



TOWN CLERK  
549 Main Street  
Chatham, Massachusetts  
02633



Julie S. Smith, MMC/CMMC

**TO WHOM IT MAY CONCERN:**

I, Julie Smith, duly appointed Town Clerk of the Town of Chatham, hereby certify the following Resolution was adopted at the May 13, 2013 Annual Town Meeting:

**Resolution as presented by Selectman Florence Seldin:** Resolved that the Town vote to adopt the following rules of procedure for the Annual Town Meeting of May 13, 2013.

- A) The Moderator shall have the option of reading each Article in the Warrant verbatim or summarizing the subject matter therein in general terms, at his discretion.
- B) Upon an Article having been disposed of by vote, the Moderator shall entertain a motion to reconsider said Article or to accept a Resolution pertaining to said Article only during the same session during which said vote was acted upon.
- C) A motion to move the previous question shall require a two-thirds vote and may not be debated.
- D) The Moderator shall not accept a motion to move the previous question by any person discussing the Article until after an intervening speaker has discussed the Article.
- E) A non-voter may request the privilege of addressing the meeting on a motion made under any Article or Resolution offered; the request to be granted by the Moderator unless there is an objection by a voter. Upon objection, the Moderator shall poll the meeting by voice or count, at his discretion, and a majority vote in favor shall entitle said non-voter to address the meeting. However, the Moderator may grant the privilege of the floor to any non-resident Town Department Head without necessity of a vote.
- F) The Moderator shall not entertain the question of the presence of a quorum at any point at which a motion to move the previous question has already been voted.
- G) Speakers addressing the meeting shall be limited to five (5) minutes within which to present their remarks. The Moderator will not recognize anyone who has previously spoken on the Article until all persons wishing to address the meeting have had an opportunity to speak. The Moderator may exercise reasonable discretion in enforcement of this rule.

The foregoing rules are not intended to alter or change the traditional conduct of Town Meetings in Chatham except as specifically stated above.

**VOTE: Voice. So voted unanimously.**



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**TO WHOM IT MAY CONCERN:**

I, Julie Smith, duly appointed Town Clerk of the Town of Chatham, hereby certify the following Article was adopted at the May 13, 2013 Annual Town Meeting:

**Article 2 – Accept Annual Reports**

To hear the reports of various Town Officers and Committees and see what action the Town will take relative to the appointment of officers not chosen by ballot, or take any other action in relation thereto.

(Board of Selectmen)

**Motion:** Florence Seldin, Chairman, Board of Selectmen, moved that the Town Moderator and Board of Selectmen be authorized to appoint the necessary Town officers whose appointments are not otherwise provided for and that the Town hear and accept the reports of various Town officers and committees as they appear in the Town Report.

*Explanation as printed in the Warrant:* The purpose of this Article is to enable a Town officer or committee member to address the Town Meeting. The Town's Annual Report is available on the Town's website.

**VOTE:** Voice. So voted unanimously.



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**TO WHOM IT MAY CONCERN:**

I, Julie Smith, duly appointed Town Clerk of the Town of Chatham, hereby certify the following Article was adopted at the May 13, 2013 Annual Town Meeting:

**Article 3 – Fix Salaries – Elected Officials**

To fix the salaries of the elected Town officers for the fiscal year beginning July 1, 2013, or take any other action in relation thereto.

<u>Officer</u>	<u>FY2013 Voted</u>	<u>FY2014 Request</u>
Moderator	\$ 600	\$ 600
Selectmen – Each	2,000	2,000
Chairman – Extra	500	500

(Board of Selectmen)

**Motion:** Sean Summers, Selectman, moved that the Town vote to fix the salaries of the elected Town officers in accordance with the positions and amounts in this Article.

*Explanation as printed in the Warrant:* In accordance with Massachusetts General Law, Chapter 41, Section 108, salaries and compensation of elected officers must be fixed annually by vote of the Town at an Annual Town Meeting. This Article fixes (sets), but does not appropriate these salaries. Actual appropriation of funds for these salaries occurs under Article 6 – Town Operating Budget. No increase to the prior year is being sought.

**Board of Selectmen Recommendation:** Approve 5-0-0  
**Finance Committee Recommendation:** Approve 8-0-0

**VOTE:** Voice. So voted unanimously.



Julie S. Smith, MMC/CMMC

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**TO WHOM IT MAY CONCERN:**

I, Julie Smith, duly appointed Town Clerk of the Town of Chatham, hereby certify the following Article was adopted at the May 13, 2013 Annual Town Meeting:

**Article 4 – Consolidated Revolving Funds**

To see if the Town will vote pursuant to the authority granted under Massachusetts General Law Chapter 44, Section 53E ½, to establish or reestablish the following Revolving Funds for the purpose of receiving revenues and making disbursements in connection with the following authorized Town activities, or take any other action in relation thereto.

- A) Airport Revolving Fund  
All monies received by the Airport Commission from the operation of the Chatham Municipal Airport shall be credited to this fund. The Airport Commission shall be authorized to expend from this fund, without further appropriation, to defray the expenses of the Chatham Municipal Airport operated by the Commission. No more than \$85,000 shall be expended from this fund during fiscal year 2014.
  
- B) Bassett House Revolving Fund  
All monies received by the Town from the operation of the lease of the Bassett House shall be credited to this fund. The Town Manager shall be authorized to expend from this fund, without further appropriation, to defray the maintenance expenses of the House operated by the Chamber of Commerce. No more than \$8,000 shall be expended from this fund during fiscal year 2014.
  
- C) Inspectional Services Revolving Fund  
10% of all monies received by the Town from the issuance of all inspection permits shall be credited to this fund. The Community Development Department, with the approval of the Town Manager, shall be authorized to expend from this fund, without further appropriation to defray the expenses associated with the approval of inspectional permits. No more than \$70,000 shall be expended from this fund during fiscal year 2014.
  
- D) Recycling Revolving Fund  
All monies received by the Department of Health and Environment from the sale of recycling bins, compost bins, rain barrels, kitchen scrap buckets, water saving

devices, recycling bags/totes, and other items particular to recycling conservation, shall be credited to this fund. The Department of Health and Environment, with the approval of the Town Manager, shall be authorized to expend from this fund, without further appropriation, to defray the expense of purchasing additional recycling containers and items particular to recycling and conservation, including advertising the availability of such items. No more than \$5,000 shall be expended from this fund during fiscal year 2014.

(Board of Selectmen)

**Motion:** Timothy Roper, Selectman, moved that the Town authorize and approve the Airport Revolving Fund, Bassett House Revolving Fund, Inspectional Services Revolving Fund and the Recycling Revolving Fund for the purposes and in the amounts listed in Article 4 of the Warrant.

*Explanation as printed in the Warrant:* The purpose of these revolving funds is to segregate the revenues generated by each of these operations and to restrict the use of those revenues to the purpose for which they are collected. As required by State statute, the following is an accounting of these funds for the last eighteen months:

Airport Revolving Fund

	<u>Balance</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance</u>
FY12	\$23,186.16	\$28,954.12	\$23,056.98	\$29,083.30
FY13	\$29,083.30	\$14,846.10	\$12,592.12	\$31,337.28

(Thru 12/31/2012)

Bassett House Revolving Fund

	<u>Balance</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance</u>
FY12	\$19,748.64	\$2,750	\$ -	\$22,498.64
FY13	\$22,498.64	\$1,750	\$ -	\$24,248.64

(Thru 12/31/2012)

Inspectional Services Revolving Fund

	<u>Balance</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance</u>
FY12	\$74,946.02	\$42,490.94	\$36,061.65	\$81,375.31
FY13	\$81,375.31	\$21,822.13	\$25,428.80	\$77,768.64

(Thru 12/31/2012)

Recycling Revolving Fund

	<u>Balance</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance</u>
FY12	\$ 249.99	\$1,530.92	\$ 270.06	\$1,510.85
FY13	\$1,510.85	\$1,177.47	\$1,155.79	\$1,532.53

(Thru 12/31/2012)

Board of Selectmen Recommendation: Approve 5-0-0  
 Finance Committee Recommendation: Approve 8-0-0

VOTE: Voice. So voted unanimously.



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Julie S. Smith, MMC/CMMC

**TO WHOM IT MAY CONCERN:**

I, Julie Smith, duly appointed Town Clerk of the Town of Chatham, hereby certify the following Article was adopted at the May 13, 2013 Annual Town Meeting:

**Article 5 – Wood Waste Reclamation Facility Enterprise Fund**

To see if the Town will vote to raise and appropriate and/or transfer from available funds, a sum of money to operate the Wood Waste Reclamation Facility Enterprise Fund, or take any other action in relation thereto.

Lease Revenue	\$25,000
Operating Expenses	\$25,000

(Board of Selectmen)

**Motion:** Leonard Sussman, Selectman, moved that the Town vote to appropriate \$25,000 to operate the Wood Waste Reclamation Facility Enterprise Fund and to meet said appropriation the Town raise \$25,000 through lease revenue.

*Explanation:* Town Meeting voted to adopt Chapter 44 Section 53F ½ of the Massachusetts General Laws establishing an Enterprise Fund. An enterprise fund establishes a separate accounting and financial reporting system to support a specific business activity, in this case the Wood Waste Reclamation Facility.

*One of the requirements of an enterprise fund is that a budget has to be adopted at Town Meeting every year. The Wood Waste Facility is leased out with annual revenue at approximately \$25,000 per year. The revenue will be used to support groundwater monitoring and other costs associated with the operation of the facility.*

**Board of Selectmen Recommendation:** Approve 5-0-0  
**Finance Committee Recommendation:** Approve 7-1-0

**VOTE:** Voice. So voted unanimously.



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Julie S. Smith, MMC/CMMC

**TO WHOM IT MAY CONCERN:**

I, Julie Smith, duly appointed Town Clerk of the Town of Chatham, hereby certify the following Article was adopted at the May 13, 2013 Annual Town Meeting:

**Article 6 – Town Operating Budget**

To see if the Town will vote to raise and appropriate and/or transfer from available funds, such sums of money as it determines necessary for Town expenses and charges, including without limitation of the foregoing, debt and interest, wages, salaries and expenses for operation of the Town’s departments and offices, all for the fiscal year beginning July 1, 2013 and ending June 30, 2014 inclusive, or take any other action in relation thereto.

