant the privilege of the floor to any non-resident Town Department Head without necessity of a vote.
- F) The Moderator shall not entertain the question of the presence of a quorum at any point at which a motion to move the previous question has already been voted.
- G) Speakers addressing the meeting shall be limited to five (5) minutes within which to present their remarks. The Moderator will not recognize anyone who has previously spoken on the Article until all persons wishing to address the meeting have had an opportunity to speak. The Moderator may exercise reasonable discretion in enforcement of this rule.

The foregoing rules are not intended to alter or change the traditional conduct of the Town Meetings in Chatham except as specifically stated above.

Motion to Amend Resolution: Voter Stephen Buckley moved to amend Section G of the Resolution from 5 minutes to 4 minutes.

VOTE: Voice. Unable to determine, the Moderator asked for a Show of cards. The Moderator stated that he believed the No's had it, but Mr. Buckley requested a hand count:

VOTE	
YES	245
NO	149

The resolution passes, declared the Moderator.

As a procedural issue, Moderator Litchfield announced that if he needed to step down for a particular article he asked that a Deputy Moderator be appointed. Selectman Sean Summers moved that David Nixon act as a Deputy Moderator in the event that Mr. Litchfield needs to step down.

VOTE: Voice. So voted.

Article 1 – Annual Town Election

To bring in their votes on one ballot to elect the following Town Officers:

- Two Selectmen for three (3) year terms
- One Moderator for a three (3) year term
- One Housing Authority Member for a five (5) year term
- One Housing Authority Member for a one (1) year unexpired term
- One Monomoy Regional School Committee Member for a three (3) year term
- One Monomoy Regional School Committee Member for a two (2) year unexpired term
- One Monomoy Regional School Committee Member for a one (1) year unexpired term

No Motion

Article 2 – Accept Annual Reports

To hear the reports of various Town Officers and Committees and see what action the Town will take relative to the appointment of officers not chosen by ballot, or take any other action in relation thereto.

(Board of Selectmen)

Motion: Sean Summers, Board of Selectmen, moved that the Town Moderator and Board of Selectmen be authorized to appoint the necessary Town officers whose appointments are not otherwise provided for and that the Town hear and accept the reports of various Town officers and committees as they appear in the Town Report.

Explanation as printed in the Warrant: The purpose of this Article is to enable a Town offi-

Article 3

	FROM	TO	AMOUNT
1.	Insurance Proceeds Account	Uninsured Damages 01-945-5761 (For Hanger B)	\$47,376.45
2.	Short-term Interest	Police Overtime 01-210-5130	\$190,000
3.	Short-term Interest	Fire Overtime 01-210-5130	\$135,000

cer or committee member to address the Town Meeting. The Town's Annual Report is available on the Town's website and hard copy.

VOTE: Voice. So Voted Unanimously.

The Moderator asked the voters to rise in thanks for the service of our two outgoing long-time Selectmen Sean Summers and Florence Seldin, and the audience gave them a standing ovation.

Article 3 – FY2015 Budget Adjustments/Transfers

To see if the Town will vote to raise and appropriate and/or transfer from available funds, such sums of money as it determines necessary to balance the line items noted above within the FY2015 budget approved under Article 6 of the May 12, 2014 Annual Town Meeting for the period beginning July 1, 2014 and ending June 30, 2015 inclusive.

Or take any action relative thereto.
(Board of Selectmen)

Motion: Jeffrey Dykens, Board of Selectmen, moved that the Town vote to appropriate the sum of \$47,376.45 in additional funds to fund the Uninsured Damages Account, and to meet said appropriation, the Town transfer \$47,376.45 from the Insurance Proceeds Account, and further the Town vote to transfer \$325,000 from the Short-term Interest Account to the Police and Fire overtime line items as listed in the warrant.

Explanation: Item 1 – We have received an insurance check to reimburse the Town for damages incurred from the fire at “Hanger B” restaurant located at the Chatham Municipal Airport. Per MGL Ch. 44 §53, Insurance Proceeds over \$20,000 must be appropriated by the legislative body (Town Meeting).

Item 2 – The Police Dept. overtime is a result of three vacancies that required overtime to fill shifts. Other factors were the winter storms as additional staff were required to be on duty to ensure the safety of Chatham residents.

Item 3 – There were a higher number of structure fires this fiscal year in comparison to previous fiscal years. Many were large scale incidents which required recall of personnel for manpower to get apparatus

and equipment to the incident to combat the fire. There were several firefighter injuries resulting in overtime to fill their position on shift while on 111F. Incidents are up 10% in fiscal year 2015 as compared to same period in fiscal year 2014.

Funding for items 2 and 3 – There is money left in the short-term interest account as we will not bond the Fire Station Project and outstanding bans until June 2015.

Board of Selectmen Recommendation: Approve 5-0-0

Finance Committee Recommendation: Approve 7-0-0

VOTE: So Voted Unanimously.

Article 4 - Prior Year Bill Payment Appropriation

To see if the Town will vote to raise and appropriate, and/or transfer from available funds, a sum or sums of money, to be expended for payment of a prior year bill, or take any other action in relation thereof.
(Board of Selectmen)

Motion: Seth Taylor, Board of Selectmen, moved that the Town vote to appropriate and transfer \$20,000 from Free Cash and \$262.70 from the Railroad Museum Fund for the payment of the following invoices:

FROM	DATE	AMT
Paul S Kapinos & Assoc.	4/22/2013	10,000
Paul S Kapinos & Assoc.	9/9/2013	10,000
Thompson's Printing	6/12/2014	262.70

Explanation: These invoices were received from the vendors in March 2015 after review of their outstanding receivables. Per Massachusetts General Law, the Town must approve payment in this fiscal year for a prior year(s) bill.

Board of Selectmen Recommendation: Approve 5-0-0

Finance Committee Recommendation: Approve 7-0-0

Vote Required: Four-Fifths Majority

VOTE: So Voted Unanimously.

Article 5 – Fix Salaries – Elected Officials

To fix the salaries of the elected Town officers for the fiscal year beginning July 1, 2015, or take any other action in relation thereto.

Officer	FY2015 Voted	FY2016 Request
Moderator	\$ 600	\$ 600
Selectmen – Each	2,000	2,000
Chairman – Extra	500	500

(Board of Selectmen)

Motion: Florence Seldin, Board of Selectmen, moved that the Town vote to fix the salaries of the elected Town officers in accordance with the positions and amounts in this Article.

Explanation: In accordance with Massachusetts General Law, Chapter 41, Section 108, salaries and compensation of elected officers must be fixed annually by vote of the Town at an Annual Town Meeting. This Article fixes (sets), but does not appropriate these salaries. Actual appropriation of funds for these salaries occurs under Article 9 – Town Operating Budget. No increase to the prior year is being sought.

Board of Selectmen Recommendation: Approve 5-0-0

Finance Committee Recommendation: Approve 6-0-0

VOTE: So Voted Unanimously.

Article 6 – Consolidated Revolving Funds

To see if the Town will vote pursuant to the authority granted under Massachusetts General Law Chapter 44, Section 53E ½, to establish or reestablish the following Revolving Funds for the purpose of receiving revenues and making disbursements in connection with the following authorized Town activities, or take any other action in relation thereto.

A) Airport Revolving Fund

All monies received by the Airport Commission from the operation of the Chatham Municipal Airport shall be credited to this fund. The Airport Commission and Town Manager shall be authorized to expend from this fund, without further appropriation, to defray the operating expenses of the Chatham Municipal Airport operated by the Commission. No more than \$40,000 shall be expended from this fund during fiscal year 2016.

B) Bassett House Revolving Fund

All monies received by the Town from the operation of the lease of the Bassett House shall be credited to this fund. The

Article 6

Airport Revolving Fund

	<u>Balance</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance</u>
FY2014	\$38,330.61	\$31,289.86	\$19,220.00	\$50,400.47
FY2015	\$50,400.47	\$15,903.48	\$10,675.16	\$55,628.79

Bassett House Revolving Fund

	<u>Balance</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance</u>
FY2014	\$25,745.04	\$3,250.00	\$794.59	\$28,200.45
FY2015	\$28,200.45	\$1,500.00	\$685.00	\$29,015.45

Inspectional Services Revolving Fund

	<u>Balance</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance</u>
FY2014	\$ 89,170.21	\$47,140.71	\$ 6,974.27	\$129,336.65
FY2015	\$129,336.65	\$30,001.92	\$27,095.08	\$132,243.49

Recycling Revolving Fund

	<u>Balance</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance</u>
FY2014	\$1,129.70	\$1,784.55	\$ 860.00	\$2,054.25
FY2015	\$2,054.25	\$ 685.18	\$2,885.00	(\$145.57)

Marconi Station Revolving Fund

	<u>Balance</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance</u>
FY2015	\$0.00			

Town Manager shall be authorized to expend from this fund, without further appropriation, to defray the maintenance expenses of the House operated by the Chamber of Commerce. No more than \$8,000 shall be expended from this fund during fiscal year 2016.

C) Inspectional Services Revolving Fund

10% of all monies received by the Town from the issuance of all inspection permits shall be credited to this fund. The Community Development Department, with the approval of the Town Manager, shall be authorized to expend from this fund, without further appropriation to defray the expenses associated with the approval of inspectional permits, including paying any wages or salaries for full time employees and costs of fringe benefits associated with the wages or salaries so paid. No more than \$70,000 shall be expended from this fund during fiscal year 2016.

D) Recycling Revolving Fund

All monies received by the Department of Public Works from the sale of recycling bins, compost bins, rain barrels, kitchen scrap buckets, water saving devices, recycling bags/totes, and other items particular to recycling conservation, shall be credited to this fund. The Department of Public Works, with the approval of the Town Manager, shall be authorized to

expend from this fund, without further appropriation, to defray the expense of purchasing additional recycling containers and items particular to recycling and conservation, including advertising the availability of such items. No more than \$5,000 shall be expended from this fund during fiscal year 2016.

E) Marconi Station Revolving Fund

All monies received by the Town from the operation of the leases at the Marconi Station on Old Comers and Orleans Road shall be credited to this fund. The Town Manager shall be authorized to expend from this fund, without further appropriation, to defray inspection and maintenance expenses outside of the lease requirements of the buildings operated by the lessees at the Marconi Station. No more than \$5,000 shall be expended from this fund during fiscal year 2016.

(Board of Selectmen)

Motion: Tim Roper, Board of Selectmen, moved that the Town authorize and approve the Airport Revolving Fund, Bassett House Revolving Fund, Inspectional Services Revolving Fund, Recycling Revolving Fund, and the Marconi Station Revolving Fund for the purposes and in the amounts listed in Article 6 of the Warrant.

Explanation: The purpose of these revolving funds is to segregate the revenues generated by each of these operations and to restrict

the use of those revenues to the purpose for which they are collected. As required by State statute, on this page is an accounting of these funds for the last eighteen months.

**Board of Selectmen Recommendation:
Approve 5-0-0**

**Finance Committee Recommendation:
Approve 6-0-0**

VOTE: So Voted Unanimously.

Article 7 – Shellfish Revolving Fund

To see if the Town will vote to authorize and approve the use of 25% of the receipts received from the issuance of Family Shellfish Permits for deposit into the Shellfish Revolving Fund established by Town Meeting in 1983 for the propagation, cultivation, protection and study of shellfish; said funds to be expended by the Department of Natural Resources, with the approval of the Town Manager, without further appropriation. Or take any action in relation thereto.

(Board of Selectmen)

Motion: David Likos, Chairman, Shellfish Advisory Committee, moved that the Town vote to deposit 25% of the receipts received from the issuance of all Family Shellfish Permits into the Shellfish Revolving Fund.

Explanation: In 1983, Town Meeting voted to create a Shellfish Revolving Fund dedicated to the propagation, cultivation, protection, and study of shellfish. From that date forward, seventy-five percent (75%) of commercial permit fees have been deposited into the Shellfish Revolving Fund with 0% of family permit sales revenue contributed. Propagation efforts include the seeding of quahogs, oysters and bay scallops in all Chatham waterways including the “Recreation Only” area at the Causeway on Morris Island Road. Recreational permit holders have benefited from the Town’s propagation program for over 30 years at the expense of the commercial shellfishermen. In 2001, half of the monies supporting the Town’s initial efforts in defending Chatham’s historic harvesting rights on Monomoy Island were expended from the Shellfish Revolving Fund. The decrease in sales of commercial shellfish permits in recent years has resulted in the Fund no longer being able to “subsidize” recreational shellfish interests.

The purpose of this article is to increase revenues to the revolving fund in order to continue providing a sustainable shellfish resource, through propagation, for the benefit of both commercial and recreational harvesters alike.

Board of Selectmen Recommendation:
Approve 4-0-0
Finance Committee Recommendation:
Approve 6-0-0

Article 9

VOTE: So Voted Unanimously.

Article 8 – Wood Waste Reclamation Facility Enterprise Fund

To see if the Town will vote to raise and appropriate and/or transfer from available funds, a sum of money to operate the Wood Waste Reclamation Facility Enterprise Fund, or take any other action in relation thereto.

Lease Revenue \$25,000
 Operating Expenses \$25,000
 (Board of Selectmen)

Motion: Jeffrey Dykens, Board of Selectmen, moved that the Town vote to appropriate \$25,000 to operate the Wood Waste Reclamation Facility Enterprise Fund and to meet said appropriation the Town raise \$25,000 through lease revenue or other funds available for appropriation.

Explanation: Town Meeting voted to adopt Chapter 44 Section 53F 1/2 of the Massachusetts General Laws establishing an Enterprise Fund. An enterprise fund establishes a separate accounting and financial reporting system to support a specific business activity, in this case the Wood Waste Reclamation Facility.

One of the requirements of an enterprise fund is that a budget has to be adopted at Town Meeting every year. The Wood Waste Facility is leased out with annual revenue at approximately \$25,000 per year. The revenue will be used to support groundwater monitoring and other costs associated with the operation of the facility.

Board of Selectmen Recommendation:
Approve 5-0-0
Finance Committee Recommendation:
Approve 6-0-0

VOTE: So Voted Unanimously.

Article 9 – Town Operating Budget

To see if the Town will vote to raise and appropriate and/or transfer from available funds, such sums of money as it determines necessary for Town expenses and charges, including without limitation of the foregoing, debt and interest, wages, salaries and expenses for operation of the Town’s departments and offices, all for the fiscal year beginning July 1, 2015 and ending June 30, 2016 inclusive, or take any other action in relation thereto.

(Board of Selectmen)

Description	FY2014 Actual	FY2015 Voted	FY2016 Dept. Req	Proposed Budget FY2016
Operating Budgets (Expenses)				
General Government	1,885,409	1,982,884	2,054,936	2,050,736
Public Safety	5,312,316	5,434,135	5,575,132	5,540,427
Community Development	596,109	744,832	755,676	755,676
Natural Resources	1,223,428	1,302,415	1,316,231	1,314,231
Public Works & Facilities	4,518,773	4,532,506	4,591,518	4,576,678
Community & Social Services	938,373	999,260	1,076,677	1,054,931
Employee Benefits	4,094,923	4,142,970	4,427,664	4,423,164
Undistributed Ins. & FinCom Reserve Fund	382,836	537,085	609,675	609,675
Debt Service	7,438,281	7,658,244	7,743,411	7,493,411
Operating Budget Total	26,390,448	27,334,331	28,150,620	\$27,818,929

Motion: Seth Taylor, Board of Selectmen, moved that the Town vote to appropriate the sum of \$27,818,929 to fund the Operating Budget for the Town for the fiscal year beginning July 1, 2015 for the purposes and amounts designated in the column titled “Proposed Budget FY2016” of Article 9 of the Warrant and to meet said appropriation, the Town raise \$26,855,829 through taxation; and transfer \$75,000 from the Waterways Improvement Fund, \$870,100 from the Land Bank Fund, \$10,000 from the Wetlands Protection Fund, \$5,000 from Cemetery Perpetual Care Fund and \$3,000 from the Railroad Museum Fund.

Explanation: A full explanation of this funding request and its fiscal context is provided in Appendix B: Town Manager’s Budget Summary. The Regional Schools’ Operating Budgets are not included in this Article and are presented in Articles 10 and 11.

The approval of Articles 9 - 13 provide for an approximate total impact of \$894,258 increase (less than 2.5 %) to the FY2016 tax levy.

Please visit the Town’s website, Budget Central tab, for the Town Manager’s FY 2016 Budget message: www.chatham-ma.gov/Public_Documents/ChathamMA_Budget/index. Town and Regional Schools budget details and financial documents past and present can also be found there.

Board of Selectmen Recommendation:
Approve 3-1-0
Finance Committee Recommendation:
Approve 7-0-0

VOTE: Voice. So Voted by a very substantial majority, declared the Moderator.

Article 10 – Regional School Operating Budget – Monomoy Regional School District

To see if the Town will vote to raise and appropriate and/or transfer from available funds, such sums of money as it determines necessary for Chatham’s share of the Regional Educational and School expenses and charges, including without limitation of the foregoing, debt and interest, wages, salaries and expenses for operation of the Monomoy Regional School District for the fiscal year beginning July 1, 2015 and ending June 30, 2016 inclusive, or take any other action in relation thereto.

(Board of Selectmen)

Motion: Jeffrey Dykens, Monomoy Regional School Committee, moved that the Town vote to appropriate the sum of \$8,207,932 to fund the Operating Budget for the Monomoy Regional School District for the fiscal year beginning July 1, 2015 for the purposes and amounts designated in the column titled “Proposed Budget FY2016” of Article 10 of the Warrant and to meet said appropriation, the Town raise \$8,207,932 through the tax rate.

Explanation: This article requests funding for Chatham’s obligation to the Monomoy Regional School District as a separate “assessment” within the Town’s budget. Compared to FY2015, the FY2016 budget reflects an increase of \$414,144. This article funds the Chatham portion of the Monomoy

Article 10

EDUCATION	FY2014 VOTED	FY2015 VOTED	FY2016 REQUEST	PROPOSED BUDGET FY2016
Operating Budgets (Expenses)				
Monomoy Regional School District	\$7,615,764	\$7,793,788	\$8,207,932	\$8,207,932
Operating Budget Total				

Article 11

EDUCATION				PROPOSED BUDGET FY2016
DESCRIPTION	FY2014 VOTED	FY2015 VOTED	FY2016 REQUEST	
Operating Budgets (Expenses)				
Monomoy Regional School District	\$7,615,764	\$7,793,788	\$8,207,932	\$8,207,932
Operating Budget Total				

Regional School District as voted by the Monomoy Regional School Committee on March 25, 2015. Please refer to Appendix D for more detail.

Board of Selectmen Recommendation:
Approve 3-1-0
Finance Committee Recommendation:
Approve 5-2-0

VOTE: Voice. So voted by a very substantial majority, declared the Moderator.

Article 11 – Regional School Operating Budget – Cape Cod Regional Technical High School

To see if the Town will vote to raise and appropriate and/or transfer from available funds, such sums of money as it determines necessary for Chatham’s share of the Regional Educational and School expenses and charges, including without limitation of the foregoing, debt and interest, wages, salaries and expenses for operation of the Cape Cod Regional Technical High School for the fiscal year beginning July 1, 2015 and ending June 30, 2016 inclusive, or take any other action in relation thereto.

(Board of Selectmen)

Motion: James “Buck” Upson, Cape Cod Regional Technical High School Committee, moved that the Town vote to appropriate the sum of \$309,122 to fund the Operating Budget for the Cape Cod Regional Technical High School for the fiscal year beginning July 1, 2015 for the purposes and amounts designated in the column titled “Proposed Budget FY2016” of Article 11 of the Warrant and to meet said appropriation, the Town raise \$309,122 through the tax rate.

Explanation: This article requests funding for Chatham’s obligation to the Cape Cod Regional Technical High School as a separate “assessment” within the Town’s budget. Compared to FY2015, the FY2016 budget reflects a decrease of \$58,315 for Cape Tech as voted by the CCRHS School Committee.

Board of Selectmen Recommendation:
Approve 4-1-0
Finance Committee Recommendation:
Approve 7-0-0

VOTE: Voice. So Voted Unanimously.

Article 12 – Water Department Operating Budget

To see if the Town will vote to raise and appropriate and/or transfer from available funds, such sums of money as it determines necessary for expenses and charges, including without limitation of the foregoing, debt and interest, wages, salaries and expenses for operation of the Town Water Department for the fiscal year beginning July 1, 2015 and ending June 30, 2016 inclusive, or take any other action in relation thereto.

(Board of Selectmen)

Motion: Florence Seldin, Board of Selectmen, moved that the Town vote to appropriate \$2,362,440 for direct costs, and further that an additional \$276,837 be transferred to the General Fund to be applied to overhead and indirect costs associated with the Water Department Operating Budget of the Town for the fiscal year beginning July 1, 2015, for the purposes and in the amounts designated in the column titles “Proposed Water Budget FY2016” of Article 12 of the Warrant and to meet said appropriation, the Town raise \$2,239,277 through water receipts and raise \$400,000 through the tax rate.

Explanation: The FY2016 Water Department budget is directed towards continuing to improve the quality of water provided, customer relations, and providing a high level of reliability to the water supplies and distribution system to ensure the Town has safe drinking water and the required flows for firefighting.

Board of Selectmen Recommendation:
Approve 5-0-0
Finance Committee Recommendation:
Approve 6-0-0

VOTE: Voice. So Voted Unanimously.

Article 13 – Five Year Capital Authorization

To see if the Town will vote to raise and appropriate, and/or transfer from available funds, a sum or sums of money, to be expended for capital projects, equipment and expenses, or take any other action in relation thereto.

