



Town of Chatham

Office of the Select Board

Town Manager

549 Main Street

Chatham, MA 02633



Jill R. Goldsmith
TOWN MANAGER
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MEMORANDUM

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TO: Honorable Select Board

FROM: Jill R. Goldsmith, Town Manager 

DATE: October 24, 2024 (for Select Board Meeting of October 29, 2024)

SUBJECT: Town Manager's Report and Monthly Department Reports for September 2024

Current Items:

'Tis the Season - Fiscal Year 2026 (FY2026) Budget Season Has Begun - The Town staff have begun the FY2026 Budget planning process for July 1, 2025 – June 30, 2026. This year's budget is entitled "Staying the Course". The Budget Summit held on October 22, 2024, marked the formal start of the Fiscal Year 2026 budget review process. This was our 13th year of Budget Summits, conducted in collaboration with Department Heads, the Select Board, the Finance Committee, and the Monomoy Regional School District Committee. Since first initiated in 2012, the outcomes we hope to achieve by the Summits include:

- Enhance understanding of the Town's financial condition
- Identify emerging challenges before they become critical
- Identify existing issues requiring correction
- Review service and funding priorities and present a comprehensive assessment of our strengths and weaknesses
- Discuss long-range considerations in conjunction with the annual budget review process

Additionally, our budgetary objectives are:

- **Provide Core Services & Uphold Values**
Maintain the high quality of services across all Town functions.
- **Ensure Fiscal Responsibility with Fiscal Prudence**
Make sound financial decisions that align with the Town's policies, safeguard our credit rating and follow best practices.
- **Present a Balanced Budget**

Provide a budget that balances revenues and expenses, maintaining fiscal stability.

• **Fund Community Priorities for FY2026 and Beyond**

Align with the Select Board’s Vision Statement and Goals (TOWN OF CHATHAM civicplus.com) and attached), which envisions *Chatham in 2030 will be a forward-looking, engaged, and inclusive community of demographically diverse year-round citizens that maintains a unique integration of preservation of its pristine environment, promotion of a healthy economy, fiscally responsible and responsive leadership, and a welcoming environment for all to Chatham.*

“Staying the Course” - For FY2026, Chatham will continue to adhere to principles of resilience and sustainability. We will ensure a balanced budget that provides essential goods and services to all community members.

Please visit Budget Central Budget Central | Chatham, MA for informational materials on the FY2026 Budget. Also, watch To watch the Budget Summit held on October 22, 2024 and better understand the factors that will be looked as the FY2026 budget is created, click here: <https://play.champds.com/chathamma/event/1970>

Early Voting is Underway! – The Town Clerk’s office is busy with early voting for the 2024 Election. Early Voting is available at the Town Offices at *549 Main Street* - Monday through Friday 8:00 am to 4:00 pm through Friday November 1, 2024.

Election Day 2024: Your Voice, Your Vote – Election Day 2024 is Tuesday, November 5, 2024. Polls will be open at the *Chatham Community Center* at 702 Main Street from 7:00 am to 8:00 pm.

Kate Gould Park Electrical Update – Payne Electric completed work and upgrades to the electrical system in Kate Gould Park during the week of October 7, 2024. These upgrades will ensure that events in the park will have sufficient power to be enjoyed by all!

Employee Years of Service Anniversary – November

Susan	Rocanello	Department Coordinator Natural Resources	26 years
Harbormaster Division			
Jay	Briggs	Building Commissioner	7 years
Chantel	Kilkenny	Department Assistant Community Development	6 years
Jessica	Carran	Police Dispatcher	6 years
Jonathan	Bennett	Heavy Equipment Operator	2 years
Carrie	Mazerolle	Director of Finance/Town Accountant	1 year
Quinn	Forman	Department Assistant DPW Cemetery Division	1 year
Gregory	Berman	Director of Natural Resources	1 year
Dana	Grim	Police Dispatcher	1 year

Welcome New Hires!

Dave Caruso – Chatham Firefighter/Paramedic

I am very pleased to announce that I have appointed David (Dave) Caruso as Chatham’s newest Firefighter/Paramedic, reporting to Fire Chief, Justin Tavano. Dave’s first shift at the Chatham Fire Department was, Monday, October 21, 2024. Mr. Caruso has worked for the Yarmouth Fire Department as a Firefighter/Paramedic in a full-time capacity since 2013, after serving as a Call Firefighter there for five years. He is a graduate of Dennis-Yarmouth High School and holds a certificate in Paramedicine from Cape Cod Community College.



Dave Caruso FF/Paramedic

Joseph Pagliario Chatham Police Officer

The newest member of our Police Department is Officer Joeseeph Pagliario. Last week officer Pagliario graduated from the Massachusetts Municipal Police Academy (3rd Recruit Officer Training Class), Holyoke, MA.

Before deciding on his career with us, Officer Pagliario spent his time in the private sector, working as a contractor, and for local businesses. Officer Pagliario also supports the community by coaching local youth baseball and basketball teams. Officer Pagliario has an Associate’s Degree from Johnson and Wales University.

Recruitment/Job Postings - <https://www.chatham-ma.gov/Jobs.aspx>

All postings are available on the Town’s website and on social media including LinkedIn - <https://www.linkedin.com/company/townofchamma/mycompany/>.

Join Team Chatham!



Supportive Adult Day Program Assistants

The Town of Chatham seeks highly qualified and compassionate program aides for the new Ryder's Cove Respite Adult Supportive Day Program!

Starting Salary \$26.96 per hour/average schedule of 16 hours per week

- carry out meaningful programming
- assist participants with activities of daily living
- focus on the wellbeing and individual needs of participants

Must be over 18 years of age with valid MA driver's license.
Continued certification in CPR/First Aid required.
Must be able to lift 45 pounds.



Town of
Chatham
Massachusetts

To apply send your cover letter
and resume in one PDF to:
Megan Downey
jobs@chatham-ma.gov

Full job description at WWW.CHATHAM-MA.GOV

Our Human Resources department is in the interview stage for all currently open positions. We look forward to announcing new members of Team Chatham joining us in the coming weeks.

Project Updates:

The following are current projects being undertaken throughout the Town. For more detailed information on the projects and project status, please turn, or scroll, to the page indicated.

- Housing Initiatives – page 11
- COA Programming Highlights – page 14
- 90 Bridge Street – page 29
- Ryder's Cove Bulkhead and Ramp Replacement – page 29
- Town-wide Dredge Permit Modification – page 30
- CPD Halloween Safety Tips – page 47
- Crowell Road Intersection – page 48
- Library Capital Project – page 48
- CFAL Feasibility Study – page 49
- ADA **Transition** Plan Implementation – page 49
- Wastewater Construction Project – page 54

Chatham TV Productions: *Must Sea TV*

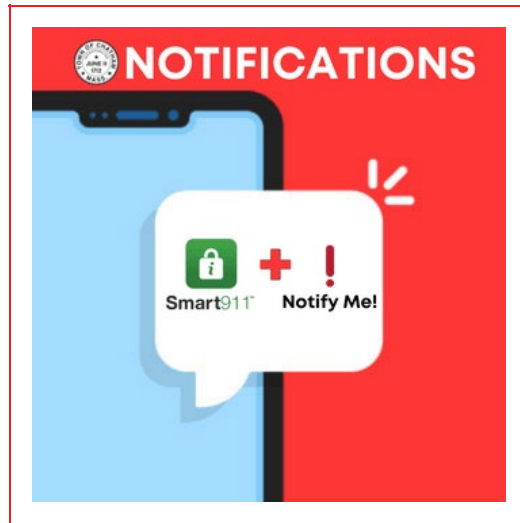
October’s edition of [The Flash](#) featured Chatham’s Adult Behavioral Health Community Service Clinician, **Diane Nash, LICSW**. To watch and learn more about Ms. Nash and the services she provides to our community, click here: <https://youtu.be/W7kUJZzUi2s?si=yeDm0MegaOuXC-S0>

Chatham TV also produced another exceptional episode of [Backstage](#) in which Coastal Resources Director Ted Keon narrates a drone flyover of the Army Corps of Engineers Dredge *Murden*. To get a better understanding of what this ship does and how it affects our coastal community, click here: <https://youtu.be/nYHlb3phy10?si=iQyKmDqv0EmrEnGE>

E-Community Engagement as of October 21, 2024

Town Social Media Accounts	Subscribers	Subscribers
	18-Sep-24	21-Oct-24
Facebook	3761	3836
Chatham TV YouTube	428	436
Twitter/X	308	308
Instagram	465	487
LinkedIn	276	304
Notify Me Lists		
Business	374	377
Chatham Everyone (Employees)	40	40
Community Notifications	1030	1043
Government	1427	1434
Housing Updates	93	96
Low-Lying Road Alerts	102	106
Shellfish Notifications	278	286
Summer Residents	102	110
The Flash – Council on Aging	434	436
Mainsheet E-Newsletter		
September 2024	Delivered	Opened
6-Sep-24	1560	*
20-Sep-24	1564	*
27-Sep-24	1565	*
*CivicPlus Analytics not tracking open rate		

Subscribe to Emergency & Non-Emergency Notifications



Emergency Notifications - Smart911

In an effort to provide reliable and effective communication to residences, the Town of Chatham has implemented Smart911, as our emergency notification provider. Smart911 is a high speed notification system designed to make calls, emails, and SMS text notifications to specific people or areas in the event of an emergency. These messages may include information on floods, fires, water emergencies, road closures, missing persons, evacuation orders, weather and other emergencies.

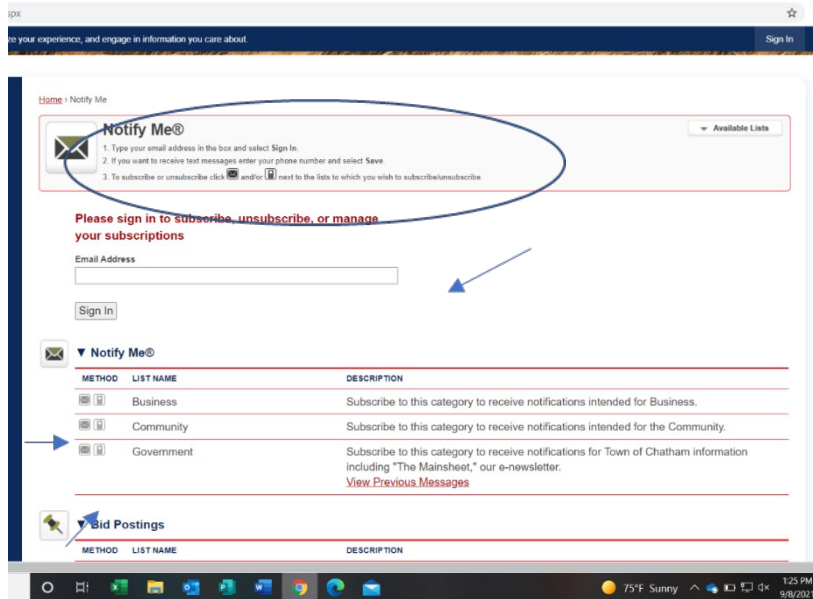
It is important that residence and business owners verify their contact information. Accurate email addresses, landline, and mobile numbers help to ensure, but cannot guarantee, that emergency information will be passed on to everyone in a timely manner.

Residents can add additional telephone numbers including a cell phone. The address documented must be in Chatham, but the phone number can be from anywhere. Emergency messages can reach TTY (teletypewriter) phones used by the hearing impaired. [Please sign up using this link](#) or watch the video for instructions - <https://youtu.be/kzBM1xfYGj0>
If you do not have access to a computer, you may call the Chatham Fire Department at 508-945-2324 to provide the information.

Non-Emergency Notifications - Notify Me!

Notify Me allows you to subscribe to an unlimited number of email lists. Receive email or text message updates regarding the information you have requested. Check out [Notify Me](#) today! Directions are located at the top of the linked page.

Weekly Newsletter – The Mainsheet – Receive Town news in your in-box. Sign-up through the Town’s redesigned website to receive our weekly e-newsletter, The Mainsheet”, and other Town/community information. Visit www.chatham-ma.gov/list.aspx “Notify Me” to enter your email address (or cell phone number to receive text messages) and click on the envelop or phone icon next to the list you want to subscribe.



I am pleased to enclose the Monthly Report of Department Heads for the month of September 2024.

TOWN MANAGER’S OFFICE: Submitted by Jill R. Goldsmith

Mission Statement: The Select Board and Town Manager provide executive leadership for the Town of Chatham. Together, we pursue collaborative processes, ethical, and professional procedures to ensure that Town resources are directed to providing the best services possible to protect public safety, public assets and a special quality of life in Chatham.

Town Vision Statement: Chatham in 2030 will be a forward-looking, engaged, and inclusive community of demographically diverse year-round citizens that maintains a unique integration of preservation of its pristine environment, promotion of a healthy economy, fiscally responsible and responsive leadership, and a welcoming environment for all to Chatham.

Professional and Community Outreach	Meetings	
Department Leadership Meetings, Town-wide Division Managers Meetings, Emergency Management Team, and Department Biweekly Meetings; SB Chair Agenda Setting Meetings	23	Ongoing projects & planning meetings and communications
Professional Meetings / Seminars/ Conferences	6	Cape Town Managers Meeting; MA Joint Labor/Management Committee; Women Leading Government (Steering Committee); Professional Development Webinars – ICMA Conference 9/21-25
Project/Issue Meetings	17	Chamber Executive Director Angela Bucar (Monthly) Meeting, ADA Projects, CMEA Collective Bargaining, Food for Thought Employee Engagement, Housing Developments, Personnel, Projects, Recruitment, Roadside Obstructions/Encroachments, Select Board Meeting Preparation and Follow-up, Special Town Meeting
Public Records Requests	5	Airport, Transfer Station
Committee /Board Meetings/ Community Events Attended	6	911 Remembrance Ceremony, Select Board, Summer Residents Advisory Committee, Finance Committee, Special Town Meeting

COMMUNITY DEVELOPMENT DEPARTMENT: Submitted by Kathleen Donovan

On a daily basis the Chatham Community Development Department strives to provide courteous and responsive quality service to our valued customers by fostering a respectful and welcoming environment resulting in a positive experience for all by:

- *Listening to your concerns and providing accurate answers and information by responding in a friendly and thoughtful manner*
- *Being accountable for all we do, not shutting the door and pulling down the blinds” recognizing that everyone’s needs are important*
- *Being the “helping hand” in making the permitting process easier and employing a collaborative approach to finding solutions on complex issues, enabling the successful completion of your projects*
- *Maintaining a commitment to transparency by responding to requests for information to the full extent of Massachusetts public meeting and records law*

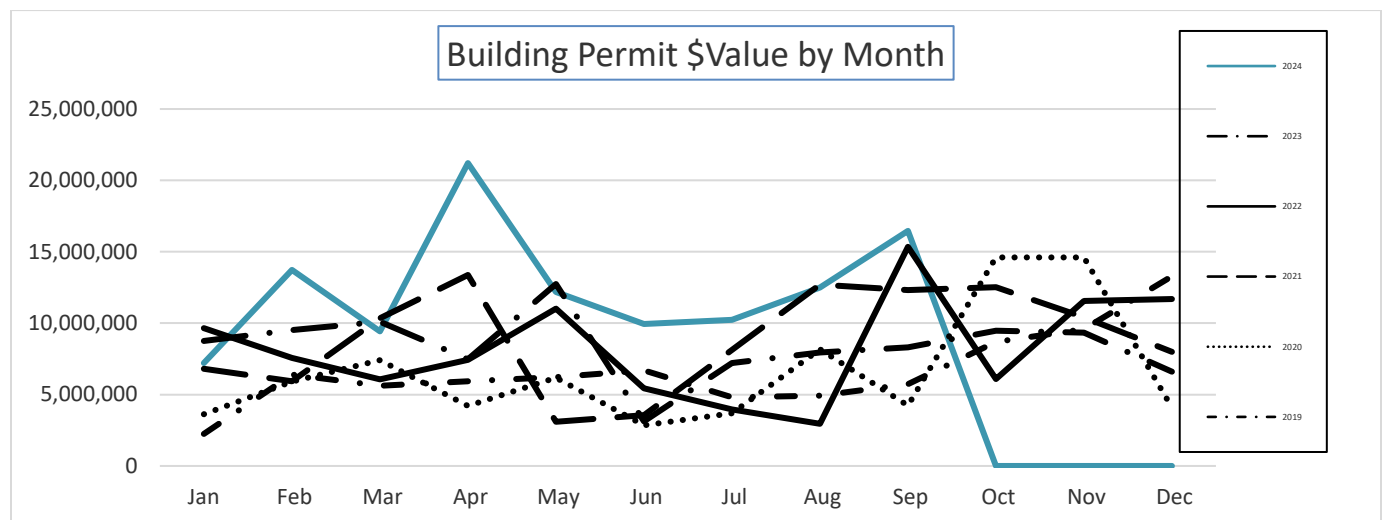
And when we do need to say no, to do so in a manner that is informative and educational, explaining the regulatory basis for such decisions

The following information provides an overview of the Community Development Department’s activities for the month of **September 2024**.