(Board of Selectmen)

**Town Operating Budget Overview**

Description	FY12 Actual	FY13 Voted	FY14 Dept. Req.	Proposed Budget FY14
<b>Operating Budgets (Expenses)</b>				
General Government	\$1,793,396	\$1,929,316	\$1,926,680	\$1,926,680
Public Safety	\$5,301,331	\$5,446,243	\$5,900,578	\$5,754,115
Community Development	\$651,443	\$695,823	\$740,150	\$715,365
Health & Environment	\$766,756	\$822,939	\$835,157	\$835,157
Public Works & Facilities	\$3,836,284	\$4,068,848	\$4,351,927	\$4,349,927
Community & Social Services	\$906,462	\$962,262	\$986,448	\$976,340
Employee Benefits	\$3,804,171	\$4,100,000	\$3,982,350	\$3,952,910
Undistributed Ins. & FinCom Reserve Fund	\$300,703	\$451,135	\$501,135	\$501,135
Debt Service	\$5,852,861	\$7,733,729	\$7,905,583	\$7,905,583
<b>Operating Budget Total</b>	<b>\$25,213,407</b>	<b>\$26,210,295</b>	<b>\$27,130,009</b>	<b>\$26,917,212</b>

**Motion: David Whitcomb, Selectman, moved that the Town vote to appropriate the sum of \$26,917,212 to fund the Operating Budget for the Town for the fiscal year beginning July 1, 2013 for the purposes and amounts designated in the column titled “Proposed Budget FY14” of Article 6 of the Warrant and to meet said appropriation, the Town raise \$25,756,218 through taxation; and transfer \$220,000 from the Waterways Improvement Fund, \$926,994 from the Land Bank Fund, \$10,000 from the Wetlands Protection Fund, \$1,000 from Cemetery Perpetual Care Fund and \$3,000 from the Railroad Museum Fund.**

**Explanation as printed in the Warrant:** A full explanation of this funding request and its fiscal context is provided in Appendix B: Town Manager's Budget Summary. The Schools' Operating Budgets are not included in this Article and are presented in Article 7.

The approval of Articles 6, 7, 9, and 10 provide for an approximate total impact of 0.80% increase (less than 1%) to the FY2013 tax rate.

Please visit a new section on the Town's website, Budget Central, for the Town Manager's FY 2014 Budget message

[http://www.chathamma.gov/Public\\_Documents/ChathamMA\\_Budget/index](http://www.chathamma.gov/Public_Documents/ChathamMA_Budget/index). Town and Schools budget details and financial documents past and present can also be found there.

**Board of Selectmen Recommendation:      Approve 4-1-0**

**Finance Committee Recommendation:      Approve 8-0-0**

**VOTE: Voice. So voted unanimously.**



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Julie S. Smith, MMC/CMMC

**TO WHOM IT MAY CONCERN:**

I, Julie Smith, duly appointed Town Clerk of the Town of Chatham, hereby certify the following Article was adopted at the May 13, 2013 Annual Town Meeting:

**Article 7 – Regional School Operating Budgets**

To see if the Town will vote to raise and appropriate and/or transfer from available funds, such sums of money as it determines necessary for Chatham’s share of the Educational and School expenses and charges, including without limitation of the foregoing, debt and interest, wages, salaries and expenses for operation of the Monomoy Regional School District and Cape Cod Regional Technical High School for the fiscal year beginning July 1, 2013 and ending June 30, 2014 inclusive, or take any other action in relation thereto.

(Board of Selectmen)

**FY 2014 School Operating Budget Overview**

EDUCATION				PROPOSED BUDGET FY14
DESCRIPTION	FY12 VOTED	FY12 ACTUAL	FY13 VOTED	
<b>Operating Budgets (Expenses)</b>				
Monomoy Regional School District	\$9,974,126	\$9,974,126	\$8,119,685	\$7,615,764
Cape Cod Regional Technical H.S.	\$287,652	\$287,652	\$314,638	\$384,752
<b>Operating Budget Total</b>	<b>\$10,261,778</b>	<b>\$10,261,778</b>	<b>\$8,434,323</b>	<b>\$8,000,516</b>

**Motion:** Nancy Scott, Vice-Chairman, Monomoy Regional School Committee, moved that the Town vote to appropriate the sum of \$8,000,516 to fund the Operating Budgets for the Schools for the fiscal year beginning July 1, 2013 for the purposes and amounts designated in the column titled “Proposed Budget FY 14” of Article 7 of the Warrant and to meet said appropriation, the Town raise \$8,000,516 through the tax rate.

*Explanation as printed in the Warrant:* This article requests funding for Chatham’s obligation to the Monomoy Regional School District and the Cape Cod Regional Technical High School as separate “assessments” within the Town’s budget. Compared to FY2013 the FY2014 budget reflects an increase of \$70,114 for Cape Tech as voted by the CCRHS School Committee on February 28, 2013, and a reduction of \$503,921 to fund Chatham’s portion of the Monomoy Regional School District as voted by the Monomoy Regional School Committee on March 13, 2013.

**Board of Selectmen Recommendation:** Approve 5-0-0  
**Finance Committee Recommendation:** Approve 5-3-0

**VOTE:** Voice. So voted by a virtually unanimous majority, declared the Moderator.



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Julie S. Smith, MMC/CMMC

**TO WHOM IT MAY CONCERN:**

I, Julie Smith, duly appointed Town Clerk of the Town of Chatham, hereby certify the following Article was adopted at the May 13, 2013 Annual Town Meeting:

**Article 8 – Water Department Operating Budget**

To see if the Town will vote to raise and appropriate and/or transfer from available funds, such sums of money as it determines necessary for expenses and charges, including without limitation of the foregoing, debt and interest, wages, salaries and expenses for operation of the Town Water Department for the fiscal year beginning July 1, 2013 and ending June 30, 2014 inclusive, or take any other action in relation thereto.

(Board of Selectmen)

**Budget Overview**

WATER FUND				Proposed Water Budget
Description	FY12 Actual	FY13 Voted	FY14 Dept. Req.	FY14
<b>Water Costs</b>				
Operating				
Salaries	\$136,204	\$225,095	\$177,805	\$177,805
Expenses	\$1,075,028	\$1,179,000	\$1,178,600	\$1,178,600
<b>Sub-total Operating</b>	<b>\$1,211,232</b>	<b>\$1,404,095</b>	<b>\$1,356,405</b>	<b>\$1,356,405</b>
<b>Debt:</b>				
Principal	\$765,296	\$751,443	\$689,039	\$689,039
Interest – Long-term	\$219,253	\$242,353	\$215,380	\$215,380
Interest – Short-term	\$40,278	\$12,566	\$100,000	\$100,000
<b>Subtotal Debt</b>	<b>\$1,024,827</b>	<b>\$1,006,362</b>	<b>\$1,004,419</b>	<b>\$1,004,419</b>
<b>Total Water Direct Costs</b>	<b>\$2,236,059</b>	<b>\$2,410,457</b>	<b>\$2,360,824</b>	<b>\$2,360,824</b>
Overhead – Indirect Costs	\$215,316	\$222,339	\$227,900	\$227,900
Overhead – Rate payback for Bett	\$126,379	\$116,950	\$41,633	\$41,633
<b>Subtotal Overhead</b>	<b>\$341,695</b>	<b>\$339,289</b>	<b>\$269,533</b>	<b>\$269,533</b>
<b>Water Operating Budget</b>	<b>\$2,577,754</b>	<b>\$2,749,746</b>	<b>\$2,630,357</b>	<b>\$2,630,357</b>

**Motion:** Florence Seldin, Chairman, Board of Selectmen, moved that the Town vote to appropriate \$2,360,824 for direct costs, and further that an additional \$269,533 be

transferred to the General Fund to be applied to overhead and indirect costs associated with the Water Department Operating Budget of the Town for the fiscal year beginning July 1, 2013, for the purposes and in the amounts designated in the column titles "Proposed Water Budget FY 14" of Article 8 of the Warrant and to meet said appropriation, the Town raise \$2,230,357, through water receipts and raise \$400,000 through the tax rate.

*Explanation as printed in the Warrant: The FY 2014 Water Department budget is directed towards continuing to improve the quality of water provided, customer relations, and providing a high level of reliability to the water supplies and distribution system to ensure the Town has safe drinking water and the required flows for fire fighting.*

**Board of Selectmen Recommendation:      Approve 5-0-0**

**Finance Committee Recommendation:      Approve 8-0-0**

**VOTE: Voice. So voted unanimously.**



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Julie S. Smith, MMC/CMMC

**TO WHOM IT MAY CONCERN:**

I, Julie Smith, duly appointed Town Clerk of the Town of Chatham, hereby certify the following Article was adopted at the May 13, 2013 Annual Town Meeting:

**Article 9 – Five Year Capital Authorization**

To see if the Town will vote to raise and appropriate, and/or transfer from available funds, a sum or sums of money, to be expended for capital projects, equipment and expenses, or take any other action in relation thereto.

(Board of Selectmen)

**Capital Budget Overview**

Description	FY 13 Actual	FY 14 Request	FY 14 Proposed
<b>CAPITAL PROGRAM &amp; BUDGET SUMMARY</b>			
General Government	\$139,300	\$157,500	\$107,500
Public Safety	\$135,000	\$356,470	\$ 94,185
Community Development	\$12,500	\$12,500	\$12,500
Health & Environment	\$134,000	\$1,811,000	\$374,000
Public Works (without Water)	\$405,500	\$1,269,360	\$769,360
Equipment	\$490,500	\$767,000	\$538,000
Schools	0	0	0
<b>Total Town Funded Capital Budget</b>	<b>\$1,316,800</b>	<b>\$4,373,830</b>	<b>\$1,895,545</b>

**Motion:** Tim Roper, Selectman, moved that the Town vote to appropriate \$1,895,545 for the purpose of funding the FY14 Capital Budget in the column titled "FY14 Proposed" of Article 9 of the Warrant and to meet said appropriation, the Town raise \$996,551 through taxation; and transfer \$750,000 from Free Cash, \$5,000 from cemetery lot sales, \$40,000 from Waterways Improvement Fund, \$30,000 from the PEG Cable Access Fund, \$3,000 from ATM03 Article 7, \$15,693.31 from ATM04 Article 6, \$10,000 from ATM05 Article 6, \$14,488.44 from ATM07 Article 8, \$12,745.34 from ATM08 Article 9 and \$18,067.28 from ATM10 Article 10.

**Explanation as printed in the Warrant:** Items in the Capital Improvement budget shall fall into the categories of maintenance projects (not ongoing maintenance), equipment and new projects and within the range of \$5,000-\$250,000. The Town of Chatham historically funds this budget solely through free cash and available funds; yet departed from this practice in FY2013

*in an effort to build up reserves. For FY2014 we recommend a capital spending plan that uses a combination of available funds, free cash, and the tax rate to provide adequate funding for capital items. Detail in Appendix G.*

**Board of Selectmen Recommendation: Approve 4-1-0**

**Finance Committee Recommendation: Approve 8-0-0**

**VOTE: Voice. So voted unanimously.**



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Julie S. Smith, MMC/CMMC

**TO WHOM IT MAY CONCERN:**

I, Julie Smith, duly appointed Town Clerk of the Town of Chatham, hereby certify the following Article was adopted at the May 13, 2013 Annual Town Meeting:

**Article 10 – Wastewater – Capital Project**  
**Rescind Borrowing Authorization Remaining Under Article 14 of the ATM 2009; Re-authorize**  
**Funding for Continuation of Phase 1B and 1C**

To see if the Town will vote to appropriate a sum of money for paying costs of the design, renovation, and construction of various projects involving wastewater collection facilities and systems, including facilities for surface water nutrient management, including all costs incidental and related thereto; to determine whether this appropriation shall be raised by taxation, borrowing or otherwise; or to take any other action relative thereto provided, however, that the borrowing authorized hereunder is contingent upon passage of a so called debt exclusion referendum vote pursuant to G.L. c.59, §21C (Proposition 2 ½); and to rescind the remainder of borrowing authorization under Article 14 of ATM 2009; or to take any other action in relation thereto.