(Board of Selectmen)

Motion: Timothy Roper, Board of Selectmen, moved that the Town vote to appropriate \$1,775,000 for the purpose of funding the FY2016 Capital Budget in the column titled “FY2016 Proposed” of Article 13 of the Warrant and to meet said appropriation, the Town raise \$959,000 through taxation; and transfer \$750,000 from Free Cash, \$40,000 from Waterways Improvement Fund, \$25,000 from the PEG Cable Access Fund and \$1,000 from the Cemetery Sale of Lots Fund.

Article 12

WATER FUND				Proposed Water Budget
Description	FY2014 Actual	FY2015 Voted	FY2016 Dept. Req	FY2016
Water Costs				
Operating				
Salaries	121,443	\$184,288	187,759	187,759
Expenses	1,187,110	\$1,178,280	1,178,280	1,178,280
Sub-total Operating	1,308,553	\$1,362,568	1,458,199	1,458,199
Debt				
Principal	689,039	\$599,178	484,175	484,178
Interest – Long-term	215,380	\$190,292	170,063	170,063
Interest – Short-term		\$200,000	250,000	250,000
Subtotal Debt	904,419	989,470	904,241	904,241
Total Water Direct Costs	2,212,972	\$2,352,037	2,362,440	2,362,440
Overhead – Indirect Costs	227,900	\$233,139	238,967	238,967
Overhead – Rate payback for Bett	41,633	\$39,760	37,870	37,870
Subtotal Overhead	269,533	\$272,899	276,837	276,837
Water Operating Budget	2,482,505	\$2,624,936	2,639,277	2,639,277

Article 13

Description	FY2015 Actual	FY2016 Request	FY2016 Proposed
CAPITAL PROGRAM & BUDGET SUMMARY			
General Government	192,500	302,500	205,000
Public Safety	180,000	184,500	26,500
Community Development	50,000	12,500	12,500
Natural Resources	224,000	576,000	330,000
Public Works (without Water)	923,500	1,266,000	497,000
Equipment	324,000	804,000	704,000
Total Town Funded Capital Budget	\$1,914,000	\$3,145,500	\$1,775,000

Explanation: Items in the Capital Improvement budget shall fall into the categories of maintenance projects (not ongoing maintenance), equipment, and new projects within the range of \$5,000-\$250,000. The Capital Plan presented is in accordance with the Fiscal Policies; representing 6.4% of the operating budget. For FY2016 Department identified capital requests totaled \$3,145,500 while funding recommendations in the amount are provided for priority items. To accomplish such, we recommend a capital spending plan that uses a combination of available funds, free cash, and a portion of the tax rate to provide adequate funding. Please refer to Appendix G for details.

Board of Selectmen Recommendation:
Approve 3-1-0
Finance Committee Recommendation:
Approve 7-0-0

VOTE: Voice. So Voted Unanimously.

Article 14 – Collective Bargaining Agreements

To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury a sum of money to fund salary increases and other cost-items resulting from contract settlements with union personnel, or take any other action in relation thereto.
(Board of Selectmen)

Motion: NO MOTION.

I move that the sum of \$_____ be raised and appropriated to fund salary increases and other cost-items resulting from contract settlements by and between the Town of Chatham and:

1. Chatham Municipal Employees Association (CMEA)
2. Police (MCOPs)
3. Dispatchers (NEPBA)
4. Fire (IAFF)

and to authorize the Town Accountant to allocate such sum to the appropriate operating budgets, and to meet this appropriation the Town raise \$_____ through taxation.

Explanation: This is a placeholder article as negotiations are in progress with all four of the Town's Unions as collective bargaining agreements expire on June 30, 2015. Funding for this article is not included in the FY2016 proposed budget under Article 9.

Board of Selectmen Recommendation:
Recommendation from Town Meeting Floor
Finance Committee Recommendation:
Recommendation from Town Meeting Floor

Article 15 – OPEB Trust Fund Appropriation

To see if the Town will vote to transfer from overlay surplus the sum of \$150,000 for the purpose of funding the Other Post-Employment Benefits Trust Fund, or take any other action in relation thereto.
(Board of Selectmen)

Motion: Jeffrey Dykens, Board of Selectmen, moved that the Town vote to transfer the sum of \$150,000 from overlay surplus for the purpose of funding the Other Post-Employment Benefits Trust Fund.

Explanation: The Town established the OPEB trust fund in 2012 in compliance with the General Accounting Standards Board ("GASB") Statements 43 and 45 and MGL chapter 32B, §20. Such is the mechanism to fund future financial obligations for health insurance benefits, other than pensions, for eligible former employees of the Town. The proposed funding source, Overlay Surplus, is a fund balance remaining after the payment of property tax abatements, and was used last year to fund the Trust, and previous to that transferred to the Stabilization Fund. Since the balance in the Stabilization Fund is at a level in accordance with our fiscal policies, the Overlay Surplus is again being transferred to the OPEB trust fund. Such action is viewed positively by the Bond Rating Agencies.

Board of Selectmen Recommendation:
Approve 5-0-0
Finance Committee Recommendation:
Approve 6-0-0

VOTE: Voice. So Voted by a very substantial majority, declared the Moderator.

Article 16 – Capital Project Pier Reconstruction 90 Bridge Street

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money for the purpose of paying costs related to the reconstruction of the existing licensed timber pier located on Town-owned property at 90 Bridge St. for public use, and for construction, purchase and/or installation of other associated structures and materials and facilities that may be necessary to the maintenance and operation of such a pier, and to fund additional planning and engineering services to assist the Town in developing a comprehensive plan for further site re-use, including all costs incidental and related thereto, or take any other action relative thereto.

(Board of Selectmen)

Motion: Seth Taylor, Board of Selectmen, moved that the sum of \$175,000 be transferred from the Waterways Improvement Fund for the purposes of paying costs related to the reconstruction of the existing licensed timber pier located on Town-owned property at 90 Bridge St., and for construction, purchase and/or installation of other associated structures and materials and facilities that may be necessary to the maintenance and operation of such a pier, and to fund additional planning and engineering services to assist the Town in developing a comprehensive plan for further site re-use including all costs incidental and related thereto; or to take any other action in relation thereto.

Explanation: The Town approved the purchase of the 90 Bridge St. waterfront property at the 2014 Annual Town Meeting, to enhance public waterfront access and other general municipal and public water-dependent uses. The existing timber pier is proposed to be reconstructed, with minor modifications, in an effort to provide immediate public use of the site in 2015. The cost for reconstruction is conservatively estimated to be \$123,000 and the necessary licenses and permits are in place to proceed with construction. The goal is to have the pier reconstructed and available for public use by summer 2015.

The balance of the funding will be used to develop a comprehensive plan for additional site-use, including conceptual design, preliminary design, and permit filings. Several concepts for site re-use are being discussed with various Town committees (including additional float space, kayak/small vessel ramp, new shellfish upweller facility, US Coast

Guard docking facilities), and such funds would enable an engineer to assist in these efforts and refine these concepts and plans. The reconstruction of the existing pier will complement future site re-use options. Final design, bidding, and construction funds will be sought at a future time and the Town will also pursue grant opportunities for these costs.

The Waterways Advisory Committee, Shellfish Advisory Committee, South Coastal Harbor Plan Committee and Economic Development Committee have all endorsed this proposal.

Board of Selectmen Recommendation:
Approve 5-0-0
Finance Committee Recommendation:
Approve 4-1-0

VOTE: Voice. So Voted by a very substantial majority, declared the Moderator.

**Article 17 – Capital Project
 Ryder’s Cove Landing Improvements**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum not to exceed \$900,000 for the purpose of constructing improved road access and egress, additional parking, restroom facility, accessible walking trails, vegetative screening and other site improvements as shown on the attached sketch plan and on file with the Town Clerk’s Office, on Town-owned land located on the north side of Orleans Road (Route 28), adjacent to the Ryder’s Cove Town Landing as shown on Assessors Map 11J, Parcel 6-6 and further described as Lot 1 on Land Court Plan 5445A as recorded with the Land Court at the Barnstable County Registry of Deeds; provided, however, that said \$900,000 not to exceed sum shall be reduced by the sum of money appropriated by the Town Meeting from Community Preservation Act funds for the subject purposes, or take any other action relative thereto.

(Board of Selectmen)

Motion: Florence Seldin, Board of Selectmen, moved that the sum of \$900,000 be transferred and appropriated from Free Cash for the purposes of paying the costs of construction of new road access and egress, expanded parking, restroom facility, vegetative screening, accessible walking trails and various other site improvements and amenities, as appropriate, associated with the referenced site improvement plan for the Town-owned parcel of land shown on Assessors Map 11J, Parcel 6-6 and further described as Lot 1 on Land Court Plan 5445A as recorded with the Land Court at the Barnstable County Registry of Deeds, and such not to exceed sum shall

be reduced by the sum of money appropriated by the Town Meeting from Community Preservation Act funds for the subject purposes.

Explanation:The total budget requested for this project is not to exceed \$900,000. Funding requested under this article may be offset with approval for funding the Town’s CPA application, dated December 26, 2014, under a separate warrant article (Article 18) seeking a CPA funding allocation of \$300,000.

The Ryder’s Cove Town Landing is Chatham’s most heavily utilized public landing facility. This Landing provides the only viable all-tide boat launching facility for recreational and commercial boaters seeking access to the waters of Pleasant Bay, Chatham Harbor, and the Atlantic Ocean. With the closure of the Southway inlet opposite Monomoy in 2006, many boaters that previously might have launched at one of Chatham’s south-side facilities now utilize Ryder’s Cove. This Landing is actively used year-round by commercial fishermen and shellfishermen. The Landing also serves as an important site for commercial offloading of fish (generally striped bass, tuna and dogfish) and shellfish.

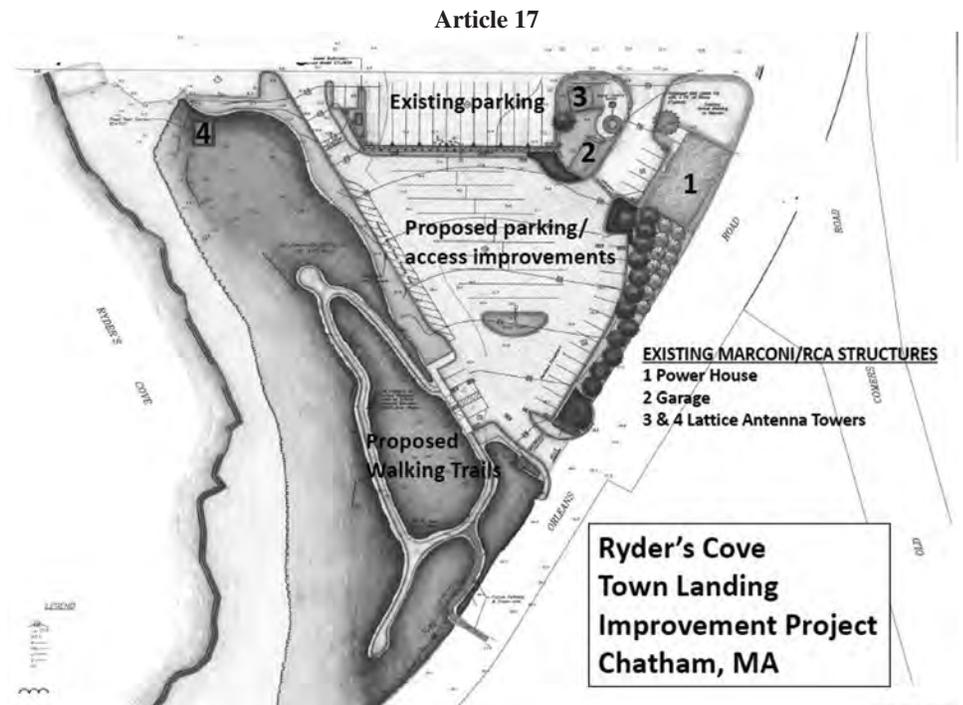
During the busy summer boating season, Ryder’s Cove Landing becomes overly congested as a result of poor site traffic flow and a lack of suitable and accessible parking for vehicles with trailers and single vehicles. Ryder’s Cove Road frequently becomes gridlocked as vehicles attempting to launch or retrieve vessels are blocked or limited in their ability to maneuver by other vehicles engaged in similar activities. This situation is

further complicated by the requirement that all non-resident boat trailers be parked on Old Comers Road, necessitating parking at distances often more than a quarter of a mile from the Landing. Such distance contributes to delays in the turnaround time for boaters to complete launching and retrieval operations, contributing to vessel congestion at the limited dockage. In addition, the alignment and sight distances at the intersection of Ryder’s Cove Road, Orleans Road (Rt. 28) and Old Comers Road make it difficult to safely egress from Ryder’s Cove Road.

The Board of Selectmen tasked the Waterways Advisory Committee to review the traffic flow, parking, safety and other limitations associated with the Ryder’s Cove facility and to develop a plan that would improve upon these deficiencies. A key directive of the Selectmen was to ensure consideration of the important natural and historic setting of the parcel and to include features that provide for complimentary use of the site as a park for the general public. The plan was also prepared to assure that none of the existing Marconi structures and buildings which contribute to the site’s listing on the National Historic Register would be adversely impacted by the proposed improvements.

The proposed project incorporates many features to address these goals, including:

- Net increase of 18 parking spaces for single vehicles and 17 vehicle/trailer combinations.
- Incorporation of a “loop” road to facilitate traffic flow to and from the upper parking area and launching ramp.



- Provision of a more operationally efficient trailer staging area, with a freshwater rinse faucet, away from main traffic congestion for securing boat and gear after retrieving boat from the ramp.
- Substantial use of “pervious pavement”, rain gardens and other Best Management Practices to mitigate stormwater impacts.
- Alternative exit to safely egress onto Rt. 28 with improved lines of sight.
- A restroom facility.
- Maintaining a significant portion of upland green buffer between the parking area and top of the coastal bank while providing handicapped accessible walking trails and water vistas.
- Furthering adaptive re-use of the Marconi National Historic District by providing enhanced access and use of the parcel with potential connection to the adjacent Marconi campus contributing to public awareness and appreciation of the historical significance of the Marconi site.

Use of this parcel in this manner is consistent with previous goals established by the Town when the property was purchased in 1999. The deed for the Town’s purchase of the Marconi property contains language specifically allowing the use of this parcel for expansion of the adjacent Town Landing. The Town’s Comprehensive Plan also includes a recommendation that states:

“On newly acquired land adjacent to Ryder’s Cove Landing, construct a public parking area for vehicles and boat trailers and public restrooms”. (OP44)

The proposed plan has been reviewed and endorsed by Waterways Advisory Committee, Shellfish Advisory Committee, Parks & Recreation Commission, and Economic Development Committee.

Board of Selectmen Recommendation:
Approve 5-0-0
Finance Committee Recommendation:
Approve 5-0-0

Voter David Whitcomb made a MOTION TO CUT OFF DEBATE: voice. In my opinion, more than 2/3rds have voted in favor of cutting off debate, declared the Moderator.

VOTE: Voice. In my opinion, the No’s have it, declared the Moderator. After a show of cards, the Moderator stated, in my opinion, the No’s have it. Then the Moderator asked for a hand count:

VOTE
YES: 188
NO: 264

Article 17 does not prevail, declared the Moderator.

Article 18 – Community Preservation – Ryder’s Cove Landing

To see if the Town will vote to appropriate and transfer from the Community Preservation Fund, in accordance with the provisions of M.G.L. Ch. 44B §5, the sum of \$300,000 to fund improvements at the Ryder’s Cove Triangle as provided in the Town’s CPA application dated December 26, 2014, including any necessary costs and expenses related thereto, as recommended by the Community Preservation Committee, or take any other action relating thereto.

(Community Preservation Committee)

Motion: Bob Dubis, Community Preservation Committee, moved that the Town vote to appropriate \$300,000 from FY2016 Community Preservation Revenues for the improvements at Ryder’s Cove Triangle for design and construction of a walking path, restroom facilities and associated access & parking improvements, as presented in the project application.

Explanation: This Article proposes to use CPA funds for the construction of a walking path, restroom facilities, as well as access and parking to support such improvements, as detailed in the Town’s application dated December 26, 2014. As mentioned in a separate article (Article 17) which will propose additional funding for improvements on the property (total project cost is not to exceed \$900,000), the Selectmen recognize the important natural and historic setting of the parcel and this proposed use of CPA funds supports partial use of the site as a park for the general public. Any improvements to the parcel will be consistent with and will not negatively impact the existing Marconi structures and buildings which contribute to the site’s listing on the National Historic Register.

Community Preservation Committee Recommendation: Approve 6-1-0
Board of Selectmen Recommendation: Approve 4-0-1
Finance Committee Recommendation: Approve 5-0-0

VOTE: Voice. The No’s have it, Article 18 does not prevail, declared the Moderator.

Article 19 - FY2016 Community Preservation Committee Administrative Budget

To see if the Town will vote to appropriate and transfer from the Community Preservation Fund, in accordance with the provisions

of M.G.L. Ch. 44B §6, the sum of \$15,000 for the purpose of funding administrative costs associated with the Community Preservation Act, including any necessary costs and expenses related thereto, as recommended by the Community Preservation Committee, or take any other action relating thereto.

(Community Preservation Committee)

Motion: John Kaar, Community Preservation Committee, moved that the Town vote to appropriate the sum of \$15,000 from FY2016 Community Preservation Fund Revenues for the purpose of funding administrative costs associated with the Community Preservation Act.

Explanation: The Community Preservation Act allows Town Meeting to appropriate up to 5% of estimated revenues for the Community Preservation Committee to carry out its statutory duties. This year \$15,000 (less than 5%) is being requested for clerical expenses, appraisals, consulting and legal services.

Community Preservation Committee Recommendation: Approve 7-0-0
Board of Selectmen Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 7-0-0

VOTE: Voice. So voted by a very substantial majority, declared the Moderator.

Article 20 - FY2016 Community Preservation Reserve Fund Appropriations

To see if the Town will vote to appropriate and transfer from the Community Preservation Fund, in accordance with the provisions of M.G.L. Ch. 44B §6, the sum of \$300,000 to reserve for Open Space, Historic Resources and Community Housing, including any necessary costs and expenses related thereto, as recommended by the Community Preservation Committee, or take any other action relating thereto.

(Community Preservation Committee)

Motion: John Kaar, Community Preservation Committee, moved that the Town appropriate and reserve from FY2016 Community Preservation Fund estimated annual revenue amounts as follows:

<u>Reserve</u>	
Open Space	\$100,000
Historic Resources	\$100,000
Community Housing	\$100,000
Total Reserves	\$300,000

Explanation: The Community Preservation Act requires that each year 10% of estimated revenue being reserved or expended for each of the following categories; Open Space, Community Housing and Historic Resources.

This article fulfills that requirement. In the subsequent articles, the motions presented transfer these funds out of the reserves to fund the projects. If one or more of the articles does not receive town meeting approval, the reserve remains thus meeting the statutory requirement.

Community Preservation Committee

Recommendation: Approve 9-0-0

Board of Selectmen Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 7-0-0

VOTE: Voice. So Voted by a very substantial majority, declared the Moderator.

Article 21 – Community Preservation – Water Street Landing

To see if the Town will vote to appropriate and transfer from the Community Preservation Fund, in accordance with the provisions of M.G.L. Ch. 44B §5, the sum of \$28,500 for the purpose of providing pedestrian access to the shoreline at Water Street Town Landing, including any necessary costs and expenses related thereto, as recommended by the Community Preservation Committee, or take any other action relating thereto.

(Community Preservation Committee)

Motion: Ira Seldin, Community Preservation Committee, move that the Town vote to appropriate the sum of \$28,500 from FY2016 Community Preservation Fund Revenues in order to complete a new access to the shoreline at the Water Street Town Landing.

Explanation: This project is to construct a new stair system to re-establish pedestrian access to the shore at the Water Street (East) town landing located in Chatham's Old Village. Water Street (East) is a town landing that previously included a set of concrete steps that provided pedestrian access to the shores of Chatham Harbor. This access was lost over 25 years ago due to coastal erosion, however the recent breach (2007) has provided beach growth in this area. The proposed stair access includes a new viewing area for the public. The Old Village Association (OVA) has committed up to \$20,000 toward construction and future maintenance of the proposed stair system.

Community Preservation Committee

Recommendation: Approve 6-0-0

Board of Selectmen Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 7-0-0

VOTE: Voice. So voted by a very substantial majority, declared the Moderator.

Article 22 – Community Preservation – Historic Property Survey

To see if the Town will vote to appropriate and transfer from the Community Preservation Fund, in accordance with the provisions of M.G.L. Ch. 44B §5, the sum of \$75,000 to fund the Historic Property Survey, including any necessary costs and expenses related thereto, as recommended by the Community Preservation Committee, or take any other action relating thereto.

(Community Preservation Committee)

Motion: Jane Moffett, Community Preservation Committee, moved that the Town vote to appropriate \$75,000; with \$75,000 from Historic Preservation Reserves in order to fund continuance of the Historic Property Survey.

Explanation: This article seeks funds to continue the program of the Chatham Historical Commission to professionally document, with narrative and photographs, the historic properties in Town. This program began receiving funding through the CPA in 2008, 2013, and 2014. More than 700 properties, structures and assets, have been researched, including most of the historical homes in the Old Village and Historic Business Districts. To help prioritize future inventory efforts, a Comprehensive Plan was prepared to identify all buildings, areas, objects, sites, burial grounds, structures, parks and landscapes that are of architectural and historical significance. The additional funding will complete the inventory of "high" priority resources as well as 195 properties identified as "medium" priority. The inventories are used by the Chatham Historical Commission, the Historic Business District, Community Development, contractors & engineers, as well as property owners. The information is in the process of being digitized.