BUILDING DIVISION

	Month	2024 YTD	Ave/Mo	2023 Total	2023 Ave/Mo	% 2024/2023	2023 \$Value YTD	\$Value 2022
Bldg Permits Issued								
New Dwellings	7	24	2.67	25	2	96%	\$32,514,424	\$21,693,960
Multi-family	-	-	-	-	-	-	-	-
Demolitions	3	13	1.63	22	1.8	59%		
Residential Add/Renos	97	704	78	957	80	74%	\$61,734,828	\$79,553,048
Nonresidential Add/Renos	2	37	4.1	66	5.5	56%	\$9,325,213	\$4,853,140
Public Structures New & Alts/add	2	13	1.08	6	.5	216%	\$7,717,975	\$2,526,672
New Comm Structures	0	2	.25	0	0	200%	\$1,625,000	\$0
Total Building Permits Issued	111	796	88	1077	90	75%	\$112,917,440	\$100,626,821
Average \$value/permit							\$141,856	\$93,433
Electrical Permits	62	681	76	984	82	69%		
Plumbing & Gas Permits	85	890	99	1136	95	78%		
Inspections								
Building	112	1175	131	1642	137	72%		
Electrical	86	990	110	1467	124	67%		
Gas & Plumbing	113	1264	140	1926	161	66%		
Total	311	3429	381	5035	419	68%		

The following graph illustrates the reported dollar value of building permits over the past five years.



REGULATORY BOARDS

Historical Commission – The Historical Commission held two hybrid meetings in the month of September. The Commission reviewed three applications under the Chapter 158 Bylaw. All

three were found not historically significant, two were full demolitions and one was a partial demolition. Other topics that were discussed were future projects, updating the Commission on the Archeological Survey, and the excitement with the passing vote to fund the return of the Coast Guard Boathouse.

Historic Business District Commission (HBDC) – There was one hybrid HBDC meeting in September. There was one application for a Certificates of Appropriateness which was approved. There was one sign application which was approved.

Planning Board – The Planning Board held one hybrid meeting in September. At that meeting the Board heard a presentation on the Town’s update to the Housing Production Plan and voted to adopt said plan. The Board also held one informal discussion and made one recommendation to the Zoning Board of Appeals for a Driveway in the Conservancy District.

Zoning Board of Appeals (ZBA) – – There were two hybrid ZBA meetings in September. There were seven new applications for Special Permits and two continued applications, six were approved and three were withdrawn. There were two applications for modifications of a Special Permits which were approved. There was one application for a Variance which was withdrawn.

AFFORDABLE HOUSING TRUST – The AHTF Board of Trustees met two times in September. The Board had their annual reorganization and elected new officers, with Mike Schell remaining Chair, Jon Avery being elected Vice Chair, and Leslie Schneeberger elected Clerk. The Board also reviewed the final draft of the Housing Production Plan, including a comprehensive Housing Needs Assessment, and with very minor edits recommended approval of the HPP to both the Planning Board and Select Board.

ADVISORY COMMITTEES

Chatham Community Housing Partnership: The Community Housing Partnership met once in September. Staff provided town housing project status updates. The CCHP discussed next steps for the Stepping Stones Road and 127 Old Harbor Road properties in greater detail and voted unanimously to draft a recommendation to the Select Board to move forward quickly with test fits for the 127 Old Harbor Road property, to better understand the range of development options for that site. At the Select Board meeting of Sept 24, Chair Karolyn McClelland presented the recommendation to the Board.

Economic Development Committee: The Committee did not meet in September.

Committee for People with Disabilities: The Committee did not meet in September.

HOUSING INITIATIVES

Housing Production Plan

The Housing Production Plan update project, which began in January of this year, is drawing to a close. The consultant team from JM Goldson has worked closely with the Housing Director, the AHT, and CCHP to produce a comprehensive Housing Needs Assessment and Housing Production Plan, including goals, strategies, and an action plan. There was also significant public outreach and engagement, including a Community Housing Visioning Forum, a survey, focus groups and interviews.

The AHT reviewed the final draft plan at their meeting of August 18th and voted unanimously to recommend adoption of the plan by the Planning Board and the Select Board. The consultants presented and the Planning Board reviewed the final draft of the HPP on September 23, and the Select Board on September 24. Both boards had similar recommendations for final edits, and both boards unanimously voted to approve and adopt the Housing Production Plan. This adoption by the PB and SB is a requirement before submittal to the Executive Office of Housing and Livable Communities (EOHLC) for their final approval.

The Housing Director continues to work with our housing consultants on the final edits before submission to the EOHLC. It is anticipated that the HPP will be submitted to the State the first week of October.

Housing Proposals for the Main Street and Meetinghouse Road Properties

The Town is currently negotiating a Land Disposition Agreement (LDA) for the development and ultimate sale of each of the properties with the selected developer, Pennrose. The content of the negotiations is confidential, but the parties are currently focusing on the Main Street LDA and will follow with negotiations for the Meetinghouse Road property once basic language is agreed upon. An executed LDA is required for the developer to receive a Project Eligibility Letter (PEL) from the state Office of Housing and Livable Communities before they can apply to the Town for a Comprehensive Permit under Chapter 40B. There will be opportunity for public input during the 40B process. It is anticipated that the Main Street LDA will be reviewed in public session for approval by both the SB and the AHT October 8, 2024.

Proposal for the Acquisition of Real Property for the Purposes of Affordable and/or Attainable Housing

The Town/AHT issued another round of the property acquisition RFP in August in the hopes of potentially being able to purchase or be granted additional land for housing development. The deadline for applications was September 23. The Town received no responses.

COMMUNITY SERVICES – Submitted by Leah LaCross

Adult Behavioral Health Clinician:

The month of September had 20 working days in it.

During the 20 days in September, Diane had **69 interactions with 17 Chatham Elders**, for a total of **32 hours**.

Of the 69 interactions, 2 were CFD/EMS referrals, 4 were CPD referrals, 3 were CPD well-being referrals, 3 were home consultations, 1 was a home health service visit, 5 were home visit-volunteer visits, 24 were office consultations, 26 were phone consultations, and 1 was a public space visit.

The month of September brought new elders into the Center for Active Living (CFAL), requesting support with their memory disorders as well as their behavioral health. Chatham Police Department (CPD), and Chatham Fire Department (CFD) continue to make great referrals, some of which require home visits. There were also elders who Diane has worked with in the past that now know how and when to contact her for services.

COMMUNITY CONNECTIONS

With September marking the start of our public schools, Diane connected with the principals in the Monomoy Regional School District to see how she could be of service to the families and children in our town. This also led to an upcoming collaboration between CFAL and high school juniors and seniors, as well as a new intern at CFAL.

In the month of September, Diane spent **6.1 hours** connecting with Monomoy Regional School District administrators, attending meetings with other behavioral health clinicians from Cape Cod, partaking in town meetings, and meeting with Chatham colleagues to start planning for our Chatham Health Festival that will be taking place in January of 2025.

Diane's short-term goal is to get connected with grandparents and parents of school aged students, who may need extra support around parenting as grandparents, how to connect with their children, and how to take care of themselves through it all. She plans to attend events in the schools to let the school community know of her role in the town.

COA DIVISION

Outreach:

During the month of September there were a total of 130 outreach interactions for 74 individuals. Outreach calls varied from families looking for support with home health aides and assisted living, to community partners coordinating care.

There were 2 safety calls, and 2 referrals from CHPD/EMS which included a request for outreach to gauge the need and assistance with getting members connected with community services, with resolutions resulting from collaborations with Elder Services, home health agencies and primary care providers. Outreach filed a Protective Services referral with Elder Services this month. Interdepartmental relations strengthened as we strive to increase

wraparound services and connect programs to reduce duplication of services, increase continuity of care and close gaps in care.

There were 6 home visits, including assessing the level of need in the house. Outreach to our participants to educate them on connecting with our programs and services in the extended community also took place.

We served 75 phone consultations, and 36 in-person office consultations at CFAL. Ranging from assisting with paperwork, connecting members to programs, and identifying specific needs.

Healthy Meals in Motion served 35 families this month. Three new families were added this month, and 6 more new applications were filled out to begin services next month.

The LGBTQ+ Older Adult Group met at the Chatham Orpheum for a viewing of *Picasso: A rebel in Paris*. The feedback from the members that attended was that they really enjoyed the show and felt that this was exactly what they had wanted the group to do. We had our monthly dinner on 9/19, with dinner from Pizza Shark. Eleven members joined us, and 1 new member was added to the roster. There was enthusiasm about the event for October and we had 4 members sign up ahead of the release of *The Flash*, our monthly newsletter.

Outreach began a *Mosey with Me* walking group in July. The hope was to give space for CFAL members to walk at a slower pace. Catering to those that are just getting back in to walking or cannot walk as fast. We started the group in July and have now built up to 5 members that walk the community on Mondays near the CFAL building. There are 3 routes that we take from $\frac{1}{4}$, $\frac{1}{2}$ to $\frac{3}{4}$ mile. We discuss before we leave on how everyone is feeling. This gives us the ability to be flexible. We have wrapped up the last Mosey on 9/30 with the members moving to the Community Center until the spring where we will pick back up "Mosey with Me".

SHINE Update

Medicare Open Enrollment is October 15 – December 15, 2024

SHINE Counselors are available by appointment only to help Medicare beneficiaries, and their caregivers navigate the complex health insurance system and explain how it works in everyday language. If you have not yet contacted your local Council on Aging, please check there for appointment availability. Offices are closed on all holidays and weekends.

At this time, we have over 90 appointments booked with our three Certified SHINE Counselors.

Chatham Better Together:

In September, 19 of our Chatham Better Together participants enjoyed a Seal Cruise with Beachcomber Boat Tours. It was a beautiful day, and some got to see the Fish Pier view from the water for the very first time. Everyone loved seeing the seals, and many were even more

thrilled to see the home where “The Perfect Couple” was filmed. After everyone came ashore, a tasty lunch was enjoyed back at the Center for Active Living.

Transportation:

During the month of September, the Council on Aging has helped Chatham residents by providing the following:

- Orleans Day Program: 9 participants
52 trips (to and from)
- Medical Appointments: 37 trips (to and from)
- Grocery Trips: 11 pantry deliveries, 15 resident trips to Stop & Shop and 6 deliveries from Village Market
- Pharmacy: 3 prescription deliveries
- COA Programs: COA cinema, Busy Fingers Knitting Group
- Other: Town Meeting, banking, 19 nursing home visits to family

Some residents are challenged keeping track of their medical appointments. We are often able to work with scheduling personnel at these medical offices to confirm these appointments, sometimes even changing them so the resident is able to be provided the transportation they need. We are grateful for their cooperation.

Programming

Summary:

This monthly report outlines the activities and achievements of the Chatham Council on Aging Program Coordinator for the month of September 2024.

Program Highlights:

Health/Wellness

Gratitude and You: Finding Joy in Every Day

7 participants

This program, sponsored by the Friends of the Chatham COA was an introduction into gratefulness practices, and the benefits it can have on your daily life. For seniors, by a senior, this program was informative, well put together, and sparked interesting conversations amongst participants.

Community Engagement

Chatham Harvesters Information Session and Cooking Demonstration

12 participants

Miranda Van Allen, Operations Coordinator and Doug Feeney, President of Chatham Harvesters came to share about their Fish Share Program, the mission and history of the organization. During this program we utilized the commercial kitchen space, and the group tasted and provided feedback for their monkfish cake recipe.

Storm Prep with Chip Reilly

10 participants

September was Emergency Preparedness month; Director of Emergency Preparedness for Barnstable County came to the CFAL to discuss the importance of thinking ahead and shared some tips and tricks to make the process easier.

Entertainment

Washi Tape Wonders

11 participants

Barbara Nickerson hosted another successful arts and crafts class, this time around focusing on Washi Tape and the various ways the decorative tape can be used.

Administrative Updates:

This month I began gathering data, and inputting volunteers' hours. So far in 2024, the volunteers have given 1,000+ hours of time to the Center for Active Living.

Council on Aging Board of Directors:

The Council on Aging Board of Directors met on Monday, September 16th. The meeting focused mostly on monthly reports, as there was no new business discussed.

The Human Services Committee:

The Human Services Committee met twice this month; on both September 9th and the 23rd. The Committee began reviewing Request for Proposals (RFPs). The group will continue to meet twice per month until all 18 FY26 RFPs are reviewed and a recommendation is made to the Town for funding.

RECREATION AND BEACHES DIVISION

The Recreation & Beaches Division is committed to enhancing the quality of life for all Chatham Residents, by striving to provide the best recreational programming and park facilities possible.

PARK Program

The PARK (Positive Afterschool Recreation for Kids) Afterschool Program is for students in grades 3-7 to have a safe, fun, and engaging afterschool experience. It is also the intent of the

program to foster a sense of community and to forge new and lasting friendships among the students attending the program.

	September	October	November	December
MONTHLY ATTENDANCE	723			
MONEY COLLECTED	\$8840			
AVERAGE DAILY ATTENDANCE	36			

Programming

Adults:

Chatham Pickleball Members - 462 members

Fall Tuesday Night Pickleball -54 participants

Fall Thursday Night Pickleball -60 participants

Fall Saturday Night Pickleball - 34 participants

Fall Adult Basketball - 23 participants

Fall Pickleball Lessons - 15 participants

Youth

September Family Karate - 10 participants

Kindergarten Soccer - New this fall, we paired with Harwich Recreation to run this program. It takes place at our Community Center with 25 participants.

Grades 1-2 Soccer - 28 participants make up 4 teams in this league, playing games on Saturdays.

Grades 3-4 Soccer - Combining with Harwich Recreation, we created a boy’s and girl’s team to participate in the Lower Cape league comprised of 6 local towns rec department teams.

September Birthday Parties - 1

Parties are available on Saturdays and Sundays with use of the gym, game room, and teen room as options.

Special Events

On Friday September 27th, we held our Annual Family Dodgeball Night. We have over 50 participants enjoying this fun family event with pizza and snacks offered after the game.

Beaches Recap (Beaches Closed Sept. 1st)

Total Summer Beach Gate Ticket Sales

	Daily	Weekly	Seasonal	Total Revenue
Hardings	5,345	312	42	\$137,650
Ridgevale	2,922	195	8	\$74,465
Cockle Cove	490	47	2	\$13,675
Total	8,757	554	52	\$225,790

Total Online Beach Gate Sales

Daily	Weekly	Seasonal	Total Revenue
540	432	74	\$56,150

Total Non-Res Beach Sales 2024- \$281,940

Employee Development/Enrichment/Other

On September 9th, all full and part-time staff attended Narcan training for use of the Community Narcan Box located at the Community Center.

On September 12th, Sharon Stark (Recreation Supervisor) and Nick Delande (Recreation Assistant) attended the Cape & Islands Regional meeting. Topic discussions included a recapping of each department’s summer staffing, and programming.

