

**AIRPORT COMMISSION MEETING
MINUTES FOR MAY 13, 2004**

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PRESENT:

Board Members

Chairman Richard Hunter
Vice Chairman W. Thomas Whiteley
Nancy Patterson
David Rauscher
John Trimble

Airport Representatives

Tim Howard, FBO Representative

Public

Armand Dufresne, Gale Associates Representatives
John Amerault

Chairman Hunter called the meeting to order at 7:30 p.m.

MINUTES:

With an amendment to the paragraph titled "New Business", the April 8, 2004 meeting minutes were moved to be accepted by Mrs. Patterson and seconded by Mr. Rauscher.

CORRESPONDENCE:

The Commission received a letter from M.J. Grainger informing of the transfer of lease on hanger #4 from himself to John Ambroult of Ambroult Aviation. (aka John Amerault) The date of the transfer was May 1, 2003.

Chairman Hunter received a copy of a letter sent to Town Manager Hinchey from Mr. Blake of the Water and Sewer Advisory Board. The letter was in regards to the Boards interest in investigating wind turbine use in Chatham. The letter was forwarded to Chairman Hunter to get the Airport angle with regards to FAA regulations and height allowances around the Airport. The GPS coordinates and relevant information could be sent to MAC for their review if necessary.

BILLS:

The Commission received bills from Nstar to be paid. Attending Commission members were in favor of paying the bills.

FBO REPORT:

The pump house between the Town T-Hangers is almost fully constructed. Also, the Terminal building at the rear hanger has undergone a new paint job as well as cleaning out the broken windows and replacing them with painted boards. This was the job of Cape Cod Flying Circus. Mr. Howard said Cape Aerial Tours has expanded for the summer season, hiring another full time flight instructor.

The FBO report was moved to be accepted by Chairman Hunter and seconded by Mrs. Patterson.

ENGINEERS REPORT:

Mr. Dufresne spoke about the Environmental Permitting Project. One of the beginning steps is to file a "notice of intent" with the Chatham Conservation Commission. After it is reviewed and approved by the Chatham ConCom, the ConCom gives their recommendation of the Airports plan to the Cape Cod Commission. A draft of the intent is sent to the Airport Chairman, the FAA, MAC and Gale Associates.

A concern of Mr. Dufresne's as part of the Airport Reconstruction plan is the traffic situation at the George Ryder Road intersection. It is labeled the third worst intersection in Chatham. The Cape Cod Commission will want the Airports plan to address "regional" roads and any impact the project will have on the roads/intersections. Mr. Dufresne has spoken with Highway Superintendent Jeff Colby to help address the possible concerns that may arise. Mr. Dufresne also said he has called the "traffic person" at the Cape Cod Commission to find out how to better "deal" with the traffic issues.

Mr. Dufresne gave the Commission copies of the Development of Regional Impact Application Narrative to read. He has asked the Commissions members to review it to be sure what is stated in the Impact Application, is what the Commission "wants it to say". He invited the members to contact him with any questions or concerns about the DRI.

Mr. Trimble voiced his concern that it would appear that a great deal of monies are spent on meeting Cape Cod Commission regulations. Mr. Dufresne agreed, but also pointed out that the Federal monies that are given to the Town, pay 95% of the project costs. The Federal monies are generated from fees charged at airports across the country. It is only the Town's share of the cost, that is from taxpayer monies.

Lastly, Mr. Dufresne told the Commission that the Cape Cod Commission might take away some of the diagonal street parking spaces. It is too early to tell how many at this point.

The Engineers Report was moved to be accepted by Chairman Hunter and seconded by Mrs. Patterson.

NEW BUSINESS:

Mr. Rauscher received a request from Lucas Trap Co. requesting use of the Airport property again for the period of May 15 to July 15 for mending and drying their weir nets. Mr. Rauscher pointed out that the Lucas' usually mow the field area that they use and clean the area when they are finished. The motion to allow the Lucas' to use the field was moved by Chairman Hunter, all were in favor except for Mr. Trimble who chose to abstain from the vote.

With other new business, Mr. Rauscher said the Mr. Dick Smith was upset with the rocks and dirt left by the trucks dropping dry fill at the Airport. The pebbles and dirt can easily cause damage to an airplane. Mr. Pickett had given the approval for the trucks to drop the fill. Mr. Rauscher said he would speak to Mr. Pickett so that he may alert the trucks to sweep the pavement after they have dropped their load.

Mr. Whiteley will be giving the Airport Commissions yearly report to the Board of Selectmen. He will be bringing the many maps, diagrams and plans of the reconstruction project that Mr. Dufresne has given to the Airport.

Mrs. Patterson noted that she saw from a Board of Selectmen Agenda, that Cloud 9 and another vendor were looking into having refreshments on the bike path. Chairman Hunter reported that the Board of Selectmen has since tabled the requests for later review.

OLD BUSINESS:

Chairman Hunter said the section of the bike path that runs past the Airport will not be worked on until this Fall, 2004 and full completion slated for the Spring of 2005. Also, the crew that fixes cracks on the town streets will be at the Airport with in the next couple of weeks to fix the runway cracks. Then after speaking with Jeff Colby from the Highway Dept., he found that the Airport is first on the list for drain cleaning.

COMMENTS FROM THE PUBLIC:

Mr. Dufresne noted perhaps by the next time the Commission meets, our application may have been filed with the Cape Cod Commission!

Mr. Howard asked if self-serve fuel pumps were apart of the plan for the Airport. Mr. Dufresne said he would have to check into the regulations regarding self-serve pumps. Mr. Howard was also wondering about the windows and sliders being replaced in the Main building. Chairman Hunter said the Commission was receiving \$25,000 with the next fiscal years budget, 2005.

OTHER BUSINESS:

None

With no other business to discuss, Chairman Hunter moved to adjourn the meeting and Vice Chairman Whiteley seconded the motion. The meeting was adjourned at 8:35 p.m.

Respectively submitted,


Amanda V. Monahan