Community Preservation Committee

Recommendation: Approve 7-0-0

Board of Selectmen Recommendation:

Approve 4-1-0

Finance Committee Recommendation:

Approve 7-0-0

VOTE: Voice. So voted by a very substantial majority, declared the Moderator.

Article 23 – Community Preservation – Affordable Housing Trust Fund

To see if the Town will vote to appropriate and transfer from the Community Preservation Fund, in accordance with the provisions of M.G.L. Ch. 44B §5, the sum of \$250,000 to the Affordable Housing Trust Fund, including any necessary costs and expenses related thereto, as recommended by the Com-

munity Preservation Committee, or take any other action relating thereto.

(Community Preservation Committee)

Motion: Alan Mowry, Community Preservation Committee, moved that the Town vote to appropriate the sum of \$250,000; with \$100,000 from Community Housing Reserves and \$150,000 from FY2016 Community Preservation Fund Revenues to transfer to the Affordable Housing Trust Fund.

Explanation: The Affordable Housing Trust Fund (AHTF) was created by Town meeting in 2006. The AHTF is administered by the Board of Selectmen and two other appointed trustees, and is governed by the "Guidelines for the Disbursement of Funds in the AHTF". This request would provide the AHTF with a balance that allows the Town to respond to opportunities in the housing market in a time-sensitive and efficient manner, not having to wait for a future Town Meeting for approval. Maintaining ample funds in the AHTF allows the Town to support a variety of both small and large-scale initiatives. The current balance in the AHTF is \$393,000; approval of this article would raise the balance to \$643,000, of which \$100,000 is earmarked for redevelopment of an existing affordable dwelling.

Board of Selectmen Recommendation:

Approve 5-0-0

Finance Committee Recommendation:

Approve 7-0-0

VOTE: Voice. So voted by a virtually unanimous vote, declared the Moderator.

Article 24 – Community Preservation – St. Christopher's Architectural Features

To see if the Town will vote to appropriate and transfer from the Community Preservation Fund, in accordance with the provisions of M.G.L. Ch. 44B §5, the sum of \$147,438 to fund the restoration and preservation of St. Christopher's exterior/architectural details, including any necessary costs and expenses related thereto, as recommended by the Community Preservation Committee, or take any other action relating thereto.

(Community Preservation Committee)

Motion: Jane Moffett, Community Preservation Committee, moved that the Town vote to appropriate \$147,438 with \$25,000 from Historic Reserves and \$122,438 from FY2016 Community Preservation Fund revenues in order to fund the restoration and preservation of the architectural details at St. Christopher's Church described in more detail in the Explanation on the next page.

Explanation: The consulting firm of CBI and St. Christopher's architectural historian have identified the deterioration of many unique architectural details on the exterior of the 1870's structure. The purpose of this project is to restore and preserve the historical features that include the trim around the Cathedral windows, cornice rakes, soffits, frieze boards, crown molding, scrollwork, eaves, and pilasters. Restoration of the exterior of St. Christopher's, one of the notable Main St. landmarks, will not only improve the appearance of the building, but will deter further deterioration and prolong the life of this historic structure.

Community Preservation Committee Recommendation: Approve 5-0-2
Board of Selectmen Recommendation: Disapprove 0-5-0
Finance Committee Recommendation: Disapprove 2-4-1

Voter Don Akin Moved Question: Voice. So voted by more than 2/3rds majority, declared the Moderator.

VOTE: Voice. In my opinion, the ayes have it, declared the Moderator. After a show of cards – Article 24 is adopted, declared the Moderator.

Article 25 – Community Preservation – World War II Memorial

To see if the Town will vote to appropriate and transfer from the Community Preservation Fund, in accordance with the provisions of M.G.L. Ch. 44B §5, the sum of \$9,800 to fund the World War II Memorial, including any necessary costs and expenses related thereto, as recommended by the Community Preservation Committee, or take any other action relating thereto.

(Community Preservation Committee)

Motion: Victor DiCristina, Community Preservation Committee, moved that the Town vote to appropriate the sum of \$9,800 from Community Preservation Undesignated Fund Balance to fund the World War II Memorial, including site work and landscaping.

Explanation: This request for a memorial will fill in the missing piece of Chatham's history during World War II. The proposed Memorial will be consistent with other memorials in Chatham parks: Civil War Memorial in Sears Park, World War I Memorial at the Community Center, Korean and Vietnam Memorials at Oyster Pond Park. This funding complements the over \$6,000 in private donations already received. The Chatham Parks and Recreation Commission supports the request for the WWII Memorial to be located at Nickerson Park.

Community Preservation Committee Recommendation: Approve 7-0-0
Board of Selectmen Recommendation: Approve 5-0-0
Finance Committee Recommendation: Approve 7-0-0

VOTE: Voice. So Voted Unanimously.

Voter Richard Leavitt asked the Moderator to move Article 48 before Article 26.

VOTE: Voice. In my opinion, the No's have it, declared the Moderator.

Article 26 – Charter Amendments

~~Strikethrough~~ indicates language proposed for deletion.

Underline indicates language proposed for addition.

To see if the Town will vote to adopt the following proposed Amendments to the respective cited sections of the Town of Chatham Charter, consisting of "language proposed for deletion" or "language proposed for addition", as set forth herein, or take any other action in relation thereto.

(Board of Selectmen)

The current Charter can be viewed on <http://ecode360.com/documents/CH2233/CH2233-C.pdf>

Section 2-8 Town Meeting Action [Added 5-11-2009 ATM by Art. 31, approved 5-13-2010 Annual Town Election; amended 1-10-2013 by Chapter 457, Acts of 2012]

The exercise of the legislative power by a vote of town meeting shall be presumed to be binding, to the extent permitted by law, and shall be implemented by a designated town agency or department in conformance with the law or such vote. Upon the introduction of every non-binding warrant article at town meeting, the moderator shall state the article is non-binding, to the extent feasible.

Explanation: Most votes at Town Meeting are binding upon the Town. The added language seeks to direct the Moderator, if he is able to do so, to inform Town Meeting participants about articles which are not binding before discussion and a vote is taken. Non-binding articles would include articles that conflict with state or town law, or are advisory in nature.

Section 3-1 Elected Town Officers, In General

The offices to be filled by the voters shall be a board of selectmen, a school committee, the town's representatives for the Monomoy Regional School Committee, a moderator, housing authority and such other regional authorities, districts or committees as may

be required by law of the commonwealth or inter-local agreement.

Explanation: The deleted and added language above reflects the elimination of the Chatham School Committee and the Town's agreement with the Monomoy Regional School Committee.

Section 3-2(c): (c) Appointment Powers [Amended 1-10-2013 by Chapter 457, Acts of 2012]

The board of selectmen shall appoint a town manager, town counsel and registrars of voters and election officials. The board of selectmen shall appoint members of boards, commissions or committees for which no other appointment provision is made in this charter. To promote a diverse representation, including without limitation diversity as to age, gender, experience and philosophy, the board of selectmen shall endeavor, to the extent practical and feasible, to make a concerted effort to solicit prospective diverse, qualified persons when filling vacancies for appointment to a board, commission or committee.

To further promote a maximum level of diverse, qualified citizen participation, the board of selectmen shall announce all vacancies and expiring terms that are to be filled and, for boards and committees that are created via this charter or the town's general bylaws, the selectmen shall annually, and with monthly updates as needed, publish such vacancies and expiring terms electronically and via newspapers and by other means as may be appropriate.

Explanation: The added language emphasizes the Board of Selectmen's responsibility to consider diversity of membership on each Town Board, Commission or Committee. It also instructs the Board of Selectmen to widely announce vacancies on each Town Board, Committee or Commission to make it easier for residents to be aware of those openings.

Section 3-3 School Committee

a) Composition, Terms of Office

There shall be a school committee composed of five members elected for terms of three years each, so arranged that the terms of as nearly an equal number of members as is possible expire each year.

b) Powers and Duties

The school committee shall have general charge of the public schools of the town. The school committee shall have the power to select and to terminate a superintendent of schools, establish educational goals and policies for the schools consistent with the requirements of the laws of the commonwealth and standards-

established by the commonwealth. The school committee shall have all the powers and duties given to school committees by the laws of the commonwealth.

Explanation: The deleted language above reflects the elimination of the Chatham School Committee and the Town's agreement with the Monomoy Regional School Committee.

Section 3-4 3-3 Moderator

(b) Powers and Duties

The moderator shall have the powers and duties provided that office by the constitution and the laws of the commonwealth, by the charter, or by bylaw or by other town meeting vote. The moderator shall appoint a finance committee of nine members. To promote a diverse representation, including without limitation diversity as to age, gender, experience and philosophy, the moderator shall endeavor, to the extent practical and feasible, to make a concerted effort to solicit prospective diverse, qualified persons when filling vacancies for appointment to the finance committee.

To promote a maximum level of diverse and qualified citizen participation on the finance committee the moderator shall annually, and with monthly updates as needed, publish such vacancies and expiring terms electronically and via newspapers and by other means as may be appropriate. Should the moderator fail to fill a vacancy on the finance committee within 45 ~~60~~ days of having been notified in writing by the town clerk of said vacancy, a majority of the remaining members of the finance committee may nominate a person for each such vacancy. Should the moderator fail to take action on said nomination within 21 days, the nominee shall become a member of the finance committee.

Explanation: The above section has been renumbered to reflect the elimination of Section 3-3 School Committee. The added language emphasizes the Moderator's responsibility to consider diversity of membership when making appointments to the Finance Committee. It also instructs the Moderator to widely announce vacancies on the Finance Committee to make it easier for residents to be aware of those openings. The appointing authority's time limit has been increased from 45 to 60 days to allow time for the publication of vacancies.

Section 3-5 3-4 Housing Authority

Explanation: The above section has been renumbered to reflect the elimination of Section 3-3 School Committee.

Section 4-1 Appointment, Qualifications, Term of Office

The board of selectmen shall appoint a town manager and shall annually evaluate the performance of the town manager. The town manager shall be a person of proven administrative ability, especially qualified by education and training with at least five years full-time experience as a city or town manager or an assistant city or town manager or the equivalent experience in the public or private sector. The board of selectmen may from time to time establish such additional qualifications as deemed necessary and appropriate.

Explanation: The added language clarifies that qualifications for Town Manager include equivalent experience in the public or private sectors.

Section 4-6 Powers of Appointment

Except as otherwise provided by this charter, the town manager shall appoint, based on merit and fitness alone, and may remove all department heads, assistant department heads, officers, subordinates, employees serving under elected and appointed boards, commissions, committees and employees for whom no other method of selection and removal is provided in this charter except employees of the school department and housing authority.

Appointment of department heads by the town manager shall become effective on the fifteenth day following the day on which notice of the proposed appointment is filed with the board of selectmen unless the board of selectmen shall, within such period, by majority vote of the full board of selectmen, vote to reject such appointment.

Section 4-7 Administrative Powers and Duties

- (h) To be responsible for rental, use, maintenance, repair and the development of a comprehensive maintenance program for all town facilities; ~~except those under the jurisdiction of the school committee;~~
- (i) to serve as the chief procurement officer and be responsible for the purchase of all supplies, materials and equipment except books and other educational materials for schools, and approve the award of all contracts for all town departments; ~~with the exception of the school department;~~
- (k) To administer personnel policies, practices, and rules and regulations, any compensation plan and any related matters for all municipal employees, and to administer all collective bargaining agreements; ~~except for school department agreements, entered into by the town;~~

- (m) To be responsible for the negotiation of all contracts with town employees over wages and other terms and conditions of employment; ~~except employees of the school department;~~

Explanation: The deleted and added language in the sections above reflects the elimination of the Chatham School Committee and the Town's agreement with the Monomoy Regional School Committee.

Section 5-1 Organization of Town Government

(a) Method of Organization – Town Departments [Amended 5-11-2009 ATM by Art. 31, approved 5-13-2010 Annual Town Election; amended 1-10-2013 by Chapter 457, Acts of 2012]

The organization of town government into operating departments for the provision of services and the administration of government shall be the responsibility of the town manager. Subject only to the express prohibitions in the laws of the commonwealth or the provisions of this charter, the town manager may by administrative order reorganize, consolidate, create, merge, divide or abolish any town department or office, in whole or in part, establish such new town departments or offices as he the town manager deems necessary or advisable, and prescribe the functions and the administrative procedures to be followed by all such departments or offices.

At a minimum, the town manager shall provide for the following governmental functions:

- (i) administrative and finance; (ii) law enforcement; (iii) fire protection and rescue services; (iv) operation and maintenance of the town's roads, parks, buildings and other facilities; (v) management and protection of coastal resources; (vi) town planning and enforcement of zoning and building codes; (vii) enforcement of health and environmental regulations; and (viii) operation of the water and sewer systems.

Administrative orders made by the town manager shall become effective on the thirtieth (30) day following the day on which notice of the proposed administrative order is filed with the board of selectmen and the office of the town clerk unless the board of selectmen shall, within such period, by majority vote of the board of selectmen, vote to reject such administrative order or has earlier voted to affirm it. For the convenience of the public, copies of administrative orders and votes of the board of selectmen establishing the

nature of the town organization and any amendments thereto shall be available from the office of the town manager and the office of the town clerk and posted electronically and via other means that allow access by the public.

(b) Method of Organization – Town Boards, Commissions or Committees [Amended 5-11- 2009 ATM by Art. 31, approved 5-13-2010 Annual Town Election; amended 1-10- 2013 by Chapter 457, Acts of 2012]

Unless otherwise provided by this charter, the establishment and organization of boards, commissions or committees shall be the responsibility of the board of selectmen. Subject only to the express prohibitions of the laws of the commonwealth or the provisions of this charter, the board of selectmen may by vote prescribe the term of office, reorganize, consolidate, create, merge, divide or abolish any town board, commission or committee, in whole or in part, establish such new board, commission or committee as deemed necessary or advisable, and prescribe the functions, purpose and responsibilities of such boards, commissions or committees. Nothing in this section shall prohibit the town meeting from authorizing the appointment of one or more committees. Votes of town meeting which authorize the formation of such committees shall state the charge, composition and town agency to be the appointing authority, if it is not the board of selectmen. The tenure of any such committee shall continue under its charge and until abolition by or change by a subsequent town meeting.

(c) Failure to Fill Vacancies – Town Boards, Commissions or Committees

Should the appointing authority fail to fill a vacancy on a board, commission, or committee within 4560 days of having been notified in writing by the town clerk of said vacancy, a majority of the remaining members of the board, commission, or committee may nominate a person for each such vacancy. Should the appointing authority fail to take action on said nomination within twenty-one (21) days, the nominee shall become a member of said board, commission or committee.

(d) Publication of Administrative Orders [Amended 1-10-2013 by Chapter 457, Acts of 2012]

For the convenience of the public, copies of the administrative orders and votes of the board of selectmen establishing the nature of the town organization and any

~~amendments thereto shall be available from the office of the town manager and the office of the town clerk and posted to the town’s website. All boards, committees or commissions shall annually, on a date determined by the board of selectmen, submit a report of activities, achievements and other information to the board of selectmen.~~

(d) Report of Activities – All boards, committees or commissions shall annually, on a date determined by the board of selectmen, submit a report of activities, achievements and other information to the board of selectmen.

Explanation: Changes in language in Section 5-1(a) are designed to exclude any reference to gender in the Charter and adds specificity to the town manager’s responsibility to make administrative orders accessible to the public. In Section 5-1(c) the appointing authority’s time limit has been increased from 45 to 60 days to allow time for the publication of vacancies. The deleted language in Section 5-1(d) has been moved to Section 5-1(a) for clarity. The deleted language in Section 5-2 has been moved to Section 5-1(d) for clarity.

Section 5-2 Sunset Provision [Amended 1-10-2013 by Chapter 457, Acts of 2012]

Annually, the board of selectmen shall consider the administrative and practical needs of all town boards, commissions and committees under the jurisdiction of the board of selectmen. During the course of such consideration, the board of selectmen shall review whether each board, commission or committee has a defined purpose or functions or if there is another possible method of achieving the mission of the board, commission or committee. If the board of selectmen determines that any board, commission or committee does not appear to serve a purpose or that another method of achieving the board, commission or committee’s mission is desirable, the board of selectmen shall hold a public hearing and take any action deemed necessary.

All boards, committees or commissions shall annually, on a date determined by the board of selectmen, submit a report of activities, achievements and other information to the board of selectmen.

Explanation: The deleted language in Section 5-2 has been moved to Section 5-1(d) for clarity.

Section 6-1 Budget Process [Added 5-11-2009 ATM by Art. 31, approved 5-13-2010 Annual Town Election; amended 1-10-2013 by Chapter 457, Acts of 2012]

At the onset of the annual budget process, the town manager shall meet with the board of selectmen, the Monomoy Regional School Committee and the finance committee to discuss the upcoming operating and capital budgets.

Within a time fixed by by-law, prior to the annual meeting, the town manager shall submit to the board of selectmen and the finance committee a proposed operating and capital budget for all town departments, including the operating and capital budgets as adopted by the Monomoy Regional School Committee, for the ensuing fiscal year with an accompanying budget message and supporting documents.

The budget as adopted by the Monomoy Regional School Committee shall be submitted to the town manager in sufficient time to enable the town manager to consider the effect of the school department’s requested appropriation on the total town budget which is required to be submitted under this section. The budget message submitted by the town manager shall explain the budget in fiscal terms and in terms of work programs. It shall outline the proposed fiscal policies of the town for the ensuing fiscal year, describe important features of the proposed budget and indicate any major variations from the current budget, fiscal policies, expenditures and revenues together with reasons for the changes. The proposed budget shall provide a complete fiscal plan of all town funds and activities and shall be in the form the board of selectmen deems desirable.

Upon receipt of the town manager’s proposed operating budget, the board of selectmen shall announce the date on which they intend to act on the budget, but that date shall not be earlier than 30 days after receipt.

Explanation: The deleted and added language above reflects the elimination of the Chatham School Committee and the Town’s agreement with the Monomoy Regional School Committee.

Section 6-2 Capital Improvement Program [Amended 5-11-2009 ATM by Art. 31, approved 5-13-2010 Annual Town Election; amended 1-10-2013 by Chapter 457, Acts of 2012]

The town manager shall submit a five-year capital improvement program to the board of selectmen and the finance committee at the date fixed by bylaw for the submission of the proposed operating budget unless some other time is provided by bylaw. The capital improvement program shall contain information regarding the cost of such program including a schedule of the existing principal and interest owed by the town. In addition, at

least once every 10 years, a long-term facility master plan shall be created and/or updated for each of the major facility groups including but not limited to buildings, roads, sewer, water, storm drains, landings and piers, sidewalks, and parking facilities showing all major capital investments anticipated for the ensuing 20-25 years. Year one of the five-year capital improvement program shall be submitted as the capital improvement budget with the operating budget for the ensuing fiscal year.

Upon receipt of the Town Manager's proposed capital improvement budget, the Board of Selectmen shall announce the date on which they intend to act on the budget, but in no case earlier than 30 days after receipt.

The first year of the 5-year capital improvements program shall be submitted with the operating budget for the ensuing fiscal year.

Upon receipt of the town manager's proposed capital improvement budget, the board of selectmen shall announce the date on which they intend to act on the budget, but the date shall not be earlier than 30 days after receipt.

Explanation: The added language above requires the Town Manager to periodically prepare a long-range facilities' master plan at least once every 10 years. In recent years, the Town's facilities and infrastructure have grown significantly more complex. The proposed master plan would require the Town to create projections for maintaining or replacing all of its facilities. The forecast would project out 20-25 years. This plan would provide the Town Manager, the Selectmen and the Finance Committee with advance notice of future investment requirements. It could also be used as a tool to re-evaluate priorities to minimize any major peaks and valleys in spending. The language also clarifies that the first year of the five-year capital improvement plan will be called the capital improvements budget. Language deleted in this section is redundant.

Section 6-3 Finance Committee Action [Amended 5-11-2009 ATM by Art. 31, approved 5-13-2010 Annual Town Election; amended 1-10-2013 by Chapter 457, Acts of 2012]

a) The finance committee shall, upon receipt of the operating and capital budgets from the town manager, consider in public meetings the detailed expenditures for each town department and agency. The finance committee may request the town manager to provide necessary information from any town agency.

The town manager shall promptly meet requests of the finance committee.

- b) The finance committee shall make budget recommendations and report those recommendations to the board of selectmen in sufficient time for the board of selectmen to consider those recommendations prior to the board of selectmen voting on the operating and capital budgets.
- c) The finance committee shall report to the voters at the annual town meeting or at a special town meeting its advisory recommendations on all articles on the warrant for such town meetings.

Explanation: The added language makes it clear that the Finance Committee has the responsibility to provide Town Meeting with recommendations on all warrant articles.

Section 8-2 Periodic Charter Review [Added 5-11-2009 ATM by Art. 31, approved 5-13-2010 Annual Town Election]

At least once every five years a special committee shall be appointed by the board of selectmen for the purpose of reviewing the provisions of the charter and shall have the title of charter review committee. The charter review committee shall submit a report to town meeting concerning any proposed amendments or revisions to the charter which such committee deems necessary.

Explanation: The language added above clarifies the Charter Review Committee's name and its responsibility to report directly to Town Meeting.