(Board of Selectmen)

**Motion:** Leonard Sussman, Selectman, moved that the sum of \$15,000,000 is hereby appropriated for the purpose of paying costs of design, renovation, and construction of various projects involving wastewater collection facilities, including facilities for surface water nutrient management, and for the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said amount under and pursuant to Chapter 44 Section 7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore; provided however, that borrowing authorized hereunder is contingent upon passage of a so called debt exclusion referendum vote pursuant to Chapter 59, Section 21C of the General Laws (Proposition 2 ½), and further, that the Board of Selectmen is authorized to apply for and accept any grants or contributions that may be available toward the cost of said project from the Federal Government, the Commonwealth of Massachusetts or otherwise; and in addition I move that the Town vote to rescind the following borrowing authorization: \$18,312,400 under Article 14 for Wastewater Capital approved at ATM 5/11/2009.

*Explanation as printed in the Warrant: The Town of Chatham, under ATM2009 Article 14, appropriated \$59,508,000 for implementing the first phase of the Comprehensive Wastewater Management Plan (CWMP). The first phase (Phase 1A) costs included (i) designing, remodeling,*

constructing, reconstructing, expanding and equipping the Wastewater Treatment Facility and (ii) designing and constructing various projects involving wastewater collection facilities, including facilities for surface nutrient management. To meet this appropriation the voters approved borrowing for the full amount. The Town of Chatham was fortunate to receive a grant from the USDA for \$18,501,000 – money that the Town did not need to borrow under this appropriation. The Town cannot expend more than the original authorization even though we have not borrowed the full amount. This article asks to rescind the portion of the original borrowing authorization under Article 14, that was not borrowed, and legally cannot be borrowed, and approve new borrowing authorization in order to continue with the sewer project.

The original projection for funding requests was to be every two years. Due to a combination of favorable construction costs, low interest rates and USDA grants, the Town has not needed to request additional funds until this year. Reasons to support this request at this time are much the same as in 2009; low interest rates, a zero percent loan program available from the Clean Water State Revolving Fund (CWSRF) (program available until 2019; the zero percent rate is for the life of the loan); and continued favorable construction climate.

Work to be funded under the new appropriation requested in this article includes Phase 1B and the first year of Phase 1C.

Phase 1B was approved for calendar year 12 funding under the CWSRF and final design plans were completed and submitted to MADEP for approval last December. Phase 1B includes rehabilitation of the Stage Harbor pump station (PS) and sewer extensions along portions of Stage Harbor Road and Cedar St (and several side streets) estimated at \$5M. The Stage Harbor PS was built in 1970 and is in need of significant upgrades to continue its useful life. In addition, as flows increase due to further sewer extensions, the pump station capacity must be increased. The majority of the renovations will be internal to the station with the exception of a new exterior generator.

The Phase 1B sewer extensions will include portions of sewersheds CTE-4 (Cedar St. between Stage Harbor Rd. and Capri Lane) and CTE-5 (Stage Harbor Rd. between Cedar/Cross St. and Cedar Swamp Lane, and Harding Lane. These sewer extensions are within some of the more environmentally important watersheds (Oyster Pond and Stage Harbor, respectively), do not involve construction of pump stations (they connect to the existing collection system hence the "CTE" designator) and are relatively short segments. Construction of the pump station rehabilitation is expected to begin prior to June 30th while the sewer extension work would take place this fall.

Phase 1C is a three (3) year plan of sewer extensions with an estimated cost of \$27M based on 2014 costs with funding to be phased in along with the construction. As currently proposed the 2013 ATM is being asked to fund \$10M. Design documents for the first part of the project have to be completed by October 2013 with construction anticipated to begin in spring of 2014. The first year of Phase 1C has received funding from the CWSRF program.

*Phase 1C again targets the Oyster Pond watershed as well as areas in the Little Mill Pond watershed, another highly impacted waterbody. The choice of these areas is based on a number of factors: the environmental sensitivity of the receiving waterbody, the proximity of existing infrastructure, other planned or proposed town projects (roads, water, sidewalks, etc.), consistency with the CWMP and its various approvals, and cost. As part of its approval of the CWMP as a Development of Regional Impact (DRI) the Cape Cod Commission suggested that the town target implementation to allow completion of one watershed. Completing implementation in a watershed, rather than isolated areas in multiple watersheds, would allow monitoring to follow the restoration of the target waterbody; Phase 1C is consistent with this recommendation.*

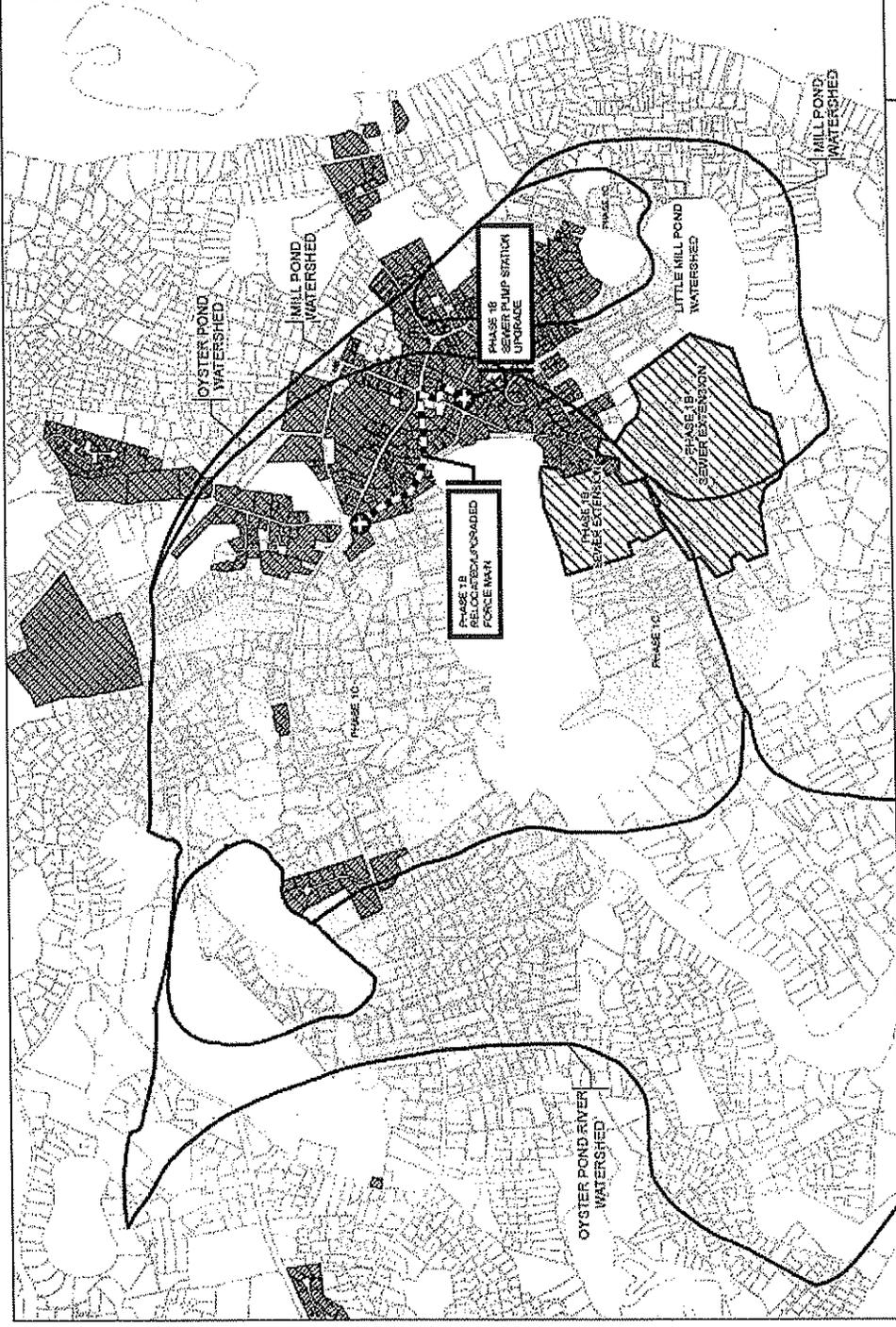
*Both of these initial Phase 1C watersheds are in the upper portions of the Stage Harbor Complex and when successfully remediated will have impacts throughout the entire complex, consistent with the concept of Adaptive Management, i.e. address priority areas first.*

**Board of Selectmen Recommendation:     Approve 4-1-0**  
**Finance Committee Recommendation:     Approve 8-0-0**

**VOTE ON MAIN MOTION: Voice. I am confident that that is a 2/3rds majority, declared the Moderator. After a request for a hand count:**

**YES: 399**  
**NO: 91**

**That is more than the requisite 2/3rds majority; Article 10 is adopted, declared the Moderator.**



**ARTICLE 10**  
**PROPOSED SEWER CONNECTIONS - PHASE 1B AND PHASE 1C**

- PHASE 1B SEWER EXTENSION
- PHASE 1C SEWER EXTENSION
- RELOCATED/UPGRADED FORCE MAIN
- WATERSHED BOUNDARY
- SEWER PUMP STATION
- PARCELS ON SEWER



Julie S. Smith, MMC/CMMC

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**TO WHOM IT MAY CONCERN:**

I, Julie Smith, duly appointed Town Clerk of the Town of Chatham, hereby certify the following Article was adopted at the May 13, 2013 Annual Town Meeting:

**Article 11 – Iron Removal Treatment Facility – Owner’s Project Manager**

To see if the Town will vote to appropriate a sum of \$100,000 for the purpose of paying costs related to the hiring of the Owner’s Project Manager for the Iron Removal Water Treatment Facilities, and for all costs incidental and related thereto, and to determine whether this appropriation shall be raised by taxation, borrowing or otherwise; or take any other action relative thereto.

(Board of Selectmen)

**Motion:** David Whitcomb, Board of Selectmen, moved that the Town appropriate the sum of \$100,000 to fund the Owner’s Project Manager for the Iron Removal Water Treatment Facility, and for all costs incidental and related thereto, and to transfer from available funds of the Water Department the sum of \$100,000.