Community Center Use

Aerobics Room – 50 Reservations

Chatham Tai Chi, Lite Fitness with Susan Hunter, Heisig Belly Dancing, COA Gentle Flow Yoga, Group Circuit with Rachel, Balance, Stretch & Tone with Susan, COA Strong at Heart, Family Karate, Family Tai Chi, COA Chair Yoga, Classic Hatha Yoga.

Club Room – 26 Reservations

Fiber Arts Group, Chatham Men’s Club Discussion Group, Women’s Club Board meeting, Bolus card games, Friends of Chatham Waterways, Chatham Conservation Foundation, Monomoy Wildlife Refuge, Women’s Club knitting group, Art Journaling group, Monomoy Dollars for

Scholars, Maspautuxput Village Association Annual Meeting, Chatham Democratic Committee, Chatham Chamber of Commerce

Conference Room – 15 Reservations

Friends of Chatham Pickleball, Chatham Men’s Club Program Committee, Chatham Orpheum Board meeting, Chatham Bikeways Committee, Chatham Cemetery Commission, Friends of Trees Board meeting, Chatham Golf Advisory Committee, Chatham Ecumenical Council for the homeless, Women’s Club of Chatham knitting group, Monomoy National Refuge.

Gymnasium – 29 Reservations

Primary Election, Fall pick-up basketball, Thursday night pickleball, Tuesday night pickleball, beginner pickleball lessons, advanced pickleball lessons, Saturday night pickleball, PARK Program, Women’s Fly-Fishing Clinic, Family Dodgeball Pizza Party, Studio 878 Ballroom Competition.

Large Meeting Room –

Munson Meeting Condo Association, Friends of Monomoy, Chatham/Harwich Hospital Auxiliary, USCG Chatham Flotilla, Women’s Fly-Fishing classroom clinic, Class of 1974 gathering, Chatham Garden Club, Chatham Conservation Foundation, Women’s Club of Chatham

Serving Room –

Community Mahjong, Chatham Merchants Association, Chatham Republican Committee, Chatham Garden Club, Women’s Club of Chatham Book Club, Chatham/Harwich Hospital Auxiliary.

Fitness Room Access Scans

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
June	9	141	103	60	91	76	117	597
July	CLOSED	212	160	182	100	123	127	904
August	CLOSED	145	113	100	92	134	99	683
September	20	125	85	68	80	83	70	541

Active Fitness Room Memberships: Family Members - 439 Individual Members - 179

Parks & Recreation Commission-

The Parks and Recreation Commission meeting was held on Monday September 30th. The Chamber of Commers requested permission to use Kate Gould Park for Pumpkin People in the Park from October 12th – November 1st. The Chamber has asked entrants to limit their

pumpkins to people and not full-on displays as they have done previously. The commission voted unanimously to approve the request.

Jennifer Norton presented an end of summer update on her attendance for the summer for her Yoga on the Beach program that takes place at Lighthouse Beach. She noted attendance was down slightly from last summer and felt it was due to the number of Yoga on the Beach offerings around the cape.

Scott Caldwell and Ted Tully of the Friends of Chatham Pickleball board gave an update on the inaugural season and group. They stated they were happy with how things have gone and look forward to continuing to work with the Pickleball community and growing Chatham Pickleball League. The Board has been working towards 501c3 status and has almost completed the process.

Tom Barr (DPW Deputy Director) gave an update to the Commission on DPW summer operations. Discussion ensued on the condition of the Lighthouse Beach stairs. Town staff are working towards different options of replacing the stairs and are looking to start seeking funding for some or all of the project in the upcoming budget cycle. The condition of Kate Gould Park was discussed with different options on how to improve the condition of the front grass area. Limiting events on the front section of the lawn is being considered by the Commission.

The condition of the little league fence and Depot Street tennis courts were a concern with the Commission with Town staff stating that the little league field project should be completed by next summer and that a request for funding for resurfacing of the tennis courts would be made in the upcoming budget year.

Discussion continued on updating the Parks & Beaches Rules and Regulations with the Commission deciding to add a regulation on drone use at parks and beaches.

Golf Committee

The Golf Committee meeting took place on Thursday September 15th. The meeting started with an approval for a bench donated by the Thompson Family, on the 9th hole near their home in memory of Brian Thompson.

The Golf Committee approved the following mission statement:

VISION

To ensure that the Seaside Links Golf Course remains a beautiful jewel for the Town and continues to attract visitors and provide enjoyment for the Town.

MISSION

The purpose of the Committee is to:

- Ensure that the course is maintained properly to so as to preserve its original design, historical character, natural surroundings and enhance community engagement.*
- Ensure Management maintains the course in excellent condition, provides an enjoyable environment for members and guests to enjoy a golfing experience, fulfills their obligations under the terms of the contract, handle complaints and proactively interfaces with the Committee.*
- Make recommendations to the Select Board regarding course improvements, identify and raise any concerns regarding Management adherence to the contract and have maintenance work done by the Town not handled under the management contract.*
- The Committee will meet monthly; the meetings will include discussions with the course Management and any interested meeting attendees.*
- The Committee will track and prioritize a course management plan and will submit proposals to further enhance the overall operation of the course.*

Jason Laramee from Johnson Golf Management informed the Board that he and another staff member were certified in the use of AED's. The new AED that was purchased for the Pro-Shop will not be placed for use in case of emergency.

The committee reviewed the current project list for Seaside Links and the status of each project. The project list includes invasive removal/trimming with leftover monies on holes 3, 4 & 5. Leveling the Senior's Tee, and research regarding the validity of the past quote; 6th tee fallen tree removal. The building/enlarging of the bunkers will be worked on this fall as its part of Johnson Golf Management contracted metrics. The golf course sign cleanup will include Jason from Johnson Golf Management purchasing bushes and plantings. Johnson Golf will re-gravel the 2nd hole tee path this Fall and will be addressed using a new piece of equipment. Chairman Bogardus also presented the Committee with an additional list of requested improvements, and after discussion it was decided by the Committee that the list would remain, however an informal conversation would take place between Chairman Bogardus and Jason Laramee regarding the improvement items.

FINANCE DEPARTMENT: Submitted by Carrie Mazerolle

The Town of Chatham Finance Department will listen carefully and completely to our customers’ request for service and view their needs with importance and responsiveness while using the opportunity to foster positive relationships.

I. ACCOUNTING

During September, we successfully closed the books for FY24, coordinated a budget training session for FY26 in partnership with ClearGov, conducted a self-pay insurance audit, and collaborated with intermunicipal departments to establish the tax rate, transition to a new payroll software, and enhance our receivable reconciliation processes.

As we begin the preparation for the FY26 budget, a training session was held in conjunction with the IT department and ClearGov for all municipal staff involved in data entry for our budgeting software. Several departments have started submitting their capital requests, and the operational budgeting process is currently underway.

In partnership with the Assessor's Office, we have set the tax rate for FY25 at \$3.47 per \$1,000. This represents a decrease of \$0.10 from the previous year, reflecting our ongoing commitment to fiscal responsibility.

Additionally, we have worked closely with the Treasurer/Collector’s Office to overhaul our reconciliation process for receivable accounts. By balancing these accounts monthly, we will promptly address any variances and ensure a smooth end-of-year closing.

In total, we processed two payrolls and 936 invoices during the month of September.

Respectfully submitted,
Nick Cantella
Assistant Town Accountant / Assistant Finance Director

II. ASSESSING

Monthly Activity Report

	September	Year to Date	Year to Date	Year to Date
	2024	2024	2023	2022
RE Abatements Processed	0	2	32	20
PP Abatements Processed	0	2	106	34
MV Abatements Processed	15	77	279	294
Boat Abatements Processed	1	363	412	655
Betterment Payoffs	0	0	1	2

Boat Commitment	0	1	1	1
MV Commitments	1	6	7	8
Certified Abutter's Lists	20	360	352	285
Deferral	0	0	1	2
Real Estate Exemptions	0	0	14	23
Building Permits	51	857	1175	994

Director of Assessing presented information regarding the Tax Classification.

Tax rate approved by Department of Revenue on August 27, 2024 and assessed values were approved on September 20, 2024.

Creation of Tax Bills including transfer of betterment payments and manual entry of exemptions and senior work off abatements that qualified after final review.

Tax bills RE/PP will be mailed October 1, 2024.

PK Valuation Group is reviewing for cycle inspections of properties for Fiscal Year 2026.

III. Information Technology

Worked on updating all town cameras with new software and firmware.

Configured 2 new video servers for deployment in October. One server will be housed at the Police Department, the other at the Fire Department.

Setup the Opengov process for the renewal of all Health Permits. Email will be sent out on December 1st for 2025 permits.

Worked with the Fire Department to design camera upgrades withing the Fire Station. This upgrade will consolidate some cameras and access control systems. This upgrade is in preparation for the County Dispatch Migration.

Developed the process for Park and Grounds work orders. This process will now be housed on the Brightly Platform.

Worked with the GIS Co-Ordinator to migrate Street and Sidewalks off Peopleforms and over to the ESRI Online platform.

IV. CHATHAM TV (Now Xfinity 1072 – No Longer on Channel 8)

Highlights

- Produced “Flash TV” Season 2 Episode 1 for October 2024 Community Services Department
- Produced “Special Town Meeting Preview Show 2024”
- Provided Audio Visual Support for Special Town Meeting
- Produced Recording of Special Town Meeting 2024
- Produced Coastal Waters Nutrient Monitoring Program Discussion with Greg Berman and Bob Duncanson
- Produced Backstage | Coastal Resources | Dredge Murden
- 13 Live Meetings, 23 additional meetings added to the archive

Meeting Totals

Live Meetings	13
Additional Archived	23
Total Meetings	36

Meeting Break Down

Location	In Person	Hybrid	Teams Only
Annex LMR (Live on CH 8)		13	
Annex LMR (Not Live)	0	2	
Annex SMR	5	8	
Com Center Conf Room	4		
Com Center Club	0		
Town Hall	3		
FULL REMOTE			0
Sub Totals	12	23	0

YouTube Analytics

YouTube Monthly Views: 1,452

Top viewed meeting: Special Town Meeting 9/16/24 (105 views)

Top viewed Non-meeting Content: Backstage | Dredge Murden (275 Views)

Other Top Viewed Content: Special Town Meeting Preview Show 2024 (182 Views)

On Demand

On Demand Analytics	Total Views	% of Total
Mac	139	24.9
PC	355	63.5
Android	3	0.5
iOS	60	10.7

Other	2	0.4
On Demand Total	559	100.0

Submitted by Mark van Bork

V. TREASURER/COLLECTOR

As of 9/30/2024 the Treasurer/Collector’s office has collected 99.66% of the FY2024 real estate taxes.

	2024		2023
Tax	\$41,031,794.74	Tax	\$38,095,698.95
OPEB	\$615,476.87	OPEB	\$571,435.66
CPA	\$1,153,989.98	CPA	\$1,059,397.91
Total Commitment	\$42,801,261.59	Total Commitment	\$39,726,532.52
	9/30/2024		9/30/2023
Tax	\$142,095.66	Tax	\$95,060.99
OPEB	\$2,017.08	OPEB	\$1,355.18
CPA	\$3,396.49	CPA	\$2,308.86
Total Outstanding	\$147,509.23	Total Outstanding	\$98,725.03
	.34%		.25%

Real Estate

The FY2024, second installment Real Estate and Personal Property Tax bills were released on March 26, 2024, with a due date of May 1, 2024. Real Estate Demands were issued on 5/24/2024 and due on 6/7/2024. Two rounds of subsequent demand letters were issued. A Tax Taking was performed for FY2023 outstanding Real Estate Tax accounts on August 19th.

Fiscal Year 2025 Real Estate and Personal Property tax bills will be released on October 1, 2024.

FY2024 Real Estate Tax Collections for the month of September are \$43,958.48, including interest and demand fees.

FY2024 Personal Property Tax Collections for the month of September are \$662.60. Prior years Personal Property Tax collections for the month of September are \$53.46 including interest and demand fees.

OPEB Surcharge

OPEB Surcharge transfers to the OPEB Trust Account to date are \$2,937,502.75.

Tax Title and Foreclosure

We currently hold 23 tax title accounts with a total balance of \$602,725.12, including fees and interest. Tax Title receipts collected for the month of September are \$9,307.81, including interest and fees. This includes one tax title redemption.

Foreclosed Parcels

Doane Road, Parcel ID 15E-28A-41A

0 Barn Hill Marsh, Parcel ID 9C-51-9

0 Lime Hill Road, Parcel ID 12E-8-P31 (Pending Final Judgment in Land Court)

Motor Vehicle Excise

The 2024 Motor Vehicle commitment assessment is \$1,227,349.41. Excise tax bills for this commitment were released on February 6, 2024. MVX receipts collected for the 2024 commitment for the month of September are \$16,593.67.

Previous (prior to 2024) Motor Vehicle excise receipts for the month of September are \$4,523.86, including fees and interest.

Boat Excise

The FY2024 Boat Excise commitment assessment is \$95,246.00. Boat Excise tax bills for this commitment were released on February 22, 2024. Boat Excise receipts collected for the 2024 commitment for the month of September are \$279.80, including fees and interest.

Previous (prior to 2024) Boat Excise receipts for the month of September are \$0.00, including fees and interest.

Chatham Cultural Council

Staff Liaison Monthly Report

The Chatham Cultural Council conducted a meeting on September 8, 2024. The council approved minutes from their August meeting and their treasurer's report from August. The council announced that they will be receiving their MCC annual contribution for \$5,700.00 and will be suggesting to the Select Board liaison that the town match this contribution.

The council discussed their annual fundraising letter, its usefulness and whether this letter should also be remitted to the Chronicle. The council chair reminded members of the deadline for the FY2024 grantee reimbursements which is December 31st and suggested reaching out to grantees who have not yet submitted for reimbursement.

The council discussed using the weekly “Mainsheet” and Chamber of Commerce newsletters to announce grant cycles and events and a vote was taken to keep the current membership to 7 members.

FIRE RESCUE/EMS/EMERGENCY MANAGEMENT DEPARTMENT: Submitted by Chief Justin Tavano

Answering the Call, Making a Difference, Protection and Service through EXCELLENCE!

The monthly activity of the Chatham Fire/Rescue Department is presented below. The Department responded to 299 calls for service, of which 181 were medical calls which required the transport of 126 patients. Ambulance revenue was \$78,553.36 and Inspectional Services generated an additional \$1,540 for a total monthly revenue of \$80,093.36.

Dept	Indicator	Month		Year to Date		
		Sept '24	Sept '23	2024	2023	
Fire Rescue/EMS	Fire Suppression/ EMS					
	1	Emergency Incidents	299	288	2,528	2,496
	2	Ambulance Transports	126	131	1,032	1,017
	3	Ambulance Receipts	\$78,553.36	\$77,757.28	\$675,890.70	\$653,911.10
	4	Firefighter Injuries	1	1	10	5
	5	Civilian Injuries	0	0	0	0
	6	Mutual Aid Given	4	6	64	66
	7	Mutual Aid Received	1	5	19	23
	Fire Prevention/ Code Enforcement					
		Inspections (resale, new construction and commercial)	50	48	363	382
	Fire Prevention Revenue	\$1540	\$1,500	\$10,925	\$10,888	

Personnel:

Anniversaries:

Kevin Moore – 28 years career, 30 years including Call Firefighter service time

Connor Brickley – 3 years

Kristen Taylor – 2 years

Chief Tavano and Lt. Hunter started up year 3 of the Cape Cod Tech Firefighting Program. The program has increased in popularity each year, with over 40 students from the senior class expressing interest (roughly 1/3 of the entire senior class). Due to the increased popularity,

students were interviewed, and 19 students were selected to participate. The department welcomed three student interns from the Monomoy Regional High School. The interns attend the fire department several hours each day to learn about the day-to-day operations of the fire service. Chief Tavano and Deputy Clarke continued to work on recruiting and onboarding new candidates for employment. The Administrative team continue to provide training to our new Administrative Assistant Ellie Ward.