Section 8-4 Rules of Interpretation

- (b) ~~Number and gender:~~ Words imparting the singular number may extend and be applied to several persons or things; words imparting the plural number may include the singular. ~~Words imparting the masculine gender shall include the feminine gender.~~

Explanation: Changes in language are designed to exclude any reference to gender in the Charter.

Section 8-5 Definitions

- (d) Majority Vote: the words "majority vote" shall mean a majority of those present and voting, provided a quorum is present when a vote is taken, unless a higher number is required by law, ~~this chapter,~~ or by its own rules.

Explanation: Language deleted in this section provides more clarity.

The Moderator then called on Tim Roper to introduce the Charter Review Committee Amendments.

Selectman Tim Roper then read the following: Thank you, Mr. Moderator. Your Charter Review Committee has met 36 times

over the last 25 months, and has prepared for your consideration a series of changes to the Town's governing document. Many of those changes are essentially administrative (for example, acknowledging that Chatham is now part of the Monomoy Regional School District), while others are more substantive and may generate some questions or debate.

After consultation with the Moderator, we felt the best approach is to divide Article 26 into three sections for your consideration, and the proposed changes will be presented to you under three separate motions.

We believe that this will simplify your consideration of Article 26, so that if either or both of the two proposed changes which we understand may result in more debate are not adopted, their fate will not hinder adoption of the noncontroversial proposals which will be covered in Motion #1.

The first motion will be to adopt the proposed changes that are largely administrative in nature, and they will be presented to you under a single motion. Those sections are found on pages 1 through 8 of the yellow colored handout.

With that said, let me begin by offering the first Motion:

Motion #1: I move that the Town vote to amend the Charter by adopting Sections 3-1, 3-3 (deleted), 4-1, 4-6, 4-7, 5-1, 5-2, 6-1, 6-2, 6-3, and 8-2, 8-4, 8-5 as set forth in this Article in the Warrant.

Voter Seth Taylor moved to amend Section 6-2.

VOTE ON MOTION TO AMEND: Voice. The amendment is lost, declared the Moderator.

VOTE ON Motion #1: Voice. So voted by a virtually unanimous vote; well more than the requisite 2/3rds, declared the Moderator.

Motion #2: Selectman Tim Roper moved that the Town vote to amend the Charter by adopting Section 2-8 as set forth in this Article in the Warrant.

VOTE On Motion #2: Voice. The Moderator declared, "In my opinion that was not 2/3rds in favor." He then asked for a show of cards. After viewing the cards, the Moderator declared, clearly that is not a 2/3rds vote in favor, the motion is not adopted; it is defeated.

Motion #3: Selectman Tim Roper moved that the Town vote to amend the Charter by adopting Sections 3-2(c) and 3-3(b) as set forth in this Article in the Warrant."

Voter William Riley moved to cut off debate:

VOTE ON MOTION TO CUT OFF DEBATE: Voice. So voted by more than the requisite 2/3rds majority, declared the Moderator.

VOTE ON Motion #3: Voice. In my opinion, there is not a 2/3rds vote, declared the Moderator. The Moderator then asked for a show of cards. After viewing the cards, the Moderator declared, I am quite confident there is not a 2/3rds vote in favor.

Explanation: Please see explanations as provided above within the article. The Charter Review Committee began its work in April 2013 with meetings available for viewing on the Town's website via Channel 18. A Public Hearing was held on April 8, 2015 and will be available for on-demand viewing. Per MGL c. 43B, §11, amendments to the Charter will be scheduled for a ballot vote at the next Annual Town Election at least two months following Town Meeting approval (May 2016). <https://malegislature.gov/Laws/GeneralLaws/PartI/TitleVII/Chapter43B/Section11>

Board of Selectmen Recommendation:
Approve 3-2-0
Finance Committee Recommendation:
Approve 7-0-0
Vote Required: Two-Thirds Majority

Article 27 – Protective (Zoning) Bylaw Amendment:

Section III.D.3.a.1 - Buildable Uplands/Lot Area

~~Strikethrough~~ indicates language proposed for deletion.

Underline indicates language proposed for addition.

Bold Italicized Words are defined in the existing Bylaw.

To see if the Town will vote to amend its existing Protective (Zoning) Bylaw by adding the following sentence to the end of **Section III.D.3.a.1, District Regulations, District Area Regulations, Specific Requirements, Minimum Lot Conditions, Upland Requirements**, as follows:

These Upland Requirements shall not apply to the GB-1, GB-2, GB-3 and I Zoning Districts.

Or take any action in relation thereto.
(Planning Board)

Motion: Peter Cocolis, Chairman, Planning Board, moved that the Town vote to amend its Zoning Bylaw as printed in the Warrant for Article 27.

Explanation: The dimensional requirements, including minimum lot size, for development in each zoning district in town are set forth on Appendix II, Schedule of Dimensional Requirements, of the Protective Bylaw. As stated in Appendix II, the minimum lot size for parcels in the GB1 zoning district is 5,000 square feet, 7,000 square feet in GB2, 10,000 square feet in GB3, and 10,000 square feet in the I zoning district. Yet, Section III.D.3.a.1 requires (with some exceptions) "...A building lot in any zoning district shall contain not less than twenty thousand (20,000) square feet of buildable upland, as defined in Section II...". No exception is provided for lots in zoning district where the minimum lot size is less than 20,000 square feet. This article would correct this omission.

Board of Selectmen Recommendation:
Approve 5-0-0
Finance Committee Recommendation:
Approve 6-0-0
Planning Board Recommendation:
Approve 5-0-0
Vote Required: Two-Thirds Majority

VOTE: Voice. So voted by well over the required 2/3rds majority, declared the Moderator.

Article 28 – Protective (Zoning) Bylaw Amendment: Addition of Neighborhood Associations to the Definition of Private Residential Piers

~~Strikethrough~~ indicates language proposed for deletion.

Underline indicates language proposed for addition.

Bold Italicized Words are defined in the existing Bylaw.

To see if the Town will vote to amend its existing Protective (Zoning) Bylaw, **Section II, Definitions, Subsection B.**, as follows:

77. "Pier, Private Residential" means a pier incidental and accessory to a ~~one-family all~~ dwelling types, ~~vacant residential lots and~~ neighborhood associations ~~informally or formally organized~~, used by property owner(s) to access fresh or salt water and is not available for use by the general public.

78. "Pier, Public" means a pier that is owned, constructed or operated by a governmental entity and regulated in a manner that provides access to fresh or salt water by the general public.

Or take any action in relation thereto.
(Board of Selectmen)

Motion: Peter Cocolis, Chairman, Planning Board, moved that the Town vote to amend its Zoning Bylaw as printed in the Warrant for Article 28.

Explanation: The term "Pier, Private Residential" was added to the Town of Chatham Protective (Zoning) Bylaw at the 2010 Annual Town Meeting (ATM). SECTION IV 6 c, of Chatham's Zoning Bylaw was also amended at the 2010 Annual Town Meeting (ATM) to include a prohibition on the construction of new private residential piers within the Stage Harbor Complex. This prohibition was the result of an extensive analysis of the environmental, human use, and physical criteria that could be impacted by the construction of new private residential piers. The analysis was conducted by the South Coastal Harbor Plan Committee (SCHPC) acting on specific recommendations contained within Chatham's South Coastal Harbor Plan (SCHP) which was adopted at the 2005 ATM and approved by the MA Executive Office of Energy and Environmental Affairs.

The existing definition of a private residential pier is explicitly limited to one family dwellings. The existing Bylaw does not define how a pier owned by a group of private homeowners, including neighborhood associations, should be treated. Furthermore, the existing Bylaw does not define public piers.

This warrant article addresses these omissions by proposing to include informal and formally organized neighborhood associations in the definition of private residential piers as well as vacant residential lots that might be purchased for the sole purpose of proposing a new private pier. The second proposed amendment proposes the addition of a definition for public piers in order to clearly differentiate a public pier from a private residential pier. This change also recognizes the importance of maintaining viable water access for the public and continuing to allow for such.

Given the existing wording of SECTION IV 6 c, the proposed revision to the definition of "Piers, Private Residential" would only prohibit the construction of private association piers in the Stage Harbor Complex, consistent with the original intent of the 2010 ATM.

Board of Selectmen Recommendation:
Approve 3-2-0
Finance Committee Recommendation:
Approve 6-0-0
Planning Board Recommendation:
Approve 5-0-0
Vote Required: Two-Thirds Majority

VOTE: Voice. So voted by more than the requisite 2/3rds majority, declared the Moderator.

Article 29 – Protective (Zoning) Bylaw Amendment: Appendix 1 – Kennels

Strikethrough indicates language proposed for deletion.

Underline indicates language proposed for addition.

Bold Italicized Words are defined in the existing Bylaw.

To see if the Town will vote to amend its existing Protective (Zoning) Bylaw by adding animal hospitals and kennels to **Appendix I Schedule of Use Regulations** as allowed uses by special permit in the industrial district, as follows below.

Or take any action in relation thereto.
(Planning Board)

Motion: Peter Cocolis, Chairman, Planning Board, moved that the Town vote to amend its Zoning Bylaw as printed in the Warrant for Article 29.

Explanation: While historically it may have been common for a kennel to be located in a residential zone and possible as an accessory use to a residence, today such use may not be considered compatible with residential uses. Rather this use is more compatible with other commercial or industrial businesses. This amendment allows kennels, when approved by special permit, to be located in an industrial zoning district. There are two industrial zones in Chatham, Commerce Park on Meetinghouse Road and Enterprise Drive off of Stony Hill Road.

Board of Selectmen Recommendation:
Approve 5-0-0
Finance Committee Recommendation:
Approve 6-0-0
Planning Board Recommendation:
Approve 5-0-0
Vote Required: Two-Thirds Majority

VOTE: Voice. So voted by more than the requisite 2/3rds majority, declared the Moderator.

Due to the late hour and the fact that Articles 30 and 31 could take some time to complete, the Moderator asked the voters to vote on whether they would agree to jump over Articles 30 and 31 and proceed to Article 32.

VOTE: Voice. So Voted Unanimously.

Article 32 – General Bylaw Amendment

Section 208-24 Outdoor Display of Goods

Strikethrough indicates language proposed for deletion.

Underline indicates language proposed for addition.

To see if the Town will vote to amend its existing General Bylaw as follows:

Section 208-24 Outdoor Display of Goods

- A. The purpose of this bylaw is to limit the amount, size and type of outdoor displays (or outdoor sales) in order to help maintain the aesthetic continuity of the downtown business district, its sense of orderliness and tone, and to allow the appropriate movement and safety of pedestrians in a crowded area. ~~The downtown business district is in the geographical area set forth in Subsection B:~~
- B. ~~The outdoor display (or outdoor sale) of goods or merchandise shall be prohibited downtown business district is in the geographical area~~ within an area of 250 feet on either side of Main Street from the western side of the rotary to Mulford Howes Lane, ~~subject only to the exceptions set forth in Subsection C.~~
- C. The outdoor display (or outdoor sale) of goods or merchandise shall be prohibited except as allowed in Subsection D.
- D. **Special Permit**
 - 1. Upon application made to the Director of Community Development, or his/her appointed designee, a permit may be granted to display a single item (or grouping of items) for placement on, upon or against the outer wall or door of the commercial establishment, with such item (or grouping of items) to be limited in size, height, type, arrangement and placement as the Director/designee, in his/her reasonable discretion and giving consideration to the setting and physical structure of the commercial establishment, may determine is in keeping with the purpose of this bylaw. ~~Any shop which has a setback of 10 feet or more from Main Street can display a single item or a small grouping of items outside of their property up to and within five feet of Main Street.~~

- a. A permit may be granted for up to one year, subject to renewal, and may be conditioned on such bases as the Director/designee deems appropriate, or may be denied as not being in keeping with the purposes of this bylaw. ~~The Director/designee shall have the discretion to hold a public hearing on such application and/or to have the application reviewed by an advisory committee appointed by the Board of Selectmen (consisting of both business owners and members of the general public), but any such hearing or review shall be nonbinding.~~
 - b. Any denial or conditions imposed on such application may be appealed to the Board of Selectmen.
 - c. The Director/designee shall act to approve, deny or approve with conditions any such application within 21 days following the proper filing of same (which period can be extended by agreement of the applicant), failing which the application shall be deemed to have been approved.
2. Special events such as church, library and other charitable or nonprofit outdoor displays, sales and fairs, one-day/week-end business district-wide and holiday displays and sales, or other similar limited and specific activities which include the outdoor display or outdoor sale of goods or merchandise, shall require the filing of an application with and the receipt of a special permit from the Board of Selectmen. After holding a public meeting, the Board may grant or deny such application or make such special permit subject to limits and conditions as the Board may determine to be in keeping with the purposes of this bylaw, including but not limited to making any such permit applicable on a year-to-year basis, unless, in the judgment of the Board, there are material changes in the scope and nature of the activities and/or display/sale involved.
- E. The Board of Selectmen shall have the power and authority, after a public hearing, to establish further regulations, not inconsistent with this bylaw, to define and/or clarify the above provisions.
 - F. Violations of this section shall be subject to noncriminal disposition pursuant to the provisions of Chapter 1, § 1-7A through D of these bylaws; provided, however, that:
 - 1. The Director of Community Development or his/her designee shall be considered as an additional enforcing person(s) for purposes of these provisions.

Article 29

	R60	*R40 R40A	R30	R20	R20A	SB	GB	I	M/C***	M
Animal Hospital	SP	SP	SP	SP	X	X	SP	<u>SP/SPA</u>	X	X
Kennel	SP	SP	SP	SP	X	X	SP	<u>SP/SPA</u>	X	X

2. Notwithstanding the general penalties set forth under Chapter 1, § 1-7 of these bylaws, the specific penalties for violations of this section shall be as follows:
 - a. First offense: written warning.
 - b. Second offense: \$50.
 - c. Third offense: \$200.

3. In addition to the penalties set forth above, the Director or his/her designee shall be authorized to institute any and all actions and proceedings as may be necessary and appropriate to obtain compliance with this section, including injunctive relief to enjoin and restrain any violations or threatened violations thereof, or take any other action in relation thereto.

Or take any action in relation thereto.

(Board of Selectmen)

Motion: Sean Summers, Board of Selectmen, moved that the Town vote to amend its General Bylaw §208-24 as printed in Article 32 of the Warrant.

Explanation: The purpose of this warrant article is to clarify where and how the Town of Chatham regulates the outdoor display and sale of goods. It is the opinion of the Board of Selectmen that such regulation should only apply in the downtown business area. The Board of Selectmen will continue to regulate the display and sale of goods on Town owned land as set forth in Section 208-23 of the Town of Chatham Code.

**Board of Selectmen Recommendation:
Approve 5-0-0**

**Finance Committee Recommendation:
Approve 7-0-0**

VOTE: Voice. So voted by a substantial majority, declared the Moderator.

Article 33 – General Bylaw Amendment Section 225-15 Accessory Signs

~~Strikethrough~~ indicates language proposed for deletion.

Underline indicates language proposed for addition.

To see if the Town will vote to amend its existing General Bylaw as follows:

Section 225-15 Accessory Signs

D. ~~Special permit signs~~ Accessory and Temporary Signs Requiring Permits.

- (1) Tag, yard or garage sales, etc., will require a permit from the sign agent. Only two sign permits per calendar year per residence may be allowed.
- (2)a. A maximum of four signs per sale, not to exceed four square feet per sign, erected on their own posts will be allowed.

b. Signs may be placed in the town layout provided that the sign does not obstruct the sight lines for motor vehicles, pedestrian access, and roadside maintenance.

c. Permits are not to be issued more than seven days prior to the sale and signs shall be removed within 48 hours of the sale.

d. A bond of \$25 must be posted before a permit is issued. Said bond will be returned if all signs are removed within 48 hours of the sale.

(2) Temporary signs, banners and posters, except posters intended for window display, will require a permit from the sign agent.

a. A maximum of four signs per event, not to exceed four square feet per sign, erected on its own post will be allowed.

b. Signs may be placed in the town layout provided that the sign does not obstruct the sight lines for motor vehicles, pedestrian access, and roadside maintenance.

c. Permits for these signs are not to be issued more than seven days prior to the scheduled event and signs are to be removed within 48 hours after the event.

d. A bond of \$25 must be posted before a permit is issued. Said bond will be returned if all signs are removed within 48 hours of the sale.

e. Signs promoting the election of a political candidate are exempt from these requirements.

Or take any action in relation thereto.

(Board of Selectmen)

Motion: Jeffrey Dykens, Board of Selectmen, moved that the Town vote to amend its General Bylaw Section 225-15 as set forth in this Article in the Warrant, except that Section 225-15 (D) (2) (e), shall be changed to read: “Signs promoting the election of a political candidate, or such other signs as may contain constitutionally protected speech, are exempt from these requirements.”

Explanation: Section 225 of the General Bylaws regulates billboards, signs and other advertising devices within the Town of Chatham on public ways, or on private property within public view of a public way to preserve for the citizens of Chatham the natural, architectural and historical assets and other qualities which distinguish the Town as a desirable community for permanent residence and for summer recreational and other purposes. The purpose of this warrant article is to clarify

the regulations applicable to accessory and temporary signs.

**Board of Selectmen Recommendation:
Approve 5-0-0**

**Finance Committee Recommendation:
Approve 7-0-0**

VOTE: Voice. So voted by a very substantial majority, declared the Moderator.

Article 34 – General Bylaw Amendment Section 208-16 – Roadside Obstructions

~~Strikethrough~~ indicates language proposed for deletion.

Underline indicates language proposed for addition.

To see if the Town will vote to amend the General Bylaw, as follows:

Section 208-16:

C. No roadside obstruction as described in this section shall be permitted within or along the layout of any town road where the boundaries of said road are known or can be ascertained upon review of available public records. Any roadside obstruction placed within or along a town road layout or within or on town property that prevents or impedes motor vehicle parking and/or pedestrian passage shall be prohibited. Roadside obstructions deemed to be in violation of this section by the Chatham DPW Director or a Chatham Police Department Officer shall be removed immediately upon request by the person(s) that placed the roadside obstruction. Roadside obstructions that are removed immediately shall not be subject to penalties. If any roadside obstruction violation hereunder has not been corrected within seven days of a request to remove same, the provisions in paragraph D shall apply.

~~C. D.~~

In addition to the penalties provided for violation of these bylaws, if the owner or occupant of the premises upon which, or adjacent to which, a violation of this section exists has not corrected such violation within seven days after receipt of written notice by the Police Department or the Highway Surveyor, the Highway Surveyor or the Tree Warden or their authorized agents may perform the necessary trimming, pruning or other removal action required to effect compliance with this section and the expense incurred in such action may be charged to such owner or occupant.

Or take any action in relation thereto.

(Board of Selectmen)

Motion: Seth Taylor, Board of Selectmen, moved that the Town vote to amend General Bylaw §208-16 as printed in Article 34 of the Warrant.

Explanation: The Traffic Safety Committee has noticed an increasing number of roadside obstructions being placed along town roadways and on town property to prevent vehicles from legally parking. The placement of roadside obstructions, such as driveway reflectors, posts, rocks, saw horses, and plantings is occurring at numerous locations in town. In some cases, the placement of these roadside obstructions is creating a safety hazard, forcing vehicles and pedestrians further out into the roadway than necessary. This bylaw amendment would expand the current Roadside Obstruction bylaw to address the roadside obstructions listed above.

Board of Selectmen Recommendation:
Approve 5-0-0

Finance Committee Recommendation:
Approve 7-0-0

VOTE: Voice. Voted by more than the requisite majority, Article 34 is adopted, declared the Moderator.

Article 35 – General Bylaw Amendment Section 265-3 – Speed Limit & No Wake

~~Strikethrough~~ indicates language proposed for deletion.

Underline indicates language proposed for addition.

To see if the Town will vote to amend the Waterways Bylaw, as follows:

265-3. Speed limit and No Wake; posted areas and safety zone

D. In addition to any other provisions of this section, a safety zone is established in Stage Harbor from Stage Harbor Buoy 4 ~~7~~ to Stage Harbor Buoy 6 10, effective annually from 15 June to 15 September.

In the safety zone there shall be no swimming, ~~or anchoring, water skiing or scuba diving~~ in the channel, ~~waterskiing, use of sailboards or scuba diving.~~ Sailboarders, kiteboarders and other similar watersport craft may use this area to transit between Stage Harbor and Nantucket Sound in accordance with 265-8.

Or take any action in relation thereto.

(Board of Selectmen)

Motion: Florence Seldin, Board of Selectmen, moved that the Town vote to amend Waterways Bylaw, §265-3 as printed in Article 35 of the Warrant.

Explanation: These changes reflect buoy numbering changes the Coast Guard has made. Additionally, it allows sailboarders, kiteboarders and similar watersport craft to transit the safety zone in the Stage Harbor bottleneck area, specifically between the new buoy #7, and new buoy #10.

Board of Selectmen Recommendation:
Approve 4-0-1

Finance Committee Recommendation:
Approve 7-0-0

VOTE: Voice. So voted unanimously, declared the Moderator.

Article 36 – General Bylaw Amendment: Kiteboarding

~~Strikethrough~~ indicates language proposed for deletion.

Underline indicates language proposed for addition.