**Explanation as printed in the Warrant:** *For several years, the levels of Iron and Manganese have been steadily increasing in multiple Town of Chatham wells. Over time, the concentration of iron increases in the water pumped from the aquifer by the wells, and this turns the water red or brown in color. In recent years, the volume of citizen complaints about the water quality related to Iron and Manganese has also increased. Iron and Manganese are considered secondary contaminants by the Environmental Protection Agency (EPA). The EPA and MassDEP have set standards for manganese at 0.05 mg/l and for iron at 0.3 mg/l. Both Tirrells and Ebens Way wells routinely exceeded these standards. Additionally, MassDEP has indicated that it is not advisable for young children to consume water with high levels of manganese. The solution is to remove the iron and manganese from the water by changing the form of the iron and manganese from what is found naturally in the water (dissolved) to a form that can be filtered (particulate).*

*The 2012 Annual Town Meeting approved \$700,000 for design services for an Iron and Manganese treatment facility. We are beginning the process of selecting a designer for a facility to treat the water from the Tirrells and Ebens Way wells with the potential to treat other wells in the future. The construction cost of the facility is estimated to be in excess of \$1.5 million, and therefore an Owner’s Project Manager (OPM) is required by State Law. The type of*

*treatment and location of the facility are two elements of the project which have not yet been determined; and will be refined during the design process. The OPM will serve until the project is completed and function as the Town's technical expert representing Chatham's best interests in the building design process through final development. This article is able to be funded through available funds of the Water Department.*

**Board of Selectmen Recommendation:      Approve 5-0-0**

**Finance Committee Recommendation:      Approve 8-0-0**

**VOTE: Voice. So voted by a substantial majority, declared the Moderator.**



Julie S. Smith, MMC/CMMC

TOWN CLERK  
549 Main Street  
Chatham, Massachusetts  
02633



**TO WHOM IT MAY CONCERN:**

I, Julie Smith, duly appointed Town Clerk of the Town of Chatham, hereby certify the following Article was adopted at the May 13, 2013 Annual Town Meeting:

**Article 12 – Water Department Capital Budget – Emergency Generator**

To see if the Town will vote to appropriate a sum of \$150,000 for emergency generators to service the Training Field wells, including their appurtenances, and for all costs incidental and related thereto, and to determine whether this appropriation shall be raised by taxation, borrowing or otherwise; or take any other action relative thereto.

(Board of Selectmen)

**MOTION:** Florence Seldin, Chairman, Board of Selectmen, moved that the Town appropriate \$150,000 for emergency generators to service the Training Field wells, including their appurtenances, and for all costs incidental and related thereto; and to transfer \$150,000 from available funds of the Water Department.

*Explanation as printed in the Warrant: Recently there have been several notable events where a large portion of the Town of Chatham has lost electricity from an extended period of time. While most of these events occur in the winter, we experienced a significant summer power outage as recently as July 2012. Some of these power outages have affected the Town wells. With an electrical outage for as little as 9 hours during peak summer months, we would begin to have insufficient volumes of water to fight fires and provide water to many of the residents. This article would allow the Training Field wells (wells #5 and #8) to have an emergency generator. These wells are the closest to the Town standpipes (water towers) and would be able to most easily maintain standpipe water levels and system pressure during a power outage. This article is able to be funded through available funds of the Water Department.*

**Board of Selectmen Recommendation:** Approve 5-0-0  
**Finance Committee Recommendation:** Approve 8-0-0

**VOTE:** Voice. So voted unanimously.



TOWN CLERK  
549 Main Street  
Chatham, Massachusetts  
02633



Julie S. Smith, MMC/CMMC

**TO WHOM IT MAY CONCERN:**

I, Julie Smith, duly appointed Town Clerk of the Town of Chatham, hereby certify the following Article was adopted at the May 13, 2013 Annual Town Meeting:

**Article 13 – Water Department Capital Budget – Asset Management**

To see if the Town will vote to appropriate a sum of \$60,000 for the implementation of an asset management system for the Town water system, and for all costs incidental and related thereto, and to determine whether this appropriation shall be raised by taxation, borrowing or otherwise; or take any other action relative thereto.

(Board of Selectmen)

**MOTION:** Timothy Roper, Selectman, moved that the Town appropriate \$60,000 for the implementation of an asset management system for the Town water system, and for all costs incidental and related thereto; and to transfer \$60,000 from available funds of the Water Department.

*Explanation as printed in the Warrant:* The Town currently maintains an outdated work order management system. The current system is not capable of being used to manage the significant operations and capital planning for the Town's water system. A new water asset management system will allow for a comprehensive approach to water supply management. Chatham has invested tens of millions of dollars, since the mid 1980's, on the water system. It is important that we have a complete system to manage this complex water infrastructure. An asset management system will allow us to efficiently manage maintenance through a modern work order system. In addition, we will be able to make more informed decisions related to infrastructure replacement and life cycle costs. An asset management system requires some up-front costs to capture all the relevant data, but once the information is entered into the database it will allow for easy access to system information.

An asset management system will allow the Water Department to upgrade the manual tie card and plan system to one that will have easy electronic access. We will also be able to link video data and GIS data within the system. This tool will give field crews and office staff a powerful resource as well as freeing up physical storage space. It will allow for scheduling of preventive maintenance and tracking of preventive and corrective maintenance. The asset management system will work on the same platform as the wastewater asset management system. This integrated system will allow for efficient management of the water system, both operationally and for planning future capital projects. This article is able to be funded through available funds of the Water Department.

**Board of Selectmen Recommendation: Approve 4-1-0**

**Finance Committee Recommendation: Approve 8-0-0**

**VOTE: Voice. So voted unanimously.**



Julie S. Smith, MMC/CMMC

TOWN CLERK  
549 Main Street  
Chatham, Massachusetts  
02633



**TO WHOM IT MAY CONCERN:**

I, Julie Smith, duly appointed Town Clerk of the Town of Chatham, hereby certify the following Article was adopted at the May 13, 2013 Annual Town Meeting:

**Article 15 – Collective Bargaining Agreements**

To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury a sum of money to fund salary increases and other cost-items resulting from contract settlements with union personnel, or take any other action in relation thereto.

(Board of Selectmen)

**Motion:** David Whitcomb, Selectman, moved that the sum of \$36,435 be raised and appropriated to fund salary increases and other cost-items resulting from a contract settlement by and between the Town of Chatham and the *Chatham Municipal Employees Association (CMEA)*, and to authorize the Town Accountant to allocate such sum to the appropriate operating budgets, and to meet this appropriation the Town raise \$36,435 through taxation.

*Explanation as printed in the Warrant:* This is a placeholder article as negotiations are in progress. The Chatham Municipal Employees Association (CMEA) was certified by the State as a collective bargaining association on March 29, 2010 covering Department/Division Heads, Administrative, Clerical, Labor, as well as non-seasonal part-time positions. Negotiations for a first collective bargaining agreement (CBA) have been underway since 2010. Funding for this article is not included in the FY2014 proposed budget under Article 6.

*This article provides for a cost-of-living adjustment going forward (FY2014), as well as funding contractual items such as safety equipment and call-back hours. COLA increases covered under this Agreement are 0% in FY2013, .05% in FY2014 and 1% in FY2015.*

**Board of Selectmen Recommendation: Approve 5-0-0**

**Finance Committee Recommendation: Approve 6-1-0**

**VOTE:** Voice. So voted by a substantial majority, declared the Moderator.



TOWN CLERK  
549 Main Street  
Chatham, Massachusetts  
02633



Julie S. Smith, MMC/CMMC

**TO WHOM IT MAY CONCERN:**

I, Julie Smith, duly appointed Town Clerk of the Town of Chatham, hereby certify the following Article was adopted at the May 13, 2013 Annual Town Meeting:

**Article 16 – CMEA Settlement of Prohibited Practice Charges from 2010**

To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as are necessary to fund the 2013 settlement agreement between the Town and the Chatham Municipal Employees Association (CMEA) relating to Prohibited Practice Charges filed with the MA Department of Labor Relations for actions occurring in 2010, or take any other action in relation thereto.  
(Board of Selectmen)

**Motion:** Florence Seldin, Chairman, Board of Selectmen, moved that the Town vote to raise and appropriate \$271,405 to fund the settlement agreement with the Chatham Municipal Employees Association (CMEA) relating to Prohibited Practice Charges filed with the MA Department of Labor Relations for actions occurring in 2010, and to authorize the Town Accountant to allocate such sum to the appropriate operating budgets, and to meet this appropriation the Town raise \$271,405 through taxation.

*Explanation as printed in the Warrant: The Chatham Municipal Employees Association (CMEA) was certified by the State as a collective bargaining association on March 29, 2010. Once certified, the Town has an obligation to bargain certain aspects related to employment, one being wages. This article funds a recent Settlement Agreement relating to the development of the FY2011 budget, and January 2010 action to withhold step increases and impose lay-off for CMEA. On December 24, 2010 the CMEA filed a Prohibited Practice charge with the MA Department of Labor Relations – one of eleven charges during this time period, requesting that step increases be awarded as the Town did not satisfactorily bargain these actions with the CMEA to the extent required by State law - MGL Ch. 150E. On January 22, 2013 the Town entered into a settlement agreement with CMEA.*

*The Town has calculated the damages which include the forgone steps, interest and retroactive pay for overtime earned, and addresses the lay-offs. There is no cost-of-living adjustment in the wage scale.*

**Board of Selectmen Recommendation:           Approved**  
**Finance Committee Recommendation:       Approve 6-1-0**

**VOTE: Voice. So voted by a very substantial majority, declared the Moderator.**



Julie S. Smith, MMC/CMMC

TOWN CLERK  
549 Main Street  
Chatham, Massachusetts  
02633



**TO WHOM IT MAY CONCERN:**

I, Julie Smith, duly appointed Town Clerk of the Town of Chatham, hereby certify the following Article was adopted at the May 13, 2013 Annual Town Meeting:

**Article 17 – FY2014 Community Preservation Committee Administrative Budget**

To see if the Town will vote to raise and appropriate and/or transfer from Community Preservation Fund revenues a sum of money it determines necessary for the purpose of funding administrative costs associated with the Community Preservation Act, or take any other action in relation thereto.

(Community Preservation Committee)

**Motion:** John Kaar, Community Preservation Committee, moved that the Town vote to appropriate the sum of \$15,000 from FY2014 Community Preservation Fund Revenues for the purpose of funding administrative costs associated with the Community Preservation Act.