Training:

Two members attended a seminar on solar panel emergencies and battery energy storage systems, a very relevant topic in our town, given the increasing number of residential systems along with the large solar array and storage system on Middle Rd. All department Captains, Lieutenants and Command Staff attended a Supervisory Liability training session put on by the legal team from the Department of Fire Services. Three members attended a two-day live fire training course in Maine focused on fires in homes which involve hoarding situations. Two members attended a three-day search and rescue training course in Syracuse, NY. The Barnstable County Technical Rescue Team conducted a drill at the Chatham Airport focusing on trench collapse/rescue. Members of the department's water rescue team conducted rescue training and boat operator training. The department drone team held a monthly drill which involved taking video and aerial imagery of the Stage Harbor dredge project for the Coastal Resources Division. This provided the pilots with a clear objective and allowed them to hone their operating skills, test software integration, while providing excellent footage for another town department. EMS Captain Lopriore attended a multi-day Infection Control Officer Training.

Incidents:

CFD responded to assist the PD in the search of a missing elderly resident on Crowell Rd. The county technical rescue team was activated due to the potential complexity and scope of the search. Fortunately, the resident was located a short distance from their home prior to the arrival of the technical rescue team. Captain RJ Silvester deployed to the area around Asheville, NC as a member of the FEMA MA Task Force 1.

Community Engagement:

The department held a 9/11 Remembrance Ceremony to honor the lives lost on 9/11/01. EMS Captain Lopriore attended a substance abuse presentation put on by the Fishing Partnership.

Emergency Management:

Chief Tavano and Deputy EMD Heller coordinated resources during a high tide event with increased potential for flooding. Projects for the month focused on enhancing Emergency

Operations Center (EOC) job aides and organizing EOC resources and facility arrangement. Deputy EMD Heller met several times with CERT leadership to discuss training and initiatives of the CERT. The CERT conducted a supplies inventory and removed a tremendous amount of expired supplies that had been placed in stock during COVID. Deputy EMD Heller attended the disaster drill at the Barnstable Municipal Airport, which takes place every three years, and took away valuable information which could be applied on a smaller scale incident at the Chatham Airport. He also attended Public Information Officer training.

NATURAL RESOURCES: Submitted by Greg Berman

We are committed to maintaining the health and welfare of the citizens of Chatham while preserving, and enhancing where possible, Chatham's unique natural environment within the confines of state and town regulations, codes, and policies and will endeavor to administer these rules in a fair and impartial manner.

The following information provides an overview of the Department of Natural Resource's activities for the month of **September 2024**.

The Department is very pleased to announce that the Town of Chatham has been awarded a Massachusetts Department of Environmental Protection (MassDEP) grant of air quality sensors under the Massachusetts Air Sensor Grant Program. This program will detect and map particulate matter, one of the pollutants that negatively impact air quality. A full description of the sensor and particulate matter pollution is available on the PurpleAir website at <https://www2.purpleair.com>

REGULATORY BOARDS

Board of Health – The Board of Health held two hybrid meetings on September 9th and 23rd. There were 8 Hearings/Discussions and 2 Variance Requests.

Conservation Commission – The Conservation Commission held three hybrid meetings on September 4th, 11th, & 25th. There were 4 new Notices of Intent and 4 Certificates of Compliance issued.

ADVISORY COMMITTEES

Aunt Lydia's Cove Committee – The Aunt Lydia's Cove Committee did not meet in September due to lack of quorum. A meeting is anticipated in October as a new member has been appointed.

Energy and Climate Action Committee – The Energy and Climate Action Committee held one hybrid meeting on September 10th. Some of the topics discussed included the presentation of the Town of Chatham Electric Vehicle (EV) Public Charging Station Policy and a review of the Chatham Climate Action Network (CCAN) Customer Survey.

Open Space Committee – The Open Space Committee did not meet in September.

Shellfish Advisory Committee – The Shellfish Advisory Committee held one hybrid meeting on September 4th. The Committee held their final meeting before the Special Town Meeting to consider a motion to authorize the Chair to speak on behalf of the committee. They also reviewed the educational videos produced by Chatham TV and were provided links in order to share with the public.

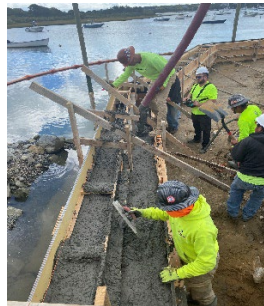
South Coastal Harbor Plan Committee – The South Coastal Harbor Plan Committee held one hybrid meeting on September 18th. Topics included a review of the Special Town Meeting and approval of funding for 90 Bridge Street, next steps for the renewal of the harbor plan, and general update by Coastal Resources Director.

Waterways Advisory Committee – The Waterways Advisory Committee held one hybrid meeting on September 19th. Topics included review of WAC member request for possible extension of floats at Old Mill Boat Yard to facilitate berthing of harbormaster vessels, review of the next phases for construction at 90 Bridge Street, and review of other various waterfront projects “in the pipeline” including potential costs, funding options and timing. Harbormaster Jason Holm reported on waterway activities over the past boating season and effectiveness of new signage and informational buoys.

COASTAL RESOURCES DIVISION

Project Planning/Coordination:

90 Bridge Street Waterfront Property- At the Special Town Meeting, additional funding was approved to complete the overall project. Town staff are now collaborating with the engineer to finalize the RFP for the upcoming phases. Bulkhead construction is progressing smoothly, with the deadmen rods installed and the concrete cap on the bulkhead sheeting nearing completion by early October. The bulkhead phase is expected to be finished by the end of October.



Ryder’s Cove Bulkhead & Ramp Replacement- Clark Engineering is working on the design and permits for deepening the trailer parking spaces. Pare Corporation conducted a resource delineation, including an eelgrass survey, in anticipation of design and permitting efforts for renovations at the landing. A WUF request of \$140,000 has been submitted to the relevant committees to fund the completion of the design and permitting for the overall renovations. The committees are scheduled to discuss the WUF request in mid-October.

Townwide dredge permit modifications- A public notice has been issued by the Corps of Engineers. The Massachusetts DEP has indicated that both the Water Quality Certification and Chapter 91 permits are expected to be completed in the coming weeks.

FY 23 Coastal Resiliency Grants:

- Jackknife Harbor Living Shoreline: On hold pending submission of FY26 CZM Coastal Resiliency grant for construction.
- Stage Harbor Entrance Erosion & Shoaling- Notice of Intent hearing scheduled for October 23.

Fish Pier Improvements (S. Jog pedestrian walkway) - Foth Engineering is preparing the Chapter 91 and Corps of Engineers PCN permits, which are expected to be submitted by mid-October.

Marconi Tower Relocation- Consultant nearing completion of the bid package for renovations to all three towers to be completed before relocation of one of the towers. The tower relocation will require a Notice of Intent filled with the Conservation Commission. Further discussion with staff required to identify what, if any, zoning approvals may be required.

Little Mill Pond Pier Replacement- WUF request in the amount of \$80K for design and permitting for replacement of the Little Mill Pond pier has been forwarded to committees for discussion/recommendation.

Town Landing Comprehensive Survey- East-Southeast Survey is working on surveying each Town Landing/Shore access location.

Stage Harbor Dredging- Corps of Engineers dredge Murden completed dredging and left the area on September 13. Total volume removed was approximately 45,500 cubic yards. A new Chatham “Backstage” video developed and distributed for public viewing of the dredge operations at Stage Harbor.

[VIDEO: Coastal Resources - Army Corps of Engineers Dredge Murden](#)

Battlefield Landing- Staff to further consider short-term alternatives to reduce rainwater runoff which is causing washouts at the steps on abutter’s property at the base of the landing.

Ryder’s Cove Herring Run- Town staff and representatives of NRCS team looking at alternative engineers for design and replacement of the culvert given substantially high cost of current design proposal.

Div Marine Fisheries Grant- Application submitted in the amount of \$12K to fund purchase of mounted throwable life rings for safety improvements at various public waterfront facilities.

CONSERVATION DIVISION

APPLICATION	September 2024	September 2023	YEAR TO DATE 2024	YEAR TO DATE 2023
Notice of Intent	4	1	36	47
Request for Determination	0	1	15	12
Request to Amend an Order	0	1	1	4
Admin Reviews	8	10	63	72
Extensions	2	3	23	14
Field Chgs	1	1	7	1
Cert of Compliance	4	4	39	26
TOTAL RECEIPTS	985.00	1652.50	19722.00	17852.00

New Applications received in the month compared to previous years.

Conservation Commission Support

Enforcement Orders – No new Enforcement Orders were issued in September. A meeting with the Chatham Conservation Foundation, the Natural Resources Director, the Conservation Agent and Assistant Conservation Agent occurred September 16 to discuss and review the Foundation’s reports on Conservation Restriction violations on Conservation Foundation property and Town of Chatham property. The Conservation Staff and the Foundation developed an action plan to address the issues in the Foundation's Annual Monitoring Reports.

Violations – The Conservation Agent, Assistant Conservation Agent, and Permitting Coordinator reviewed the current list of violations which include violations that were found by the Department of Natural Resources Staff as well as called in by anonymous members of the community. The Assistant Agent developed an updated list with priority ranking for following up and developed a Google Earth points location file for the violations. The Assistant Agent has visited 5 of the violation sites, developed a base violation notification letter and started the letters for the two sites that have been visited.

Airport Vegetation Management Project and Notice of Intent – The Conservation Agent and staff are awaiting further instructions on the matter of the appeal.

Emergency Certification Permit at 2 Ministers Point – The Applicant secured a contractor, and the Emergency Certification was issued on September 10, 2024. The Applicant is required to file

a Notice of Intent (NOI) within 21 days of the Emergency Certification. A full Notice of Intent application has not been filed with the office as of the end of September.

Monomoy Refugee Tree Removal Plan – In August the Conservation Agent, Coastal Resource Director and the Monomoy Refuge Manager conducted an onsite at the Refuge to determine a tree removal plan. In September the Refuge performed removal of the downed and dead trees accessible for removal from the site.

Land Management of Conservation Areas

Marconi/Ryders Cove Triangle: A site visit with members of Friends of Marconi/Ryders Cove Triangle, Chatham DPW, and Conservation Agent and Assistant Agent was completed to discuss the location of benches as well as the trail maintenance. Members of AmeriCorps arrived after the visit and conducted trail maintenance with the assistance of Keenan from Natural Resources Department. Benches are being placed and secured by Chatham DPW. AmeriCorps will continue to be requested to provide trail maintenance every 6 months.

Conservation Foundation Violations: Conservation Agent and Assistant Agent reviewed the list of Conservation Foundation Area violations and discussed priorities. The Assistant Agent put together a spreadsheet and priority list.

North Beach Management: End-of-season data on Piping Plover and Least Tern data and monitoring reports were entered into the state's database by September 30, 2024, with the HCP End of Year Report due by October 30, 2024.

HARBORMASTER DIVISION

The month of September continued to be busy despite the traditional end of the boating season. Maritime traffic was high on fair boating days with our patrol boat operators and staff responding to 42 marine incidents this month. The higher-than-normal marine incidents were a result of a nor'easter that brought a significant amount of rain to the region for several days causing vessels to part their moorings and or/take on water. The Municipal Fish Pier also continued to experience large crowds throughout the month with the bus tours returning to the area.

Our crew commenced the scheduled removal of the swim buoys at Lighthouse Beach and South Chatham facing beaches. The ski buoys in Oyster Pond were hauled along with removal of the swim area buoys and swim floats. The rock buoys in South Chatham were removed as well as the regulatory buoys in Oyster River, Stage Harbor and Ryder's Cove. We will continue to haul buoys and floats through mid-November. This process is more involved this year as we currently have construction on the pump station behind the Harbormaster workshop which has forced off-site storage of buoys. We were fortunate enough to have AmeriCorps volunteers out for half a day to assist in clearing and prepping the storage area.

Administratively our staff conducted reviews of mooring permits and identified those permits that were in need of updated registration and mooring inspections. Those permit holders were

notified via e-mail. Our hope is to reduce the amount of non-compliant permits during the upcoming renewal season so stickers may go out in a timely fashion.

HARBORMASTER DIVISION	SEP 2023	SEP 2024	YTD 2023	YTD 2024
MARITIME ASSISTANCE CASES				
TOWS (DISABLED BOATS)	2	4	13	16
GROUNDINGS	4	3	18	13
DEWATERING	1	4	4	22
MISC. ASSIST	7	23	43	91
C.G./AGENCY ASSIST	0	2	1	5
CAPSIZED BOAT/SALVAGE	2	3	3	10
MEDICAL	0	1	7	8
P.I.W.	0	0	1	1
POLLUTION	0	1	2	6
KAYAK/WATERCRAFT ASSIST	0	1	0	2
BOAT FIRE	0	1	1	1
TRANSPORT	0	0	0	0

HEALTH DIVISION

The Fall season has seen an increase in field work with more test holes and septic system installations and inspections. Staff has distributed approximately 700 Covid test kits to the public and will continue to do until the supply is exhausted. Narcan trainings were held for Staff, and newly installed Narcan emergency boxes were stocked. Staff met with IT to plan for the permit renewal of licenses and permits at the end of the calendar year. Two cases of vibrio parahaemolyticus were investigated at the request of DPH involving oysters and local food service establishments.

The Health Agent, with Lower and Outer Cape town Health Departments, submitted a grant to support an online mental health support platform called “CredibleMind” promoting prevention and early intervention. The town of Eastham took the lead on this grant application.

The Housing Inspector continues to investigate Airbnb rentals in Chatham. One rental complaint hearing was held with the Board of Health and an update on the rental registration program was presented to the Board.

Information regarding permits issued in the month compared to previous years is provided below.

	Sept-2024	Sept-2023	YTD 2024	YTD 2023
PERMITS ISSUED:				
Disposal Works Construction	11	7	79	66
Food Handler's	9	3	140	99
Motel/Cottage	0	0	10	7
Room Inspection	0	0	5	5
Swimming Pool/Hot Tubs	0	0	10	6
Tobacco Sales	0	0	7	0
Stable/Animal Keeping	0	0	2	2
Septic Installers	0	1	46	20
Septage Haulers	0	1	14	10
Rubbish Haulers	0	0	4	2
Recreational Camps	0	0	1	1
Well Construction	7	2	32	59
Well Destruction	0	0	0	1
Scallop Shanty	0	0	0	0
Bathing Beaches	0	0	15	15
Short Term Rental registrations	16	0	767	0
Body Art Establishment	0	0	1	0
Body Art Practitioner	0	0	1	0
Total	43	14	1134	279
Inspections:				
Restaurant/Food Inspections	7	6	79	117
Septic Inspections	12	11	93	104
Housing Inspections	0	0	1	2
Room Inspections	0	4	26	44
Complaint/nuisance Inspections	6	4	34	30
Test Holes	8	0	53	34
Pool Inspection	0	0	19	17
Total	33	25	305	348
Reviews/Comments:				
Board of Health Variance Reviews	0	0	14	26
Swimming Pool Plan Reviews	0	0	0	0
Zoning Board of Appeals Comments	5	2	53	61
Building Dept. Permit Reviews	47	40	396	316
Planning Board Comments	0	0	5	4

Board of Selectmen Comments	0	0	1	1
Real Est. Transfer Report Reviews	11	12	111	108
Total	63	54	580	516
Total Receipts:	\$4225.00	\$1585.00	\$91805.00	\$36925.00

SEWER*

Septic Abandonment	11	16	82	74
Sewer Connection Permit Reviews	13	16	86	68
Sewer Connection Orders Sent	0	0	0	427
Sewer Connection Time Extensions	0	1	0	2
Sewer Connection Orders Rescinded	0	0	0	15
Total	24	33	168	586

*Total sewer applications to date in data base are 800 with 627 completed (78%)
 Total orders to connect to date in data base are 823 with 414 completed (50%)

Please note: While some sewer connection information is provided in the table above, information on the Phasing, Construction, and Installation is provided in the DPW staff report.