To see if the Town will vote to amend the Waterways Bylaw, as follows:

265-8. Sailboards, Kiteboards and Similar Watersport Craft

A. ~~The use of sailboards is prohibited in all marked channels, and in restricted swimming areas, kiteboards and other similar watersport craft, are prohibited in marked navigational channels, guarded swimming areas, and within a 150 feet of bathers, divers, piers, docks, and moored/anchored vessels. Sailboarders, kiteboarders and other similar watersport craft are allowed to operate within the area of outer Stage Harbor as defined in Chapter 265-20(c).~~

B. ~~If to gain access to another area a sailboarder is obliged to sailboarders, kiteboarders or other similar watersport craft must cross a marked channel he to gain access to another area, they shall do so as nearly practicable at right angles to the vessel traffic flow, in the marked channel.~~

Or take any action in relation thereto.

(Board of Selectmen)

Motion: Tim Roper, Board of Selectmen, moved that the Town vote to amend Waterways Bylaw §265-8, as printed in Article 36 of the Warrant.

Explanation: These changes would expand the prohibition on the use of sailboards to include kiteboards and other similar watersport craft.

Board of Selectmen Recommendation:
Approve 4-0-1

Finance Committee Recommendation:
Approve 7-0-0

VOTE: Voice. So voted by a very substantial majority, declared the Moderator.

Article 37 – General Bylaw Amendment Section 265-20 Anchoring in Stage Harbor

~~Strikethrough~~ indicates language proposed for deletion.

Underline indicates language proposed for addition.

To see if the Town will vote to amend the Waterways Bylaw, as follows:

265-20. Anchoring and mooring in Stage Harbor

A. Vessels shall not anchor in Stage Harbor in the inner harbor, east of Stage Harbor Buoy 8 ~~10~~ or in the area on the north side of the dredged channel, west of Stage Harbor Buoys 8 ~~11 and 13~~.

B. Vessels may anchor, in Stage Harbor, on a temporary basis only, in the area on the south side of the dredged channel, west ~~southeast~~ of Stage Harbor Buoy 8 ~~10~~.

In no case shall a vessel anchor in the dredged channel.

Or take any action in relation thereto.

(Board of Selectmen)

Motion: Sean Summers, Board of Selectmen, moved that the Town vote to amend Waterways Bylaw, §265-20, as printed in Article 37 of the Warrant.

Explanation: The Coast Guard has renumbered these buoys, and this amendment reflects those changes.

Board of Selectmen Recommendation:
Approve 4-0-1

Finance Committee Recommendation:
Approve 7-0-0

VOTE: Voice. So voted unanimously, declared the Moderator.

Article 38 – Home Rule Petition for Prevailing Wages Exemptions

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation seeking the Town's exemption from complying with sections 26 through 27G of Chapter 149 of the General Laws for projects estimated to cost \$50,000 or less, in substantially the following form:

AN ACT RELATIVE TO THE PREVAILING WAGE IN THE TOWN OF CHATHAM

Section 1. Notwithstanding any general or special law to the contrary, the Town of Chatham shall be exempt from complying with Sections 26 through 27G of Chapter 149 of the General Laws for projects estimated to cost \$50,000 or less.

Section 2. This act shall take effect upon its passage.

Or take any other action relative thereto.
(Board of Selectmen)

Motion: Jeffrey Dykens, Board of Selectmen, moved that the Town vote to authorize the Board of Selectmen to petition the General Court for special legislation seeking the Town’s exemption from complying with sections 26 through 27G of Chapter 149 of the General Laws for projects estimated to cost \$50,000 or less, as printed in Article 38 of the Warrant.

Explanation: There have been a number of small capital repairs for which the Town received either no bidders or the bid amounts exceeded project estimates. The purpose of this Home Rule petition is to exempt certain municipal projects, including routine maintenance work and small public works projects estimated to cost \$50,000 or under, from the mandated MA prevailing wage statute which can add a cost premium of approximately 30%. Such change would not remove protections for workers, but would allow local contractors more flexibility and opportunity to bid on municipal projects, with less administrative burden. This proposed action will still require proper oversight and accountability.

Board of Selectmen Recommendation:
Approve 4-0-0
Finance Committee Recommendation:
Approve 6-0-0

VOTE: Voice. So voted by a very substantial majority, declared the Moderator.

Article 39 – Home Rule Petition for Waterways Improvement Fund with Funding at 100% of Boat Excise Tax (vs. 50%)

To see if the Town will vote to authorize the Board of Selectmen to seek Special Legislation to allow the Town to credit 100% of the sums received by the Town from the collection of boat excise taxes to the Waterways Improvement Fund, rather than crediting only 50% of such funds to said Fund; provided that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and, further, to authorize the Board of Selectmen to approve amendments to the bill which shall be within the scope of the general objectives of the petition:

AN ACT RELATIVE TO BOAT EXCISE TAX REVENUE FOR THE CHATHAM WATERFRONT

Section 1: Notwithstanding section 2(i) of Chapter 60B of the Massachusetts General Laws or any other special or general laws to the contrary, 100% of the sums collected by the Town of Chatham as Boat Excise Tax pursuant to the provisions of Chapter 60B of the Massachusetts General Laws shall be credited to the Town Waterways Improvement Fund established under Section 5G of Chapter 40 of the Massachusetts General Laws, which funds may be expended solely for the purpose set forth in Section 5G.

Section 2: This Act shall take effect upon passage.

Or take any action in relation thereto.
(Board of Selectmen)

Motion: Seth Taylor, Board of Selectmen, moved that the Town vote to authorize the Board of Selectmen to petition the General Court to adopt special legislation as printed in Article 39 of the Warrant.

Explanation: As mandated by current Massachusetts General Law, only 50% of the amount of revenue annually received through the collection of boat excise taxes is deposited into the Town’s Waterways Improvement Fund (WIF). The WIF is an account where receipts are dedicated to support waterways related operations and infrastructure. Chatham annually collects approximately \$70,000 in total boat excise tax revenue. However, like all towns, Chatham is only able to deposit a maximum of 50% of this sum into the WIF as mandated by the MA Department of Revenue. The remaining 50% is deposited into the Town’s General Fund.

The Selectmen have made improvement of Chatham’s waterfront infrastructure a priority and it is deemed appropriate that funds derived from the users of our water-

ways should be dedicated to maintaining and enhancing our waterways. Special enabling legislation requested through a home rule petition is required to allow Chatham to deposit 100% of the contribution of boat excise tax revenue into the WIF. This article was originally proposed and supported by the Waterways Advisory Committee. Similar special legislation was recently approved by the MA legislature and signed into effect by former Governor Patrick for the Town of Mattapoisett.

Board of Selectmen Recommendation:
Approve 5-0-0
Finance Committee Recommendation:
Approve 6-0-0

VOTE: Voice. So voted unanimously, declared the Moderator.

Article 40 – Perpetual Conservation Restrictions on Properties Purchased with Land Bank Funds

To see if the Town will vote to authorize the grant of perpetual conservation restrictions to be held by a land trust, qualified conservation organization or appropriate state agency with respect to the properties identified below pursuant to MGL Ch.184, § 31-33, and to place said land under the care, custody and control of the Conservation Commission pursuant to MGL Ch. 40, § 8C, or take any other action in relation thereto.

Motion: George Cooper, Chairman, Land Bank Open Space Committee, moved that the Town vote to authorize the grant of perpetual conservation restrictions with respect to the properties, identified in Article 40 of the Warrant, as authorized under MGL Chapter 184, Sections 31-33, to be held by a land trust, qualified conservation

Article 40

- Assessors Map 11I, Parcels MCI 4, 5, 6, 7 & 8
- Assessors Map 10I, Parcels MCI 1, 2, 3
- Assessors Map 5E, Parcel K1
- Assessors Map 9E, Parcels 9 & 9B

- Assessors Map 8C, Parcel 4
- Assessors Map 4E, Parcels 14 & 15A

- Assessors Map 11F, Parcel 5A1

- Assessors Map 9E, Parcel 5 owned by
- Assessors Map 2C, Parcel 6

- Assessors Map 4H, Parcels C10 & C11

- Old Comers Woodland
- Old Comers Woodland
- Huckleberry Ln
- Main Street, West Chatham, aka Captain George N. Harding Conservation Area
- Seaquanset Rd
- Corner of Rt 28 and Rt 137 (formerly owned by Onembo)
- Emily’s Way off Old Main Street, aka Sylvan Gardens
- Main St, West Chatham (formerly Hill)
- Main Street, South Chatham (formerly owned by McClure)
- Mill Hill Road & Rt 137

organization or appropriate state agency, and to place said land under the care, custody and control of the Conservation Commission pursuant to MGL Chapter 40, Section 8C.

Explanation: The MA Land Bank Act requires that a perpetual Conservation Restriction be placed on properties that have been purchased with Land Bank funds. The identified town-owned properties in this article were purchased with Land Bank Funds for the purposes of conservation and/or open space and/or passive recreation; however a perpetual Conservation Restriction was inadvertently not placed on such properties. A Conservation Restriction is a separate document recorded at the registry of deeds that contains language detailing the protection of the properties. The Town has executed Conservation Restrictions for all other parcels purchased with Land Bank funds. Conservation Restrictions follow a State specified format, however, the details of each Conservation Restriction can be written to reflect the uniqueness of each property.

Board of Selectmen Recommendation:
Approve 5-0-0
Finance Committee Recommendation:
Approve 7-0-0

VOTE: Voice. So voted unanimously, declared the Moderator.

Article 41 – Easement to Verizon/Eversource (NSTAR) Mill Farm Lane

To see if the Town will vote to authorize the Board of Selectmen to grant, to Verizon New England Inc., 125 High Street, Oliver Tower, Floor 7, Boston, MA 02110 and Eversource (NSTAR) Electric Company, 800 Boylston Street, Boston, MA 02119, together with their respective successors and assigns, as tenants in common with quitclaim covenants (herein called the “Grantees”), the exclusive and perpetual right and easement to, access, erect, construct, operate, maintain, connect, extend, replace and remove pole 435-2 Mill Farm Lane which may be erected at different times with the necessary conduits, cables, wires, anchors, guys, supports and fixtures appurtenant thereto for the transmission and/or distribution of electricity and the transmission and/or distribution of telecommunications upon, over and across land as now laid out and shown on Barnstable County Registry of Deeds at Plan Book 561, Page 33, and which is approximately shown on a sketch labeled Exhibit A, and to authorize the Board of Selectmen to do all things necessary to carry out the provisions of this article, or take any other action in relation thereto.

(Board of Selectmen)

Motion: Florence Seldin, Board of Selectmen, moved that the Town vote to authorize the Board of Selectmen to grant, to Verizon New England Inc., 125 High Street, Oliver Tower, Floor 7, Boston, MA 02110 and Eversource (NSTAR) Electric Company, 800 Boylston Street, Boston, MA 02119, together with their respective successors and assigns, as tenants in common with quitclaim covenants (herein called the “Grantees”), the exclusive and perpetual right and easement to, access, erect, construct, operate, maintain, connect, extend, replace and remove pole 435-2 Mill Farm Lane which may be erected at different times with the necessary conduits, cables, wires, anchors, guys, supports and fixtures appurtenant thereto for the transmission and/or distribution of electricity and the transmission and/or distribution of telecommunications upon, over and across land as now laid out and shown on Barnstable County Registry of Deeds at Plan Book 561, Page 33, and which is approximately shown on a sketch labeled Exhibit A, and to authorize the Board of Selectmen to do all things necessary to carry out the provisions of this article.

Explanation: The Selectmen have the authority to grant permission for utilities to install and maintain utility poles and lines over public ways, and a “license” was approved on 12/16/14. However the installation of utility poles on any other property requires the subsequent grant of an easement upon authorization by Town Meeting.

Board of Selectmen Recommendation:
Approve 5-0-0
Finance Committee Recommendation:
Approve 7-0-0

Vote Required: Two-Thirds Majority

VOTE: Voice. So voted by more than the requisite 2/3rds majority, declared the Moderator.

Article 42 – Easement to Verizon/Eversource (NSTAR) Dusty Miller Lane

To see if the Town will vote to authorize the Board of Selectmen to grant, to Verizon New England Inc., 125 High Street, Oliver Tower, Floor 7, Boston, MA 02110 and Eversource (NSTAR) Electric Company, 800 Boylston Street, Boston, MA 02119, together with their respective successors and assigns, as tenants in common with quitclaim covenants (herein called the “Grantees”), the exclusive and perpetual right and easement to, access, erect, construct, operate, maintain, connect, extend, replace and remove pole 435-1 on Dusty Miller Lane, which may be erected at

different times with the necessary conduits, cables, wires, anchors, guys, supports and fixtures appurtenant thereto for the transmission and/or distribution of electricity and the transmission and/or distribution of telecommunications upon, over and across land as now laid out and shown as Lot 5 on a plan recorded with the Barnstable County Registry of Deeds at Plan Book 561, Page 33, and which is approximately shown on a sketch labeled Exhibit A, and to authorize the Board of Selectmen to do all things necessary to carry out the provisions of this article, or take any other action in relation thereto.

(Board of Selectmen)

Motion: Timothy Roper, Board of Selectmen, moved that the Town vote to authorize the Board of Selectmen to grant, to Verizon New England Inc., 125 High Street, Oliver Tower, Floor 7, Boston, MA 02110 and Eversource (NSTAR) Electric Company, 800 Boylston Street, Boston, MA 02119, together with their respective successors and assigns, as tenants in common with quitclaim covenants (herein called the “Grantees”), the exclusive and perpetual right and easement to, access, erect, construct, operate, maintain, connect, extend, replace and remove pole 435-1 on Dusty Miller Lane, which may be erected at different times with the necessary conduits, cables, wires, anchors, guys, supports and fixtures appurtenant thereto for the transmission and/or distribution of electricity and the transmission and/or distribution of telecommunications upon, over and across land as now laid out and shown as Lot 5 on a plan recorded with the Barnstable County Registry of Deeds at Plan Book 561, Page 33, and which is approximately shown on a sketch labeled Exhibit B, and to authorize the Board of Selectmen to do all things necessary to carry out the provisions of this article.

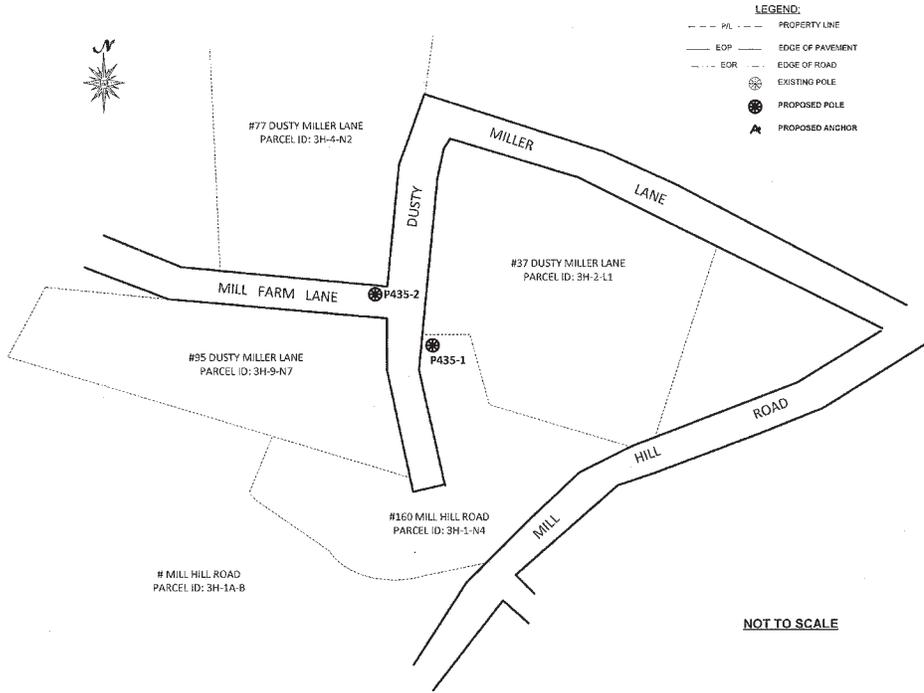
Explanation: The Selectmen have the authority to grant permission for utilities to install and maintain utility poles and lines over public ways, and a “license” was approved on 12/16/14. However the installation of utility poles on any other property requires the subsequent grant of an easement upon authorization by Town Meeting.

Board of Selectmen Recommendation:
Approve 5-0-0
Finance Committee Recommendation:
Approve 7-0-0

Vote Required: Two-Thirds Majority

VOTE: Voice. So Voted Unanimously, declared the Moderator.

Article 42



MOTION TO ADJOURN: At 10:00 p.m., Voter Deborah Ecker moved that we recess until 6:00 tomorrow evening.

VOTE: Voice. The ayes have it, declared the Moderator.

Annual Town Meeting Minutes

Tuesday, May 12, 2015

Moderator William G. Litchfield opened this second night of the Annual Town Meeting at 6:00 p.m. 334 voters were present in the hall, exceeding the quorum of 100.

The volunteer tellers for the second night of town meeting were Bruce Beane, Donald St. Pierre, Pat Cass, Sue Plumb, Deborah Walther and Jean Young. Louise Redfield and Shanna Nealy again served as tabulators.

Article 30 – Protective (Zoning) Bylaw Amendment: Conservancy District and Flood Plain District Changes

~~Strikethrough~~ indicates language proposed for deletion.

Underline indicates language proposed for addition.

Bold Italicized Words are defined in the existing bylaw

To see if the Town will vote to amend its Protective (Zoning) Bylaw, **Table of Contents, Section IV, A. Conservancy Districts** as follows:

SECTION IV OVERLAY REGULATIONS

A. Conservancy Shoreline Protection Districts

1. Purpose
2. Location
3. Permitted Uses
4. Special Permit Uses
5. ~~Location~~
6. Procedures

B. Flood Plain District

1. Purpose
2. District Location
3. Definitions
4. Vacant Lots within the Flood Plain District
5. Permitted Uses
6. Special Permit Uses
7. Prohibited Uses
8. Development Regulations
9. Procedures

E. Scope of Authority

Also amend, **Section II., Definitions, Subsection B.**, as follows:

26. **“CATWALK”** means an elevated *structure*, usually located within a Conservancy Shoreline Protection District, used as a pedestrian walkway to traverse fresh or salt meadow, marsh, meadow bank, dune or beach. The term shall include **PLANK WALK**. (5/12/97-ATM)
78. **“PIER”** means an elevated structure located within a Conservancy Shoreline Protection District, used to access fresh or salt water or traverse fresh or salt

meadow, marsh, meadow bank, dune or beach and which extends beyond Mean Low Water (MLW) or beyond the Natural High Water Mark of a fresh water body. (5/12/97-ATM)

108. **“UPLAND, BUILDABLE”** means a contiguous area of land, exclusive of any land in a Conservancy Flood Plain District as defined herein, and which is not less than four (4) feet above the water table. Groundwater elevations shall be determined by on-site investigations conducted by a licensed engineer or land surveyor, and shall be adjusted for seasonal fluctuations using the U.S.G.S. procedure set forth in **Estimating Highest Groundwater Levels for Construction and Land Use Planning – Cape Cod, Massachusetts**.

Also amend, **Section III District Regulations, Subsection A** as follows:

A. Type of Districts

For the purpose of this Bylaw, the Town of Chatham is divided into the following basic districts:

- Residential: R20, R20A, R30 (5/12/97 ATM), R40, R40A (5/16/01 ATM), R60
- Small Business: SB
- General Business: GB1, GB2, GB3
- Industrial: I
- Residence-Seashore Conservancy: RC3
- Municipal: M
- Municipal Conservancy: MC (11/7/95 STM)

In addition the following overlay districts are established:

- Conservancy Shoreline Protection
- Flood Plain
- Airport Hazard Area
- Water Resource Protection (5/12/96 ATM)
- Flexible Development

The specific locations and definitions of the overlay districts are set forth in Section IV of this Bylaw.

Also amend, **Section III District Regulations, Subsection D. District Area Requirements, sub-section 3. Specific Requirements, sub-paragraph k. Erosion Control** as follows:

- k. Erosion Control
If the Building Inspector determines that erosion controls are necessary, erosion controls adequate to prevent damage to a Conservancy Shoreline Protection District shall be required for any project, **building or structure** which will alter in any manner land within three hundred (300) feet of a Conservancy Shoreline

Protection District. Erosion controls shall be adequate to prevent eroded material from entering, or siltation of wetlands within, a Conservancy Shoreline Protection District. Erosion control measures shall be taken prior to the commencement of work and shall remain in place until the disturbed areas have been stabilized permanently.

Also amend, **Section IV., Overlay Regulations** as follows:

A. Conservancy Shoreline Protection Districts

1. Purpose

Conservancy Shoreline Protection Districts are overlay districts intended to:

- a. preserve and maintain the ground water supply on which the inhabitants depend;
- b. protect the purity of coastal and inland waters for the propagation of fish and shellfish and for recreational purposes;
- c. protect the public health and safety;
- d. protect persons and property from the hazards of **flood** and tidal waters which may result from unsuitable development in or near swamps, ponds, bogs and marshes, along water courses or in areas subject to flooding, Extreme High tides Water and the rising sea level; **and**
- e. preserve the amenities of the Town and to conserve natural conditions, wildlife and **open space** for the education and general welfare of the public.