*Explanation as printed in the Warrant: The Community Preservation Act allows Town Meeting to appropriate up to 5% of estimated revenues for the Community Preservation Committee to carry out its statutory duties. This year \$15,000 (less than 5%) is being requested for clerical expenses, appraisals, consulting and legal services.*

**Community Preservation Committee Recommendation: Approve 9-0-0**

**Board of Selectmen Recommendation: Approve 4-0-0**

**Finance Committee Recommendation: Approve 7-0-0**

**VOTE: Voice. So voted unanimously.**



Julie S. Smith, MMC/CMMC

TOWN CLERK  
549 Main Street  
Chatham, Massachusetts  
02633



**TO WHOM IT MAY CONCERN:**

I, Julie Smith, duly appointed Town Clerk of the Town of Chatham, hereby certify the following Article was adopted at the May 13, 2013 Annual Town Meeting:

**Article 18- FY2014 Community Preservation Fund Appropriations**

To see if the Town will vote to appropriate from the Community Preservation Fund to reserve for future appropriation a sum of money from the Community Preservation Fund estimated annual revenues for open space, historic resources, and community housing purposes, as well as a sum of money to be placed in the 2014 Budgeted Reserve for general Community Preservation Act purposes, or take any other action relative thereto.

**Motion: John Kaar, Community Preservation Committee, moved that the Town appropriate and reserve from FY2014 Community Preservation Fund estimated annual revenue amounts as follows:**

<b><u>Reserve;</u></b>	
Open Space	\$85,800
Historic Resources	\$85,800
Community Housing	<u>\$85,800</u>
Total Reserves	\$257,400

*Explanation as printed in the Warrant: The Community Preservation Act requires that each year 10% of estimated revenue being reserved or expended for each of the following categories; Open Space, Community Housing and Historic Resources. This article fulfills that requirement. In the subsequent articles, the motions presented transfer these funds out of the reserves to fund the projects. If one or more of the articles does not receive town meeting approval, the reserve remains thus meeting the statutory requirement.*

**Community Preservation Committee Recommendation: Approve 9-0-0**

**Board of Selectmen Recommendation: Approve 4-0-0**

**Finance Committee Recommendation: Approve 7-0-0**

**VOTE: Voice. So voted unanimously.**



Julie S. Smith, MMC/CMMC

TOWN CLERK  
549 Main Street  
Chatham, Massachusetts  
02633



**TO WHOM IT MAY CONCERN:**

I, Julie Smith, duly appointed Town Clerk of the Town of Chatham, hereby certify the following Article was adopted at the May 13, 2013 Annual Town Meeting:

**Article 19 – Community Preservation – 2175 Main Street Property**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money it determines necessary to acquire by purchase for conservation, open space and passive recreation a parcel of land 2175 Main Street, Chatham Massachusetts as identified by Assessors' Map 5E/4/F23, consisting of approximately 1.36 acres more or less as more fully described in a deed recorded with the Barnstable County Registry of Deeds in Book 25909 page 317 owned by the Chatham Conservation Foundation, Inc., and to authorize the Selectmen to take all necessary measure to acquire said property, including the entering into agreements and the acceptance of a deed; and to further authorize the Board of Selectmen to grant a perpetual conservation restriction as authorized under G.L. c. 44B, §12 and G.L. c. 184, §§31-33 at the time of closing, or take any other action in relation thereto.

(Community Preservation Committee)

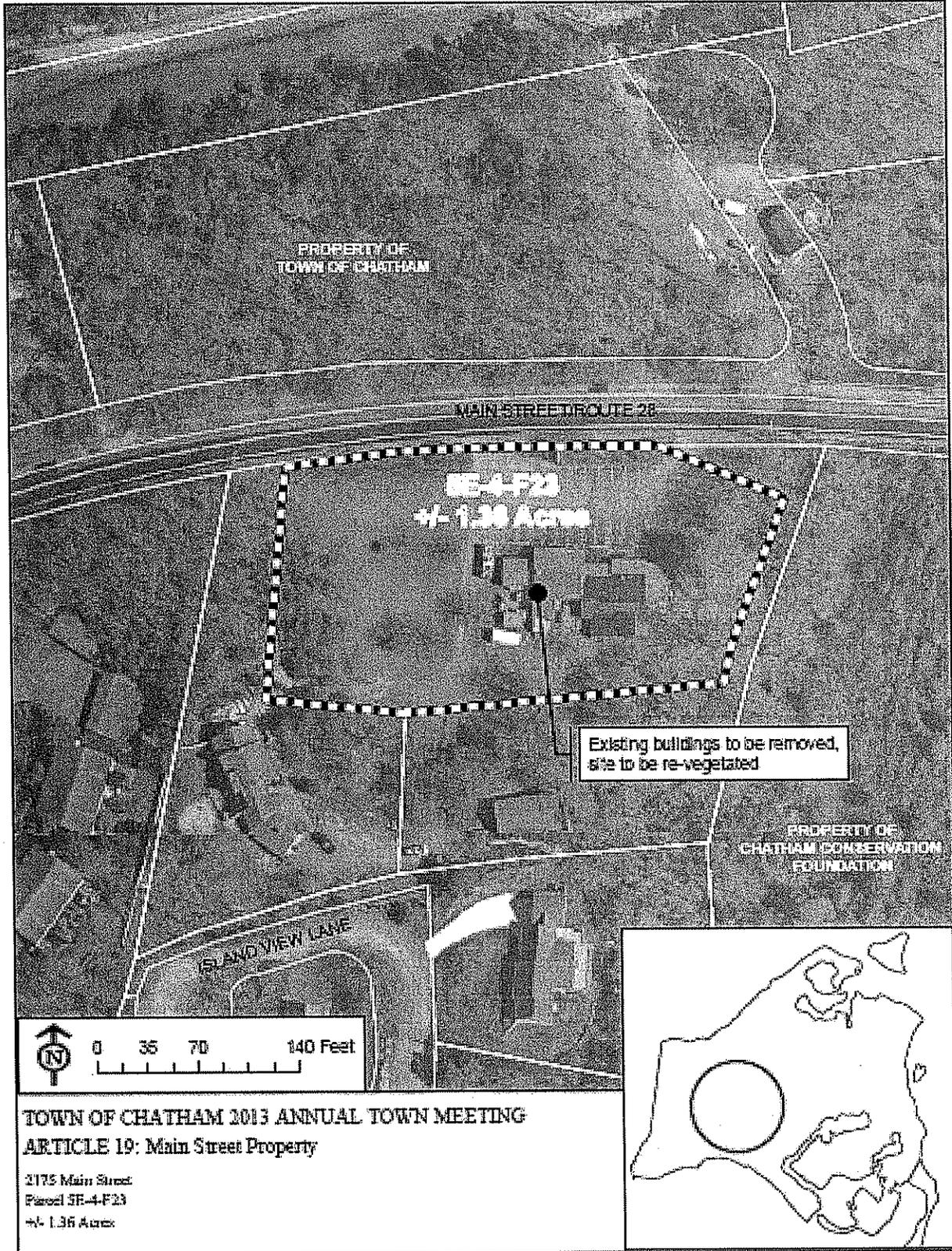
**Motion:** Victor Di Cristina, Community Preservation Committee, moved that the Town vote to appropriate \$128,750 with \$85,800 from Open Space Reserve and \$42,950 from FY2014 estimated CPA revenues to acquire by purchase for conservation and open space purposes, a parcel of land consisting of 1.36 acres, more or less, located at 2175 Main Street, Chatham, Massachusetts as identified by Assessors' Map 5E/4/F23, as more fully described in a deed recorded with the Barnstable Registry of Deeds in in Book 25909, Page 317 owned by the Chatham Conservation Foundation, Inc. and to authorize the Selectmen to take all necessary measures to acquire said property, including the entering into of agreements and the acceptance of a deed, and to further authorize the Board of Selectmen to grant a perpetual conservation restriction as authorized under G.L. c. 44B, §12 and G.L. c. 184, §§ 31-33 that is to be held by the Chatham Conservation Foundation, Inc. or another qualified entity.

*Explanation as printed in the Warrant:* The Chatham Conservation Trust is the current owner of this property. Town Meeting May 2012 approved \$173,250 in CPA funds as half of the purchase price; the other half was presented as a Landbank borrowing article last May which failed. Since then the Chatham Conservation Trust has increased its contribution from \$38,500 to \$73,000, and Friends of Trees have committed an additional \$10,000 for plantings; reducing

*the amount of this application to \$128,750. Funding this as a CPA project allows the Town to avoid borrowing and interest costs which would have been incurred by the Land Bank.*

**Community Preservation Committee Recommendation: Approve 8-0-1**  
**Board of Selectmen Recommendation: Approve 2-3-0 (Unfavorable)**  
**Finance Committee Recommendation: Approve 2-6-0 (Unfavorable)**

**VOTE: Voice. In my opinion, clearly a majority, Article 19 is passed, declared the Moderator.**





Julie S. Smith, MMC/CMMC

TOWN CLERK  
549 Main Street  
Chatham, Massachusetts  
02633



**TO WHOM IT MAY CONCERN:**

I, Julie Smith, duly appointed Town Clerk of the Town of Chatham, hereby certify the following Article was adopted at the May 13, 2013 Annual Town Meeting:

**Article 20 – Community Preservation – South Chatham Village Hall**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money it determines necessary to fund preservation of the building known as the “South Chatham Village Hall”, 2567 Main Street, South Chatham, Massachusetts; or take any other action in relation thereto.

(Community Preservation Committee)

**Motion:** Jane Moffett, Community Preservation Committee, moved that the Town vote to appropriate \$205,000, with \$85,800 from Historic Reserves and \$119,200 from 2014 estimated CPA revenues in order to fund, exterior repairs and renovation, as well as to provide increased accessibility to the building known as the South Chatham Village Hall.

*Explanation as printed in the Warrant:* The South Chatham Village Hall is in need of immediate and significant preservation work, and a community-wide effort is underway to restore the building. The proposed project includes: repair and shingle roof, shingle and insulate the sidewalls, repair and paint trim, repair and replace windows and doors as needed; as well as upgrades necessary for ADA compliance. The estimated cost of the improvements to the building is in approximately \$250,000; with a portion to be raised through fundraising. The amount requested from Community Preservation historic funds is \$205,000.

**Community Preservation Committee Recommendation: Approve 9-0-0**

**Board of Selectmen Recommendation: Approve 4-1-0**

**Finance Committee Recommendation: Approve 7-1-0**

**VOTE:** Voice. So voted unanimously.



Julie S. Smith, MMC/CMMC

## TOWN CLERK

549 Main Street  
Chatham, Massachusetts  
02633



### TO WHOM IT MAY CONCERN:

I, Julie Smith, duly appointed Town Clerk of the Town of Chatham, hereby certify the following Article was adopted at the May 13, 2013 Annual Town Meeting:

#### Article 21 – Community Preservation – Community Housing

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money it determines necessary to fund the creation of four units of affordable housing at 1556 Main Street – further known as Lot 5 and currently owned by the Chatham Housing Authority in West Chatham, and to further authorize the Selectmen to accept and/or grant affordable housing restrictions on such properties as required under G.L. 44B, §12, or take any other action in relation thereto.