SHELLFISH DIVISION

The unprecedented rainfall that occurred between September 20th through the 22nd triggered a mandatory State rainfall closure beginning Saturday September 21st. A mandatory rainfall closure occurs when total amounts within a 24-hour period exceed the threshold set by the State Division of Marine Fisheries. Each town has differing thresholds depending on their water quality history. For Chatham, our threshold is 4 inches within 24 hours, and we exceeded that total twofold. The impetus for a rainfall closure is to protect public health from excess runoff and the increased potential for bacterial contamination. The Division alerted the public through the Notify Me system, social media, sign posting and mobilized additional patrol coverage to ensure public safety. In order to reopen waters, the State conducts sampling and testing that must meet the State’s standard for safe harvest. The first round of water samples failed to meet the acceptable standard, however the State felt comfortable in reopening the remote waters around Monomoy Island and Nantucket Sound on Wednesday the 25th. This afforded the primary commercial fleet access to their productive flats. The remaining waters were opened on Friday the 27th. Many harvesters were turned away during the closure.

Estimated Wholesale Value of Commercial Shellfishing Fleet										
Year to Date 2024										
	January	February	March	April	May	June	July	August	September	Total
Soft Shell Clams	\$5,000	\$5,625	\$20,250	\$46,800	\$167,363	\$373,200	\$354,028	\$438,600	\$202,125	\$1,612,991
Quahogs	\$21,200	\$34,344	\$30,000	\$46,110	\$59,436	\$46,586	\$57,688	\$60,696	\$36,106	\$392,166
Mussels	\$29,250	\$30,000	\$18,000	\$5,000	\$2,000		\$2,000			\$86,250
Razor Clams		\$4,500	\$11,400							\$15,900
Scallops										\$0
Monthly Total	\$55,450	\$74,469	\$79,650	\$97,910	\$228,799	\$419,786	\$413,716	\$499,296	\$238,231	
Y-T-D Total	\$2,107,307									

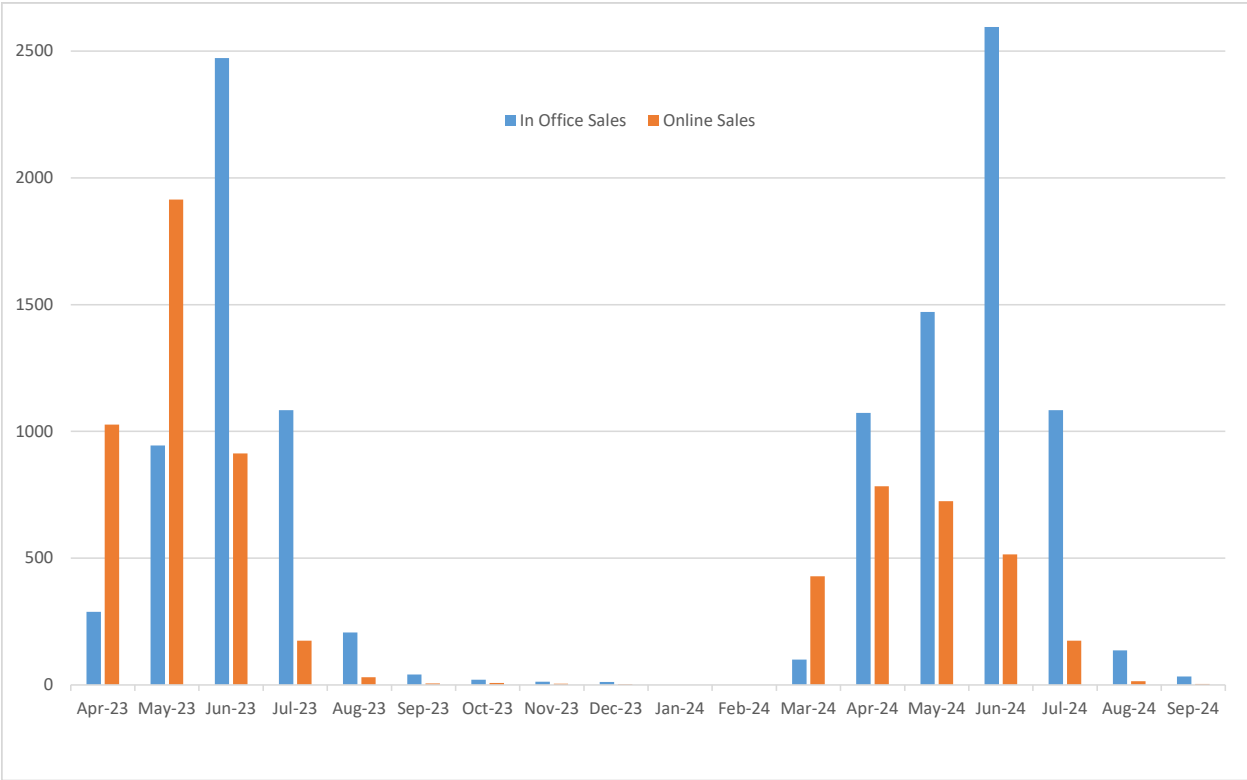
Month to Month Comparison			
		23-Sep	24-Sep
Total Estimated Wholesale			
Value of Commercial Landings		\$202,500	\$238,231
Estimated Value of			
Recreational Harvest		\$22,087	\$22,692
Verbal Warnings		10	4

Propagation: We continue to experience exceptional shellfish growth this season in both the upweller and field grow-out sites. To date, 1.44 million seed quahogs have been planted under nets and approximately 140k quahogs have been dug-out and broadcast around Oyster Pond. Staff continue to clean, thin and sort this year’s seed.

STICKER (PERMIT) OFFICE

In September, the sticker office was open Tuesday & Thursday from 10AM to 1PM. The online sticker application portal (City Hall Systems - eBilling ePayment) remains available for 2024/2025 stickers. So far this season, OSV sales total \$62,490 and September’s Beach-Recycle-Transfer-Combo sales total \$3,365. Mail-in applications are also still available on the town’s website: <https://www.chatham-ma.gov/311/Sticker-Office>

September 1 - 30, 2024						
Resident Stickers	In Office Sales		Online Sales		Total - September 2024	
	Count	Amount	Count	Amount	Count	Amount
COMBO STICKER FIRST	2	\$360	0	\$0	2	\$360
COMBO STICKER SECOND	3	\$150	0	\$0	3	\$150
BEACH STICKER FIRST	0	\$0	1	\$30	1	\$30
BEACH STICKER SECOND	0	\$0	0	\$0	0	\$0
RECYCLE STICKER	5	\$175	0	\$0	5	\$175
TRANSFER STICKER FIRST	14	\$2,100	2	\$300	16	\$2,400
TRANSFER STICKER SECOND	9	\$225	1	\$25	10	\$250
COMBO STICKER REPLACEMENT	0	\$0	-	-	0	\$0
Total:	33	\$3,010	4	\$355	37	\$3,365



WATER QUALITY LABORATORY

- The 26th year of summer sampling for the Coastal Water Nutrient Monitoring Program was completed in early September. Over 100 volunteers from the Chatham Water Watchers, in collaboration with the Friends of Chatham Waterways, contributed to collecting more than 200 water samples and field

observations from roughly 20 stations across Chatham’s coastal estuaries over five sampling dates.

- The Water Quality Lab (WQL) also coordinates with the Pleasant Bay Alliance and the towns of Brewster, Harwich, and Orleans on a comparable monitoring program for the Pleasant Bay system, which includes some Chatham stations. The samples are analyzed by SMAST at UMass Dartmouth, and results are expected in spring 2025.
- WQL staff are working with the IT Department to prepare data figures from the first 25 years (1998-2023) of the nutrient monitoring program, which will be uploaded to the Town’s website. A video presentation developed with Chatham TV will accompany the data.
- Freshwater pond sampling, through the PALS Program, was completed for Lovers Lake (south lobe), Emery Pond, Stillwater Pond, and Schoolhouse Pond. Pond temperature and dissolved oxygen profiles were recorded, and water samples from different depths were analyzed by SMAST.

POLICE DEPARTMENT: Submitted by Chief Michael Anderson

Providing Excellence in law enforcement and community policing services to our citizens through dedication, fairness and professionalism.

During the month of September 2024, the Chatham Police Department logged 1661 calls for service. (These numbers include calls for service for the Animal Control Officer). This is slightly lower than the 1842 we logged for August 2024. This is a decrease from the 2050 calls for service logged for August 2023.

Notable Events:



On September 13, we welcomed Officer Jordyn Gagliardi to our team. Officer Gagliardi graduated from the Fitchburg State University (4+1) Police Program. This program combines the receiving of a Bachelor's Degree in Criminal Justice along with enrollment and graduation from the 7th Recruit Officer Training Academy at Fitchburg State University. In addition to her successful graduation, Officer Gagliardi was presented with the Academy's Award for the highest physical fitness scores.

During her time in this program, Jordyn was inducted into the Alpha Sigma Criminal Justice Honor Society and was the Treasurer of the Criminal Justice Club. She has also completed internships at the Ayer and Lunenburg Police Departments.

Officer Gagliardi currently is in our Field Training Program designed to acclimate her to our department and our community.



On September 30, we welcomed Officer Richard J. Spaulding as our newest Police Officer. Officer Spaulding has transferred to Chatham PD from the West Springfield Police Department, where he has been an officer since 2022.

Off. Spaulding graduated from the Western Massachusetts Police Academy, (Springfield), as a member of the 64th Recruit Officer Class. Prior to working in West Springfield, Officer Spaulding was a Campus Police Officer for Springfield College and Western new England University.

Officer Spaulding brings with him certifications in many areas including, Self Defense Instructor, First Aid/CPR Instructor, Sexual Assault Investigator and Standardized Field Sobriety Instructor. He was awarded a “Life Saving Award” from West Springfield Police in May of 2024. He has a Bachelor of Science Degree, (Criminal Justice), from Westfield State University, (2018).

Chatham Police in our Community:

On September 02, (Labor Day), the Chatham Police Department, along with our public safety partners from the Fire Department, Harbormaster Division, Massachusetts Environmental Police and Park and Recreation, deployed increased assets in the area of Aunt Lydia’s Cove and North beach Island. There have been past (unpermitted/illegal) gatherings on the island that have led to complaints. Several meetings and measures were done in advance of Labor Day weekend and Chatham Public Safety were prepared for any concern or complaint.

On September 11, CPD joined other Chatham Public Safety departments and the United States Coast Guard, at Chatham Fire Headquarters, for the annual 9/11 Remembrance Day.

On September 16, CPD assisted the Town of Chatham with traffic and event security for the Special Town meeting held at the Monomoy Regional Middle School.

Significant Trainings Attended:

Chief Anderson and Deputy Chief Lou Malzone attended a three-day Administrative Training Program, hosted by the Massachusetts Chiefs of Police Association in Norwood MA. This conference included several relevant topics regarding police administration. Some of the topics included: Officer Wellness, Assembly and Crowd Management, Use of Force Updates, Human Trafficking, and 1st Amendment and Hate Speech.

Sergeant Christopher Vardakis and Officer Cassie Wentzell attended a statewide training program on the “Critical Incident Management System, (CIMS), which deals with the reporting and data sharing of the following categories: Overdoses, At-Risk and Behavioral Health. This information is confidently shared between law enforcement agencies.

Other Annual Meetings Attended:

CPD Command Staff attended the monthly Barnstable County Regional Emergency Planning Committee meeting. Topics included preparedness during hurricane season and future planning for this oncoming fall and winter.

CPD staff attended a meeting at the Community Center regarding the operational plan for the US Fish and Wildlife’s plans to remove trees and debris from the Morris Island erosion areas.

CPD Command Staff hosted the Martin Luther King Action Team’s, (Nauset Interfaith) monthly “Conversations with the Police” meeting.

CPD Staff attended the monthly Monomoy Regional School District’s Crisis Team meeting.

BEHAVIORAL HEALTH CLINICIAN’S REPORT:

In the month of September, Clinician Diane Nash has 38 total calls for service, from 14 individual clients. Some of these calls for service included responses with police, follow up meetings, referrals and wellness checks. This individual contact maintains the high level of behavioral health attention that we can devote to our community. This specialized care also relieves the burden from our police officers who had traditionally been responsible for this.

Clinician Nash also attended specialized training, peer meetings and attended the monthly Chatham Elder Working Group meeting hosted by the Center for Active Living.

Call Reason Breakdown

Call Reason	Self	Disp	Total	%	Avg. Arrive	Avg. Time @ Scene
PROTECTION ORDER VIOL-209 A	0	1	1	< 1	0.08	39.16
ANIMAL-Bites	3	2	5	< 1	3.58	22.45
Animal-Barking Dog	0	1	1	< 1	5.27	6.35
ANIMAL-Cats	2	0	2	< 1	0	10.94
ANIMAL-Found Dog	0	5	5	< 1	3.59	5.73
ANIMAL-Loose/Lost Dog	2	3	5	< 1	6.37	14.88
ALARM- COMMERCIAL	0	10	10	< 1	3.49	5.15
ALARM- RESIDENTIAL	0	31	31	1.9	4.97	5.13
Animal Checks	6	0	6	< 1	0	0.92
ANIMAL-All Other	0	2	2	< 1	4.59	8.03
ASSIST CITIZEN	1	38	39	2.3	4.29	16.22
ASSIST LAW ENFORCEMENT AGENCY	0	12	12	< 1	4.31	11.77
ASSIST TOWN DEPT/ OTHER AGENCY	4	12	16	< 1	4.12	13.07
ANIMAL-Wildlife	0	2	2	< 1	5.77	9.91
BUILDING/PROPERTY CHECK	928	0	928	55.9	0	0.97
BURGLARY / B & E	0	1	1	< 1	3.31	34.77
* COMMUNITY POLICING ACTIVITY	109	1	110	6.6	0.16	5.24
Community Policing - School	19	1	20	1.2	0.10	7.32
DISTURBANCE	0	4	4	< 1	2.60	30.25
DISABLED MV	5	11	16	< 1	2.02	10.25
DOMESTIC DISTURBANCE	0	1	1	< 1	6.03	36.53
E911 HANG UP/ ABANDONED/ FALSE	0	3	3	< 1	3.12	6.08
FOLLOW-UP	10	8	18	1.1	1.98	29.81
FRAUD-Identity/Counterfeit/Etc	0	2	2	< 1	7.69	64.01
HAZARDOUS SITUATION	5	7	12	< 1	5.08	10.94
INTOXICATED PERSON	0	1	1	< 1	0.21	58.83
LARCENY	0	5	5	< 1	2.84	23.44
MEDICAL	0	5	5	< 1	3.08	23.08
Mental Health	0	5	5	< 1	0	0
MISSING PERSON	0	1	1	< 1	2.99	45.54
M V CRASH - Injury	0	1	1	< 1	0.53	82.51
M V CRASH - Major prop damage	0	2	2	< 1	2.01	42.80
M V CRASH - Minor prop damage	1	11	12	< 1	4.79	14.38
M V Crash - Hit/ Run	0	6	6	< 1	5.65	16.92
* M V STOP	37	2	39	2.3	0.75	4.39
Internet Incident	0	6	6	< 1	4.58	16.05
OPEN WINDOW / DOOR	1	1	2	< 1	1.45	9.02
OPERATION COMPLAINT MV/Other	3	17	20	1.2	2.45	9.25
PARKING COMPLAINT/ VIOL.	1	16	17	1.0	7.98	6.12
POLICE INFORMATION	6	29	35	2.1	0.22	1.44
PROPERTY - FOUND / LOST	3	18	21	1.3	0.81	3.18
RADAR TRAILER DEPLOYMENT	6	0	6	< 1	0	0.15
RADAR/TRAFFIC ENFORCEMENT	124	0	124	7.5	0.13	24.48
REASSURANCE CHECK	0	10	10	< 1	6.56	6.66
SEX OFFENDER REGISTRY	0	4	4	< 1	0.08	14.98
SERVE SUMMONS	0	4	4	< 1	3.05	11.00
SUSPICIOUS ACTIVITY	6	34	40	2.4	3.52	11.88
TOWN BYLAW/ CODE/ REG VIO.	4	15	19	1.1	3.95	7.12
TRAFFIC CONTROL	1	3	4	< 1	1.38	9.26
TRANSPORT/ ESCORT	1	0	1	< 1	0	10.43
TRESPASS	0	1	1	< 1	0.78	29.30
VANDALISM	0	4	4	< 1	6.35	22.05
SERVE WARRANT	0	1	1	< 1	0.87	126.49
WELL BEING CHECK	2	8	10	< 1	4.28	12.21
WIRE(S) DOWN-ALL TYPES	0	3	3	< 1	3.41	5.66
TOTAL	1290	371	1661	100	3.51	6.08