2. Location

a. The Coastal Shoreline Protection Districts shall consist of all the **submerged lands** along the coast of Town, and areas subject to flooding including:

1. Areas delineated as special flood hazard areas within the Town of Chatham designated as Zone AE or VE on the Barnstable County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program.
2. When a **coastal bank** exceeds the elevation of the relevant one hundred (100) year flood plain, the Coastal Shoreline Protection District boundary shall be the top of the bank.

b. The Inland Shoreline Protection District shall consist of **submerged lands** in and under all ponds, wetlands as defined in Section II of this Bylaw, and those areas lying below two (2) feet above the Natural High Water Mark of any fresh water pond, lake or water course, including:

1. Those areas identified by number with corresponding elevations for the water levels of the Inland Shoreline Protection Districts as shown on maps filed in the Town Clerk's office, entitled **Shoreline Protection Districts, Chatham, Massachusetts, as most recently amended.**
2. Any area not identified by number shall be established by topographic data, to be provided by the applicant, at the request of the Zoning Agent.
3. When an **inland bank** of a pond, lake, or water course exceeds two (2) feet in height, the Inland Shoreline Protection District boundary shall be the top of the bank.

32. Permitted Uses

Notwithstanding any other provision of this Bylaw the following uses and activities are permitted in Conservancy Shoreline Protection Districts:

- a. Fishing, cultivation and harvesting of shellfish, worms for bait, and the excavation and construction of areas for the cultivation and harvesting of shellfish and other marine foods. Salt marsh haying, dune or marsh grass planting, and the manual harvesting (without use of machinery) of marine algae, Irish moss, wild shrub fruits and seeds.
- b. Outdoor recreation activities including, hiking, boating, trapping, hunting, fishing, horseback riding, skeet and trap shooting, and shooting preserves, provided any **structures** related thereto do not destroy the beneficial character of the Conservancy Shoreline Protection District
- c. The installation of floats, provided they are located below mean low water, or the Natural High Water Mark on fresh water ponds, and are permitted by the Harbormaster.
- d. The maintenance to minimum legal and practical width and height of all roads and driveways that exist as of July 1, 2007. (5/12/08 ATM)
- e. The construction and maintenance of a driveway or roadway of minimum legal and practical width where no alternative means of access from an established way is available, provided that such driveway or roadway shall be constructed of pervious material and in a manner which permits the unobstructed flow of water.
- f. The installation, operation and maintenance of underground and overhead utilities limited to electrical, communication, sewer, potable water and gas lines, provided the surface vegetation is restored substantially to its original condition.

- g. The use or improvement of land or water for agricultural purposes provided, however, that any subsequent non-agricultural uses of land which was altered for agricultural purposes may be regulated, restricted or prohibited in accordance with any condition stated herein.
- h. The dredging of navigational channels or mooring basins by the Town, State or Federal government.
- i. The construction and maintenance of Town Landings, public boat launching ramps, public beaches, including beach nourishment of Town owned beaches and landings, except on salt marsh and land containing shellfish as identified by the Shellfish Warden and the Division of Marine Fisheries.
- j. Mosquito control as approved and carried out by the Cape Cod Mosquito Control Project.
- k. Maintenance dredging of existing private channels and marine facilities provided that such maintenance dredging shall not increase the scope of the original dredge project licensed under MGL Ch. 91.
- l. Expansion dredging of existing private channels or marine facilities with the approval of the Shellfish Warden, Conservation Commission, Division of Marine Fisheries, the Division of Waterways, and the U. S. Army Corps of Engineers. Said expansion shall be accomplished without dredging in marsh areas or land containing shellfish as identified by the Shellfish Warden and the Division of Marine Fisheries.
- m. Beach nourishment except on salt marsh areas or productive shellfish tidal flats as identified by the Division of Marine Fisheries or the local Shellfish Department; dune nourishment; non-structural bank and dune stabilization; and coastal engineering structures which are otherwise approved under MGL c. 131 Sec. 40 and the Town of Chatham Wetlands Protection Bylaw, and not prohibited by a restriction filed in the Barnstable County Registry of Deeds pursuant to MGL c. 130 Sec.105. (10/24/89 STM).
- n. The installation of unpaved trails.
- o. The installation of fences in the AE Zone of less than sixty (60) percent solid and at least six (6) inches above grade, provided that such installation will be done in a manner that does not deflect, displace or channelize flood waters or increase the velocity of flow.

43. Special Permit Uses

Notwithstanding any other provision of this Bylaw the following uses and activities in a Conservancy Shoreline Protection District require a Special Permit from the Zoning Board of Appeals.

- a. The construction of *catwalks, piers**, ramps, stairs, ~~unpaved trails~~, *boathouses*, boat shelters, *roadside stands*, fences, wildlife management shelters, foot bridges, observation decks or shelters, tennis courts, and *structures* used in conjunction with a *fishing use*. With the exception of stairs, steps and walkways, (see footnote 3 Appendix II) structures shall conform to the *street setback* and *abutters setback* for the district in which the lot is located, and shall be constructed so as to permit the reasonably unobstructed flow of water and preserve the natural contour of the area. *Structures* shall not exceed twenty (20) feet in height. Provided there is no expansion, those dwellings which existed prior to January 16, 1992 and are required by the Building Inspector to be elevated in accordance with FEMA Regulations, shall not be required to conform to the twenty (20) foot height restriction. (5/11/92 ATM).

- b. Non-Residential buildings not intended for use as living quarters or *Accessory Buildings* shall not exceed twenty (20) feet in height.

*See specific requirements of Section IV, A. 6. c. below.

- c. b. Construction of a *structure* or *building* used in conjunction with a *marina* or *boatyard*. *Buildings* shall conform to the *street setback* and *abutters setback* for the district in which the property is located.
- e. ~~The construction and maintenance of a driveway or roadway of minimum legal and practical width where no alternative means of access from an established way is available. Plans for such construction shall be submitted to the Planning Board and Conservation Commission prior to the Zoning Board of Appeals hearing. Such driveway or roadway shall be constructed in a manner which permits the unobstructed flow of water.~~
- d. The construction and maintenance of private boat launching ramps and beaches, except on marsh areas and land containing shellfish as identified by the Shellfish Warden and the Division of Marine Fisheries, providing that no natural vegetation is destroyed.
- e. The installation of submerged pipes or cables used for *swimming pools* or commercial fishing operations.

54. Prohibited Uses

All activities, except those needed to accomplish the above permitted uses, shall be prohibited, including:

- a. No person shall fill, place or dump in a Conservancy Shoreline Protection District any soil, loam, peat, sand, gravel, rock or other material substance, refuse, trash, rubbish, debris or dredged material, with the exception of landscaping material as allowed under Section IV.B.8.m of this Bylaw.
- b. No person shall drain, excavate or dredge in a Conservancy Shoreline Protection District or remove therefrom loam, peat, sand, soil or other material substance.
- c. No person shall discharge hazardous substances, effluent from a sewage treatment facility, or thermal effluent from a power plant or other industrial source.
- d. No person shall construct a residential *dwelling unit*, or use a houseboat or barge designed or used as a *dwelling unit* in the Conservancy Shoreline Protection District.
- e. No person shall construct any *building* in Zones V and VI-30, as defined on the Flood Insurance Rate Maps, prepared by the National Flood Insurance Program for the Town of Chatham, dated June 20, 1998. (5/11/98 ATM)
- e. No person shall construct any pipeline designed to carry crude oil or unprocessed natural gas in the Conservancy Shoreline Protection District.
- f. No person shall perform any act or use in said Conservancy Shoreline Protection District in a manner which would destroy the natural vegetation of the Conservancy Shoreline Protection District, substantially alter the existing patterns of tidal flow, or otherwise alter or permit the alteration of the natural beneficial character of the Conservancy Shoreline Protection District.
- g. No person shall remove or destroy natural growth essential to the prevention of erosion and storm damage.
- h. No person shall drain, dam or relocate any water course or other drainage works, except as incidental to aquaculture, or establish *agricultural use, flood* control, or mosquito control.
- i. No person shall install a fence in a VE zone.

5. Location

- a. ~~The Coastal Conservancy Districts shall consist of all the submerged lands along the coast of Town, and areas subject to flooding including:~~
 - 1. ~~Areas delineated as special flood hazard areas within the Town of Chatham designated as Zone AE or VE on the Barnstable County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program.~~

- 2. ~~When a *coastal bank* exceeds the elevation of the relevant one hundred (100) year flood plain, the Coastal Conservancy District boundary shall be the top of the bank.~~
- b. ~~The Inland Conservancy District shall consist of *submerged lands* in and under all ponds, wetlands as defined in Section II of this Bylaw, and those areas lying below two (2) feet above the Natural High Water Mark of any fresh water pond, lake or water course, including:~~
 - 1. ~~Those areas identified by number with corresponding elevations for the water levels of the Inland Conservancy Districts as shown on maps filed in the Town Clerk's office, entitled "Conservancy Districts, Chatham, Massachusetts", as most recently amended.~~
 - 2. ~~Any area not identified by number shall be established by topographic data, to be provided by the applicant, at the request of the Zoning Agent.~~
 - 3. ~~When an *inland bank* of a pond, lake, or water course exceeds two (2) feet in height, the Inland Conservancy District boundary shall be the top of the bank.~~

6. Procedures

- a. General Provisions
 - All uses and activities located within Conservancy Shoreline Protection Districts shall comply with the general administrative procedures set forth in Section VIII of this Bylaw. The Conservation Commission may also have jurisdiction over activities in Conservancy Shoreline Protection District.
- b. Special Permit Uses
 - The Zoning Board of Appeals shall act as the Special Permit Granting Authority, utilizing the procedures set forth in Chapter 40A section 9 of M.G.L. and Section VIII of this Bylaw. However, any *Special Permit use* in a Conservancy Shoreline Protection District shall be referred to the Conservation Commission for review and recommendation prior to the Board of Appeals hearing. In evaluating a Special Permit request, the Board of Appeals shall consider both the general purpose and intent of the Bylaw and the stated purposes of the Conservancy Shoreline Protection Districts.
- c. Private Piers (Commercial and Residential)
 - The Zoning Board of Appeals may authorize a Special Permit for the construction of a private *pier* if it is found that the proposed *structure* will not be detrimental to safety on waterways, preservation of water quality, ease of access to and on waterways, equity of interest in utilizing

waterways, the protection of the natural environment, and the protection of the aesthetic values of the Town. The Zoning Board of Appeals shall consider, in assessing the potential impact of a proposed *pier* or pier extension, the distance of the *pier* and its approach area from designated or customary navigation channels, from designated or customary mooring areas, from areas traditionally used for sailing, and from public swimming areas. The Zoning Board shall also consider whether the proposed *pier* or pier extension is consistent with locally adopted plans, including the comprehensive plan, any applicable harbor plan, and any applicable resource management plan. The construction of private piers or the extension of existing *piers* shall be specifically prohibited in the following locations:

- In Pleasant Bay from the Town line at Jackknife Harbor to the southerly property line of 4 Minister's Lane, including Crows Pond, Ryders Cove, Frost Fish Creek, and Bassing Harbor; and
- In Chatham Harbor from the southerly property line of 4 Minister's Lane to Cow Yard Landing.

Additionally, the construction of new *private residential piers* shall be specifically prohibited in the following locations:

- Marine waters located northerly of an imaginary line across the mouth of Stage Harbor Inlet, separating the Stage Harbor Complex from Nantucket Sound, including but not limited to the following waterways: Stage Harbor Inlet, Oyster Pond, Stetson Cove, Oyster River, Little Mill Pond, Mill Pond, Mitchell River and the total Stage Harbor including Snake River and all other tidal embayments within the Complex. (5/10/10 ATM)

Maintenance of existing *piers* in the above locations is permitted provided no work is done beyond the existing, licensed footprint.

All new *pier* requests shall be referred to the Town Harbormaster for written comment on the potential impact of the proposed *pier* or pier extension on existing, customary or planned boating channels or mooring areas, to the Shellfish Warden for written comment on the potential impact of the proposed *pier* or pier extension on shellfish beds or shellfish habitat, and to the Conservation Commission for written comment on, at a minimum, the potential impact of a *pier* or pier extension on fish runs, marine and shoreline ecology, marsh, and eel grass beds.

In addition, all new residential *piers* shall comply with the following requirements:

1. Location

- a. No new *pier* or float system shall be located closer at any point than twenty-five (25) feet to a property line, except, for a *pier* jointly owned and used by two (2) or more contiguous shorefront properties, the twenty-five (25) foot setback shall be measured from the outermost property lines of the applicable properties.
- b. No new *pier* or float system shall be located closer at any point than two hundred fifty (250) feet to another *pier*.
- c. No new *pier* shall be located closer at any point than one hundred (100) feet to a boat ramp.
- d. No new *pier* or float system shall be located closer at any point than one hundred (100) feet to a public swimming area.

2. Construction – All *private residential piers* shall be seasonal. Permanent *piers* shall not be permitted.

3. Size

- a. No *pier* shall exceed eighty (80) feet in overall length (including stairs, ramps and floats) measured from the Mean High Water (MHW) line.
- b. No stairs, *pier* or ramp shall exceed four (4) feet in width, measured outside the support *structure* (pilings, posts, railings).
- c. The total area of any and all floats associated with a *pier* shall not exceed three hundred (300) square feet, except a greater total area may be allowed for a *pier* jointly owned and used by two (2) or more contiguous shorefront properties, and there shall be no floats above the Mean Low Water (MLW).
- d. The height of the deck (walkway) shall not exceed four (4) feet above Mean High Water (MHW) unless in the interest of preserving marsh growth, a greater height is required; in which case the height above the marsh shall not exceed 1.5 times the width of the dock.

4. Depth of Water – At Mean Low Water (MLW) there shall be, without benefit of dredging, at least two and one half (2 ½) feet of water at the end of the *pier* and/or float system. (5/9/89 ATM)

5. Access – At all normal levels of the tide, alongshore pedestrian passage shall be provided. A flight of stairs on each side of the *pier* may be provided for this purpose. (5/8/00 ATM)

d. Pre-existing Structures and Uses

1. Pre-existing nonconforming structures and uses in a Conservancy Shoreline Protection District shall be subject to the *nonconforming use* provisions of Section V of this Bylaw. Any alterations or expansions of pre-existing conforming *structures* and uses shall comply with the Conservancy Shoreline Protection District regulations set forth herein, including the specific locations where extensions of existing *piers* are prohibited. This prohibition shall not apply to commercial boating facilities with Chapter 91 licenses in existence as of November 21, 1998. (5/8/00 ATM)
2. Any expansion or enlargement of a pre-existing nonconforming *pier* shall satisfy the criteria set forth in the first paragraph of Section IV. A. 6. c. above and the Zoning Board of Appeals shall, in the granting or denial of any Special Permit to extend or enlarge such a pier, make findings of fact on each criteria in assessing the impact on the neighborhood.
3. Notwithstanding the above, nonconforming private *piers* may be extended seaward with a Special Permit to minimum length required to gain the required depth of water described in subsection c.3 above, provided said length does not exceed eighty (80) feet measured from the Mean High Water (MHW) line. (5/10/99 ATM)
- e. **Catwalks**
The Zoning Board of Appeals may authorize a Special Permit for the construction of a *catwalk* if it is found that the proposed *structure* will not be detrimental to safety on waterways, preservation of water quality, ease of access to waterways, equity of interest in utilizing waterways, and the protection of the aesthetic values of the Town. In addition, all new *catwalks* shall comply with the requirements listed below.
 1. Construction – *Catwalks* shall have no more than one (1) handrail.
 2. Size
 - a. The height shall not exceed the lowest elevation allowed by current Wetland Regulations (State and Town). The Conservation Commission shall state this maximum allowable height in their recommendation to the Zoning Board of Appeals.
 - b. No *catwalk* shall exceed three (3) feet in width.

3. Length – *Catwalks* shall not extend beyond the most seaward point of the salt or fresh meadow, marsh, etc.; beyond Mean High Water (MHW); or beyond the point where a horizontal plane two (2) foot above the Natural High Water Mark of a fresh water body intersects the landform. (5/12/97 ATM)

B. Flood Plain District

1. Purpose

The purposes of the Flood Plain District are to:

- a. Protect the public health, safety, and general welfare;
- b. Protect human life and property from the hazards of periodic flooding flood and tidal waters which may result from unsuitable development in or near swamps, ponds, bogs and marshes, along water courses or in areas subject to flooding, eroding shorelines, Extreme High Water and rising sea level;
- c. Preserve the natural *food* control characteristics, and the *food* storage capacity of the flood plain;
- d. Preserve and maintain the ground water table and water recharge areas within the flood plain.

2. Definitions District Location

The Flood Plain District is herein established as an overlay district. The District includes all special *food hazard areas* within the Town of Chatham designated as Zone AE or VE on the Barnstable County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Barnstable County FIRM that are wholly or partially within the Town of Chatham are panel numbers 25001C0609J, 25001C0616J, 25001C0617J, 25001C0626J, 25001C0627J, 25001C0628J, 25001C0629J, 25001C0631J, 25001C0633J, 25001C0636J, 25001C0637J, 25001C0638J, 25001C0639J, 25001C0641J, 25001C0850J, and 25001C0875J dated July 16, 2014. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Barnstable County Flood Insurance Study (FIS) report dated July 16, 2014. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk, Planning Board, and Building Inspector. (ATM 5/12/14)

3. District Location Definitions

In the Flood Plain Overlay District the following definitions shall apply:

- a. **“BASE FLOOD”** means the flood having a one (1) percent chance of being equaled or exceeded in any given year.
- b. **“DEVELOPMENT”** means any manmade change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations.
- c. **“FUNCTIONALLY DEPENDENT USE”** means a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. ~~The term includes only Functionally dependent structures are limited to docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, but do not include long-term storage or related manufacturing facilities.~~
- d. **“LOWEST FLOOR”** means the lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building’s lowest floor; provided that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of State and local regulations.
- e. **“MANUFACTURED HOME”** means a structure, transportable in one (1) or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. For flood plain management purposes the term “manufactured home” also includes park trailers, travel trailers, and other similar vehicles placed on a site for greater than one hundred eighty (180) consecutive days. For insurance purposes the term “manufactured home” does not include park trailers, travel trailers, and other similar vehicles.
- f. **“NEW CONSTRUCTION”** means for the purpose of determining insurance rates, structures for which the “start of construction” commenced on or after the effective date of an initial FIRM or after December 31, 1974, whichever is later. For flood plain management purposes, “new construction” means structures for which the “start of construction” commenced on or after May 12, 1980.

- g. **“STRUCTURE”** means for flood plain management purposes, a walled and roofed building, including a gas or liquid storage tank that is principally above ground, as well as a mobile home. “Structure” for insurance coverage purposes, means a walled and roofed building, other than a gas or liquid storage tank that is principally above ground and affixed to a permanent site, as well as a mobile home on a foundation. For the latter purpose, the term includes a building while in the course of construction, alteration or repair, but does not include building materials or supplies intended for use in such construction, alteration or repair, unless such materials or supplies are within an enclosed building on the premises.
- h. **“SUBSTANTIAL IMPROVEMENT”** means repair, construction or alterations costing fifty (50) percent or more of the market value of the structure before improvement, or, if damaged, before damage occurred or in the case of a foundation, work that impacts (50) percent or greater of the perimeter of the foundation. (5/11/93-ATM)

4. Vacant Lots within the Flood Plain District

- a. A vacant lot located within the Flood Plain District may be developed by special permit in accordance with the provisions of this bylaw if the vacant lot contained a minimum of twenty thousand (20,000) square feet of **buildable upland** prior to July 16, 2014. With the exception of functionally dependent structures:
 1. For vacant lots that have twenty thousand (20,000) square feet of buildable upland after July 16, 2014, development is limited to those portions of the vacant lot that are located outside of the Special Flood Hazard Area (Zones AE and VE) as depicted on the Barnstable County Flood Insurance Rate Map (FIRM) dated July 16, 2014.
 2. For vacant lots that have less than twenty thousand (20,000) square feet of buildable uplands after July 16, 2014, development may occur on those portions of the vacant lot that are located in the AE Zone or on those portions of the vacant lot that are located outside of the Special Flood Hazard Area (Zones AE and VE) as depicted on the Barnstable County Flood Insurance Rate Map (FIRM) dated July 16, 2014.

3. Development must meet the Development Regulations set forth in Section IV.B.8b of this Bylaw, cannot exceed a Maximum Building Coverage of two thousand eight hundred (2,800) square feet, and must meet the road and abutter setbacks for the underlying zoning district as set forth in Appendix II of this Bylaw.
 - b. A vacant lot or portions of a vacant lot located within Zone VE of the Flood Plain District as depicted on the Barnstable County Flood Insurance Rate Map (FIRM) dated July 16, 2014 shall not be developed with the exception of those uses permitted under Section IV.B.5.b, Permitted Uses VE Zone and under Section IV.B.6.b, Special Permit Uses VE Zone.

5. Permitted Uses

a. Permitted Uses AE Zone

Notwithstanding any other provision of this bylaw the following uses and activities are permitted within the AE Zone of the Flood Plain District as depicted on the Barnstable County Flood Insurance Rate Map (FIRM) dated July 16, 2014.