(Community Preservation Committee)

**Motion:** Bob Dubis, Community Preservation Committee, moved that the Town vote to appropriate the sum of \$160,000 with \$140,800 from Community Housing Reserves and \$19,200 from FY2014 Community Preservation Fund Revenues in order to provide funds to Habitat for Humanity to construct four new affordable units in West Chatham at 1556 Main Street – Lot 5; and to further authorize the Selectmen to accept and/or grant affordable housing restrictions on such properties as required under G.L. 44B, §12.

*Explanation as printed in the Warrant:* Funds approved under this article will assist funding a minimum of four new affordable homeownership units on property in West Chatham owned by the Chatham Housing Authority. Habitat for Humanity has been selected as the builder of the homes. The preliminary plans are for two 2-bedroom units and two 3-bedroom units. The homes will be affordable in perpetuity; and will increase the amount of affordable housing units located in Chatham to 172 units. The cost of the project is \$763,921; the CPF will contribute \$160,000 and the balance from private donations, proceeds from the sale of the homes and federal grants.

**Community Preservation Committee Recommendation: Approve 9-0-0**

**Board of Selectmen Recommendation: Approve 5-0-0**

**Finance Committee Recommendation: Approve 8-0-0**

**VOTE:** Voice. So voted by a very substantial majority, declared the Moderator.



Julie S. Smith, MMC/CMMC

TOWN CLERK  
549 Main Street  
Chatham, Massachusetts  
02633



**TO WHOM IT MAY CONCERN:**

I, Julie Smith, duly appointed Town Clerk of the Town of Chatham, hereby certify the following Article was adopted at the May 13, 2013 Annual Town Meeting:

**Article 22 - Community Preservation – Railroad Museum Caboose**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money it determines necessary to provide funds to engage a historic preservation consultant to assess and develop a plan for the historic preservation of the so-called Railroad Museum Caboose, or take any other action in relation thereto.

(Community Preservation Committee)

**Motion:** Victor DiCristina, Community Preservation Committee, moved that the Town vote to appropriate the sum of \$13,500 from FY2014 Community Preservation Fund Revenues in order to provide funds to engage a Preservation Consultant for assessment and development of a plan for the Historic Railroad Car Steel Frame Restoration.

*Explanation as printed in the Warrant: This article seeks \$13,500 to engage a professional engineer/consultant to conduct an assessment of condition, evaluate materials, develop a project approach, and generate a detailed project cost estimate to establish a preservation program to complete the identified rehabilitation measures for the Railroad Caboose (under carriage).*

**Community Preservation Committee Recommendation: Approve 9-0-0**

**Board of Selectmen Recommendation: Approve 3-2-0**

**Finance Committee Recommendation: Approve 8-0-0**

**VOTE: Voice. So voted unanimously.**



Julie S. Smith, MMC/CMMC

TOWN CLERK  
549 Main Street  
Chatham, Massachusetts  
02633



**TO WHOM IT MAY CONCERN:**

I, Julie Smith, duly appointed Town Clerk of the Town of Chatham, hereby certify the following Article was adopted at the May 13, 2013 Annual Town Meeting:

**Article 23 – Community Preservation – Eldredge Public Library**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money as it determines necessary to provide funds to engage a Preservation Consultant for development of a plan for the restoration of the windows at the Eldredge Public Library, or take any other action in relation thereto.

(Community Preservation Committee)

**Motion:** Robert Lear, Community Preservation Committee, moved that the Town vote to appropriate \$23,000 from FY2014 Community Preservation Fund revenues in order to fund a Preservation Consultant for the development of a plan for the restoration of the windows at Eldredge Public Library.

*Explanation as printed in the Warrant:* The Town along with the Trustees of the Eldredge Public Library have noted the deteriorating condition of the library windows. The funds requested under this article would hire a preservation consultant to conduct a review, present a preferred restoration option and the corresponding costs estimate to preserve the windows on this building which is listed on the National Register of Historic Places. All of the windows on the building need review; and will include the sashes, frames and glazing. A thorough inspection and assessment of the existing condition of the windows and window openings by an experienced preservation professional will give the Town a clear understanding of the costs for repair and/or replacement. There is the desire to have the library remain open during the project, which due to the number of windows and logistics associated with conducting such a project in an operating library, also warrants the advice of a professional. The \$23,000 requested covers assessment of the window, lead paint testing, sketch preparation, recommendation and final cost estimate of necessary repairs.

**Community Preservation Committee Recommendation:** Approve 8-0-1  
**Board of Selectmen Recommendation:** Approve 3-2-0  
**Finance Committee Recommendation:** Approve 8-0-0

**VOTE:** Voice. So voted by a very substantial majority, declared the Moderator.



Julie S. Smith, MMC/CMMC

TOWN CLERK  
549 Main Street  
Chatham, Massachusetts  
02633



**TO WHOM IT MAY CONCERN:**

I, Julie Smith, duly appointed Town Clerk of the Town of Chatham, hereby certify the following Article was adopted at the May 13, 2013 Annual Town Meeting:

**Article 24 – Community Preservation – Marconi Center Hotel**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money it determines necessary to fund Mobility Improvements and Fire Suppression System at the Marconi Center Hotel, or take any other action in relation thereto.

**Motion:** John Kaar, Community Preservation Committee, moved that the Town vote to appropriate the sum of \$110,000 from FY2014 Community Preservation Fund revenues to fund Mobility Improvements and Fire Suppression System at the Marconi Center Hotel.

*Explanation as printed in the Warrant:* The Chatham Marconi Maritime Center (CMMC) is ready to proceed with the rehabilitation and restoration of the interior of the first floor of the hotel. This article would provide funds to a four-stop elevator and a fire suppression system, both of which are required under code for occupancy of the building. The CMMC will contribute approximately \$340,000 for the improvements, excluding the elevator and fire suppression system. The \$110,000 would provide for access to and protection of a Town owned building which listed on the National Register of Historic Places, and is an acceptable use of Community Preservation Funds.

**Community Preservation Committee Recommendation: Approve 9-0-0**

**Board of Selectmen Recommendation: Approve 5-0-0**

**Finance Committee Recommendation: Approve 7-0-1**

**VOTE:** Voice. So voted by a very substantial majority, declared the Moderator.



Julie S. Smith, MMC/CMMC

## TOWN CLERK

549 Main Street  
Chatham, Massachusetts  
02633



### TO WHOM IT MAY CONCERN:

I, Julie Smith, duly appointed Town Clerk of the Town of Chatham, hereby certify the following Article was adopted at the May 13, 2013 Annual Town Meeting:

#### Article 25– Community Preservation – Nautical Charts Preservation and Access

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money it determines necessary to fund the historic preservation of Nautical Charts under the Chatham Nautical Chart Initiative, or take any other action in relation thereto.

(Community Preservation Committee)

**Motion:** Jane Moffett, Community Preservation Committee, moved that the Town vote to appropriate \$100,000 from FY2014 Community Preservation Revenues for the historic preservation of nautical charts under the Chatham Nautical Chart Initiative.

*Explanation as printed in the Warrant: The Chatham Historical Society is seeking funds for the Chatham Nautical Chart Initiative, a project that will make available a group of extraordinary navigation charts in the Society's collection. The Society has a collection of 130 nautical charts that date back to the 19<sup>th</sup> Century; a number record the journeys of various Chatham sea captains such as Captains Gersham Jones, Charles W. Jones, Reuben Eldredge, Simeon Taylor, John Taylor and Charles W. Hamilton. The costs for restoration/conservation is approximately \$1,800 per chart; digitization - \$300; with the balance for other costs associated with the project. The \$100,000 will be used for the first phase of the project which will preserve and digitize 40 charts (of 130 Charts) that meet the criteria of having significance for Chatham and are in need of aggressive restoration/conservation to ensure their survival for future generations.*

**Community Preservation Committee Recommendation: Approve 9-0-0**

**Board of Selectmen Recommendation: Approve 4-1-0**

**Finance Committee Recommendation: Approve 8-0-0**

**VOTE:** Voice. So voted by a very substantial majority, declared the Moderator.



Julie S. Smith, MMC/CMMC

TOWN CLERK  
549 Main Street  
Chatham, Massachusetts  
02633



**TO WHOM IT MAY CONCERN:**

I, Julie Smith, duly appointed Town Clerk of the Town of Chatham, hereby certify the following Article was adopted at the May 13, 2013 Annual Town Meeting:

**Article 27 – Community Preservation – Skateboard Park Construction**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money it determines necessary to fund the relocation/construction of the Chatham Skateboard Park, or take any other action in relation thereto.

(Community Preservation Committee)

**Motion:** Ira Seldin, Community Preservation Committee, moved that the Town vote to appropriate \$110,000 from FY2014 Community Preservation Revenues for construction of the Chatham Skateboard Park on Town-owned land.

*Explanation as printed in the Warrant: The Chatham Park & Recreation Commission must remove the current skateboard park from the Chatham Airport by September 1, 2013. This project will provide for the continuation of an active outdoor recreation facility that has been enjoyed for the past 17 years in Chatham. The skateboard park is a major attraction to teens; mostly middle and high school students. This request would provide \$110,000 to construct the new skateboard park out of concrete to alleviate noise concerns raised by the public. Concrete does not resonate and provides a durable low maintenance facility. The Town previously approved the transfer of \$42,500 (STM August 2012, Article 6) toward the estimated total cost of approximately \$150,000 for the skate park relocation and construction.*

**Community Preservation Committee Recommendation: Approve 9-0-0**

**Board of Selectmen Recommendation: Approve 4-1-0**

**Finance Committee Recommendation: Approve 7-1-0**

**AMENDMENT:** Voter Ginny Nickerson moved that Article 27 be amended to include the wording "to be located on the land adjacent to the VFW on George Ryder Road."

**VOTE TO ACCEPT AMENDMENT:** Voice. In my opinion, the ayes have it. After a request for a show of the cards, the Moderator declared clearly the ayes have it.

**VOTE ON MAIN MOTION WITH AMENDMENT:** Voice. So voted by a very substantial majority, more than the requisite 2/3rds declared the Moderator.



TOWN CLERK  
549 Main Street  
Chatham, Massachusetts  
02633



Julie S. Smith, MMC/CMMC

**TO WHOM IT MAY CONCERN:**

I, Julie Smith, duly appointed Town Clerk of the Town of Chatham, hereby certify the following Article was adopted at the May 13, 2013 Annual Town Meeting:

**Article 28 – Solid Waste Contract**

To see if the Town will vote to authorize the Board of Selectmen to enter into a contract for the disposal of the Town's solid waste for a period not to exceed twenty (20) years commencing on January 1, 2015, on such terms and conditions as the Board of Selectmen deem to be in the best interests of the Town, which contract may include a provision that the Town shall not be exempt from liability for the payment of contract sums in future fiscal years; or to take any other action relative thereto.