Crime Comparison Report For the period ending 09/30/2024

Group A Crimes Against Persons														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Forcible Sodomy	2024	1												1
	2023													
	Net	1	0	0	0	0	0	0	0	0	0	0	0	1
Forcible Fondling	2024	2		1					1					4
	2023													
	Net	2	0	1	0	0	0	0	1	0	0	0	0	4
Aggravated Assault	2024		2				1	3	5					11
	2023			1				2		1				4
	Net	0	2	-1	0	0	1	1	5	-1	0	0	0	7
Simple Assault	2024			1		1	3	3	2					10
	2023	5		2		2		3		2				14
	Net	-5	0	-1	0	-1	3	0	2	-2	0	0	0	-4
Intimidation	2024		1	1	1	1		2						6
	2023			1	2					1				4
	Net	0	1	0	-1	1	0	2	0	-1	0	0	0	2
Statutory Rape	2024			1										1
	2023													
	Net	0	0	1	0	0	0	0	0	0	0	0	0	1
Total Crimes Against Persons	2024	3	3	4	1	2	4	8	8					33
	2023	5		4	2	2		5		4				22
	Net	-2	3	0	-1	0	4	3	3	-4	0	0	0	11

Crime Comparison Report For the period ending 09/30/2024

Group A Crimes Against Property														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Destruction of Property/Vandalism	2024		2	2	8	1	4	7	7	3				34
	2023	2			2		4	1		5				14
	Net	-2	2	2	6	1	0	6	7	-2	0	0	0	20
Total Crimes Against Property	2024	11	7	6	10	3	10	15	11	11				84
	2023	5		5	5	5	16	6	7	7				56
	Net	6	7	1	5	-2	-6	9	4	4	0	0	0	28

Crime Comparison Report For the period ending 09/30/2024

Group A Crimes Against Property														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Burglary/ Breaking and Entering	2024		1	1	1		1		1	2				7
	2023	1			1		2		1					5
	Net	-1	1	1	0	0	-1	0	0	2	0	0	0	2
Extortion/ Blackmail	2024					1								1
	2023													
	Net	0	0	0	0	1	0	0	0	0	0	0	0	1
Larceny (shoplifting)	2024							1	1					2
	2023					1	1	1		1				4
	Net	0	0	0	0	-1	-1	0	1	-1	0	0	0	-2
Larceny (from building)	2024						1		1					2
	2023			1	1			2						4
	Net	0	0	-1	-1	0	1	-2	1	0	0	0	0	-2
Larceny (from motor vehicles)	2024						1							1
	2023						1							1
	Net	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny (all other)	2024	4		2	1	1	1	2	1	3				15
	2023			2		2	4	2	3	1				14
	Net	4	0	0	1	-1	-3	0	-2	2	0	0	0	1
Motor Vehicle Theft	2024							1						1
	2023													
	Net	0	0	0	0	0	0	1	0	0	0	0	0	1
Counterfeit/ Forgery	2024	2	2				1							5
	2023	1												1
	Net	1	2	0	0	0	1	0	0	0	0	0	0	4
Fraud (false pretense;swindle)	2024	3	2	1			1	2		2				11
	2023	1			1	1	2		2					7
	Net	2	2	1	-1	-1	-1	2	-2	2	0	0	0	4
Fraud (credit/debit card;ATM)	2024	1												1
	2023			1										1
	Net	1	0	-1	0	0	0	0	0	0	0	0	0	0
Fraud (impersonation)	2024	1						1		1				3
	2023			1		1	2		1					5
	Net	1	0	-1	0	-1	-2	1	-1	1	0	0	0	-2
Stolen Property	2024							1						1
	2023													
	Net	0	0	0	0	0	0	1	0	0	0	0	0	1

Crime Comparison Report For the period ending 09/30/2024

Group A Crimes Against Society														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Drug/ Narcotic Violations	2024				2									2
	2023													
	Net	0	0	0	2	0	0	0	0	0	0	0	0	2
Pornography/Obscene Material	2024			1		1								2
	2023									1				1
	Net	0	0	1	0	1	0	0	0	-1	0	0	0	1
Weapon Law Violations	2024	1	1		1			1						4
	2023				1									1
	Net	1	1	0	0	0	0	1	0	0	0	0	0	3
Total Crimes Against Society	2024	1	1	1	3	1		1						8
	2023				1					1				2
	Net	1	1	1	2	1	0	1	0	-1	0	0	0	6

Crime Comparison Report For the period ending 09/30/2024

Group B Crimes														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Bad Checks	2024								1					1
	2023													
	Net	0	0	0	0	0	0	0	1	0	0	0	0	1
Disorderly Conduct	2024							2	1					3
	2023	1												1
	Net	-1	0	0	0	0	0	2	1	0	0	0	0	2
Driving under Influence	2024				2	1	1							4
	2023	2	2	1	1	1	1		1	1				10
	Net	-2	-2	-1	1	0	0	0	-1	-1	0	0	0	-6
Liquor Law Violations	2024				1									1
	2023													
	Net	0	0	0	1	0	0	0	0	0	0	0	0	1
Trespass of Real Property	2024													
	2023								1					1
	Net	0	0	0	0	0	0	0	-1	0	0	0	0	-1
All Other Offenses	2024	3	3	2	5	3	3	4	5	3				31
	2023	3	4	2	4	3	5	9	3	2				35
	Net	0	-1	0	1	0	-2	-5	2	1	0	0	0	-4
Total Group B Crimes	2024	3	3	2	8	4	4	6	7	3				40
	2023	6	6	3	5	4	6	9	5	3				47
	Net	-3	-3	-1	3	0	-2	-3	2	0	0	0	0	-7



Do you need help with...

- **Mental Wellness:**
 - *Managing stress, anxiety, depression, and improving emotional well-being*
- **Lifestyle Strategies:**
 - *Enhancing sleep quality, building health habits, and addressing memory concerns*
- **Social Support:**
 - *Navigating life transitions, enhancing social connections, and overcoming loneliness*
- **Health Management:**
 - *Managing chronic pain, accessing caregiver support, and coping with grief and loss*

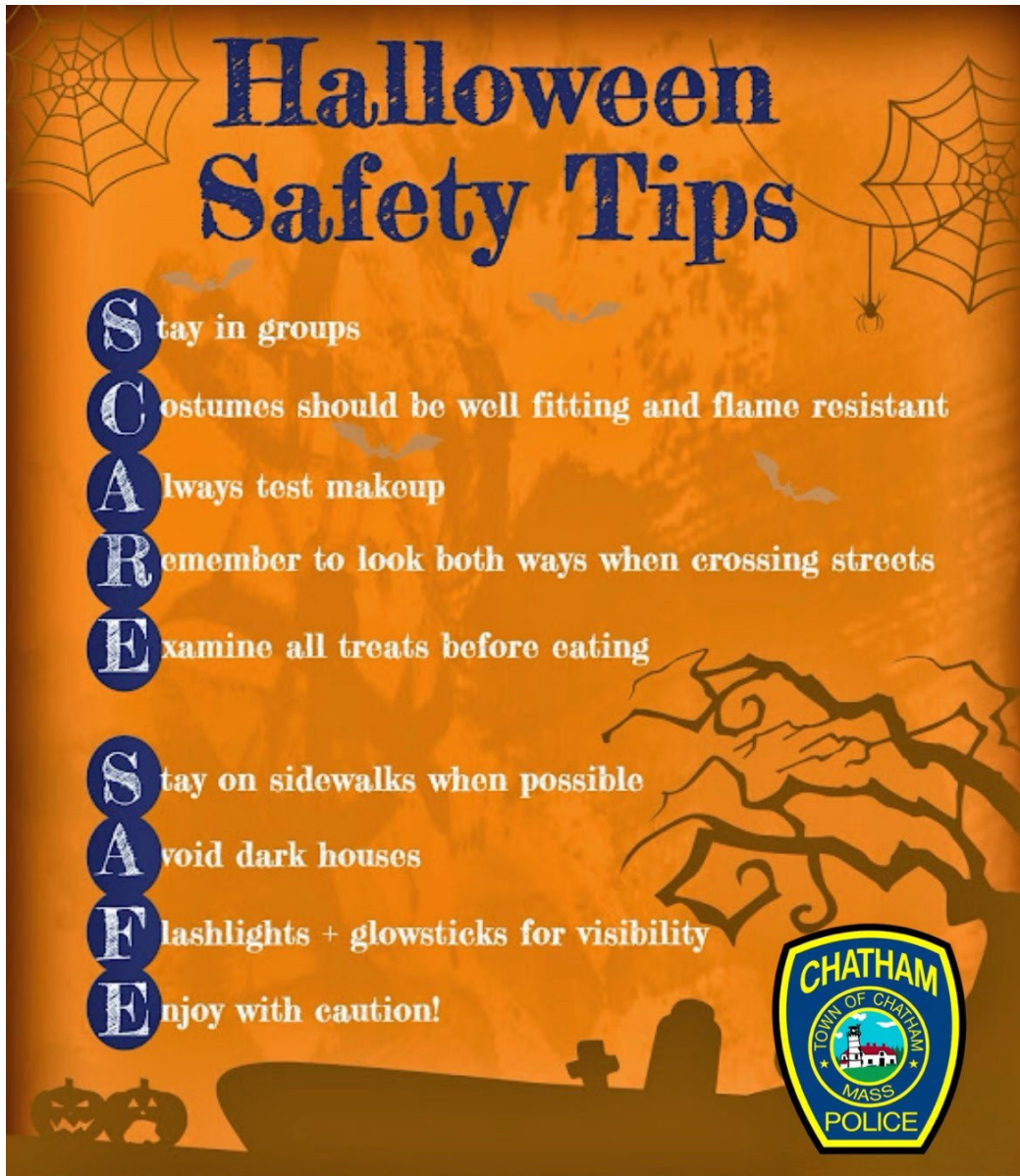
**Meet with Chatham's Adult Behavioral
Health Community Services Clinician,
Diane Nash, LICSW
dnash@chatham-ma.gov**

**Every Thursday, 12- 4pm
193 Stony Hill Rd,
Center for Active Living
*Walk ins welcome***

Staff Liaison Meetings:

Public Ceremonies Committee – No meeting held. This committee is actively seeking members. (See the link here) <https://www.youtube.com/watch?v=4n1mcyimT48>

Independence Day Parade Committee – There were no meetings held in September.



As always, we appreciate the support from our community and community partners. Always feel free to contact the Chatham Police Department, not just in an emergency, but if you have any concern or question.

Please follow our social media platforms:

Facebook: <https://www.facebook.com/ChathamMAPD>

Instagram: chatham_police_department

Twitter (X): @chathampolicema

PROJECTS AND OPERATIONS and GIS: Submitted by Terry Whalen

Below please find a summary of the Principal Projects and Operations Department activity for the month of **September 2024**.

PRINCIPAL PROJECTS - Department Project Activity - There was activity during the month of September 2024 on these Department projects:

- Airport Commission – The Commission held a regular business meeting on September 11, 2024, addressing many topics including Commissioner Reports (Airport Revolving Fund (ARF), Report on noise comments received on website, Upper Air Inflation Building (UAIB) Progress, Frequently Asked Questions (FAQ) Section on Website, Fly Friendly Brochure Update, Appeal to Department of Environmental Protection (DEP), Noise Comment Form Update), Airport Manager’s Report - Tim Howard, and the Engineer’s Report - GALE Associates (Design, Permitting, Bidding for Tree Removal Project). Over the course of the month, Staff also assisted the Commission with processing airport related correspondence, ARF invoices/coordination, hangar lease management, grant administration, meeting package production/distribution, supporting efforts regarding siting NOAA Upper Air Station at the former Fishermen’s Storage Area, proposed EV Charging Station Grants, FY25 Capital Article implementation, Appeal of the Conservation Commission’s Order of Conditions approved in July, FAA/MassDOT Aeronautics Capital Improvement Plan (CIP) meeting, website planning/revisions, and Public Records Requests (PRR) and public inquiries.
- Crowell Road Intersection Project – Following up on the vote at the SB’s meeting in September 2022 to move the MassDOT alternative into the 25% Design phase, from late 2022 through 2023 HSH efforts were devoted to preliminary filings/reviews including, the Intersection Control Evaluations (ICE) Stage 1 Worksheet, revised alternatives analysis worksheet, and revised Design Justification Workbook (DJW), all precursors leading to the 25% Design submission objective. In January 2024 HSH incorporated all outstanding State comments into the final submission package. This final 25% Design package was submitted to MassDOT in the third week of January. With the attainment of this project process milestone, MassDOT was expected to provide a Public Hearing date schedule within 90 days of the submission date. As part of an internal project team meeting with Staff, the Designer and the MassDOT Project Manager reviewing the final items identified at the June 13th project resolution meeting and needed plan changes to move the project to the next milestone, the potential for scheduling a 25% Design Public Hearing (DPH). In September, MassDOT reopened another internal review period of requested additional design/document changes necessitating revisions to the DJW and ROW plans which were undertaken by the consultant for refile in August. This internal review period closed on October 3, 2024. The Project Team is awaiting the results of this latest review session.
- Library Capital Projects – With the approval of the base comprehensive funding article at the June 2020 ATM (#14) and completion of the higher prioritized shell improvements (Phase 1 & 2), project efforts continue on the final phase planning of site safety and access

improvements, with Site Master Plan Project efforts in September focused on Landscape Architect coordination with the Library Staff to identify, review, and clarify additional items requested in the context of site plan changes/revisions. Also, in September continued OPM efforts on the HVAC Electrification Project, resulted in a final Heat Pump Renewable Thermal Study scope to identify the most feasible HVAC upgrade options. This study will also identify any areas of additional technical review needed (e.g., electrical, structural, etc.) and ultimately set the stage for the provision of full mechanical and electrical plans/specifications for public bidding. Refining engineering and planning details on both projects will continue into October.

- Chatham Center for Active Living (CFAL) 193 Stony Hill Road Facility Study – Following up on the Select Board’s vote at their October 31, 2023, meeting to engage a professional consultant to evaluate the possible remediation of major deficiencies at the current CFAL to make the facility more serviceable for the needs of Chatham’s seniors and develop approximate cost estimate for any such remediation. Staff efforts in June focused on preparation and review of final draft feasibility study materials which were presented to a joint meeting with the SB, COA Board of Directors and public on the 25th. Following up on the 7/25/24 meeting the continuing project efforts in September included the consultant making final changes based upon the direction given by the SB and COA Board of Directors (BOD) for Option 1B for internal review in mid-October including development of a cost estimate. A future final public presentation with the SB and COA BOD is targeted for October 29, 2024.
- Americans with Disabilities Act (ADA) Transition Plan Implementation – Continuing with the second fiscal year of implementing this five-year capital funding initiative to correct identified areas for accessibility correction/improvements, Staff has been working with the OPM on implementing the details of the three-track approach to move towards making identified Plan changes. In September for first track projects needing design work, following on from last month’s project bidding advertisement, the Project Team reviewed the filed sub-bid and general contractor bids received. The contract is anticipated to be issued in October with work starting shortly after First Night with completion before the 2025 summer season. The upgrades will include improved access and entry to the bathrooms, safer floor plans for those in wheelchairs, all new and operable appliances, fixtures, furnishings, and hardware. For projects not needing design work, track two for implementation, the OPM continued coordination with the sign vendor in September refining the detailed signage proposal with staff resulting from the sign vendor’s survey of identified signage action items in the Plan. The proposal includes production of over 100 ADA signs for public buildings/parks/beaches which the Facilities Division will install. The order is targeted for submission in October. The DPW/Facilities Team continued work in September on its assigned ADA accessibility action items. Review of track three projects involving those overlapping with other capital projects/potential efforts such as the Library Site Master Plan, CQX Picnic Area improvements and CFAL alternatives continued in September.