1. Repair of existing foundations.
2. The elevation of a structure for the sole purpose of flood hazard mitigation.
3. Repair of existing structures other than existing foundations, provided that the repair does not constitute a *substantial improvement*.
4. Replacement or repair of existing swimming pools, tennis/basketball courts and retaining walls; provided there is no addition or expansion to these structures.
5. Repair of a substantially damaged existing structure within its existing footprint.
6. Beach nourishment except on salt marsh areas or productive shellfish tidal flats as identified by the Division of Marine Fisheries or the local Shellfish Department; dune nourishment; non-structural bank and dune stabilization; and coastal engineering structures which are otherwise approved under MGL c. 131 Sec. 40 and the Town of Chatham Wetlands Protection Bylaw, and not prohibited by a restriction filed in the Barnstable County Registry of Deeds pursuant to MGL c. 130 Sec.105.

b. Permitted Uses VE Zone

Notwithstanding any other provision of this bylaw the following uses and activities are permitted within the VE Zone of the Flood Plain District:

1. Repair of existing foundations.
2. The elevation of an existing structure for the sole purpose of flood hazard mitigation.
3. Repair of existing structures other than existing foundations, provided that the repair does not constitute a *substantial improvement*.
4. Replacement or repair of swimming pools, tennis/basketball courts, and retaining walls, provided there is no addition or expansion.
5. Repair of a substantially damaged existing structure within its existing footprint.
6. Beach nourishment except on salt marsh areas or productive shellfish tidal flats as identified by the Division of Marine Fisheries or the local Shellfish Department; dune nourishment; non-structural bank and dune stabilization; and coastal engineering structures which are otherwise approved under MGL c. 131 Sec. 40 and the Town of Chatham Wetlands Protection Bylaw, and not prohibited by a restriction filed in the Barnstable County Registry of Deeds pursuant to MGL c. 130 Sec.105.

6. Special Permit Uses

a. Special Permit Uses AE Zone

Notwithstanding any other provision of this bylaw, upon issuance of a Special Permit by the Zoning Board of Appeals, and subject to such special conditions and safeguards as are deemed necessary by the Special Permit Granting Authority to fulfill the purposes of this bylaw, the following uses and activities may be permitted in the AE Zone of the Flood Plain District:

1. New construction of residential and non-residential structures.
2. Construction of functionally dependent structures.
3. The construction of an addition or other alterations to an existing structure that results in an increase in the building footprint or constitutes a *substantial improvement*.
4. Demolition and reconstruction of an existing structure.

The following activities are allowed by Special Permit, provided a Massachusetts registered civil engineer certifies in writing that the activity will not cause an increase in wave run-up, a deflection, displacement or channelization of flood waters, or an increase in the velocity of flow:

- a. An increase in impervious surface, including swimming pools, tennis/basketball and retaining walls.

b. Special Permit Uses VE Zone

Notwithstanding any other provision of this bylaw, and upon issuance of a Special Permit by the Zoning Board of Appeals, and subject to such special conditions and safeguards as are deemed necessary by the Special Permit Granting Authority to fulfill the purposes of this bylaw, the following uses and activities may be permitted in the VE Zone of the Flood Plain District:

1. *Substantial improvement* to an existing structure within the existing footprint.
 2. Construction of functionally dependent structures.
- ### c. Special Permit Criteria
- For uses requiring a Special Permit in the Flood Plain Overlay District the special permit granting authority shall take into consideration the following in addition to the criteria set forth in Section VIII.C of the Protective Zoning Bylaw:
1. Extent of proposed grade change.
 2. Increase of building height, up to thirty (30) feet as measured from grade plane, beyond that which is required to comply with the Massachusetts State Building Code for flood hazard mitigation and to meet the Development Regulations set forth in Section IV.B.8.b of this Bylaw.
 3. Cumulative impact to neighborhood of flood hazard mitigation.

7. Prohibited Uses

a. Prohibited Uses AE Zone

The following uses are prohibited within the AE Zone of the Flood Plain District:

1. The use of a houseboat or barge designed or used as a *dwelling unit*.
2. The use of fill for structural support of buildings.

b. Prohibited Uses VE Zone

The following uses are prohibited within the VE Zone of the Flood Plain District:

1. New construction of any residential or non-residential building with the exception of functionally dependent structures.
2. The use of a houseboat or barge designed or used as a *dwelling unit*.
3. The construction of an addition or other alterations to an existing structure that results in an increase in building footprint.
4. Demolition and reconstruction of an existing structure.
5. Repair of substantially damaged existing structure that results in an increase in building footprint.
6. Any increase in impervious surface on a residential lot. This may include, but is

not limited to, swimming pools, tennis/basketball courts and retaining walls. For functionally dependent projects allowed in the VE Zone, impervious surfaces accessory to the use are allowed provided a Massachusetts registered civil engineer certifies in writing that the impervious surface will not cause an increase in wave run-up, a deflection or channelization of flood waters, or an increase in the velocity of flow.

7. The use of fill for structural support of buildings.

84. Development Regulations

- a. All *development* in the district including structural and non-structural activities whether permitted by right or by Special Permit must be in compliance with all other applicable laws and regulations.
 1. Chapter 131, Section 40 of the Massachusetts General Laws. (See Wetlands Protection, 310-CMR 10.00, Department of Environmental Quality Engineering)
 2. The State Environmental Code - Title V, Minimum Requirements for the Sub-surface Disposal of Sanitary Sewage, Department of Environmental Quality Engineering
 3. The Flood-Resistant Construction requirements of the Massachusetts State Building Code. (5/11/98 ATM)
- b. *New construction* or *substantial improvement* of residential *structures* shall have the *lowest floor* (including *basement*) elevated to not less than one (1) foot two (2) feet above the base flood elevation. *New construction* or *substantial improvement* of non-residential *structures* shall either be similarly elevated or together with attendant utility and sanitary facilities be *flood* proofed to not less than *base flood* elevations. Incremental improvements shall be considered substantial improvements (see definitions) if within a five-year (5) period, they cumulatively meet the definition of “*substantial improvement*.” (5/11/93 ATM)
- c. Where *flood* proofing is utilized a registered engineer or architect shall certify that the *flood* proofing methods are adequate to withstand the *flood* depths, pressures, velocities, impact and uplift forces and other factors associated with the *base flood*.
- d. In unnumbered A zones, in the absence of Federal Emergency Management Agency *base flood* elevation data, the base flood elevations shall be determined by obtaining, reviewing and reasonably utilizing any existing *base flood* elevation data from federal, state or other sources.
 - e. Utilities (including but not limited to, sewage systems, heating, electrical, ventilation, plumbing and air-conditioning) Electrical heating, ventilation, plumbing and air-conditioning equipment and other service facilities shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding: the following:
 1. Reflecting, redirecting, or channelizing the flow of flood water that could increase erosion and storm damage to adjacent buildings and/or infrastructure and decrease function of the floodplain.
 2. Adversely increasing the elevation or velocity of flood waters or increasing flows due to a change in drainage or flowage characteristics on the subject site, adjacent properties, or any public or private way.
 3. Impairing the utility or contaminating the utility during flooding.
 - f. For all *new construction* and *substantial improvements*, fully enclosed areas below the lowest floor that are subject to flooding shall be designed to automatically equalize hydrostatic *flood* forces on exterior walls by allowing for the entry and exit of *flood* waters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or must meet or exceed the following minimum criteria: A minimum of two (2) openings having a total net area of not less than one (1) square inch for every square foot of enclosed area subject to flooding shall be provided. The bottom of all openings shall be no higher than one (1) foot above grade. Openings may be equipped with screens, louvers, or other coverings or devices provided that they permit the automatic entry and exit of *flood* waters.
 - g. In all *new construction* and *substantial improvements* within Zone VE the space below the *lowest floor* must either be free of obstruction or constructed with non-supporting breakaway walls, open wood lattice-work, or insect screening intended to collapse under wind and water loads without causing collapse, displacement, or other structural damage to the elevated portion of the *building* or supporting foundation system. For the purposes of this section, a breakaway wall shall have a design safe loading resistance of not less than ten (10) and no more than twenty (20) pounds per square foot. Use of breakaway walls which exceed a design safe loading resistance of twenty (20) pounds per square foot (either by design or when so required by local or State codes) may be permitted only if a registered professional engineer or architect certifies that the designs proposed meet the following conditions:
 1. breakaway wall collapse shall result from a water load less than that which would occur during the *base flood*; and
 2. the elevated portion of the *building* and supporting foundation system shall not be subject to collapse, displacement, or other structural damage due to the effects of wind and water loads acting simultaneously on all *building* components (structural and non-structural). Maximum wind and water loading values to be used in this determination shall each have a one (1) percent chance of being equaled or exceeded in any given year (one hundred (100) year mean recurrence interval). Such enclosed space shall be usable solely for parking of vehicles, *building* access or storage.
 - h. No land within areas designated as V- (Velocity) zones of the FIRM maps the Flood Plain District shall be developed unless such *development* is demonstrated by the applicant to be located landward of the reach of the mean high tide Extreme High Water. Any manmade alteration of sand dunes in the course of such *development* within said designated V-zones the Flood Plain District which might increase the potential for *flood* damage shall be prohibited. Incremental improvements shall be considered substantial improvements (see definitions) if within a five-year period, they cumulatively meet the definition of “*substantial improvement*.” (5/11/93 ATM)
 - i. New or replacement water and/or sewer systems shall be designed to avoid impairment to them or contamination from them during flooding.
 - j. If any part of a subdivision proposal or other new *development* is located within the Flood Plain District established under the Zoning Bylaw it shall be reviewed by the Planning Board to assure that:
 1. the proposal is designed consistent with the need to minimize *flood* damage, and is also compliant with FEMA construction regulations, and

2. all public utilities and facilities, such as sewer, gas, electrical and water systems shall be located and constructed to minimize or eliminate **flood** damage, and
3. adequate drainage systems shall be provided to reduce exposure to **flood** hazards, and
4. **base flood** elevation (the level of the 100-year **flood**) data shall be provided for proposals greater than fifty (50) **lots** or five (5) acres, whichever is the lesser, for that portion within the Flood Plain District, and
5. Demolition debris is removed from the site within fourteen (14) days of completion and not stored within a resource area or a buffer strip. If a dumpster is used to contain the debris, the dumpster will be covered. The debris will be properly disposed of in accordance with applicable federal, state, and local regulations. No debris or trash is allowed to enter resource waters, and
6. Construction material and excavation or fill materials will be stored completely outside of the Flood Plain District when possible based on the boundaries of the parcel and the boundaries of the designated floodplain. When there is no available property outside the Flood Plain District these materials will be stored in the area least likely to flood based on distance from water sources and topography, and
7. Exposed, disturbed, or erodible soils will be protected to minimize erosion, sedimentation, pollution, and damage to the subject and adjacent properties.
- k. In Zone AE, along watercourses that have not had a regulatory floodway designated, the best available Federal, State, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge, and
- l. New construction, additions or other alterations to existing structures and substantial improvements located within the fifty (50) foot setback to the Flood Plain District where the existing grade plane within twenty (20) feet of the proposed location of the new construction, addition or alteration to existing structures is at or below one (1) foot above the nearest base flood elevation must meet the Development Regulations set forth in Section IV.B.8.b of this Bylaw.
- m. Landscape material up to two feet in depth at the foundation and tapered to meet grade within ten feet (10) of the foundation shall not be calculated

towards **grade plane** and shall not be considered fill as regulated in Section IV.A.5.a of this Bylaw.

95. Procedures Administration

- a. The Building Inspector shall review all proposed **development** within the **flood** district to assure that all necessary permits have been received from those government agencies from which approval is required by Federal or State law.
- b. The Building Inspector shall obtain and maintain records of elevation and flood-proofing levels for **new construction** or **substantial improvement** within the **flood** district.
- c. Zoning Board of Appeals
 1. The Board of Appeals may grant a **variance** from these requirements only upon:
 - a. a showing of good and sufficient cause, and
 - b. a determination that failure to grant the **variance** would result in exceptional hardship to the applicant, and
 - c. a determination that the granting of a **variance** will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public, or conflict with existing local laws, and
 - d. a determination that the variance is the minimum necessary, considering the **flood** hazard, to afford relief.
 2. A **variance** shall not be issued within any designated regulatory **flood** way if any increase in flood levels during the base flood discharge would result.
 3. If a **variance** is granted, the Board of Appeals shall notify the applicant in writing over their signature that:
 - a. the issuance of such **variance** to construct a **structure** below the **base flood** elevation will result in increased premium rates for **flood** insurance up to amounts as high as twenty-five (25) dollars for one hundred (100) dollars of insurance coverage, and
 - b. such construction below the base flood level increases risks to life and property.
 4. The Board of Appeals will maintain a record of all **variance** actions, including justification for their issuance and report such **variances** issued in the Annual Report submitted to the Federal Insurance Administration.
 5. **Variances** may be issued for the reconstruction, rehabilitation, or restoration of **structures** listed on the National Register of Historic Places or on State Inventory

of Historic Places, without regard to the procedures set forth above.

6. **Variances for functionally dependent uses** will be considered for those docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship **building** repair facilities, but does not include long-term storage or related manufacturing facilities.

Also amend, Section IV., **Overlay Regulations** by adding the following:

E. Scope of Authority

The Shoreline Protection District, Floodplain District, Water Resource Protection District, and the Flexible Development District are overlay districts and shall be superimposed on the other districts established by the town of Chatham. All regulations in the Chatham Zoning Bylaw applicable to such underlying districts shall remain in effect. The Shoreline Protection District, Floodplain District, Water Resource Protection District, and the Flexible Development District are intended to be overlay districts, serving as an expansion of the regulatory scope of the underlying district. Where the overlaying district's regulations conflict with the underlying district's regulations, the more restrictive regulation(s) applies.

If a building or structure or alteration or expansion of such is being proposed that crosses more than one designated flood zone the more restrictive standards shall apply to the entire building or structure.

Also amend, **Appendix II Schedule of Dimensional Requirements** as follows:

- ¹ Except when a building is erected on a corner of two streets, a setback of fifty (50) feet shall be required on the primary street and a setback of thirty (30) feet shall be required on a secondary street.
- ² Nonresidential buildings and structures permitted by the Board of Appeals under Section IV. A. 3. of this Bylaw need not conform to the Conservancy Shoreline Protection District setbacks.
- ³ Stairs, steps and walkways used as access from the top of a bank to a beach or wetland need not conform to the abutter's setback requirements; however, in no case shall the abutter's setback be less than three (3) feet.
- ⁴ Except single family dwellings in the GB1 District shall comply with the following setback requirements: 25 ft. road/15 ft. abutters.
- ⁵ Except when a lot is located on the corner of two streets, a setback of sixty (60) feet shall be required on the primary street

APPENDIX II Schedule of Dimensional Requirements

			Minimum Building/Structure Setbacks ^{9, 10}								Maximum Bldg. Height		Min. Parking Setbacks	
			Conservancy Shoreline Protection Districts ^{2, 3, 14}								Stories ⁶	Feet	Road (ft)	Abutters (ft)
District	Min. Lot Size (sq ft)	Min. Frontage (feet)	Road (ft)	Abutter (ft)	Coastal (ft)	Inland (ft)	Max. Lot Coverage	Max. Bldg Coverage	Reg. Green Area					
R60 ¹³	60,000	150	40 ⁷	25 ⁷	50	25	N/A	10% ¹²	N/A	2 ½	30	20 ¹¹	10 ¹¹	
R40 ¹³	40,000	150	40 ⁷	25 ⁷	50	25	N/A	10% ¹²	N/A	2 ½	30	20 ¹¹	10 ¹¹	
R40A ¹³	40,000	150	40 ⁷	40	50	25	N/A	10% ¹²	N/A	2 ½	30	20 ¹¹	10 ¹¹	
R30 ¹³	30,000	100	25	15	50	25	N/A	10% ¹²	N/A	2 ½	30	20 ¹¹	10 ¹¹	
R20 ¹³	20,000	100	25	15	50	25	N/A	10% ¹²	N/A	2 ½	30	20 ¹¹	10 ¹¹	
R20A ¹³	20,000	100	25	15	50	25	50%	N/A	50%	2 ½	30	20 ¹¹	10 ¹¹	
SB	20,000	125	50	20	50	25	50%	N/A	50%	2 ½	30	60 ⁵	15	
GB1	5,000	50	5 ⁴	5 ⁴	50	25	90%	N/A	10%	2 ½	30	0	0	
GB2	7,000	50	25	15	50	25	70%	N/A	30%	2 ½	30	10	10	
GB3	10,000	100	50 ¹	15	50	25	60%	N/A	40%	2 ½	30	20	15	
I	10,000	50 ⁸	10	5	50	25	80%	N/A	20%	2 ½	30	10	0	
RC3	3 acres	150	50	50	50	50	10%	N/A	90%	2 ½	30	0	0	
M	N/A	N/A	25	15	N/A	N/A	N/A	N/A	N/A	2 ½	30	0	0	
M/C	N/A	N/A	25	15	N/A	N/A	N/A	N/A	N/A	2 ½	30	0	0	

- and a setback of twenty (20) feet shall be required on the secondary street.
- ⁶ A building may contain either a finished basement or a finished attic but in no case shall both attic and basement areas be used as habitable space.
- ⁷ Except that for lots in existence prior to May 1987, a road setback of thirty (30) feet and an abutter's setback of twenty (20) feet shall be required.
- ⁸ Except along Route 137 (Meetinghouse Road) where the minimum frontage shall be one hundred (100) feet.
- ⁹ Except that retaining walls which are needed to upgrade or replace existing substandard septic systems (as determined by the Board of Health), where no expansion of use is involved, shall not be required to conform to the road, abutter's and conservancy Shoreline Protection setbacks set forth herein.
- ¹⁰ See Section III D.3.i. for business or industrial lots which abut a residential zoning district or Route 137. (10/9/97 STM)
- ¹¹ For all nonresidential uses and uses accessory to the residential use. (10/9/97 STM)
- ¹² The maximum building coverage for all lots, whether vacant or improved with a structure, which contain thirty thousand (30,000) square feet or less or buildable of upland shall be as follows:

Buildable Upland	Maximum Building Coverage
20,000 s.f. or less	15%, but not more than 2,800
20,001 to 22,500 s.f.	2,850 s.f.
22,501 to 25,000 s.f.	2,900 s.f.
25,001 to 27,500 s.f.	2,950 s.f.
27,501 to 30,000 s.f. (5/16/01 ATM)	3,000 s.f.

¹³ In zoning districts where Open Space Residential Developments (OSRD) are allowed by Special Permit, the minimum lot size, lot frontage, lot shape, building setbacks, and maximum building coverage shall be allowed in accordance with Section VI, D.3.g. of the Town of Chatham Protective Bylaws.

¹⁴ See Section IV.B.8.1 for requirements for new construction within fifty (50) feet of the Floodplain District

* R40A-Added (5/16/01 ATM)

Or take any other action in relation thereto (Planning Board)

Motion: Peter Cocolis, Chairman, Planning Board, moved that the Town vote to amend its Zoning Bylaw as printed in the Warrant for Article 30 with the following addition and deletions . . . (get wording).
Explanation: Last year at the May 2014 Annual Town Meeting the Town adopted the new Flood Insurance Rate Maps (FIRM) developed by the Federal Emergency Management Agency (FEMA). At that time, the Planning Board committed to revisiting the impact map changes had on properties and structures that were added to the flood plain as of July 16, 2014. This warrant article represents the results of this review. The proposed amendments aim to strike a balance between appropriate regulatory control within the Conservancy (proposed to be renamed Shoreline Protection) and Flood Plain Districts and prohibiting development in the flood plain, while also taking into consideration property rights. **The amendment also seeks to prevent the creation of hundreds of new nonconformities.**

A fundamental change included in the proposed amendment is that the regulation of

dwelling and other similar structures (but not including certain accessory structures) has been moved from the Shoreline Protection District (formerly named the Conservancy District) to the Flood Plain District. This change helps to clarify requirements, particularly for dwellings. In addition, specific permitting requirements are defined and additional development requirements are established for dwellings in the flood plain – including the approximately 700 existing dwellings located in the flood plain. These requirements take into consideration the difference in flood hazard areas subject to wave action (VE zones) and those subject to surface flooding (AE zones), as designated on the FIRM maps. An example of a VE zone is the area along the shore in the vicinity of Old Salt Works and Eastward Roads. The town parking lot behind the Orpheum Theater is an example of an area that is in the AE zone.

*An important goal of this warrant article is to remove provisions in the current bylaw that discourage or impede the elevation of existing structures and dwellings above base flood elevation in order to reduce flood hazards. The most significant impediment is the twenty (20) foot height restriction in the Shoreline Protection District. The proposed bylaw amendment eliminates this restriction while leaving intact the maximum building height of thirty (30) feet (as measured from grade) that applies in all other zoning districts in the town of Chatham, as well as to the dwellings that were not in the flood plain until the maps were changed on July 16, 2014. **This change ensures all existing dwellings in the flood plain have the same rights to be elevated.***

The proposed amendment prohibits new construction and additions to existing dwellings in the VE zone. This is consistent with existing bylaw restrictions and recognizes the high level of flood hazard risk that exists in those areas of the flood plain subject to wave action. In fact, the proposed restrictions are more stringent than the existing bylaw. Under the current bylaw existing dwellings in the VE zone can be altered, expanded or reconstructed via a special permit. In the AE zone, the proposed amendment allows additions to or reconstruction of existing dwellings via a special permit and subject to more stringent construction requirements than required by the current building code. This is consistent with the current bylaw.

Another area of careful review by the Planning Board involved vacant lots which were buildable prior to the FEMA map change of July 16, 2014. The Planning Board concluded that the buildable status should be preserved for vacant lots which had at least 20,000 square feet of building upland (i.e. land located outside of the flood plain) prior to the 2014 map change and which subsequent to the 2014 map change are now located partially or completely in the AE zone (i.e. the area subject to surface flooding, rather than wave action) with certain very specific conditions and restrictions. These include, for example, obtaining a special permit and meeting specific design requirements. The Planning Board also noted that any construction in the AE zone would continue to be regulated by the Conservation Commission. **It should be noted that any parcel that could not be developed before the 2014 map change still cannot be developed under the proposed bylaw amendments.**

The Special Permit process is an important mechanism to ensure that threats to public health and safety are minimized and that the community's capacity to recover quickly after a storm event is maintained by reducing damage to personal and public property. Special permits are used throughout the proposed amendment and additional evaluation criteria have been established for special permits sought under this section of the bylaw. Additional design requirements also help decrease the risk of flood hazards, recognizing that much of the flood plain has already been developed.