(Board of Selectmen)

**Motion:** Timothy Roper, Selectman, moved that the Town authorize the Board of Selectmen to enter into a contract for the disposal of the Town's solid waste for a period not to exceed twenty (20) years commencing on January 1, 2015, on such terms and conditions as the Board of Selectmen deem to be in the best interests of the Town, which contract may include a provision that the Town shall not be exempt from liability for the payment of contract sums in future fiscal years.

*Explanation as printed in the Warrant: The Town has had a contract with Southeastern Massachusetts Resource Recovery Facility (SEMASS) to receive Chatham's solid waste since January 1, 1985. SEMASS is a waste-to-energy facility that provides the Town with an alternative to solid waste disposal at landfills. The Town's current contract with SEMASS will expire on December 31, 2014. This article will allow the Board of Selectmen to enter into a new solid waste disposal contract beginning January 1, 2015.*

**Board of Selectmen Recommendation: Approve 5-0-0**

**Finance Committee Recommendation: Approve 8-0-0**

**VOTE: Voice. So voted unanimously.**



Julie S. Smith, MMC/CMMC

## TOWN CLERK

549 Main Street  
Chatham, Massachusetts  
02633



### TO WHOM IT MAY CONCERN:

I, Julie Smith, duly appointed Town Clerk of the Town of Chatham, hereby certify the following Article was adopted at the May 13, 2013 Annual Town Meeting:

#### Article 29 – Road Acceptance; Crow’s Pond Road

To see if the Town will vote to accept Crow’s Pond Road as a Town way laid out by the Board of Selectmen according to plans and descriptions now on file in the Town Clerk’s office, and to authorize the Board of Selectmen to accept deeds or easements; or take, by eminent domain, all necessary interests in real estate as shown on said plans, with no land damages to be paid by the Town, all in accordance with Chapters 80 and 83 of the Massachusetts General Laws and Chapter 240 of the Town of Chatham General Bylaws, or to take any other action relation thereto.

(Board of Selectmen)

**MOTION:** Leonard Sussman, Selectman, moved that the Town vote to accept Crow’s Pond Road as a Town way as laid out by the Board of Selectmen according to plans and descriptions now on file in the Town Clerk’s office, and to authorize the Board of Selectmen accept deeds or easements; or to take, by eminent domain, all necessary interests in real estate as shown on said plans, with no land damages to be paid by the Town, all in accordance with Chapters 80 and 83 of the Massachusetts General Laws and Chapter 240 of the Town of Chatham General Bylaws, or to take any other action relation thereto.

*Explanation as printed in the Warrant:* Crow’s Pond Road has been maintained as a Town Road for a number of years. Crow’s Pond Road is a main roadway that connects several areas of North Chatham. This article would properly accept this road as a Town way. Accepting this road as a Town way will also allow the Town to include this roadway on the Massachusetts Department of Transportation Chapter 90 (state aid) funding list. This will allow the Town to receive additional state Chapter 90 funds in the future.

**Board of Selectmen Recommendation:** Approve 5-0-0  
**Finance Committee Recommendation:** Approve 8-0-0

**VOTE:** Voice. So voted unanimously.



**TOWN CLERK**  
 549 Main Street  
 Chatham, Massachusetts  
 02633



Julie S. Smith, MMC/CMMC

**TO WHOM IT MAY CONCERN:**

I, Julie Smith, duly appointed Town Clerk of the Town of Chatham, hereby certify the following Article was adopted at the May 13, 2013 Annual Town Meeting:

**Article 30 – Mitchell River Bridge Replacement Project;**  
**MDOT Permanent and Temporary Easements Takings**

To see if the Town will vote to authorize the Board of Selectmen to acquire by donations, purchase, or take by eminent domain, and to raise and appropriate a sum of money to fund said purchase or taking along with all legal costs associated with the obtaining of any and all temporary and permanent easements related to the Mitchell River Bridge Replacement Project as shown and identified on a plan entitled, "Massachusetts Department of Transportation, Highway Division, Plan and Profile of Bridge Street (Bridge C-07-001) in the Town of Chatham, 75% Right of Way Plans", dated February 25, 2013 prepared by URS Corporation located at 260 Franklin Street, Boston MA 02110, which will be delivered to and made available at the Town Clerk's Office fourteen (14) days prior to the date of the town meeting, and further to appropriate, by borrowing, transfer or otherwise, a sufficient sum of funds to accomplish the same, and to authorize the Selectmen and Town Manager to negotiate and execute any and all agreements and documents to effectuate this donation, purchase and/or taking; or to take any other action relation thereto.

(Board of Selectmen)

**Motion: Sean Summers, Selectman, moved to authorize the Board of Selectmen to acquire by donations, purchase, or take by eminent domain any and all temporary and permanent easements related to the MRB Replacement Project as shown and identified on a plan entitled "Massachusetts Department of Transportation, Highway Division, Plan and Profile of Bridge Street (Bridge C-07-001) in the Town of Chatham, 75% Right of Way Plans", dated February 25, 2013 prepared by URS Corporation located at 260 Franklin Street, Boston MA 02110, and further to raise and appropriate (or transfer from available funds) \$57,438 from Free Cash to accomplish the same, and further to authorize the Selectmen and Town Manager to negotiate and execute any and all agreements and documents to effectuate this donation, purchase and/or taking.**

PARCEL SUMMARY FOR EASEMENTS										
PARCEL NO.	LOCATION	SUPPOSED OWNER	RECORDED			AREA (SF ±)				REMARKS
			DEED BOOK	PAGE	LAND COURT DOCUMENT	EASEMENTS		TOTAL TAKEN AREA	TOTAL PROPERTY AREA	
						TYPE	AREA			
XX-E-1	157 BRIDGE STREET	MITCHELL RIVER NOMINEE TRUST	BK 998	PG 54	CTF 121854	PERM.	2,297	2,297	123,238*	MAINTENANCE PATH,SLOPE TREATMENTS, AND BRIDGE ABUTMENT
XX-E-2	90 BRIDGE	JR FENNELL	BK	PG 93	CTF 128013	PERM.	40	40	18,335**	GATE

	STREET	REALTY TRUST	1049							CLEARANCE
XX-E-3	90 BRIDGE STREET	JR FENNELL REALTY TRUST	BK 1049	PG 93	CTF 128013	PERM.	1,990	1,990	18,335**	SLOPE
XX-E-4	MITCHELL RIVER	UNKNOWN OWNER				PERM.	3,208	3,208		BRIDGE EASEMENT
XX-E-5	MITCHELL RIVER	UNKNOWN OWNER				PERM.	3,492	3,492		BRIDGE EASEMENT
XX-E-6	45 BRIDGE STREET	RESIDUARY TRUST B	BK 1030	PG 36	CTF 125676	PERM.	1,290	1,290	143711*	CONSTRUCTION OF SIDEWALK, GUARDRAIL AND SLOPE
XX-E-7	BRIDGE STREET	TOWN OF CHATHAM	BK 243	PG 11	NO DEED FOUND	PERM.	1,349	1,349	4252*	CONSTRUCTION OF SIDEWALK, GUARDRAIL AND SLOPE
XX-TE-1	90 BRIDGE STREET	JR FENNELL REALTY TRUST	BK 1049	PG 93	CTF 128013	TEMP.	526		18,335**	CONSTRUCTION OF SIDEWALK, GUARDRAIL AND SLOPE

\* PROPERTY AREAS OBTAINED FROM ASSESSOR'S MAP

\*\* PROPERTY AREAS CALCULATED USING LAND COURT #24180

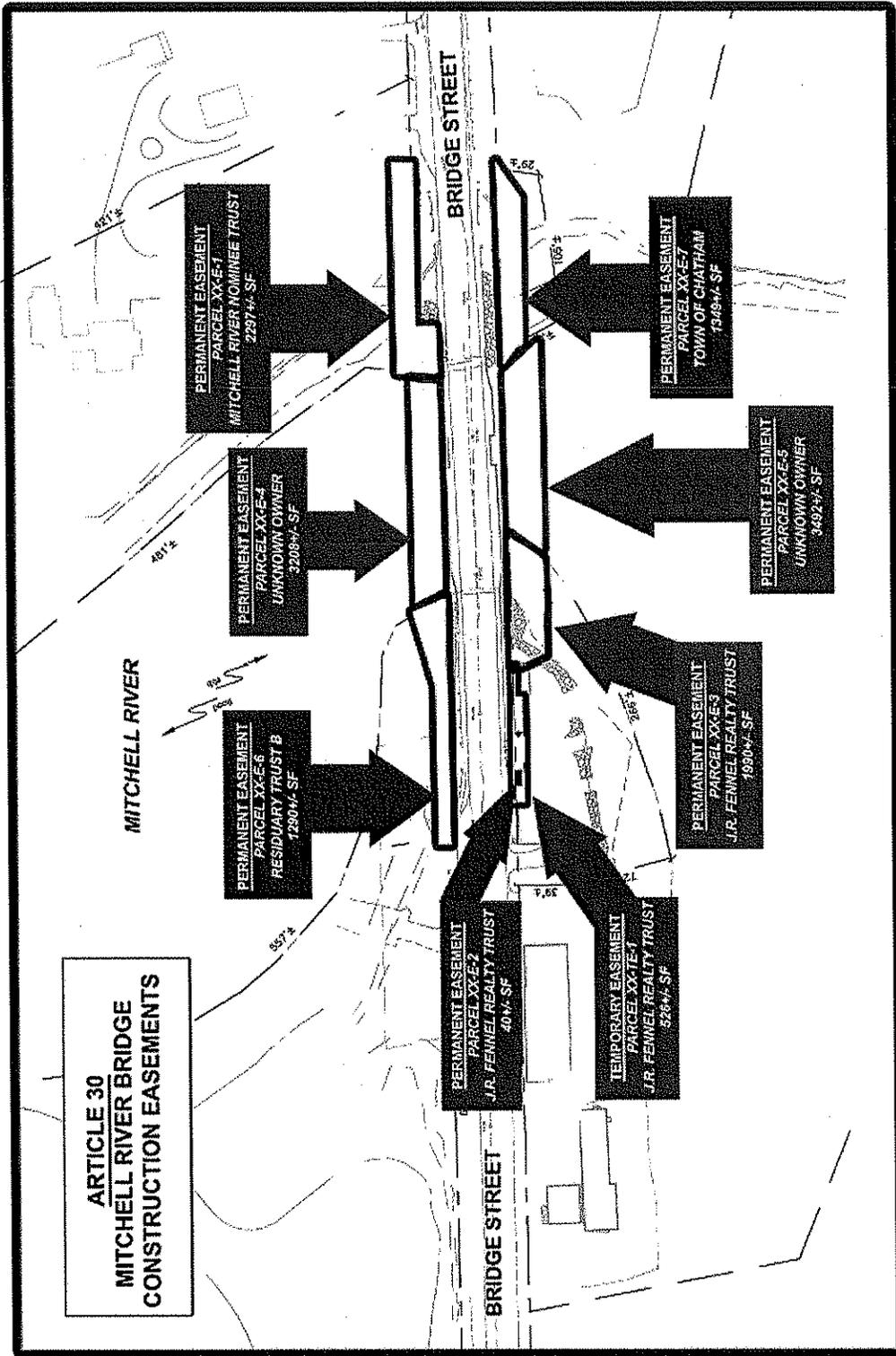
**Explanation as printed in the Warrant:** The Massachusetts Department of Transportation (MassDOT) has identified various parcels for which the Town will need to obtain permanent and temporary access easements in order to construct and maintain the new bridge. The individual easements are listed in the table above and are shown on the attached map. Three of the easements are located on private property. The easements will allow the property owner to retain ownership of the entire property while providing formal permission to the Town to access the bridge via sections of those properties during construction and/or for ongoing maintenance of the new bridge. We plan to have the final details and potential valuation of these easements completed before Town Meeting. The property owners have been contacted and have the right to receive compensation for the easement based on a professional appraisal paid by the Town or alternatively the easement may be donated directly to the Town. All easements of this nature must ultimately be approved by Town Meeting. Following such, public hearings will be conducted related to these access easements per M.G.L. c. 79, § 5C. Plans are on file in the Town Clerk's Office.