Inter-Departmental Projects/Other Support – Staff’s efforts in September 2024 focusing on supporting other Departments and Town efforts were as follows:

- DPW and POA project collaboration & Facility Foreman project assistance and coordination
- Energy and Climate Action Committee (ECAC) meeting support - September 10, 2024
- ECAC Saltmarsh Subcommittee meeting support - September 24, 2024
- Former Eldredge Garage Parking Lot/Visitors Center project management assistance

OPERATIONS - Department activities related to Operations in September 2024 included:

- IT coordination on GIS migration to ESRI Online/ArcPRO for Wastewater Infrastructure
- CLC/Green Communities efficiency projects coordination remaining FY24 initiated projects
- Marconi Site bid document development coordination with engineer regarding lattice tower foundation design and historic rehabilitation and local permitting considerations
- EV Public Charging Station Policy – SB Second Reading – September 10, 2024
- Municipal Energy Manager (shared CLC position) - energy use database QA/QC & EV Data review

Geographic Information System (GIS) Report – September 2024

During September, Kristen Caruso, GIS Planner, provided ongoing efforts to maintain the master address table (MAT) list, maps provided on-line for internal staff use/those provided for public access and continued preliminary planning for GIS website (updating maps for static and interactive use). Other general system maintenance this month included PeopleForms edits/backup, responding to Help Desk Tickets (computer work order system) for address/edits. She also provided the following additional Department/Commission mapping assistance:

Coastal Resources:

- North Beach Island Piping Plover Nest Map
- North Beach American Oystercatchers Map
- 2024 Tern Nesting Map
- 2024 Symbolic Fence Line Map

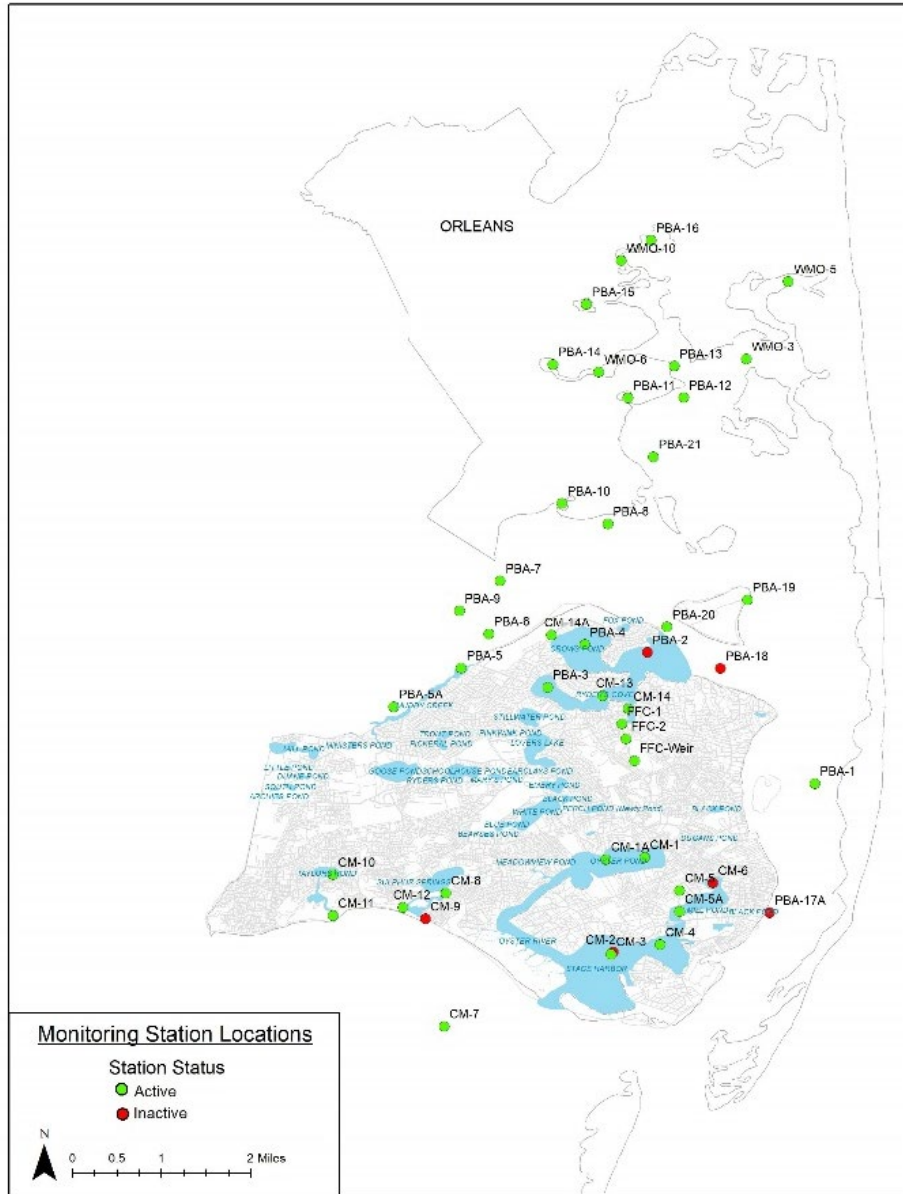


Community Development:

- West Chatham (WC) Parcels, Airport Approach, Runway Protection Zone (RPZ), and new building footprint layers for WC subarea provided for build out analysis
- Building Footprint Layer update

Natural Resources:

- Created a map of water quality sampling sites



Department of Public Works:

- Additional Water and Sewer data sent to National Grid for Gas Main Relay Project
- Meetings with Veolia and EDR regarding access to Chatham’s ArcGIS Online for map review/edits, progress discussions, and next steps

Information Technology:

- Parking Map for website
- Began pulling data for an ArcGIS Online interactive parking map

DEPARTMENT OF PUBLIC WORKS: Submitted by Rob Faley

Our focused effort is to provide rapid and friendly service responses that are inviting, helpful, and courteous to all who contact any employee of the DPW.

Attached, please find a summary of the DPW's activities including the Water & Sewer Divisions, Solid Waste Transfer Station, Facilities, Parks, Grounds and Cemeteries, and Highway Division for the month of September 2024.

In addition to the important work of DPW staff, other coordination efforts town-wide included:

- Attended monthly construction meeting on Wells 5 & 8 with the contractor (Winston Builders), designer (W&S), OPM (T&B). Foundation work is nearing completion (see photo below).
- Attended regular meetings with the Water & Sewer Advisory Committee, Bikeways Committee, Traffic & Safety, Department Heads, Select Board, Cape Cod Joint Transportation Committee, etc.
- Participated in CMEA contract negotiations.
- Presented Sewer Construction and future phases update to the Board of Health.
- Worked with Pomroy Associates regarding ADA compliance issues and Town Hall restroom redesign project. Bids for the restroom project are currently under review.
- Attended regular sewer construction progress meetings for Queen Anne Pump Station, Mill Pond Pump Station, Contract 1C-5, and Contract 1E-2.
- Biosolids Belt Filter Press contract has been awarded after receiving DEP approval.
- Conducted regular meetings with Veolia (Water & Sewer O & M) and all DPW supervisors.
- Met with consultant (W&S) over town-wide Water Service Line Evaluation.
- Conducted monthly Transfer Station construction meetings with contractor (JJ Cardosi), designer (W&S), and OPM (Pomroy). Existing building has been razed and excavation for the new foundation has begun.



Foundation Walls Formwork at Wells 5 & 8 PFAS Water Treatment Site

**WASTEWATER CONSTRUCTION PROJECTS
MONTHLY REPORT – September 2024**

Sewer Connection Applications to date: 802

Connections Completed to date: 648

Pending Applications: 164

- **Phase 1A.**
 - *Construction complete.*
 - *Following a Board of Health vote mandatory connection orders were issued.*
 - *There are approx. 336 properties in the Phase 1A area.*

- **Phase 1B.**
 - *Construction complete.*
 - *Following a Board of Health vote mandatory connection orders were issued.*
 - *There are approx. 78 properties in the Phase 1B area.*

- **Phase 1C-1.**
 - *Construction complete.*
 - *Following a Board of Health vote mandatory connection orders were issued.*
 - *There are approx. 99 properties in the Phase 1C-1 area.*

- **Phase 1C-2**
 - *Construction complete.*
 - *There are approx. 99 parcels in the Phase 1C-2 area.*
 - *Following a Board of Health vote mandatory connection orders were issued.*

- **Phase 1C-3/4**
 - *Construction complete.*
 - *There are approx. 255 parcels in the Phase 1C-3/4 area.*
 - *Following a Board of Health vote mandatory connection orders were issued.*

- **Phase 1C-5 (Oyster Pond Sewer Extension)**
 - CC Construction has commenced work on this project.
 - Work includes installing sewer on portions of Independence Lane, Pond View Avenue and Pond View Lane, Kelly Lane, Woodcarver Knoll, and connecting the Oyster Pond Condo development.
 - Three (3) wastewater pump stations are part of this contract (Independence Lane, Pond View West, and the Oyster Pond Condo site).

- **Phase 1D-1 (Chatham-Harwich Regionalization Interconnection)**
 - *Construction complete.*
 - *There are approx. 65 parcels in the Phase 1D-1 area.*
 - *Following a Board of Health vote mandatory connection orders were issued.*

- **Phase 1D-2A**
 - Construction is nearing completion by CC Construction.
 - Progress mtg.
 - Construction continued at pump stations at Rt. 28 & Rt. 137, and Twine Field Dr. & Morton Road.
 - Sewer construction completed on Morton Road, Meetinghouse Road, Mill Hill Road, & Middle Road
 - Mass DEP witnessed and approved a clear water test at the two pump stations.
 - There are approx. 334 parcels in the Phase 1D-2 area.

- **Phase 1E-1 (Stony Hill/Crowell Rd Infrastructure Project)**
 - *Construction complete.*
 - *There are approx. 25 parcels in the Phase 1E-1 area.*
 - *Following a Board of Health vote mandatory connection orders were issued.*

- **Crowell Rd Phase II/Fish Pier Stormwater Project**
 - Construction is complete by N&M Construction.
 - Final payment and documentation items remaining.

- **Phase 1E-2 (Stage Harbor Rd Sewer Extension)**
 - Construction is underway by Dig It Construction.
 - Progress mtg
 - Project installs sewer on the southern portion of Stage Harbor Road (from Honeysuckle La. To Champlain Rd.), Atwood Lane, Cedar Swamp (north and south), Honeysuckle Lane, and the eastern portion of Champlain Road. A new pump station at Old Mill Boat Yard (behind the Harbormaster’s shop) is part of this contract.
 - There are approx. 59 parcels in the Phase 1E-2 area.

- **Queen Anne Pump Station**
 - Construction is nearing completion by CC Construction
 - Progress mtg
 - Final paving and project walk through is being scheduled.

- **Mill Pond Pump Station**
 - Robert B. Our has commenced construction.
 - Work upgrades and replaces the 50+ year old pump station that was part of Chatham’s original sewer system.
 - Several kick-off and progress meetings took place.

- **General**
 - Issued weekly construction status Press Release
 - Updated wastewater project webpage on the town website as needed.

September Water Pumpage:

<i>Monthly</i>	<i>Maximum</i>	<i>Minimum</i>	<i>Average</i>	<i>Estimated</i>	<i>Previous</i>
<i>Total</i>	<i>Day</i>	<i>Day</i>	<i>Day</i>	<i>Other Use</i>	<i>Month</i>
60,984,200	2,726,400	1,204,300	1,967,232	1,346,039	81,631,000
Gallons	Gallons	Gallons	Gallons	Gallons	Gallons

The variance between September 2024 and September 2023's pumping shows a 9.1% increase which equates to 5,103,400 gallons.

Process Control	Flushing And Blowoffs	Municipal Usage	Chatham Fire Dept.	New Mains	Fire Flow Tests
620,624 Gallons	367,475 Gallons	0 Gallons	300,000 Gallons	0 Gallons	39,465 Gallons

Total other uses 1,346,039 gallons.

For more specific breakdown of other water use, please see Pumping Report.

Water Sampling

- 30 bacteria samples were taken in the month of September from the distribution system and the results reported to DEP. All samples were free of bacteria.
- PFAS6 samples were taken from Well 5 and the results submitted to DEP. The site was non-detect.

Station Maintenance

- Routine and annual maintenance and housekeeping was performed at all stations.
- Static and dynamic (drawdowns) water level readings were recorded for each well.
- Solicited quotes for the repair of the 1.25 fence.
- Work continued at the foundation for the Training Field Treatment Plant.
- Signed an agreement with Maher Services to redevelop Well 6.
- All fire extinguishers were inspected, and replacements have been ordered for the expired ones.

System Maintenance

- Dig-It relocated the water main on Honeysuckle Lane to accommodate new sewer line.
- Annual testing of registered irrigation systems continued.
- Painting of 1/5 of the hydrants continued.
- Veolia employees continued to inspect numerous customer residences in response to the water service material data that is needed to complete the lead and copper data base.

Meter Reading

- Water meter readings were completed for the month of September.

Meter Activities

Dig Safes	New	Final	Turn on/off	Repair	Replace & Install Radio	Inspections
299	9	17	17	15	14	46

CHATHAM WATER POLLUTION CONTROL FACILITY MONTHLY REPORT - September 2024

MAIN FACILITY

- Daily, weekly and monthly laboratory testing was performed.
- Bi-weekly and monthly samples were collected and sent to Rhode Island Analytical Laboratory for analysis.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- All portable emergency pumps, generators, blowers and compressors have been tested and exercised.
- All off-line equipment has been exercised.
- September 3rd, 2024, Meeting House pump 3 tripped out on motor over temp, reset and monitor.
- September 4th, 2024, RAS flow rate reduced from 130 gpm. to 110 gpm.
- September 4th, 2024, inspect interior of septage receiving Raptor.
- September 5th, 2024, pump station grounds keeping.
- September 6th, 2024, Payne electric on site for failed septage receiving door.
- September 6th, 2024, filter building filter 1 pressure alarm. Minor adjustments made.
- September 11th, 2024 due to sampling while pressing an extra UV rack was put in place to attempt to counter Fecal sampling hits.
- September 12th, 2024 filter 1 pressure alarm. Attempting to locate air leak possible when filters shut down during low flow.
- September 12th, 2024 shortened aerator alternation time cycles to help with foaming.
- September 12th, 2024 site fire extinguishers inspected.
- September 16th, 2024 new operator JPW on site.
- September 17th, 2024 discussions with EDR about rising communication failures at sewer pump stations.
- September 19th, 2024 higher than typical septage receiving on this day.
- September 20th, 2024 1500 gallons of MEOH ordered. Expected by the 27th.
- September 21st thru 22nd, 2024 heavy rain flow on the 21 465,880 gallons of flow to the plant recorded with peak flow of 1488 gpm recorded.
- September 26th, 2024 1500 Gallons of MEOH delivered.
- September 27th, 2024 DEP Clearwater tests for Meeting House South and Twine Field pump stations.

SLUDGE DEWATERING BUILDING

- Sludge dewatering was performed on the 3rd, 5th, 9th, 10th, 11th, 16th, 13th, 15th, 17th, 20th, 23rd, 24th, 25th, 26th, 27th and the 30th.
- We disposed of the sludge cake at the Town of Yarmouth Septage Receiving facility on the 9th 11.8 Ton, 12th 14.03 Ton, 23rd 15.63 Ton, and on the 30th 14.63 Ton.

STAGE HARBOR ROAD PUMPING STATION

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- September 26th, 2024 GV11 leaking, packing tightened to max. Order has been placed for replacement packing kits.

QUEEN ANNE ROAD PUMPING STATION

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- We performed weekly exercising of the emergency generator.

MILL POND ROAD EJECTOR STATION

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- September 18th, 2024, contactor fail alarm reset.