The Planning Board recognizes this is a complex issue. Voters interested in learning more in advance of the Annual Town Meeting are encouraged to review the material provided on the town website: www.chatham-ma.gov/Public_Documents/ChathamMA_CommDev/CFPDB

**Board of Selectmen Recommendation:
Recommendation from Town Meeting
Floor.**

**Finance Committee Recommendation:
Approve 5-1-1
Planning Board Recommendation:
Approve 5-0-0**

Vote Required: Two-Thirds Majority

Voter Seth Taylor made a motion suspend the 4-minute rule on Article 30.

VOTE ON AMENDMENT TO SUSPEND THE 4-MINUTE RULE ON ARTICLE 30: Voice. In my opinion, that is not 2/3rds majority, declared the Moderator.

Voter Judith Winters moved to indefinitely postpone Article 30.

Voter Bruce Beane moved to cut off debate.

VOTE TO CUT OFF DEBATE: Voice. Certainly more than 2/3rds, declared the Moderator.

VOTE ON MOTION TO INDEFINITELY POSTPONE ARTICLE 30: Voice. Moderator asked for a show of cards. I believe the ayes have it, I will take a count if you ask me to, declared the Moderator. After a request for a hand count:

**VOTE
YES: 194
NO: 97**

Article 30 is Indefinitely postponed, declared the Moderator.

**Article 31 – Protective (Zoning) Bylaw Amendment:
Map Change – Conservancy & Flood Plain Districts**

~~Strikethrough~~ = language proposed for deletion
Underline = language proposed for addition
Bold Italicized Words are defined in the existing bylaw

To see if the Town will vote to amend the title of its Conservancy District Map prepared by Nickerson & Berger, Inc. and dated February 1980 used to identify Conservancy Districts as defined in Section IV., A.5.b.1 as follows:

1. Those areas identified by number with corresponding elevations for the water levels of the Inland Conservancy Districts as shown on maps filed in the Town Clerk's office, entitled "Conservancy Shoreline Protection Districts, Chatham, Massachusetts", as most recently amended.

Or take any other action in relation thereto
(Planning Board)

NO MOTION.

Explanation: Article 31 of the 2015 Annual Town Meeting proposes to change the name of the current Conservancy District to "Shoreline Protection District". The purpose of this amendment is to maintain consistent naming conventions and references between the zoning bylaw and the related reference map.

**Board of Selectmen Recommendation:
Approve 5-0-0
Finance Committee Recommendation:
Approve 7-0-0
Planning Board Recommendation:
Approve 5-0-0
Vote Required: Two-Thirds Majority**

**Article 43 – Citizen Petition
Sidewalk/Parking Area Bond**

To see if the Town will vote to raise and appropriate and/or transfer from available funds, a sum of money for the purpose of the design, construction and reconstruction/repair of a sidewalk on Stage Harbor Road from Cross Street to Bridge Street and a sidewalk and on-street parking areas on Bridge Street from the Mitchell River Bridge to Stage Harbor Road, including the payment of all other costs incidental and related thereto, and to meet this appropriation, the Treasurer is hereby authorized to borrow said sum under and pursuant to Chapter 44, Section 7(5) and/or Section 7(6) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; further, that the Board of Selectmen is authorized to apply for Chapter 90 reimbursement and/or accept grants that may be available from any source.

**Resolution as Presented by George Myers,
Chatham Citizen Petitioner**

I move that the Town vote to adopt the following Resolution:

Whereas, the 2007 Town Meeting authorized funding for construction of sidewalks on Stage Harbor Road and Bridge Street;

Whereas, the Board of Selectmen has approved a sidewalk only for that portion of Bridge Street from Main Street to the Mitchell River Bridge;

Now, therefore, be it hereby resolved that the Board of Selectmen, in the exercise of its judgment, order the design, construction and reconstruction/repair of a sidewalk on Stage Harbor Road from Cross Street to Bridge Street and a sidewalk and on-street parking areas on Bridge Street from the Mitchell River Bridge to Stage Harbor Road;

Be it further resolved that the Board of Selectmen authorize application for Chapter 90 approval and funding for the sidewalks and/or accept grants that may be available from any source.

Explanation as provided by the Petitioner:

At the 2007 Annual Town Meeting, Chatham voters approved Article 12 which, among other things, provided for the design and construction of sidewalk projects. The sidewalk projects contemplated by Article 12 included Stage Harbor Road, Bridge Street, Hardings Beach Road, Barn Hill Road, Queen Anne Road and Old Queen Anne Road. With the exception of Bridge Street and Stage Harbor Road from Cross Street to Bridge Street, all the sidewalk projects approved by voters in 2007 have been constructed or are under construction.

At its meeting on September 9, 2014, the Board of Selectmen voted 3-2 against constructing sidewalks on Bridge Street and Stage Harbor Road. However, at its December 16, 2014 meeting, the Board reconsidered its earlier decision and voted 3-2 to proceed with construction of a sidewalk on Bridge Street from Main Street to the Mitchell River Bridge.

The article as printed in the warrant asks the Town to provide funding for the construction of sidewalks on Stage Harbor Road and the remaining portion of Bridge Street from the Mitchell River Bridge to Stage Harbor Road and additional on-street parking areas on that portion of Bridge Street. However, because of some concern of the Board of Selectmen and the Finance Committee to a funding article, we are moving instead to ask the Town to adopt a non-binding resolution to the Board of Selectmen. The resolution asks the Board, in the exercise of its judgment, to authorize construction of the sidewalks which are the subject of this article and to authorize application for Chapter 90 funds from the state to pay for the sidewalks.

One of the transportation goals of Chatham's Long Range Comprehensive Plan is to "improve pedestrian safety and comfort by developing a systematic program to construct sidewalks on major roadways in Chatham, including roadways in the vicinity of schools, neighborhood centers, beaches and parks." Stage Harbor Road and Bridge Street are both major roads based on Cape Cod Commission traffic counts. They are also closely adjacent to Lighthouse Beach and Oyster Pond Beach, as well as the new Mitchell River Bridge now being constructed with ADA-compliant sidewalks. Those sidewalks will be "sidewalks to nowhere" unless the Stage Harbor Road and Bridge Street sidewalks are connected to them.

Construction of the sidewalks contemplated by this resolution will also complete safe pedestrian facilities for the entire approximately three mile walking tour of the Town known as the Chatham Loop and will at long last make the entire Loop accessible to the physically challenged.

The petitioners want to work with the Town and the residents of Stage Harbor Road and Bridge Street to come up with a context-sensitive sidewalk design that is acceptable to the Town and all parties and that can be paid for with Chapter 90 state funds. I urge you to vote YES on the Article 43 Resolution.

Board of Selectmen Recommendation:

Disapprove 2-3-0

Finance Committee Recommendation:

Disapprove 1-6-0

MOTION TO CUT OFF DEBATE: Voice. So voted by more than the requisite 2/3rds majority, declared the Moderator.

VOTE ON RESOLUTION: Voice. Unable to determine, the Moderator asked the tellers to come forward for a hand count:

HAND COUNT

Yes: 155

No: 113

The Resolution is adopted, declared the Moderator.

Article 44 – Citizen Petition

General Bylaw - Committee Appointments

~~Strikethrough~~ indicates language proposed for deletion.

Underline indicates language proposed for addition.

Section 10-1(B) of the General Bylaws of the Town of Chatham, shall be amended to read:

"Members of the Finance Committee, Monomoy Regional School Committee, Board of Selectmen, Board of Assessors and all boards, committees and commissions with regulatory powers shall be residents and registered voters of the Town. The Board of Selectmen may appoint nonresident property-owning taxpayers to the Council on Aging, Cultural Council and all Town advisory committees, **except that such nonresidents shall not be appointed when one or more residents who are registered voters has/have volunteered for any appointment sought by a nonresident.**" (The proposed amendment to the bylaw is italicized and underlined; the remainder of Section 10-1(B) remains as in the original.)

Motion: Stuart Smith moved that Section 10-1(B) of the General Bylaws of the Town of Chatham be amended to read as set forth in Article 44.

Explanation: As provided by the Petitioner: The purpose of this amendment to the General ByLaws is to affirm that the appointment of nonresident property-owning taxpayers to the Council on Aging, the Cultural Council and Town advisory committees shall not be made if there are one or more residents who are registered voters and who have volunteered for any such appointment.

Board of Selectmen Recommendation:

Disapprove 1-4-0

Finance Committee Recommendation:

Disapprove 0-7-0

VOTE: Voice. In my opinion, the No's have it and Article 44 does not prevail, declared the Moderator.

Article 45 – Citizen Petition

Retired Firefighters' Retroactive Pay

To see if the Town will vote to pay Retired FF John Proudfoot \$304.90, and to pay Retired Fire Captain Kate Hansen \$2,525.08, out of the \$275,000 that was already appropriated by Town Meeting on September 15, 2014 for the purpose of funding retroactive compensation for the Firefighters outdated contract.

Motion: Kevin Moore, Petitioner, moved that the town vote to pay Retired Firefighter John Proudfoot \$304.90, and to pay Retired Fire Captain Kate Hansen \$2,525.08, out of the \$275,000 that was appropriated by Town Meeting on September 15, 2014 for the purpose of funding retroactive compensation for the Firefighters outdated contract.

Explanation as provided by the Petitioners: John Proudfoot and Kate Hansen, former bargaining unit members, did not receive retroactive compensation from the Town of Chatham for time employed during the contract period extending from July 1, 2012 to June 30, 2015. These members were employed, and received regularly scheduled bi-weekly compensation beyond the effective start date of this contract (July 1, 2012). Additionally, these employees were members of the bargaining unit during a portion of the most recent contract negotiations, leading to the Arbitration Award for the current contract period. Because these members were employed and received payment beyond the effective start date of the current contract, they are entitled to retroactive compensation based on the changes to the contract,

as applied by the Arbitration Award, for the portion of the contract period during which they were employed. These members should receive the same level of compensation that any current employee is entitled to for the specific amount of time employed during this contract. Just as an employee hired during the contract period is entitled to compensation for time worked during this period, an employee who retired during the effective dates of the contract period, is also entitled to retroactive payment for time worked. A refusal to pay these members is a breach of contract.

Board of Selectmen Recommendation:
Disapprove 0-5-0
Finance Committee Recommendation:
Disapprove 0-6-0

VOTE: Voice. In my opinion, the ayes have it; Article 45 is passed, declared the Moderator.

Article 46 – Citizen Petition Eldredge Public Library COLA

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$17,000 to reimburse the Library for a cost of living adjustment for the employees of Eldredge Public Library in Fiscal Year 2015, the first such increase since Fiscal Year 2009 or to act on anything relating thereto.

Motion: Dr. Peter Saunders, Petitioner, moved that the town vote to appropriate and transfer from free cash the sum of \$17,000 to reimburse the Eldredge Public Library for FY2015 salary adjustments.

Board of Selectmen Recommendation:
Approve 5-0-0
Finance Committee Recommendation:
Approve 7-0-0

VOTE: Voice. So voted unanimously.

Article 47 – Citizen Petition Protective (Zoning) Bylaw: Deletion of Three of Six Flexible Development Overlay Districts

~~Strikethrough~~ indicates language proposed for deletion.

To see if the Town will vote to amend its Protective Bylaw (Zoning) by deleting subsections a, b, and e of Section IV, Paragraph D, Flexible Development Districts, as set forth below, or to take any other action relative thereto:

Section IV, Paragraph D. Flexible Development Districts, Subparagraph 3. Location,

as follows: The Flexible Development Overlay District is located in the following zones:

- a. ~~The GB2 (D) District bounded northerly by an irregular line 300 feet from, and parallel to, Route 28 and by Conservancy District C28; easterly by land of Emily P. Sylvan and Uncle Albert's Drive, southerly by an irregular line three hundred (300) feet from, and parallel to Route 28; westerly by Kelley Lane; southerly by Route 28; and westerly by the easterly bound of land of Pilgrim Village of Chatham, Inc.~~
- b. ~~The SB (FC) District bounded westerly by the westerly property line of Sumner G.N. Harding and Jean C. Harding; northerly by land of the Town of Chatham, by Bearse's Pond, and by a line five hundred (500) feet from, and parallel to Route 28; westerly by Whelden Way; and southerly by Route 28, excluding therefrom any land lying within the bounds of the adjoining Conservancy District.~~
- e. ~~The SB (FD) District in South Chatham bounded westerly by Route 137; northerly by land of the Town of Chatham from Route 137 to Cackle Cove Creek; easterly by Cackle Cove Creek to Route 28 and southerly by Route 28."~~

And to redesignate the remaining subsections accordingly.

Motion: Petitioner Deborah Ecker moved that the Town Meeting vote to amend Chatham's Zoning Protective Bylaw as set forth in Article 47 in the Warrant.

Explanation as provided by the Petitioners: Flexible Development Overlay Districts (FDODs) allow multiple housing (4 dwelling units, 8 bedrooms per acre), independent living and congregate residential facilities (12 dwelling units, 24 bedrooms per acre) and commercial development. The purpose of these amendments is to eliminate development contrary to the Goals and Policies of the Comprehensive Long Range Plan and conclusions of the 2013 Visioning Sessions for the Route 28 Corridor. Both recommend elimination of these Districts. The general locations of the FDODs to be removed are the Cornfield Area (Paragraph a), West Chatham (Paragraph b) and South Chatham (Paragraph e). Three remaining FDODs have been mostly or entirely expended for good purposes (Park Place, Liberty Commons, Town Offices Annex). In these three Districts it is not expected much will be changed.

Board of Selectmen Recommendation:
Disapprove 1-3-1
Finance Committee Recommendation:
Disapprove 3-4-0
Planning Board Recommendation:
Disapprove 0-6-0

VOTE TO CUT OFF DEBATE: Voice. So voted unanimously, declared the Moderator.

VOTE: Voice. The Moderator stated, in my opinion, it is a 2/3rds vote; is there a request for a show of cards? After an affirmative request for a show of cards, the Moderator declared, No question in my mind there is a 2/3rds vote, Article 47 is adopted.

Article 48 – Citizen Petition General Bylaw – Streets and Sidewalks

To see if the Town will vote to create a new bylaw under Chapter 240, (Streets and Sidewalks) of the Town of Chatham General Bylaws, Section 5 (new section), or to take any other action related thereto, as follows:

Section 240-5: Changes to the Public Ways, Roads and Streets of Chatham:

- A) Any proposed change in design, layout, or configuration, including but not limited to, widening of paved or unpaved surfaces, the addition of sidewalks, bike paths, shoulders or curbing; the addition, removal or reduction in the width of travel lanes; the creation of permanent one-way streets; or the proposed addition of, or changes to, any traffic lights or controls, which affects, or is considered for, any of Chatham's designated Scenic Roads, or any portion of Main Street, shall require a two-thirds (2/3) majority vote at town meeting before it may proceed to construction.
- B) The town may not, whether acting independently, or through any employee, committee, or contractor, support, endorse, advance, propose, or otherwise influence any plan or design for the reconfiguration of, or changes to, any roads, streets, or highways of the state, which involve an act of public taking of private property or town property through eminent domain or otherwise, except by consent of the property owner (and where the property is town property, the consent of town meeting), unless it is approved by a two thirds majority vote at town meeting.
- C) Any proposals submitted to town meeting pursuant to this bylaw shall be in a substantively final design stage so as to clearly identify to the voters the substance of the proposed changes and the amount

of monies to be spent or appropriated therefor, whether such amount is to be fully or partially reimbursed to the town pursuant to Chapter 90 or otherwise. Further, a full description of any land that is proposed to be taken by the state in any action considered in Section 240-5(B), above, must be detailed and included in the article proposing action under this section, and any individual whose land is the subject of an adverse taking, whether a registered voter of Chatham or not, will be allowed to speak on the floor of town meeting in opposition to the taking and to the article incorporating or considering the taking.

- D) This bylaw does not affect or restrict off-street parking lots or structures, and nothing herein shall be construed to limit or restrict the resurfacing of or maintenance of the streets, roads, and public ways in town, the installation of signage, or the addition of painted and marked crosswalks. Neither does this bylaw restrict or prohibit actions necessary to the construction, maintenance, upkeep, or servicing of public utilities, which may abut, or run beneath, the streets, roads, and public ways of the town.
- E) The effective date of this bylaw shall be the date it is approved by the voters, and it shall be interpreted to retroactively apply to any proposals for the alteration in the design of any street, road or public way, which is still in the design stage and/or the construction of which has not yet commenced, at the time of approval of this bylaw.

- F) Severability: If any provision of this bylaw is held illegal or unenforceable in a judicial proceeding, such provision shall be severed and shall be inoperative, and the remainder of this bylaw shall remain operative and binding as provided under law and Chatham's Home Rule Charter.

Motion: James "Buck" Upson, Petitioner, moved to see if the Town will vote to create a new bylaw under Chapter 240, (Streets and Sidewalks) of the Town of Chatham General Bylaws, Section 5 (new section), or to take any other action related thereto, as follows:

Section 240-5: Changes to the Public Ways, Roads and Streets of Chatham:

- A) Any proposed change in design, layout, or configuration, including widening of paved surfaces, the addition of sidewalks, bike paths, shoulders or curbing; the addition, removal or reduction in the width of travel lanes; the creation of permanent one-way streets, which affect, or are considered for, any of Chatham's designated Scenic Roads, shall require a majority vote at town meeting before it may proceed to construction.
- B) Any proposals submitted to town meeting pursuant to this bylaw shall be in a substantively final design stage so as to clearly identify to the voters the substance of the proposed changes and the amount of monies to be spent or appropriated therefor, whether such amount is to be fully or partially reimbursed to the town pursuant to Chapter 90 or otherwise.

- C) This bylaw does not affect or restrict off-street parking lots or structures, and nothing herein shall be construed to limit or restrict the resurfacing of or maintenance of the streets, roads, and public ways in town, the installation of signage, or the addition of painted and marked crosswalks. Neither does this bylaw restrict or prohibit actions necessary to the construction, maintenance, upkeep, or servicing of public utilities, which may abut, or run beneath, the streets, roads, and public ways of the town.

- D) Severability: If any provision of this bylaw is held illegal or unenforceable in a judicial proceeding, such provision shall be severed and shall be inoperative, and the remainder of this bylaw shall remain operative and binding as provided under the law and Chatham's Home Rule Charter.

Board of Selectmen Recommendation:
Disapprove 1-4-0

Finance Committee Recommendation:
Disapprove 1-5-1

VOTE: Voice. I believe the No's have it asked for a show of cards, at the request of the voters, the Moderator asked for a count:

HAND COUNT
YES: 99
NO: 153

The article does not pass, declared the Moderator.

Selectman Seldin moved that the meeting be adjourned at 9:40 p.m.

VOTE: Voice. So Voted Unanimously.
Respectfully submitted,
Julie S. Smith, MMC/CMMC
Town Clerk

Annual Town Election Minutes

Thursday, May 14, 2015

This Annual Town Election, called by the Board of Selectmen as required by law on a Warrant duly posted by Constable Thomas R. Pennypacker II on April 6, 2015, was held on Thursday, May 14, 2015 at the Chatham Community Center. The polls opened at 7:00 a.m.

Town Clerk Julie Smith and Computer Specialist James Cuddy examined the ballot boxes, demonstrated the boxes were empty and showed the ballot counters to be registered at zero. The Optical Scan electronic voting systems operated throughout the day without incident.

Inspectors Joan Bagnell, Beverly Brown, Ann Eldredge, Sandra Koski, Mary McDermott, Ethel Shafter, Jennifer Smith, Carol Tautkus, Paula Tobin, and Tellers Shanna Nealy, David Porter, Sandi Porter Louise Redfield all contributed to the success of this election.

The polls closed at 8:00 p.m. At the time of this election there were 5,322 registered voters in Chatham; 342 ballots were cast (7%).

BOARD OF SELECTMEN (2)	TOTAL
BLANKS	86
CORY J. METTERS *	295
DEAN P. NICASTRO *	275
WRITE-IN	28
TOTAL	684

MODERATOR (1)	TOTAL
BLANKS	22
WILLIAM G. LITCHFIELD *	320
WRITE-IN	0
TOTAL	342

MONOMOY REGIONAL SCHOOL (1)	
3-Year Term	TOTAL
BLANKS	55
STEPHEN B. DAVOL*	287
WRITE-IN	0
TOTAL	342

MONOMOY REGIONAL SCHOOL (1)	
2-Year Term	TOTAL
BLANKS	47
AMY DARE MIDDLETON*	293
WRITE-IN	2
TOTAL	342

MONOMOY REGIONAL SCHOOL (1)	
1-Year Term	TOTAL
BLANKS	39
KAREN J. RYDER*	301
WRITE-IN	2
TOTAL	342

HOUSING AUTHORITY (1)	
5-Year Term	TOTAL
BLANKS	43
IRENE VAN DUYN*	297
WRITE-IN	2
TOTAL	342

HOUSING AUTHORITY (1)	
1-Year Term	TOTAL
BLANKS	45
SHIRLEY L. SMITH *	296
WRITE-IN	1
TOTAL	342

Respectfully submitted,
Julie S. Smith, MMC/CMMC
Town Clerk



Photo courtesy of Lt. Michael Anderson, Chatham Police Department



Location shots from the filming of "The Finest Hours"