**Board of Selectmen Recommendation: Approve 5-0-0**

**Finance Committee Recommendation: Approve 7-0-0**

**VOTE: So voted by more than the requisite 2/3rds declared the Moderator.**

**ARTICLE 30  
MITCHELL RIVER BRIDGE  
CONSTRUCTION EASEMENTS**





Julie S. Smith, MMC/CMMC

TOWN CLERK  
549 Main Street  
Chatham, Massachusetts  
02633



**TO WHOM IT MAY CONCERN:**

I, Julie Smith, duly appointed Town Clerk of the Town of Chatham, hereby certify the following Article was adopted at the May 13, 2013 Annual Town Meeting:

**Article 31 – General Bylaw Amendment – Safe Operation of Bicycles**

To see if the Town will vote to amend its General Bylaw, Section by adding a new Section, entitled "Bicycles," as follows:

**Town of Chatham By-Law  
Bicycles**

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**SECTION 1. Bicycles**

No bicyclists shall ride on the sidewalks in the downtown area on Main Street, from the rotary traffic circle at Main Street and Old Harbor Road, east to the Lighthouse Beach Parking lot.

**SECTION 2. Violations, Penalties, Enforcement**

Any Town of Chatham Police Officer may enforce this by-law. Violations of this by-law are subject to a fine of \$25 for the first offense and \$50 for each subsequent offense and may be enforced by non-criminal disposition.

Or to take any other action relation thereto.

(Board of Selectmen)

**MOTION:** Florence Seldin, Chairman, Board of Selectmen, moved that the Town vote to amend its General Bylaw as printed in the Warrant for Article 31.

*Explanation as printed in the Warrant: The purpose of this by-law is to establish minimum requirements to ensure the safety of citizens on Chatham roadways, sidewalks and paths.*

**Board of Selectmen Recommendation: Approve 5-0-0**

**Finance Committee Recommendation: Approve 8-0-0**

**VOTE:** Voice. In my opinion, the ayes have it, declared the Moderator. After a show of cards, the Moderator declared I'm reasonably comfortable that the ayes have it. Article 31 is passed, declared the Moderator.



TOWN CLERK  
549 Main Street  
Chatham, Massachusetts  
02633



Julie S. Smith, MMC/CMMC

**TO WHOM IT MAY CONCERN:**

I, Julie Smith, duly appointed Town Clerk of the Town of Chatham, hereby certify the following Article was adopted at the May 13, 2013 Annual Town Meeting:

**Article 32 – General Bylaw Amendment – Approval of Signs on Town Property**

(Strikethrough indicates language proposed for deletion; Underline indicates language proposed for insertion.)

To see if the Town will vote to amend its General Bylaw, Section 225-4, Paragraph G, Signs on leased Town-owned property by deletion (shown with strikethroughs) and insertion (shown with underlines) as follows:

G. Signs on ~~leased~~ Town-owned property. The Selectmen or their agent shall have the sole discretion as to the suitability of all signs erected or to be erected on Town-owned property, under lease of private enterprise or otherwise, but all said signs shall conform to the existing sign code.

Or to take any other action relation thereto.

(Board of Selectmen)

**MOTION:** Sean Summers, Selectman, moved that the Town vote to amend its General Bylaw as printed in the Warrant for Article 32.

*Explanation as printed in the Warrant:* At the request of the Board of Selectmen, the Town's Sign Bylaw was reviewed to identify opportunities to streamline the approval of signs proposed to be placed on Town-owned property. The current process required to obtain Board of Selectmen approval was identified as potentially burdensome and time consuming particularly for signage associated with one-time events and/or activities. In several instances in the General Bylaw authority is vested in the Board of Selectmen or their agent. By inserting this same ability for delegation in Paragraph G, the Board of Selectmen can delegate their authority in some instances while retaining the authority when they deem it to be appropriate.

**Board of Selectmen Recommendation:** Approve 5-0-0

**Finance Committee Recommendation:** Approve 8-0-0

**VOTE:** Voice. So voted unanimously.



Julie S. Smith, MMC/CMMC

TOWN CLERK  
549 Main Street  
Chatham, Massachusetts  
02633



**TO WHOM IT MAY CONCERN:**

I, Julie Smith, duly appointed Town Clerk of the Town of Chatham, hereby certify the following Article was adopted at the May 13, 2013 Annual Town Meeting:

**Article 33 – Conservation Deed Acceptance; Cedar Street**

To see if the Town will vote to accept and/or ratify its prior acceptance and recording of a Deed, dated November 16, 2006 for the property identified on the Chatham Assessors Map as 13C-7-15, formerly owned by Winthrop E. and Allison Taylor and to place the property under the care and custody of the Conservation Commission; or to take any other action relation thereto.

(Conservation Commission)

**Motion:** Victor DiCristina, Land Bank Open Space Committee, moved that the Town vote to accept and/or ratify its prior acceptance and recording of a Deed, dated November 16, 2006 for the property identified on the Chatham Assessors Map as 13C-7-15, formerly owned by Winthrop E. and Allison Taylor and to place the property under the care and custody of the Conservation Commission.

*Explanation as printed in the Warrant: This is to clarify the records for the purchase of the property completed in 2006. The Town voted to acquire said property at the May 8, 2006 Town Meeting, under articles 26 & 27. The votes included the restriction of accepting the deed on or before November 15, 2006. The deed however was signed by the property owners on November 16, 2006 and recorded with the Barnstable County Registry of Deeds on November 17, 2006 which exceeded the date noted in the article. This article provides for such correction. All funds for the purchase have been provided to the seller. No additional funds will be expended for this clarification.*

**Board of Selectmen Recommendation: Approve 5-0-0**  
**Finance Committee Recommendation: Approve 8-0-0**

**VOTE: Voice. So voted unanimously.**



Julie S. Smith, MMC/CMMC

TOWN CLERK  
549 Main Street  
Chatham, Massachusetts  
02633



**TO WHOM IT MAY CONCERN:**

I, Julie Smith, duly appointed Town Clerk of the Town of Chatham, hereby certify the following Article was adopted at the May 13, 2013 Annual Town Meeting:

**Article 34 – Pleasant Bay Resource Management Plan Update**

To see if the Town will vote to adopt the 2013 Pleasant Bay Resource Management Plan Update developed in accordance with the Pleasant Bay Resource Management Plan adopted by the Town in 1998 and updated in 2003 and 2008, and to continue working with the aforementioned towns of the Pleasant Bay Resource Management Alliance to implement the plan and plan updates.

Or to take any other action relation thereto.

(Board of Selectmen)

**Motion:** David Whitcomb, Selectman, moved that the Town adopt the 2013 Pleasant Bay Resource Management Plan Update developed in accordance with the Pleasant Bay Resource Management Plan adopted by the Town in 1998 and updated in 2003 and 2008, and to continue working with the aforementioned towns of the Pleasant Bay Resource Management Alliance to implement the plan and plan updates.

***Explanation as printed in the Warrant:*** *The Pleasant Bay Resource Management Plan 2013 Update describes management issues and provides recommendations for coordinated management activity within the Pleasant Bay Area of Critical Environmental Concern (ACEC) and watershed over the coming five years. The purpose of the management plan is to promote the natural resource health and public enjoyment of Pleasant Bay. The management plan is updated every five years by the Pleasant Bay Alliance, an organization formed by an inter-municipal agreement between Brewster, Orleans, Chatham and Harwich. Town Meeting in each town is being asked to adopt the 2013 Update and renew the Memorandum of Agreement forming the Alliance.*

*The 2013 Update contains more than 100 recommendations in the areas of Biodiversity and Habitat Protection, Wetlands Protection, Fisheries Management, Watershed Planning, Coastal Processes and Coastal Structures, Navigation Safety, Public Access and Historic Resources. The Update was developed over the past year by the Alliance with input from local and regional resource managers and interested citizens. A public hearing was held in March.*

The 2013 Update is available on the home page of the Pleasant Bay Alliance website, [www.pleasantbay.org](http://www.pleasantbay.org). Resource Management priorities include:

1. Continuing to Facilitate Watershed-based Collaboration to Address Nitrogen Loading

Encourage the four watershed towns to make progress in developing and implementing nutrient management plans and promote watershed-based collaboration to achieve total nitrogen Total Maximum Daily Loads (TMDLs). Stormwater management, smart growth, and fertilizer controls will be areas of focus.

2. Developing Guidelines for Permitting Erosion Control Structures

Develop performance standards and design criteria for erosion control structures in the study area to guide local and state permitting. In-depth study of system-wide coastal processes and tide data will continue.

3. Promoting Strengthening of Wetland Protections

Continue to work to strengthen local wetlands protection regulations and review procedures by recommending modifications to local conservation regulations and bylaws. Pursue or support opportunities for wetlands restoration, such as at Muddy Creek and Frost Fish Creek.

4. Developing Best Management Practices to Protect Biodiversity

Develop best management practices designed to manage invasive species and promote habitat and resource protection. Investigate, monitor and improve opportunities for diadromous fish passage.

5. Continuing Resource Monitoring Programs and Research

Continue to monitor water quality, tide data, salt marsh and eelgrass health, and aerial photography for management support and regulatory compliance. Rely on rigorous technical analyses to discern significant trends.

6. Continuing to Build Stewardship through Public Education

Continue to develop stewardship by sharing research, data and information regarding resource conditions and trends.

**Board of Selectmen Recommendation:** Approve 5-0-0

**Finance Committee Recommendation:** Approve 8-0-0

**VOTE: Voice. So voted unanimously.**