C.H.O.P.S. PUMPING STATION

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.

HUCKLEBERRY ROAD PUMPING STATION

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- We performed weekly exercising of the emergency generator.
- September 16th, 2024 pump 1 ARV closed attempting to reduce what appears extended run time from priming issues.
- September 17th, 2024 pump run times are balancing.

GEORGE RYDER ROAD PUMPING STATION

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.

- We performed weekly exercising of the emergency generator.

LIME HILL ROAD PUMPING STATION

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- We performed weekly exercising of the emergency generator.

MEADOWVIEW ROAD PUMPING STATION

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- We performed weekly exercising of the emergency generator.

HORSESHOE LANE PUMPING STATION

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.

BARN HILL ROAD PUMPING STATION

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.
- We performed weekly exercising of the emergency generator.

OYSTER POND FURLONG PUMPING STATION

- Regular inspections and checks of the station were performed.

MEETINGHOUSE PUMP STATION

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.

BALFOUR PUMPING STATION

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.

SKYWAY PUMPING STATION

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.

PERCH POND PUMPING STATION

- Daily inspections and checks of the station were performed.
- Daily, weekly and monthly O&M requirements were met and completed utilizing computerized maintenance program work orders.

COLLECTION SYSTEM AND FORCEMAINS

- Grease trap partial inspections for the month of September were completed throughout the month.
- September 9th, 2024, partial sewer installation inspection 1603 Old Queen Anne, John Martin installing.
- September 9th, 2024, partial sewer installation inspection of replacement MH at 79 Cross St. RBO installing.
- September 11th, 2024, partial sewer installation inspection 76 Cross St. RBO installing.
- September 11th, 2024 partial sewer and final installation at 24 Waveland JW Dubis installing.
- September 12th, 2024 partial sewer installation inspection at 73 White Pond JW Dubis installing.
- September 16th, 2024 sewer installation inspection at 15 Janes Way for JW Dubis.
- September 23rd, 2024 sewer installation inspection at 31 Duncan for APEX.
- September 23rd, 2024 sewer installation inspection at 58 Barbara for John Martin.
- September 25th, 2024 sewer installation inspection 91 Balfour for Borthwick and Summers.
- September 23rd, 2024 sewer installation inspection 9 Spinnaker for JW Dubis.
- September 30th, 2024 sewer installation inspection at 74 Heritage for APEX.

HIGHWAY DIVISION MONTHLY REPORT - September 2024

Road Maintenance:

Pick up trash downtown, parking lots, lighthouse, beaches.
 Pick up pipe at the 137 intersection.
 Durapatch hole on Tirrells way.
 Paint 4" white lines on curbing in front of airport entrance.
 Dig out around mailbox at 576 Stage Harbor Rd.
 Put out cones and temp handicapped signs for special town meeting (9-16-24).
 Pick up cones and temp handicapped signs for special town meeting.
 Durapatch manhole cover on 28 near Whiteley Rd.

Sweeping:

Sweep downtown, parking lots, Pleasant St landing.
 Sweep downtown, curbing, leaves, washout, def fluid.
 Sweep heavy leaves areas after rain event.

Construction:

- Bring beach sand with 1-ton and fill low area on Holway St at beach access trail.
- Send ASV to Holway Beach area and replenish beach sand on rocks near access trail.
- Prep for hot mix job on 205 Old Queen Anne Rd, load mini excavator, tools, wash out truck #17, put out men working signs.
- Hot mix berm and apron at 205 Old Queen Anne Rd, tamp, cleanup. (9-10-24)
- Send loader and truck to scrape up beach sand at Andrew Harding's.
- Load oyster racks on flatbed and deliver to Shellfish Dept.
- Pick up the flatbed with hook truck and return to shop.
- Take loader with forks at Vets' Field and unload trees.
- Send mini excavator to remove growth under and around radio tower at Ryders Cove.
- Prep for hot mix on Seaview apron, Sandy Shoes, S. Chatham Cemetery, sawcut and remove mix with mini excavator.
- Hot mix with hotbox apron on Seaview, potholes on Sandy Shoes, patch at S. Chatham cemetery.
- Plant trees with mini excavator at Vet's Field, dig out, level, backfill.

Fleet Maintenance:

- Work on trash pump (carb).
- Go to Dennis Equipment and buy new carb.
- Work on Gator for treatment plant (brakes, service).
- Replace rear shocks on truck #3
- Finish repairing brakes on sewer Gator.
- Service truck #45 for Facilities.
- Work on truck #13 hydraulic leak.
- Sharpen pole saws and chainsaws.
- Work on sander #13 (metal sides in front of sander).
- Install new switch on old mowing machine.
- Work on sander #11 (metal sides in front of sander).
- Scan truck #5 for check engine light.

Signs:

- Put together 8 signs and posts, install 15 mph signs and posts on bike trail.
- Dig around and straighten up no parking sign at Stage Harbor near the monument.
- Put up new stop sign and post at Old Harbor and Barcliff Ave (accident).

Catch Basins:

- Dig basins with basin digger on Riverview Rd, Strong Island Rd, 137.
- Clean off basins and runoffs in three areas during rain event (9-19-24).
- Dig basins with basin digger in flooding areas on Capri Ln, Knob Hill Rd, Oyster Pond Furlong, 606 Main St.

Trimming:

- Trimming on Morris Island Rd.
- Trim roses in island at 137 and 28 intersections.
- Trimming on George Ryder Rd and Old Queen Anne Rd intersection (visibility).
- Mow and trim guardrail on 28 sidewalks.
- Trimming and cutting branches on Fox Hill Rd, Crows Pond Rd, Stony Hill sidewalk.
- Trimming around the border of monument at Stage Harbor Rd.
- Cutting limbs on Indian Hill Rd, Katie Ford.
- Mowing on Stony Hill Rd sidewalk area.
- Trimming and cutting branches on Old Queen Anne Rd sidewalk, Skyline, Lake Shore, Horizon Dr.
- Mowing with John Deere tractor on Crowell Rd, Bridge St.
- Trimming and cutting branches on Stepping Stones Rd, Lakeshore, Lakeshore Dr, Horizon rd.
- Mowing with John Deere on Fox Hill Rd, Cove Rd, Wilfred Rd.
- United training on new John Deere mowing tractor.
- Trimming on Highland Ave (stop sign visibility).

**FACILITIES DIVISION
MONTHLY REPORT - September 2024**

- Check all public restrooms and town buildings.
- Mechanical air control installed a new motor on the condenser for the AC unit and a contactor at the Town Annex, two air dryers at the DPW for the compressor.
- Repair Dropbox at Town Hall.
- South Shore Generator serviced the generator at Town Annex.
- Integrity Fire Company came for all town property fire extinguishers inspection.
- Payne Electric replace electrical hose reel at the Fire Department.
- Removed miscellaneous trash out of the Basset House.
- Repair some minor issues at 558 Crowell Rd. for Gloria McPherson.
- Called Payne Electric for an issue at the Fish Pier with the breakers arcing and change light sensor in the men's bathroom.
- Worked on ADA transition plans for Wharfinger, Railroad, and Orpheum toilet public restroom.
- Transport IT equipment to the Middle School for town meeting.
- Repaired floor tiles in the small media room at the Town Annex.
- Repair leak in the sink at the Police Department.
- Repaired refrigerator that was not cooling at the Fire Department.
- Replace the sump pump and installed a new sign on the side of the building at the Public Library.
- Switch Accounting office and Human Resources at Town Hall.
- Replaced thermostat at the Harbor Master's office.
- Rearrange office furniture at Town Annex.

- Replaced all damage ceiling tiles at the Community Center.
- Repaired push bar at the side entrance to the Library.

**PARK/CEMETERY & GROUNDS DIVISION
MONTHLY REPORT - September 2024**

Grounds: Town grounds were mowed weekly.
The sports fields were mowed twice weekly.

Rotary: The rotary was weeded and mulched.

Town Hall: The shrubs at Town Hall were pruned. Heavy leaf build up was picked up.

Monomoy Middle School: Maintenance spraying of the sports field lines are being done.
The soccer and field hockey goals needed to be built early this month.
The irrigation system had some bad heads that needed to be replaced so we took care of that.

Parks

Kate Gould: In preparation for Octoberfest and the Pumkin People, we are keeping up with any heavy leaf build up by doing spot clean ups. We have removed weeds and any foreign growth from the rock wall beds by the restrooms. The encroaching border growth was cut back near the restrooms, parking lot and roadside. The holly shrubs were pruned back. We removed the summer bandstand posts and ropes and stored them below the bandstand.

There was also some tree work done at the park. A couple of our trees were growing onto the neighbors' property and had to be cut back. We needed to use the boom crane so I used it as a training exercise for one of our employees who has the proper license and needed some experience.

There was also some old spotlights and electrical wire left in the trees that had to be removed.

Chase: Chase Park had a broken sprinkler head that we were able to replace.

Volunteer Park: The soccer field lines were painted. The goals were built and installed on the fields. It turned out that not all the fields would be getting used so the unused goals were dismantled and stored in the shed on premises.

Beaches: The boardwalk mats at the beaches were picked up and stored at the DPW.

School House Pond: The swim buoys at the pond were brought in and stored at the DPW as well.

Cemeteries	The cemeteries were mowed once this month. There was a water leak issue at Peoples Cemetery that we were able to fix. The shrubs at the entrance to Seaside Cemetery were pruned and the growth along the side of the drive was cut back.
Other	The town meeting banners were put out as requested and the voting signs were hung on voting day. Both were removed and stored at DPW after the event. There were some yellow jacket issues at the pickleball courts that needed to be addressed before someone got hurt. There is a windscreen for the pickleball courts that we have been asked to install. We have started the project and will continue to work on it as time and opportunity allows. The Park Department and the Highway Department worked together to plant several trees on the hill at Veteran’s Field.

**CEMETERIES
MONTHLY REPORT – September 2024**

Lot Report:

In the month of September, the cemetery generated revenue from the sale of 3 lots, as well as 2 full burials and 5 cremation service charges. The breakdown of revenue is as follows:

- **Lots Sold:** 3
- **Full Burials:** 2
- **Cremations:** 5
- **Total:** \$3,775

This month, the cemetery continued to see steady sales in both lots and services. The 3 lots sold contributed significantly to the revenue, while full burials and cremations complemented the total sales for the month.

Operational Updates:

- **Major Leak at People’s Cemetery:**
A significant leak was addressed at People’s Cemetery, which was caused by overflow parking during the special town meeting. This issue was promptly handled to prevent further damage and ensure the cemetery’s infrastructure remains in good condition.

- **Preparation for CPC Application:**
Efforts are currently underway for the submission of the Community Preservation Committee (CPC) application for Union Cemetery. This application is crucial for securing funding for future maintenance and restoration projects within the cemetery.
- **Brush Work at Union Cemetery:**
Major brush clearance was completed along the fence line at Union Cemetery. This work was necessary to improve the aesthetic and accessibility of the area, ensuring that it remains well-maintained and welcoming for visitors.

Looking Ahead:

With the CPC application in progress and maintenance efforts ongoing, the cemetery is well-prepared to meet both operational and financial goals. The upcoming months will focus on continuing sales, addressing any further maintenance needs, and ensuring that the cemetery remains a well-kept and respectful place for the community.

**TRANSFER STATION
MONTHLY REPORT - September 2024**

Recycling/Diversion:

Recycling/Diversion shipments out of the Town of Chatham Transfer Station were lower in September 2024 when compared to August 2024 and higher in September 2024 when compared to September 2023. The monthly comparisons are detailed below:

<u>September 2024</u>	<u>August 2024</u>	<u>Difference</u>
302.39 tons	351.73 tons	-49.34 T Decrease

<u>September 2024</u>	<u>September 2023</u>	<u>Difference</u>
302.39 tons	261.06 tons	41.33 T Increase

Trash:

Tonnage delivered to SEMASS in Rochester, Massachusetts (Waste to Energy Facility) was lower in September 2024 when compared to August 2024 and higher in September 2024 when compared to September 2023. The monthly comparisons are detailed below:

<u>September 2024</u>	<u>August 2024</u>	<u>Difference</u>
593.12 tons	847.31 tons	-254.19 T Decrease

<u>September 2024</u>	<u>September 2023</u>	<u>Difference</u>
593.12 tons	545.57 tons	47.55 T Increase

Trash Delivered by Town of Chatham Employees:

The amount of trash delivered by the Town of Chatham was lower in September 2024 when compared to August 2024 and lower in September 2024 when compared to September 2023. The monthly comparisons are detailed below:

<u>September 2024</u>	<u>August 2024</u>	<u>Difference</u>
7.09 tons	13.58 tons	-6.49 T Decrease

<u>September 2024</u>	<u>September 2023</u>	<u>Difference</u>
7.09 tons	7.30 tons	-0.21 T Decrease

**TRANSFER STATION/RECYCLING
MONTHLY REPORT - September 2024**

COMMODITY	TONNAGE		TONNAGE		% CHANGE	YEAR TO DATE
	Sep-23		Sep-24			
TIN	1.52	T	1.73	T	14%	14.88
ANTIFREEZE	0	GAL	0	GAL	0%	0.00
AUTO BATTERIES	1.34	PCS	0	PCS	-100%	1.47
PAINT	0	GAL	0	GAL	0%	0.00
TIRES	0	PCS	0	PCS	0%	0.00
WASTE OIL	0	GAL	0	GAL	0%	700.00
CLEAR GLASS	0	T	0	T	0%	0.00
MIXED GLASS	29.14	T	14.37	T	-49%	131.73
#1-7 MIXED PLASTIC	9.27	T	8.18	T	-13%	63.21
CARDBOARD	21.28	T	19.21	T	-11%	233.67
MIXED PAPER	12.21	T	9.16	T	-25%	117.33
MATRESSES	3.83	T	1.9	T	-50%	30.14
BAYSTATE TEXTILES	2.3	T	6.47	T	281%	23.65
METAL	15.77	T	23.7	T	50%	143.25
PROPANE TANKS	0	PCS	349	PCS	100%	415.00
RED CROSS	1.32	T	1.47	T	11%	11.55
SALVATION ARMY	1.81	T	1.74	T	-4%	11.35
PLANET AID	0	T	0.32	T	32%	2.26
DEMOLITION	67.19	T	133.41	T	99%	992.71
CCR PARTNERSHIPS	2.46	T	1.81	T	-36%	15.79
COMPOST	0	LOAD(S)	0	LOAD(S)	0%	0.00
BRUSH	39.81	T	39.9	T	0%	406.80
C R T'S	4.48	T	0	T	-100%	17.49
NI CAD BATTERIES	0	BOX'S	0	BOX'S	0%	0.00
SINGLE STREAM	29.79	T	39.5	T	33%	249.82
BLACK EARTH	1.06	T	0.76	T	-28%	6.04
RIC BUTLER	0	T	0	T	0%	0.00
HAND ME DOWNS	0.57	T	0.39	T	-32%	5.11
BAYSTATE BOOKS	3.38	T	2.29	T	-32%	20.46
SEMASS	545.57	T	593.12	T	9%	5029.93
SEMASS LOADS	25	LOAD(S)	27	LOAD(S)	8%	236.00
ROLL OFF	47	LOAD(S)	57	LOAD(S)	21%	455.00
NEWSPAPER	9.54	T	0	T	-100%	60.22

TOWN CLERK: Submitted by Julie Smith

Neutrality - Impartiality - Trust: The Town Clerk's Office upholds the integrity of the town's democratic process by ensuring the town voters can rely upon impartiality and neutrality at our town meetings and elections. We strive for a well-informed public by maintaining and preserving the official town records consistent with the Town Charter, local, state, and federal laws, by providing equal and professional service to all.

Due to the busy election season, a report is forthcoming from the Town Clerk's office and will be added to this report as soon as it is received.

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Should you have any questions regarding the forgoing, please contact Jill Goldsmith, Town Manager at 508.945.5105 or jgoldsmith@chatham-ma.gov. Please visit the Town's website for more up to date information – www.chatham-ma.gov